

City of Pottersville - Council Agenda

Thursday, August 20, 2026, at 6:00 p.m. – Pottersville City Hall, 319 N. Nelson Street

A. Call to Order:

B. Pledge of Allegiance:

C. Roll Call:

D. Approval of Agenda:

E. Approval of Minutes: Regular Meeting July 16, 2026

F. Approval of Bills: General Bills - \$89,719.82 + \$8,722.77

TOTAL AP = \$98,442.59

G. City Manager's Report: Manager's report is in the packet.

H. Public Comment on agenda items:

I. Communications:

J. Department Reports: Reports are in the packet.

K. New Business:

1. **Resolution 2026-0820-09** – Acceptance of DNR Trust Fund Grant Agreement – TF25-0009
2. **Resolution 2026-0820-10** – Tentative Award of Contract A – Water Treatment Plant and Contract B – Water Distribution System

L. Public Comment on non-agenda items:

M. Communications from the Council:

N. Next Regular Meeting: Thursday, September 17, 2026, at 6:00 p.m.

O. Excuse absent member(s):

P. Adjourn:

Public Comments

The City of Pottersville allows individuals to address the City Council during the Public Comment portion of the agenda. Each speaker will be allotted up to three (3) minutes to provide comments. Please be respectful and direct your remarks to the Council. Speakers may be asked to conclude their comments when the allotted time has expired.

City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
Fax: (517) 645-7810 ♦ www.pottervillemi.org

The City Council Meeting was called to order by Mayor Lenneman on Thursday, July 16, 2026, at 6:00 pm at City Hall and the Pledge of Allegiance was recited.

Roll Call: Present: Mayor Lenneman, Deputy Mayor Potter, Member Connor and Member Hunt, Member Myers-Southerly, Member Nichols and Member Sweeney.

Absent: None

Approval of Agenda: Motion by Deputy Mayor Potter and support by Member Hunt. Vote: Unanimous. Motion Carried (7-0).

Approval of June 18, 2026, Regular Minutes: Motion by Member Myers-Southerly and supported by Member Nichols. Vote: Unanimous. Motion Carried (7-0).

Approval of Bills: Motion to pay Bills in the amount of \$179,661.05 by Deputy Mayor Potter and supported by Member Connor. Roll Call Vote: Unanimous. Motion Carried (7-0).

Public Comment on Agenda Items: None

Department Reports:

TIFA- Waiting on grant funds to begin pickleball courts. Concentrating on researching a new City Park playground design for a future project.

Bids – Treatment Plant 3 Filter Media Replacement: Motion by Member Nichols and supported by Member Sweeney. Roll Call Vote: Unanimous. Motion Carried (7-0).

Public Comment on Non-Agenda Items: None

Excuse Absent Member: None

Next Regular Meeting: August 20, 2026

Meeting Adjourned: 7:17 pm

Becky Dolman,

City Clerk

08/14/2026 01:24 PM

User: RDOLMAN

DB: Potterville

CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
 EXP CHECK RUN DATES 07/17/2026 - 08/14/2026
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GEN

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: ABFALTER REPAIR LLC		
0690	REPLACED INJECTOR PUMP ORINGS	515.00
TOTAL VENDOR ABFALTER REPAIR LLC		515.00
VENDOR NAME: ACE HARDWARE-GRAND LEDGE		
13675/4	SPLICE BUTT, HEX NUT, WAHSERS, CARRIAGE BOLTS,	110.93
13709/4	HOE	25.99
13716/4	PLIER, HOT WATER NOZZLE, BAR OIL, OSCILATING SPRINKLER	72.96
13795/4	TRASH BAGS, CABLE TIES	48.97
13796/4	THREMOSTATE	41.99
13811/4	ANGLE STEEL, FASTENERS, SPRAY PAINT	61.05
13810/4	PAINT BRUSH, PAINT ROLLER	42.34
13861/4	GALV PIPE, CUT	11.29
13862/4	COUPLING	8.99
13863/4	GALV PIPE RETURN, GALV NIPPLE	1.70
13876/4	BOLT EYE W/NUT, FASTENERS	45.09
TOTAL VENDOR ACE HARDWARE-GRAND LEDGE		471.30
VENDOR NAME: ALL TRAFFIC SOLUTIONS, INC		
1831571	SOLAR PANELS FOR SPEED SIGNS	3,604.13
TOTAL VENDOR ALL TRAFFIC SOLUTIONS, INC		3,604.13
VENDOR NAME: APEX SOFTWARE		
334918	SOFTWARE	286.00
TOTAL VENDOR APEX SOFTWARE		286.00
VENDOR NAME: APPLIED IMAGING		
3240738	EQUIPMENT AND PRINTING 8/8-9//26	50.79
TOTAL VENDOR APPLIED IMAGING		50.79
VENDOR NAME: AT&T		
6/4-7/3/26	SOFTBALL FIELDS INTERNET	69.25
TOTAL VENDOR AT&T		69.25
VENDOR NAME: AUSTIN-FULLER		
60058	AC TUNE UP -RECORDS ROOM	89.95
60059	AC TUNE UP- CHAMBERS	89.95
60060	AC TUNE UP - DPW GARAGE	226.49
.60061	AC TUNE UP- POLICE	122.94
TOTAL VENDOR AUSTIN-FULLER		529.33
VENDOR NAME: BAUER BUILT TIRE		
0618005938	TIRES	830.00
TOTAL VENDOR BAUER BUILT TIRE		830.00
VENDOR NAME: BETTS, LUKE		
JULY 2026	MILEAGE FOR TRAINING	26.68
TOTAL VENDOR BETTS, LUKE		26.68
VENDOR NAME: BLUE CARE NETWORK OF MICHIGAN		
AUGUST 2026	MEDICAL PREMIUM	7,395.50
TOTAL VENDOR BLUE CARE NETWORK OF MICHIGAN		7,395.50
VENDOR NAME: BOBCAT OF LANSING		
P82140	COUPLER	62.51
P82187	COUPLER	73.45
P03790	SEAL, CONE BEARING, RACE, BUISHING, NUT	137.92
P82455	CARRIAGE BOLT, LKNUT	11.04
P82471	ROTARY BLADE, HORN, ALARM	65.70
TOTAL VENDOR BOBCAT OF LANSING		350.62
VENDOR NAME: BS&A SOFTWARE		
170015	GEN LEDGER, ACCT. PAYABLE, CASH RECEIPTING, UTILITY BILLING, PAYROLL, ASSESSING ANNUAL CONTRACT	3,983.00
TOTAL VENDOR BS&A SOFTWARE		3,983.00

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: CAPITOL IRRIGATION SPRING 2026	SPRING TURN ON HARDBALL FIELD	395.00
TOTAL VENDOR CAPITOL IRRIGATION		395.00
VENDOR NAME: CINTAS CORPORATION #725 JULY 2026	UNIFORM EXPENSE	698.00
TOTAL VENDOR CINTAS CORPORATION #725		698.00
VENDOR NAME: CITY OF POTTERVILLE 6/22-7/26-26	UTILITIES	741.54
TOTAL VENDOR CITY OF POTTERVILLE		741.54
VENDOR NAME: COMCAST JULY 20-AUG 19, 20	OFFICE INTERNET	144.85
TOTAL VENDOR COMCAST		144.85
VENDOR NAME: CONSUMERS ENERGY 6/24-7/22/26	UTILITIES	10,086.67
TOTAL VENDOR CONSUMERS ENERGY		10,086.67
VENDOR NAME: D & L FUELS 215366 214726 214724	GASOLINE GASOLINE DIESEL	1,291.93 863.02 1,425.39
TOTAL VENDOR D & L FUELS		3,580.34
VENDOR NAME: DELTA DENTAL AUGUST 2026	DENTAL BENEFITS	1,075.14
TOTAL VENDOR DELTA DENTAL		1,075.14
VENDOR NAME: DOLMAN, REBECCA MAY-AUG2026	MILEAGE	55.82
TOTAL VENDOR DOLMAN, REBECCA		55.82
VENDOR NAME: DORNBOS SIGN & SAFETY INC. INV87422 INV87424	CUSTOM CO -911 SIGN DIGITAL PRINT SIGN	28.80 188.73
TOTAL VENDOR DORNBOS SIGN & SAFETY INC.		217.53
VENDOR NAME: ETNA SUPPLY COMPANY S10013526.001 S107021256.001 S107021885.001 S107022161.001 S107038778.001	URINAL SPUD, CLOSET SPUD STRAW MAT, STRAW BLNKET STRAW MAT AND BLANKET FLOOR MOUNT TOILET BOWL, TOILET SEAT SAND CLOTH, COUPLINGS, COILS	66.78 55.00 27.50 381.00 1,136.13
TOTAL VENDOR ETNA SUPPLY COMPANY		1,666.41
VENDOR NAME: FAMILY FARM AND HOME 002216/C 002222/C	PAINT, CATALYST HARDENER, BRUSH, WIRE CUP 100 PC GREASE FITTING, MIST TO FULL STREAM	118.95 39.87
TOTAL VENDOR FAMILY FARM AND HOME		158.82
VENDOR NAME: FCI AUTOMATION - LANSING 00118623	CRIMP RIGID, CRIMP SWIV, HOSE- WEATHERSHIELD, POLY WRAP	51.84
TOTAL VENDOR FCI AUTOMATION - LANSING		51.84
VENDOR NAME: FERGUSON WATERWORKS- METER ACCT 0248058	CURB BX, SERV BX, TOP SECT, BOTTOM BX	572.15
TOTAL VENDOR FERGUSON WATERWORKS- METER ACCT		572.15
VENDOR NAME: FOSTER SWIFT COLLINS & SMITH 947429	GENERAL AND WATER BONDS THRU JUNE 30, 2026	2,195.14

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: FOSTER SWIFT COLLINS & SMITH		
	TOTAL VENDOR FOSTER SWIFT COLLINS & SMITH	2,195.14
VENDOR NAME: GORDON'S FOOD SERVICE		
809290347	CONCESSIONS	836.53
809290607	CONCESSIONS	513.96
809291023	CONCESSIONS	622.64
	TOTAL VENDOR GORDON'S FOOD SERVICE	1,973.13
VENDOR NAME: GRANGER CONTAINER SERVICE, INC		
31036654	WASTE SERVICES AUGUST 2026	268.51
	TOTAL VENDOR GRANGER CONTAINER SERVICE, INC	268.51
VENDOR NAME: KUSTOM SIGNALS INC		
628286	CFG RAPTOR	2,382.89
	TOTAL VENDOR KUSTOM SIGNALS INC	2,382.89
VENDOR NAME: L & G SERVICES		
7/13-8/14/26	GARDENING, OFFICE ASSISTANCE AND CUSTODIAL DUTIES.	966.00
	TOTAL VENDOR L & G SERVICES	966.00
VENDOR NAME: LIFELOC TECHNOLOGIES		
435222	PORTABLE BREATH TESTER	350.95
	TOTAL VENDOR LIFELOC TECHNOLOGIES	350.95
VENDOR NAME: MENARDS-LANSING WEST		
21485	CONCRETE MIX, MORTAR HOE, GARDEN HOE	378.01
21909	ALL PURPOSE SAND	15.00
22151	RAPID PATCH FLEXCRETE, RESPIRATOR, CONST. ADH, DIAMOND BLADE,	160.18
22353	TRAILER END LED CONNECTION, CABLE TIES	77.59
22414	SOCKET ADAPTER SET, BATTERIES, PAPER TOWELS, LUMBER	383.81
22573	LUMBER, PAINT, PAINTER BRUSH, PAINT TRAY	357.10
22977	RUBBER MALLOT, IRON OUT TRIGGER, PAINT SUPPLIES	150.90
	TOTAL VENDOR MENARDS-LANSING WEST	1,522.59
VENDOR NAME: MICHIGAN DEPT OF ENVIRONMENTAL		
761-11421434	WATER TESTING 7/1/26-7/13/26	255.00
	TOTAL VENDOR MICHIGAN DEPT OF ENVIRONMENTAL	255.00
VENDOR NAME: MICHIGAN MUNICIPAL LEAGUE		
3081208	WORKMANS COMP 07/1/26-7/1/27	10,694.00
	TOTAL VENDOR MICHIGAN MUNICIPAL LEAGUE	10,694.00
VENDOR NAME: MICHIGAN POLICE EQUIPMENT		
193409	AMMO	450.00
	TOTAL VENDOR MICHIGAN POLICE EQUIPMENT	450.00
VENDOR NAME: MID MICHIGAN EMERGENCY EQUIPME		
2054	PRINTER, CABLES, PAPER	568.00
	TOTAL VENDOR MID MICHIGAN EMERGENCY EQUIPME	568.00
VENDOR NAME: PAYTON ASSESSING, LLC		
JULY 2026	ASSESSING SERVICES	1,416.67
	TOTAL VENDOR PAYTON ASSESSING, LLC	1,416.67
VENDOR NAME: PIONEER MANUFACTURING COMPANY		
INV-304610	GAME DAY AERSOL WHITE	796.80
	TOTAL VENDOR PIONEER MANUFACTURING COMPANY	796.80
VENDOR NAME: POTTERVILLA APPLIED TECHNOLOGY		
38204	INTERNET AND PHONES	4,138.10
	TOTAL VENDOR POTTERVILLA APPLIED TECHNOLOGY	4,138.10

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CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: PRINTING SYSTEMS		
242639	UB PAPER	350.18
TOTAL VENDOR PRINTING SYSTEMS		350.18
VENDOR NAME: SPECTRUM PRINTERS, INC.		
INV092452	ELECTION TEST DECK 8.4.26	105.00
TOTAL VENDOR SPECTRUM PRINTERS, INC.		105.00
VENDOR NAME: THE COUNTY JOURNAL		
305066	WATER QUALITY REPORT	601.94
TOTAL VENDOR THE COUNTY JOURNAL		601.94
VENDOR NAME: THE PARTS PLACE-CHARLOTTE		
295089	OIL FILTER	190.68
296147	TRAILER WIRE	299.50
296193	HOSE CLAMP, DEXCOOL, ANTIFREEZE	40.84
TOTAL VENDOR THE PARTS PLACE-CHARLOTTE		531.02
VENDOR NAME: TOWN & COUNTRY ANIMAL HOSPITAL INC		
13227	VACCINATION VISIT	130.44
TOTAL VENDOR TOWN & COUNTRY ANIMAL HOSPITAL INC		130.44
VENDOR NAME: UNITED STATES POST OFFICE		
AUG 2026	WATER/SEWER BILLS MONTH OF AUGUST 2026	299.65
TOTAL VENDOR UNITED STATES POST OFFICE		299.65
VENDOR NAME: UNUM LIFE INSURANCE		
JULY '26	SHORT/LONG TERM DISABILITY INSURANCE	329.88
TOTAL VENDOR UNUM LIFE INSURANCE		329.88
VENDOR NAME: VERIZON WIRELESS		
JULY 2-AUG. 1, 2026	CELL PHONES	449.57
TOTAL VENDOR VERIZON WIRELESS		449.57
VENDOR NAME: VISION SERVICE PLAN		
AUGUST 2026	VISION	169.79
TOTAL VENDOR VISION SERVICE PLAN		169.79
VENDOR NAME: WEST SHORE FIRE		
34938	SERVICE CALL- SERVICE TECHNICIAN	577.61
TOTAL VENDOR WEST SHORE FIRE		577.61
VENDOR NAME: WIGHTMAN		
104499	GENERAL ENGINEERING THRU JUNE 15 - JUNE 24	682.50
10499-	GENERAL ENGINEERING THRU 7/1/-7/18/2026	487.50
104498	SMALL URBAN PROJECT	193.75
TOTAL VENDOR WIGHTMAN		1,363.75
VENDOR NAME: WOLVERINE SEALCOATING LLC		
18834	CRACK SEAL PROJECT, TRAFFIC CONTROL	19,277.50
TOTAL VENDOR WOLVERINE SEALCOATING LLC		19,277.50
GRAND TOTAL:		89,719.82

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User: RDOLMAN
DB: Potterville

CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
EXP CHECK RUN DATES 08/15/2026 - 08/20/2026
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: ACE HARDWARE-GRAND LEDGE 22977	CLAW HMMR, RUBBER MALLET, PAINT SUPPLIES	150.90
TOTAL VENDOR ACE HARDWARE-GRAND LEDGE		150.90
VENDOR NAME: AT&T 7/4-/8/3/26	SOFTBALL FIELDS INTERNET	74.25
TOTAL VENDOR AT&T		74.25
VENDOR NAME: ATHLETE'S CONNECTION 4559	DPW SWEATSHIRTS & SAFETY SHIRTS	2,089.28
TOTAL VENDOR ATHLETE'S CONNECTION		2,089.28
VENDOR NAME: BOBCAT OF LANSING P82735	NUT, BOLT, WAHSER, COTTER PIN	87.89
TOTAL VENDOR BOBCAT OF LANSING		87.89
VENDOR NAME: BUILD MASTERS RENTAL LLC AUG 19	ROCK BUCKET	100.00
TOTAL VENDOR BUILD MASTERS RENTAL LLC		100.00
VENDOR NAME: CAPITOL IRRIGATION SPRINKLER HEADSQ	LAKE ALLIANCE BASEBALL FIELD; REPLACED 8 SPRINKLER HEADS	1,129.00
TOTAL VENDOR CAPITOL IRRIGATION		1,129.00
VENDOR NAME: CARDMEMBER SERVICE 7/7-8/9/26	HOT DOG ROLLER, TRACKING SYSTEM, POSTAGE, PHONE CASE, BUSINESS CARDS, GLOVES, ELECTION FOOD	2,139.47
TOTAL VENDOR CARDMEMBER SERVICE		2,139.47
VENDOR NAME: D & L FUELS 215498	GASOLINE	948.77
TOTAL VENDOR D & L FUELS		948.77
VENDOR NAME: FERGUSON WATERWORKS- METER ACCT 0248063	MARKING PAINT	133.56
TOTAL VENDOR FERGUSON WATERWORKS- METER ACCT		133.56
VENDOR NAME: FOSTER SWIFT COLLINS & SMITH 949490	GENERAL AND WATER BONDS THRU JULY 31	1,499.12
TOTAL VENDOR FOSTER SWIFT COLLINS & SMITH		1,499.12
VENDOR NAME: MENARDS-LANSING WEST 23428	SHINGLES	34.99
TOTAL VENDOR MENARDS-LANSING WEST		34.99
VENDOR NAME: MID MICHIGAN ELECTRICAL 8.20.26	REPAIR OF FLEXIBLE CONDUIT AND WIRE TO THE CHRISTMAS TREE AT TOWNHALL	130.00
TOTAL VENDOR MID MICHIGAN ELECTRICAL		130.00
VENDOR NAME: RICHMANN, KACIE 08/20/2026	UB refund for account: DUNS-000126-0000 -	16.74
TOTAL VENDOR RICHMANN, KACIE		16.74
VENDOR NAME: THE PARTS PLACE-CHARLOTTE 296398	OIL FILTER-	92.01
TOTAL VENDOR THE PARTS PLACE-CHARLOTTE		92.01
VENDOR NAME: VERIZON WIRELESS 7/5-8/5/26	SERVICE	96.79
TOTAL VENDOR VERIZON WIRELESS		96.79

08/20/2026 03:59 PM
User: RDOLMAN
DB: Pottersville

CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
EXP CHECK RUN DATES 08/15/2026 - 08/20/2026
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GEN

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INVOICE NUMBER	DESCRIPTION	AMOUNT
GRAND TOTAL:		8,722.77

User: JWest

Bank GEN (GENERAL POOLED ACCOUNT)

DB: Potterville

FROM 07/01/2026 TO 07/31/2026

Reconciliation Record ID: 384

GL Number	Description	Beginning Balance
101-000-001.000	CASH	1,383,352.02
202-000-001.000	CASH	370,537.25
203-000-001.000	CASH	168,100.39
208-000-001.000	CASH	44,519.42
370-000-001.000	CASH	
401-000-001.000	CASH	4,602.68
590-000-001.000	CASH	328,976.37
590-000-010.000	CASH IN BANK - BOND RESERVE	368,450.00
590-000-011.000	CASH IN BANK-REPLACEMENT FUND	64,575.01
591-000-001.000	CASH	1,461,831.27
591-000-010.000	CASH IN BANK - BOND RESERVE	205,990.00
591-000-011.000	CASH IN BANK-REPLACEMENT FUND	414,805.01
598-000-001.000	CASH	13,940.99
641-000-001.000	CASH	32,380.99

Beginning GL Balance:	4,862,061.40
Add: Cash Receipts	141,156.58
Less: Cash Disbursements	(177,532.84)
Less: Payroll Disbursements	(117,792.31)
Less: Journal Entries/Other	(127,306.25)
Ending GL Balance:	4,580,586.58

GL Number	Description	Ending Balance
101-000-001.000	CASH	1,207,806.43
202-000-001.000	CASH	394,502.55
203-000-001.000	CASH	127,301.29
208-000-001.000	CASH	33,272.91
370-000-001.000	CASH	
401-000-001.000	CASH	3,809.18
590-000-001.000	CASH	303,235.31
590-000-010.000	CASH IN BANK - BOND RESERVE	368,450.00
590-000-011.000	CASH IN BANK-REPLACEMENT FUND	64,575.01
591-000-001.000	CASH	1,486,716.34
591-000-010.000	CASH IN BANK - BOND RESERVE	205,990.00
591-000-011.000	CASH IN BANK-REPLACEMENT FUND	414,805.01
598-000-001.000	CASH	13,940.99
641-000-001.000	CASH	(43,818.44)

Ending GL Balance:	4,580,586.58
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Ending Bank Balance:	4,619,201.81
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Add: Miscellaneous Transactions	2,876.93
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Add: Deposits in Transit	
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07/30/2026 Deposit ID: 2530	3,685.82
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07/31/2026 Deposit ID: 2532	2,545.84
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BANK DISCREPANCY	(0.10)
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CC \$ RECEIVED IN COMMON THAT GOES TO GIZZARDFEST	(1,150.00)
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DID NOT TRANSFER ENOUGH \$ FROM COMMON TO PAYROLL	(11,486.98)
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RECEIVED CC MONEY IN THIS BANK ACCT- SHOULD GO TO TAX	(38.72)
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PAYROLL 07/31/26	(26,064.30)
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SWEEP ACCOUNT- WIPE OUT NEXT MONTH	1,777.73
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\$ RECEIVED BUT ADDED TO OTHER PAYMENTS NOT YET RECEIVED BY BANK	(203.14)
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MISC DUE TO PENNIES	(0.04)
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	(30,933.89)
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Less: 10 AP Outstanding Checks	10,558.27
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Less: 0 PR Outstanding Checks	
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Adjusted Bank Balance	4,580,586.58
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Unreconciled Difference:	0.00
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REVIEWED BY:



DATE:

8-6-2026

08/05/2026 09:14 AM
User: JWest
DB: Potterville

BANK RECONCILIATION FOR CITY OF POTTERVILLE
Bank TAX (TAX ACCOUNT)
FROM 07/01/2026 TO 07/31/2026
Reconciliation Record ID: 382

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GL Number	Description	Beginning Balance
703-000-001.000	CASH	13,601.82

Beginning GL Balance:	13,601.82
Add: Cash Receipts	146,884.20
Add: Tax Receipts	7,084.99
Less: Cash Disbursements	(66,352.91)
Add: Journal Entries/Other	27.90
Ending GL Balance:	101,246.00

GL Number	Description	Ending Balance
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703-000-001.000	CASH	101,246.00
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Ending GL Balance:	101,246.00
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Ending Bank Balance:	98,034.71
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Add: Miscellaneous Transactions	77.19
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Add: Deposits in Transit

07/30/2026 Deposit ID: 2531	18,949.76
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CC DEPOSIT	(18.50)
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CC PAYMENT WENT INTO COMMON ACCOUNT 70002360040690	(38.72)
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MISC OVERAGE	(0.46)
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	18,892.08
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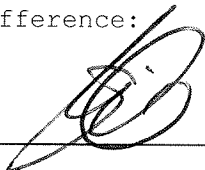
Less: 4 AP Outstanding Checks

	15,757.98
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Less: 0 PR Outstanding Checks

Adjusted Bank Balance	101,246.00
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Unreconciled Difference:	0.00
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REVIEWED BY: 

DATE: 8-6-2026

08/04/2026 09:41 AM

BANK RECONCILIATION FOR CITY OF POTTERVILLE

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User: JWest

Bank PR (PAYROLL ACCOUNT)

DB: Potterville

FROM 07/01/2026 TO 07/31/2026

Reconciliation Record ID: 385

GL Number	Description	Beginning Balance
750-000-001.000	CASH	2,595.02
Beginning GL Balance:		2,595.02
Add: Payroll Disbursements		2,127.34
Ending GL Balance:		4,722.36

GL Number	Description	Ending Balance
750-000-001.000	CASH	4,722.36
Ending GL Balance:		4,722.36
Ending Bank Balance:		2,349.94
Add: Deposits in Transit		
DEFINED CONTRIBUTION DIFFERENCE-ACH (OCT) CK FOR ALERUS STILL OPE		90.67
DEFINED CONTRIBUTION PAYMNT MADE 12/22/25		258.75
DEFINED CONTRIBUTION DIFF- ACH JAN		247.00
DEFINED CONTRIBUTION DIFF- ACH JAN		254.59
DEFINED CONTRIBUTION- CK NOT CUT FEBRUARY 26		350.92
BANK CHARGES		102.00
DID NOT TRANSFER ENOUGH- SBEEN \$37551.32 ONLY TRANSFERRED \$26064.3		11,486.98
		12,790.91
Less: 0 AP Outstanding Checks		
Less: 7 PR Outstanding Checks		10,418.49
Adjusted Bank Balance		4,722.36
Unreconciled Difference:		0.00

REVIEWED BY:



DATE:

8-4-26

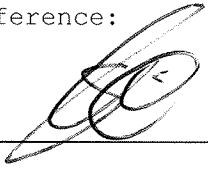
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DB: Potterville

BANK RECONCILIATION FOR CITY OF POTTERVILLE
Bank FEST (GIZZARD FEST)
FROM 07/01/2026 TO 07/31/2026
Reconciliation Record ID: 383

Page 1/1

GL Number	Description	Beginning Balance
211-000-001.000	CASH	67,883.59
Beginning GL Balance:		67,883.59
Less: Cash Disbursements		(16.66)
Add: Journal Entries/Other		208.04
Ending GL Balance:		68,074.97

GL Number	Description	Ending Balance
211-000-001.000	CASH	68,074.97
Ending GL Balance:		68,074.97
Ending Bank Balance:		67,333.87
Add: Miscellaneous Transactions		1,150.00
Add: Deposits in Transit		0.00
Less: 4 AP Outstanding Checks		408.90
Less: 0 PR Outstanding Checks		
Adjusted Bank Balance		68,074.97
Unreconciled Difference:		0.00

REVIEWED BY: 

DATE: 8-4-26

User: JWest

DB: Potterville

PERIOD ENDING 07/31/2026

GL NUMBER	DESCRIPTION	END BALANCE	2026-27	YTD BALANCE	ACTIVITY FOR
		06/30/2026	ORIGINAL	07/31/2026	MONTH 07/31/2026
		(NORMAL) (ABNORMAL)	BUDGET (NORMAL) (ABNORMAL)	(NORMAL) (ABNORMAL)	(INCREASE) (DECREASE)
Fund 101 - GENERAL FUND					
Revenues					
Dept 000					
101-000-402.000	PROPERTY TAX	712,601.10	730,416.02	21,023.79	21,023.79
101-000-403.000	SOLID WASTE TAX	94,318.09	96,676.04	2,827.66	2,827.66
101-000-434.000	TRAILER COURT TAX	2,507.50	2,500.00	0.00	0.00
101-000-445.000	CITY PENALTY	3,350.58	3,400.00	0.00	0.00
101-000-447.000	ADMINISTRATION FEE	37,923.98	38,872.08	670.30	670.30
101-000-476.000	PERMITS	11,020.00	6,500.00	0.00	0.00
101-000-477.000	3% CABLE T.V.	2,891.66	6,000.00	0.00	0.00
101-000-480.000	TELECOM RIGHT OF WAY MAINTENA	12,099.37	12,099.37	0.00	0.00
101-000-481.000	LIQUOR LICENSE FEES	2,427.70	2,427.70	0.00	0.00
101-000-488.000	RECYCLING	3,293.46	2,500.00	0.00	0.00
101-000-543.000	PUBLIC SAFETY REVENUE	7,095.00	7,655.00	0.00	0.00
101-000-543.010	PUBLIC ACT 302 LAW ENF.	805.80	800.00	0.00	0.00
101-000-543.020	CONTINUING PROFESSIONAL EDUCATION-POLICE	2,000.00	0.00	0.00	0.00
101-000-569.000	OTHER STATE GRANTS	3,413.57	0.00	0.00	0.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION	265,033.83	295,033.83	0.00	0.00
101-000-574.000	ST SHARED REV - SALES TAX	321,763.00	326,500.00	0.00	0.00
101-000-574.100	CVTRS-CLFRF	44,451.00	44,448.00	0.00	0.00
101-000-579.000	GRANT REVENUE- STATE	21,101.65	0.00	0.00	0.00
101-000-607.000	CHARGES FOR SERVICES - PD	140.00	135.00	0.00	0.00
101-000-656.000	FINES & FORFEITURES	4,332.26	2,000.00	0.00	0.00
101-000-665.000	INTEREST	50,713.28	49,000.00	3,977.88	3,977.88
101-000-671.100	LEASE/RENT	531.15	500.00	290.35	290.35
101-000-674.000	DONATIONS	350.00	0.00	0.00	0.00
101-000-675.050	POLICE K9 DONATION	1,200.00	0.00	0.00	0.00
101-000-676.000	REIMBURSEMENT	3,156.57	1,000.00	0.00	0.00
101-000-684.000	MISC INCOME	248.34	0.00	100.00	100.00
101-000-687.000	INSURANCE REIMBURSEMENT	11,834.62	0.00	0.00	0.00
101-000-689.000	CASH OVER & UNDER	(1.00)	0.00	0.00	0.00
101-000-693.000	SALE OF FIXED ASSETS	7,700.00	0.00	0.00	0.00
Total Dept 000		1,628,302.51	1,628,463.04	28,889.98	28,889.98
TOTAL REVENUES		1,628,302.51	1,628,463.04	28,889.98	28,889.98
Expenditures					
Dept 101 - CITY COUNCIL					
101-101-703.000	SALARIES	1,890.00	1,990.00	0.00	0.00
101-101-706.000	RR-CROSSING MAINTENANCE FEE	2,257.00	2,257.00	0.00	0.00
101-101-719.000	FRINGE BENEFITS	144.57	250.00	0.00	0.00
101-101-731.000	PUBLICATION	317.70	500.00	0.00	0.00
101-101-740.000	SUPPLIES	0.00	200.00	0.00	0.00
101-101-913.000	INSURANCE-LIAB & WORKMAN COMP	56,269.00	59,325.00	0.00	0.00
Total Dept 101 - CITY COUNCIL		60,878.27	64,522.00	0.00	0.00
Dept 171 - MAYOR					
101-171-703.000	SALARIES	660.00	700.00	0.00	0.00
101-171-719.000	FRINGE BENEFITS	50.50	100.00	0.00	0.00
Total Dept 171 - MAYOR		710.50	800.00	0.00	0.00
Dept 172 - CITY MANAGER					
101-172-703.000	SALARIES	85,310.39	87,443.13	10,089.60	10,089.60
101-172-719.000	FRINGE BENEFITS	20,126.52	20,150.00	1,990.48	1,990.48
101-172-740.000	SUPPLIES	174.80	150.00	0.00	0.00
101-172-781.000	COMPUTER SOFTWARE	53.00	500.00	0.00	0.00
101-172-809.000	TRAINING	300.00	300.00	0.00	0.00
Total Dept 172 - CITY MANAGER		105,964.71	108,543.13	12,080.08	12,080.08
Dept 215 - CLERK					
101-215-703.000	SALARIES	38,823.88	43,614.98	4,849.31	4,849.31
101-215-719.000	FRINGE BENEFITS	3,213.03	3,608.78	370.97	370.97
101-215-740.000	SUPPLIES	209.22	350.00	0.00	0.00
101-215-741.000	POSTAGE	706.00	1,700.00	0.00	0.00
101-215-781.000	COMPUTER SOFTWARE	0.00	250.00	0.00	0.00
101-215-809.000	TRAINING	50.00	1,800.00	0.00	0.00
101-215-822.000	ELECTIONS	2,103.67	9,300.00	0.00	0.00
101-215-958.000	DUES AND SUBSCRIPTIONS	120.00	120.00	0.00	0.00
101-215-962.000	MILEAGE	291.37	350.00	0.00	0.00

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PERIOD ENDING 07/31/2026

GL NUMBER	DESCRIPTION	END BALANCE	2026-27	YTD BALANCE	ACTIVITY FOR
		06/30/2026	ORIGINAL	07/31/2026	MONTH 07/31/2026
		NORMAL (ABNORMAL)	BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)
Fund 101 - GENERAL FUND					
Expenditures					
Total Dept 215 - CLERK		45,517.17	61,093.76	5,220.28	5,220.28
Dept 223 - AUDIT					
101-223-807.000	AUDIT	19,300.00	20,050.00	0.00	0.00
Total Dept 223 - AUDIT		19,300.00	20,050.00	0.00	0.00
Dept 253 - TREASURERS OFFICE					
101-253-703.000	SALARIES	77,528.33	79,309.93	9,151.14	9,151.14
101-253-719.000	FRINGE BENEFITS	25,630.86	25,229.03	2,690.63	2,690.63
101-253-740.000	SUPPLIES	434.48	700.00	0.00	0.00
101-253-741.000	POSTAGE	1,197.58	1,500.00	0.00	0.00
101-253-814.000	BANK SERVICE CHARGES	3,811.77	4,100.00	294.50	294.50
101-253-961.000	CONFERENCE AND WORKSHOPS	99.00	250.00	0.00	0.00
101-253-962.000	MILEAGE	18.56	10.00	0.00	0.00
Total Dept 253 - TREASURERS OFFICE		108,720.58	111,098.96	12,136.27	12,136.27
Dept 257 - ASSESSOR					
101-257-703.000	SALARIES	5,144.73	5,119.60	590.73	590.73
101-257-719.000	FRINGE BENEFITS	560.10	600.00	61.16	61.16
101-257-731.000	PUBLICATION	269.70	450.00	0.00	0.00
101-257-740.000	SUPPLIES	0.00	100.00	0.00	0.00
101-257-741.000	POSTAGE	661.56	700.00	0.00	0.00
101-257-781.000	COMPUTER SOFTWARE	260.00	300.00	0.00	0.00
101-257-813.000	BOARD OF REVIEW	992.69	1,000.00	0.00	0.00
101-257-818.000	CONTRACT LABOR	17,050.54	17,050.54	0.00	0.00
Total Dept 257 - ASSESSOR		24,939.32	25,320.14	651.89	651.89
Dept 265 - CITY HALL					
101-265-740.000	SUPPLIES	2,344.53	4,000.00	(86.42)	(86.42)
101-265-741.000	POSTAGE	475.11	500.00	0.00	0.00
101-265-775.000	REPAIRS & MAINT	245.00	500.00	0.00	0.00
101-265-781.000	COMPUTER SOFTWARE	60,032.20	64,000.00	5,638.10	5,638.10
101-265-802.000	SERVICE	1,576.54	2,000.00	115.26	115.26
101-265-880.200	COMMUNITY SPECIAL EVENTS	2,956.94	3,200.00	0.00	0.00
101-265-958.000	DUES AND SUBSCRIPTIONS	180.00	180.00	0.00	0.00
101-265-962.000	MILEAGE	15.40	50.00	0.00	0.00
101-265-980.000	OFFICE EQUIPMENT & FURNITURE	4,164.19	500.00	0.00	0.00
Total Dept 265 - CITY HALL		71,989.91	74,930.00	5,666.94	5,666.94
Dept 266 - ATTORNEY					
101-266-801.000	ATTORNEY	16,483.33	30,000.00	0.00	0.00
Total Dept 266 - ATTORNEY		16,483.33	30,000.00	0.00	0.00
Dept 301 - POLICE					
101-301-703.000	SALARIES	189,021.90	269,279.30	23,134.68	23,134.68
101-301-703.002	OVERTIME SALARIES	8,143.34	9,500.00	791.99	791.99
101-301-719.000	FRINGE BENEFITS	55,260.16	68,000.00	6,246.85	6,246.85
101-301-728.000	UNIFORM EXPENSES	6,988.01	5,000.00	0.00	0.00
101-301-740.000	SUPPLIES	12,530.10	10,000.00	10.92	10.92
101-301-740.300	SUPPLIES COMMUNITY POLICING	367.50	0.00	0.00	0.00
101-301-740.700	GUNS AND AMMUNITION	2,735.00	2,500.00	610.00	610.00
101-301-775.000	REPAIRS & MAINT	16,778.29	12,500.00	0.00	0.00
101-301-781.000	COMPUTER SOFTWARE	0.00	1,500.00	0.00	0.00
101-301-801.000	ATTORNEY	1,735.07	2,500.00	0.00	0.00
101-301-802.000	SERVICE	221.00	800.00	0.00	0.00
101-301-809.000	TRAINING	2,358.54	2,800.00	0.00	0.00
101-301-851.000	RADIO REPAIRS	0.00	300.00	0.00	0.00
101-301-853.000	TELEPHONE EXPENSE	956.32	900.00	0.00	0.00
101-301-862.000	GAS	482.74	450.00	0.00	0.00
101-301-881.000	K9 EXPENSES	5,662.81	4,500.00	1,206.98	1,206.98
101-301-941.000	PRINCIPAL ON SBITA	0.00	4,000.00	0.00	0.00
101-301-958.000	DUES AND SUBSCRIPTIONS	648.20	600.00	60.00	60.00
101-301-962.000	MILEAGE	149.10	200.00	0.00	0.00
101-301-970.000	CAPITAL OUTLAY	26,715.01	70,000.00	0.00	0.00
101-301-970.020	ARMOUR/SPEC EQUIP	0.00	850.00	0.00	0.00
101-301-980.100	COMPUTER EQUIPMENT	0.00	2,000.00	0.00	0.00

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PERIOD ENDING 07/31/2026

GL NUMBER	DESCRIPTION	END BALANCE	2026-27	YTD BALANCE	ACTIVITY FOR
		06/30/2026	ORIGINAL	07/31/2026	MTH 07/31/2026
		(NORMAL)	BUDGET	(NORMAL)	BASE (DECREASE)
Fund 101 - GENERAL FUND					
Expenditures					
Total Dept 301 - POLICE		330,753.09	468,179.30	32,061.42	32,061.42
Dept 302 - POLICE STATE TRAINING					
101-302-809.000	TRAINING	0.00	650.00	0.00	0.00
Total Dept 302 - POLICE STATE TRAINING		0.00	650.00	0.00	0.00
Dept 337 - EMS					
101-337-802.000	SERVICE	168,896.00	175,652.00	87,826.00	87,826.00
Total Dept 337 - EMS		168,896.00	175,652.00	87,826.00	87,826.00
Dept 441 - DPW					
101-441-810.020	RECYCLING EXPENSE	5,620.00	6,000.00	0.00	0.00
Total Dept 441 - DPW		5,620.00	6,000.00	0.00	0.00
Dept 445 - DRAIN AT LARGE					
101-445-810.000	EXPENSE	1,154.99	1,200.00	0.00	0.00
Total Dept 445 - DRAIN AT LARGE		1,154.99	1,200.00	0.00	0.00
Dept 701 - PLANNING COMMISSION					
101-701-703.000	SALARIES	940.00	1,200.00	0.00	0.00
101-701-719.000	FRINGE BENEFITS	71.92	120.00	0.00	0.00
101-701-731.000	PUBLICATION	462.70	800.00	0.00	0.00
101-701-740.000	SUPPLIES	0.00	50.00	0.00	0.00
101-701-803.000	ENGINEERS FEES	18,500.00	15,000.00	0.00	0.00
Total Dept 701 - PLANNING COMMISSION		19,974.62	17,170.00	0.00	0.00
Dept 702 - ZONING					
101-702-703.000	SALARIES	42,453.48	43,514.80	5,020.95	5,020.95
101-702-719.000	FRINGE BENEFITS	3,490.70	3,577.97	384.11	384.11
101-702-731.000	PUBLICATION	523.85	0.00	0.00	0.00
101-702-740.000	SUPPLIES	0.00	500.00	0.00	0.00
101-702-853.000	TELEPHONE EXPENSE	488.25	700.00	0.00	0.00
101-702-961.000	CONFERENCE AND WORKSHOPS	0.00	75.00	0.00	0.00
Total Dept 702 - ZONING		46,956.28	48,367.77	5,405.06	5,405.06
Dept 906 - DEBT SERVICE					
101-906-738.000	TOWNSHIP/MILL	8,886.28	8,886.28	0.00	0.00
101-906-991.000	DEBT SERVICE - PRINCIPAL	29,943.60	30,908.70	26,428.50	26,428.50
101-906-993.000	BOND INTEREST	24,909.43	24,336.55	10,128.83	10,128.83
Total Dept 906 - DEBT SERVICE		63,739.31	64,131.53	36,557.33	36,557.33
Dept 966 - CONTRIBUTIONS TO OTHER FUNDS					
101-966-965.203	CONTRIBUTION TO LOCAL STREET FUND	89,325.03	90,000.00	0.00	0.00
101-966-965.208	CONTRIBUTION TO PARK FUND	70,000.00	100,000.00	0.00	0.00
101-966-965.401	CONTRIBUTION TO CAPITAL PROJECT FUND	9,000.00	22,404.00	0.00	0.00
101-966-965.598	CONTRIBUTION TO STORM DRAIN MAINT	500.00	500.00	0.00	0.00
101-966-965.641	CONTRIBUTION TO EQP REPAIR & REPL	99,505.00	113,878.62	0.00	0.00
Total Dept 966 - CONTRIBUTIONS TO OTHER FUNDS		268,330.03	326,782.62	0.00	0.00
TOTAL EXPENDITURES		1,359,928.11	1,604,491.21	197,605.27	197,605.27
Fund 101 - GENERAL FUND:					
TOTAL REVENUES		1,628,302.51	1,628,463.04	28,889.98	28,889.98
TOTAL EXPENDITURES		1,359,928.11	1,604,491.21	197,605.27	197,605.27
NET OF REVENUES & EXPENDITURES		268,374.40	23,971.83	(168,715.29)	(168,715.29)

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PERIOD ENDING 07/31/2026

GL NUMBER	DESCRIPTION	END BALANCE	2026-27	YTD BALANCE	ACTIVITY FOR
		06/30/2026	ORIGINAL	07/31/2026	MTH 07/31/2026
		NORMAL (ABNORMAL)	BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)
Fund 202 - MAJOR STREET FUND					
Revenues					
Dept 000					
202-000-451.200	SPEC ASSESSMENT ROAD - SUNSET	5,299.96	4,759.12	0.00	0.00
202-000-553.000	ACT 51	267,344.57	262,000.00	0.00	0.00
202-000-582.000	COUNTY ROAD MILL 2014	52,070.36	0.00	86.76	86.76
202-000-665.000	INTEREST	10,744.15	10,600.00	994.47	994.47
Total Dept 000		335,459.04	277,359.12	1,081.23	1,081.23
TOTAL REVENUES		335,459.04	277,359.12	1,081.23	1,081.23
Expenditures					
Dept 463 - ROUTINE MAINT					
202-463-699.203	TRANSFER TO LOCAL STREETS	87,500.00	87,500.00	0.00	0.00
202-463-782.000	STREET MATERIALS & SUPPLIES	0.00	2,500.00	0.00	0.00
202-463-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	110,000.00	110,000.00	0.00	0.00
Total Dept 463 - ROUTINE MAINT		197,500.00	200,000.00	0.00	0.00
Dept 474 - TRAFFIC SIGNS					
202-474-782.000	STREET MATERIALS & SUPPLIES	0.00	500.00	0.00	0.00
Total Dept 474 - TRAFFIC SIGNS		0.00	500.00	0.00	0.00
Dept 478 - WINTER MAINT					
202-478-782.000	STREET MATERIALS & SUPPLIES	5,276.47	5,400.00	0.00	0.00
Total Dept 478 - WINTER MAINT		5,276.47	5,400.00	0.00	0.00
Dept 480 - CONSTRUCTION					
202-480-803.000	ENGINEERS FEES	62,545.75	18,000.00	0.00	0.00
202-480-818.000	CONTRACT LABOR	126,958.84	15,000.00	0.00	0.00
Total Dept 480 - CONSTRUCTION		189,504.59	33,000.00	0.00	0.00
Dept 906 - DEBT SERVICE					
202-906-992.000	BOND PRINCIPAL	11,264.00	11,968.00	0.00	0.00
202-906-993.000	BOND INTEREST	5,547.10	5,214.81	0.00	0.00
Total Dept 906 - DEBT SERVICE		16,811.10	17,182.81	0.00	0.00
TOTAL EXPENDITURES		409,092.16	256,082.81	0.00	0.00
Fund 202 - MAJOR STREET FUND:					
TOTAL REVENUES		335,459.04	277,359.12	1,081.23	1,081.23
TOTAL EXPENDITURES		409,092.16	256,082.81	0.00	0.00
NET OF REVENUES & EXPENDITURES		(73,633.12)	21,276.31	1,081.23	1,081.23

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REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

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PERIOD ENDING 07/31/2026

GL NUMBER	DESCRIPTION	END BALANCE	2026-27	YTD BALANCE	ACTIVITY FOR
		06/30/2026	ORIGINAL	07/31/2026	MTH 07/31/2026
		NORMAL (ABNORMAL)	BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)
Fund 203 - LOCAL STREET FUND					
Revenues					
Dept 000					
203-000-451.200	SPEC ASSESSMENT ROAD - SUNSET	32,340.63	29,041.47	0.00	0.00
203-000-553.000	ACT 51	106,614.23	87,000.00	0.00	0.00
203-000-582.000	COUNTY ROAD MILL 2014	42,587.97	0.00	529.45	529.45
203-000-665.000	INTEREST	1,172.53	1,100.00	99.45	99.45
203-000-699.001	CONTRIBUTIONS FROM MAJOR STREET FUND	87,500.00	87,500.00	0.00	0.00
203-000-699.101	GF CONTRIBUTION	89,325.03	90,000.00	0.00	0.00
Total Dept 000		359,540.39	294,641.47	628.90	628.90
TOTAL REVENUES		359,540.39	294,641.47	628.90	628.90
Expenditures					
Dept 463 - ROUTINE MAINT					
203-463-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	25,000.00	25,000.00	0.00	0.00
Total Dept 463 - ROUTINE MAINT		25,000.00	25,000.00	0.00	0.00
Dept 478 - WINTER MAINT					
203-478-782.000	STREET MATERIALS & SUPPLIES	5,050.00	5,100.00	0.00	0.00
Total Dept 478 - WINTER MAINT		5,050.00	5,100.00	0.00	0.00
Dept 480 - CONSTRUCTION					
203-480-803.000	ENGINEERS FEES	523.10	1,000.00	0.00	0.00
Total Dept 480 - CONSTRUCTION		523.10	1,000.00	0.00	0.00
Dept 906 - DEBT SERVICE					
203-906-992.000	BOND PRINCIPAL	171,792.40	179,123.30	36,571.50	36,571.50
203-906-993.000	BOND INTEREST	127,122.22	121,487.64	14,016.17	14,016.17
Total Dept 906 - DEBT SERVICE		298,914.62	300,610.94	50,587.67	50,587.67
TOTAL EXPENDITURES		329,487.72	331,710.94	50,587.67	50,587.67
Fund 203 - LOCAL STREET FUND:					
TOTAL REVENUES		359,540.39	294,641.47	628.90	628.90
TOTAL EXPENDITURES		329,487.72	331,710.94	50,587.67	50,587.67
NET OF REVENUES & EXPENDITURES		30,052.67	(37,069.47)	(49,958.77)	(49,958.77)

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DB: Potterville

PERIOD ENDING 07/31/2026

GL NUMBER	DESCRIPTION	END BALANCE	2026-27	YTD BALANCE	ACTIVITY FOR
		06/30/2026	ORIGINAL	07/31/2026	MONTH 07/31/2026
		NORMAL (ABNORMAL)	BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)
Fund 208 - PARK FUND					
Revenues					
Dept 000					
208-000-478.030	CONCESSIONS	31,433.47	24,000.00	2,374.99	2,374.99
208-000-478.070	FIELD RENTAL	29,235.00	23,000.00	4,192.00	4,192.00
208-000-478.084	FLAG FOOTBALL	1,925.00	1,500.00	55.00	55.00
208-000-478.090	YOUTH FEES	13,575.00	11,500.00	0.00	0.00
208-000-667.000	PAVILION RENT	1,385.00	1,300.00	40.00	40.00
208-000-667.020	TIFA PAVILION - COMMUNITY CEN	2,475.00	1,800.00	225.00	225.00
208-000-680.001	SPECIAL EVENTS	0.00	0.00	350.00	350.00
208-000-684.000	MISC INCOME	40.00	0.00	0.00	0.00
208-000-699.101	GF CONTRIBUTION	70,000.00	100,000.00	0.00	0.00
Total Dept 000		150,068.47	163,100.00	7,236.99	7,236.99
TOTAL REVENUES		150,068.47	163,100.00	7,236.99	7,236.99
Expenditures					
Dept 751 - PARK ADMIN					
208-751-703.000	SALARIES	58,170.05	61,476.88	9,271.98	9,271.98
208-751-703.002	OVERTIME SALARIES	659.33	1,000.00	0.00	0.00
208-751-719.000	FRINGE BENEFITS	25,876.58	27,117.04	3,024.03	3,024.03
208-751-731.000	PUBLICATION	523.40	900.00	0.00	0.00
208-751-740.000	SUPPLIES	7,923.95	9,000.00	748.04	748.04
208-751-744.000	YOUTH FEES (UNIFORMS,ETC.)	13,326.26	13,000.00	700.00	700.00
208-751-745.000	YOUTH UMPIRE FEES	3,850.00	5,000.00	300.00	300.00
208-751-775.000	REPAIRS & MAINT	14,304.02	10,000.00	0.00	0.00
208-751-802.000	SERVICE	433.42	700.00	0.00	0.00
208-751-809.000	TRAINING	884.38	900.00	0.00	0.00
208-751-818.000	CONTRACT LABOR	2,451.25	3,500.00	0.00	0.00
208-751-853.000	TELEPHONE EXPENSE	478.16	500.00	0.00	0.00
208-751-920.000	UTILITIES	10,569.67	10,800.00	207.74	207.74
208-751-962.000	MILEAGE	807.92	725.00	0.00	0.00
Total Dept 751 - PARK ADMIN		140,258.39	144,618.92	14,251.79	14,251.79
Dept 778 - CONCESSIONS					
208-778-703.000	SALARIES	6,926.99	9,100.00	1,720.74	1,720.74
208-778-719.000	FRINGE BENEFITS	652.84	1,100.00	178.09	178.09
208-778-740.000	SUPPLIES	13,699.26	12,200.00	975.51	975.51
208-778-746.000	CONCESSION - FOOD LICENSE	647.00	700.00	0.00	0.00
208-778-814.000	BANK SERVICE CHARGES	2,437.44	2,500.00	164.15	164.15
Total Dept 778 - CONCESSIONS		24,363.53	25,600.00	3,038.49	3,038.49
TOTAL EXPENDITURES		164,621.92	170,218.92	17,290.28	17,290.28
Fund 208 - PARK FUND:					
TOTAL REVENUES		150,068.47	163,100.00	7,236.99	7,236.99
TOTAL EXPENDITURES		164,621.92	170,218.92	17,290.28	17,290.28
NET OF REVENUES & EXPENDITURES		(14,553.45)	(7,118.92)	(10,053.29)	(10,053.29)

PERIOD ENDING 07/31/2026

GL NUMBER	DESCRIPTION	END BALANCE	2026-27	YTD BALANCE	ACTIVITY FOR
		06/30/2026	ORIGINAL	07/31/2026	MONTH 07/31/2026
		NORMAL (ABNORMAL)	BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)
Fund 211 - GIZZARD FEST					
Revenues					
Dept 000					
211-000-665.000	INTEREST	1,551.42	1,500.00	143.04	143.04
211-000-674.100	SPONSORSHIP	23,345.00	22,000.00	0.00	0.00
211-000-681.000	VENDOR BOOTHS	13,825.00	13,000.00	0.00	0.00
211-000-682.000	RACE	10,990.00	8,700.00	65.00	65.00
211-000-686.000	PAGEANT	2,600.00	2,600.00	0.00	0.00
211-000-688.000	CARNIVAL	2,701.80	3,300.00	0.00	0.00
211-000-690.000	TENT TICKET SALES	14,159.00	16,000.00	0.00	0.00
211-000-691.000	ATM	50.00	0.00	0.00	0.00
Total Dept 000		69,222.22	67,100.00	208.04	208.04
TOTAL REVENUES		69,222.22	67,100.00	208.04	208.04
Expenditures					
Dept 779 - SPECIAL EVENTS					
211-779-740.000	SUPPLIES	7,206.53	7,000.00	0.00	0.00
211-779-818.000	CONTRACT LABOR	14,790.00	18,000.00	0.00	0.00
211-779-880.200	COMMUNITY SPECIAL EVENTS	26,086.64	28,000.00	0.00	0.00
211-779-880.500	PAGEANT	1,873.36	2,000.00	0.00	0.00
211-779-880.600	RACE	7,129.85	5,750.00	0.00	0.00
Total Dept 779 - SPECIAL EVENTS		57,086.38	60,750.00	0.00	0.00
TOTAL EXPENDITURES		57,086.38	60,750.00	0.00	0.00
Fund 211 - GIZZARD FEST :					
TOTAL REVENUES		69,222.22	67,100.00	208.04	208.04
TOTAL EXPENDITURES		57,086.38	60,750.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		12,135.84	6,350.00	208.04	208.04

PERIOD ENDING 07/31/2026

GL NUMBER	DESCRIPTION	END BALANCE	2026-27	YTD BALANCE	ACTIVITY FOR
		06/30/2026	ORIGINAL	07/31/2026	MONTH 07/31/2026
		NORMAL (ABNORMAL)	BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)
Fund 247 - TAX INCREMENT FINANCING AUTHOR					
Revenues					
Dept 728 - TIFA DEPT					
247-728-401.000	PROPERTY TAXES	203,253.71	205,000.00	0.00	0.00
247-728-573.000	LOCAL COMMUNITY STABILIZATION	22,412.63	23,000.00	0.00	0.00
247-728-579.200	GRANT REVENUE - LOCAL	0.00	343,000.00	0.00	0.00
247-728-665.000	INTEREST INCOME	4,518.78	4,400.00	36.59	36.59
Total Dept 728 - TIFA DEPT		230,185.12	575,400.00	36.59	36.59
TOTAL REVENUES		230,185.12	575,400.00	36.59	36.59
Expenditures					
Dept 728 - TIFA DEPT					
247-728-703.005	WAGES - OTHER	4,899.98	5,150.00	408.33	408.33
247-728-727.000	OFFICE EXPENSE	1,025.00	1,150.00	0.00	0.00
247-728-731.000	PUBLICATION	0.00	300.00	0.00	0.00
247-728-801.000	ATTORNEY	0.00	500.00	0.00	0.00
247-728-803.000	ENGINEERS FEES	21,539.70	18,000.00	10,280.00	10,280.00
247-728-807.000	AUDIT	4,400.00	4,800.00	0.00	0.00
247-728-823.000	GRANT PROJECTS	0.00	535,200.00	0.00	0.00
247-728-881.000	K9 EXPENSES	0.00	8,000.00	0.00	0.00
247-728-970.000	CAPITAL OUTLAY	45,883.93	0.00	0.00	0.00
247-728-990.100	DRAIN ASSESSMENT- COUNTY	21,309.22	22,000.00	0.00	0.00
247-728-992.000	BOND PRINCIPAL	55,000.00	60,000.00	0.00	0.00
247-728-993.000	BOND INTEREST	10,456.25	7,811.00	0.00	0.00
Total Dept 728 - TIFA DEPT		164,514.08	662,911.00	10,688.33	10,688.33
TOTAL EXPENDITURES		164,514.08	662,911.00	10,688.33	10,688.33
Fund 247 - TAX INCREMENT FINANCING AUTHOR:					
TOTAL REVENUES		230,185.12	575,400.00	36.59	36.59
TOTAL EXPENDITURES		164,514.08	662,911.00	10,688.33	10,688.33
NET OF REVENUES & EXPENDITURES		65,671.04	(87,511.00)	(10,651.74)	(10,651.74)

PERIOD ENDING 07/31/2026

GL NUMBER	DESCRIPTION	END BALANCE	2026-27	YTD BALANCE	ACTIVITY FOR
		06/30/2026	ORIGINAL	07/31/2026	MONTH 07/31/2026
		NORMAL (ABNORMAL)	BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)
Fund 401 - CAPITAL PROJECT FUND- DOWNTOWN					
Revenues					
Dept 000					
401-000-699.100	TRANSFER IN	9,000.00	19,904.00	0.00	0.00
Total Dept 000		9,000.00	19,904.00	0.00	0.00
TOTAL REVENUES		9,000.00	19,904.00	0.00	0.00
Expenditures					
Dept 729 - DOWNTOWN					
401-729-740.600	LANDSCAPING SUPPLIES	435.62	2,500.00	0.00	0.00
401-729-818.000	CONTRACT LABOR	3,958.00	17,404.00	483.00	483.00
401-729-880.200	COMMUNITY SPECIAL EVENTS	6,310.68	0.00	0.00	0.00
Total Dept 729 - DOWNTOWN		10,704.30	19,904.00	483.00	483.00
TOTAL EXPENDITURES		10,704.30	19,904.00	483.00	483.00
Fund 401 - CAPITAL PROJECT FUND- DOWNTOWN:					
TOTAL REVENUES		9,000.00	19,904.00	0.00	0.00
TOTAL EXPENDITURES		10,704.30	19,904.00	483.00	483.00
NET OF REVENUES & EXPENDITURES		(1,704.30)	0.00	(483.00)	(483.00)

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PERIOD ENDING 07/31/2026

GL NUMBER	DESCRIPTION	END BALANCE	2026-27	YTD BALANCE	ACTIVITY FOR
		06/30/2026	ORIGINAL	07/31/2026	MONTH 07/31/2026
		NORMAL (ABNORMAL)	BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)
Fund 590 - SEWER FUND					
Revenues					
Dept 000					
590-000-642.000	BILLS	221,949.40	225,000.00	20,012.37	20,012.37
590-000-642.001	FIXED COSTS	507,746.74	509,000.00	42,250.84	42,250.84
590-000-656.000	FINES & FORFEITURES	16,378.89	16,000.00	1,171.44	1,171.44
590-000-665.000	INTEREST	17,587.99	17,400.00	1,491.71	1,491.71
590-000-666.000	INSPECTION FEE	1,100.00	450.00	0.00	0.00
590-000-672.000	HOOK UP FEES	55,375.00	22,000.00	0.00	0.00
Total Dept 000		820,138.02	789,850.00	64,926.36	64,926.36
TOTAL REVENUES		820,138.02	789,850.00	64,926.36	64,926.36
Expenditures					
Dept 537 - ADMINISTRATIVE					
590-537-775.000	REPAIRS & MAINT	8,495.75	9,000.00	11,718.00	11,718.00
590-537-980.100	COMPUTER EQUIPMENT	790.99	0.00	0.00	0.00
Total Dept 537 - ADMINISTRATIVE		9,286.74	9,000.00	11,718.00	11,718.00
Dept 556 - DPW					
590-556-740.000	SUPPLIES	13,785.11	12,000.00	0.00	0.00
590-556-743.000	METERS	2,110.95	5,000.00	0.00	0.00
590-556-775.000	REPAIRS & MAINT	6,039.75	3,000.00	0.00	0.00
590-556-802.000	SERVICE	425.00	500.00	0.00	0.00
590-556-803.000	ENGINEERS FEES	6,605.63	10,000.00	0.00	0.00
590-556-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	190,000.00	190,000.00	0.00	0.00
590-556-970.000	CAPITAL OUTLAY	2,243.75	60,000.00	0.00	0.00
Total Dept 556 - DPW		221,210.19	280,500.00	0.00	0.00
Dept 906 - DEBT SERVICE					
590-906-991.000	DEBT SERVICE - PRINCIPAL	179,000.00	184,000.00	47,000.00	47,000.00
590-906-993.000	BOND INTEREST	188,472.50	191,410.00	30,951.25	30,951.25
Total Dept 906 - DEBT SERVICE		367,472.50	375,410.00	77,951.25	77,951.25
TOTAL EXPENDITURES		597,969.43	664,910.00	89,669.25	89,669.25
Fund 590 - SEWER FUND:					
TOTAL REVENUES		820,138.02	789,850.00	64,926.36	64,926.36
TOTAL EXPENDITURES		597,969.43	664,910.00	89,669.25	89,669.25
NET OF REVENUES & EXPENDITURES		222,168.59	124,940.00	(24,742.89)	(24,742.89)

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DB: Potterville

PERIOD ENDING 07/31/2026

GL NUMBER	DESCRIPTION	END BALANCE	2026-27	YTD BALANCE	ACTIVITY FOR
		06/30/2026	ORIGINAL	07/31/2026	MONTH 07/31/2026
		NORMAL (ABNORMAL)	BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)
Fund 591 - WATER FUND					
Revenues					
Dept 000					
591-000-579.000	GRANT REVENUE- STATE	193,265.97	200,000.00	0.00	0.00
591-000-642.000	BILLS	394,279.54	400,000.00	35,801.85	35,801.85
591-000-642.001	FIXED COSTS	557,264.20	580,000.00	46,635.04	46,635.04
591-000-644.000	PENALTIES	2,500.00	2,340.00	190.00	190.00
591-000-656.000	FINES & FORFEITURES	20,230.89	18,000.00	1,518.74	1,518.74
591-000-665.000	INTEREST	39,866.11	39,350.00	3,381.19	3,381.19
591-000-666.000	INSPECTION FEE	1,100.00	750.00	0.00	0.00
591-000-672.000	HOOK UP FEES	58,352.28	40,000.00	0.00	0.00
591-000-684.000	MISC INCOME	535.00	250.00	0.00	0.00
Total Dept 000		1,267,393.99	1,280,690.00	87,526.82	87,526.82
TOTAL REVENUES		1,267,393.99	1,280,690.00	87,526.82	87,526.82
Expenditures					
Dept 537 - ADMINISTRATIVE					
591-537-731.000	PUBLICATION	194.00	1,200.00	0.00	0.00
591-537-740.000	SUPPLIES	681.38	2,500.00	0.00	0.00
591-537-741.000	POSTAGE	3,869.07	3,700.00	0.00	0.00
591-537-781.000	COMPUTER SOFTWARE	1,073.00	1,200.00	0.00	0.00
591-537-809.000	TRAINING	3,526.71	2,500.00	0.00	0.00
591-537-980.100	COMPUTER EQUIPMENT	790.99	0.00	0.00	0.00
Total Dept 537 - ADMINISTRATIVE		10,135.15	11,100.00	0.00	0.00
Dept 556 - DPW					
591-556-740.000	SUPPLIES	7,209.20	8,000.00	0.00	0.00
591-556-743.000	METERS	2,110.95	8,000.00	0.00	0.00
591-556-775.000	REPAIRS & MAINT	8,487.10	10,000.00	0.00	0.00
591-556-802.000	SERVICE	6,733.30	9,000.00	760.00	760.00
591-556-803.000	ENGINEERS FEES	6,605.62	19,000.00	0.00	0.00
591-556-818.000	CONTRACT LABOR	263,145.32	225,000.00	4,000.00	4,000.00
591-556-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	200,000.00	200,000.00	0.00	0.00
591-556-970.000	CAPITAL OUTLAY	2,243.75	60,000.00	0.00	0.00
Total Dept 556 - DPW		496,535.24	539,000.00	4,760.00	4,760.00
Dept 906 - DEBT SERVICE					
591-906-992.000	BOND PRINCIPAL	103,000.00	107,000.00	29,000.00	29,000.00
591-906-993.000	BOND INTEREST	106,541.26	104,141.00	19,126.25	19,126.25
Total Dept 906 - DEBT SERVICE		209,541.26	211,141.00	48,126.25	48,126.25
TOTAL EXPENDITURES		716,211.65	761,241.00	52,886.25	52,886.25
Fund 591 - WATER FUND:					
TOTAL REVENUES		1,267,393.99	1,280,690.00	87,526.82	87,526.82
TOTAL EXPENDITURES		716,211.65	761,241.00	52,886.25	52,886.25
NET OF REVENUES & EXPENDITURES		551,182.34	519,449.00	34,640.57	34,640.57

PERIOD ENDING 07/31/2026

GL NUMBER	DESCRIPTION	END BALANCE	2026-27	YTD BALANCE	ACTIVITY FOR
		06/30/2026	ORIGINAL	07/31/2026	MONTH 07/31/2026
		NORMAL (ABNORMAL)	BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)
Fund 598 - STORM DRAIN MAINTENANCE					
Revenues					
Dept 000					
598-000-699.101	GF CONTRIBUTION	500.00	500.00	0.00	0.00
Total Dept 000		500.00	500.00	0.00	0.00
TOTAL REVENUES		500.00	500.00	0.00	0.00
Expenditures					
Dept 556 - DPW					
598-556-818.000	CONTRACT LABOR	4,112.50	500.00	0.00	0.00
Total Dept 556 - DPW		4,112.50	500.00	0.00	0.00
TOTAL EXPENDITURES		4,112.50	500.00	0.00	0.00
Fund 598 - STORM DRAIN MAINTENANCE:					
TOTAL REVENUES		500.00	500.00	0.00	0.00
TOTAL EXPENDITURES		4,112.50	500.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		(3,612.50)	0.00	0.00	0.00

PERIOD ENDING 07/31/2026

GL NUMBER	DESCRIPTION	END BALANCE	2026-27	YTD BALANCE	ACTIVITY FOR
		06/30/2026	ORIGINAL	07/31/2026	MONTH 07/31/2026
		NORMAL (ABNORMAL)	BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)
Fund 641 - EQUIPMENT REPAIR & REPLACEMENT					
Revenues					
Dept 000					
641-000-699.100	OPERATING TRANSFER-IN	624,505.00	638,878.62	0.00	0.00
Total Dept 000		624,505.00	638,878.62	0.00	0.00
TOTAL REVENUES		624,505.00	638,878.62	0.00	0.00
Expenditures					
Dept 932 - EQUIPMENT REPAIR ACTIVITY					
641-932-703.000	SALARIES	262,252.40	278,528.62	37,473.99	37,473.99
641-932-703.002	OVERTIME SALARIES	26,776.34	24,000.00	1,270.95	1,270.95
641-932-719.000	FRINGE BENEFITS	74,578.58	78,000.00	8,450.24	8,450.24
641-932-728.000	UNIFORM EXPENSES	3,613.86	4,300.00	0.00	0.00
641-932-740.000	SUPPLIES	22,359.85	21,000.00	344.86	344.86
641-932-775.000	REPAIRS & MAINT	52,492.90	50,000.00	878.91	878.91
641-932-782.000	STREET MATERIALS & SUPPLIES	0.00	500.00	0.00	0.00
641-932-802.000	SERVICE	315.53	1,000.00	0.00	0.00
641-932-809.000	TRAINING	763.46	1,000.00	0.00	0.00
641-932-853.000	TELEPHONE EXPENSE	3,712.84	3,800.00	0.00	0.00
641-932-862.000	GAS	25,946.57	26,000.00	1,033.28	1,033.28
641-932-920.000	UTILITIES	143,153.24	144,000.00	9,942.06	9,942.06
641-932-958.000	DUES AND SUBSCRIPTIONS	473.22	1,150.00	0.00	0.00
641-932-962.000	MILEAGE	501.06	600.00	0.00	0.00
641-932-970.000	CAPITAL OUTLAY	6,867.17	8,000.00	0.00	0.00
Total Dept 932 - EQUIPMENT REPAIR ACTIVITY		623,807.02	641,878.62	59,394.29	59,394.29
TOTAL EXPENDITURES		623,807.02	641,878.62	59,394.29	59,394.29
Fund 641 - EQUIPMENT REPAIR & REPLACEMENT:					
TOTAL REVENUES		624,505.00	638,878.62	0.00	0.00
TOTAL EXPENDITURES		623,807.02	641,878.62	59,394.29	59,394.29
NET OF REVENUES & EXPENDITURES		697.98	(3,000.00)	(59,394.29)	(59,394.29)
TOTAL REVENUES - ALL FUNDS					
TOTAL REVENUES - ALL FUNDS		5,494,314.76	5,735,886.25	190,534.91	190,534.91
TOTAL EXPENDITURES - ALL FUNDS		4,437,535.27	5,174,598.50	478,604.34	478,604.34
NET OF REVENUES & EXPENDITURES		1,056,779.49	561,287.75	(288,069.43)	(288,069.43)

City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
Fax: (517) 645-7810 ♦ www.pottervillemi.org

August 13, 2026

To: City Council
From: Aaron Sheridan, City Manager
Subject: Manager's Report

Please review my report and let me know if you have questions or comments. Thank you.

1. City met with Peerless Midwest, Inc. (PM) for the filter media change project at Well #3 Iron Removal Plant. A start date of mid-September has been planned for the project, that should take no more than a few weeks once begun. Scope includes:

- ✓ Mobilization to site with three-man crew, vac truck and support truck. Remove the hatches and visually inspect the media.
- ✓ Pressure tank inspection for side wall pull away, mud balling and channeling. While the media is being removed, PM will look for any problem areas.
- ✓ Once the media has been removed, PM will visually inspect the filter for any defects.
- ✓ If PM notes any issues these will be reported to the before reloading of the media takes place. If there are no issues PM will load the media, disinfect and pull water quality samples. A comprehensive report of the visual media inspection and media installation will be provided upon completion. The used Iron Removal Plant Well #3 media will be hauled off site and disposed of properly by PM. Labor and equipment include all removal and disposal of media, and inspection of the underdrain and pressure tank for deficiencies.

2. Council's adopting Resolution and Trust Fund Grant Agreement for the Lake Alliance Development Grant Project TF25-0009 is provided by the Michigan DNR for review and approval. The Agreement is ready for approval, and unanimously supported by the TIFA Board. TIFA has voted to fully fund the matching expense aspect of the Trust Fund Grant Project for \$267,600 (the other half is provided by the Michigan DNR Recreation Trust Fund and Eaton County Parks Millage Grant Program) that connects existing non-motorized trails and sidewalks, installs 2 "ADA" parking lots, replaces the Lake Alliance boat / kayak launch, and installation of 2 new pickleball courts. If all goes well, the Agreement will be signed by City and DNR no later than October. This step is a prelude to a competitive bid date in January-February of 2027 and construction by April 2027. Project completion would be around August 2027 w/ ribbon cutting in September or October.

3. I spoke with Mikalia Hooper from Bakertilly Municipal Advisors who is required generate the financial analysis for the USDA Rural Development Bond Finance Office regarding the City's financial health. This is a professional objective report on the capability of the City to afford its USDA Bonds in the amounts necessary to complete the City's bidding Project A and B Water Improvements Project. Mikalia has stated that our cash flow is healthy and that the City may *likely* not need another rate increase should it qualify for additional USDA Rural Development Bond at the anticipated rate of 3.750%. The numbers are not final, but she has provided an updated cash flow analysis based on the following:

1. The City's latest financial and water system data.
2. The letter of conditions from USDA for the \$2,950,000 2026A bond.
3. The estimated \$2,295,000 2026B bonds based on USDA's current estimated intermediate rate of 3.750%.

City of Potterville

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Once we have finalized information from USDA on the 2026B bonds that includes an estimated 2.295M, Mikalia will generate final updates and finalize her report for Council.

4. The City's \$50,000 Zoning Grant from MSHDA was successfully closed this month. The City Council and Planning Commission used grant reimbursement funds to develop its new Capital Improvement Plan <https://pottervillemi.org/wp-content/uploads/2026/02/20260219-City-of-Potterville-CIP-Adopted.pdf> , Comprehensive Master Plan <https://pottervillemi.org/wp-content/uploads/2026/03/2026-Master-Plan-Final-Adopted.pdf> AND new Zoning Ordinance w/ Zoning Map <https://pottervillemi.org/wp-content/uploads/2026/04/Potterville-Final-Draft-3.pdf> and <https://pottervillemi.org/wp-content/uploads/2026/03/Updated-Zoning-Map-11x17-1.pdf> . As result, the City's Planning and Zoning Department has met legal requirements of the Planning Enabling Public Act 33 of 2008 by updating these Plans/Laws to better serve the public trust and development controls for the next 5-10 years.

5. The City was recently (unexpectedly) approached by a landowner with a possible interest to donate vacant land near a City water well and iron removal plant for use of water utilities. The exchange could be beneficial for the City public works assuming conditions are met that allow use of the property as a Type I wellhead. Procedurally, council would need to approve any exchange involving a purchase with a land donation, and need to review whether the potential benefit is worth any costs of removing the taxable land from the public tax roll. If the owner(s) is willing to donate all or most of the land and/or willing to sell some land in conjunction with a donation, the city would prepare a buy/sell agreement with a donation legal aspect for tax purposes. The City would order a title commitment to be sure the seller has good title. The title company would prepare the paperwork for closing (such as a full Warranty deed, not Quit Claim). The City would also want a period of time to do any due diligence, such as a survey and environmental site assessment or "Phase I" review to qualify use conditions. I advise in public land deals that the client buying property get a Phase I review - cost is about \$2700 or so.

As to the donation, the City could write in its purchase agreement the City is paying an amount of cash with the balance being a charitable donation (from the seller). The seller would then need the City to provide paperwork for the IRS to approve the donation. To do that properly, someone needs to obtain and pay for an appraisal. Usually that would be the party getting the donation (meaning the City). Then at closing all parties sign IRS Form 8283. The City would write in its buy/sell agreement that the City takes no responsibility for the tax aspects of the transaction. At this time the seller should remain anonymous.

6. Wightman Engineers have provided the below documents for your review and possible approval in this week's packet. Water System Improvement Project Contract A and B are ready for conditional approval by Council Resolution. The legal Resolutions (required for USDA RD Bond approval)

- Recommendation for Tentative Award Letter for Water System Improvement Contracts
- Contract A Bid Tab – Water Treatment Plant \$6.607M – Low bid LD Docsa Associates
- Contract B Bid Tab – Water Distribution System - \$1.287110M – Low bid Mead Bros. Excavating, Inc.
- As-Bid Project Budget – Total Project Costs \$7.89411M + \$1.350890M = \$9.245 Million Dollars

City of Potterville

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TREASURERS REPORT

August 19, 2026

Utility bills—as of 07/31/2026 (bills due on 15th) \$9,598.31 is outstanding with \$6,929.39 over 30 days past due.

Water usage month of July (Aug billing): 6,171,839 gallons

Sewer usage month of June (July billing) 6,149,121 gallons

Ready to service charge-water: \$46,997.72

Ready to service charge sewer: \$42,560.56

Total water and sewer billed out from 6/23-7/24/26 is \$145,306.91

Payroll for the month of July 2026 was \$117,792.31 (this includes all payroll taxes + MERS + council.) July was a three-pay period month.

Summer tax bills were mailed out July 1st and are due on September 14th, 2026.

Auditors were here on 7/21/26 and did a one day “planning” audit. They will be back again the week of September 21st to complete the audit.

Bank reconciliations completed for the month of July 2026:

General account – Reconciled balance: **\$ 4,580,586.58**

Payroll account - Reconciled balance: **\$ 4,722.36**

Tax account – Reconciled balance: **\$101,246.00**

Gizzard Fest – Reconciled balance: **\$68,074.97**

Respectfully submitted,

Jodi West, Treasurer

City of Potterville

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Fax: (517) 645-7810 ♦ www.pottervillemi.org

From the Clerk's office – August 2026

August 4, Primary Election

- 25.36% Voter Turnout
- Early Voting at Carmel Township in Charlotte = 14, City of Potterville residents
- Absentee Ballots = 254
- In person in the precinct = 296
- Total votes cast 567
- Public School Millages passed with 58% of City of Potterville residents voting yes
- 2 Chairpersons, 8 inspectors worked a combined total of 146.5 hours

Tuesday, November 3 is the Gubernatorial Election. Absentee ballots will go out again around September 19.

If I can be of any assistance, please feel free to reach out. I am in the office on Tuesdays, Thursdays, and Fridays from 9:00 a.m. to 5:00 p.m.

Becky Dolman

City of Potterville

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Fax: (517) 645-7810 ♦ www.pottervillemi.org

August 2026

From the office of the Parks & Recreation Department for the City of Potterville:

The Parks & Recreation Department continues to do administrative work, planning, implementation, programs, observation, evaluation, training, and continuing education.

- We have received the Project Agreement from MDNR for the Trust Fund Grant! It is in this month's Council Packet. It is ready and waiting for your approval. After the acceptable of Council by resolution, we will submit to the MDNR, and will be able to begin to accrue costs, and the City's Engineers will be able to begin, bid proposals.
- An online system is still in the works, for the community to register for recreational programs and/or pavilion rentals online, just like how one can pay for their utility bills and summer/winter taxes.
- Last month we had our health inspection at the Softball Complex Concession stand. We pass and will have to do it again next year. This is an annual inspection.
- Last month the Benton Township Fire Department held their Public Safety Training out at Lake Alliance Park.
- Fall Ball is nearing its end of the program. This is our 2nd year offering this youth program, and we had enough for 2 teams this year: 10U & 14U. Majority of our regular season players for these teams continue to play on the fall ball team, and we did garner a handful of new recruits.
- Flag Football registrations opened last month and we are nearing the deadline for sign-ups. Registrations are starting to be turned in as parents always wait until the day off to sign up.
- Field Maintenance:
 - Fields continue to be dragged, leveled, and filling holes. The way the players slide, and weather conditions always move dirt around.
- We are in the last couple of months of the 2026 Season for tournaments with eight left. We have a couple of big ones left. They are the Slow-pitch Men's World Series, & Girls Fastpitch Fall States.
- We continue to work on weed control. DPW Maintenance has sprayed all the parks multiple times this year, and City Staff has continued to pull them, however, takes a lot of work hours.
- Inventory of equipment and clean out have taken place at the Softball Complex. There are some equipment purchases in the future that will be needed.
- Painting as taken place out at the Lake Alliance Softball Complex Building.
- Parks & Recreation Staff, have been making their way around and weed whacking, they've started at Lake Alliance Park.
- Disc Golf Course has been walked multiple times by Parks & Recreation Staff for inventory purposes, and conditions of the course. We are looking at replacing items, and removing the baskets out of the woods, new signage, new maps, tee pads, etc. This is an ongoing process before the physical work.
- Once time allows, as it has been super busy in the parks & recreation department, I will be looking at joining SMRPA. (Southern Michigan Recreation and Parks Association). Their mission is to provide resources, education and networking opportunities for professionals in the region. It is also an affiliation as one of the six regional groups of the broader mParks (mParks serves as the statewide voice for parks and recreation, advocating for, and providing resources to, professionals throughout Michigan).

- MACPRO is also another consideration which is Michigan Association of County Parks & Recreation Officials.
- The next big project we are looking at is City Park Imagination Station Playground. We already have TIFA's approval, with a new playground, with additional play components, play surfacing. It is currently in the conceptual design/development stage. We will be applying for another MDNR Grant, upon the completion of the TF25-0009. This also included a recent walk through of the conditions and what we are looking at.
- Continue to further my education by webinars, meetings, conferences, certificates, etc. As well as networking with other departments in the surrounding area.

Respectfully Submitted,

Tiffany Falin, Parks & Recreation Director

City of Potterville

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DPW Council report for August 2026

1. DPW made water service repairs to 102 Vermontville where the City dug up and fixed the water service at the curb box as it was leaking on the homeowner's side of the property. The damage was the fault of the landowner due to the service being pushed down into the ground from a large vehicle driving on the valve stem.
2. DPW also dug up and repositioned 7 other curb stop boxes and valves at various residents that were malfunctioning. When the curb stops are damaged the DPW cannot get the water turn off wrench on the valve properly to shut off residents' services. All known "curb stop" issues in the City have now been fixed.
3. DPW had the bad transfer valves at waste treatment plant between sewer treatment lagoons, both are fixed and work has been completed.
4. We painted all the small pavilions at Lake Alliance Park and benches and posts and weeded Sunset Hills Park.
5. We installed the new flagpole and monument at City Hall.
6. DPW regraded the dirt added crushed asphalt and reseeded the area around pole barn in City Park to make the garage doors more accessible.
7. We sprayed the City Park and Lake Alliance and Wastewater plant for weeds.

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Field work is mostly complete. Sketching and data entry continues throughout the summer.

The County is predicting a 3.3% CPI for 2027 based on current data. The final number per the STC will be out in November.

The July Board of Review meeting had no items for review.

Thanks,

A handwritten signature in cursive script that reads "Sarah Payton".

Sarah Payton, MAAO



BENTON TOWNSHIP FIRE DEPARTMENT

Fire Chief

4713 N. Hartel Rd.
Pottersville, MI. 48876
Ph. 517-645-7061

BTFD Monthly Report

DATE: August 5, 2026
SUBJECT: BTFD Monthly Report
To: Township Supervisor, Township Board Members

OPERATIONAL INFORMATION:

Conducted Fire Officer Training – Stand-by Status, Time out Procedures, Run Sheets, Reports, and Evidence collection.

Responding to PPS during Construction

Building Maintenance Discussion and quotes (Insulation and Energy Cost)

Scheduled DOT, Pump Test, and Hose Testing

TRAINING:

- Fire Training –
 - Fire Behavior (Burn Box)
 - Search Room & Rescue Infant
 - Protecting Fire Scene Evidence
- EMS Training – Packaging Patient & LZ operations with AeroMed – Presentation by Angie Vendermolen from AeroMed
- EMT/MFR Course starting in August – Site Inspection complete by MDHHS

MEETINGS ATTENDED:

Township Board Meeting

PPS Safety Meeting

SPECIAL EVENTS:

None

CODE COMPLAINTS:

Working 10 complaints

GRANTS

Legislatively Directed Spending Item – Applied – No word yet

AFG Regional Grant – Documents for this grant has submitted with CFD and VFD

MSA Equipment gear grant 25 sets – submitted - No word yet

Nutella Grant – Submitted for \$5,000 - No word yet

State Farm / NVFC 2026 Grant – Applied for \$10,000 Equipment - No word yet



BENTON TOWNSHIP FIRE DEPARTMENT

Fire Chief

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BTFD Monthly Report

CALLS FOR SERVICE:

FIRE 18 City, 15 Twp, 5 Mutual Aid

EMS 39 City, 32 Twp, 24 Mutual Aid

EMS Mutual Aid

- Grand Ledge – 4
- Eaton Area – 15
- Windsor Twp. – 3
- Delta - 0

Total 133 Calls for service

Year to Date Totals for 2026

Total = 685

Fire = 178

EMS = 507

EMS Runs

EATON COUNTY 911

Events by Nature Code by Agency

Agency: BEMS, Event date/Time range: 07/01/2026 00:00:00 - 07/31/2026 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
BEMS	ABDOMINAL PAIN/PROBLEMS	0	0	3	3	3%	0:00:43	0:12:15	1:05:37	2:39:05	0:53:02
	AUTOMATIC CRASH NOTIFICATION	0	0	1	1	1%	0:01:06	0:00:00	0:00:00	0:08:24	0:08:24
	BACK PAIN (NON TRAUMATIC)	0	0	1	1	1%	0:02:26	0:11:21	0:37:19	0:51:06	0:51:06
	BREATHING PROBLEMS	0	0	6	6	6%	0:01:21	0:10:57	0:55:59	6:07:16	1:01:13
	CARDIAC OR RESP ARREST	0	0	3	3	3%	0:03:02	0:05:01	0:38:06	2:18:29	0:46:10
	CHEST PAIN (NON-TRAUMATIC)	0	0	4	4	4%	0:01:49	0:10:12	1:17:58	5:58:12	1:29:33
	CONVULSIONS/SEIZURES	0	0	1	1	1%	0:02:28	0:07:05	1:29:56	1:39:29	1:39:29
	DIABETIC PROBLEMS	0	0	1	1	1%	0:01:46	0:10:03	0:14:34	0:26:23	0:26:23
	EMS STANDBY	2	0	6	8	8%	0:00:13	0:06:54	0:50:44	5:26:53	0:54:29
	FALLS	0	0	11	11	12%	0:02:10	0:07:19	0:28:56	6:29:37	0:35:25
	HEART PROBLEMS	0	0	2	2	2%	0:01:49	0:05:04	0:43:42	1:41:08	0:50:34
	HEMORRHAGE/LACERATIONS	0	0	2	2	2%	0:00:00	0:08:38	1:15:54	1:25:14	0:42:37
	OVERDOSE/POISONING	0	0	2	2	2%	0:02:05	0:07:01	1:03:56	2:26:03	1:13:02
	PERSONAL INJURY CRASH	5	0	6	11	12%	0:00:14	0:06:23	0:46:47	5:56:40	0:59:27
	PSYCHIATRIC/ABNORMAL BEHAVIOR	0	0	1	1	1%	0:00:47	0:08:35	1:13:42	1:23:04	1:23:04
	SICK PERSON	0	0	14	14	15%	0:01:57	0:11:08	1:21:07	15:51:39	1:07:59
	STROKE (CVA)	0	0	1	1	1%	0:02:24	0:04:09	1:39:03	1:45:36	1:45:36
	TRAFFIC/TRANSPORTATION ACCIDENT	0	0	4	4	4%	0:00:10	0:00:00	0:00:00	0:28:39	0:07:10
	UNCONSCIOUS/FAINTING (NEAR)	0	0	7	7	7%	0:02:07	0:10:09	1:13:12	8:33:50	1:13:24
	UNKNOWN PROBLEM (MAN DOWN)	0	0	12	12	13%	0:02:12	0:08:58	0:49:54	9:23:11	0:46:56
Subtotals for No Summary Code		7	0	88	95	100%	0:01:37	0:08:24	0:59:15	80:59:58	0:56:45
Subtotals for BEMS		7	0	88	95	100%	0:01:37	0:08:24	0:59:15	80:59:58	0:56:45

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BENTON TOWNSHIP FIRE DEPARTMENT

Fire Chief

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BTFD Monthly Report

Fire Runs

EATON COUNTY 911											
Events by Nature Code by Agency											
Agency: BTFD, Event date/Time range: 07/01/2026 00:00:00 - 07/31/2026 23:59:59											
Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
BTFD	AUTOMATIC CRASH NOTIFICATION	0	0	1	1	3%	0:00:41	0:00:00	0:00:00	0:07:48	0:07:48
	BRUSH FIRE	0	0	2	2	5%	0:03:17	0:22:12	2:21:07	5:29:55	2:44:58
	CARDIAC OR RESP ARREST	0	0	3	3	8%	0:00:12	0:08:41	0:36:24	1:42:31	0:34:10
	COMMERCIAL FIRE ALARM	0	0	2	2	5%	0:01:08	0:05:09	0:15:11	0:42:56	0:21:28
	COMPLAINT FIRE INVESTIGATION	0	1	0	1	3%	0:00:00	0:00:00	0:00:00	0:39:38	0:39:38
	HAZARDOUS MATERIALS	0	0	1	1	3%	0:02:45	0:00:00	0:00:00	0:11:29	0:11:29
	MEDICAL ASSIST	1	1	9	11	29%	0:00:10	0:09:18	0:18:20	3:38:39	0:21:52
	MISCELLANEOUS FIRE RUN	0	1	2	3	8%	0:01:44	0:12:23	0:11:48	1:10:14	0:23:25
	PERSONAL INJURY CRASH	0	0	7	7	18%	0:00:18	0:07:38	0:28:35	4:15:38	0:36:31
	SMALL STRUCTURE FIRE	0	0	1	1	3%	0:00:33	0:06:57	0:43:37	0:51:07	0:51:07
	STRUCTURE FIRE LARGE	0	0	4	4	11%	0:00:28	0:12:06	1:27:53	3:44:12	0:56:03
	WIRES DOWN	0	0	2	2	5%	1:22:23	0:00:00	1:58:09	4:42:56	2:21:28
Subtotals for No Summary Code		1	3	34	38	100%	0:08:31	0:10:33	0:55:40	27:17:03	0:50:50
Subtotals for BTFD		1	3	34	38	100%	0:08:31	0:10:33	0:55:40	27:17:03	0:50:50

BTFD Run Totals per Year							
2026	Fire		EMS		Mutual Aid		Comments
Month	City	Twp	City	Twp	EMS	Fire	
Jan.	12	12	35	21	12	4	
Feb.	8	6	25	25	16	1	
Mar.	8	14	28	23	15	8	
Apr.	10	7	21	26	25	7	
May	9	11	36	18	18	4	
Jun.	7	7	30	21	17	5	
Jul.	18	15	39	32	24	5	
Aug.							
Sept.							
Nov.							
Dec.							
	72	72	214	166	127	34	
					EMS M.A.		
					by Agency		% of runs
					EAEMS	82	64%
					WTEMS	24	19%
					GLAFD	19	15%
					DTFD	0	0%
					Other	0	0%

Kevin Christiansen
Fire Chief
Benton Township Fire Department
4713 N. Hartel Rd.
Pottersville, MI 48876
Station 517-645-7061
Email: bentontwp.chief@gmail.com

City of Potterville

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RESOLUTION NO. 26-0820-09

At a regular meeting of the City Council of the City of Potterville, Eaton County, Michigan, held at the City Hall in said City on the 20th day of August, 2026, at 6:00 p.m.

Present:

Absent:

The following Resolution was offered by _____ and supported by _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POTTERVILLE (THE CITY) TO
ACCEPT THE MICHIGAN NATURAL RESOURCES TRUST FUND DEVELOPMENT
PROJECT AGREEMENT AS ENCLOSED AS “EXHIBIT A” AND TO COMMIT TO THE
GRANT MATCH OF \$267,600 AS STATED IN THE GRANT AGREEMENT BETWEEN THE
CITY AND THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES FOR THE “Lake
Alliance Park Improvements” GRANT PROJECT #TF25-0009.**

WHEREAS, the City has successfully applied to the Michigan Natural Resources Trust Fund Grant Program with grant application #TF25-0009 and accepts terms and conditions of the Michigan Natural Resources Trust Fund Development Project Agreement as provided by the DNR to the City as enclosed as “Exhibit A;” and

WHEREAS, the City commits to the grant match amount of \$267,600 for its grant application #TF25-0009 as stated in the Agreement as provided by the DNR to the City as enclosed as “Exhibit A”;

NOW THEREFORE, BE IT RESOLVED, the City accepts the Michigan Natural Resources Trust Fund Development Project Agreement as enclosed as “Exhibit A” and commits to the grant match amount of \$267,600 Michigan Natural Resources Trust Fund Grant Project #TF25-0009 entitled “Lake Alliance Park Improvements.”

Those Council Members voted:

Yeas:

Nays: None

Absent: None

RESOLUTION DECLARED ADOPTED:

STATE OF MICHIGAN

COUNTY OF EATON

City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
Fax: (517) 645-7810 ♦ www.pottervillemi.org

CLERK'S CERTIFICATE

I, Becky Dolman, the duly qualified and acting City Clerk of the City of Potterville, Eaton County Michigan DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceeding taken by the City Council of said City at regular meeting held on the Thursday, August 20th 2026.

Becky Dolman

City Clerk

City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
Fax: (517) 645-7810 ♦ www.pottervillemi.org

“EXHIBIT A”



Michigan Natural Resources Trust Fund Development Project Agreement

This information is required by authority of Part 5 of Act 451, P.A. 1994 as amended, to receive funds.

This Agreement is between **City of Potterville** in the county of **Eaton County**, hereinafter referred to as the "GRANTEE," and the MICHIGAN DEPARTMENT OF NATURAL RESOURCES, an agency of the State of Michigan, hereinafter referred to as the "DEPARTMENT." The DEPARTMENT has authority to issue grants to local units of government for the development of public outdoor recreation facilities under Part 19 of the Natural Resources and Environmental Protection Act, P.A. 451 of 1994, as amended and under Article IX, Section 35 of the Michigan Constitution. The GRANTEE has been approved by the Michigan Natural Resources Trust Fund (MNRTF) Board of Trustees (BOARD) to receive a grant. In Public Act **21 of 2026**, the Legislature appropriated funds from the MNRTF to the DEPARTMENT for a grant-in-aid to the GRANTEE.

The purpose of this Agreement is to provide funding in exchange for completion of the project named below. This Agreement is subject to the terms and conditions specified herein.

Project Title: Lake Alliance Park Improvements Project #: TF25-0009

Grant Amount: \$267,600.00 50% PROJECT TOTAL: \$535,200.00

Match Amount: \$267,600.00 50%

Start Date: Date of Execution by DEPARTMENT End Date: 07/24/2028

As a precondition to the effectiveness of the Agreement, the GRANTEE is required to sign the Agreement and return it to the DEPARTMENT with the required attachments by 09/22/2026 or the Agreement may be cancelled by the DEPARTMENT. **This Agreement is not effective until the GRANTEE has signed it, returned it, and the DEPARTMENT has signed it.** The Agreement is considered executed when signed by the DEPARTMENT.

The individuals signing below certify by their signatures that they are authorized to sign this Agreement on behalf of their agencies, and that the parties will fulfill the terms of this Agreement, including any attached appendices, as set forth herein.

GRANTEE

SIGNED _____

By [Print Name]: _____

Title: _____

Organization: _____

EXG6TFKE9EN8

Unique Entity Identifier

CV0048560 001

SIGMA Vendor Number

SIGMA Address Code

MICHIGAN DEPARTMENT OF NATURAL RESOURCES

SIGNED

By: _____

Christie Bayus, Grants Section Manager

Date of Execution by DEPARTMENT

1. This Agreement shall be administered on behalf of the DEPARTMENT by the Grants Management Section within the Finance and Operations Division. All notices, reports, documents, requests, actions or other communications required between the DEPARTMENT and the GRANTEE shall be submitted through the department's online grant management system, MiGrants, which is accessed through www.michigan.gov/dnr-grants, unless otherwise instructed by the DEPARTMENT. Primary points of contact pertaining to this agreement shall be:

GRANTEE CONTACT

Name/Title

Organization

Address

Address

Telephone Number

E-mail Address

DEPARTMENT CONTACT

MNRTF Grant Program Manager

Name/Title

Grants Management/DNR Finance & Operations

Organization

525 W. Allegan Street, Lansing, MI 48933

Address

P.O. Box 30425, Lansing, MI 48909

Address

517-284-7268

Telephone Number

DNR-Grants@michigan.gov

E-mail Address

2. The legal description of the project area, boundary map of the project area, and the development grant application bearing the number **TF25-0009** uploaded to MiGrants are by this reference made part of this Agreement. The Agreement together with the referenced documents in MiGrants constitute the entire Agreement between the parties and may be modified only in writing and executed in the same manner as the Agreement is executed.
3. The time period allowed for project completion is from **07/24/2026** through **07/24/2028**, hereinafter referred to as the "project period." Requests by the GRANTEE to extend the project period shall be submitted in MiGrants before the expiration of the project period. Extensions to the project period are at the discretion of the DEPARTMENT and may only be extended by an amendment to this Agreement.
4. The words "project area" shall mean the land and area described in the uploaded legal description and shown on the uploaded boundary map.
5. The words "project facilities" shall mean the following individual components, as further described in the application.

Access Pathway 6' wide or more
Bench(es)
Bike Rack(s)
Boating Launch or Ramp
Fishing Line Recycling Tube
Landscaping
Paved ADA Parking Space(s)
Pickleball Court
Recycle Bin(s)
Signage
Trail 8' wide or more
Trash Bin(s)

6. The DEPARTMENT will:

- a. grant to the GRANTEE a sum of money equal to **Fifty percent (50%) of Five Hundred Thirty-Five Thousand Two Hundred dollars (\$535,200.00)**, which is the total eligible cost of construction of the project facilities including engineering costs, but in any event not to exceed **Two Hundred Sixty-Seven Thousand Six Hundred dollars (\$267,600.00)**.
- b. grant these funds in the form of reimbursements to the GRANTEE for eligible costs and expenses incurred as follows:
 - i. Payments will be made on a reimbursement basis at **Fifty percent (50%)** of the eligible expenses incurred by the GRANTEE up to 90% of the maximum reimbursement allowable under the grant.
 - ii. Reimbursement will be made only upon DEPARTMENT review and approval of a complete reimbursement request submitted by the GRANTEE through the MiGrants website, including but not limited to copies of invoices, cancelled checks, EFTs, list of volunteer and/or force account time and attendance records.
 - iii. The DEPARTMENT shall conduct an audit of the project's financial records upon approval of the final reimbursement request by DEPARTMENT staff. The DEPARTMENT may issue an audit report with no deductions or may find some costs ineligible for reimbursement.
 - iv. The final 10% of the grant amount will be released upon completion of a satisfactory audit by the DEPARTMENT and documentation that the GRANTEE has erected an MNRTF sign in compliance with Section 7(j) of this Agreement.

7. The GRANTEE will:

- a. immediately make available all funds needed to incur all necessary costs required to complete the project and to provide **Two Hundred Sixty-Seven Thousand Six Hundred dollars (\$267,600.00)** in local match. This sum represents **Fifty percent (50%)** of the total eligible cost of construction including engineering costs. Any cost overruns incurred to complete the project facilities called for by this Agreement shall be the sole responsibility of the GRANTEE.
- b. with the exception of engineering costs as provided for in Section 8, incur no costs toward completion of the project facilities before execution of this Agreement and before DEPARTMENT approval of plans, specifications and bid documents.
- c. complete construction of the project facilities to the satisfaction of the DEPARTMENT and to comply with the development project procedures set forth by the DEPARTMENT in completion of the project, including but not limited to the following:
 - i. Retain the services of a professional architect, landscape architect, or engineer, registered in the State of Michigan to serve as the GRANTEE'S Prime Professional. The Prime Professional shall prepare the plans, specifications and bid documents for the project and oversee project construction.
 - ii. **Within 180 days** following execution of this Agreement by the GRANTEE and the DEPARTMENT and before soliciting bids or quotes or incurring costs other than costs associated with the development of plans, specifications, or bid documents, provide the DEPARTMENT with plans, specifications, and bid documents for the project facilities, sealed by the GRANTEE'S Prime Professional.
 - iii. Upon DEPARTMENT approval of plans, specifications and bid documents, openly advertise and seek written bids for contracts for purchases or services with a value equal to or greater than \$50,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.
 - iv. Upon DEPARTMENT approval of plans, specifications and bid documents, solicit three (3) written quotes for contracts for purchases or services between \$5,000 and \$50,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.
 - v. Maintain detailed written records of the contracting processes used and submit these records to the DEPARTMENT upon request.
 - vi. Complete construction to all applicable local, state and federal codes, as amended; including but not limited to the federal Americans with Disabilities Act (ADA) of 2010, as amended; the Persons with Disabilities Civil Rights Act, Act 220 of 1976, as amended; the Playground Equipment Safety Act, P.A. 16 of 1997, as amended; the Utilization of Public Facilities by Physically Limited Act, P.A. 1 of 1966, as amended; the Elliott-Larsen Civil Rights Act, Act 453 of 1976, as amended; and the 2013 Access Board's Final Guidelines for Outdoor Developed Areas.
 - vii. Bury all new utilities within the project area.
 - viii. Correct any deficiencies discovered at the final inspection within 90 days of written notification by the

DEPARTMENT. These corrections shall be made at the GRANTEE'S expense and are eligible for reimbursement at the discretion of the DEPARTMENT and only to the degree that the GRANTEE'S prior expenditures made toward completion of the project are less than the grant amount allowed under this Agreement.

- d. operate the project facilities for a minimum of their useful life as determined by the DEPARTMENT , to regulate the use thereof to the satisfaction of the DEPARTMENT , and to appropriate such monies and/or provide such services as shall be necessary to provide such adequate maintenance.
 - e. provide to the DEPARTMENT for approval, a complete tariff schedule containing all charges to be assessed against the public utilizing the project area and/or any of the facilities constructed thereon, and to provide to the DEPARTMENT for approval, all amendments thereto before the effective date of such amendments. Preferential membership or annual permit systems are prohibited on grant-assisted sites, except to the extent that differences in admission and other fees may be instituted on the basis of residence. Nonresident fees shall not exceed twice that charged residents. If no resident fees are charged, nonresident fees may not exceed the rate charged residents at other comparable state and local public recreation facilities.
 - f. adopt such ordinances and/or resolutions necessary to effectuate the provisions of this Agreement ; certified copies of all such ordinances and/or resolutions adopted for such purposes shall be forwarded to the DEPARTMENT before the effective date thereof.
 - g. separately account for any revenues received from the project area which exceed the demonstrated operating costs and to reserve such surplus revenues for the future maintenance and/or expansion of the GRANTEE'S park and outdoor recreation program.
 - h. furnish the DEPARTMENT, upon request, detailed statements covering the annual operation of the project area and/or project facilities, including income and expenses and such other information the DEPARTMENT might reasonably require.
 - i. maintain the premises in such condition as to comply with all federal, state, and local laws which may be applicable, and to make any and all payments required for all taxes, fees, or assessments legally imposed against the project area.
 - j. erect and maintain a sign on the property which designates this project as one having been constructed with the assistance of the MNRTF. The size, color and design of this sign shall be in accordance with DEPARTMENT specifications.
 - k. conduct a dedication/ribbon-cutting ceremony as soon as possible after the project is completed and the MNRTF sign is erected within the project area. At least 30 days prior to the dedication/ribbon-cutting ceremony, the DEPARTMENT must be notified in writing of the date, time, and location of the dedication/ribbon-cutting ceremony. GRANTEE shall provide notice of ceremony in the local media. Use of the grant program logo and a brief description of the program are strongly encouraged in public recreation brochures produced by the GRANTEE. At the discretion of the DEPARTMENT, the requirement to conduct a dedication/ribbon-cutting ceremony may be waived.
8. Only eligible costs and expenses incurred toward completion of the project facilities after execution of the Project Agreement shall be considered for reimbursement under the terms of this Agreement. Eligible engineering costs incurred toward completion of the project facilities beginning **January 1, 2026** and throughout the project period are also eligible for reimbursement. Any costs and expenses incurred after the project period shall be the sole responsibility of the GRANTEE.
9. To be eligible for reimbursement, the GRANTEE shall comply with DEPARTMENT requirements. At a minimum, the GRANTEE shall:
- a. Submit a progress report every 180 days during the project period.
 - b. Submit complete requests for partial reimbursement when the GRANTEE is eligible to request at least 25 percent of the grant amount and construction contracts have been executed or construction by force account labor has begun.
 - c. Submit a complete request for final reimbursement **within 90 days of project completion and no later than 10/31/2028**. If the GRANTEE fails to submit a complete final request for reimbursement by **10/31/2028**, the DEPARTMENT may audit the project costs and expenses and make final payment based on documentation on file as of that date or may terminate this Agreement and require full repayment of grant funds by the GRANTEE .
10. During the project period, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before adding, deleting or making a significant change to any of the project facilities as proposed. Approval of changes is solely at the discretion of the DEPARTMENT. Furthermore, following project completion, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before implementing a change that significantly alters the project facilities as constructed and/or the project area, including but not limited to discontinuing use of a project facility or making a significant

change in the recreational use of the project area. Changes approved by the DEPARTMENT pursuant to this Section may also require prior approval of the BOARD, as determined by the DEPARTMENT.

11. All project facilities constructed or purchased by the GRANTEE under this Agreement shall be placed and used at the project area and solely for the purposes specified in the application and this Agreement .
12. The project area and all facilities provided thereon, as well as the land and water access ways to them, shall be open to the general public at all times on equal and reasonable terms. No individual shall be denied ingress or egress thereto or the use thereof because of sex, race, color, religion, national origin, residence, age, height, weight, familial status, marital status, or disability.
13. Unless an exemption has been authorized by the DEPARTMENT pursuant to this Section , the GRANTEE hereby represents that it possesses fee simple title, free of all liens and encumbrances, to the project area. The fee simple title shall not be subject to: 1) any possibility of reversion or right of entry for condition broken or any other executory limitation which may result in defeasance of title or 2) to any reservation or prior conveyance of coal, oil, gas, sand, gravel or other mineral interests. For any portion of the project area that the GRANTEE does not possess in fee simple title, the GRANTEE hereby represents that it has:
 - a. Received an exemption from the DEPARTMENT before the execution of this Agreement , and
 - b. Received prior approval from the DEPARTMENT of a lease and/or easement for any portion of the property not held in fee simple title as indicated in written correspondence from the DEPARTMENT dated _____, and
 - c. Supplied the DEPARTMENT with an executed copy of the approved lease or easement, and
 - d. Confirmed through appropriate legal review that the terms of the lease or easement are consistent with GRANTEE'S obligations under this Agreement and will not hinder the GRANTEE'S ability to comply with all requirements of this Agreement. In no case shall the lease or easement tenure be less than 20 years from the date of execution of this Agreement.
14. The GRANTEE shall not allow any encumbrance, lien, security interest, mortgage or any evidence of indebtedness to attach to or be perfected against the project area or project facilities included in this Agreement .
15. None of the project area, nor any of the project facilities constructed under this Agreement, shall be wholly or partially conveyed in perpetuity, either in fee, easement or otherwise, or leased for a term of years or for any other period, nor shall there be any whole or partial transfer of the lease title, ownership, or right of maintenance or control by the GRANTEE except with the written approval and consent of the DEPARTMENT. The GRANTEE shall regulate the use of the project area to the satisfaction of the DEPARTMENT.
16. The assistance provided to the GRANTEE as a result of this Agreement is intended to have a lasting effect on the supply of outdoor recreation, scenic beauty sites, and recreation facilities beyond the financial contribution alone and permanently commits the project area to Michigan's outdoor recreation estate , therefore:
 - a. The GRANTEE agrees that the project area or any portion thereof will not be converted to a use other than public outdoor recreation use without prior written approval of the DEPARTMENT and the BOARD . Any such action will require mitigation approved by the DEPARTMENT and the BOARD , including but not limited to replacement with land of similar recreation usefulness and equal or greater market value.
 - b. Approval of a conversion shall be at the sole discretion of the DEPARTMENT .
 - c. Before completion of the project, the GRANTEE and the DEPARTMENT may mutually agree to alter the project area through an amendment to this Agreement to provide the most satisfactory public outdoor recreation area .
17. Should title to the lands in the project area or any portion thereof be acquired from the GRANTEE by any other entity through exercise of the power of eminent domain, the GRANTEE agrees that the proceeds awarded to the GRANTEE shall be used to replace the lands and project facilities affected with outdoor recreation lands and project facilities of equal or greater market value, and of equal or greater usefulness and location. The DEPARTMENT and BOARD shall approve such replacement only upon such conditions as it deems necessary to assure the replacement by GRANTEE of other outdoor recreation properties and project facilities of equal or greater market value and of equal or greater usefulness and location. Such replacement land shall be subject to all the provisions of this Agreement.
18. The GRANTEE acknowledges that:

- a. The GRANTEE has examined the project area and has found the property safe for public use or actions will be taken by the GRANTEE before beginning the project to assure safe use of the property by the public, and
 - b. The GRANTEE is solely responsible for development, operation, and maintenance of the project area and project facilities, and that responsibility for actions taken to develop, operate, or maintain the property is solely that of the GRANTEE, and
 - c. The DEPARTMENT'S involvement in the premises is limited solely to the making of a grant to assist the GRANTEE in developing the project site.
19. The GRANTEE assures the DEPARTMENT that the proposed State-assisted action will not have a negative effect on the environment and, therefore, an Environmental Impact Statement is not required.
20. The GRANTEE hereby acknowledges that this Agreement does not require the State of Michigan to issue any permit required by law to construct the outdoor recreational project that is the subject of this Agreement. Such permits include, but are not limited to, permits to fill or otherwise occupy a floodplain, and permits required under Parts 301 and 303 of the Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended. It is the sole responsibility of the GRANTEE to determine what permits are required for the project, secure the needed permits and remain in compliance with such permits.
21. Before the DEPARTMENT will approve plans, specifications, or bid documents; or give approval to the GRANTEE to advertise, seek quotes, or incur costs for this project, the GRANTEE must provide documentation to the DEPARTMENT that indicates either:
 - a. It is reasonable for the GRANTEE to conclude, based on the advice of an environmental consultant, as appropriate, that no portion of the project area is a facility as defined in Part 201 of the Michigan Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended;
 - or
 - b. If any portion of the project area is a facility, documentation that Department of Environment, Great Lakes and Energy-approved response actions have been or will be taken to make the site safe for its intended use within the project period, and that implementation and long-term maintenance of response actions will not hinder public outdoor recreation use and/or the resource protection values of the project area.
22. If the DEPARTMENT determines that, based on contamination, the project area will not be made safe for the planned recreation use within the project period, or another date established by the DEPARTMENT in writing, or if the DEPARTMENT determines that the presence of contamination will reduce the overall usefulness of the property for public recreation and resource protection, the grant may be cancelled by the DEPARTMENT with no reimbursement made to the GRANTEE.
23. The GRANTEE shall acquire and maintain insurance which will protect the GRANTEE from claims which may arise out of or result from the GRANTEE'S operations under this Agreement, whether performed by the GRANTEE, a subcontractor or anyone directly or indirectly employed by the GRANTEE, or anyone for whose acts may hold them liable. Such insurance shall be with companies authorized to do business in the State of Michigan in such amounts and against such risks as are ordinarily carried by similar entities, including but not limited to public liability insurance, worker's compensation insurance or a program of self-insurance complying with the requirements of Michigan law. The GRANTEE shall provide evidence of such insurance to the DEPARTMENT at its request.
24. Nothing in this Agreement shall be construed to impose any obligation upon the DEPARTMENT to operate, maintain or provide funding for the operation and/or maintenance of any recreational facilities in the project area.
25. The GRANTEE hereby represents that it will defend any suit brought against either party which involves title, ownership, or any other rights, whether specific or general rights, including appurtenant riparian rights, to and in the project area of any lands connected with or affected by this project.
26. The GRANTEE is responsible for the use and occupancy of the premises, the project area and the facilities thereon. The GRANTEE is responsible for the safety of all individuals who are invitees or licensees of the premises. The GRANTEE will defend all claims resulting from the use and occupancy of the premises, the project area and the facilities thereon. The DEPARTMENT is not responsible for the use and occupancy of the premises, the project area and the facilities thereon.
27. Failure by the GRANTEE to comply with any of the provisions of this Agreement shall constitute a material breach of this

Agreement.

28. Upon breach of the Agreement by the GRANTEE, the DEPARTMENT, in addition to any other remedy provided by law, may:
- Terminate this Agreement; and/or
 - Withhold and/or cancel future payments to the GRANTEE on any or all current recreation grant projects until the violation is resolved to the satisfaction of the DEPARTMENT; and/or
 - Withhold action on all pending and future grant applications submitted by the GRANTEE under the Michigan Natural Resources Trust Fund, Land and Water Conservation Fund and Recreation Passport Grant Program; and/or
 - Require repayment of grant funds already paid to GRANTEE; and/or
 - Require specific performance of the Agreement.
29. This Agreement may be canceled by the DEPARTMENT, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the GRANTEE, or upon mutual agreement by the DEPARTMENT and GRANTEE. The DEPARTMENT may honor requests for just and equitable compensation to the GRANTEE for all satisfactory and eligible work completed under this Agreement up until 30 days after written notice, upon which time all outstanding reports and documents are due to the DEPARTMENT and the DEPARTMENT will no longer be liable to pay the GRANTEE for any further charges to the grant.
30. The GRANTEE agrees that the benefit to be derived by the State of Michigan from the full compliance by the GRANTEE with the terms of this Agreement is the preservation, protection and net increase in the quality of public outdoor recreation facilities and resources which are available to the people of the State and of the United States and such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State of Michigan by way of assistance under the terms of this Agreement. The GRANTEE agrees that after final reimbursement has been made to the GRANTEE, repayment by the GRANTEE of grant funds received would be inadequate compensation to the State for any breach of this Agreement. The GRANTEE further agrees therefore, that the appropriate remedy in the event of a breach by the GRANTEE of this Agreement after final reimbursement has been made shall be the specific performance of this Agreement.
31. The GRANTEE shall return all grant money if the project area or project facilities are not constructed, operated or used in accordance with this Agreement.
32. The GRANTEE agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of religion, race, color, national origin, age, sex, sexual orientation, height, weight, marital status, partisan considerations, or a disability or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position. The GRANTEE further agrees that any subcontract shall contain non-discrimination provisions which are not less stringent than this provision and binding upon any and all subcontractors. A breach of this covenant shall be regarded as a material breach of this Agreement.
33. The DEPARTMENT shall terminate this Agreement and recover grant funds paid if the GRANTEE or any subcontractor, manufacturer, or supplier of the GRANTEE appears in the register compiled by the Michigan Department of Licensing and Regulatory Affairs pursuant to Public Act No. 278 of 1980.
34. The GRANTEE may not assign or transfer any interest in this Agreement without prior written authorization of the DEPARTMENT.
35. The rights of the DEPARTMENT under this Agreement shall continue in perpetuity.

If this Agreement is approved by Resolution, a true copy must be attached to this Agreement. A sample Resolution is on the

SAMPLE RESOLUTION
(Development)

Upon motion made by _____, seconded by _____, the following Resolution was adopted:

“RESOLVED, that the _____, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the _____ does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide _____ (\$ _____) dollars to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution.”

The following aye votes were recorded: _____

The following nay votes were recorded: _____

STATE OF MICHIGAN)

) ss

COUNTY OF _____)

I, _____, Clerk of the _____, Michigan, do hereby certify that the above is a true and correct copy of the Resolution relative to the Agreement with the Michigan Department of Natural Resources, which Resolution was adopted by the _____ at a meeting held _____.

Signature

Title

Date

PRELIMINARY ESTIMATE

PROJECT: **234260 - Lake Alliance Park Improvements**
 CLIENT: **City of Pottersville**
 DATE: **September 30, 2025**

This project would extend the non-motorized path from the existing path along Alliance Drive to Lansing Road. This project includes approximately 900 feet of shared use path, two (2) pickleball courts, removal and replacement of the boat launch and dock, two (2) parking lots with ADA parking, permanent signage, landscaping, and restoration. This project would improve ADA accessibility to both existing and proposed features located throughout the park.

1 L.S. Mobilization	@	\$ 38,900.00	\$ 38,900.00
1 L.S. Traffic Control	@	9,400.00	9,400.00
2 EA Tree, Rem, 6 inch to 18 inch	@	500.00	1,000.00
1 EA Culv, Rem, Less than 24 inch	@	1,000.00	1,000.00
24 LFT Culv, CI E, 12 inch	@	100.00	2,400.00
8 LFT Culv, CI E, 24 inch	@	125.00	1,000.00
2 EA Culv End Sect, 12 inch	@	500.00	1,000.00
1 EA Culv End Sect, 24 inch	@	1,000.00	1,000.00
20 SYD HMA Surface, Rem	@	15.00	300.00
20 SYD Pavt, Rem	@	20.00	400.00
1 L.S. Grading & Earth Excavation	@	15,000.00	15,000.00
100 CYD Subgrade Undercutting	@	25.00	2,500.00
80 CYD Subbase, CIP	@	20.00	1,600.00
1,625 SYD Aggregate Base, 8 inch	@	15.00	24,375.00
900 LFT Ditching	@	10.00	9,000.00
900 LFT Shared use Path, Grading	@	20.00	18,000.00
180 TON Shared use Path, HMA	@	120.00	21,600.00
60 SYD Shared use Path, Concrete	@	50.00	3,000.00
100 TON HMA, 4EL	@	120.00	12,000.00
65 SYD Conc Pavt, Nonreinf, 6 inch	@	50.00	3,250.00
3,000 SFT Sidewalk, Conc, 4 inch	@	6.00	18,000.00
150 SFT Curb Ramp, Conc, 6 inch	@	8.00	1,200.00
32 LFT Detectable Warning Surface, Modified	@	50.00	1,600.00
50 SYD Concrete Footing	@	60.00	3,000.00
2 EA Pickleball Court	@	40,000.00	80,000.00
1 L.S. Fencing	@	20,000.00	20,000.00
1 L.S. Boat Launch Removal	@	5,000.00	5,000.00
1 L.S. Boat Launch, Furnish and Install	@	60,000.00	60,000.00
1 L.S. Dock, Furnish and Install	@	20,000.00	20,000.00
1 EA Interpretive Sign	@	4,000.00	4,000.00
3 EA Bench	@	2,500.00	7,500.00
2 EA Picnic Table	@	3,000.00	6,000.00
1 EA Bike Rack	@	2,000.00	2,000.00
2 EA Trash Receptacle	@	1,500.00	3,000.00

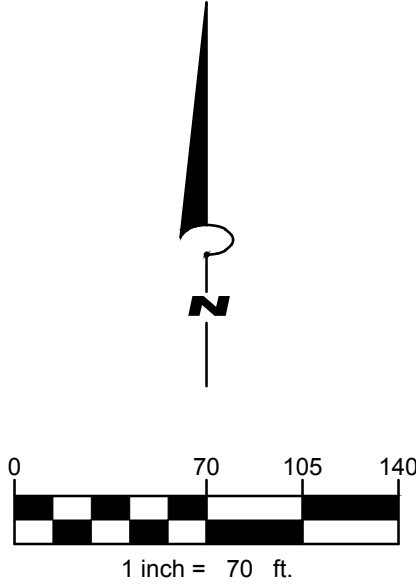
PRELIMINARY ESTIMATE

4	EA	Fishing Line Recycling Station	@	250.00	1,000.00
1	L.S.	Pavement Markings	@	2,550.00	2,550.00
1	L.S.	Permanent Signage	@	2,550.00	2,550.00
3,000	SYD	Restoration	@	6.00	18,000.00
1	L.S.	Landscaping	@	6,000.00	6,000.00

SUBTOTAL ESTIMATED CONSTRUCTION COST		\$	428,125.00
<i>Construction Contingency</i>	10%		42,856.25
<i>Engineering</i>	15%		64,218.75

TOTAL ESTIMATED PROJECT COST **\$ 535,200.00**

Local Cash (City of Potterville Funds)	28%	\$	150,000.00
Local Force Account (City of Potterville Labor & Materials)	8%	\$	42,200.00
Cash Donation (Eaton County Grant)	14%	\$	75,400.00
MDNR MNRTF Grant	50%	\$	267,600.00
	100%	\$	535,200.00



**WIGHTMAN**

433 E. RANSOM ST.
KALAMAZOO, MI. 49007
269.327.3532

www.gowightman.com

PROJECT NAME:
**LAKE ALLIANCE
PARK
IMPROVEMENTS**

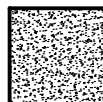
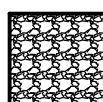
**CITY OF
POTTERVILLE**
319 N. NELSON STREET
POTTERVILLE, MI 48876

03 6/8/2026	PTS
REVISED LAYOUT PER CITY COMMENTS	
02 6/1/2026	PTS
REVISED DRAFT REVIEW SET	
01 07/01/2024	SAL
DRAFT REVIEW SET	

REVISIONS

Please refer to the City of Potterville TPA General Engineering and Surveying Manual for the appropriate drawing standards and standards for the use of this drawing. THE REPRODUCTION, COPYING OR OTHER USE OF THIS DRAWING WITHOUT WRITTEN CONSENT IS PROHIBITED. © 2024 WIGHTMAN & ASSOCIATES, INC.

DATE: JUNE 2026
SCALE: 1" = 70'

-  PROPOSED HMA
-  PROPOSED CONCRETE SIDEWALK
-  PROPOSED GRAVEL OR AGGREGATE SURFACE

LAKE ALLIANCE PARK IMPROVEMENTS
SCALE: 1" = 70'

City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
Fax: (517) 645-7810 ♦ www.pottervillemi.org

RESOLUTION NO. 2026-0820-10

At a regular meeting of the City Council of the City of Potterville, Eaton County, Michigan, held at the City Hall in said City on the 20th day of August 2026, at 6:00 p.m.

Present:

Absent:

The following Resolution was offered by and seconded by

RESOLUTION TO TENTATIVELY AWARD CONSTRUCTION CONTRACTS FOR WATER SYSTEM IMPROVEMENTS

WHEREAS, the City of Potterville, County of Eaton, State of Michigan (the “*City*”), intends to issue and sell municipal securities (the “*Bonds*”) pursuant to Act No. 94, Public Acts of Michigan, 1933, as amended (“*Act 94*”), supported by, at the option of the City, the general obligation limited tax pledge of the City pursuant to Act No. 34, Public Acts of Michigan, 2001, as amended (“*Act 34*”), in an amount not to exceed \$6,500,000 for the purposes of paying part or all of the costs of purchasing, acquiring, constructing, improving, enlarging, extending, repairing, and installing improvements to the City’s water system and all other work necessary and incidental thereto (the “*Improvements*”); and

WHEREAS, the City Council adopted a Resolution to Authorize Water System Revenue Bonds, Series 2025 on September 18, 2025; and

WHEREAS, the City has sought and received construction bids for the Improvements and has received a low bid in the amount of \$6,607,000.00 from L.D. Dosca Associates, Inc. for Contract A- Water Treatment Plant, and in the amount of \$1,287,110 from Mead Bros. Excavating, Inc. for Contract B- Distribution System; and

WHEREAS, the City’s engineer, Wightman, has recommended awarding the contract to the lowest bidder.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
Fax: (517) 645-7810 ♦ www.pottervillemi.org

1. The City tentatively awards the contract for construction of the Improvements specified in Contract A- Water Treatment Plant- to L.D. Dosca Associates, Inc., contingent upon successful financial arrangements with the appropriate agencies.

2. The City tentatively awards the contract for construction of the Improvements specified in Contract B- Distribution System- Mead Bros. Excavating, Inc., contingent upon successful financial arrangements with the appropriate agencies

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Those Council Members voted:

Yeas:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED:

STATE OF MICHIGAN

COUNTY OF EATON

CLERK'S CERTIFICATE

I, Becky Dolman, the duly qualified and acting City Clerk of the City of Potterville, Eaton County Michigan DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceeding taken by the City Council of said City at regular meeting held on the 20th of August of 2026.

Becky Dolman

City Clerk

BID TAB

PROJECT: **Contract A - Water Treatment Plant**

OWNER **City of Potterville**

BID OPENING: **July 15, 2026**

Contractor:	Lump Sum Bid Price:
L.D. Docsa Associates, Inc. - Kalamazoo, MI	\$ 6,607,000.00
RK Davis, Inc. - Kentwood, MI	\$ 7,046,000.00
E&L Construction Group, Inc. - Flint, MI	\$ 7,247,000.00
Grand River Construction, Inc. - Jenison, MI	\$ 7,432,400.00
Sorensen Gross Company, LLC - Flint, MI	\$ 8,690,000.00

PROJECT: **Water System Improvements Project - Contract B: Distribution System**

OWNER **City of Pottersville**

BID OPENING: **July 8, 2026**

No.	Description	Qty.	Unit	E.T. MacKenzie Company - Grand Ledge, MI		Mead Bros. Excavating, Inc. - Springport, MI	
				Unit Price	Total	Unit Price	Total
Base Bid							
B.1	Mobilization	1	LSUM	\$41,700.00	\$41,700.00	\$52,500.00	\$52,500.00
B.2	Tree, Rem, 19 inch to 36 inch	1	Ea	4,400.00	\$4,400.00	1,500.00	\$1,500.00
B.3	Tree, Rem, 6 inch to 18 inch	6	Ea	920.00	\$5,520.00	600.00	\$3,600.00
B.4	Curb and Gutter, Rem	60	Ft	29.90	\$1,794.00	40.00	\$2,400.00
B.5	Masonry and Conc Structure, Rem	10	Cyd	69.00	\$690.00	200.00	\$2,000.00
B.6	Sidewalk, Rem	20	Syd	56.00	\$1,120.00	50.00	\$1,000.00
B.7	Subgrade Undercutting, Type II	10	Cyd	83.00	\$830.00	100.00	\$1,000.00
B.8	Soil Erosion and Sedimentation Control	1	LSUM	6,700.00	\$6,700.00	8,000.00	\$8,000.00
B.9	Aggregate Base, 8 inch	660	Syd	21.00	\$13,860.00	36.00	\$23,760.00
B.10	Approach, CI II, 8 inch	115	Syd	34.00	\$3,910.00	20.00	\$2,300.00
B.11	HMA Surface, Rem	1,025	Syd	6.00	\$6,150.00	5.00	\$5,125.00
B.12	HMA, 5EL	235	Ton	235.00	\$55,225.00	175.00	\$41,125.00
B.13	Curb and Gutter, Conc, Det F4	60	Ft	93.00	\$5,580.00	70.00	\$4,200.00
B.14	Sidewalk, Conc, 4 inch	180	Sft	21.00	\$3,780.00	10.00	\$1,800.00
B.15	Post, Steel, 3 pound	30	Ft	17.00	\$510.00	9.00	\$270.00
B.16	Sign, Type III, Rem	1	Ea	14.00	\$14.00	75.00	\$75.00
B.17	Sign, Type IIIA	11	Sft	31.00	\$341.00	20.00	\$220.00
B.18	Traffic Maintenance and Control	1	LSUM	13,100.00	\$13,100.00	8,370.00	\$8,370.00
B.19	Slope Restoration	1	LSUM	39,400.00	\$39,400.00	12,000.00	\$12,000.00
B.20	Copper Water Service Pipe, 1 inch	80	Ft	105.00	\$8,400.00	100.00	\$8,000.00
B.21	Copper Water Service Pipe, 2 inch	80	Ft	125.00	\$10,000.00	140.00	\$11,200.00
B.22	Steel Casing Pipe, 24 inch, Jacked in Place, Modified	320	Ft	1,650.00	\$528,000.00	975.00	\$312,000.00
B.23	Water Main, HDPE, 12 inch, Directional Drilled	150	Ft	1,250.00	\$187,500.00	550.00	\$82,500.00
B.24	Water Main, PVC, 6 inch, Tr Det G, Modified	30	Ft	205.00	\$6,150.00	140.00	\$4,200.00
B.25	Water Main, PVC, 8 inch, Tr Det G, Modified	1,370	Ft	94.00	\$128,780.00	90.00	\$123,300.00

PROJECT: Water System Improvements Project - Contract B: Distribution System

OWNER City of Pottersville

BID OPENING: July 8, 2026

No.	Description	Qty.	Unit	E.T. MacKenzie Company - Grand Ledge, MI		Mead Bros. Excavating, Inc. - Springport, MI	
				Unit Price	Total	Unit Price	Total
B.26	Water Main, PVC, 12 inch, Tr Det G, Modified	2,018	Ft	135.00	\$272,430.00	140.00	\$282,520.00
B.27	Connect to Existing Main, 12 inch	2	Ea	2,700.00	\$5,400.00	5,500.00	\$11,000.00
B.28	Gate Valve and Box, 8 inch	2	Ea	3,200.00	\$6,400.00	3,200.00	\$6,400.00
B.29	Gate Valve and Box, 12 inch	4	Ea	5,350.00	\$21,400.00	5,500.00	\$22,000.00
B.30	Hydrant, Valve and Box, 6 inch	4	Ea	6,650.00	\$26,600.00	9,500.00	\$38,000.00
B.31	Water Service, 1 inch	2	Ea	1,250.00	\$2,500.00	3,500.00	\$7,000.00
B.32	Water Service, 2 inch	2	Ea	1,950.00	\$3,900.00	5,000.00	\$10,000.00
B.33	Manhole with Air Release and Vacuum Valve	4	Ea	20,600.00	\$82,400.00	18,500.00	\$74,000.00
B.34	Monitoring Manhole	2	Ea	16,600.00	\$33,200.00	11,000.00	\$22,000.00
B.35	2 Inch PVC Conduit	1,315	Ft	42.00	\$55,230.00	7.00	\$9,205.00
B.36	Compact Ductile Iron Fittings	3,030	Lb	17.00	\$51,510.00	18.00	\$54,540.00
B.37	Railroad Protection, at Grade Crossing	30,000	Dlr	1.00	\$30,000.00	1.00	\$30,000.00
B.38	Site Grading	1	LSUM	100,000.00	\$100,000.00	8,000.00	\$8,000.00
Base Bid Total					\$1,764,424.00		\$1,287,110.00

Red text indicates correction of typo/math error

BID FORM FOR CONSTRUCTION CONTRACT

The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

ARTICLE 1—OWNER AND BIDDER

1.01 This Bid is submitted to:

City of Potterville, City Manager, 319 North Nelson Street, Potterville, MI 48876

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2—ATTACHMENTS TO THIS BID

2.01 The following documents are submitted with and made a condition of this Bid:

- A. Required Bid security;
- B. List of Proposed Subcontractors;
- C. List of Proposed Suppliers;
- D. Evidence of authority to do business in the state of the Project; or a written covenant to obtain such authority within the time for acceptance of Bids;
- E. Contractor's license number as evidence of Bidder's State Contractor's License or a covenant by Bidder to obtain said license within the time for acceptance of Bids;
- F. ~~Required Bidder Qualification Statement with supporting data;~~
- F. If Bid amount exceeds \$25,000, signed Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions (AD-1048);
- G. If Bid amount exceeds \$100,000, signed RD Instruction 1940-Q Exhibit A-1, Certification for Contracts, Grants, and Loans.

2.02 Bidder Qualification Statement with supporting data shall be submitted within 5 days if requested by Owner.

ARTICLE 3—BASIS OF BID—LUMP SUM BID AND UNIT PRICES

3.01 *Lump Sum Bids*

- A. Bidder will complete the Work in accordance with the Contract Documents for the following lump sum (stipulated) price(s), together with any Unit Prices indicated in Paragraph 3.02:
 - 1. Lump Sum Price (Single Lump Sum)

Lump Sum Bid Price	\$6,607,000.00
--------------------	----------------

2. ~~Lump Sum Price (Base Bid and Alternates)~~

Lump Sum Bid Price for Base Bid	\$
Alternate A	\$
Alternate B	\$

~~3. Lump Sum Price (Sectional Lump Sum Bids)~~

~~B. All specified cash allowance(s) are included in the price(s) set forth below, and have been computed in accordance with Paragraph 13.02 of the General Conditions.~~

~~C. All specified contingency allowances are included in the price(s) set forth below, and have been computed in accordance with Paragraph 13.02 of the General Conditions.~~

3.02 *Unit Price Bids*

~~A. Bidder will perform the following Work at the indicated unit prices:~~

~~B. Bidder acknowledges that:~~

- ~~1. each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and~~
- ~~2. estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all Unit Price Work will be based on actual quantities, determined as provided in the Contract Documents.~~

3.03 *Total Bid Price (Lump Sum and Unit Prices)*

ARTICLE 4—BASIS OF BID—COST PLUS FEE

4.01 Deleted

ARTICLE 5—PRICE PLUS TIME BID

5.01 Deleted

ARTICLE 6—TIME OF COMPLETION

6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.

6.02 Deleted

6.03 Deleted

6.04 Bidder accepts the provisions of the Agreement as to liquidated damages.

ARTICLE 7—BIDDER'S ACKNOWLEDGEMENTS: ACCEPTANCE PERIOD, INSTRUCTIONS, AND RECEIPT OF ADDENDA

7.01 *Bid Acceptance Period*

A. This Bid will remain subject to acceptance for ~~60~~ 90 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

7.02 *Instructions to Bidders*

- A. Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security.

7.03 *Receipt of Addenda*

- A. Bidder hereby acknowledges receipt of the following Addenda:

Addendum Number	Addendum Date
1	6/18/2026
2	6/29/2026
3	7/07/2026
4	7/10/2026

ARTICLE 8—BIDDER’S REPRESENTATIONS AND CERTIFICATIONS

8.01 *Bidder’s Representations*

- A. In submitting this Bid, Bidder represents the following:
1. Bidder has examined and carefully studied the Bidding Documents, including Addenda.
 2. Bidder has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
 3. Bidder is familiar with all Laws and Regulations that may affect cost, progress, and performance of the Work, **including all Domestic Preference requirements.**
 4. Bidder has carefully studied the reports of explorations and tests of subsurface conditions at or adjacent to the Site and the drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, with respect to the Technical Data in such reports and drawings.
 5. Bidder has carefully studied the reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, with respect to Technical Data in such reports and drawings.
 6. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Technical Data identified in the Supplementary Conditions or by definition, with respect to the effect of such information, observations, and Technical Data on (a) the cost, progress, and performance of the Work; (b) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, if selected as Contractor; and (c) Bidder’s (Contractor’s) safety precautions and programs.
 7. Based on the information and observations referred to in the preceding paragraph, Bidder agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.

8. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
9. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
10. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
11. The submission of this Bid constitutes an incontrovertible representation by Bidder that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

8.02 *Bidder's Certifications*

A. The Bidder certifies the following:

1. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation.
2. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid.
3. Bidder has not solicited or induced any individual or entity to refrain from bidding.
4. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 8.02.A:
 - a. Corrupt practice means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process.
 - b. Fraudulent practice means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition.
 - c. Collusive practice means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels.
 - d. Coercive practice means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

BIDDER hereby submits this Bid as set forth above:

Bidder:

L.D. Docsa Associates, Inc.

(typed or printed name of organization)

By:

(individual's signature)

Name: Scott DeVoll

(typed or printed)

Title: Vice President

(typed or printed)

Date: 7/9/2026

(typed or printed)

If Bidder is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.

Attest:

(individual's signature)

Name: Bobbie Suchan

(typed or printed)

Title: Corporate Secretary

(typed or printed)

Date: 7/9/2026

(typed or printed)

Address for giving notices:

300 S. 8th Street

Kalamazoo, MI 49009

Bidder's Contact:

Name: Scott DeVoll

(typed or printed)

Title: Vice President

(typed or printed)

Phone: 269.349.7675

Email: scottd@lddocsa.com

Address:

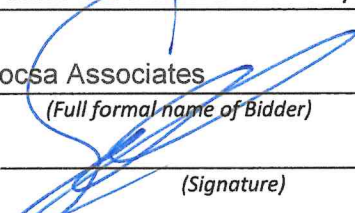
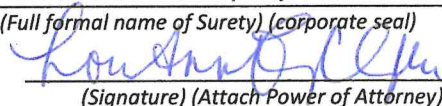
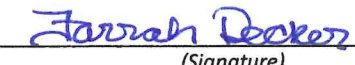
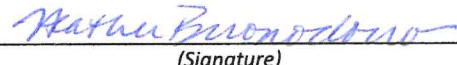
300 S. 8th Street

Kalamazoo, MI 49009

Bidder's Contractor License No.: (if applicable) 2102-009924

State of Incorporation: Michigan

BID BOND (PENAL SUM FORM)

Bidder Name: L.D. Docsa Associates Address (principal place of business): 300 8th Street Kalamazoo, MI 49009	Surety Name: Hudson Insurance Company Address (principal place of business): 100 William St., 5th Floor New York, NY 10038
Owner Name: City of Potterville Address (principal place of business): 319 North Nelson Street, Potterville, MI, 48876	Bid Project (name and location): City of Potterville: Water System Improvements Project – Contract A: Water Treatment Plant Bid Due Date: July 9, 2026
Bond Penal Sum: Five Percent of Amount Bid (5% of Amount Bid) Date of Bond: July 9, 2026	
Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth in this Bid Bond, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.	
Bidder L.D. Docsa Associates (Full formal name of Bidder)	Surety Hudson Insurance Company (Full formal name of Surety) (corporate seal)
By:  (Signature)	By:  (Signature) (Attach Power of Attorney)
Name: <u>Scott DeVoll</u> (Printed or typed)	Name: <u>Lori Ann King-Clyde</u> (Printed or typed)
Title: <u>Vice President</u>	Title: <u>Attorney-In-Fact</u>
Attest:  (Signature)	Attest:  (Signature)
Name: <u>Farrah Decker</u> (Printed or typed)	Name: <u>Heather Buonodono</u> (Printed or typed)
Title: <u>Contract Coordinator</u>	Title: <u>Bond Specialist</u>
Notes: (1) Note: Addresses are to be used for giving any required notice. (2) Provide execution by any additional parties, such as joint venturers, if necessary.	

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond will be Owner's sole and exclusive remedy upon default of Bidder.
2. Default of Bidder occurs upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
3. This obligation will be null and void if:
 - 3.1. Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
 - 3.2. All Bids are rejected by Owner, or
 - 3.3. Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions does not in the aggregate exceed 120 days from the Bid due date without Surety's written consent.
6. No suit or action will be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety, and in no case later than one year after the Bid due date.
7. Any suit or action under this Bond will be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder must be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Postal Service registered or certified mail, return receipt requested, postage pre-paid, and will be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond will be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute governs and the remainder of this Bond that is not in conflict therewith continues in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.



BID BOND POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That HUDSON INSURANCE COMPANY, a corporation of the State of Delaware, with offices at 100 William Street, New York, New York, 10038, has made, constituted and appointed, and by these presents, does make, constitute and appoint **Lori Ann King-Clyde, Daniel Cusenza, Heather Buonodono, Janice L. Stickles, Dennis E. Scully, Beth Walker, Shannon Nyhuis, Bayley C. Rewa-Snider, Quinn Deyer**

of the State of Michigan

its true and lawful Attorney(s)-in-Fact, at New York City in the State of New York, each of them alone to have full power to act without the other or others, to make, execute and deliver on its behalf, as Surety, bid bonds and Consents of Surety for any and all purposes.

Such bid bonds and Consents of Surety, when duly executed by said Attorney(s)-in-Fact, shall be binding upon said Company as fully and to the same extent as if signed by the President of said Company under its corporate seal attested by its Secretary.

In Witness Whereof, HUDSON INSURANCE COMPANY has caused these presents to be of its Senior Vice President thereunto duly authorized, on this 1st day of November, 2025 at New York, New York.



(Corporate seal)

HUDSON INSURANCE COMPANY

Attest. Karen L. Colonna
Karen L. Colonna, Corporate Secretary

By Andrew A. Dickson
Andrew A. Dickson, Senior Vice President

STATE OF NEW YORK
COUNTY OF NEW YORK SS.

On the 1st day of November, 2025 before me personally came Andrew A. Dickson to me known, who being by me duly sworn did depose and say that he is a Senior Vice President of HUDSON INSURANCE COMPANY, the Company described herein and which executed the above instrument, that he knows the seal of said Company, that the seal affixed to said instrument is the corporate seal of said Company, that it was so affixed by order of the Board of Directors of said Company, and that he signed his name thereto by like order.

(Notarial Seal)



Ann M. Murphy
ANN M. MURPHY
Notary Public, State of New York
No. 01MU6067553
Qualified in Nassau County
Commission Expires December 10, 2029

CERTIFICATION

STATE OF NEW YORK
COUNTY OF NEW YORK SS.

The undersigned **Karen L. Colonna** hereby certifies:

THAT the original resolution, of which the following is a true and correct copy, was duly adopted by unanimous written consent of the Board of Directors of Hudson Insurance Company dated July 27th, 2007, and has not since been revoked, amended or modified:

"RESOLVED, that the President, the Executive Vice Presidents, the Senior Vice Presidents and the Vice Presidents shall have the authority and discretion, to appoint such agent or agents, or attorney or attorneys-in-fact, for the purpose of carrying on this Company's surety business, and to empower such agent or agents, or attorney or attorneys-in-fact, to execute and deliver, under this Company's seal or otherwise, bonds obligations, and recognizances, whether made by this Company as surety thereon or otherwise, indemnity contracts, contracts and certificates, and any and all other contracts and undertaking made in the course of this Company's surety business, and renewals, extensions, agreements, waivers, consents or stipulations regarding undertakings so made; and

FURTHER RESOVLED, that the signature of any such Officer of the Company and the Company's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seal when so used whether heretofore or hereafter, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed."

THAT the above and foregoing is a full, true and correct copy of Power of Attorney issued by said Company, and of the whole of the original and that the said Power of Attorney is still in full force and effect and has not been revoked, and furthermore that the Resolution of the Board of Directors, set forth in the said Power of Attorney is now in force.



Witness the hand of the undersigned and the seal of said Company this 9th day of July, 2026 (seal)

By Karen L. Colonna
Karen L. Colonna, Corporate Secretary

PROPOSED SUBCONTRACTORS | SUPPLIERS

Prepared For: City of Potterville Water System Improvements

Contract A – Water Treatment Plant

DATE: July 9, 2026

Summary:

L.D. Docsa provides the following proposed subcontractors and suppliers for the above noted project.

Subcontractor	Trade
Harst mechanical	Hvac/Plumbing
WME	Controls
mead Bros	Excavation
Bracy Sahr	masonry
Cooke Jackson	Dry wall

Supplier	Trade
Filter/Tonka	TONKA/Filter

STATE OF MICHIGAN
MICHIGAN DEPARTMENT OF CIVIL RIGHTS

81186426

CERTIFICATE OF AWARDABILITY

The Department of Civil Rights, having conducted a review of

Docsa, L. D. Associates, Inc.

1605 King Highway
Kalamazoo, MI 49001

certifies that this contractor meets the requirements of Section 209 of Public Act 453 and / or Public Act 220 of Public Acts of 1976. Unless this Certificate is revoked by the provisions outlined below, the contractor is awardable and eligible to do business with the state or transactions administered by the Department of Management and Budget, Offices of Facilities Administration and Purchasing Operations; and / or various other state and local governmental units.

THIS CERTIFICATE SHALL REMAIN VALID FOR ALL BIDS SUBMITTED BY THE COMPANY TO THE MICHIGAN DEPARTMENT OF MANAGEMENT AND BUDGET, OFFICES OF FACILITIES ADMINISTRATION AND PURCHASING OPERATIONS; AND / OR VARIOUS OTHER STATE AND LOCAL GOVERNMENTAL UNITS,

UNTIL
04/16/2013
This Certificate may be revoked by the Department of Civil Rights and / or the Department of Management and Budget upon finding of Violation of Public Act 453 and / or Public Act 220 of Public Acts of 1976.

Issued at Detroit, Michigan, on

By:

04/16/2010

R. S. Mahabadi
Contract Compliance Unit

Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes
Licensing Section
P.O. Box 30254
Lansing, MI 48909

Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes
Company Builder License
Q.O. - Jason David Docsa

L D DOCSA & ASSOCIATES INC
DBA - L D DOCSA ASSOCIATES INC
300 S 8TH STREET
KALAMAZOO, MI 49009

License No:
2102009924

Expiration Date:
05/31/2029

L D DOCSA & ASSOCIATES INC
DBA - L D DOCSA ASSOCIATES INC
300 S 8TH STREET
KALAMAZOO, MI 49009

GRETCHEN WHITMER
Governor

**Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes
Company Builder License**

L D DOCSA & ASSOCIATES INC
DBA - L D DOCSA ASSOCIATES INC
300 S 8TH STREET
KALAMAZOO, MI 49009

**Qualifying Officer:
Jason David Docsa
Qualifying Officer #
2101186848**

MUST BE DISPLAYED IN A CONSPICUOUS PLACE

**License No.
2102009924**

**Expiration Date:
05/31/2029**

**This document is duly
issued under the laws of the
State of Michigan**



Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 CFR §§ 180.300, 180.335, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal or civil fraud, privacy, and other statutes may be applicable to the information provided.

(Read instructions on page two before completing certification.)

- A. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- B. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ORGANIZATION NAME L.D. Docsa Assocaites, Inc.	PR/AWARD NUMBER OR PROJECT NAME WATER SYSTEM IMPROVEMENTS PROJECT
NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S) Scott DeVoll, Vice President	
SIGNATURE 	DATE 7/9/2026

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the State or local Agency that administers the program or contact USDA through the Telecommunications Relay Service at 711 (voice and TTY). Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

CERTIFICATION FOR CONTRACTS, GRANTS AND LOANS

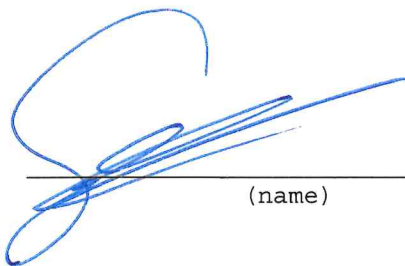
The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant or Federal loan, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant or loan.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant or loan, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including contracts, subcontracts, and subgrants under grants and loans) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



(name)

7/9/2026

(date)

Scott DeVoll, Vice President

(title)

oOo

SECRETARY'S CERTIFICATE –
AUTHORITY OF ROBERTA SUCHAN & SCOTT DEVOLL

State of Michigan)
)SS.
County of Kalamazoo)

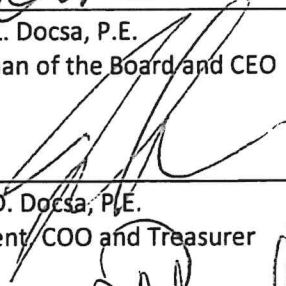
The undersigned certifies that she is the duly elected and currently serving secretary of L.D. Docsa & Associates, Inc., a Michigan domestic profit corporation (The "Corporation"), and that the following is a resolution consented to be the shareholders and directors of the Corporation pursuant to MCL 450.140, and the following resolution remains in full force and Effect and has not been modified:

It was noted from time to time that contracts and other documents need to be executed on Behalf of the Corporation and other actions taken on behalf of the Corporation in matters limited to bonding, construction contracts, subcontracts and other arrangements. It is hereby resolved that in the absence of David L. Docsa, P.E. (Chairman of the Board and CEO of the Corporation) as well as Jason D. Docsa, P.E. (President, COO and Treasurer of the Corporation) that Roberta Suchan, as CFO, Secretary, and Assistant Treasurer of the Corporation and Scott DeVoll, as Vice President of the Corporation, are each singularly authorized to execute and deliver bonding documents, construction contracts, subcontracts, and other related agreements relative to ongoing projects being conducted by L.D. Docsa & Associates, Inc. on behalf of the Corporation. This resolution does not extend to executing checks, loan agreements, sales agreements, or any other document not referenced specifically herein.

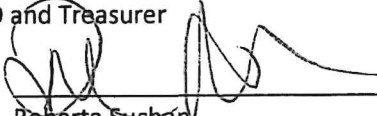
The following signature lines evidence the consent of the Corporation's Shareholders and Directors to the resolution above.



David L. Docsa, P.E.
Chairman of the Board and CEO



Jason D. Docsa, P.E.
President, COO and Treasurer



Roberta Suchan
Secretary

Signed and sworn before me in Kalamazoo County, Michigan on 7/27/2022
Farrach A. Decker
Notary Public
State of Michigan, County of Kalamazoo
Acting in the County of Kalamazoo
My Commission Expires: 1/21/2025

BID FORM FOR CONSTRUCTION CONTRACT

The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

ARTICLE 1—OWNER AND BIDDER

1.01 This Bid is submitted to:

City of Pottersville, City Manager, 319 North Nelson Street, Pottersville, MI 48876

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2—ATTACHMENTS TO THIS BID

2.01 The following documents are submitted with and made a condition of this Bid:

- A. Required Bid security;
- B. List of Proposed Subcontractors;
- C. List of Proposed Suppliers;
- D. Evidence of authority to do business in the state of the Project; or a written covenant to obtain such authority within the time for acceptance of Bids;
- E. Contractor's license number as evidence of Bidder's State Contractor's License or a covenant by Bidder to obtain said license within the time for acceptance of Bids;
- F. ~~Required Bidder Qualification Statement with supporting data;~~
- F. **If Bid amount exceeds \$25,000, signed Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions (AD-1048);**
- G. **If Bid amount exceeds \$100,000, signed RD Instruction 1940-Q Exhibit A-1, Certification for Contracts, Grants, and Loans.**

2.02 **Bidder Qualification Statement with supporting data shall be submitted within 5 days if requested by Owner.**

ARTICLE 3—BASIS OF BID—LUMP SUM BID AND UNIT PRICES

3.01 Unit Price Bids

A. Bidder will perform the following Work at the indicated unit prices:

Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Amount
B.1	Mobilization	LSUM	1	\$ 52,500	\$ 52,500
B.2	Tree, Rem, 19 inch to 36 inch	Ea	1	\$ 1,500	\$ 1,500
B.3	Tree, Rem, 6 inch to 18 inch	Ea	6	\$ 600	\$ 3,600
B.4	Curb and Gutter, Rem	Ft	60	\$ 40	\$ 2,400
B.5	Masonry and Conc Structure, Rem	Cyd	10	\$ 200	\$ 2,000
B.6	Sidewalk, Rem	Syd	20	\$ 50	\$ 1,000
B.7	Subgrade Undercutting, Type II	Cyd	10	\$ 100	\$ 1,000
B.8	Soil Erosion and Sedimentation Control	LSUM	1	\$ 8,000	\$ 8,000
B.9	Aggregate Base, 8 inch	Syd	660	\$ 36	\$ 23,760
B.10	Approach, Cl II, 8 inch	Syd	115	\$ 20	\$ 2,300
B.11	HMA Surface, Rem	Syd	1,025	\$ 5	\$ 5,125
B.12	HMA, 5EL	Ton	235	\$ 175	\$ 41,125
B.13	Curb and Gutter, Conc, Det F4	Ft	60	\$ 70	\$ 4,200
B.14	Sidewalk, Conc, 4 inch	Sft	180	\$ 10	\$ 1,800
B.15	Post, Steel, 3 pound	Ft	30	\$ 9	\$ 270
B.16	Sign, Type III, Rem	Ea	1	\$ 75	\$ 75
B.17	Sign, Type IIIA	Sft	11	\$ 20	\$ 220
B.18	Traffic Maintenance and Control	LSUM	1	\$ 8,370	\$ 8,370
B.19	Slope Restoration	LSUM	1	\$ 12,000	\$ 12,000
B.20	Copper Water Service Pipe, 1 inch	Ft	80	\$ 100	\$ 8,000
B.21	Copper Water Service Pipe, 2 inch	Ft	80	\$ 140	\$ 11,200
B.22	Steel Casing Pipe, 24 inch, Jacked in Place, Modified	Ft	320	\$ 975	\$ 312,000
B.23	Water Main, HDPE, 12 inch, Directional Drilled	Ft	150	\$ 550	\$ 82,500
B.24	Water Main, PVC, 6 inch, Tr Det G, Modified	Ft	30	\$ 140	\$ 4,200
B.25	Water Main, PVC, 8 inch, Tr Det G, Modified	Ft	1,370	\$ 90	\$ 123,000
B.26	Water Main, PVC, 12 inch, Tr Det G, Modified	Ft	2,018	\$ 140	\$ 282,520
B.27	Connect to Existing Main, 12 inch	Ea	2	\$ 5,500	\$ 11,000
B.28	Gate Valve and Box, 8 inch	Ea	2	\$ 3,200	\$ 6,400
B.29	Gate Valve and Box, 12 inch	Ea	4	\$ 5,500	\$ 22,000
B.30	Hydrant, Valve and Box, 6 inch	Ea	4	\$ 9,500	\$ 38,000
B.31	Water Service, 1 inch	Ea	2	\$ 3,500	\$ 7,000
B.32	Water Service, 2 inch	Ea	2	\$ 5,000	\$ 10,000
B.33	Manhole with Air Release and Vacuum Valve	Ea	4	\$ 18,500	\$ 74,000
B.34	Monitoring Manhole	Ea	2	\$ 11,000	\$ 22,000
B.35	2 Inch PVC Conduit	Ft	1,315	\$ 7	\$ 9,205
B.36	Compact Ductile Iron Fittings	Lb	3,030	\$ 18	\$ 54,540
B.37	Railroad Protection, at Grade Crossing	Dlr	30,000	\$ 30,000	\$ 30,000
B.38	Site Grading	LSUM	1	\$ 8,000	\$ 8,000
Total of All Unit Price Bid Items					\$ 1,286,810

B. Bidder acknowledges that:

- each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and

2. estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all Unit Price Work will be based on actual quantities, determined as provided in the Contract Documents.

ARTICLE 4—BASIS OF BID—COST-PLUS FEE

4.01 Deleted

ARTICLE 5—PRICE-PLUS-TIME BID

5.01 Deleted

ARTICLE 6—TIME OF COMPLETION

- 6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.
- 6.02 Deleted
- 6.03 Deleted
- 6.04 Bidder accepts the provisions of the Agreement as to liquidated damages.

ARTICLE 7—BIDDER'S ACKNOWLEDGEMENTS: ACCEPTANCE PERIOD, INSTRUCTIONS, AND RECEIPT OF ADDENDA

7.01 *Bid Acceptance Period*

- A. This Bid will remain subject to acceptance for ~~60~~ 90 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

7.02 *Instructions to Bidders*

- A. Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security.

7.03 *Receipt of Addenda*

- A. Bidder hereby acknowledges receipt of the following Addenda:

Addendum Number	Addendum Date
1	6-18-26
2	6-30-26

ARTICLE 8—BIDDER'S REPRESENTATIONS AND CERTIFICATIONS

8.01 *Bidder's Representations*

- A. In submitting this Bid, Bidder represents the following:
1. Bidder has examined and carefully studied the Bidding Documents, including Addenda.

2. Bidder has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
3. Bidder is familiar with all Laws and Regulations that may affect cost, progress, and performance of the Work, **including all Domestic Preference requirements.**
4. Bidder has carefully studied the reports of explorations and tests of subsurface conditions at or adjacent to the Site and the drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, with respect to the Technical Data in such reports and drawings.
5. Bidder has carefully studied the reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, with respect to Technical Data in such reports and drawings.
6. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Technical Data identified in the Supplementary Conditions or by definition, with respect to the effect of such information, observations, and Technical Data on (a) the cost, progress, and performance of the Work; (b) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, if selected as Contractor; and (c) Bidder's (Contractor's) safety precautions and programs.
7. Based on the information and observations referred to in the preceding paragraph, Bidder agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
8. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
9. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
10. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
11. The submission of this Bid constitutes an incontrovertible representation by Bidder that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

8.02 *Bidder's Certifications*

A. The Bidder certifies the following:

1. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation.

2. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid.
3. Bidder has not solicited or induced any individual or entity to refrain from bidding.
4. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 8.02.A:
 - a. Corrupt practice means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process.
 - b. Fraudulent practice means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition.
 - c. Collusive practice means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels.
 - d. Coercive practice means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

BIDDER hereby submits this Bid as set forth above:

Bidder:

mead Bros. Excavating

(typed or printed name of organization)

By:

Jeffrey E. Mead

(individual's signature)

Name:

Jeffrey E. Mead

(typed or printed)

Title:

Business Manager

(typed or printed)

Date:

7-8-21

(typed or printed)

If Bidder is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.

Attest:

Bradley S. Mead

(individual's signature)

Name:

Bradley S. Mead

(typed or printed)

Title:

Secretary

(typed or printed)

Date:

7-8-21

(typed or printed)

Address for giving notices:

P.O. Box 99

Springport, ME 49284

Bidder's Contact:

Name:

Jeffrey E. Mead

(typed or printed)

Title:

Business Manager

(typed or printed)

Phone:

517-857-3700

Email:

meadbrosinc@gmail.com

Address:

P.O. Box 99

Springport, ME 49284

Bidder's Contractor License No.: (if applicable)

MEAD BROS. EXCAVATING, INC.,
P.O. BOX 99
SPRINGPORT, MI 49284

517-857-3700
517-857-3985 (fax)
meadbrosinc@gmail.com

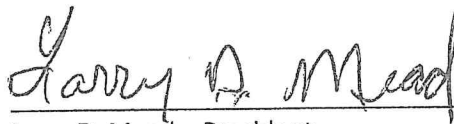
MINUTES OF A SPECIAL MEETING
OF BOARD OF DIRECTORS

MEAD BROS. EXCAVATING, INC.,

The undersigned, being all of the Board of Directors of Mead Bros. Excavating, Inc.,
consent to the adoption of the following resolution of the directors:

.....JEFFREY E. MEAD, BUSINESS MANAGER OF THE CORPORATION IS AUTHORIZED
TO ENTER INTO CONTRACTS AND NECESSARY DOCUMENTS OF THE CORPORATION.....

Dated this 1st of April, 2019.



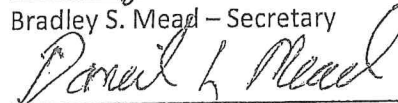
Larry D. Mead – President



Scott H. Mead – Vice President



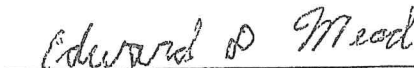
Bradley S. Mead – Secretary



Daniel L. Mead – Treasurer



Walter M. Mead – Director



Edward D. Mead – Director



Travis D. Mead - Director

Bid Bond



AIA® Document A310™ – 2010

CONTRACTOR:

(Name, legal status and address)

MEAD BROS. EXCAVATING, INC.
15195 Eaton Rapids Rd.
Springport, MI 49284

Bid Bond No. MN01675

SURETY:

(Name, legal status and principal place of business)

Merchants National Bonding, Inc.
6700 Westown Pkwy
West Des Moines, IA 50266

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

City of Pottersville
319 N Nelson St
Pottersville, MI 48876

BOND AMOUNT: Five Percent of the Bid Amount (5.00% of Bid Amount)

PROJECT:

(Name, location or address, and Project number, if any)

Water System Improvements Project Contract B Distribution System

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 7th day of July, 2026

Keshia Severus
(Witness)

Karla Heffron
(Witness) Karla Heffron

MEAD BROS. EXCAVATING, INC. Jeffrey E. Mead (Seal)
(Principal)

Business Manager
(Title) Merchants National Bonding, Inc.
(Surety)

Samuel Duchow (Seal)
(Title) Samuel Duchow, Attorney-in-Fact

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061110

MERCHANTS
BONDING COMPANY™
POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Chris Steinagel; Christopher M Kemp; Connie Smith; Eliot Motu; Julia Douglas; Kory Mortel; Michael J Douglas; Robert Downey; Samuel Duchow

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 3rd day of February, 2024.



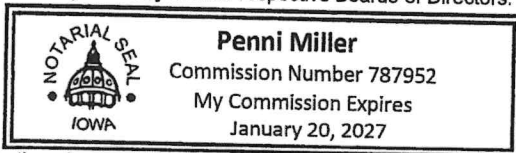
MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By

Larry Taylor
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 3rd day of February, 2024, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



(Expiration of notary's commission does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 7th day of July, 2026.



William Warner Jr.
Secretary

Instructions for Certification

- (1) By signing and submitting this form, the prospective lower tier participant is providing the certification set out on page 1 in accordance with these instructions.
- (2) The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
- (3) The prospective lower tier participant must provide immediate written notice to the person(s) to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- (4) The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549, at 2 CFR Parts 180 and 417. You may contact the Department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
- (5) The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it may not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department or agency with which this transaction originated.
- (6) The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- (7) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the General Services Administration's System for Award Management Exclusions database.
- (8) Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- (9) Except for transactions authorized under paragraph (5) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.



GRETCHEN WHITMER
Governor

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
Lansing

BRADLEY C. WIEFERICH, P.E.
Director

February 5, 2026

Mead Bros. Excavating Inc.
PO Box 99
Springport MI 49284-0099

Vendor ID: 00616

Dear Contractor:

Thank you for your interest in doing business with the Michigan Department of Transportation (MDOT) as a prequalified construction contractor. This is to inform you that the application submitted for prequalification by **Mead Bros. Excavating Inc. has been approved.**

In accordance with our [Administrative Rules](#), an **overall financial rating of \$41,158,000.00** has been established which covers numerical ratings in the classification(s) listed below:

41158	(\$41,158,000.00)	Ea	Grading, Drainage Structures & Agg. Cons
400	(\$400,000.00)	G	Building Moving And Demolition
200	(\$200,000.00)	H	Landscaping
2000	(\$2,000,000.00)	I	Sodding And Seeding/Turf Establishment
41158	(\$41,158,000.00)	K	Sewers and Watermains
41158	(\$41,158,000.00)	N2	Clearing & Grubbing
1000	(\$1,000,000.00)	RTC	Recreational Trail Construction

This prequalification rating is effective until July 31, 2027 ; a renewal application must be submitted by this date to prevent removal of prequalification.

If the assigned rating is not satisfactory, the Prequalification Committee must be notified in writing within 15 days of having been advised of the rating granted. MDOT may declare a prequalified bidder ineligible to bid at any time because of developments subsequent to prequalification which, in its opinion, would affect the responsibility of the bidder or their ability to perform the contract work.

If you have any questions or need additional information, please use the following contacts:

Construction Prequalification: MDOTPrequal@michigan.gov , [Prequalification Website](#)

Bid Letting (electronic bidding process): MDOT-BidLetting@michigan.gov , [Bid Letting Website](#)

Congratulations on your status as an MDOT Construction Prequalified Contractor. MDOT's Construction Prequalification team looks forward to working with you!

Kimberly Farlin
Construction Contracts Section Manager
Contract Services Division

MURRAY D. VANWAGONER BUILDING • P.O. BOX 30050 • LANSING, MICHIGAN 48909
www.michigan.gov • (517) 373-2090

LH-LAN-0(01/11)

CERTIFICATION FOR CONTRACTS, GRANTS AND LOANS

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant or Federal loan, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant or loan.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant or loan, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including contracts, subcontracts, and subgrants under grants and loans) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



(name)

7-8-26

(date)

Business Manager

(title)

oOo



Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 CFR §§ 180.300, 180.335, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal or civil fraud, privacy, and other statutes may be applicable to the information provided.

(Read instructions on page two before completing certification.)

- A. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- B. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ORGANIZATION NAME mead Bros. Excavating	PR/AWARD NUMBER OR PROJECT NAME Pottersville water Imp. Project-Contract B
NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S) Jeffrey E. mead - Business Manager	
SIGNATURE 	DATE 7-8-26

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the State or local Agency that administers the program or contact USDA through the Telecommunications Relay Service at 711 (voice and TTY). Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.



P.O. Box 99
Springport, MI 49284
Bus: 517-857-3700 Fax: 517-857-3985
meadbrosinc@gmail.com
Equal Opportunity Employer

Subcontractors:

Michigan Paving – Paving
Dunigan Bros. – Boring
Give 'em A Brake – Signage
Concord Excavating – Directional Drill

Suppliers:

ETNA Supply – Pipe
Grand Valley – Manholes