

City of Pottersville - Council Agenda

Thursday, July 16, 2026, at 6:00 p.m. – Pottersville City Hall, 319 N. Nelson Street

A. Call to Order:

B. Pledge of Allegiance:

C. Roll Call:

D. Approval of Agenda:

E. Approval of Minutes: Regular Meeting June 18, 2026

F. Approval of Bills: General Bills - \$163,670.33 + \$14,910.16 = \$178,580.49

Gizzard Fest - \$1080.56

TOTAL AP = \$179,661.05

G. City Manager's Report: Manager's report is in the packet.

H. Public Comment on agenda items:

I. Communications:

J. Department Reports: Reports are in the packet.

K. New Business:

1. Bids-Treatment Plant 3 Filter Media Replacement

L. Public Comment on non-agenda items:

M. Communications from the Council:

N. Next Regular Meeting: Thursday, August 20, at 6:00 p.m.

O. Excuse absent member(s):

P. Adjourn:

Public Comments

The City of Pottersville allows individuals to address the City Council during the Public Comment portion of the agenda. Each speaker will be allotted up to three (3) minutes to provide comments. Please be respectful and direct your remarks to the Council. Speakers may be asked to conclude their comments when the allotted time has expired.

City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
Fax: (517) 645-7810 ♦ www.pottervillemi.org

The City Council Meeting was called to order by Mayor Lenneman on Thursday, June 18, 2026, at 6:00 pm at City Hall and the Pledge of Allegiance was recited.

Roll Call: Present: Mayor Lenneman, Deputy Mayor Potter, Member Connor, Member Hunt, Member Myers-Southerly, and Member Sweeney.

Absent: Member Nichols

Approval of Agenda: Motion by Deputy Mayor Potter and support by Member Myers-Southerly. Vote: Unanimous. Motion Carried (6-0).

Approval of May 21, 2026, Regular Minutes: Motion Deputy Mayor Potter and supported by Member Hunt. Vote: Unanimous. Motion Carried (6-0).

Approval of Bills: Motion to pay Bills in the amount of \$100,627.50, by Member Myers-Southerly and supported by Member Connor. Roll Call Vote: Unanimous. Motion Carried (6-0).

Public Comment on Agenda Items: A resident asked if the road millage will affect the City if it fails. Also inquired about the trucks parked overnight at Lake Alliance.

Department Reports:

Zoning Administrator – Director Miller has been in communication with Allen Edwin Homes regarding soil erosion at the building sites in Sunset Hills development. Shared Gizzard Fest was very successful and looking into some complaints.

TIFA – City playground renovation would not be completed until possibly 2029-2030.

Public Hearing: FY 2025-2026 Budget Amendments.

Open - Hearing with motion from Deputy Mayor Potter and supported by Member Connor. Vote: Unanimous. Motion Carried (6-0). **No Public Comment**

Closed - Hearing with motion from Deputy Mayor Potter and supported by Member Meyers-Southerly. Vote: Unanimous. Motion Carried (6-0).

Resolution No. 2026-0618-06: Adoption of FY 2025-2026 Budget Amendments. Motion by Member Meyers-Southerly to adopt resolution with an increase the amount in line item 247-728-803-000 from 18,000 to 25,000 and supported by Deputy Mayor Potter. Roll Call Vote: Unanimous. Motion Carried (6-0).

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Public Hearing: FY 2026-2027 Budget.

Open - Hearing with motion from Member Meyers-Southerly and supported by Deputy Mayor Potter. Vote: Unanimous. Motion Carried (6-0). **No Public Comment**

Closed - Hearing with motion from Deputy Mayor Potter and supported by Member Hunt. Vote: Unanimous. Motion Carried (6-0).

Resolution No. 2026-0618-07: Adoption of FY 2026-2027. Budget Motion by Deputy Mayor Potter and supported by Member Hunt. Roll Call Vote: Unanimous. Motion Carried (6-0).

Public Hearing: Zoning Ordinance:

Open - Hearing with motion from Deputy Mayor Potter and supported by Member Connor.

Vote: Unanimous. Motion Carried (6-0). **No Public Comment**

Closed - Hearing with motion from Deputy Mayor Potter and supported by Member Hunt. Vote: Unanimous. Motion Carried (6-0).

Resolution 2026-0618-08: Adoption of Zoning Ordinance. Motion by Deputy Mayor Potter and supported by Member Connor. Roll Call Vote: Unanimous. Motion Carried (6-0).

Resolution No. 2026-0618-09 – Adoption of USDA Water Project Loan. by Deputy Mayor Potter and supported by Member Hunt. Roll Call Vote: Unanimous. Motion Carried (6-0).

Public Comment on Non-Agenda Items: A concerned resident suggested that Gizzard Fest would not be held on Main Street and shared the problem with trash and clean up after event.

Excuse Absent Member: Motion by Member Myers-Southerly to excuse Member Nichols and supported by Member Connor. Vote: Unanimous. Motion Carried (6-0).

Next Regular Meeting: July 16, 2026

Meeting Adjourned: 7:28 pm

Becky Dolman,

City Clerk

07/10/2026 11:39 AM

User: RDOLMAN

DB: Potterville

CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
 EXP CHECK RUN DATES 06/19/2026 - 07/10/2026
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GEN

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: ACE HARDWARE-GRAND LEDGE		
13469/4	PLYERS	20.18
13586/4	KEY LOCK	17.94
TOTAL VENDOR ACE HARDWARE-GRAND LEDGE		38.12
VENDOR NAME: ALTOGAS, INC		
1006747	PROPANE	899.90
2026	PREPAID FOR WINTER RATE	8,000.00
TOTAL VENDOR ALTOGAS, INC		8,899.90
VENDOR NAME: APPLIED IMAGING		
3213431	EQUIPMENT AND PRINTING SERVICES 7/8-8/7/26	115.26
TOTAL VENDOR APPLIED IMAGING		115.26
VENDOR NAME: BENTON TOWNSHIP		
101	1ST PYMT OF FISCAL YEAR 2026-2027	87,826.00
TOTAL VENDOR BENTON TOWNSHIP		87,826.00
VENDOR NAME: BERESFORD		
83420	CLOUD SUBSCRIPTION	60.00
TOTAL VENDOR BERESFORD		60.00
VENDOR NAME: BLUE CARE NETWORK OF MICHIGAN		
JULY 2026	MEDICAL PREMIUM	7,395.50
TOTAL VENDOR BLUE CARE NETWORK OF MICHIGAN		7,395.50
VENDOR NAME: BOBCAT OF LANSING		
P81293	SOFT TOUCH KNOB	10.63
P81710	DECK SPRING	27.82
P81735	SUPPLIES	27.82
P81760	SUPPLIES	27.82
.P81791	SUPPLIES	73.23
TOTAL VENDOR BOBCAT OF LANSING		167.32
VENDOR NAME: CALEDONIA FARMERS ELEVATOR		
461266	TIRE LABOR	40.20
TOTAL VENDOR CALEDONIA FARMERS ELEVATOR		40.20
VENDOR NAME: CITY OF IONIA		
2600013655	LAB TEST	25.00
2600013656	LAB TEST	25.00
TOTAL VENDOR CITY OF IONIA		50.00
VENDOR NAME: CITY OF POTTERVILLE		
5/23-6/23/26	UTILITIES	607.01
TOTAL VENDOR CITY OF POTTERVILLE		607.01
VENDOR NAME: CMP DISTRIBUTORS		
027821	SUPER QUICK CLEAN GUNS LUBRICANT	10.92
TOTAL VENDOR CMP DISTRIBUTORS		10.92
VENDOR NAME: COMCAST		
JUN 20-JUL19, 2026	OFFICE INTERNET	146.85
TOTAL VENDOR COMCAST		146.85
VENDOR NAME: CONSUMERS ENERGY		
5/26/6/23/26	UTILITIES	9,291.79
JUNE 2026	UTILITIES	2,445.53
TOTAL VENDOR CONSUMERS ENERGY		11,737.32
VENDOR NAME: CORRIGAN OIL CO. NO. II		
8648371-1N	MOBILE OIL AND DRUM DEPOSIT	2,058.80
TOTAL VENDOR CORRIGAN OIL CO. NO. II		2,058.80
VENDOR NAME: CORRPRO		

07/10/2026 11:39 AM

User: RDOLMAN

DB: Potterville

CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
 EXP CHECK RUN DATES 06/19/2026 - 07/10/2026
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: CORRPRO		
98240.	8/1/26-7/31/27 CONTRACT SERVICE PLAN WATER TANK	760.00
TOTAL VENDOR CORRPRO		760.00
VENDOR NAME: D & L FUELS		
214982	GAS	1,299.56
215202	GAS	1,033.28
TOTAL VENDOR D & L FUELS		2,332.84
VENDOR NAME: DELTA DENTAL		
JULY 2026	DENTAL BENEFITS	1,075.14
TOTAL VENDOR DELTA DENTAL		1,075.14
VENDOR NAME: DORNBOS SIGN & SAFETY INC.		
INV86932	WING BRACKET	26.70
INV86995	SIGN FOR PARK PAVILLAN	16.55
TOTAL VENDOR DORNBOS SIGN & SAFETY INC.		43.25
VENDOR NAME: EATON COUNTY CENTRAL DISPATCH		
2026-00000008	ANNUAL RAVE ALERT BILLING	1,500.00
TOTAL VENDOR EATON COUNTY CENTRAL DISPATCH		1,500.00
VENDOR NAME: EATON COUNTY SHERIFF'S DEPARTMENT		
2026-00000026	ROADSIDE BRUSH PICK UP	300.00
TOTAL VENDOR EATON COUNTY SHERIFF'S DEPARTMENT		300.00
VENDOR NAME: EJ USA, INC		
110260042783	HOSE NOZZLE	62.79
TOTAL VENDOR EJ USA, INC		62.79
VENDOR NAME: ELHORN ENGINEERING		
311489	CHEMICALS	1,082.00
TOTAL VENDOR ELHORN ENGINEERING		1,082.00
VENDOR NAME: FAMILY FARM AND HOME		
002205/C	GASKET, SCRUB BRUSH, GROUT BRUSH, GLUE, CLAMP,	149.13
TOTAL VENDOR FAMILY FARM AND HOME		149.13
VENDOR NAME: FCI AUTOMATION - LANSING		
00118035	SUPPLIES	105.76
117996	WEATHERSHIELD, CRIMP, HOSE,	161.47
TOTAL VENDOR FCI AUTOMATION - LANSING		267.23
VENDOR NAME: FERGUSON WATERWORKS- METER ACCT		
0245525	HOLR ADJ RING, HYDRO PLUG	373.97
0245644	PVC SWR CO ADPT	197.97
0245657	4 PVC SWR PLUG	24.96
TOTAL VENDOR FERGUSON WATERWORKS- METER ACCT		596.90
VENDOR NAME: FOSTER SWIFT COLLINS & SMITH		
945076	GENERAL AND WATER BONDS SERVICES THRU MAY 31, 2026	3,212.40
TOTAL VENDOR FOSTER SWIFT COLLINS & SMITH		3,212.40
VENDOR NAME: GALE BRIGGS, INC		
86099	3-6" ROCKS 168 TONS	10,080.00
86103	3-6" ROCK 7.30 TONS	1,638.00
TOTAL VENDOR GALE BRIGGS, INC		11,718.00
VENDOR NAME: GORDON'S FOOD SERVICE		
809289546	CONCESSIONS	743.36
809289749	CONCESSIONS	770.65
809290087	CONCESSIONS	975.51
TOTAL VENDOR GORDON'S FOOD SERVICE		2,489.52

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DB: Potterville

CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: GRANGER CONTAINER SERVICE, INC		
30851657	WASTE SERVICES JULY 2026	294.26
TOTAL VENDOR GRANGER CONTAINER SERVICE, INC		294.26
VENDOR NAME: JODI WEST		
6/2026	MILEAGE	18.56
2ND UMPIRE FEES	UMPIRE MONEY FOR BASEBALL YOUTH LEAGUE TOURNAMENT	800.00
TOTAL VENDOR JODI WEST		818.56
VENDOR NAME: L & G SERVICES		
6/21-6/28	GARDENING, OFFICE ASSISTANCE AND CUSTODIAL	310.50
7/1-7/10/26	GARDENING, OFFICE ASSISTANT, AND CUSTODIAL	483.00
TOTAL VENDOR L & G SERVICES		793.50
VENDOR NAME: MASON BASEBALL SOFTBALL CLUB		
FALL 2026	10U AND 14U TEAM REGISTRATION	700.00
TOTAL VENDOR MASON BASEBALL SOFTBALL CLUB		700.00
VENDOR NAME: MENARDS-LANSING WEST		
20651	WASHER, CARRIAGE BOLT, LUMBER	20.54
19863	AIR HOSE, TEFLON TAPE	29.94
19862	MURIATIC AVID	41.94
19637	CONTRACTOR BAGS, CEMENT, SAND	62.55
19652	SAND, PORTLAND CEMENT	23.88
TOTAL VENDOR MENARDS-LANSING WEST		178.85
VENDOR NAME: MICHIGAN DEPT OF ENVIRONMENTAL		
761-11418974	WATER TESTS	48.00
TOTAL VENDOR MICHIGAN DEPT OF ENVIRONMENTAL		48.00
VENDOR NAME: MICHIGAN POLICE EQUIPMENT		
194525	FILL METAL JACKET	610.00
TOTAL VENDOR MICHIGAN POLICE EQUIPMENT		610.00
VENDOR NAME: PAYTON ASSESSING, LLC		
JUNE	ASSESSING SERVICES	1,416.67
TOTAL VENDOR PAYTON ASSESSING, LLC		1,416.67
VENDOR NAME: POTTERVILLA APPLIED TECHNOLOGY		
37963	SCADA EMERGENCY CALL	550.00
377772	INTERNET AND PHONES -JUNE 2026	4,138.10
38090	INTERNET AND PHONES- JULY	4,138.10
TOTAL VENDOR POTTERVILLA APPLIED TECHNOLOGY		8,826.20
VENDOR NAME: QUILL CO		
49317840	PAPER, SCISSORS	68.55
TOTAL VENDOR QUILL CO		68.55
VENDOR NAME: RAY ALLEN MANUFACTURING		
RINV503690	DOG CRATE PAD	130.99
RO106874	BALLISTIC VEST HEAVY DUTY LARGE	1,206.98
TOTAL VENDOR RAY ALLEN MANUFACTURING		1,337.97
VENDOR NAME: THE COUNTY JOURNAL		
304486	BUDGET HEARING NOTICE	109.10
304487	BUDGET HEARING	118.70
304607	ZONING ORD	109.10
304608	PUBLIC ACCURACY TEST	89.90
TOTAL VENDOR THE COUNTY JOURNAL		426.80
VENDOR NAME: THE PARTS PLACE-CHARLOTTE		
293999	STOP LEAK, WIPER BLADE, PREMIUM CAPSULES	79.78
294214	MIL GRINDER	229.99
294213	DISC BRAKE, GOLD OIL	176.05

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CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
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 BANK CODE: GEN

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: THE PARTS PLACE-CHARLOTTE		
294479	WIRE, BATTERY SPRING CLAMP, IGNITION COIL	128.13
294451	GENUINE PARTS GOLD	53.60
TOTAL VENDOR THE PARTS PLACE-CHARLOTTE		667.55
VENDOR NAME: TOWN & COUNTRY ANIMAL HOSPITAL INC		
12275	ANNUAL EXAM AND VACCINES	336.80
TOTAL VENDOR TOWN & COUNTRY ANIMAL HOSPITAL INC		336.80
VENDOR NAME: UNITED STATES POST OFFICE		
JULY 2026	TAX BILLS	633.63
5/21-6/22/26	POSTAGE FOR UTILITY BILLS	270.84
TOTAL VENDOR UNITED STATES POST OFFICE		904.47
VENDOR NAME: UNUM LIFE INSURANCE		
JULY 2026	SHORT/LONG TERM DISABILITY INSURANCE	321.34
TOTAL VENDOR UNUM LIFE INSURANCE		321.34
VENDOR NAME: VISION SERVICE PLAN		
JULY 2026	VISION	169.79
TOTAL VENDOR VISION SERVICE PLAN		169.79
VENDOR NAME: WEX BANK		
JUNE 30	FUEL	131.12
TOTAL VENDOR WEX BANK		131.12
VENDOR NAME: WIGHTMAN		
103723	GENERAL ENGINEERING MAY 11- JUNE 14	877.50
TOTAL VENDOR WIGHTMAN		877.50
GRAND TOTAL:		163,670.33

07/10/2026 11:37 AM

User: RDOLMAN

DB: Potterville

CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
EXP CHECK RUN DATES 06/19/2026 - 07/10/2026
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: FEST

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: CANINES FOR CHANGE JUNE 2026	CHARITY DONATION	210.00
TOTAL VENDOR CANINES FOR CHANGE		210.00
VENDOR NAME: CASA FOR KIDS, INC JUNE '26	CHARITY DONATION	500.00
TOTAL VENDOR CASA FOR KIDS, INC		500.00
VENDOR NAME: FISHER, JULIE JUNE 2026	REFUND FOR 5K REGISTRATION	28.06
TOTAL VENDOR FISHER, JULIE		28.06
VENDOR NAME: HUNT, TREVOR JUNE 2026	REIMBURSEMENT FOR FOOD FOR 5K RACE	80.84
TOTAL VENDOR HUNT, TREVOR		80.84
VENDOR NAME: KENDAL ELECTRIC INC S116875375.001&.00:MAIN STREET		16.66
TOTAL VENDOR KENDAL ELECTRIC INC		16.66
VENDOR NAME: MINUTEMAN PRESS 44853	SIGNS WITH GROMMETS	30.00
TOTAL VENDOR MINUTEMAN PRESS		30.00
VENDOR NAME: POTTERVILLE PUBLIC SCHOOLS JUNE 2026	CHARITY DONATION	215.00
TOTAL VENDOR POTTERVILLE PUBLIC SCHOOLS		215.00
GRAND TOTAL:		1,080.56

07/02/2026 01:56 PM
User: JWest
DB: Potterville

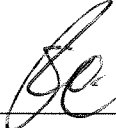
BANK RECONCILIATION FOR CITY OF POTTERVILLE
Bank TAX (TAX ACCOUNT)
FROM 06/01/2026 TO 06/30/2026
Reconciliation Record ID: 379

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GL Number	Description	Beginning Balance
703-000-001.000	CASH	11,502.97
Beginning GL Balance:		11,502.97
Add: Cash Receipts		1,776.91
Add: Journal Entries/Other		265.65
Ending GL Balance:		13,545.53

GL Number	Description	Ending Balance
703-000-001.000	CASH	13,545.53
Ending GL Balance:		13,545.53
Ending Bank Balance:		13,547.87
Add: Miscellaneous Transactions		16.16
Add: Deposits in Transit		
	CC DEPOSIT	(18.50)
		(18.50)
Less: 0 AP Outstanding Checks		
Less: 0 PR Outstanding Checks		
Adjusted Bank Balance		13,545.53
Unreconciled Difference:		0.00

REVIEWED BY: 

DATE: 7-9-26

07/08/2026 03:44 PM
User: JWest
DB: Potterville

BANK RECONCILIATION FOR CITY OF POTTERVILLE
Bank GEN (GENERAL POOLED ACCOUNT)
FROM 06/01/2026 TO 06/30/2026
Reconciliation Record ID: 376

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GL Number	Description	Beginning Balance
101-000-001.000	CASH	1,491,743.37
202-000-001.000	CASH	445,656.15
203-000-001.000	CASH	28,079.83
208-000-001.000	CASH	28,890.05
370-000-001.000	CASH	
401-000-001.000	CASH	800.18
590-000-001.000	CASH	362,793.07
590-000-010.000	CASH IN BANK - BOND RESERVE	368,450.00
590-000-011.000	CASH IN BANK-REPLACEMENT FUND	64,575.01
591-000-001.000	CASH	1,459,976.17
591-000-010.000	CASH IN BANK - BOND RESERVE	205,990.00
591-000-011.000	CASH IN BANK-REPLACEMENT FUND	414,805.01
598-000-001.000	CASH	13,440.99
641-000-001.000	CASH	(23,952.54)

Beginning GL Balance:	4,861,247.29
Add: Cash Receipts	154,842.72
Less: Cash Disbursements	(95,602.27)
Less: Payroll Disbursements	(77,223.49)
Add: Journal Entries/Other	18,157.88
Ending GL Balance:	4,861,422.13

GL Number	Description	Ending Balance
101-000-001.000	CASH	1,385,797.02
202-000-001.000	CASH	370,537.25
203-000-001.000	CASH	168,100.39
208-000-001.000	CASH	44,519.42
370-000-001.000	CASH	
401-000-001.000	CASH	4,602.68
590-000-001.000	CASH	333,155.39
590-000-010.000	CASH IN BANK - BOND RESERVE	368,450.00
590-000-011.000	CASH IN BANK-REPLACEMENT FUND	64,575.01
591-000-001.000	CASH	1,459,427.62
591-000-010.000	CASH IN BANK - BOND RESERVE	205,990.00
591-000-011.000	CASH IN BANK-REPLACEMENT FUND	414,805.01
598-000-001.000	CASH	13,440.99
641-000-001.000	CASH	28,021.35

Ending GL Balance: 4,861,422.13

Ending Bank Balance: 4,809,539.55

Add: Miscellaneous Transactions 1,978.30

Add: Deposits in Transit

07/01/2026 *Deposit ID: 2508 1,309.98

BANK DISCREPANCY (0.10)

DID NOT TRANSFER ENOUGH TO PAYROLL FOR COUNCIL (60.34)

CC \$ RECEIVED IN COMMON THAT GOES TO GIZZARDFEST (1,150.00)

SWEEP ACCOUNT - CLEAR IN JULY 2026 62,875.83

62,975.37

Less: 11 AP Outstanding Checks 13,071.09

Less: 0 PR Outstanding Checks

Adjusted Bank Balance 4,861,422.13

Unreconciled Difference: 0.00

REVIEWED BY:



DATE:

7-9-26

07/02/2026 02:08 PM

User: JWest

DB: Potterville

BANK RECONCILIATION FOR CITY OF POTTERVILLE

Bank PR (PAYROLL ACCOUNT)

FROM 06/01/2026 TO 06/30/2026

Reconciliation Record ID: 377

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GL Number	Description	Beginning Balance
750-000-001.000	CASH	2,422.74
Beginning GL Balance:		2,422.74
Add: Payroll Disbursements		1,782.42
Less: Journal Entries/Other		(1,414.08)
Ending GL Balance:		2,791.08

GL Number	Description	Ending Balance
750-000-001.000	CASH	2,791.08
Ending GL Balance:		2,791.08
Ending Bank Balance:		6,330.74
Add: Deposits in Transit		
DEFINED CONTRIBUTION DIFFERENCE- ACH (AUGUST)		(96.70)
DEFINED CONTRIBUTION DIFFERENCE- ACH (SEPT)		(97.42)
DEFINED CONTRIBUTION DIFFERENCE-ACH (OCT) CK FOR ALERUS STILL OPE		90.67
DEFINED CONTRIBUTION PAYMNT MADE 12/22/25		258.75
DEFINED CONTRIBUTION DIFF- ACH JAN		247.00
DEFINED CONTRIBUTION DIFF- ACH JAN		254.59
DEFINED CONTRIBUTION- CK NOT CUT FEBRUARY 26		350.92
DID NOT TRANSFER ENOUGH \$ FROM GENERAL TO PAYROLL TO COVER COUNCIL		60.34
		1,068.15
Less: 0 AP Outstanding Checks		
Less: 8 PR Outstanding Checks		4,607.81
Adjusted Bank Balance		2,791.08
Unreconciled Difference:		0.00

REVIEWED BY: 

DATE: 7-9-26

07/02/2026 02:45 PM

User: JWest

DB: Potterville

BANK RECONCILIATION FOR CITY OF POTTERVILLE

Bank FEST (GIZZARD FEST)

FROM 06/01/2026 TO 06/30/2026

Reconciliation Record ID: 380

GL Number	Description	Beginning Balance
211-000-001.000	CASH	55,533.40
Beginning GL Balance:		55,533.40
Add: Cash Receipts		24,350.80
Less: Cash Disbursements		(14,376.91)
Add: Journal Entries/Other		2,153.80
Ending GL Balance:		67,661.09

GL Number	Description	Ending Balance
211-000-001.000	CASH	67,661.09
Ending GL Balance:		67,661.09
Ending Bank Balance:		68,640.83
Add: Miscellaneous Transactions		1,150.00
Add: Deposits in Transit		
SWEEP WITHDRAWAL- CLEAR JULY 2026		215.00
		215.00
Less: 12 AP Outstanding Checks		2,344.74
Less: 0 PR Outstanding Checks		
Adjusted Bank Balance		67,661.09
Unreconciled Difference:		0.00

REVIEWED BY: 

DATE: 7-9-26

PERIOD ENDING 06/30/2026

		END BALANCE	2025-26	YTD BALANCE		ACTIVITY FOR
		06/30/2025	ORIGINAL	2025-26	06/30/2026	MONTH 06/30/2026
GL NUMBER	DESCRIPTION	NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) INCREASE	(DECREASE)
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	PROPERTY TAX	669,132.32	669,000.00	712,601.00	712,601.10	0.00
101-000-403.000	SOLID WASTE TAX	88,236.19	87,969.00	94,318.09	94,318.09	0.00
101-000-411.000	DELINQUENT PROP TAX	1,764.77	500.00	0.00	0.00	0.00
101-000-432.000	PAYMENT IN LIEU OF TAXES	1,261.86	2,000.00	0.00	0.00	0.00
101-000-434.000	TRAILER COURT TAX	3,034.00	2,400.00	2,500.00	1,368.50	0.00
101-000-445.000	CITY PENALTY	2,657.41	1,500.00	3,350.58	3,350.58	0.00
101-000-447.000	ADMINISTRATION FEE	35,875.58	35,225.00	37,923.98	37,923.98	0.00
101-000-476.000	PERMITS	6,511.47	5,600.00	10,440.00	11,020.00	660.00
101-000-477.000	3% CABLE T.V.	6,137.09	6,000.00	6,000.00	3,153.52	0.00
101-000-479.000	OTHER PERMITS	50.00	50.00	0.00	0.00	0.00
101-000-480.000	TELECOM RIGHT OF WAY MAINTENA	12,066.75	11,000.00	12,099.37	12,099.37	12,099.37
101-000-481.000	LIQUOR LICENSE FEES	1,027.40	1,000.00	2,427.70	2,427.70	1,196.80
101-000-488.000	RECYCLING	1,046.70	1,000.00	3,293.46	3,293.46	0.00
101-000-543.000	PUBLIC SAFETY REVENUE	0.00	0.00	7,095.00	7,095.00	0.00
101-000-543.010	PUBLIC ACT 302 LAW ENF.	3,946.51	550.00	805.80	805.80	0.00
101-000-543.020	CONTINUING PROFESSIONAL EDUCATION-POLICE	0.00	0.00	2,000.00	2,000.00	0.00
101-000-569.000	OTHER STATE GRANTS	0.00	0.00	1,526.50	1,526.25	0.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION	235,554.31	235,000.00	265,033.83	265,033.83	0.00
101-000-574.000	ST SHARED REV - SALES TAX	340,077.00	320,000.00	323,500.00	270,836.00	47,698.00
101-000-574.100	CVTRS-CLFRF	44,451.00	42,000.00	44,448.00	37,040.00	7,408.00
101-000-579.000	GRANT REVENUE- STATE	31,000.00	0.00	2,196.00	2,196.00	0.00
101-000-602.000	FOIA	251.50	150.00	0.00	0.00	0.00
101-000-607.000	CHARGES FOR SERVICES - PD	170.00	155.00	135.00	140.00	15.00
101-000-656.000	FINES & FORFEITURES	968.55	500.00	3,584.82	3,978.34	393.52
101-000-665.000	INTEREST	53,671.66	45,000.00	50,000.00	50,327.55	3,947.57
101-000-667.010	DDA PAVILION - FARMERS MARKET	50.00	0.00	0.00	0.00	0.00
101-000-671.100	LEASE/RENT	1,048.27	1,000.00	531.15	531.15	232.28
101-000-674.000	DONATIONS	10,011.00	0.00	350.00	350.00	0.00
101-000-675.050	POLICE K9 DONATION	2,750.00	0.00	0.00	1,200.00	1,200.00
101-000-676.000	REIMBURSEMENT	22,015.74	1,500.00	1,492.98	1,744.52	251.54
101-000-677.000	SCHOOL SRO REIMBURSEMENT	25,149.18	0.00	0.00	0.00	0.00
101-000-684.000	MISC INCOME	67.43	0.00	248.34	248.34	0.00
101-000-687.000	INSURANCE REIMBURSEMENT	7,244.72	0.00	11,835.00	11,834.62	5,344.82
101-000-689.000	CASH OVER & UNDER	0.00	0.00	0.00	(1.00)	0.00
101-000-693.000	SALE OF FIXED ASSETS	2,838.75	10,000.00	7,700.00	7,700.00	0.00
Total Dept 000		1,610,067.16	1,479,099.00	1,607,436.60	1,546,142.70	80,446.90
TOTAL REVENUES		1,610,067.16	1,479,099.00	1,607,436.60	1,546,142.70	80,446.90
Expenditures						
Dept 101 - CITY COUNCIL						
101-101-703.000	SALARIES	1,990.00	2,500.00	1,990.00	1,890.00	260.00
101-101-706.000	RR-CROSSING MAINTENANCE FEE	2,257.00	2,257.00	2,257.00	2,257.00	0.00
101-101-719.000	FRINGE BENEFITS	217.30	250.00	250.00	144.57	19.89
101-101-731.000	PUBLICATION	557.44	600.00	500.00	89.90	0.00
101-101-740.000	SUPPLIES	25.96	200.00	200.00	0.00	0.00
101-101-775.000	REPAIRS & MAINT	0.00	50.00	0.00	0.00	0.00
101-101-913.000	INSURANCE-LIAB & WORKMAN COMP	77,625.40	65,000.00	56,500.00	56,269.00	9,570.00
Total Dept 101 - CITY COUNCIL		82,673.10	70,857.00	61,697.00	60,650.47	9,849.89
Dept 171 - MAYOR						

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GL NUMBER	DESCRIPTION	END BALANCE	2025-26		YTD BALANCE	ACTIVITY FOR
		06/30/2025	ORIGINAL	2025-26	06/30/2026	MONTH 06/30/2026
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) INCREASE	(DECREASE)
Fund 101 - GENERAL FUND						
Expenditures						
101-171-703.000	SALARIES	630.00	850.00	660.00	660.00	90.00
101-171-719.000	FRINGE BENEFITS	48.20	85.00	95.00	50.50	6.88
Total Dept 171 - MAYOR		678.20	935.00	755.00	710.50	96.88
Dept 172 - CITY MANAGER						
101-172-703.000	SALARIES	83,240.16	84,896.24	85,310.39	85,310.39	10,448.77
101-172-719.000	FRINGE BENEFITS	17,392.05	17,998.00	20,083.63	20,085.45	1,912.44
101-172-740.000	SUPPLIES	0.00	150.00	150.00	0.00	0.00
101-172-781.000	COMPUTER SOFTWARE	1,169.40	1,200.00	500.00	53.00	0.00
101-172-809.000	TRAINING	895.00	300.00	300.00	300.00	0.00
101-172-962.000	MILEAGE	651.00	100.00	0.00	0.00	0.00
Total Dept 172 - CITY MANAGER		103,347.61	104,644.24	106,344.02	105,748.84	12,361.21
Dept 215 - CLERK						
101-215-703.000	SALARIES	38,299.65	41,241.41	38,931.29	38,823.88	4,479.93
101-215-719.000	FRINGE BENEFITS	3,028.92	3,216.83	3,221.24	3,213.03	342.72
101-215-740.000	SUPPLIES	88.29	350.00	350.00	153.08	0.00
101-215-741.000	POSTAGE	1,413.20	1,650.00	1,650.00	645.00	584.00
101-215-781.000	COMPUTER SOFTWARE	0.00	250.00	0.00	0.00	0.00
101-215-809.000	TRAINING	1,257.26	1,800.00	200.00	50.00	0.00
101-215-822.000	ELECTIONS	9,116.83	8,500.00	3,000.00	2,013.77	0.00
101-215-958.000	DUES AND SUBSCRIPTIONS	144.00	160.00	120.00	120.00	0.00
101-215-962.000	MILEAGE	288.86	300.00	350.00	291.37	0.00
Total Dept 215 - CLERK		53,637.01	57,468.24	47,822.53	45,310.13	5,406.65
Dept 223 - AUDIT						
101-223-807.000	AUDIT	20,050.00	22,500.00	19,300.00	19,300.00	0.00
Total Dept 223 - AUDIT		20,050.00	22,500.00	19,300.00	19,300.00	0.00
Dept 253 - TREASURERS OFFICE						
101-253-703.000	SALARIES	71,868.24	73,298.16	77,528.33	77,528.33	9,476.93
101-253-719.000	FRINGE BENEFITS	21,975.76	22,355.94	24,662.29	25,592.16	3,542.22
101-253-740.000	SUPPLIES	603.25	700.00	700.00	540.73	306.48
101-253-741.000	POSTAGE	1,469.85	1,500.00	1,500.00	1,197.58	573.99
101-253-814.000	BANK SERVICE CHARGES	3,723.79	4,100.00	4,100.00	3,811.77	275.15
101-253-961.000	CONFERENCE AND WORKSHOPS	248.00	250.00	250.00	99.00	0.00
101-253-962.000	MILEAGE	8.17	25.00	25.00	0.00	0.00
Total Dept 253 - TREASURERS OFFICE		99,897.06	102,229.10	108,765.62	108,769.57	14,174.77
Dept 257 - ASSESSOR						
101-257-703.000	SALARIES	1,215.89	4,857.46	5,144.73	5,144.73	594.36
101-257-719.000	FRINGE BENEFITS	527.28	1,030.00	600.00	560.10	55.82
101-257-731.000	PUBLICATION	312.90	450.00	450.00	269.70	0.00
101-257-740.000	SUPPLIES	0.00	50.00	100.00	0.00	0.00
101-257-741.000	POSTAGE	581.61	600.00	700.00	661.56	0.00
101-257-781.000	COMPUTER SOFTWARE	260.00	260.00	300.00	260.00	0.00

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		06/30/2025	ORIGINAL	2025-26	06/30/2026	MONTH 06/30/2026
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) INCREASE	(DECREASE)
Fund 101 - GENERAL FUND						
Expenditures						
101-257-810.050	RE INSPECTION - 20%	3,626.50	0.00	0.00	0.00	0.00
101-257-813.000	BOARD OF REVIEW	890.49	1,000.00	992.69	992.69	0.00
101-257-818.000	CONTRACT LABOR	17,000.04	17,001.00	17,050.54	15,633.87	1,416.67
Total Dept 257 - ASSESSOR		24,414.71	25,248.46	25,337.96	23,522.65	2,066.85
Dept 265 - CITY HALL						
101-265-703.000	SALARIES	22,782.72	0.00	0.00	0.00	0.00
101-265-719.000	FRINGE BENEFITS	8,447.70	0.00	0.00	0.00	0.00
101-265-740.000	SUPPLIES	4,145.59	4,500.00	4,000.00	2,344.53	31.59
101-265-741.000	POSTAGE	1,058.53	1,400.00	500.00	316.90	106.36
101-265-775.000	REPAIRS & MAINT	610.13	450.00	450.00	245.00	0.00
101-265-781.000	COMPUTER SOFTWARE	52,222.50	56,000.00	61,394.00	55,894.10	0.00
101-265-802.000	SERVICE	2,148.45	2,800.00	2,000.00	1,576.54	110.00
101-265-818.000	CONTRACT LABOR	375.00	400.00	0.00	0.00	0.00
101-265-880.200	COMMUNITY SPECIAL EVENTS	2,225.72	3,000.00	3,200.00	2,956.94	0.00
101-265-958.000	DUES AND SUBSCRIPTIONS	180.00	180.00	180.00	180.00	0.00
101-265-962.000	MILEAGE	94.71	50.00	40.00	15.40	0.00
101-265-980.000	OFFICE EQUIPMENT & FURNITURE	0.00	0.00	5,500.00	4,164.19	2,424.00
Total Dept 265 - CITY HALL		94,291.05	68,780.00	77,264.00	67,693.60	2,671.95
Dept 266 - ATTORNEY						
101-266-801.000	ATTORNEY	52,174.00	30,000.00	22,000.00	13,270.93	1,258.19
Total Dept 266 - ATTORNEY		52,174.00	30,000.00	22,000.00	13,270.93	1,258.19
Dept 301 - POLICE						
101-301-703.000	SALARIES	196,641.18	215,000.00	190,000.00	189,021.90	22,172.21
101-301-703.002	OVERTIME SALARIES	10,156.95	9,000.00	10,150.00	8,143.34	1,426.41
101-301-719.000	FRINGE BENEFITS	48,876.39	55,000.00	60,005.00	55,184.22	6,457.95
101-301-728.000	UNIFORM EXPENSES	10,049.33	5,000.00	5,000.00	6,988.01	2,515.26
101-301-740.000	SUPPLIES	10,838.30	7,800.00	12,000.00	12,530.10	812.19
101-301-740.300	SUPPLIES COMMUNITY POLICING	0.00	0.00	367.50	367.50	0.00
101-301-740.700	GUNS AND AMMUNITION	713.80	2,500.00	2,735.00	2,735.00	0.00
101-301-775.000	REPAIRS & MAINT	10,303.42	5,000.00	20,000.00	16,681.42	73.53
101-301-781.000	COMPUTER SOFTWARE	1,350.00	1,500.00	2,500.00	0.00	0.00
101-301-801.000	ATTORNEY	465.50	1,500.00	3,000.00	1,735.07	0.00
101-301-802.000	SERVICE	250.00	1,200.00	1,000.00	221.00	0.00
101-301-809.000	TRAINING	3,224.10	2,500.00	2,500.00	2,358.54	386.60
101-301-851.000	RADIO REPAIRS	0.00	300.00	300.00	0.00	0.00
101-301-853.000	TELEPHONE EXPENSE	1,993.26	2,250.00	1,000.00	877.62	78.68
101-301-862.000	GAS	82.62	150.00	500.00	351.62	0.00
101-301-881.000	K9 EXPENSES	1,735.93	1,000.00	5,000.00	5,132.42	450.08
101-301-941.000	PRINCIPAL ON SBITA	3,804.00	0.00	4,000.00	0.00	0.00
101-301-958.000	DUES AND SUBSCRIPTIONS	401.20	500.00	600.00	582.20	0.00
101-301-962.000	MILEAGE	285.72	0.00	175.00	149.10	0.00
101-301-970.000	CAPITAL OUTLAY	17,574.27	20,000.00	28,000.00	26,715.01	4,230.71
101-301-970.020	ARMOUR/SPEC EQUIP	834.00	850.00	850.00	0.00	0.00
101-301-972.000	CAPITAL OUTLAY - POLICE	31,219.00	0.00	0.00	0.00	(4,230.71)
101-301-972.010	CAPITAL OUTLAY	1,345.00	0.00	0.00	0.00	0.00
101-301-980.100	COMPUTER EQUIPMENT	2,558.30	2,000.00	2,000.00	0.00	0.00
101-301-999.998	PROCEEDS OF SBITA	(35,023.00)	0.00	0.00	0.00	0.00

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		06/30/2025	ORIGINAL	2025-26	06/30/2026	MONTH 06/30/2026
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) INCREASE	(DECREASE)
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 301 - POLICE		319,679.27	333,050.00	351,682.50	329,774.07	34,372.91
Dept 302 - POLICE STATE TRAINING						
101-302-809.000	TRAINING	599.01	650.00	650.00	0.00	0.00
Total Dept 302 - POLICE STATE TRAINING		599.01	650.00	650.00	0.00	0.00
Dept 337 - EMS						
101-337-802.000	SERVICE	162,400.00	168,896.00	168,896.00	168,896.00	0.00
Total Dept 337 - EMS		162,400.00	168,896.00	168,896.00	168,896.00	0.00
Dept 441 - DPW						
101-441-810.000	EXPENSE	0.00	0.00	0.00	0.00	(1,122.32)
101-441-810.020	RECYCLING EXPENSE	5,320.32	6,800.00	6,000.00	5,320.00	2,660.00
Total Dept 441 - DPW		5,320.32	6,800.00	6,000.00	5,320.00	1,537.68
Dept 445 - DRAIN AT LARGE						
101-445-810.000	EXPENSE	527.09	550.00	1,200.00	1,154.99	1,122.32
Total Dept 445 - DRAIN AT LARGE		527.09	550.00	1,200.00	1,154.99	1,122.32
Dept 701 - PLANNING COMMISSION						
101-701-703.000	SALARIES	1,375.00	1,000.00	1,200.00	940.00	0.00
101-701-719.000	FRINGE BENEFITS	105.21	100.00	120.00	71.92	0.00
101-701-731.000	PUBLICATION	237.40	900.00	800.00	462.70	0.00
101-701-740.000	SUPPLIES	10.59	50.00	50.00	0.00	0.00
101-701-803.000	ENGINEERS FEES	37,506.74	20,000.00	20,000.00	18,500.00	0.00
Total Dept 701 - PLANNING COMMISSION		39,234.94	22,050.00	22,170.00	19,974.62	0.00
Dept 702 - ZONING						
101-702-703.000	SALARIES	41,421.72	42,247.38	42,453.48	42,453.48	5,199.68
101-702-719.000	FRINGE BENEFITS	3,267.76	3,350.00	3,490.70	3,490.70	397.78
101-702-731.000	PUBLICATION	649.10	1,300.00	1,300.00	414.75	0.00
101-702-740.000	SUPPLIES	135.74	500.00	500.00	0.00	0.00
101-702-853.000	TELEPHONE EXPENSE	665.10	940.00	700.00	448.90	39.34
101-702-961.000	CONFERENCE AND WORKSHOPS	0.00	75.00	75.00	0.00	0.00
Total Dept 702 - ZONING		46,139.42	48,412.38	48,519.18	46,807.83	5,636.80
Dept 906 - DEBT SERVICE						
101-906-738.000	TOWNSHIP/MILL	8,619.09	9,000.00	8,886.28	8,886.28	0.00
101-906-991.000	DEBT SERVICE - PRINCIPAL	29,352.50	29,943.60	29,950.00	29,943.60	2,529.60
101-906-993.000	BOND INTEREST	25,749.57	25,197.44	24,910.00	24,909.43	1,349.46

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		06/30/2025	ORIGINAL	2025-26	06/30/2026	MONTH 06/30/2026
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) INCREASE	(DECREASE)
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 906 - DEBT SERVICE		63,721.16	64,141.04	63,746.28	63,739.31	3,879.06
Dept 966 - CONTRIBUTIONS TO OTHER FUNDS						
101-966-965.203	CONTRIBUTION TO LOCAL STREET FUND	86,484.77	86,484.77	89,325.03	89,325.03	89,325.03
101-966-965.208	CONTRIBUTION TO PARK FUND	108,000.00	99,220.28	70,000.00	70,000.00	20,000.00
101-966-965.401	CONTRIBUTION TO CAPITAL PROJECT FUND	2,654.00	2,654.00	9,000.00	9,000.00	6,346.00
101-966-965.598	CONTRIBUTION TO STORM DRAIN MAINT	42,500.00	500.00	10,000.00	0.00	0.00
101-966-965.641	CONTRIBUTION TO EQP REPAIR & REPL	123,000.00	105,815.00	99,505.00	99,505.00	(495.00)
Total Dept 966 - CONTRIBUTIONS TO OTHER FUNDS		362,638.77	294,674.05	277,830.03	267,830.03	115,176.03
TOTAL EXPENDITURES		1,531,422.72	1,421,885.51	1,409,980.12	1,348,473.54	209,611.19
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		1,610,067.16	1,479,099.00	1,607,436.60	1,546,142.70	80,446.90
TOTAL EXPENDITURES		1,531,422.72	1,421,885.51	1,409,980.12	1,348,473.54	209,611.19
NET OF REVENUES & EXPENDITURES		78,644.44	57,213.49	197,456.48	197,669.16	(129,164.29)

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GL NUMBER	DESCRIPTION	END BALANCE	2025-26		YTD BALANCE	ACTIVITY FOR
		06/30/2025	ORIGINAL	2025-26	06/30/2026	MONTH 06/30/2026
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) INCREASE	(DECREASE)
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000						
202-000-451.200	SPEC ASSESSMENT ROAD - SUNSET	5,975.64	5,000.00	5,414.74	5,299.96	(114.78)
202-000-553.000	ACT 51	265,138.26	254,000.00	263,000.00	219,909.06	25,169.33
202-000-556.100	GRANT MAIN STREET	0.00	385,000.00	0.00	0.00	0.00
202-000-582.000	COUNTY ROAD MILL 2014	48,654.73	44,000.00	52,070.36	52,070.36	0.00
202-000-665.000	INTEREST	12,359.15	12,000.00	10,700.00	10,744.15	986.89
Total Dept 000		332,127.78	700,000.00	331,185.10	288,023.53	26,041.44
TOTAL REVENUES		332,127.78	700,000.00	331,185.10	288,023.53	26,041.44
Expenditures						
Dept 463 - ROUTINE MAINT						
202-463-699.203	TRANSFER TO LOCAL STREETS	87,500.00	87,500.00	87,500.00	87,500.00	87,500.00
202-463-782.000	STREET MATERIALS & SUPPLIES	262.35	2,500.00	2,500.00	0.00	0.00
202-463-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	120,000.00	110,000.00	110,000.00	110,000.00	10,000.00
Total Dept 463 - ROUTINE MAINT		207,762.35	200,000.00	200,000.00	197,500.00	97,500.00
Dept 474 - TRAFFIC SIGNS						
202-474-782.000	STREET MATERIALS & SUPPLIES	468.20	500.00	500.00	0.00	0.00
Total Dept 474 - TRAFFIC SIGNS		468.20	500.00	500.00	0.00	0.00
Dept 478 - WINTER MAINT						
202-478-782.000	STREET MATERIALS & SUPPLIES	5,014.05	5,050.00	5,300.00	5,276.47	3,660.34
Total Dept 478 - WINTER MAINT		5,014.05	5,050.00	5,300.00	5,276.47	3,660.34
Dept 480 - CONSTRUCTION						
202-480-803.000	ENGINEERS FEES	17,009.64	15,000.00	65,000.00	62,545.75	0.00
202-480-818.000	CONTRACT LABOR	0.00	561,000.00	155,000.00	126,958.84	0.00
Total Dept 480 - CONSTRUCTION		17,009.64	576,000.00	220,000.00	189,504.59	0.00
Dept 906 - DEBT SERVICE						
202-906-992.000	BOND PRINCIPAL	11,264.00	11,264.00	11,270.00	11,264.00	0.00
202-906-993.000	BOND INTEREST	5,862.56	5,547.10	5,550.00	5,547.10	0.00
Total Dept 906 - DEBT SERVICE		17,126.56	16,811.10	16,820.00	16,811.10	0.00
TOTAL EXPENDITURES		247,380.80	798,361.10	442,620.00	409,092.16	101,160.34
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		332,127.78	700,000.00	331,185.10	288,023.53	26,041.44
TOTAL EXPENDITURES		247,380.80	798,361.10	442,620.00	409,092.16	101,160.34
NET OF REVENUES & EXPENDITURES		84,746.98	(98,361.10)	(111,434.90)	(121,068.63)	(75,118.90)

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GL NUMBER	DESCRIPTION	END BALANCE		2025-26		YTD BALANCE		ACTIVITY FOR	
		06/30/2025		ORIGINAL		2025-26		06/30/2026 MONTH 06/30/2026	
		NORMAL	(ABNORMAL)	BUDGET		AMENDED BUDGET	NORMAL	(ABNORMAL)	INCREASE (DECREASE)

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GL NUMBER	DESCRIPTION	END BALANCE	2025-26		YTD BALANCE	ACTIVITY FOR
		06/30/2025	ORIGINAL	2025-26	06/30/2026	MONTH 06/30/2026
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) INCREASE	(DECREASE)
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000						
203-000-451.200	SPEC ASSESSMENT ROAD - SUNSET	36,464.95	23,000.00	32,227.00	32,340.63	114.78
203-000-553.000	ACT 51	105,900.30	100,000.00	87,628.00	87,627.50	10,074.38
203-000-582.000	COUNTY ROAD MILL 2014	39,772.72	35,000.00	42,587.97	42,587.97	0.00
203-000-665.000	INTEREST	1,235.91	1,200.00	1,150.00	1,172.53	98.69
203-000-699.001	CONTRIBUTIONS FROM MAJOR STREET FUND	87,500.00	87,500.00	87,500.00	87,500.00	87,500.00
203-000-699.101	GF CONTRIBUTION	86,484.77	86,484.77	89,325.03	89,325.03	89,325.03
Total Dept 000		357,358.65	333,184.77	340,418.00	340,553.66	187,112.88
TOTAL REVENUES		357,358.65	333,184.77	340,418.00	340,553.66	187,112.88
Expenditures						
Dept 463 - ROUTINE MAINT						
203-463-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	25,000.00	25,000.00	25,000.00	25,000.00	0.00
Total Dept 463 - ROUTINE MAINT		25,000.00	25,000.00	25,000.00	25,000.00	0.00
Dept 478 - WINTER MAINT						
203-478-782.000	STREET MATERIALS & SUPPLIES	4,870.23	5,050.00	5,100.00	5,050.00	3,433.88
Total Dept 478 - WINTER MAINT		4,870.23	5,050.00	5,100.00	5,050.00	3,433.88
Dept 480 - CONSTRUCTION						
203-480-803.000	ENGINEERS FEES	975.00	2,500.00	1,000.00	523.10	0.00
203-480-818.000	CONTRACT LABOR	0.00	0.00	10,000.00	0.00	0.00
Total Dept 480 - CONSTRUCTION		975.00	2,500.00	11,000.00	523.10	0.00
Dept 906 - DEBT SERVICE						
203-906-992.000	BOND PRINCIPAL	168,382.50	171,792.40	171,794.00	171,792.40	28,470.40
203-906-993.000	BOND INTEREST	132,200.11	126,803.46	127,124.00	127,122.22	15,188.04
Total Dept 906 - DEBT SERVICE		300,582.61	298,595.86	298,918.00	298,914.62	43,658.44
TOTAL EXPENDITURES		331,427.84	331,145.86	340,018.00	329,487.72	47,092.32
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		357,358.65	333,184.77	340,418.00	340,553.66	187,112.88
TOTAL EXPENDITURES		331,427.84	331,145.86	340,018.00	329,487.72	47,092.32
NET OF REVENUES & EXPENDITURES		25,930.81	2,038.91	400.00	11,065.94	140,020.56

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GL NUMBER	DESCRIPTION	END BALANCE	2025-26		YTD BALANCE	ACTIVITY FOR
		06/30/2025	ORIGINAL	2025-26	06/30/2026	MONTH 06/30/2026
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) INCREASE	(DECREASE)
Fund 208 - PARK FUND						
Revenues						
Dept 000						
208-000-478.030	CONCESSIONS	31,766.96	25,000.00	24,000.00	31,433.47	10,543.00
208-000-478.070	FIELD RENTAL	24,507.00	23,000.00	28,000.00	30,396.00	9,473.00
208-000-478.084	FLAG FOOTBALL	1,350.00	1,250.00	1,925.00	1,925.00	0.00
208-000-478.090	YOUTH FEES	10,325.00	8,800.00	11,655.00	13,575.00	1,920.00
208-000-667.000	PAVILION RENT	1,555.00	1,300.00	1,385.00	1,385.00	170.00
208-000-667.020	TIFA PAVILION - COMMUNITY CEN	1,775.00	1,600.00	2,475.00	2,475.00	300.00
208-000-674.000	DONATIONS	250.00	100.00	0.00	0.00	0.00
208-000-680.001	SPECIAL EVENTS	350.00	250.00	0.00	0.00	0.00
208-000-684.000	MISC INCOME	0.00	0.00	40.00	40.00	0.00
208-000-699.101	GF CONTRIBUTION	108,000.00	99,220.28	70,000.00	70,000.00	20,000.00
Total Dept 000		179,878.96	160,520.28	139,480.00	151,229.47	42,406.00
TOTAL REVENUES		179,878.96	160,520.28	139,480.00	151,229.47	42,406.00
Expenditures						
Dept 751 - PARK ADMIN						
208-751-703.000	SALARIES	54,951.33	57,343.28	58,343.28	58,170.05	8,441.03
208-751-703.002	OVERTIME SALARIES	478.75	400.00	1,000.00	659.33	191.11
208-751-719.000	FRINGE BENEFITS	22,919.49	24,277.00	25,734.83	25,845.08	2,828.35
208-751-731.000	PUBLICATION	1,034.58	1,200.00	800.00	523.40	0.00
208-751-740.000	SUPPLIES	4,939.96	13,900.00	9,000.00	7,923.95	1,574.31
208-751-744.000	YOUTH FEES (UNIFORMS,ETC.)	0.00	8,000.00	13,000.00	13,326.26	9,554.37
208-751-745.000	YOUTH UMPIRE FEES	0.00	0.00	5,000.00	3,850.00	550.00
208-751-747.000	ADULT UMPIRE FEES	0.00	3,500.00	0.00	0.00	0.00
208-751-775.000	REPAIRS & MAINT	0.00	9,550.00	15,000.00	13,965.77	1,753.50
208-751-802.000	SERVICE	0.00	1,100.00	700.00	433.42	(600.00)
208-751-803.000	ENGINEERS FEES	7,160.98	2,500.00	0.00	0.00	0.00
208-751-809.000	TRAINING	0.00	0.00	884.38	884.38	0.00
208-751-810.100	GRANT EXPENSE	23,225.79	2,000.00	0.00	0.00	0.00
208-751-818.000	CONTRACT LABOR	3,000.00	3,500.00	3,500.00	2,451.25	600.00
208-751-853.000	TELEPHONE EXPENSE	739.32	950.00	500.00	438.81	39.34
208-751-920.000	UTILITIES	0.00	10,050.00	10,700.00	10,569.67	2,286.03
208-751-962.000	MILEAGE	607.86	700.00	750.00	644.94	0.00
Total Dept 751 - PARK ADMIN		119,058.06	138,970.28	144,912.49	139,686.31	27,218.04
Dept 770 - LAKE ALLIANCE MAINTENANCE						
208-770-740.000	SUPPLIES	2,635.87	0.00	0.00	0.00	0.00
208-770-775.000	REPAIRS & MAINT	3,746.41	0.00	0.00	0.00	0.00
208-770-802.000	SERVICE	608.04	0.00	0.00	0.00	0.00
208-770-920.000	UTILITIES	8,596.08	0.00	0.00	0.00	0.00
Total Dept 770 - LAKE ALLIANCE MAINTENANCE		15,586.40	0.00	0.00	0.00	0.00
Dept 771 - CITY PARK						
208-771-740.000	SUPPLIES	27.90	0.00	0.00	0.00	0.00
208-771-775.000	REPAIRS & MAINT	1,816.62	0.00	0.00	0.00	0.00
Total Dept 771 - CITY PARK		1,844.52	0.00	0.00	0.00	0.00

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		06/30/2025	ORIGINAL	2025-26	06/30/2026	MONTH 06/30/2026
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) INCREASE	(DECREASE)
Fund 208 - PARK FUND						
Expenditures						
Dept 774 - BASEBALL						
208-774-740.000	SUPPLIES	748.25	0.00	0.00	0.00	0.00
208-774-775.000	REPAIRS & MAINT	315.00	0.00	0.00	0.00	0.00
Total Dept 774 - BASEBALL		1,063.25	0.00	0.00	0.00	0.00
Dept 777 - BALLFIELD						
208-777-740.000	SUPPLIES	1,307.32	0.00	0.00	0.00	0.00
208-777-744.000	YOUTH FEES (UNIFORMS,ETC.)	7,276.00	0.00	0.00	0.00	0.00
208-777-745.000	YOUTH UMPIRE FEES	3,440.00	0.00	0.00	0.00	0.00
Total Dept 777 - BALLFIELD		12,023.32	0.00	0.00	0.00	0.00
Dept 778 - CONCESSIONS						
208-778-703.000	SALARIES	8,349.74	8,000.00	9,000.00	6,926.99	1,871.22
208-778-719.000	FRINGE BENEFITS	786.72	750.00	1,000.00	652.84	168.13
208-778-740.000	SUPPLIES	13,008.50	10,000.00	12,000.00	12,185.25	2,393.48
208-778-746.000	CONCESSION - FOOD LICENSE	637.00	700.00	647.00	647.00	0.00
208-778-814.000	BANK SERVICE CHARGES	1,863.31	2,000.00	2,437.44	2,437.44	292.41
Total Dept 778 - CONCESSIONS		24,645.27	21,450.00	25,084.44	22,849.52	4,725.24
TOTAL EXPENDITURES		174,220.82	160,420.28	169,996.93	162,535.83	31,943.28
Fund 208 - PARK FUND:						
TOTAL REVENUES		179,878.96	160,520.28	139,480.00	151,229.47	42,406.00
TOTAL EXPENDITURES		174,220.82	160,420.28	169,996.93	162,535.83	31,943.28
NET OF REVENUES & EXPENDITURES		5,658.14	100.00	(30,516.93)	(11,306.36)	10,462.72

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GL NUMBER	DESCRIPTION	END BALANCE	2025-26		YTD BALANCE	ACTIVITY FOR
		06/30/2025	ORIGINAL	2025-26	06/30/2026	MONTH 06/30/2026
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) INCREASE	(DECREASE)
Fund 211 - GIZZARD FEST						
Revenues						
Dept 000						
211-000-665.000	INTEREST	1,676.15	1,600.00	1,550.00	1,551.42	143.80
211-000-674.000	DONATIONS	100.00	100.00	0.00	0.00	0.00
211-000-674.100	SPONSORSHIP	30,660.00	25,000.00	23,345.00	23,345.00	5,595.00
211-000-681.000	VENDOR BOOTHS	12,625.00	9,725.00	13,275.00	13,825.00	2,175.00
211-000-682.000	RACE	7,402.24	7,000.00	8,757.50	10,767.50	2,010.00
211-000-686.000	PAGEANT	2,400.00	2,400.00	3,800.00	2,600.00	0.00
211-000-688.000	CARNIVAL	4,614.70	3,300.00	2,701.80	2,701.80	2,701.80
211-000-690.000	TENT TICKET SALES	17,361.00	16,000.00	14,159.00	14,159.00	14,159.00
211-000-691.000	ATM	26.50	50.00	50.00	50.00	0.00
Total Dept 000		76,865.59	65,175.00	67,638.30	68,999.72	26,784.60
TOTAL REVENUES		76,865.59	65,175.00	67,638.30	68,999.72	26,784.60
Expenditures						
Dept 779 - SPECIAL EVENTS						
211-779-740.000	SUPPLIES	6,580.17	8,000.00	7,000.00	7,206.53	2,594.67
211-779-818.000	CONTRACT LABOR	22,442.00	26,000.00	18,000.00	14,790.00	5,800.00
211-779-880.200	COMMUNITY SPECIAL EVENTS	38,412.83	30,000.00	27,000.00	26,069.98	5,928.83
211-779-880.500	PAGEANT	1,742.68	500.00	2,000.00	1,873.36	1,664.17
211-779-880.600	RACE	5,498.63	4,000.00	5,700.00	7,129.85	(1,330.76)
Total Dept 779 - SPECIAL EVENTS		74,676.31	68,500.00	59,700.00	57,069.72	14,656.91
TOTAL EXPENDITURES		74,676.31	68,500.00	59,700.00	57,069.72	14,656.91
Fund 211 - GIZZARD FEST :						
TOTAL REVENUES		76,865.59	65,175.00	67,638.30	68,999.72	26,784.60
TOTAL EXPENDITURES		74,676.31	68,500.00	59,700.00	57,069.72	14,656.91
NET OF REVENUES & EXPENDITURES		2,189.28	(3,325.00)	7,938.30	11,930.00	12,127.69

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GL NUMBER	DESCRIPTION	END BALANCE	2025-26		YTD BALANCE	ACTIVITY FOR
		06/30/2025	ORIGINAL	2025-26	06/30/2026	MONTH 06/30/2026
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)
Fund 401 - CAPITAL PROJECT FUND- DOWNTOWN						
Revenues						
Dept 000						
401-000-699.100	TRANSFER IN	2,654.00	2,654.00	9,000.00	9,000.00	6,346.00
Total Dept 000		2,654.00	2,654.00	9,000.00	9,000.00	6,346.00
TOTAL REVENUES		2,654.00	2,654.00	9,000.00	9,000.00	6,346.00
Expenditures						
Dept 729 - DOWNTOWN						
401-729-740.600	LANDSCAPING SUPPLIES	1,409.24	2,554.00	2,500.00	435.62	0.00
401-729-818.000	CONTRACT LABOR	0.00	100.00	3,000.00	3,647.50	2,543.50
401-729-880.200	COMMUNITY SPECIAL EVENTS	0.00	0.00	6,310.68	6,310.68	0.00
Total Dept 729 - DOWNTOWN		1,409.24	2,654.00	11,810.68	10,393.80	2,543.50
TOTAL EXPENDITURES		1,409.24	2,654.00	11,810.68	10,393.80	2,543.50
Fund 401 - CAPITAL PROJECT FUND- DOWNTOWN:						
TOTAL REVENUES		2,654.00	2,654.00	9,000.00	9,000.00	6,346.00
TOTAL EXPENDITURES		1,409.24	2,654.00	11,810.68	10,393.80	2,543.50
NET OF REVENUES & EXPENDITURES		1,244.76	0.00	(2,810.68)	(1,393.80)	3,802.50

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GL NUMBER	DESCRIPTION	END BALANCE	2025-26		YTD BALANCE	ACTIVITY FOR
		06/30/2025	ORIGINAL	2025-26	06/30/2026	MONTH 06/30/2026
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) INCREASE	(DECREASE)
Fund 590 - SEWER FUND						
Revenues						
Dept 000						
590-000-642.000	BILLS	204,909.45	198,000.00	217,000.00	201,881.50	16,262.39
590-000-642.001	FIXED COSTS	505,255.36	505,078.43	507,484.10	465,585.67	42,306.04
590-000-656.000	FINES & FORFEITURES	15,385.52	17,000.00	15,200.00	16,378.89	1,225.48
590-000-665.000	INTEREST	18,538.72	18,000.00	17,500.00	17,587.99	1,480.34
590-000-666.000	INSPECTION FEE	150.00	200.00	900.00	1,100.00	200.00
590-000-672.000	HOOK UP FEES	10,500.00	10,500.00	44,875.00	55,375.00	10,500.00
Total Dept 000		754,739.05	748,778.43	802,959.10	757,909.05	71,974.25
TOTAL REVENUES		754,739.05	748,778.43	802,959.10	757,909.05	71,974.25
Expenditures						
Dept 537 - ADMINISTRATIVE						
590-537-775.000	REPAIRS & MAINT	8,171.42	9,000.00	9,000.00	8,495.75	0.00
590-537-809.000	TRAINING	795.00	800.00	0.00	0.00	0.00
590-537-980.100	COMPUTER EQUIPMENT	0.00	0.00	790.99	790.99	0.00
Total Dept 537 - ADMINISTRATIVE		8,966.42	9,800.00	9,790.99	9,286.74	0.00
Dept 556 - DPW						
590-556-740.000	SUPPLIES	16,273.07	18,000.00	12,000.00	9,231.35	41.19
590-556-743.000	METERS	8,130.84	9,000.00	5,000.00	2,110.95	0.00
590-556-775.000	REPAIRS & MAINT	4,790.78	5,400.00	3,000.00	6,039.75	4,705.25
590-556-802.000	SERVICE	400.00	1,000.00	1,000.00	425.00	0.00
590-556-803.000	ENGINEERS FEES	30,503.54	15,000.00	15,000.00	6,166.88	0.00
590-556-818.000	CONTRACT LABOR	0.00	3,000.00	0.00	0.00	0.00
590-556-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	108,207.18	190,000.00	190,000.00	190,000.00	40,000.00
590-556-968.000	DEPRECIATION EXPENSE	279,708.00	0.00	0.00	0.00	0.00
590-556-970.000	CAPITAL OUTLAY	46,339.51	8,000.00	15,000.00	2,243.75	0.00
Total Dept 556 - DPW		494,352.92	249,400.00	241,000.00	216,217.68	44,746.44
Dept 906 - DEBT SERVICE						
590-906-991.000	DEBT SERVICE - PRINCIPAL	0.00	179,000.00	179,000.00	179,000.00	31,000.00
590-906-993.000	BOND INTEREST	192,767.25	196,667.00	188,472.50	188,472.50	25,818.75
Total Dept 906 - DEBT SERVICE		192,767.25	375,667.00	367,472.50	367,472.50	56,818.75
TOTAL EXPENDITURES		696,086.59	634,867.00	618,263.49	592,976.92	101,565.19
Fund 590 - SEWER FUND:						
TOTAL REVENUES		754,739.05	748,778.43	802,959.10	757,909.05	71,974.25
TOTAL EXPENDITURES		696,086.59	634,867.00	618,263.49	592,976.92	101,565.19
NET OF REVENUES & EXPENDITURES		58,652.46	113,911.43	184,695.61	164,932.13	(29,590.94)

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PERIOD ENDING 06/30/2026

GL NUMBER	DESCRIPTION	END BALANCE	2025-26		YTD BALANCE	ACTIVITY FOR
		06/30/2025	ORIGINAL	2025-26	06/30/2026	MONTH 06/30/2026
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) INCREASE	(DECREASE)
Fund 591 - WATER FUND						
Revenues						
Dept 000						
591-000-579.000	GRANT REVENUE- STATE	239,097.84	100,000.00	193,265.97	193,265.97	(134,959.14)
591-000-642.000	BILLS	346,927.04	355,278.00	386,954.39	394,279.54	64,700.64
591-000-642.001	FIXED COSTS	528,267.83	553,350.00	557,031.00	557,264.20	93,208.61
591-000-644.000	PENALTIES	1,850.00	1,850.00	2,340.00	2,460.00	120.00
591-000-656.000	FINES & FORFEITURES	17,338.36	16,500.00	18,731.11	20,230.89	1,493.92
591-000-665.000	INTEREST	42,021.09	41,000.00	39,779.00	39,866.11	3,355.43
591-000-666.000	INSPECTION FEE	200.00	150.00	900.00	1,100.00	200.00
591-000-672.000	HOOK UP FEES	11,147.01	10,000.00	47,243.28	58,352.28	11,139.03
591-000-684.000	MISC INCOME	639.00	250.00	535.00	535.00	0.00
Total Dept 000		1,187,488.17	1,078,378.00	1,246,779.75	1,267,353.99	39,258.49
TOTAL REVENUES		1,187,488.17	1,078,378.00	1,246,779.75	1,267,353.99	39,258.49
Expenditures						
Dept 537 - ADMINISTRATIVE						
591-537-731.000	PUBLICATION	581.02	3,500.00	1,200.00	194.00	0.00
591-537-740.000	SUPPLIES	1,448.43	2,500.00	2,500.00	681.38	0.00
591-537-741.000	POSTAGE	2,831.50	3,500.00	3,700.00	3,869.07	572.49
591-537-781.000	COMPUTER SOFTWARE	0.00	1,000.00	1,200.00	1,073.00	0.00
591-537-809.000	TRAINING	4,059.40	2,000.00	3,600.00	3,526.71	0.00
591-537-980.100	COMPUTER EQUIPMENT	0.00	0.00	790.99	790.99	0.00
Total Dept 537 - ADMINISTRATIVE		8,920.35	12,500.00	12,990.99	10,135.15	572.49
Dept 556 - DPW						
591-556-740.000	SUPPLIES	14,631.20	10,000.00	8,000.00	6,127.20	0.00
591-556-743.000	METERS	9,119.31	8,000.00	8,000.00	2,110.95	0.00
591-556-775.000	REPAIRS & MAINT	(6,840.90)	10,000.00	10,000.00	7,937.10	0.00
591-556-802.000	SERVICE	9,037.38	10,000.00	9,000.00	6,635.30	1,268.00
591-556-803.000	ENGINEERS FEES	30,503.53	30,000.00	19,000.00	8,014.85	0.00
591-556-818.000	CONTRACT LABOR	3,385.36	100,000.00	260,000.00	256,242.34	12,588.85
591-556-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	231,792.82	200,000.00	200,000.00	200,000.00	50,000.00
591-556-968.000	DEPRECIATION EXPENSE	161,929.00	0.00	0.00	0.00	0.00
591-556-970.000	CAPITAL OUTLAY	38,415.11	50,000.00	10,000.00	2,243.75	0.00
Total Dept 556 - DPW		491,972.81	418,000.00	524,000.00	489,311.49	63,856.85
Dept 906 - DEBT SERVICE						
591-906-992.000	BOND PRINCIPAL	0.00	103,000.00	103,000.00	103,000.00	14,000.00
591-906-993.000	BOND INTEREST	108,576.49	107,060.00	106,541.26	106,541.26	13,381.88
Total Dept 906 - DEBT SERVICE		108,576.49	210,060.00	209,541.26	209,541.26	27,381.88
TOTAL EXPENDITURES		609,469.65	640,560.00	746,532.25	708,987.90	91,811.22
Fund 591 - WATER FUND:						
TOTAL REVENUES		1,187,488.17	1,078,378.00	1,246,779.75	1,267,353.99	39,258.49

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REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE
PERIOD ENDING 06/30/2026

GL NUMBER	DESCRIPTION	END BALANCE		2025-26		YTD BALANCE		ACTIVITY FOR	
		06/30/2025		ORIGINAL		06/30/2026		MONTH 06/30/2026	
		NORMAL	(ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL	(ABNORMAL)	INCREASE	(DECREASE)
Fund 591 - WATER FUND									
TOTAL EXPENDITURES		609,469.65		640,560.00	746,532.25	708,987.90		91,811.22	
NET OF REVENUES & EXPENDITURES		578,018.52		437,818.00	500,247.50	558,366.09		(52,552.73)	

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REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

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PERIOD ENDING 06/30/2026

GL NUMBER	DESCRIPTION	END BALANCE	2025-26		YTD BALANCE	ACTIVITY FOR
		06/30/2025	ORIGINAL	2025-26	06/30/2026	MONTH 06/30/2026
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)
Fund 598 - STORM DRAIN MAINTENANCE						
Revenues						
Dept 000						
598-000-699.101	GF CONTRIBUTION	42,500.00	500.00	500.00	0.00	0.00
Total Dept 000		42,500.00	500.00	500.00	0.00	0.00
TOTAL REVENUES		42,500.00	500.00	500.00	0.00	0.00
Expenditures						
Dept 556 - DPW						
598-556-818.000	CONTRACT LABOR	29,979.77	500.00	10,000.00	4,112.50	0.00
Total Dept 556 - DPW		29,979.77	500.00	10,000.00	4,112.50	0.00
TOTAL EXPENDITURES		29,979.77	500.00	10,000.00	4,112.50	0.00
Fund 598 - STORM DRAIN MAINTENANCE:						
TOTAL REVENUES		42,500.00	500.00	500.00	0.00	0.00
TOTAL EXPENDITURES		29,979.77	500.00	10,000.00	4,112.50	0.00
NET OF REVENUES & EXPENDITURES		12,520.23	0.00	(9,500.00)	(4,112.50)	0.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

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PERIOD ENDING 06/30/2026

GL NUMBER	DESCRIPTION	END BALANCE	2025-26		YTD BALANCE	ACTIVITY FOR
		06/30/2025	ORIGINAL	2025-26	06/30/2026	MONTH 06/30/2026
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) INCREASE	(DECREASE)
Fund 641 - EQUIPMENT REPAIR & REPLACEMENT						
Revenues						
Dept 000						
641-000-699.100	OPERATING TRANSFER-IN	608,000.00	630,815.00	624,505.00	624,505.00	99,505.00
Total Dept 000		608,000.00	630,815.00	624,505.00	624,505.00	99,505.00
TOTAL REVENUES		608,000.00	630,815.00	624,505.00	624,505.00	99,505.00
Expenditures						
Dept 932 - EQUIPMENT REPAIR ACTIVITY						
641-932-703.000	SALARIES	256,949.59	264,865.00	261,955.00	262,252.40	35,770.25
641-932-703.002	OVERTIME SALARIES	22,877.29	23,000.00	26,000.00	26,776.34	5,412.28
641-932-703.004	FAMILIES FIRST CORONAVIRUS RESPONSE ACT	0.00	0.00	0.00	0.00	(970.45)
641-932-719.000	FRINGE BENEFITS	68,991.21	72,000.00	75,000.00	74,250.33	11,713.43
641-932-728.000	UNIFORM EXPENSES	4,828.30	5,000.00	4,500.00	3,382.54	289.15
641-932-740.000	SUPPLIES	25,489.56	25,000.00	26,000.00	23,370.28	2,992.85
641-932-775.000	REPAIRS & MAINT	42,527.34	45,000.00	50,000.00	51,905.93	2,484.15
641-932-782.000	STREET MATERIALS & SUPPLIES	818.90	1,500.00	500.00	0.00	(7,094.22)
641-932-802.000	SERVICE	1,236.13	1,200.00	1,000.00	315.53	0.00
641-932-809.000	TRAINING	7,634.15	3,500.00	1,000.00	763.46	0.00
641-932-853.000	TELEPHONE EXPENSE	3,994.28	3,900.00	3,800.00	3,425.42	286.46
641-932-862.000	GAS	21,666.33	27,000.00	22,000.00	24,647.01	4,687.82
641-932-920.000	UTILITIES	134,809.86	129,100.00	143,000.00	140,707.71	21,327.93
641-932-958.000	DUES AND SUBSCRIPTIONS	1,096.55	1,150.00	1,150.00	473.22	0.00
641-932-962.000	MILEAGE	596.10	600.00	600.00	501.06	0.00
641-932-968.000	DEPRECIATION EXPENSE	44,656.00	0.00	0.00	0.00	0.00
641-932-970.000	CAPITAL OUTLAY	1,703.75	6,000.00	8,000.00	6,867.17	0.00
Total Dept 932 - EQUIPMENT REPAIR ACTIVITY		639,875.34	608,815.00	624,505.00	619,638.40	76,899.65
TOTAL EXPENDITURES		639,875.34	608,815.00	624,505.00	619,638.40	76,899.65
Fund 641 - EQUIPMENT REPAIR & REPLACEMENT:						
TOTAL REVENUES		608,000.00	630,815.00	624,505.00	624,505.00	99,505.00
TOTAL EXPENDITURES		639,875.34	608,815.00	624,505.00	619,638.40	76,899.65
NET OF REVENUES & EXPENDITURES		(31,875.34)	22,000.00	0.00	4,866.60	22,605.35
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		5,151,679.36	5,199,104.48	5,169,901.85	5,053,717.12	579,875.56
TOTAL EXPENDITURES - ALL FUNDS		4,335,949.08	4,667,708.75	4,433,426.47	4,242,768.49	677,283.60
NET OF REVENUES & EXPENDITURES		815,730.28	531,395.73	736,475.38	810,948.63	(97,408.04)

City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
Fax: (517) 645-7810 ♦ www.pottervillemi.org

July 10, 2026

To: City Council
From: Aaron Sheridan, City Manager
Subject: Manager's Report

Please review my report and let me know if you have questions or comments. Thank you.

1. The city's new 25-foot aluminum flag pole arrived this week to replace the listing/bent pole at City Hall. DPW is scheduled to install the pole per specification this month in approximately the same location in the front yard. The new pole is more robust than its predecessor and rated for wind speed gusts of 105 mph w/ flag, and 137 mph w/o flag. The flag support is provided by a 3' 6" concrete foundation, welded steel 3/16" support plate welded to ground spike and 3/4" Lighting ground spike for safety.
2. The city has ordered three solar panels accessories to install on its 3 traffic calming speed signs that have been deployed around town for the last 6 months. The new solar panels will help keep each sign energized throughout most of the day and save personnel time having to manually recharge the lithium batteries that energize the signals and LED signs. Since the City installed the signs have garnered good reviews from staff and residents so far, and helped alert traffic of speed limits (25 mph) along main corridors of Sunset Drive, Main Street, Nelson Street, and Vermontville Hwy. I can attest to the effectiveness of the sign on Vermontville Hwy where traffic brake lights are often seen by drivers exceeding the speed limit of 25mph near the entrance to Independence Commons... on my drive into town.
3. The City is in process of drafting an Ordinance Amendment to Chapter 38 Utilities that will clarify utility language, definitions and references for the City's new Master Utility Specification document that was adopted last July with Resolution 2025-0717-13. Updates include clarifications and parameters for owners of **private water systems connected to the City' public system** to operate and maintain their utilities in accordance with EGLE Michigan standards as done by the City. In particular, mobile home communities like Independence Commons and Vallery Springs, who own large quantities of water main, valves, hydrants, etc. will have clarification and instruction to perform regular maintenance on their water and sewer owned utilities in a manner that is recommended by EGLE, responsible and safe. Once the draft Ordinance Amendment is complete it will be presented to Council with a strikethrough and clean version for public hearing and review. The Amendments will be provided alongside a request for public hearing date... summary of Ordinance and Notice publication in accordance with City Charter Section 3.13 <https://pottervillemi.org/potterville-city-charter/>
4. The City's Fiscal Year 2026-27 as adopted anticipates a planned replacement of a Police Department Cruiser with sale of the Ford Explorer Interceptor "as is" in a traditional arm's length sale or public auction (estimated reserve price could start between 10k – 13k). The capital replacement can be executed with cash savings of the General Fund and will NOT require more taxes, special millages, public safety assessment district, or other tax levy increases of the General Fund. Public safety and utility capital replacement in a timely manner is a major goal of the Police and DPW Departments for this City Administration and expressed in your adopted Fiscal Budgets. Doing so without excessive tax increases or cuts to other vital service Departments has been achieved, and is planned to continue for City operations.

City of Potterville

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5. The Water System Improvement Project, that is funded by the State of Michigan and USDA Rural Development Bonds received bids for its “Permit B” bid opening this week. The city received two competitive bids from competent contractors that will be qualified by the engineers next week. Once the city has confirmation from USDA that it qualifies for the full amount of project costs, then Permit B and Permit A Contracts can be recommended to Council for approval/acceptance. Permit A contractor bid openings are scheduled for July 15th (day before Council’s meeting) ... so I should have an accurate estimate of total costs necessary for the entire Water System Improvement Project by next week.

6. TIFA has funded a preliminary site plan and is going over layouts for its next DNR Trust Fund Grant Development Project, aimed at improving City Park’s “Imagination Station” playground area. Total scope and estimated costs should be around 1M in expenses, funded by TIFA and up to \$400,000 from the DNR Trust Fund. Established in 1976, the Trust Fund is funded through interest and earnings on funds derived from the revenues of state-owned oil, gas and minerals. Those dollars help purchase public lands for natural resources conservation and outdoor recreation, as well as provide funding for public outdoor recreation development projects like outside recreation upgrades for city residents.

7. Council has a competitive low bid for a planned water maintenance project at Well 3 (north of Sunset Drive) intended to improve the City’s “newer” Iron Removal Plant filter media and water quality for City customers. The new filter media shall consist of a 15” layer of Anthracite Filtration Media, 12” layer of Manganese Greensand or approved equal, Support Sand, and Support Gravel. The new media will return the filter to its original permitted composition as constructed in 2003-2004. The Michigan Department of Environment, Great Lakes, and Energy (EGLE) have been informed of this project. A formal permit and/or pilot study is not required by EGLE as this project. The scope of this project shall also include a post-construction report provided to the City. This report shall be submitted to the City within 30 days of completion of field work with information including, but not limited to, summary of work completed, evaluation of the original (removed) media, analysis results, etc. The intent of this report is to document previous media conditions and work performed as part of this project.

City of Potterville

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TREASURERS REPORT

July 16, 2026

Utility bills—as of 06/30/2026 (bills due on 15th) \$12,716.76 is outstanding with \$9,333.34 over 30 days past due.

Water usage month of June (July billing): 6,199,435 gallons

Sewer usage month of June (July billing) 6,162,264 gallons

Ready to service charge-water: \$46,536.55

Ready to service charge sewer: \$42,161.07

Total water and sewer billed out from 5/23/26-6/22/26 is \$144,660.74

Payroll for the month of June 2026 was \$77,476.48 (this includes all payroll taxes + MERS + council).

Summer tax bills were mailed out July 1st and are due on September 14th, 2026.

Auditors are scheduled for initial one day in house start of audit 7/21 and then will be back week of 9/21/26 to conduct a full audit.

Bank reconciliations completed for the month of June 2026:

General account – Reconciled balance: **\$ 4,861,422.13**

Payroll account - Reconciled balance: **\$ 2,791.08**

Tax account – Reconciled balance: **\$13,545.53**

Gizzard Fest – Reconciled balance: **\$67,661.09**

Respectfully submitted,

Jodi West, Treasurer

City of Potterville

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From the Clerk's office – July 2026

- A new 25-foot flagpole arrived and will be installed before the election.
- Preliminary ballot and voting equipment testing have been completed.
- Public Accuracy Testing: Tuesday, July 14 @ 2:00 pm.
- The Election Commission appointed all certified election inspectors for the August 4th election.
- Deadline to file for City Council positions is Tuesday, July 21 @ 4:00 pm.
- Early voting will take place July 25 through August 2 at Carmel Township.
- Absentee ballots have been mailed and will continue to be available through July 31.
- The Clerk's Office will have additional hours on Saturday, August 1, from 9:00 a.m. to 5:00 p.m., the weekend before the election.
- As a reminder, Council packets will be emailed on Friday afternoons during the week preceding each Council meeting.

If I can be of any assistance, please feel free to reach out. I am in the office on Tuesdays, Thursdays, and Fridays from 9:00 a.m. to 5:00 p.m.

Becky Dolman

City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
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July 2026

From the office of the Parks & Recreation Department for the City of Potterville:

The Parks & Recreation Department continues to do administrative work, planning, implementation, programs, observation, evaluation, training, and continuing education.

- We are still waiting for legislative approval of the appropriation bill for the 2025 TF grant award. Once that is passed and Governor Whitmer signs, we will be seeing the project agreement. This has taken a few months already (we were awarded back in December 2025), we are hoping the agreement will be soon. I have made a call with our grant coordinator to check on the status as to when we will see the project agreement.
- I have been looking into an online system for people in the community to register for programs or pavilion rentals online and even make payment online. I am hoping to implement this in the future, so it can be more convenient for the community, garner more attention & participation, increase our target market, add new programs, etc. Not having an online system limits methods to register. I do have a quote from a vendor, and I have a couple more demos set up.
- Youth Baseball regular season has concluded. All 5 of our teams played in each of their age divisions at the end of season tournament. We want to congratulate the Potterville 10U Warren team on being Champions for the Blue Upper of the League! They are also being awarded for being in the top 2 of the Blue Upper Division as well. Potterville 14U Thompson/Warren is also being awarded for being in the top 2 of the blue lower division.
- For the 2nd year we offered the second part of the Pony league. Fall Ball. This is before the fall season and the reason why is so players can get in a full fall ball season, before school starts, before football starts that limits the players from playing ball. This program is only on four dates but doubleheaders. It adds 8 games for the players, and it garners new interest of players who end up playing for the regular season for next year. We have two teams again this year.
- Flag Football is the next program-the registration will open this month.
- June is our heavy month. We had lots of 3-day tournaments that brought in many teams to our area and increase sales at local businesses'
 - In June we saw: 92 girls fastpitch teams from over the State- and Canada, and 202 games took place.
- Field Maintenance:
 - Fields continue to be dragged, leveled, and fill holes, as ball players move the dirt around.

- With the amount of rain and the temperatures increasing, weeds are growing quite fast, especially along the lips of the ball fields, and on the infield dirt. With the help of players continuing to play on the field, it helps remove the weeds, as well as nail dragging, and weeding tools to remove. All this is to keep the presentation of the fields.
- Mowing is going well thanks to the DPW, however, weed whacking is a must and needed.
- We are having to replace some equipment this year, as some are breaking/damaged from usage and wear and tear for how long we've had it.
- For the rest of the season, there are a few projects we want to tackle and complete before the winter season, those include pavilion work, picnic tables, basketball court repainting, and paint jobs.
- Once time allows, as it has been super busy in the parks & recreation department, I will be looking at joining SMRPA. (Southern Michigan Recreation and Parks Association). Their mission is to provide resources, education and networking opportunities for professionals in the region. It is also an affiliation as one of the six regional groups of the broader mParks (mParks serves as the statewide voice for parks and recreation, advocating for, and providing resources to, professionals throughout Michigan).
 - MACPRO is also another consideration which is Michigan Association of County Parks & Recreation Officials.
- We have started conceptual drawings for City Park Imagination Station, as that will be the next grant we will apply for. This will not take place until a few years from now.
- Continue to further my education by webinars, meetings, conferences, certificates, etc. As well as networking with other departments in the surrounding area.

Respectfully Submitted,

Tiffani Falin, Parks & Recreation Director

City of Potterville

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Fax: (517) 645-7810 ♦ www.pottervillemi.org

All deeds, PTA, and PRE data are up to date in the database.

Field work data collection and data entry will continue throughout the summer.

Permits continue to come in for new homes in Sunset.

Thanks,

A handwritten signature in black ink that reads "Sarah Payton". The script is cursive and fluid.

Sarah Payton, MAAO

City of Potterville

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Council Report – July 2026

Department of Public Works (DPW)

1. We completed smoke testing last month and found no major issues. The only items identified were several cleanouts missing caps. We are replacing the caps as quickly as possible, and several have already been completed.
2. Our part-time seasonal employees are doing an excellent job mowing and weed whipping. Equipment breakdowns have been minimal.
3. We placed new stones around the lower pond at the wastewater treatment plant to help prevent erosion.
4. We replaced two valves at the wastewater treatment plant in the second pond.
5. The water tower antenna replacement project was completed successfully. The installation is finished, and we are now waiting for Dixon Engineering to perform the final inspection.
6. We mowed the shoreline around Lake Alliance to help control cattail growth.



BENTON TOWNSHIP FIRE DEPARTMENT

Fire Chief

4713 N. Hartel Rd.
Pottersville, MI. 48876
Ph. 517-645-7061

BTFD Monthly Report

DATE: July 8, 2026

SUBJECT: BTFD Monthly Report

To: Township Supervisor, Township Board Members

OPERATIONAL INFORMATION:

Working on a driver's training program

Update on PPS Construction and Building Access

TRAINING:

- Fire Training – Deploying Hose lines, Drafting
- EMS Training – Burns and Pain Management
- Image Trend Elite Training – working Pre-plan, Inspection Training
- EMT Course starting in August – 15 people signed up
- MFR Course with EMT Course – 4 people signed up

MEETINGS ATTENDED:

Township Board Meeting

SPECIAL EVENTS:

- Gizzard Fest

CODE COMPLAINTS:

Working 14 complaints

GRANTS

Legislatively Directed Spending Item – Applied – No word yet

Firehouse Subs Grant – **Denied**

AFG Regional Grant – Documents for this grant has submitted with CFD and VFD

MSA Equipment gear grant 25 sets – submitted - No word yet

Nutella Grant – Submitted for \$5,000 - No word yet

State of Mi Treasury Fire Equipment Grant Program – Submitted - No word yet

State Farm / NVFC 2026 Grant – Applied for \$10,000 Equipment - No word yet

FEMA SAFER Grant – We did not apply.



BENTON TOWNSHIP FIRE DEPARTMENT

Fire Chief

4713 N. Hartel Rd.
Pottersville, MI. 48876
Ph. 517-645-7061

BTFD Monthly Report

CALLS FOR SERVICE:

FIRE 7 City, 7 Twp, 5 Mutual Aid

EMS 30 City, 21 Twp, 17 Mutual Aid

EMS Mutual Aid

- Grand Ledge – 2
- Eaton Area – 12
- Windsor Twp. – 3
- Delta - 0

Total 96 Calls for service

Year to Date Totals for 2026

Total = 552

Fire = 140

EMS = 412

EMS Runs

EATON COUNTY 911											
Events by Nature Code by Agency											
Agency: BEMS, Event date/Time range: 06/01/2026 00:00:00 - 06/30/2026 23:59:59											
Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
BEMS	ABDOMINAL PAIN/PROBLEMS	0	0	1	1	1%	0:01:49	0:12:01	0:58:34	1:12:24	1:12:24
	ALLERGIES/ENVENOMATIONS	0	0	1	1	1%	0:01:50	0:05:54	0:47:55	0:55:39	0:55:39
	ASSAULT/SEXUAL ASSAULT	0	0	1	1	1%	0:00:07	0:07:42	1:59:41	2:07:30	2:07:30
	AUTOMATIC CRASH NOTIFICATION	0	0	2	2	3%	0:01:21	0:06:20	0:01:58	0:15:34	0:07:47
	BACK PAIN (NON TRAUMATIC)	0	0	2	2	3%	0:03:04	0:06:09	1:02:36	1:12:51	0:36:26
	BREATHING PROBLEMS	0	0	3	3	4%	0:01:41	0:13:36	1:08:09	3:23:56	1:07:59
	CARDIAC OR RESP ARREST	0	1	0	1	1%	0:01:29	0:08:39	0:13:36	0:23:44	0:23:44
	CHEST PAIN (NON-TRAUMATIC)	0	0	4	4	6%	0:00:01	0:14:50	0:28:06	1:30:25	0:22:36
	COMMERCIAL STRUCTURE FIRE	0	0	1	1	1%	0:00:00	0:00:00	0:00:00	0:08:41	0:08:41
	CONVULSIONS/SEIZURES	0	0	1	1	1%	0:03:57	0:07:37	1:07:28	1:19:02	1:19:02
	EMS STANDBY	0	2	1	3	4%	0:00:08	0:04:52	4:15:11	13:00:27	4:20:09
	EYE PROBLEMS/INJURIES	0	0	1	1	1%	0:01:57	0:07:35	0:50:01	0:59:33	0:59:33
	FALLS	0	0	5	5	7%	0:03:13	0:05:01	1:12:52	4:13:17	0:50:39
	HEART PROBLEMS	0	0	2	2	3%	0:02:47	0:10:38	0:22:55	1:09:54	0:34:57
	HEAT/COLD EXPOSURE	0	0	1	1	1%	0:01:41	0:08:40	0:20:11	0:30:32	0:30:32
	HEMORRHAGE/LACERATIONS	0	0	3	3	4%	0:02:22	0:06:29	1:01:34	3:31:17	1:10:26
	OVERDOSE/POISONING	0	0	4	4	6%	0:01:41	0:11:28	0:58:46	4:03:06	1:00:47
	PERSONAL INJURY CRASH	0	0	3	3	4%	0:00:07	0:08:49	0:44:44	1:53:37	0:37:52
	SICK PERSON	0	1	14	15	22%	0:02:03	0:09:57	0:57:26	16:20:16	1:05:21
	STROKE (CVA)	0	0	2	2	3%	0:02:09	0:06:19	0:55:59	2:08:55	1:04:28
	TRAFFIC/TRANSPORTATION ACCIDENT	0	0	1	1	1%	0:00:00	0:35:57	0:33:26	1:09:23	1:09:23
	TRANSFER/INTERFACILITY	0	1	0	1	1%	0:00:01	0:00:02	0:22:16	0:22:19	0:22:19
	TRAUMATIC INJURIES	0	0	2	2	3%	0:01:52	0:09:06	1:40:09	3:42:14	1:51:07



BENTON TOWNSHIP FIRE DEPARTMENT

Fire Chief

4713 N. Hartel Rd.
Pottersville, MI. 48876
Ph. 517-645-7061

BTFD Monthly Report

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	UNCONSCIOUS/FAINTING (NEAR)	0	0	3	3	4%	0:03:39	0:10:20	0:22:37	1:49:51	0:36:37
	UNKNOWN PROBLEM (MAN DOWN)	0	0	5	5	7%	0:02:07	0:11:36	0:31:01	3:41:36	0:44:19
Subtotals for No Summary Code		0	5	63	68	100%	0:01:47	0:09:34	0:57:23	71:06:03	1:00:49
Subtotals for BEMS		0	5	63	68	100%	0:01:47	0:09:34	0:57:23	71:06:03	1:00:49

Fire Runs

EATON COUNTY 911

Events by Nature Code by Agency

Agency: BTFD, Event date/Time range: 06/01/2026 00:00:00 - 06/30/2026 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
BTFD	AUTOMATIC CRASH NOTIFICATION	0	0	2	2	11%	0:00:20	0:05:58	0:02:29	0:13:49	0:06:55
	COMPLAINT FIRE INVESTIGATION	0	0	1	1	5%	0:03:31	0:07:14	0:04:45	0:15:30	0:15:30
	MEDICAL ASSIST	0	1	2	3	16%	0:00:06	0:08:25	0:16:43	0:58:48	0:19:36
	MISCELLANEOUS FIRE RUN	0	5	1	6	32%	0:00:03	2:32:28	1:03:55	13:03:36	2:10:36
	PERSONAL INJURY CRASH	0	0	1	1	5%	0:00:13	0:10:43	2:12:41	2:23:37	2:23:37
	STRUCTURE FIRE LARGE	0	0	3	3	16%	0:00:01	0:18:38	1:36:13	2:15:46	0:45:15
	VEHICLE FIRE	0	0	1	1	5%	0:01:23	0:11:27	0:42:32	0:55:22	0:55:22
	WIRES DOWN	0	0	2	2	11%	0:00:41	0:09:47	0:10:53	0:24:05	0:12:03
Subtotals for No Summary Code		0	6	13	19	100%	0:00:47	0:28:05	0:46:16	20:30:33	0:53:37
Subtotals for BTFD		0	6	13	19	100%	0:00:47	0:28:05	0:46:16	20:30:33	0:53:37

Kevin Christiansen
Fire Chief
Benton Township Fire Department
4713 N. Hartel Rd.
Pottersville, MI 48876
Station 517-645-7061
Email: bentontwp.chief@gmail.com



July 13, 2026

City of Potterville
319 N Nelson Street
Potterville, MI 48876

Attention: Mr. Aaron Sheridan, City Manager

RE: TREATMENT PLANT NO. 3 MEDIA REPLACEMENT PROJECT RECOMMENDATION FOR AWARD

Dear Aaron:

I have reviewed the bids for the above-mentioned project and have found Peerless Midwest, Inc. to be the low responsive bidder in the amount of \$63,395.00. It is our recommendation the City of Potterville award this project to Peerless Midwest, Inc. in said amount at the next regular meeting scheduled for July 16, 2026.

Following award by Council, I will issue the Notice of Award and request necessary bonds and insurance from the contractor as specified in the Request for Proposals. Once bonds and insurance are received, Notice to Proceed will be issued.

If you have any questions, please feel free to contact me.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Samuel A. Leatch'.

Samuel A. Leatch, PE, Project Manager
sleatch@gowightman.com
(517) 812-0700

cc: Ms. Donald Stanley, City of Potterville



QUOTATION

City of Potterville	QUOTE #	DLC 2026-0710-1
319 North Nelson		
Potterville, MI 48876		
Attn: Mr. Aaron Sheridan	DATE	July 10, 2026
REFERENCE	WTP Filter Media Replacement	

Mobilize to site with three man crew, vac truck and support truck. Remove the hatches and visually inspect the media. We will check for side wall pull away, mud balling and channeling. While the media is being removed we will look for any problem areas. Once the media has been removed we will visually inspect the filter for any defects. If we see any issues these will be reported to the before reloading of the media takes place. If there are no issues we will load the media, disinfect and pull samples. Per the specification a report of the visual media inspection and media installation will be provided upon completion. The media will be hauled off site and disposed of.

Labor and equipment to remove the media, inspect the underdrain and tank for deficiencies \$10,680.00

Materials:

40 Cubic feet of 3/4" x 1/2" gravel	
32 Cubic feet of 1/2" x 3/4" gravel	
32 Cubic feet of 1/4" x 1/8" gravel	
32 Cubic feet of .8 - 1.2mm torpedo sand	\$38,895.00
125 Cubic feet of Greensand Plus	
150 Cubic feet of .60-.80mm Anthracite	

Labor to install new filter media per specifications, chlorinate, sample and startup. \$13,820.00

Notes: We can begin the project in 2 - 4 weeks from notice to proceed. No labor or materials to repair the tank or any associated valves and piping are included in this pricing. It is assumed that the City of Potterville staff will be onsite to isolate the plant and operate the valves during backwashing and sampling.

Due to the volatility of the materials market this quote is valid for 30 days from date of issue.

Total: \$63,395.00

ACCEPTED BY _____

TITLE _____

DATE _____

PEERLESS-MIDWEST, INC.

DC Coulier

DC Coulier, Project Manager