The City of Potterville Tax Increment Finance Authority

Potterville City Hall, 319 N. Nelson Street – (517) 645-7641 – www.pottervillemi.org

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TIFA MEETING AGENDA

Monday, July 13th 2026 at 5:30 p.m.

A. Call the Meeting to Order:

B. Pledge of Allegiance.

C. Roll Call: Members Bob Nichols, Rudy Othmer, Joseph Bristol Jr., Judy Lenneman, Jon McNett, Elizabeth Ross, Ronald Norman.

1. Members Present: ______________________________
2. Members Absent: ______________________________

D. Agenda Approval:

E. Approval of Minutes: Draft Meeting Minutes of June 8th 2026.

F. Approval of Bills: $12,850.83

G. Public Comment: Items on the Agenda**.**

H. Old Business: None.

I. New Business:

1. City Park Playground Development Project Site Plan

J. Public Comment: Items not on the Agenda.

K. Communications from Board Members:

L. Next Meeting: August 10th 2026 at 5:30 p.m.

M. Administrative Report: In attendance.

N. Excuse absent Members:

O. Meeting Adjourn:

Potterville TIFA Board Minutes
Monday, June 8, 2026
@ 5:30 p.m. – Potterville City Hall, 319 N. Nelson Street

DRAFT

Meeting was called to order by B. Nichols at 5:34 p.m.

Pledge of Allegiance was recited by all.

Roll Call: **Present:** B. Nichols, R. Norman, L. Ross, J. Lenneman, J. McNett and R. Othmer.
Absent: J. Bristol

Agenda Approval: Motion by Member Norman to approve the agenda, seconded by Member McNett. Motion carried (6-0-1).

Approval of Minutes: Motion by Member Ross to approve the minutes from May 11, 2026, seconded by Member Othmer. Motion carried (6-0-1).

Approval of Bills: Motion by Member Norman to pay bills totaling $408.33, seconded by Member Ross. Motion carried (6-0-1).

Public Comment: N/A

Old Business: N/A

New Business:

1. Director goes over highlights from last meeting and discusses recent conversation with Engineer. Board discusses goals for city park, goes over details of grant another time. Motion by Member Nichols to direct City Engineer to prepare site plans for Imagination Station Renovation, with cornerstones "Tallgrass Prairie Playground" and "Spider Climber", and determine if sidewalk stays, seconded by Member Norman. Motion carried (6-0-1).

Public Comment: N/A

Communications from Board: N/A

Next Meeting: Monday, July 13, 2026 at 5:30 p.m.

Administrative Report: In attendance.

Motion to Excuse Absent Members: Motion by Member Norman to excuse Member Bristol, seconded by Member Lenneman. Motion carried (6-0-1).

Motion to Adjourn: Meeting adjourned by Member Norman at 6:21 p.m.

Respectfully submitted,
Kayla Schwartz, TIFA Secretary
Approved by TIFA Board ___________________, 2026.

CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
EXP CHECK RUN DATES 06/09/2026 - 07/13/2026
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: TIFA

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: JODI WEST		
JULY 2026	FINANCIAL SECRETARY DUTIES MONTH OF JULY 2026	333.33
	TOTAL VENDOR JODI WEST	333.33
VENDOR NAME: KAYLA SCHWARTZ		
JULY 2026	SECRETARIAL DUTIES MONTH OF JULY 2026	75.00
	TOTAL VENDOR KAYLA SCHWARTZ	75.00
VENDOR NAME: WIGHTMAN		
103713	ENGINEERING SERVICES THROUGH JUNE 14, 2026	12,442.50
	TOTAL VENDOR WIGHTMAN	12,442.50
GRAND TOTAL:		12,850.83

ACCOUNT BALANCE REPORT FOR CITY OF POTTERVILLE

PERIOD ENDING 06/30/2026

TIFA

GL NUMBER	DESCRIPTION	BALANCE 06/30/2025 NORMAL (ABNORMAL)	2025-26 AMENDED BUDGET	END BALANCE 06/30/2026 NORMAL (ABNORMAL)
Assets				
247-000-001.000	CASH	73,521.13		76,634.67
247-000-003.000	CASH-CERTIFICATES OF DEPOSIT	100,000.00		175,000.00
TOTAL ASSETS		173,521.13		251,634.67
Fund Equity				
247-000-390.000	FUND BALANCE	90,135.90		173,521.13
TOTAL FUND EQUITY		90,135.90		173,521.13
Revenues				
247-728-401.000	PROPERTY TAXES	196,613.90	205,105.60	203,253.71
247-728-573.000	LOCAL COMMUNITY STABILIZATION	22,685.72	22,412.63	22,412.63
247-728-665.000	INTEREST INCOME	825.68	4,510.74	4,518.78
TOTAL REVENUES		220,125.30	232,028.97	230,185.12
Expenditures				
247-728-703.005	WAGES - OTHER	4,974.97	5,150.63	4,899.98
247-728-727.000	OFFICE EXPENSE	1,000.00	1,150.00	1,025.00
247-728-731.000	PUBLICATION	147.50	300.00	0.00
247-728-801.000	ATTORNEY	0.00	500.00	0.00
247-728-803.000	ENGINEERS FEES	10,428.75	25,000.00	9,097.20
247-728-807.000	AUDIT	4,400.00	4,600.00	4,400.00
247-728-881.000	K9 EXPENSES	19,995.95	0.00	0.00
247-728-970.000	CAPITAL OUTLAY	27,847.90	45,883.93	45,883.93
247-728-990.100	DRAIN ASSESSMENT- COUNTY	0.00	21,309.22	21,309.22
247-728-992.000	BOND PRINCIPAL	55,000.00	55,000.00	55,000.00
247-728-993.000	BOND INTEREST	12,945.00	10,457.00	10,456.25
TOTAL EXPENDITURES		136,740.07	169,350.78	152,071.58
Total - All Funds:		0.00	(62,678.19)	0.00

CASH SUMMARY BY FUND FOR CITY OF POTTERVILLE
FROM 07/01/2025 TO 06/30/2026
FUND: 247
CASH ACCOUNTS

Fund	Description	Beginning Balance 07/01/2025	Total Debits	Total Credits	Ending Balance 06/30/2026
247	TAX INCREMENT FINANCING AUTHOR	173,521.13	507,037.01	428,923.47	251,634.67

MONTHLY BALANCES REPORT FOR CITY OF POTTERVILLE
FROM 07/01/2025 TO 06/30/2026
Bank code: TIFA - TIFA
Account Category: Cash

GL #	DESCRIPTION	NET ACTIVITY DR (CR)	BALANCE DR (CR)
247-000-001.000	CASH	Beg. Balance	73,521.13
July		(22,363.42)	51,157.71
August		(376.53)	50,781.18
September		77,683.49	128,464.67
October		20,295.28	148,759.95
November		(72,132.30)	76,627.65
December		(356.55)	76,271.10
January		17,622.18	93,893.28
February		(365.71)	93,527.57
March		(4,963.89)	88,563.68
April		(3,217.80)	85,345.88
May		(8,340.23)	77,005.65
June		(370.98)	76,634.67
End Balance 06/30/2026		(370.98)	76,634.67
247-000-003.000	CASH-CERTIFICATES OF DEPOSIT	Beg. Balance	100,000.00
July		0.00	100,000.00
August		0.00	100,000.00
September		0.00	100,000.00
October		0.00	100,000.00
November		75,000.00	175,000.00
December		0.00	175,000.00
January		0.00	175,000.00
February		0.00	175,000.00
March		0.00	175,000.00
April		0.00	175,000.00
May		0.00	175,000.00
June		0.00	175,000.00
End Balance 06/30/2026		0.00	175,000.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

PERIOD ENDING 06/30/2026

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2025 NORMAL (ABNORMAL)	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 06/30/2026 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2026 INCREASE (DECREASE
Fund 247 - TAX INCREMENT FINANCING AUTHOR						
Revenues						
Dept 728 - TIFA DEPT						
247-728-401.000	PROPERTY TAXES	196,613.90	198,000.00	205,105.60	203,253.71	0.00
247-728-573.000	LOCAL COMMUNITY STABILIZATION	22,685.72	24,000.00	22,412.63	22,412.63	0.00
247-728-579.200	GRANT REVENUE - LOCAL	0.00	75,450.00	0.00	0.00	0.00
247-728-665.000	INTEREST INCOME	825.68	3,850.00	4,510.74	4,518.78	37.35
Total Dept 728 - TIFA DEPT		220,125.30	301,300.00	232,028.97	230,185.12	37.35
TOTAL REVENUES		220,125.30	301,300.00	232,028.97	230,185.12	37.35
Expenditures						
Dept 728 - TIFA DEPT						
247-728-703.005	WAGES - OTHER	4,974.97	5,150.63	5,150.63	4,899.98	408.33
247-728-727.000	OFFICE EXPENSE	1,000.00	1,150.00	1,150.00	1,025.00	0.00
247-728-731.000	PUBLICATION	147.50	300.00	300.00	0.00	0.00
247-728-801.000	ATTORNEY	0.00	500.00	500.00	0.00	0.00
247-728-803.000	ENGINEERS FEES	10,428.75	30,000.00	25,000.00	9,097.20	0.00
247-728-807.000	AUDIT	4,400.00	4,600.00	4,600.00	4,400.00	0.00
247-728-823.000	GRANT PROJECTS	0.00	150,900.00	0.00	0.00	0.00
247-728-881.000	K9 EXPENSES	19,995.95	0.00	0.00	0.00	0.00
247-728-970.000	CAPITAL OUTLAY	27,847.90	30,000.00	45,883.93	45,883.93	0.00
247-728-990.100	DRAIN ASSESSMENT- COUNTY	0.00	28,694.45	21,309.22	21,309.22	0.00
247-728-992.000	BOND PRINCIPAL	55,000.00	55,000.00	55,000.00	55,000.00	0.00
247-728-993.000	BOND INTEREST	12,945.00	10,457.00	10,457.00	10,456.25	0.00
Total Dept 728 - TIFA DEPT		136,740.07	316,752.08	169,350.78	152,071.58	408.33
TOTAL EXPENDITURES		136,740.07	316,752.08	169,350.78	152,071.58	408.33
Fund 247 - TAX INCREMENT FINANCING AUTHOR:						
TOTAL REVENUES		220,125.30	301,300.00	232,028.97	230,185.12	37.35
TOTAL EXPENDITURES		136,740.07	316,752.08	169,350.78	152,071.58	408.33
NET OF REVENUES & EXPENDITURES		83,385.23	(15,452.08)	62,678.19	78,113.54	(370.98)

Fund 247 - TAX INCREMENT FINANCING AUTHOR

Account	Description	2025-26 Amended Budget		YEAR-TO-DATE THRU 06/30/26		Available Balance	% Used
Revenues							
Department 728: TIFA DEPT							
401.000	PROPERTY TAXES						
09/20/2025 GJ	TAX DISBURSEMENT SUMMER 2025		133301	165,399.88	JE# 7769		
02/28/2026 GJ	MOVE PROPERTY TAX DISTRIBUTION FROM		135723	39,705.72	JE# 7866		
04/13/2026 AP	REIMBURSE OVERPAYMENT OF TIFA TAXES- MTT		136125	(506.45)	Inv #: 'REIMB 2026' Vendor '02060'		
04/13/2026 AP	REIMBURSE OVERPAYMENT OF TIFA TAXES- MTT		136125	(1,103.32)	Inv #: 'REIMB 2026' Vendor '02060'		
04/13/2026 AP	REIMBURSE OVERPAYMENT OF TIFA TAXES- MTT		136125	(146.03)	Inv #: 'REIMB 2026' Vendor '02060'		
04/13/2026 AP	REIMBURSE OVERPAYMENT OF TIFA TAXES- MTT		136125	(96.09)	Inv #: 'REIMB 2026' Vendor '02060'		
401.000	PROPERTY TAXES	205,105.60		203,253.71		1,851.89	99.10
573.000	LOCAL COMMUNITY STABILIZATION						
10/24/2025 GJ	LOCAL COMMUNITY STABILIZATION		133632	22,412.63	JE# 7787		
01/17/2026 GJ	TAX DISTRIBUTION WINTER 25-26		135194	39,705.72	JE# 7845		
02/28/2026 GJ	MOVE PROPERTY TAX DISTRIBUTION FROM		135723	(39,705.72)	JE# 7866		
573.000	LOCAL COMMUNITY STABILIZATION	22,412.63		22,412.63		0.00	100.00
665.000	INTEREST INCOME						
07/31/2025 GJ	INTEREST MONTH OF JULY 2025		131881	42.91	JE# 7699		
08/31/2025 GJ	INTEREST MONTH OF AUG 2025		132339	31.80	JE# 7740		
09/30/2025 GJ	INTEREST MONTH OF SEPT 2025		133379	45.32	JE# 7774		
10/31/2025 GJ	INTEREST MONTH OF OCTOBER 2025		133655	77.28	JE# 7790		
11/21/2025 GJ	CASHED OUT CD AT MATURITY		133900	3,924.90	JE# 7807		
11/30/2025 GJ	INTEREST MONTH OF NOV 2025		133902	91.55	JE# 7808		
01/31/2026 GJ	INTEREST MONTH OF JAN 2026		135193	42.35	JE# 7844		
02/28/2026 GJ	INTEREST MONTH OF FEB 2028		135682	42.63	JE# 7853		
02/28/2026 GJ	FIX DEC 2025 INTEREST POSTED TO WRONG AC		135722	51.78	JE# 7865		
03/31/2026 GJ	INTEREST MONTH OF MARCH 2026		136040	46.54	JE# 7877		
03/31/2026 GJ	INTEREST (S/BE 46.94- ENT 46.54)		136041	0.40	JE# 7878		
04/30/2026 GJ	INTEREST MONTH OF APRIL 2026		136349	42.42	JE# 7903		
05/31/2026 GJ	INTEREST MONTH OF MAY 2026		136675	41.55	JE# 7928		
06/30/2026 GJ	INTEREST MONTH OF JUNE 2026		137052	37.35	JE# 7970		
665.000	INTEREST INCOME	4,510.74		4,518.78		(8.04)	100.18
696.000	GENERAL OBLIGATION BOND ISSUE						
12/31/2025 GJ	INTEREST MONTH OF DEC 2025		134683	51.78	JE# 7820		
02/28/2026 GJ	FIX DEC 2025 INTEREST POSTED TO WRONG AC		135722	(51.78)	JE# 7865		
696.000	GENERAL OBLIGATION BOND ISSUE	0.00		0.00		0.00	100.00
Total - Dept 728		232,028.97		230,185.12		1,843.85	99.21
Total Revenues		232,028.97		230,185.12		1,843.85	99.21
Expenditures							
Department 728: TIFA DEPT							
703.005	WAGES - OTHER						
07/14/2025 AP	SECRETARIAL DUTIES MONTH OF JULY 2025		131603	75.00	Inv #: 'JULY 2025' Vendor '0000011144'		
07/14/2025 AP	FINANCIAL DUTIES MONTH OF JULY 2025		131604	333.33	Inv #: 'JULY 2025' Vendor '09752'		
08/11/2025 AP	SECRETARIAL DUTIES MONTH OF AUG 2025		132042	75.00	Inv #: 'AUG 2025' Vendor '0000011144'		
08/11/2025 AP	FINANCIAL SECRETARIAL DUTIES MONTH OF AU		132043	333.33	Inv #: 'AUG 2025' Vendor '09752'		
09/08/2025 AP	FINANCIAL SECRETARY DUTIES MONTH OF SEPT		132448	333.33	Inv #: 'SEPT 2025' Vendor '09752'		
09/08/2025 AP	SECRETARIAL DUTIE MONTH OF SEPT 2025		132449	75.00	Inv #: 'SEPT 2025' Vendor '0000011144'		

Fund 247 - TAX INCREMENT FINANCING AUTHOR

Account		Description	2025-26 Amended Budget		YEAR-TO-DATE THRU 06/30/26		Available Balance	% Used
Expenditures								
Department 728: TIFA DEPT								
10/13/2025	AP	SECRETARIAL DUTIES MONTH OF OCT 2025		133420	75.00	Inv#: 'OCT 2025' Vendor '0000011144'		
10/13/2025	AP	FINANCIAL DUTIES MONTH OF OCT 2025		133421	333.33	Inv#: 'OCT 2025' Vendor '09752'		
11/10/2025	AP	FINANCIAL DUTIES MONTH OF NOV 2025		133718	333.33	Inv#: '11/25' Vendor '09752'		
11/10/2025	AP	SECRETARIAL DUTIES MONTH OF NOV 2025		133719	75.00	Inv#: 'NOV2025' Vendor '0000011144'		
12/08/2025	AP	FINANCIAL SECRETARY DUTIES MONTH OF DEC		134114	333.33	Inv#: 'DEC 2025' Vendor '09752'		
12/08/2025	AP	SECRETARIAL DUTIES MONTH OF DEC 2025		134115	75.00	Inv #: 'DEC 2025' Vendor '0000011144'		
01/12/2026	AP	FINANCIAL SECRETARY DUTIES MONTH OF JAN		134765	333.34	Inv#: 'JAN 2026' Vendor '09752'		
01/12/2026	AP	SECRETARIAL DUTIES MONTH OF JAN 2026		134766	75.00	Inv#: 'JAN 2026' Vendor '0000011144'		
02/09/2026	AP	SECRETARIAL DUTIES MONTH OF FEB 2026		135303	75.00	Inv#: 'FEB 2026' Vendor '0000011144'		
02/09/2026	AP	FINANCIAL DUTIES MONTH OF FEB 2026		135304	333.34	Inv#: 'FEB 2026' Vendor '09752'		
03/09/2026	AP	SECRETARIAL DUTIES MARCH 2026		135742	75.00	Inv#: 'MAR 2026' Vendor '0000011144'		
03/09/2026	AP	FINANCIAL SECRETARIAL DUITES MARCH 2026		135743	333.33	Inv#: 'MARCH 2026' Vendor '09752'		
04/13/2026	AP	SECRETARIAL DUTIES MONTH OF APRIL 2026		136122	75.00	Inv #: 'APR 2026' Vendor '0000011144'		
04/13/2026	AP	FINANCIAL SECRETARIAL DUTIES MONTH OF AP		136123	333.33	Inv#: 'APRIL 2026' Vendor '09752'		
05/11/2026	AP	FINANCIAL SECRETARIAL DUTIES MONTH OF MA		136420	333.33	Inv#: 'MAY 2026' Vendor '09752'		
05/11/2026	AP	SECRETAIAL DUTIES MONTH OF MAY 2026		136421	75.00	Inv#: 'MAY 2026' Vendor '0000011144'		
06/08/2026	AP	FINANCIAL SECRETARY DUTIES MONTH OF JUNE		136793	333.33	Inv#: 'JUNE 2026' Vendor '09752'		
06/08/2026	AP	SECRETARIAL DUTIES JUNE 2026		136794	75.00	Inv#: 'JUNE 2026' Vendor '0000011144'		
703.005		WAGES - OTHER	5,150.63		4,899.98		250.65	95.13
727.000		OFFICE EXPENSE						
11/25/2025	AP	TIFA CD- CONSUMER CREDIT UNION		133872	25.00	Inv #: 'TIFA CD 2025' Vendor '0000011360'		
04/13/2026	AP	CITY HALL USE FOR MONTHLY MEETINGS/COPIE		136124	1,000.00	Inv#: 'CITY HALL 26' Vendor '02060'		
727.000		OFFICE EXPENSE	1,150.00		1,025.00		125.00	89.13
731.000		PUBLICATION	300.00		0.00		300.00	0.00
801.000		ATTORNEY	500.00		0.00		500.00	0.00
803.000		ENGINEERS FEES						
11/10/2025	AP	LAKE ALLIANCE FEASIBILITY STUDY THROUGH		133717	1,123.75	Inv#: '98047' Vendor '0000011326'		
05/11/2026	AP	TIFA PROJECT INVOICES 10/13-4/19/26		136419	2,808.45	Inv#: '102231' Vendor '0000011326'		
05/11/2026	AP	PROFESSIONAL SERVICES FROM 4/20-5/10/26		136425	5,165.00	Inv#: '102830' Vendor '0000011326'		
803.000		ENGINEERS FEES	25,000.00		9,097.20		15,902.80	36.39
807.000		AUDIT						
09/08/2025	AP	TIFA AUDIT THROUGH 8/31/25		132454	3,250.00	Inv#: '6915' Vendor '11101'		
10/13/2025	AP	COMPLETION OF AUDIT 24-25		133422	1,150.00	Inv#: '6957' Vendor '11101'		
807.000		AUDIT	4,600.00		4,400.00		200.00	95.65
970.000		CAPITAL OUTLAY						
07/14/2025	AP	CHEETAH 2 LAWNMOWER (72V)		131601	11,399.00	Inv#: 'KC1267173' Vendor '0000011390'		
07/14/2025	AP	CHEETAH 2 LAWNMOWER (61V)		131602	10,599.00	Inv#: 'KC1267187' Vendor '0000011390'		
09/03/2025	AP	FIELD RENOVATIONS- BASEBALL FIELD - ALLI		132447	11,700.00	Inv#: '08112025' Vendor '0000011398'		
09/08/2025	AP	3 SPEED SIGNS		132450	11,549.63	Inv#: 'SIN045986' Vendor '0000011432'		
10/13/2025	AP	POSTS FOR SPEED SIGNS		133419	457.25	Inv#: 'INV83657A' Vendor '02790'		
10/13/2025	AP	HARDWARE FOR SPEED SIGN POSTS		133418	179.05	Inv#: 'INV83696A' Vendor '02790'		
970.000		CAPITAL OUTLAY	45,883.93		45,883.93		0.00	100.00
990.100		DRAIN ASSESSMENT- COUNTY						

PRELIMINARY ESTIMATE

PROJECT: **234260 - City Park Improvements**

CLIENT: **City of Potterville**

DATE: July 7, 2026

City Park Base Estimate

This project would include removal of the existing playground structure, fencing, and trees (as needed) and replace with "Tallgrass Prairie Playground," "Spider Climber," "Cantilever Swing Set," and "Heavy Duty ADA Swing Set," resurfacing with pour-in-place playground surface, as well as extending sidewalk around the play structures. This project also includes landscaping as restoration as needed around the site.

1	L.S.	Mobilization, Bonds & Insurance	@	$ 75,000.00	$ 75,000.00
1	L.S.	Tree Removal	@	5,000.00	5,000.00
1	L.S.	Removal of Playground Structure	@	25,000.00	25,000.00
120	Syd	Sidewalk, Rem	@	15.00	1,800.00
300	Ft	Fence, Rem	@	5.00	1,500.00
1	L.S.	Grading & Earth Excavation	@	10,000.00	10,000.00
1,950	Sft	Sidewalk, Conc, 4 inch	@	6.00	11,700.00
1	L.S.	Duraflex Playground Surfacing	@	272,750.00	272,750.00
1	Ea	Tallgrass Prairie Playground	@	235,000.00	235,000.00
1	Ea	Spider Climber	@	24,000.00	24,000.00
1	Ea	Cantilever Swing Set	@	2,500.00	2,500.00
1	Ea	Heavy Duty ADA Swing Set	@	5,000.00	5,000.00
1	L.S.	Playground Installation	@	155,000.00	155,000.00
1,200	Syd	Aggregate Base, 6 inch	@	12.00	14,400.00
40	Cyd	Subbase, CIP	@	20.00	800.00
300	Ft	Fencing	@	75.00	22,500.00
1	L.S.	Landscaping	@	5,000.00	5,000.00
500	Syd	Restoration	@	10.00	5,000.00
		SUBTOTAL ESTIMATED CONSTRUCTION COST			$ 871,950.00
		Construction Contingency		10%	87,250.00
		Engineering			130,800.00
		TOTAL ESTIMATED PROJECT COST			**$ 1,090,000.00**

PRELIMINARY ESTIMATE

PROJECT:	**234260 - City Park Improvements**
CLIENT:	**City of Potterville**
DATE:	July 7, 2026

Option 1: Existing Bathroom Facility Renovation

This project would include the renovation of the existing bathroom facility. This would include expanding of the existing facility to satisfy ADA requirements.

1	L.S.	Mobilization, Bonds & Insurance	@	$ 35,000.00	$ 35,000.00
1	L.S.	Facility Renovation	@	250,000.00	250,000.00
1	L.S.	Facility Expansion	@	100,000.00	100,000.00
1	L.S.	Landscaping	@	2,000.00	2,000.00
		SUBTOTAL ESTIMATED CONSTRUCTION COST			$ 387,000.00
		Construction Contingency		10%	38,700.00
		Engineering			58,100.00
		TOTAL ESTIMATED PROJECT COST			**$ 483,800.00**

Fund 247 - TAX INCREMENT FINANCING AUTHOR

Account	Description	2025-26 Amended Budget		YEAR-TO-DATE THRU 06/30/26		Available Balance	% Used
Expenditures							
Department 728: TIFA DEPT							
01/12/2026	AP POTTER DRAIN ASSESSMENT YEAR 1		134767	21,309.22	Inv#: 'DRAIN 2026' Vendor '03070'		
990.100	DRAIN ASSESSMENT- COUNTY	21,309.22		21,309.22		0.00	100.00
992.000	BOND PRINCIPAL						
10/01/2025	AP BOND AND INTEREST PAYMENT FALL 2025		133280	55,000.00	Inv#: 'TIFABOND25' Vendor '04380'		
992.000	BOND PRINCIPAL	55,000.00		55,000.00		0.00	100.00
993.000	BOND INTEREST						
10/01/2025	AP BOND AND INTEREST PAYMENT FALL 2025		133280	5,853.75	Inv #: 'TIFABOND25' Vendor '04380'		
04/01/2026	AP BOND INTEREST 25-26		135973	4,602.50	Inv #: 'BOND INT 26' Vendor '04380'		
993.000	BOND INTEREST	10,457.00		10,456.25		0.75	99.99
Total - Dept 728		169,350.78		152,071.58		17,279.20	89.80
Total Expenditures		169,350.78		152,071.58		17,279.20	89.80
NET OF REVENUES AND EXPENDITURES		62,678.19		78,113.54		(15,435.35)	

Good afternoon Aaron,

Attached please find the conceptual plans and cost estimates for the City Park Improvements project.

The conceptual plan set includes two (2) playground layouts. The only major difference between the concepts are the orientation and arrangement of the playground equipment which includes the Tallgrass Prairie Playground, Spider Climber, and Heavy Duty ADA Swing Set/Cantilever Swing Set.

There are three (3) estimates for your review. The base cost estimate is relevant to either layout. The base estimate also includes the preferred pour-in-place playground surface. As an alternative and if necessary due to financial restrictions, the pour-in-place surface can be replaced with an engineered wood fiber (mulch) surface which could reduce the overall project cost by approximately $200,000. The other estimates cover the two restroom improvement options. These include:

- Renovation and expansion of the existing restroom facility to provide an ADA-compliant stall (it is assumed the existing facility does not presently have an ADA-compliant stall).
- Construction of a new restroom facility located closer to the baseball field. Location is approximate and is subject to change based on feedback from TIFA and site constraints which would be identified following a full topographic survey and during design. The proposed facility would include one ADA-compliant stall and one standard stall in the women's restroom, and one ADA-compliant stall and one urinal in the men's restroom. This option also includes the required water and sanitary sewer service connections to the new building. The existing restroom facility would be demolished.

Please review the above and attached information. Let me know if you have any questions or would like to discuss in further detail.

Thanks!

Sam Leatch PE

OFFICE 269.487.9106 MOBILE 517.812.0700
433 E RANSOM STREET, KALAMAZOO, MI 49007
GOWIGHTMAN.COM

PRELIMINARY ESTIMATE

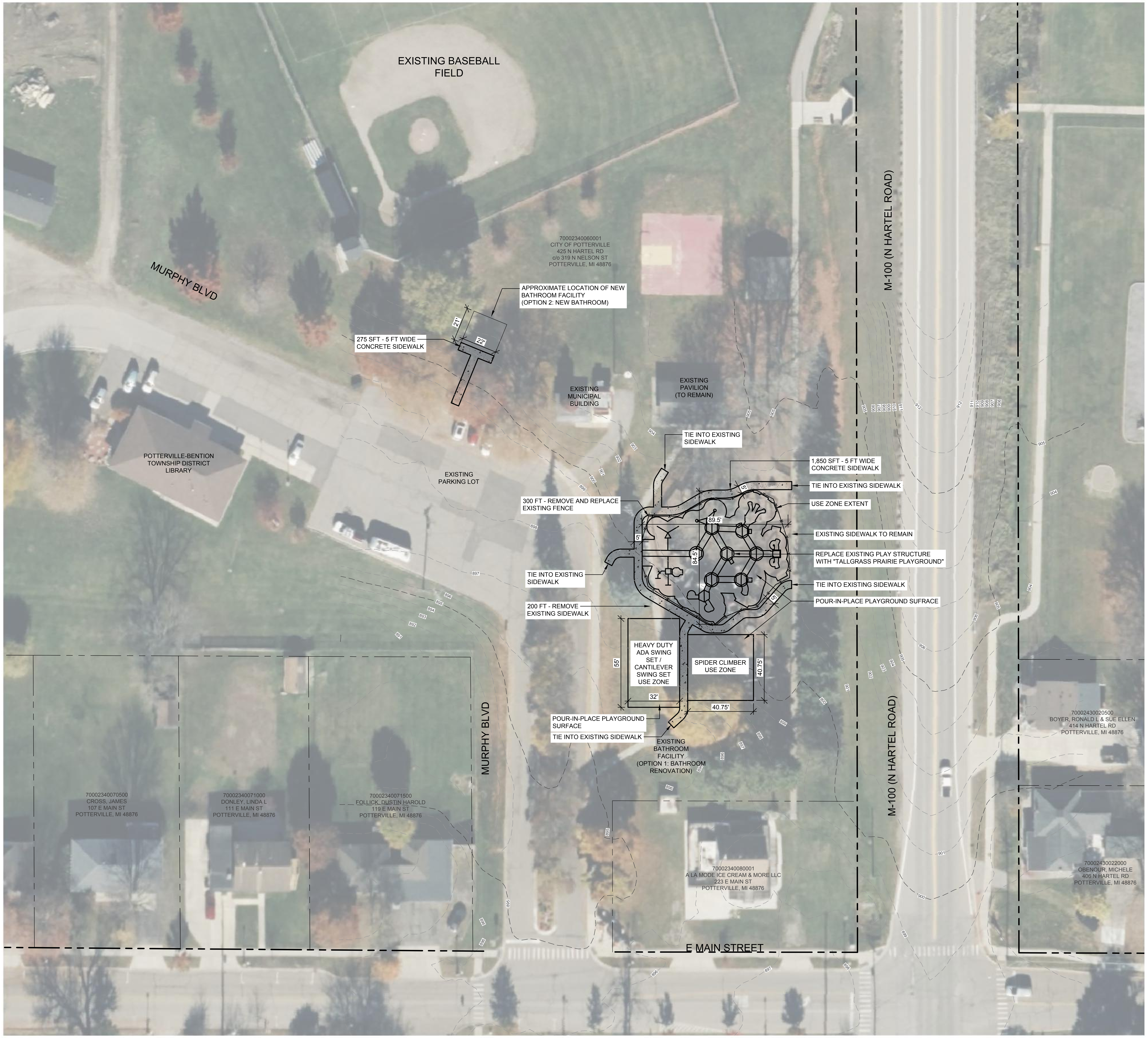
PROJECT: **234260 - City Park Improvements**
CLIENT: **City of Potterville**
DATE: July 7, 2026

Option 2: New Bathroom Facility

This project would include the removal and replacement of the existing bathroom facility.

1	L.S.	Mobilization, Bonds & Insurance	@	$ 40,000.00	$ 40,000.00
1	L.S.	Existing Bathroom Facility Removal	@	30,000.00	30,000.00
1	L.S.	Grading & Earth Excavation	@	3,000.00	3,000.00
300	Sft	Sidewalk, Conc, 4 inch	@	6.00	1,800.00
1	L.S.	Proposed Bathroom Facility	@	350,000.00	350,000.00
75	Ft	1.5" Copper Water Service	@	80.00	6,000.00
75	Ft	6" Sanitary Sewer Lateral	@	100.00	7,500.00
1	L.S.	Landscaping	@	2,000.00	2,000.00
		SUBTOTAL ESTIMATED CONSTRUCTION COST			$ 440,300.00
		Construction Contingency		10%	44,100.00
		Engineering			66,100.00
		TOTAL ESTIMATED PROJECT COST			**$ 550,500.00**

WIGHTMAN



N

0 30 45 60

1 inch = 30 ft.

PROPOSED CONCRETE SIDEWALK

W+ WIGHTMAN

433 E. RANSOM ST.
KALAMAZOO, MI. 49007
269.327.3532

www.gowightman.com

PROJECT NAME:

CITY PARK IMPROVEMENTS

CITY OF POTTERVILLE
319 N. NELSON STREET
POTTERVILLE, MI 48876

01 07/01/2026 SAL
DRAFT REVIEW SET

00 06/19/2026 SAL
PRELIMINARY - NOT FOR CONSTRUCTION

REVISIONS

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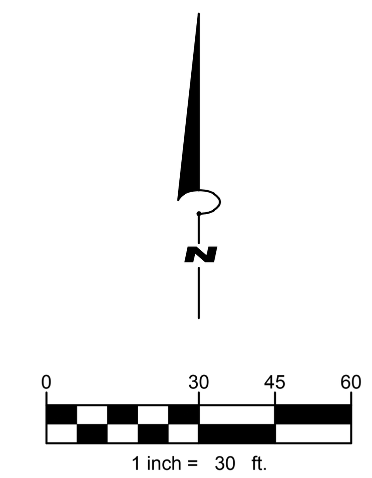
DATE: JULY 2026
SCALE: 1" = 30'

CONCEPTUAL PLAN 2

JOB No. 234260

C002



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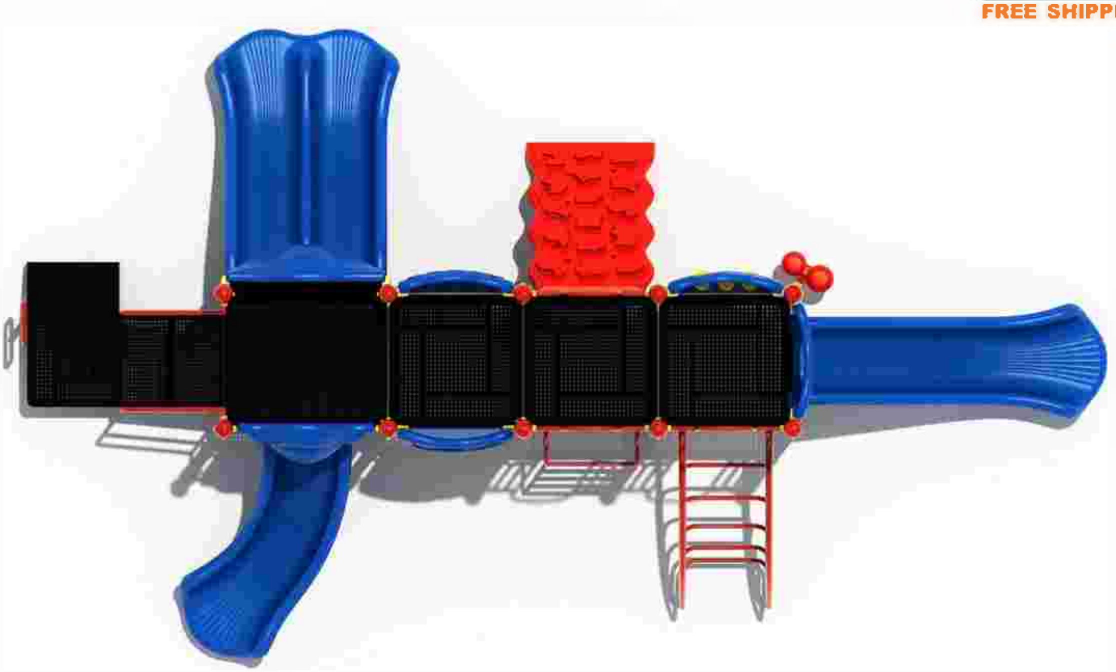
CONCEPTUAL PLAN 1

JOB No. 234260
C001

https://www.playgroundboss.com/products/chimp-champ

IN STOCK
FREE SHIPPING

IN STOCK
FREE SHIPPING



1

Chimp Champ

$20,202.00

Model Number:

PGB-20230

Our Chimp Champ playground is a great mid-size commercial play structure that will bring lots of excitement and fun to any school, church, or neighborhood park. It features a Double Slide, a Right Turn Slide, and a Straight Slide for maximum fun. In addition, there is an Inverted Arch Climber, Vertical Challenge Ladder, Figure Climber, and an ADA Transfer Station that kids will love. They will also love the Tic-Tac-Toe Panel and Bongo for stimulating and interactive play with others.

meets national standards for

ASTM

F1487-17

CPSC

Guidelines #325

IPEMA

Certified

Resources

Cut Sheet2D Top View

Select color Options:

Color Scheme: Primary

- Primary
- Natural

Quantity:

Add to Quote

Ages

2 to 12

Play Activities

9

Safety Use Zone

38ft x 27ft

Child Capacity

38

Features

- One Double Slide to race friends.
- Two Single Slides for excitement.
- Kids can enjoy interactive Activity Panels.
- Climbers to promote a challenge and physical development.
- Structure accommodates up to 38 children ages 2-12 years.
- 15 year limited warranty on UV stabilized and rotationally molded plastic components.
- UV stabilized and rotationally molded plastic parts.
- Lead-free Polyethylene coating for optimal durability.
- 12 gauge galvanized powder-coated upright posts are 3.5 in diameter.
- Upright posts, steel hardware, aluminum decks, component clamps, and post caps are backed by 100 year limited warranty.
- ASTM and CPSC safety certified.
- ADA Accessible via transfer station for inclusive play.

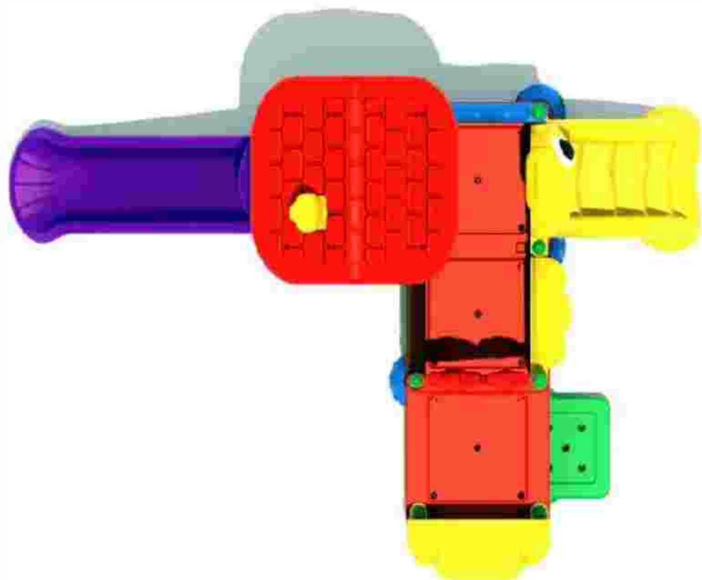
Materials

Our playground structures are designed with the industry's best materials with safety and quality as the top priorities. Our UV Resistant Rotomolded Plastic prevents against fading and our Powder Coated Steel and Aluminum posts, rails, barriers, and gates comply with ASTM standards and are lead free and resistant to salt spray and humidity. All hardware is included and meet Stainless Steel Grade 304.

Installation

Playground Boss offers expert turn-key installation services for your convenience. Our seasoned crews, with years of industry experience, ensure high-quality installations. We are available to serve customers throughout the continental United States.

Imagine Four – Playground Boss



Imagine Four

$9,780.00

MODEL NUMBER:

PGBCD-04

Any young child would love a playground that is full of engaging and fun activities suitable for their small bodies and growing minds, and our Imagine Four checks all the boxes. Stairs or an ADA Transfer Station lead the child to a Tic Tac Toe Panel where they can practice playing with a friend. There is also a Window Panel to peek out of and a Clock Panel to familiarize them with telling time. A Straight Slide provides a fun way to get back down to the ground where they can run and play some more.

MEETS NATIONAL STANDARDS FOR

ASTM

F1487-17

CPSC

Guidelines #325

IPEMA

Certified

Quantity:

Add to Quote

Ages

2 to 5

Play Activities

7

Safety Use Zone

27ft x 22ft

Child Capacity

20