

Potterville TIFA Board Minutes
Monday, February 9, 2026
@ 5:30 p.m. – Potterville City Hall, 319 N. Nelson Street

Meeting was called to order by B. Nichols at 5:30 p.m.

Pledge of Allegiance was recited by all.

Roll Call: **Present:** B. Nichols, R. Norman, J. Bristol, L. Ross, and R. Othmer.
 Absent: J. McNett and J. Lenneman

Agenda Approval: Motion by Member Norman to approve the agenda, seconded by Member Bristol. Motion carried (5-0-2).

Approval of Minutes: Motion by Member Ross to approve the minutes from January 12, 2026, seconded by Member Othmer. Motion carried (5-0-2).

Approval of Bills: Motion by Member Norman to pay bills totaling \$408.34, seconded by Member Bristol. Motion carried (5-0-2).

Public Comment: N/A

Old Business: N/A

New Business:

1. TIFA Chairperson Annual Election – Member Ross nominates Member Nichols, Member Nichols accepts. Motion by Member Bristol to elect Member Nichols as TIFA Chairperson, seconded by Member Norman. Motion carried (5-0-2).
2. TIFA Vice-Chairperson Annual Election – Member Ross nominates Member Norman, Member Norman accepts. Motion by Member Nichols to elect Member Norman as TIFA Vice-Chairperson, seconded by Member Bristol. Motion carried (5-0-2).

Public Comment: N/A

Communications from Board: N/A

Next Meeting: Monday, March 9, 2026 at 5:30 p.m.

Administrative Report: Director provides DNR grant updates and reminds that the City, Parks, and Zoning master plans can be expected soon.

Motion to Excuse Absent Members: Motion by Member Norman to excuse Members Lenneman and McNett, seconded by Member Ross. Motion carried (5-0-2).

Motion to Adjourn: Meeting adjourned by Member Nichols at 5:42 p.m.

Respectfully submitted,
Kayla Schwartz, TIFA Secretary
Approved by TIFA Board March 9, 2026.