

**City of Pottersville - Council Agenda**

Thursday, April 16, 2026, at 6:00 p.m. – Pottersville City Hall, 319 N. Nelson Street

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**A. Call to Order:**

**B. Pledge of Allegiance:**

**C. Roll Call:**

**D. Approval of Agenda:**

**E. Approval of Minutes:** Regular Meeting March 19, 2026 and Closed Session Minutes

**F. Approval of Bills:** General Bills - \$47,760.25 + \$11,160.42

**TOTAL AP = \$58,920.67**

**G. City Manager's Report:** Manager's report is in the packet.

**H. Public Comment on agenda items:**

**I. Communications:**

**J. Department Reports:** Reports are in the packet.

**K. New Business:**

1. **Letter of support** - BTFD's application for Legislative Direct Spending Item
2. **Accept Letter of Resignation** - from ZBA Member Trevor Hunt
3. **Appoint ZBA Member** -

**L. Public Comment on non-agenda items:**

**M. Communications from the Council:**

**N. Next Regular Meeting:** Thursday, May 21, at 6:00 p.m.

**O. Excuse absent member(s):**

**P. Adjourn:**

# City of Potterville

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319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641  
Fax: (517) 645-7810 ♦ www.pottervillemi.org

The City Council Meeting was called to order by Mayor Lenneman on Thursday, March 19, 2026, at 6:00 pm at City Hall and the Pledge of Allegiance was recited.

**Roll Call:** Present: Mayor Lenneman, Deputy Mayor Potter, Member Connor, Trevor Hunt, Member Myers-Southerly, Member Nichols and Member Sweeney.

**Absent:** None

**Approval of Agenda:** Motion by Mayor Lenneman to amend the agenda to add approval of closed session minutes and to Appoint a Member to the Planning Commission and supported by Member Connor. Vote: Unanimous. Motion Carried (7-0).

**Approval of February 19, 2026, Regular Minutes:** Motion Deputy Mayor Potter and supported by Member Nichols. Vote: Unanimous. Motion Carried (7-0).

**Approval of February 19, 2026, Closed Session Minutes:** Motion by Member Nichols and supported by Member Myers-Southerly. Vote: Unanimous. Motion Carried (7-0).

**Approval of Bills:** Motion to pay Bills in the amount of \$78,475.81, by Member Myers-Southerly and supported by Deputy Mayor Potter. Roll Call Vote: Unanimous. Motion Carried (7-0).

**Public Comment on Agenda Items:** None

## **Department Reports:**

**Zoning Administrator** – Director Miller shared the current items are Cottage St- vacant property to build on, Cambria Court- half of lots are sold already and the next road to begin this summer. Beck’s Sales office and trailer sales addition and continue to be working on enforcements throughout the City.

**TIFA** – Member Nichols confirmed that they approved for additional K-9 training.

**Appointed Council Member to Planning Commission:** Motion by Mayor Lenneman and supported by Member Nichols to appoint Trevor Hunt to the Planning Commission. Vote: Unanimous. Motion Carried (7-0).

# City of Potterville

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**Letter of Support- Tri-County Planning Commission's Regional TAP Grant Application:**  
Motion Deputy Mayor Potter and supported by Member Connor. Vote: Unanimous. Motion Carried (7-0).

**Enter CLOSED SESSION – To Consider Legal Material at 6:27 pm:** Motion by Deputy Mayor Potter and supported by Member Connor. Vote: Unanimous. Motion Carried (7-0).

**Exit CLOSED SESSION - To Consider Legal Material at 6:54 pm:** Motion by Mayor Lenneman and supported by Member Myers-Southerly. Vote: Unanimous. Motion Carried (7-0).

**Action on Legal Material Considered in Closed Session:** Motion by Member Nichols and supported by Member Myers-Southerly to instruct City Manager to take no action on the legal material. Vote: Unanimous. Motion Carried (7-0).

**Public Comment on Non-Agenda Items:** None

**Excuse Absent Member:** None

**Next Regular Meeting:** April 16, 2026

**Meeting Adjourned:** 7:02 pm

*Becky Dolman,*

City Clerk

Approved 4/16/2026

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: ACE HARDWARE-GRAND LEDGE		
12829/4	BATTERIES, MICE BAIT, FASTENERS	157.54
12898/4	CHAIN COIL, QUICK LNK, FASTENERS	156.69
12904/4	FASTENERS	163.16
12901/4	TUBR	174.75
12806/4	HYDRAULIC CMNT , SPARY NOZLE	44.97
12900	CREDIT FOR RETURN	(75.33)
12969/4	BLACKTOP REPAIR	45.98
12970/4	QUICK CONNECT PLG CPLING	39.96
TOTAL VENDOR ACE HARDWARE-GRAND LEDGE		707.72
VENDOR NAME: APPLIED IMAGING		
3122356	PRINTING	51.07
TOTAL VENDOR APPLIED IMAGING		51.07
VENDOR NAME: AT&T		
4/4-5/3/26	SOFTBALL FIELDS INTERNET	74.25
3/4-4/3/26	SOFTBALL FIELDS INTERNET	69.25
TOTAL VENDOR AT&T		143.50
VENDOR NAME: AUSTIN SCHULTZ		
WINTER 2026	MAILBOX REPLACEMENT FROM PLOWING	98.93
TOTAL VENDOR AUSTIN SCHULTZ		98.93
VENDOR NAME: BLUE CARE NETWORK OF MICHIGAN		
APRIL 2026	MEDICAL PREMIUM	7,395.50
TOTAL VENDOR BLUE CARE NETWORK OF MICHIGAN		7,395.50
VENDOR NAME: BLUESTONE PSYCH		
5003	EVALUATION FOR CANDIDATE FOR POLICE ACADEMY	495.00
TOTAL VENDOR BLUESTONE PSYCH		495.00
VENDOR NAME: CITY ELECTRIC SUPPLY - MA		
LNS/045296	96" LED SIGN TUBE	495.00
TOTAL VENDOR CITY ELECTRIC SUPPLY - MA		495.00
VENDOR NAME: CITY OF POTTERVILLE		
2/26-3/23/26	UTILITIES	592.56
TOTAL VENDOR CITY OF POTTERVILLE		592.56
VENDOR NAME: COMCAST		
3/20-4/19/26	OFFICE INTERNET	145.85
TOTAL VENDOR COMCAST		145.85
VENDOR NAME: CONSUMERS ENERGY		
2/23/26-3/23/26	UTILITIES	9,320.87
MAR 2026	UTILITIES	2,226.53
TOTAL VENDOR CONSUMERS ENERGY		11,547.40
VENDOR NAME: D & L FUELS		
213916	UNLEADED GAS	1,099.00
TOTAL VENDOR D & L FUELS		1,099.00
VENDOR NAME: DELTA DENTAL		
APRIL 2026	DENTAL BENEFITS	1,075.14
TOTAL VENDOR DELTA DENTAL		1,075.14
VENDOR NAME: DORNBOS SIGN & SAFETY INC.		
INV85786	CUSTOM SIGN	38.10
TOTAL VENDOR DORNBOS SIGN & SAFETY INC.		38.10
VENDOR NAME: DUROTECH AUTOMOTIVE		
46949	2018 DODGE CHARGER, SPARK PLUGS, BRAKES, SHOCKS, IDLER PULLEY	3,010.47
TOTAL VENDOR DUROTECH AUTOMOTIVE		3,010.47

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: EATON COUNTY SHERIFF'S DEPARTMENT		
2026-0000017	2/12 & 2/19/26 WORK DAYS	600.00
2026-0000019	WORK DAY MARCH 12, 2026	300.00
TOTAL VENDOR EATON COUNTY SHERIFF'S DEPARTMENT		900.00
VENDOR NAME: ELHORN ENGINEERING		
310405	CHEMICALS	1,082.00
TOTAL VENDOR ELHORN ENGINEERING		1,082.00
VENDOR NAME: FAMILY FARM AND HOME		
2156/C	MIG WIRE	103.98
TOTAL VENDOR FAMILY FARM AND HOME		103.98
VENDOR NAME: GRANGER CONTAINER SERVICE, INC		
APRIL 2026	WASTE SERVICES	268.51
TOTAL VENDOR GRANGER CONTAINER SERVICE, INC		268.51
VENDOR NAME: INDIAN CREEK AG		
16894	TIRE DISPOSAL	200.00
TOTAL VENDOR INDIAN CREEK AG		200.00
VENDOR NAME: LANSING SANITARY SUPPLY, INC		
1316538	DISPENSER	11.50
TOTAL VENDOR LANSING SANITARY SUPPLY, INC		11.50
VENDOR NAME: M & K JETTING & TELEVISIONING, INC		
260815	VAC AROUND WATER BOX	450.00
TOTAL VENDOR M & K JETTING & TELEVISIONING, INC		450.00
VENDOR NAME: MENARDS-LANSING WEST		
14726	ROD TENSION CHR, SHOWERHEAD, SHOWER	259.76
12806/4-A	ARM, T PAPER, TRASH BAGS,	(44.97)
98272	POSTED TO WRONG VENDOR	
13909	1/2 SHEET 4X8, WEDGE ANCHOR	319.04
14304	55 GAL TOTE, STEEL CLIP, 4X 8 OSB	78.39
14460	BRACKETS, SHELF,	30.39
	POWER DRIVE BIT, METAL CUTTING, COBALT	192.29
	DRILL BIT, TITANIUM DRILL BIT	
TOTAL VENDOR MENARDS-LANSING WEST		834.90
VENDOR NAME: MICHIGAN DEPT OF ENVIRONMENTAL		
761-11410820	WATER TESTING	1,127.00
TOTAL VENDOR MICHIGAN DEPT OF ENVIRONMENTAL		1,127.00
VENDOR NAME: MICHIGAN RURAL WATER		
2020-16941	3 DAY CLASS FOR A. FORCIER	600.00
2020-16946	3 DAY CLASS P. COOPER	600.00
2020-17423	MATH CLASS FORCIER, COOPER	430.00
TOTAL VENDOR MICHIGAN RURAL WATER		1,630.00
VENDOR NAME: NORTHERN PUMP & WELL		
25-J3213	REPLACE 2 MANWAY GASKETS	1,125.00
TOTAL VENDOR NORTHERN PUMP & WELL		1,125.00
VENDOR NAME: PAYTON ASSESSING, LLC		
APRIL 2026	ASSESSING SERVICES	1,416.67
TOTAL VENDOR PAYTON ASSESSING, LLC		1,416.67
VENDOR NAME: POTTERVILLE APPLIED TECHNOLOGY		
37173	INTERNET AND PHONES	4,138.10
TOTAL VENDOR POTTERVILLE APPLIED TECHNOLOGY		4,138.10
VENDOR NAME: STATE OF MICHIGAN (E) STATE POLICE		
551-675027	YPLRM GRR 1/1/26-3/31/26	66.00
TOTAL VENDOR STATE OF MICHIGAN (E) STATE POLICE		66.00
VENDOR NAME: THE COUNTY JOURNAL		

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: THE COUNTY JOURNAL		
301574	PLANNING COMMISSION	125.80
TOTAL VENDOR THE COUNTY JOURNAL		125.80
VENDOR NAME: THE PARTS PLACE-CHARLOTTE		
289839	OIL FILTER	18.18
289693	HYDRAULIC FILTER, FUEL AND WATER FILTERS, TRANSMISSION FILTER	317.63
291061	CORE DEPOSIT, MARINE STARTING FLUID	153.05
290564	STARTER FLUID, DEXOOL	36.95
290831	BATTERY	164.24
291298	CLEANING WIPES	14.98
TOTAL VENDOR THE PARTS PLACE-CHARLOTTE		705.03
VENDOR NAME: UNITED STATES POST OFFICE		
2/26-3/23/26	POSTAGE FOR UTILITY BILLS	280.60
TOTAL VENDOR UNITED STATES POST OFFICE		280.60
VENDOR NAME: UNUM LIFE INSURANCE		
MARCH 2026	SHORT/LONG TERM DISABILITY INSURANCE	321.34
TOTAL VENDOR UNUM LIFE INSURANCE		321.34
VENDOR NAME: VISION SERVICE PLAN		
APRIL 2026	VISION	248.97
TOTAL VENDOR VISION SERVICE PLAN		248.97
VENDOR NAME: VISIONARY BUILDERS		
4163+1394	ROOFING REPAIR	1,088.74
TOTAL VENDOR VISIONARY BUILDERS		1,088.74
VENDOR NAME: WEX BANK		
111605604	FUEL	72.58
TOTAL VENDOR WEX BANK		72.58
VENDOR NAME: WIGHTMAN		
101585	SMALL URBAN PROJECT FEB, 16- MAR 15, 2026	1,247.50
101671	GENERAL ENGINEERING 2/16-3/15/26	390.00
101672	WWTP SERVICES THRU 3/15/26	2,714.90
TOTAL VENDOR WIGHTMAN		4,352.40
VENDOR NAME: WILLIAMS FARM MACHINERY		
46919	20" CHAIN	85.99
49048R	REPAIRS SAW	229.90
TOTAL VENDOR WILLIAMS FARM MACHINERY		315.89
GRAND TOTAL:		47,760.25

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: ALTOGAS, INC		
MARCH 2026	FINANCE CHARGE	21.16
TOTAL VENDOR ALTOGAS, INC		21.16
VENDOR NAME: BARRY/EATON DIST HEALTH DEPARTMENT		
2026	FOOD SERVICE LICENSE - LAKE ALLIANCE	647.00
TOTAL VENDOR BARRY/EATON DIST HEALTH DEPARTMENT		647.00
VENDOR NAME: BRAY, JAMIE		
REFUND	PLAYER CHANGED FROM YOUTH TO T BALL	130.00
TOTAL VENDOR BRAY, JAMIE		130.00
VENDOR NAME: CALEDONIA FARMERS ELEVATOR		
459078	TIRE LABOR	26.00
TOTAL VENDOR CALEDONIA FARMERS ELEVATOR		26.00
VENDOR NAME: CAPITAL AREA MUNICIPAL CLERKS		
2026	MEMBERSHIP	20.00
TOTAL VENDOR CAPITAL AREA MUNICIPAL CLERKS		20.00
VENDOR NAME: CARDMEMBER SERVICE		
3/6 - 4/6/26	BATTERY, GLOVES, DEPOSIT SLIPS, STROKE LIGHTS, BASEBALL SCOREBOOKS, WATER LICENSE, TEAM GEAR, TRASH	3,285.02
TOTAL VENDOR CARDMEMBER SERVICE		3,285.02
VENDOR NAME: CINTAS CORPORATION #725		
MARCH 2026	UNIFORM EXPENSE	231.32
TOTAL VENDOR CINTAS CORPORATION #725		231.32
VENDOR NAME: COOPER, PETER		
APRIL 2026	MILEAGE TO CLASS	159.66
TOTAL VENDOR COOPER, PETER		159.66
VENDOR NAME: DOLMAN, REBECCA		
JAN- APR 2026	MILEAGE AND TABLE COST	206.87
TOTAL VENDOR DOLMAN, REBECCA		206.87
VENDOR NAME: DUROTECH AUTOMOTIVE		
47022	2018 DODGE - CHARGER REPLACE COOLING FAN	740.95
TOTAL VENDOR DUROTECH AUTOMOTIVE		740.95
VENDOR NAME: FAMILY FARM AND HOME		
23157/C	14 AWG BLACK PRIMARY WIRE, 18 AWG RED PRIMARY WIRE	64.98
002165/C	COMBO MACH W/NUT	4.98
TOTAL VENDOR FAMILY FARM AND HOME		69.96
VENDOR NAME: FORCIER, ALEX		
APRIL 2026	MILEAGE FOR WATER CLASS	187.05
TOTAL VENDOR FORCIER, ALEX		187.05
VENDOR NAME: INDIAN CREEK AG		
17139	MOUNT AND BALANCE TIRES	500.88
TOTAL VENDOR INDIAN CREEK AG		500.88
VENDOR NAME: JODI WEST		
UMPIRE FEES	1/2 OF 2026 UMPIRE FEES FOR 5 YOUTH BASEBALL.- 30 GAMES	1,500.00
TOTAL VENDOR JODI WEST		1,500.00
VENDOR NAME: L & G SERVICES		
APRIL 2026	GARDENING, CUSTODIAL AND OFFICE WORK	276.00
TOTAL VENDOR L & G SERVICES		276.00

04/16/2026 12:54 PM  
User: RDOLMAN  
DB: Pottersville

CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE  
EXP CHECK RUN DATES 04/10/2026 - 04/16/2026  
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
BANK CODE: GEN

Page: 2/2

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: LANSING UNIFORM		
109834-A	BOOTS	200.00
TOTAL VENDOR LANSING UNIFORM		200.00
VENDOR NAME: MENARDS-LANSING WEST		
99599	DOG FOOD	14.99
TOTAL VENDOR MENARDS-LANSING WEST		14.99
VENDOR NAME: MICHIGAN DEPT OF ENVIRONMENTAL		
761-11410935	WATER TESTING	102.00
TOTAL VENDOR MICHIGAN DEPT OF ENVIRONMENTAL		102.00
VENDOR NAME: MICHIGAN POLICE EQUIPMENT		
193637	ARMOUR	961.00
TOTAL VENDOR MICHIGAN POLICE EQUIPMENT		961.00
VENDOR NAME: THE PARTS PLACE-CHARLOTTE		
292205	OIL FILTER	55.82
292194	OIL FILTER	79.45
TOTAL VENDOR THE PARTS PLACE-CHARLOTTE		135.27
VENDOR NAME: VERIZON WIRELESS		
MAR 2- APR 1, 2026	CELL PHONES	394.72
3/5/-4/6/26	SERVICE	88.07
TOTAL VENDOR VERIZON WIRELESS		482.79
VENDOR NAME: WIGHTMAN		
101088	SMALL URBAN PROJECT THRU FEB.15, 2026	1,262.50
TOTAL VENDOR WIGHTMAN		1,262.50
GRAND TOTAL:		11,160.42

GL Number	Description	Beginning Balance
101-000-001.000	CASH	1,478,868.77
202-000-001.000	CASH	396,371.15
203-000-001.000	CASH	126,126.38
208-000-001.000	CASH	2,509.87
370-000-001.000	CASH	
401-000-001.000	CASH	2,339.80
590-000-001.000	CASH	359,856.11
590-000-010.000	CASH IN BANK - BOND RESERVE	368,450.00
590-000-011.000	CASH IN BANK-REPLACEMENT FUND	64,575.01
591-000-001.000	CASH	1,342,202.03
591-000-010.000	CASH IN BANK - BOND RESERVE	205,990.00
591-000-011.000	CASH IN BANK-REPLACEMENT FUND	414,805.01
598-000-001.000	CASH	13,440.99
641-000-001.000	CASH	(63,640.21)

Beginning GL Balance:	4,711,894.91
Add: Cash Receipts	104,772.23
Less: Cash Disbursements	(66,853.69)
Less: Payroll Disbursements	(70,753.89)
Add: Journal Entries/Other	70,837.61
Ending GL Balance:	4,749,897.17

GL Number	Description	Ending Balance
101-000-001.000	CASH	1,430,654.65
202-000-001.000	CASH	414,607.81
203-000-001.000	CASH	133,121.59
208-000-001.000	CASH	(5,872.22)
370-000-001.000	CASH	
401-000-001.000	CASH	2,339.80
590-000-001.000	CASH	406,502.12
590-000-010.000	CASH IN BANK - BOND RESERVE	368,450.00
590-000-011.000	CASH IN BANK-REPLACEMENT FUND	64,575.01
591-000-001.000	CASH	1,414,564.34
591-000-010.000	CASH IN BANK - BOND RESERVE	205,990.00
591-000-011.000	CASH IN BANK-REPLACEMENT FUND	414,805.01
598-000-001.000	CASH	13,440.99
641-000-001.000	CASH	(113,281.93)

Ending GL Balance: 4,749,897.17

Ending Bank Balance: 4,761,518.03

Add: Miscellaneous Transactions 4,246.18

Add: Deposits in Transit

03/30/2026 Deposit ID: 2431 1,357.87

03/31/2026 Deposit ID: 2433 1,226.71

TRANSFER TO GIZZARD FEST - CC TAKEN (400.00)

SWEEP ACCOUNT (10,898.37)

(8,713.79)

Less: 16 AP Outstanding Checks 7,153.25

Less: 0 PR Outstanding Checks

Adjusted Bank Balance 4,749,897.17

Unreconciled Difference: 0.00

REVIEWED BY: \_\_\_\_\_

DATE: \_\_\_\_\_

GL Number	Description	Beginning Balance
211-000-001.000	CASH	50,547.21
Beginning GL Balance:		50,547.21
Add: Cash Receipts		13,450.00
Less: Cash Disbursements		(5,088.00)
Add: Journal Entries/Other		773.19
Ending GL Balance:		59,682.40

GL Number	Description	Ending Balance
211-000-001.000	CASH	59,682.40
Ending GL Balance:		59,682.40
Ending Bank Balance:		55,164.90
Add: Miscellaneous Transactions		800.00
Add: Deposits in Transit		
	03/30/2026 Deposit ID: 2430	4,650.00
	SWEEP ACCOUNT	67.50
		4,717.50
Less: 1 AP Outstanding Checks		1,000.00
Less: 0 PR Outstanding Checks		
Adjusted Bank Balance		59,682.40
Unreconciled Difference:		0.00



REVIEWED BY: \_\_\_\_\_

DATE: 4-3-26

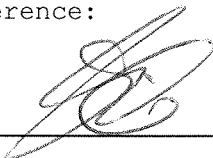
04/02/2026 09:44 AM  
User: JWest  
DB: Potterville

BANK RECONCILIATION FOR CITY OF POTTERVILLE  
Bank TAX (TAX ACCOUNT)  
FROM 03/01/2026 TO 03/31/2026  
Reconciliation Record ID: 363

GL Number	Description	Beginning Balance
703-000-001.000	CASH	334,339.09
Beginning GL Balance:		334,339.09
Add: Cash Receipts		5,273.08
Add: Tax Receipts		2,093.54
Less: Cash Disbursements		(335,399.83)
Add: Journal Entries/Other		332.36
Ending GL Balance:		6,638.24

GL Number	Description	Ending Balance
703-000-001.000	CASH	6,638.24
Ending GL Balance:		6,638.24
Ending Bank Balance:		282,191.55
Add: Miscellaneous Transactions		64.39
Add: Deposits in Transit		
	03/30/2026 Deposit ID: 2432	52.69
	CC DEPOSIT	(18.50)
		34.19
Less: 4 AP Outstanding Checks		275,651.89
Less: 0 PR Outstanding Checks		
Adjusted Bank Balance		6,638.24
Unreconciled Difference:		0.00

REVIEWED BY: \_\_\_\_\_



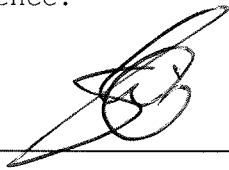
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4-2-26

GL Number	Description	Beginning Balance
750-000-001.000	CASH	18,676.98
Beginning GL Balance:		18,676.98
Add: Payroll Disbursements		1,438.87
Ending GL Balance:		20,115.85

GL Number	Description	Ending Balance
750-000-001.000	CASH	20,115.85
Ending GL Balance:		20,115.85
Ending Bank Balance:		29,813.90
Add: Deposits in Transit		
	DEFINED CONTRIBUTION DIFFERENCE- ACH (AUGUST )	(96.70)
	DEFINED CONTRIBUTION DIFFERENCE- ACH (SEPT)	(97.42)
	DEFINED CONTRIBUTION DIFFERENCE-ACH (OCT) CK FOR ALERUS STILL OPE	90.67
	DEFINED CONTRIBUTION PAYMNT MADE 12/22/25	258.75
	DEFINED CONTRIBUTION DIFF- ACH JAN	247.00
	DEFINED CONTRIBUTION DIFF- ACH JAN	254.59
	DEFINED CONTRIBUTION- CK NOT CUT FEBRUARY 26	350.92
		<u>1,007.81</u>
Less: 0 AP Outstanding Checks		
Less: 8 PR Outstanding Checks		10,705.86
Adjusted Bank Balance		20,115.85
Unreconciled Difference:		0.00

REVIEWED BY: \_\_\_\_\_



DATE: 4-3-26

PERIOD ENDING 03/31/2025

GL NUMBER	DESCRIPTION	END BALANCE	2024-25	YTD BALANCE	ACTIVITY FOR
		06/30/2024	ORIGINAL	03/31/2025	MTH 03/31/2025
		(NORMAL)	BUDGET	(NORMAL)	INCREASE (DECREASE)
Fund 101 - GENERAL FUND					
Revenues					
Dept 000					
101-000-402.000	PROPERTY TAX	620,875.80	669,190.03	655,761.48	12,860.61
101-000-403.000	SOLID WASTE TAX	79,091.52	87,969.46	86,478.47	1,690.64
101-000-411.000	DELINQUENT PROP TAX	216.02	200.00	685.58	84.64
101-000-432.000	PAYMENT IN LIEU OF TAXES	625.85	625.00	0.00	0.00
101-000-434.000	TRAILER COURT TAX	2,147.00	2,400.00	2,153.00	1,088.00
101-000-445.000	CITY PENALTY	3,020.95	2,900.00	1,094.32	(21.00)
101-000-447.000	ADMINISTRATION FEE	32,441.83	35,580.01	35,225.88	866.44
101-000-476.000	PERMITS	6,310.00	6,000.00	4,990.00	660.00
101-000-477.000	3% CABLE T.V.	7,717.69	7,200.00	2,581.56	0.00
101-000-478.000	BLIGHT FEES	175.00	150.00	0.00	0.00
101-000-479.000	OTHER PERMITS	0.00	0.00	50.00	0.00
101-000-480.000	TELECOM RIGHT OF WAY MAINTENA	11,006.90	11,006.90	0.00	0.00
101-000-481.000	LIQUOR LICENSE FEES	3,395.70	1,994.85	385.00	0.00
101-000-488.000	RECYCLING	3,200.65	1,570.00	775.00	0.00
101-000-543.010	PUBLIC ACT 302 LAW ENF.	1,068.18	550.00	3,599.01	0.00
101-000-543.020	CONTINUING PROFESSIONAL EDUCATION-POLICE	1,500.00	1,500.00	0.00	0.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION	244,495.88	240,000.00	99,426.07	0.00
101-000-574.000	ST SHARED REV - SALES TAX	327,470.00	320,000.00	172,904.00	0.00
101-000-574.100	CVTRS-CLFRF	43,206.00	41,000.00	22,224.00	0.00
101-000-574.200	CVTRS-PUBLIC SAFETY	831.00	550.00	0.00	0.00
101-000-579.000	GRANT REVENUE- STATE	267,490.34	0.00	31,000.00	0.00
101-000-602.000	FOIA	191.91	150.00	251.50	121.45
101-000-607.000	CHARGES FOR SERVICES - PD	207.90	150.00	130.00	5.00
101-000-656.000	FINES & FORFEITURES	2,334.59	2,000.00	598.95	0.00
101-000-665.000	INTEREST	52,064.84	45,000.00	41,879.54	5,229.07
101-000-667.010	DDA PAVILION - FARMERS MARKET	100.00	0.00	0.00	0.00
101-000-671.100	LEASE/RENT	1,159.30	1,100.00	206.00	0.00
101-000-674.000	DONATIONS	397.42	0.00	10,011.00	0.00
101-000-676.000	REIMBURSEMENT	31,244.13	5,000.00	6,948.78	191.09
101-000-677.000	SCHOOL SRO REIMBURSEMENT	47,591.77	44,428.80	25,149.18	12,780.85
101-000-684.000	MISC INCOME	728.21	0.00	83.44	0.00
101-000-687.000	INSURANCE REIMBURSEMENT	703,850.64	0.00	7,244.72	0.00
101-000-689.000	CASH OVER & UNDER	3.69	0.00	(0.65)	0.00
101-000-693.000	SALE OF FIXED ASSETS	0.00	3,000.00	2,838.75	0.00
Total Dept 000		2,496,160.71	1,531,215.05	1,214,674.58	35,556.79
TOTAL REVENUES		2,496,160.71	1,531,215.05	1,214,674.58	35,556.79
Expenditures					
Dept 101 - CITY COUNCIL					
101-101-703.000	SALARIES	2,060.94	2,500.00	2,113.79	0.00
101-101-706.000	RR-CROSSING MAINTENANCE FEE	2,257.00	2,257.00	2,257.00	0.00
101-101-719.000	FRINGE BENEFITS	155.29	240.00	169.87	0.00
101-101-731.000	PUBLICATION	526.30	600.00	118.70	0.00
101-101-740.000	SUPPLIES	35.37	200.00	25.96	0.00
101-101-775.000	REPAIRS & MAINT	37.50	50.00	0.00	0.00
101-101-913.000	INSURANCE-LIAB & WORKMAN COMP	60,488.43	70,000.00	66,236.46	65.50
101-101-961.000	CONFERENCE AND WORKSHOPS	135.00	200.00	0.00	0.00
Total Dept 101 - CITY COUNCIL		65,695.83	76,047.00	70,921.78	65.50
Dept 171 - MAYOR					
101-171-703.000	SALARIES	570.00	850.00	450.00	0.00
101-171-719.000	FRINGE BENEFITS	43.61	85.00	34.43	0.00
Total Dept 171 - MAYOR		613.61	935.00	484.43	0.00
Dept 172 - CITY MANAGER					
101-172-703.000	SALARIES	80,494.36	82,825.18	60,622.54	6,371.16
101-172-719.000	FRINGE BENEFITS	16,389.88	16,881.58	12,929.07	1,398.30
101-172-740.000	SUPPLIES	139.91	150.00	0.00	0.00
101-172-781.000	COMPUTER SOFTWARE	0.00	0.00	1,169.40	0.00
101-172-809.000	TRAINING	0.00	150.00	895.00	0.00
101-172-962.000	MILEAGE	0.00	0.00	651.00	0.00
101-172-980.100	COMPUTER EQUIPMENT	0.00	500.00	0.00	0.00
Total Dept 172 - CITY MANAGER		97,024.15	100,506.76	76,267.01	7,769.46
Dept 215 - CLERK					
101-215-703.000	SALARIES	36,612.90	39,141.65	28,349.12	2,908.64

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2024 (NORMAL) (ABNORMAL)	2024-25 ORIGINAL BUDGET (NORMAL)	YTD BALANCE 03/31/2025 (NORMAL) (ABNORMAL)	ACTIVITY FOR MTH 03/31/2025 BASE (DECREASE)
Fund 101 - GENERAL FUND					
Expenditures					
101-215-719.000	FRINGE BENEFITS	3,076.39	3,168.68	2,267.70	240.43
101-215-740.000	SUPPLIES	260.38	450.00	54.72	0.00
101-215-741.000	POSTAGE	1,260.88	1,700.00	1,090.00	0.00
101-215-781.000	COMPUTER SOFTWARE	0.00	400.00	0.00	0.00
101-215-809.000	TRAINING	0.00	2,400.00	0.00	0.00
101-215-822.000	ELECTIONS	7,355.38	10,000.00	6,823.67	395.72
101-215-958.000	DUES AND SUBSCRIPTIONS	111.00	160.00	144.00	0.00
101-215-961.000	CONFERENCE AND WORKSHOPS	0.00	150.00	0.00	0.00
101-215-962.000	MILEAGE	0.00	0.00	83.06	0.00
101-215-980.100	COMPUTER EQUIPMENT	0.00	800.00	0.00	0.00
Total Dept 215 - CLERK		48,676.93	58,370.33	38,812.27	3,544.79
Dept 223 - AUDIT					
101-223-807.000	AUDIT	21,850.00	22,250.00	20,050.00	0.00
Total Dept 223 - AUDIT		21,850.00	22,250.00	20,050.00	0.00
Dept 253 - TREASURERS OFFICE					
101-253-703.000	SALARIES	69,513.19	71,513.31	52,339.62	5,501.02
101-253-719.000	FRINGE BENEFITS	19,830.15	21,368.34	17,460.77	1,033.57
101-253-740.000	SUPPLIES	708.94	700.00	603.25	240.00
101-253-741.000	POSTAGE	1,000.46	1,100.00	1,343.23	0.00
101-253-781.000	COMPUTER SOFTWARE	0.00	100.00	0.00	0.00
101-253-814.000	BANK SERVICE CHARGES	3,439.88	4,300.00	2,923.04	286.27
101-253-961.000	CONFERENCE AND WORKSHOPS	248.00	250.00	248.00	0.00
101-253-962.000	MILEAGE	49.02	0.00	8.17	0.00
101-253-980.100	COMPUTER EQUIPMENT	423.48	500.00	0.00	0.00
Total Dept 253 - TREASURERS OFFICE		95,213.12	99,831.65	74,926.08	7,060.86
Dept 257 - ASSESSOR					
101-257-703.000	SALARIES	1,151.39	1,186.15	885.76	93.01
101-257-719.000	FRINGE BENEFITS	620.58	630.00	425.71	92.70
101-257-731.000	PUBLICATION	269.70	450.00	208.60	208.60
101-257-740.000	SUPPLIES	37.98	250.00	0.00	0.00
101-257-741.000	POSTAGE	535.73	550.00	562.09	0.00
101-257-781.000	COMPUTER SOFTWARE	349.99	250.00	260.00	0.00
101-257-810.050	RE INSPECTION - 20%	3,450.85	3,649.45	2,789.60	278.95
101-257-813.000	BOARD OF REVIEW	1,121.63	1,500.00	750.00	750.00
101-257-818.000	CONTRACT LABOR	13,333.63	17,000.00	11,333.36	1,416.67
Total Dept 257 - ASSESSOR		20,871.48	25,465.60	17,215.12	2,839.93
Dept 265 - CITY HALL					
101-265-703.000	SALARIES	23,508.39	25,374.59	17,720.55	1,951.68
101-265-719.000	FRINGE BENEFITS	8,041.27	8,759.43	6,596.96	745.19
101-265-731.000	PUBLICATION	0.00	650.00	0.00	0.00
101-265-740.000	SUPPLIES	4,628.26	3,970.00	1,422.32	115.38
101-265-741.000	POSTAGE	1,110.82	1,400.00	329.49	(0.73)
101-265-775.000	REPAIRS & MAINT	12,322.65	900.00	161.53	0.00
101-265-781.000	COMPUTER SOFTWARE	23,978.95	20,000.00	37,105.95	3,597.55
101-265-802.000	SERVICE	1,797.02	2,100.00	1,142.24	134.56
101-265-818.000	CONTRACT LABOR	0.00	400.00	180.00	0.00
101-265-880.100	COMMUNITY HOLIDAY EVENT	2,250.50	2,300.00	1,237.82	0.00
101-265-880.200	COMMUNITY SPECIAL EVENTS	494.49	500.00	987.90	0.00
101-265-958.000	DUES AND SUBSCRIPTIONS	180.00	300.00	180.00	0.00
101-265-962.000	MILEAGE	34.30	35.00	94.71	0.00
101-265-980.000	OFFICE EQUIPMENT & FURNITURE	176.66	500.00	0.00	0.00
Total Dept 265 - CITY HALL		78,523.31	67,189.02	67,159.47	6,543.63
Dept 266 - ATTORNEY					
101-266-801.000	ATTORNEY	53,045.44	25,000.00	37,192.41	9,154.50
Total Dept 266 - ATTORNEY		53,045.44	25,000.00	37,192.41	9,154.50
Dept 301 - POLICE					
101-301-703.000	SALARIES	214,662.44	220,641.80	148,410.84	13,565.04
101-301-703.002	OVERTIME SALARIES	8,185.98	9,000.00	8,634.61	0.00

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2024 NORMAL (ABNORMAL)	2024-25 ORIGINAL BUDGET	YTD BALANCE 03/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MTH 03/31/2025 INCREASE (DECREASE)
Fund 101 - GENERAL FUND					
Expenditures					
101-301-719.000	FRINGE BENEFITS	54,093.97	55,160.45	40,014.39	2,884.91
101-301-728.000	UNIFORM EXPENSES	2,700.02	5,000.00	9,971.48	1,216.40
101-301-740.000	SUPPLIES	7,998.63	7,600.00	5,784.20	541.84
101-301-740.700	GUNS AND AMMUNITION	5,819.04	5,800.00	713.80	0.00
101-301-775.000	REPAIRS & MAINT	3,107.39	5,000.00	9,651.41	0.00
101-301-781.000	COMPUTER SOFTWARE	0.00	600.00	0.00	0.00
101-301-801.000	ATTORNEY	1,106.00	2,200.00	465.50	0.00
101-301-802.000	SERVICE	1,070.09	1,200.00	0.00	0.00
101-301-809.000	TRAINING	1,078.40	2,500.00	2,171.53	23.78
101-301-851.000	RADIO REPAIRS	0.00	300.00	0.00	0.00
101-301-853.000	TELEPHONE EXPENSE	2,011.30	2,100.00	1,459.48	135.00
101-301-862.000	GAS	0.00	500.00	82.62	0.00
101-301-958.000	DUES AND SUBSCRIPTIONS	401.20	500.00	115.00	0.00
101-301-960.000	MISC	0.00	50.00	0.00	0.00
101-301-970.000	CAPITAL OUTLAY	4,123.80	2,500.00	1,157.01	0.00
101-301-970.020	ARMOUR/SPEC EQUIP	0.00	0.00	598.00	598.00
101-301-972.000	CAPITAL OUTLAY - POLICE	0.00	0.00	350.00	350.00
101-301-972.010	CAPITAL OUTLAY	0.00	0.00	14,022.26	0.00
101-301-980.100	COMPUTER EQUIPMENT	0.00	500.00	2,558.30	0.00
Total Dept 301 - POLICE		306,358.26	321,152.25	246,160.43	19,314.97
Dept 302 - POLICE STATE TRAINING					
101-302-809.000	TRAINING	0.00	0.00	599.01	0.00
101-302-810.000	EXPENSE	569.88	580.00	0.00	0.00
Total Dept 302 - POLICE STATE TRAINING		569.88	580.00	599.01	0.00
Dept 337 - EMS					
101-337-802.000	SERVICE	129,600.00	160,000.00	162,400.00	81,200.00
Total Dept 337 - EMS		129,600.00	160,000.00	162,400.00	81,200.00
Dept 441 - DPW					
101-441-775.000	REPAIRS & MAINT	0.00	300.00	0.00	0.00
101-441-810.020	RECYCLING EXPENSE	10,550.31	7,000.00	2,660.16	0.00
Total Dept 441 - DPW		10,550.31	7,300.00	2,660.16	0.00
Dept 445 - DRAIN AT LARGE					
101-445-810.000	EXPENSE	528.11	900.00	527.09	507.00
Total Dept 445 - DRAIN AT LARGE		528.11	900.00	527.09	507.00
Dept 701 - PLANNING COMMISSION					
101-701-703.000	SALARIES	180.00	650.00	0.00	0.00
101-701-719.000	FRINGE BENEFITS	13.78	100.00	0.00	0.00
101-701-731.000	PUBLICATION	256.60	900.00	237.40	0.00
101-701-740.000	SUPPLIES	40.21	50.00	10.59	0.00
101-701-781.000	COMPUTER SOFTWARE	0.00	0.00	53.00	53.00
101-701-803.000	ENGINEERS FEES	0.00	38,000.00	19,506.74	3,000.00
Total Dept 701 - PLANNING COMMISSION		490.59	39,700.00	19,807.73	3,053.00
Dept 702 - ZONING					
101-702-703.000	SALARIES	40,061.43	41,263.27	30,166.30	3,170.54
101-702-719.000	FRINGE BENEFITS	3,340.20	3,440.40	2,406.72	254.35
101-702-731.000	PUBLICATION	523.30	1,300.00	395.00	0.00
101-702-740.000	SUPPLIES	217.79	700.00	104.77	0.00
101-702-853.000	TELEPHONE EXPENSE	891.80	930.00	471.28	53.77
101-702-961.000	CONFERENCE AND WORKSHOPS	0.00	275.00	0.00	0.00
Total Dept 702 - ZONING		45,034.52	47,908.67	33,544.07	3,478.66
Dept 906 - DEBT SERVICE					
101-906-738.000	TOWNSHIP/MILL	8,208.66	7,900.00	8,619.09	8,619.09
101-906-991.000	DEBT SERVICE - PRINCIPAL	28,388.40	29,353.50	25,170.00	0.00
101-906-992.000	PRINCIPAL & INTEREST - PATROL CAR	1,080.34	0.00	0.00	0.00
101-906-993.000	BOND INTEREST	26,468.01	26,025.25	23,528.01	0.00

PERIOD ENDING 03/31/2025

GL NUMBER	DESCRIPTION	END BALANCE	2024-25	YTD BALANCE	ACTIVITY FOR
		06/30/2024	ORIGINAL	03/31/2025	MTH 03/31/2025
		ORMAL (ABNORMAL)	BUDGET	ORMAL (ABNORMAL)	ASE (DECREASE)
Fund 101 - GENERAL FUND					
Expenditures					
Total Dept 906 - DEBT SERVICE		64,145.41	63,278.75	57,317.10	8,619.09
Dept 966 - CONTRIBUTIONS TO OTHER FUNDS					
101-966-965.202	CONTRIBUTION TO MAJOR STREET FUND	96,400.81	0.00	0.00	0.00
101-966-965.203	CONTRIBUTION TO LOCAL STREET FUND	260,280.72	82,686.76	0.00	0.00
101-966-965.208	CONTRIBUTION TO PARK FUND	507,883.04	110,640.00	50,000.00	0.00
101-966-965.401	CONTRIBUTION TO CAPITAL PROJECT FUND	2,654.00	2,654.00	2,654.00	0.00
101-966-965.590	CONTRIBUTION TO SEWER FUND	15,465.30	0.00	0.00	0.00
101-966-965.591	CONTRIBUTION TO WATER	18,221.17	0.00	0.00	0.00
101-966-965.598	CONTRIBUTION TO STORM DRAIN MAINT	0.00	12,000.00	12,000.00	0.00
101-966-965.641	CONTRIBUTION TO EQP REPAIR & REPL	381,867.30	155,793.45	80,000.00	0.00
Total Dept 966 - CONTRIBUTIONS TO OTHER FUNDS		1,282,772.34	363,774.21	144,654.00	0.00
TOTAL EXPENDITURES		2,321,563.29	1,480,189.24	1,070,698.16	153,151.39
Fund 101 - GENERAL FUND:					
TOTAL REVENUES		2,496,160.71	1,531,215.05	1,214,674.58	35,556.79
TOTAL EXPENDITURES		2,321,563.29	1,480,189.24	1,070,698.16	153,151.39
NET OF REVENUES & EXPENDITURES		174,597.42	51,025.81	143,976.42	(117,594.60)

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2024 NORMAL (ABNORMAL)	2024-25 ORIGINAL BUDGET	YTD BALANCE 03/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2025 INCREASE (DECREASE)
Fund 202 - MAJOR STREET FUND					
Revenues					
Dept 000					
202-000-451.200	SPEC ASSESSMENT ROAD - SUNSET	4,894.29	4,894.29	5,428.24	45.06
202-000-553.000	ACT 51	253,134.51	231,000.00	156,934.61	21,211.68
202-000-579.000	GRANT REVENUE- STATE	83,333.33	0.00	0.00	0.00
202-000-582.000	COUNTY ROAD MILL 2014	44,000.00	44,000.00	1,760.62	0.00
202-000-665.000	INTEREST	12,133.87	12,000.00	9,427.72	1,084.55
202-000-699.101	GF CONTRIBUTION	96,400.81	0.00	0.00	0.00
Total Dept 000		493,896.81	291,894.29	173,551.19	22,341.29
TOTAL REVENUES		493,896.81	291,894.29	173,551.19	22,341.29
Expenditures					
Dept 463 - ROUTINE MAINT					
202-463-699.203	TRANSFER TO LOCAL STREETS	87,500.00	87,500.00	87,500.00	0.00
202-463-782.000	STREET MATERIALS & SUPPLIES	810.35	2,500.00	262.35	262.35
202-463-818.000	CONTRACT LABOR	165,783.79	0.00	0.00	0.00
202-463-956.000	TREE TRIMMING	0.00	1,500.00	0.00	0.00
202-463-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	78,000.00	78,000.00	78,000.00	0.00
Total Dept 463 - ROUTINE MAINT		332,094.14	169,500.00	165,762.35	262.35
Dept 474 - TRAFFIC SIGNS					
202-474-782.000	STREET MATERIALS & SUPPLIES	0.00	250.00	0.00	0.00
Total Dept 474 - TRAFFIC SIGNS		0.00	250.00	0.00	0.00
Dept 478 - WINTER MAINT					
202-478-782.000	STREET MATERIALS & SUPPLIES	0.00	600.00	1,840.93	0.00
Total Dept 478 - WINTER MAINT		0.00	600.00	1,840.93	0.00
Dept 480 - CONSTRUCTION					
202-480-803.000	ENGINEERS FEES	36,291.11	80,000.00	15,740.89	0.00
202-480-818.000	CONTRACT LABOR	11,117.50	200,000.00	0.00	0.00
Total Dept 480 - CONSTRUCTION		47,408.61	280,000.00	15,740.89	0.00
Dept 906 - DEBT SERVICE					
202-906-992.000	BOND PRINCIPAL	11,264.00	11,264.00	0.00	0.00
202-906-993.000	BOND INTEREST	6,161.06	5,862.49	2,931.28	0.00
Total Dept 906 - DEBT SERVICE		17,425.06	17,126.49	2,931.28	0.00
TOTAL EXPENDITURES		396,927.81	467,476.49	186,275.45	262.35
Fund 202 - MAJOR STREET FUND:					
TOTAL REVENUES		493,896.81	291,894.29	173,551.19	22,341.29
TOTAL EXPENDITURES		396,927.81	467,476.49	186,275.45	262.35
NET OF REVENUES & EXPENDITURES		96,969.00	(175,582.20)	(12,724.26)	22,078.94

PERIOD ENDING 03/31/2025

GL NUMBER	DESCRIPTION	END BALANCE	2024-25	YTD BALANCE	ACTIVITY FOR
		06/30/2024	ORIGINAL	03/31/2025	MTH 03/31/2025
		(NORMAL)	BUDGET	(NORMAL)	INCREASE (DECREASE)
Fund 203 - LOCAL STREET FUND					
Revenues					
Dept 000					
203-000-451.200	SPEC ASSESSMENT ROAD - SUNSET	29,866.30	29,866.30	22,897.84	274.94
203-000-553.000	ACT 51	100,665.86	97,000.00	62,796.94	8,487.79
203-000-579.000	GRANT REVENUE- STATE	83,333.33	0.00	0.00	0.00
203-000-582.000	COUNTY ROAD MILL 2014	35,257.36	35,000.00	10,477.52	0.00
203-000-665.000	INTEREST	1,213.37	1,200.00	942.76	108.45
203-000-699.001	CONTRIBUTIONS FROM MAJOR STREET FUND	87,500.00	87,500.00	87,500.00	0.00
203-000-699.101	GF CONTRIBUTION	260,280.72	82,686.76	0.00	0.00
Total Dept 000		598,116.94	333,253.06	184,615.06	8,871.18
TOTAL REVENUES		598,116.94	333,253.06	184,615.06	8,871.18
Expenditures					
Dept 463 - ROUTINE MAINT					
203-463-818.000	CONTRACT LABOR	165,783.84	0.00	0.00	0.00
203-463-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	25,000.00	25,000.00	25,000.00	0.00
Total Dept 463 - ROUTINE MAINT		190,783.84	25,000.00	25,000.00	0.00
Dept 478 - WINTER MAINT					
203-478-782.000	STREET MATERIALS & SUPPLIES	64.60	600.00	1,840.93	0.00
Total Dept 478 - WINTER MAINT		64.60	600.00	1,840.93	0.00
Dept 480 - CONSTRUCTION					
203-480-803.000	ENGINEERS FEES	826.25	2,500.00	975.00	0.00
203-480-818.000	CONTRACT LABOR	11,117.50	5,000.00	0.00	0.00
Total Dept 480 - CONSTRUCTION		11,943.75	7,500.00	975.00	0.00
Dept 906 - DEBT SERVICE					
203-906-992.000	BOND PRINCIPAL	165,347.60	168,382.50	34,830.00	0.00
203-906-993.000	BOND INTEREST	136,952.01	131,904.26	80,842.58	0.00
Total Dept 906 - DEBT SERVICE		302,299.61	300,286.76	115,672.58	0.00
TOTAL EXPENDITURES		505,091.80	333,386.76	143,488.51	0.00
Fund 203 - LOCAL STREET FUND:					
TOTAL REVENUES		598,116.94	333,253.06	184,615.06	8,871.18
TOTAL EXPENDITURES		505,091.80	333,386.76	143,488.51	0.00
NET OF REVENUES & EXPENDITURES		93,025.14	(133.70)	41,126.55	8,871.18

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2024 (NORMAL) (ABNORMAL)	2024-25 ORIGINAL BUDGET (NORMAL)	YTD BALANCE 03/31/2025 (NORMAL) (ABNORMAL)	ACTIVITY FOR MTH 03/31/2025 BASE (DECREASE)
Fund 208 - PARK FUND					
Revenues					
Dept 000					
208-000-478.030	CONCESSIONS	27,204.92	28,000.00	13,291.21	0.00
208-000-478.070	FIELD RENTAL	25,067.00	21,000.00	9,852.00	150.00
208-000-478.084	FLAG FOOTBALL	1,035.00	1,050.00	1,350.00	0.00
208-000-478.090	YOUTH FEES	10,175.00	10,000.00	7,745.00	1,765.00
208-000-667.000	PAVILION RENT	1,715.00	1,550.00	900.00	130.00
208-000-667.020	TIFA PAVILION - COMMUNITY CEN	2,525.00	2,200.00	1,325.00	300.00
208-000-674.000	DONATIONS	500.00	0.00	250.00	0.00
208-000-680.001	SPECIAL EVENTS	600.00	250.00	350.00	0.00
208-000-699.101	GF CONTRIBUTION	507,883.04	110,640.00	50,000.00	0.00
Total Dept 000		576,704.96	174,690.00	85,063.21	2,345.00
TOTAL REVENUES		576,704.96	174,690.00	85,063.21	2,345.00
Expenditures					
Dept 751 - PARK ADMIN					
208-751-703.000	SALARIES	56,393.33	54,600.00	39,220.58	3,836.54
208-751-703.002	OVERTIME SALARIES	1,218.03	295.00	298.91	0.00
208-751-719.000	FRINGE BENEFITS	21,095.37	21,500.00	18,166.18	922.84
208-751-728.000	UNIFORM EXPENSES	570.00	600.00	0.00	0.00
208-751-731.000	PUBLICATION	892.16	1,000.00	867.88	322.30
208-751-740.000	SUPPLIES	5,999.95	5,000.00	973.31	0.00
208-751-781.000	COMPUTER SOFTWARE	0.00	150.00	0.00	0.00
208-751-803.000	ENGINEERS FEES	8,182.50	3,000.00	7,160.98	0.00
208-751-809.000	TRAINING	1,511.80	0.00	0.00	0.00
208-751-810.100	GRANT EXPENSE	190,811.63	5,000.00	23,225.79	0.00
208-751-818.000	CONTRACT LABOR	172,199.95	2,500.00	1,500.00	600.00
208-751-853.000	TELEPHONE EXPENSE	866.05	900.00	539.93	67.50
208-751-913.000	INSURANCE-LIAB & WORKMAN COMP	10,055.74	10,075.00	10,921.44	0.00
208-751-962.000	MILEAGE	680.23	700.00	360.76	0.00
Total Dept 751 - PARK ADMIN		470,476.74	105,320.00	103,235.76	5,749.18
Dept 770 - LAKE ALLIANCE MAINTENANCE					
208-770-740.000	SUPPLIES	8,159.32	4,500.00	2,520.00	0.00
208-770-775.000	REPAIRS & MAINT	24,585.21	5,000.00	761.82	0.00
208-770-802.000	SERVICE	895.84	1,100.00	274.84	0.00
208-770-920.000	UTILITIES	9,896.51	13,100.00	5,695.71	205.64
Total Dept 770 - LAKE ALLIANCE MAINTENANCE		43,536.88	23,700.00	9,252.37	205.64
Dept 771 - CITY PARK					
208-771-740.000	SUPPLIES	1,032.83	1,300.00	0.00	0.00
208-771-775.000	REPAIRS & MAINT	8,372.50	3,000.00	1,816.62	565.77
208-771-818.000	CONTRACT LABOR	1,624.62	2,000.00	0.00	0.00
Total Dept 771 - CITY PARK		11,029.95	6,300.00	1,816.62	565.77
Dept 772 - SUNSET HILLS PARK					
208-772-775.000	REPAIRS & MAINT	0.00	300.00	0.00	0.00
Total Dept 772 - SUNSET HILLS PARK		0.00	300.00	0.00	0.00
Dept 774 - BASEBALL					
208-774-731.000	PUBLICATION	348.60	500.00	0.00	0.00
208-774-740.000	SUPPLIES	422.09	500.00	622.31	615.96
208-774-775.000	REPAIRS & MAINT	2,111.26	2,500.00	315.00	0.00
Total Dept 774 - BASEBALL		2,881.95	3,500.00	937.31	615.96
Dept 777 - BALLFIELD					
208-777-740.000	SUPPLIES	1,247.82	2,500.00	1,146.00	0.00
208-777-744.000	YOUTH FEES (UNIFORMS,ETC.)	8,697.30	8,700.00	836.00	836.00
208-777-745.000	YOUTH UMPIRE FEES	3,445.00	3,200.00	640.00	0.00
208-777-802.000	SERVICE	1,585.00	0.00	0.00	0.00
Total Dept 777 - BALLFIELD		14,975.12	14,400.00	2,622.00	836.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE  
PERIOD ENDING 03/31/2025

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2024 NORMAL (ABNORMAL)	2024-25 ORIGINAL BUDGET	YTD BALANCE 03/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2025 INCREASE (DECREASE)
Fund 208 - PARK FUND					
Expenditures					
Dept 778 - CONCESSIONS					
208-778-703.000	SALARIES	5,199.49	4,900.00	3,577.59	0.00
208-778-719.000	FRINGE BENEFITS	584.18	590.00	386.45	0.00
208-778-740.000	SUPPLIES	12,923.84	13,500.00	4,190.29	0.00
208-778-746.000	CONCESSION - FOOD LICENSE	620.00	880.00	0.00	0.00
208-778-814.000	BANK SERVICE CHARGES	1,084.72	1,200.00	1,092.71	365.70
Total Dept 778 - CONCESSIONS		20,412.23	21,070.00	9,247.04	365.70
Dept 779 - SPECIAL EVENTS					
208-779-740.000	SUPPLIES	0.00	100.00	0.00	0.00
Total Dept 779 - SPECIAL EVENTS		0.00	100.00	0.00	0.00
TOTAL EXPENDITURES		563,312.87	174,690.00	127,111.10	8,338.25
Fund 208 - PARK FUND:					
TOTAL REVENUES		576,704.96	174,690.00	85,063.21	2,345.00
TOTAL EXPENDITURES		563,312.87	174,690.00	127,111.10	8,338.25
NET OF REVENUES & EXPENDITURES		13,392.09	0.00	(42,047.89)	(5,993.25)

PERIOD ENDING 03/31/2025

GL NUMBER	DESCRIPTION	END BALANCE	2024-25	YTD BALANCE	ACTIVITY FOR
		06/30/2024	ORIGINAL	03/31/2025	MTH 03/31/2025
		{MAL (ABNORMAL)	BUDGET {MAL	{MAL (ABNORMAL)	BASE (DECREASE)
Fund 211 - GIZZARD FEST					
Revenues					
Dept 000					
211-000-665.000	INTEREST	1,696.20	1,600.00	1,277.66	116.77
211-000-674.000	DONATIONS	500.00	500.00	2,000.00	0.00
211-000-674.100	SPONSORSHIP	23,530.00	15,000.00	6,000.00	4,000.00
211-000-678.100	POTTERVILLE BAND BOOSTERS	218.20	0.00	0.00	0.00
211-000-681.000	VENDOR BOOTHS	12,325.00	12,000.00	3,475.00	2,200.00
211-000-682.000	RACE	7,900.10	7,900.00	1,825.44	224.00
211-000-686.000	PAGEANT	1,000.00	1,000.00	2,000.00	1,000.00
211-000-687.000	INSURANCE REIMBURSEMENT	402.00	0.00	0.00	0.00
211-000-688.000	CARNIVAL	3,307.20	3,300.00	0.00	0.00
211-000-690.000	TENT TICKET SALES	8,270.00	8,200.00	0.00	0.00
211-000-691.000	ATM	4.00	50.00	26.50	0.00
211-000-697.000	PALLET RAFFLE-BENTON TWP EMERGENCY SERVI	2,050.00	1,100.00	0.00	0.00
Total Dept 000		61,202.70	50,650.00	16,604.60	7,540.77
TOTAL REVENUES		61,202.70	50,650.00	16,604.60	7,540.77
Expenditures					
Dept 779 - SPECIAL EVENTS					
211-779-740.000	SUPPLIES	6,537.94	8,000.00	857.64	348.00
211-779-818.000	CONTRACT LABOR	8,934.00	15,000.00	9,000.00	5,200.00
211-779-880.200	COMMUNITY SPECIAL EVENTS	28,164.33	19,500.00	19,241.03	0.00
211-779-880.300	COMMUNITY SPECIAL EVENTS/GIZZARDFEST	14.95	20.00	0.00	0.00
211-779-880.500	PAGEANT	999.50	1,000.00	0.00	0.00
211-779-880.600	RACE	6,044.61	4,000.00	200.00	0.00
Total Dept 779 - SPECIAL EVENTS		50,695.33	47,520.00	29,298.67	5,548.00
TOTAL EXPENDITURES		50,695.33	47,520.00	29,298.67	5,548.00
Fund 211 - GIZZARD FEST :					
TOTAL REVENUES		61,202.70	50,650.00	16,604.60	7,540.77
TOTAL EXPENDITURES		50,695.33	47,520.00	29,298.67	5,548.00
NET OF REVENUES & EXPENDITURES		10,507.37	3,130.00	(12,694.07)	1,992.77

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2024 NORMAL (ABNORMAL)	2024-25 ORIGINAL BUDGET	YTD BALANCE 03/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MTH 03/31/2025 INCREASE (DECREASE)
Fund 247 - TAX INCREMENT FINANCING AUTHOR					
Revenues					
Dept 728 - TIFA DEPT					
247-728-401.000	PROPERTY TAXES	183,809.96	198,266.61	196,613.90	(969.00)
247-728-573.000	LOCAL COMMUNITY STABILIZATION	22,561.19	23,732.63	22,685.72	0.00
247-728-665.000	INTEREST INCOME	8,404.88	6,000.00	664.80	59.94
Total Dept 728 - TIFA DEPT		214,776.03	227,999.24	219,964.42	(909.06)
TOTAL REVENUES		214,776.03	227,999.24	219,964.42	(909.06)
Expenditures					
Dept 728 - TIFA DEPT					
247-728-703.005	WAGES - OTHER	4,974.97	5,025.00	3,749.98	408.33
247-728-727.000	OFFICE EXPENSE	1,000.00	1,120.00	0.00	0.00
247-728-731.000	PUBLICATION	0.00	300.00	147.50	147.50
247-728-801.000	ATTORNEY	0.00	500.00	0.00	0.00
247-728-803.000	ENGINEERS FEES	32,851.21	15,000.00	10,428.75	0.00
247-728-807.000	AUDIT	4,350.00	4,600.00	4,400.00	0.00
247-728-881.000	K9 EXPENSES	0.00	0.00	5,000.00	0.00
247-728-967.000	SIDEWALK AND LIGHTING IMPROVE	121,332.94	0.00	0.00	0.00
247-728-970.000	CAPITAL OUTLAY	56,061.78	20,000.00	27,847.90	0.00
247-728-992.000	BOND PRINCIPAL	50,000.00	55,000.00	55,000.00	0.00
247-728-993.000	BOND INTEREST	15,282.50	12,945.00	12,945.00	5,853.75
Total Dept 728 - TIFA DEPT		285,853.40	114,490.00	119,519.13	6,409.58
TOTAL EXPENDITURES		285,853.40	114,490.00	119,519.13	6,409.58
Fund 247 - TAX INCREMENT FINANCING AUTHOR:					
TOTAL REVENUES		214,776.03	227,999.24	219,964.42	(909.06)
TOTAL EXPENDITURES		285,853.40	114,490.00	119,519.13	6,409.58
NET OF REVENUES & EXPENDITURES		(71,077.37)	113,509.24	100,445.29	(7,318.64)

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REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

PERIOD ENDING 03/31/2025

GL NUMBER	DESCRIPTION	END BALANCE	2024-25	YTD BALANCE	ACTIVITY FOR
		06/30/2024	ORIGINAL	03/31/2025	MTH 03/31/2025
		{MAL (ABNORMAL)	BUDGET	{MAL (ABNORMAL)	BASE (DECREASE)
Fund 401 - CAPITAL PROJECT FUND- DOWNTOWN					
Revenues					
Dept 000					
401-000-699.100	TRANSFER IN	2,654.00	2,654.00	2,654.00	0.00
Total Dept 000		2,654.00	2,654.00	2,654.00	0.00
TOTAL REVENUES		2,654.00	2,654.00	2,654.00	0.00
Expenditures					
Dept 729 - DOWNTOWN					
401-729-740.600	LANDSCAPING SUPPLIES	1,301.56	3,000.00	642.21	0.00
401-729-818.000	CONTRACT LABOR	420.00	600.00	0.00	0.00
Total Dept 729 - DOWNTOWN		1,721.56	3,600.00	642.21	0.00
TOTAL EXPENDITURES		1,721.56	3,600.00	642.21	0.00
Fund 401 - CAPITAL PROJECT FUND- DOWNTOWN:					
TOTAL REVENUES		2,654.00	2,654.00	2,654.00	0.00
TOTAL EXPENDITURES		1,721.56	3,600.00	642.21	0.00
NET OF REVENUES & EXPENDITURES		932.44	(946.00)	2,011.79	0.00

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2024 NORMAL (ABNORMAL)	2024-25 ORIGINAL BUDGET	YTD BALANCE 03/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2025 INCREASE (DECREASE)
Fund 590 - SEWER FUND					
Revenues					
Dept 000					
590-000-642.000	BILLS	159,329.53	159,000.00	131,694.69	(6,092.43)
590-000-642.001	FIXED COSTS	495,729.94	495,000.00	337,317.11	24.80
590-000-656.000	FINES & FORFEITURES	18,516.56	17,000.00	12,141.11	1,113.69
590-000-665.000	INTEREST	18,200.78	18,000.00	14,141.56	1,626.82
590-000-666.000	INSPECTION FEE	500.00	450.00	50.00	0.00
590-000-672.000	HOOK UP FEES	51,188.00	27,400.00	5,250.00	0.00
590-000-699.101	GF CONTRIBUTION	15,465.30	0.00	0.00	0.00
Total Dept 000		758,930.11	716,850.00	500,594.47	(3,327.12)
TOTAL REVENUES		758,930.11	716,850.00	500,594.47	(3,327.12)
Expenditures					
Dept 537 - ADMINISTRATIVE					
590-537-775.000	REPAIRS & MAINT	8,449.50	3,000.00	24,666.42	2,309.82
590-537-809.000	TRAINING	430.00	500.00	795.00	0.00
Total Dept 537 - ADMINISTRATIVE		8,879.50	3,500.00	25,461.42	2,309.82
Dept 556 - DPW					
590-556-740.000	SUPPLIES	9,331.69	8,000.00	8,216.87	0.00
590-556-743.000	METERS	3,845.13	5,000.00	5,786.58	0.00
590-556-775.000	REPAIRS & MAINT	2,200.78	2,500.00	15,290.78	2,795.78
590-556-802.000	SERVICE	4,799.13	7,000.00	400.00	0.00
590-556-803.000	ENGINEERS FEES	19,704.26	15,000.00	16,277.61	885.62
590-556-818.000	CONTRACT LABOR	16,000.00	5,000.00	0.00	0.00
590-556-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	190,000.00	190,000.00	190,000.00	90,000.00
590-556-968.000	DEPRECIATION EXPENSE	293,859.00	0.00	0.00	0.00
590-556-970.000	CAPITAL OUTLAY	21,302.59	25,000.00	105,764.87	36,024.87
Total Dept 556 - DPW		561,042.58	257,500.00	341,736.71	129,706.27
Dept 906 - DEBT SERVICE					
590-906-991.000	DEBT SERVICE - PRINCIPAL	0.00	173,000.00	44,000.00	0.00
590-906-993.000	BOND INTEREST	197,516.30	201,746.00	129,267.50	0.00
Total Dept 906 - DEBT SERVICE		197,516.30	374,746.00	173,267.50	0.00
TOTAL EXPENDITURES		767,438.38	635,746.00	540,465.63	132,016.09
Fund 590 - SEWER FUND:					
TOTAL REVENUES		758,930.11	716,850.00	500,594.47	(3,327.12)
TOTAL EXPENDITURES		767,438.38	635,746.00	540,465.63	132,016.09
NET OF REVENUES & EXPENDITURES		(8,508.27)	81,104.00	(39,871.16)	(135,343.21)

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2024 NORMAL (ABNORMAL)	2024-25 ORIGINAL BUDGET	YTD BALANCE 03/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MTH 03/31/2025 INCREASE (DECREASE)
Fund 591 - WATER FUND					
Revenues					
Dept 000					
591-000-642.000	BILLS	223,594.47	256,323.09	223,004.21	(10,161.82)
591-000-642.001	FIXED COSTS	421,334.45	483,000.00	351,634.32	25.91
591-000-644.000	PENALTIES	750.00	710.00	1,670.00	380.00
591-000-656.000	FINES & FORFEITURES	17,254.80	17,000.00	13,665.60	1,269.20
591-000-665.000	INTEREST	41,255.07	41,000.00	32,054.22	3,687.47
591-000-666.000	INSPECTION FEE	450.00	400.00	50.00	0.00
591-000-672.000	HOOK UP FEES	59,549.87	18,500.00	5,592.51	0.00
591-000-684.000	MISC INCOME	250.00	250.00	635.00	0.00
591-000-699.101	GF CONTRIBUTION	18,221.17	0.00	0.00	0.00
Total Dept 000		782,659.83	817,183.09	628,305.86	(4,799.24)
TOTAL REVENUES		782,659.83	817,183.09	628,305.86	(4,799.24)
Expenditures					
Dept 537 - ADMINISTRATIVE					
591-537-731.000	PUBLICATION	2,678.39	2,000.00	0.00	0.00
591-537-740.000	SUPPLIES	490.65	1,500.00	6,042.76	(8,080.08)
591-537-741.000	POSTAGE	3,262.54	3,850.00	2,094.66	233.74
591-537-781.000	COMPUTER SOFTWARE	1,018.80	1,500.00	0.00	0.00
591-537-809.000	TRAINING	1,378.60	1,500.00	3,855.00	0.00
Total Dept 537 - ADMINISTRATIVE		8,828.98	10,350.00	11,992.42	(7,846.34)
Dept 556 - DPW					
591-556-740.000	SUPPLIES	3,342.55	4,000.00	10,295.74	0.00
591-556-743.000	METERS	4,158.00	5,000.00	6,775.04	0.00
591-556-775.000	REPAIRS & MAINT	47,218.15	10,000.00	16,478.28	0.00
591-556-802.000	SERVICE	40,372.91	14,000.00	8,006.38	344.00
591-556-803.000	ENGINEERS FEES	27,114.58	29,000.00	16,277.61	885.63
591-556-818.000	CONTRACT LABOR	20,791.15	0.00	106,840.20	38,569.34
591-556-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	200,000.00	200,000.00	200,000.00	100,000.00
591-556-968.000	DEPRECIATION EXPENSE	157,718.00	0.00	0.00	0.00
591-556-970.000	CAPITAL OUTLAY	0.00	45,000.00	89,050.97	42,888.61
Total Dept 556 - DPW		500,715.34	307,000.00	453,724.22	182,687.58
Dept 906 - DEBT SERVICE					
591-906-992.000	BOND PRINCIPAL	0.00	100,000.00	27,000.00	0.00
591-906-993.000	BOND INTEREST	111,200.87	109,898.00	74,393.12	0.00
Total Dept 906 - DEBT SERVICE		111,200.87	209,898.00	101,393.12	0.00
TOTAL EXPENDITURES		620,745.19	527,248.00	567,109.76	174,841.24
Fund 591 - WATER FUND:					
TOTAL REVENUES		782,659.83	817,183.09	628,305.86	(4,799.24)
TOTAL EXPENDITURES		620,745.19	527,248.00	567,109.76	174,841.24
NET OF REVENUES & EXPENDITURES		161,914.64	289,935.09	61,196.10	(179,640.48)

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2024 NORMAL (ABNORMAL)	2024-25 ORIGINAL BUDGET	YTD BALANCE 03/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2025 INCREASE (DECREASE)
Fund 598 - STORM DRAIN MAINTENANCE					
Revenues					
Dept 000					
598-000-699.101	GF CONTRIBUTION	0.00	12,000.00	12,000.00	0.00
Total Dept 000		0.00	12,000.00	12,000.00	0.00
TOTAL REVENUES		0.00	12,000.00	12,000.00	0.00
Expenditures					
Dept 556 - DPW					
598-556-818.000	CONTRACT LABOR	0.00	12,000.00	29,304.77	0.00
Total Dept 556 - DPW		0.00	12,000.00	29,304.77	0.00
TOTAL EXPENDITURES		0.00	12,000.00	29,304.77	0.00
Fund 598 - STORM DRAIN MAINTENANCE:					
TOTAL REVENUES		0.00	12,000.00	12,000.00	0.00
TOTAL EXPENDITURES		0.00	12,000.00	29,304.77	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(17,304.77)	0.00

PERIOD ENDING 03/31/2025

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2024 NORMAL (ABNORMAL)	2024-25 ORIGINAL BUDGET	YTD BALANCE 03/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2025 INCREASE (DECREASE)
Fund 641 - EQUIPMENT REPAIR & REPLACEMENT					
Revenues					
Dept 000					
641-000-699.100	OPERATING TRANSFER-IN	874,867.30	648,793.45	573,000.00	190,000.00
Total Dept 000		874,867.30	648,793.45	573,000.00	190,000.00
TOTAL REVENUES		874,867.30	648,793.45	573,000.00	190,000.00
Expenditures					
Dept 932 - EQUIPMENT REPAIR ACTIVITY					
641-932-703.000	SALARIES	273,012.70	278,567.04	183,301.79	18,562.80
641-932-703.002	OVERTIME SALARIES	22,657.41	16,000.00	15,223.19	945.20
641-932-703.004	FAMILIES FIRST CORONAVIRUS RESPONSE ACT	0.00	0.00	1,463.72	0.00
641-932-719.000	FRINGE BENEFITS	73,343.69	75,426.41	54,838.58	2,546.67
641-932-728.000	UNIFORM EXPENSES	6,209.24	5,000.00	3,831.35	352.62
641-932-740.000	SUPPLIES	26,400.10	25,000.00	18,895.58	1,304.07
641-932-775.000	REPAIRS & MAINT	57,588.12	54,000.00	33,478.00	4,524.62
641-932-782.000	STREET MATERIALS & SUPPLIES	6,995.51	10,000.00	7,021.32	0.00
641-932-802.000	SERVICE	15,571.10	4,000.00	868.75	0.00
641-932-809.000	TRAINING	1,967.58	2,500.00	7,046.73	300.00
641-932-853.000	TELEPHONE EXPENSE	3,388.06	3,900.00	2,857.75	375.37
641-932-862.000	GAS	27,463.06	29,500.00	13,537.48	1,778.45
641-932-920.000	UTILITIES	124,831.65	130,000.00	90,255.06	4,480.23
641-932-958.000	DUES AND SUBSCRIPTIONS	697.24	900.00	1,096.55	0.00
641-932-962.000	MILEAGE	0.00	0.00	226.50	126.00
641-932-968.000	DEPRECIATION EXPENSE	39,881.00	0.00	0.00	0.00
641-932-970.000	CAPITAL OUTLAY	29,790.84	14,000.00	11,828.75	0.00
Total Dept 932 - EQUIPMENT REPAIR ACTIVITY		709,797.30	648,793.45	445,771.10	35,296.03
TOTAL EXPENDITURES		709,797.30	648,793.45	445,771.10	35,296.03
Fund 641 - EQUIPMENT REPAIR & REPLACEMENT:					
TOTAL REVENUES		874,867.30	648,793.45	573,000.00	190,000.00
TOTAL EXPENDITURES		709,797.30	648,793.45	445,771.10	35,296.03
NET OF REVENUES & EXPENDITURES		165,070.00	0.00	127,228.90	154,703.97
TOTAL REVENUES - ALL FUNDS					
TOTAL REVENUES - ALL FUNDS		6,859,969.39	4,807,182.18	3,611,027.39	257,619.61
TOTAL EXPENDITURES - ALL FUNDS					
TOTAL EXPENDITURES - ALL FUNDS		6,223,146.93	4,445,139.94	3,259,684.49	515,862.93
NET OF REVENUES & EXPENDITURES		636,822.46	362,042.24	351,342.90	(258,243.32)

# City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641  
 Fax: (517) 645-7810 ♦ [www.pottervillemi.org](http://www.pottervillemi.org)

April 3, 2026

To: City Council  
From: Aaron Sheridan, City Manager  
Subject: Manager's Report

Please review my report and let me know if you have questions or comments. Thank you.

1. I have spoken to BTFD Fire Chief Kevin Christiansen and said I would bring a request to City Council for a letter of support of the BTFD's application for Legislative Direct Spending Item (LDSI) for a new BTFD Fire Truck, Freightliner Crew Cab with a Spencer Apparatus w/1500 GPM pump, 1800 Gallon tank, foam system, and extrication tools in the amount of \$790,000. I support Chief Christiansen's request for a letter of support for a new firefighting apparatus, that would help serve Benton Charter Township and the City of Potterville in its current FIRE/EMS intergovernmental agreement including Delta Twp., Charlotte, Grand Ledge, Windsor Twp. I support the Dept's application to secure matching funds or grants/LDSI for the replacement of essential equipment that is vital for the City's public health and safety. It's my understanding that the Dept.'s existing 2000 Spartan Engine needs to be replaced soon if fire protection services are to be maintained at a quality level for the community and that such purchases have been funded with past LDSI approvals.

2. The City will be performing its annual hydrant flushing event April 20<sup>th</sup> thru 24<sup>th</sup> during evening and morning hours of 10:00 pm to 6:00 am. For more information see the City's notice at the [CITY OF POTTERVILLE HYDRANT FLUSHING](#), will be published (twice) in The County Journal. Please let your constituents know when hydrants are being flushed, as they may notice yellow, orange, or brown-colored water coming from their home faucets or toilets. If this happens, please tell them to run cold water tap for three to five minutes and flush toilets to clear the water pipes of iron deposits. If the water is still discolored, wait about 30 minutes and run the water again. Do not run hot water at any time as this may mix the discolored water into the water heater that stores clear water. The temporary discoloration caused during hydrant flushing only affects the appearance of the water – it is not a health risk. While the water is safe to drink, please avoid washing any laundry during flushing hours. The sediment from flushing can discolor clothing during a wash. Please wait until water runs clear at the tap then wash a load of dark clothes first. You should also avoid using any hot water until the water runs clear. If anyone experiences discoloration for a prolonged period of time, or significant loss of water pressure, please contact the City Hall at [manager@pottervillemi.org](mailto:manager@pottervillemi.org) (517) 645-7642 and/or the City Water Department at [dstanley@pottervillemi.org](mailto:dstanley@pottervillemi.org) (517) 667-9524.

3. The Potterville School District plans to host a townhall meeting at the Potterville City Hall, April 9<sup>th</sup> 7:00 pm to 8:30 pm to provide information and answer questions of residents and business regarding 2 School Ballot proposals for up for renewal. The renewals consist of 2 separate Sinking Fund Millages for Buildings and Technology for 1.0445 mills and 0.9464 mills. I'm told the school plans to hold more of these types of meetings possibly at City Hall, again, if Council is agreeable.

# City of Potterville

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4. City Manager is attending EGLE Water and Sewer Utility accredited continuing education classes on April 20<sup>th</sup> for “Power of Partnership” and “Cybersecurity” for management of small water and wastewater systems that face similar operational and regulatory pressures involving:

- Shared services, staff, and equipment across systems
- Building regional partnerships to improve reliability between public utilities
- Addressing capacity challenges without increasing costs

Cybersecurity issues related to water and wastewater systems are increasing in today’s society —and many systems are not fully prepared... In this hands-on session, the Manager will train skills related to:

- Evaluation of a utility system’s cybersecurity vulnerabilities
- Identification and protection of critical operational assets (SCADA, controls, data systems)
- Strengthening systems Incident Responses, Business Continuities, and Disaster Recovery plans

Continuing education training is designed to help reduce risks of the City’s public utility and improve system resilience for public customers and owners. The training event is free of costs and sponsored by The Center for Technology & Training (CTT) is located on the campus of Michigan Technological University. The CTT works with local road agencies, the Michigan Department of Transportation, the Federal Highway Administration, and other transportation-related organizations to build, maintain, and manage public infrastructure.

# City of Potterville

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## TREASURERS REPORT April 16, 2026

Utility bills—as of 3/31/26 (bills due on 15<sup>th</sup>) \$54,875.27 is outstanding with \$16,985.64 over 30 days past due.

Water usage month of Mar (April billing): 4,990,935 gallons

Sewer usage month of Mar (April billing) 4,987,189 gallons

Ready to service charge-water: \$46,483.60

Ready to service charge sewer: \$42,109.95

Total water and sewer billed out from 2/26-3/23/26 is \$133,686.04.

Payroll for the month of March 2026 was \$69,832.12 (this includes all payroll taxes + MERS).

The City has settled with the County regarding real property.

Bank reconciliations completed for the month of March 2026:

General account – Reconciled balance: **\$ 4,749,897.17**

Payroll account - Reconciled balance: **\$ 20,115.85**

Tax account – Reconciled balance: **\$6,638.24**

Gizzard Fest – Reconciled balance: **\$59,682.40**

Respectfully submitted,  
Jodi West, Treasurer

# City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641  
 Fax: (517) 645-7810 ♦ www.pottervillemi.org

April 2026

*From the office of the Parks & Recreation Department for the City of Potterville:*

The Parks & Recreation Department continues to do administrative work, planning, implementation, programs, observation, evaluation, training, and continuing education.

- We are still waiting for legislative approval of the appropriation bill for the 2025 TF grant award. Once that is passed and Governor Whitmer signs, we will be seeing the project agreement. This can still take a few months.
- Our first tournament of the season was rained out, it would have been a great opener for us, as thirteen teams were coming (three were coming from Indiana).
- T-Ball & Coach Pitch registrations are wrapping up and will begin that process of teams and scheduling.
- I was at the Pony league's Scheduling meeting, where we scheduled the twelve regular season games. Six home and six away. At this meeting we get updates as to what the league is expecting from us. This year, there are 230 teams, which is an increase of 30 teams from last year. Which creates more sub-division levels, and potentially more teams in each pool. We have 5 youth baseball teams coming from Potterville, which means that 60 games in total got scheduled. 30 of those games will be home. So, make sure you come out and support these young players through the month of April-June.
- We concluded our partnership event with Sycamore Creek Church for the Potterville Community Easter Egg Hunt. A backup plan was implemented, as it was raining for the original plan. It ended up being a drive-through experience. Each child received 35 eggs per bag, random cars were selected to receive a basket prize, and we forego the easter bunny, and bike raffle. Overall, it was still a successful event, and we received over 80+ cars, with as little as 1 child, up to 4 children in a car.
- Pavilion rentals are starting to peak as individuals are looking for venues to do graduation open houses.
- Field work has taken place on the ball fields. The amount of work to be done depends on how the winter weather was, and especially the month of April as it is wet season. Many product items can shift while thawing and when the grounds/soil is too wet. It takes extra precautions to make sure the fields are firm and hard, before working on them, or we'll make matters worse. Currently, 49 out of 52 base anchors have been found. City Park is getting some base realigning and adding dirt. Fields are starting to get rolled, but this will take at of time, as you cannot go to fast while doing this.
- It's been accepted and approved for the CPRP certification.
- I will be looking at joining SMRPA. (Southern Michigan Recreation and Parks Association). Their mission is to provide resources, education and networking opportunities for professionals in the region. It is also an affiliation as one of the six regional groups of the broader mParks (mParks serves as the statewide voice for parks and recreation, advocating for, and providing resources to, professionals throughout Michigan).
  - MACPRO is also another consideration which is Michigan Association of County Parks & Recreation Officials.
- Continue to further my education by webinars, meetings, conferences, certificates, etc. As well as networking with other departments in the surrounding area.

Respectfully Submitted,

*Tiffani Falin*, Parks & Recreation Director

# City of Potterville

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All reports and data post MBOR have been sent to county equalization. The Board of Commissioners will be approving assessed values at their April meeting. The state will approve the values in May.

All deed, PTA, and PRE data is up to date.

The annual assessing update has been emailed and added to the City's website.

Thanks,



Sarah Payton, MAAO



**Potterville  
Police Department**

*Chief Richard Barry*



**319 North Nelson St. • Potterville • Michigan • 48876 • Phone (517) 645-7802 • Fax (517) 645-7810**

Dear Council,

Please see the following information regarding your police department,

- **Department Update**

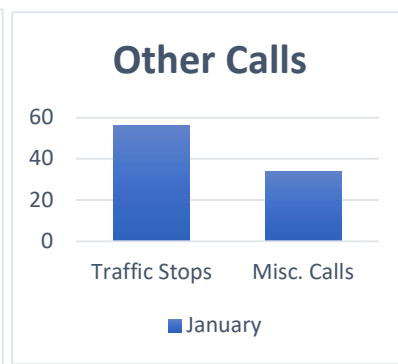
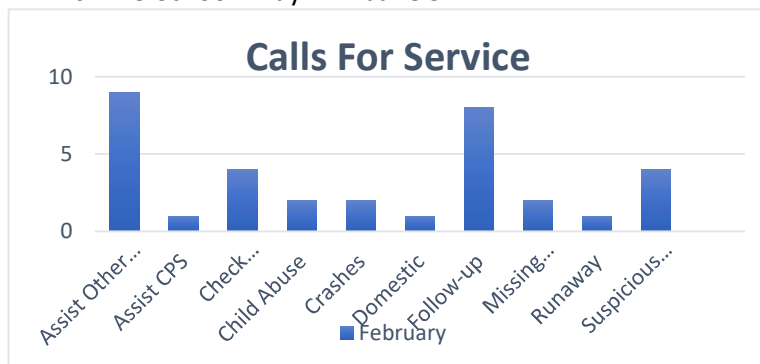
- Officer Betts and K9 Drako were dispatched to a missing child, that had been missing for a few hours from Valley Springs mobile home park. Officer Betts called me in to operate the drone in an attempt to locate the child, but before I arrived on scene, Drako was able to successfully track down the child through the woods and return him home unharmed. This is a testament to the use and capabilities of having a capable K9 and handler on staff, and alleviated an issue that could have been much worse if we did not have the ability to quickly locate him.

- **Completed Training:**

- Detective Haynor and Chief Barry completed the search warrants class at Oakland Community College, enhancing our understanding and broadening our abilities when it comes to successfully drafting and implementing search warrant during investigations.
- Sworn Officers have completed the taser 10 training, which Detective Haynor has been certified as a trainer on. This allows your officers to have another avenue of de-escalation in stressful situations to minimize the need to resort to a higher level of force.
- Monthly department training has been scheduled with our Sworn and Reserve Officers to discuss and train on topics related to patrol and policy to ensure and enhance our readiness for this summer and Gizzard Fest.

- **Upcoming Training:**

- Sovereign Citizens and First Amendment Auditors: April 15<sup>th</sup>
- Advanced Vehicle Concealment Detection: April 20<sup>th</sup>
- Vehicle Interdiction: May 18<sup>th</sup> -20<sup>th</sup>
- K9 School: May 4<sup>th</sup> – June 5<sup>th</sup>



***-Respectfully Submitted, Chief R. Barry***

# EATON COUNTY 911

## Events by Nature Code by Agency

Agency: PPD, Event date/Time range: 03/01/2026 00:00:00 - 03/31/2026 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
PPD	911 ABANDONED	0	0	1	1	1%	0:01:16	0:00:00	0:00:00	0:02:45	0:02:45
	911 UNKNOWN CALL	0	0	1	1	1%	0:03:10	0:23:45	0:03:15	0:30:10	0:30:10
	ABANDONED VEHICLE	0	1	0	1	1%	0:00:01	0:00:00	0:01:17	0:01:18	0:01:18
	ALARM ALL	0	0	1	1	1%	0:05:01	0:00:00	0:00:00	0:08:01	0:08:01
	ARGUMENT OR VERBAL ALTERCATION	0	0	1	1	1%	0:00:00	0:00:00	0:00:00	0:48:11	0:48:11
	ASSAULT	0	0	1	1	1%	0:04:30	0:03:25	0:38:42	0:46:37	0:46:37
	ASSIST OTHER POLICE DEPT	0	5	4	9	7%	0:01:21	0:06:39	0:49:03	8:17:20	0:55:16
	ASSIST PROTECTIVE SERVICES	0	0	1	1	1%	0:04:05	0:11:02	0:00:04	0:15:11	0:15:11
	CHECK WELLBEING	0	0	4	4	3%	0:07:27	0:08:55	0:13:28	1:59:22	0:29:51
	CHILD ABUSE OR NEGLECT	0	0	2	2	2%	1:21:23	0:00:00	0:00:00	1:21:31	0:40:46
	CIVIL COMPLAINT	0	2	1	3	2%	0:02:01	0:01:48	0:12:12	0:34:11	0:11:24
	DOMESTIC DISPUTE	0	0	1	1	1%	0:06:36	0:03:13	0:20:53	0:30:42	0:30:42
	EMS ASSIST	0	0	1	1	1%	0:00:04	0:03:47	2:45:07	2:48:58	2:48:58
	FOLLOWUP OF ANY KIND	0	7	1	8	6%	0:01:26	0:00:00	0:33:34	4:40:14	0:35:02
	FRAUD RETAIL EMBEZZLEMENT	0	0	2	2	2%	0:00:00	0:00:00	0:00:00	1:22:53	0:41:27
	HARASSMENT	0	0	1	1	1%	0:02:29	0:02:07	0:22:59	0:27:35	0:27:35
	LARCENY	0	0	1	1	1%	0:03:03	1:16:53	0:35:46	1:55:42	1:55:42
	MESSAGE FOR OFFICER	0	11	0	11	9%	0:00:01	0:00:00	0:00:07	0:01:24	0:00:08
	MISCELLANEOUS ANIMAL	0	0	1	1	1%	0:18:10	0:00:00	0:01:01	0:19:11	0:19:11
	MISCELLANEOUS INCIDENT	0	1	0	1	1%	0:00:00	0:00:00	0:54:47	0:54:47	0:54:47
	MISSING PERSON	0	0	2	2	2%	0:05:36	0:07:46	0:28:38	1:23:59	0:42:00
	PROPERTY DAMAGE CRASH	0	1	1	2	2%	0:00:00	0:02:40	0:31:46	0:36:58	0:18:29
	PUBLIC RELATIONS	0	1	0	1	1%	0:00:00	0:00:00	1:01:24	1:01:24	1:01:24
	ROAD RAGE	0	0	1	1	1%	0:56:05	0:00:00	0:00:00	0:56:06	0:56:06

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	RUNAWAY	0	0	1	1	1%	0:02:23	0:07:59	0:07:40	0:18:02	0:18:02
	SUBPOENA SERVICE	0	2	0	2	2%	0:00:01	0:07:44	0:11:44	0:31:13	0:15:37
	SUSPICIOUS SITUATION	0	3	1	4	3%	0:03:15	0:02:19	0:12:22	1:00:34	0:15:09
	THREATS	0	1	1	2	2%	0:01:56	0:00:00	0:00:05	0:15:59	0:08:00
	TRAFFIC STOP	0	56	0	56	45%	0:00:01	0:12:24	0:07:03	6:48:14	0:07:17
	TRAFFIC VIOLATION	0	0	1	1	1%	0:05:12	0:04:49	0:07:46	0:17:47	0:17:47
	<b>Subtotals for No Summary Code</b>	<b>0</b>	<b>91</b>	<b>33</b>	<b>124</b>	<b>100%</b>	<b>0:08:40</b>	<b>0:11:01</b>	<b>0:25:52</b>	<b>40:56:19</b>	<b>0:34:46</b>
	<b>Subtotals for PPD</b>	<b>0</b>	<b>91</b>	<b>33</b>	<b>124</b>	<b>100%</b>	<b>0:08:40</b>	<b>0:11:01</b>	<b>0:25:52</b>	<b>40:56:19</b>	<b>0:34:46</b>

# Eaton County Central Dispatch

## Total Calls For Service

March 2026				
Type Agency	Month To Date		Year To Date	
	Calls	%/Total	Calls	%/Total
EMS	1,499	20.0%	4,456	21.0%
Fire	870	11.6%	2,588	12.2%
Police	5,133	68.4%	14,194	66.8%
<b>Total Calls</b>	<b>7,502</b>	<b>100.0%</b>	<b>21,238</b>	<b>100.0%</b>

# Eaton County Central Dispatch

## EMS Calls For Service

March 2026				
Agency	Month To Date		Year To Date	
	Calls	%/Total	Calls	%/Total
Benton Twp. EMS	66	4.4%	200	4.5%
Delta Twp. EMS	512	34.2%	1,525	34.2%
Eaton Area EMS	614	41.0%	1,737	39.0%
Grand Ledge EMS	166	11.1%	497	11.2%
Vermontville EMS	14	0.9%	57	1.3%
Windsor Twp. EMS	76	5.1%	285	6.4%
Outside Agencies* <i>DLHE (1), LIFE(0), LTEM(8), NEMS(15), PRTE(27), LAEM(0)</i>	51	3.4%	155	3.5%
<b>Total EMS Calls</b>	<b>1,499</b>	<b>100.0%</b>	<b>4,456</b>	<b>100.0%</b>

\* Agencies Outside Eaton County

# Eaton County Central Dispatch

## Fire Calls For Service

March 2026				
Agency	Month To Date		Year To Date	
	Calls	%/Total	Calls	%/Total
Bellevue Fire	27	3.1%	75	2.9%
Benton Twp Fire	30	3.4%	73	2.8%
Charlotte Fire	201	23.1%	554	21.4%
Delta Fire	241	27.7%	799	30.9%
Eaton Rapids City	63	7.2%	185	7.1%
Eaton Rapids Twp.	60	6.9%	183	7.1%
Grand Ledge Fire	58	6.7%	205	7.9%
Hamlin Twp Fire	23	2.6%	58	2.2%
Olivet Fire	27	3.1%	78	3.0%
Roxand Twp. Fire	19	2.2%	37	1.4%
Sunfield Fire	47	5.4%	132	5.1%
Vermontville Fire	10	1.1%	32	1.2%
Windsor Fire	53	6.1%	151	5.8%
Outside Agencies*	11	1.3%	26	1.0%
<i>LTFD(10), LAFD(1), DLHF(0),NASH(0)</i>				
<b>Total Fire Calls</b>	<b>870</b>	<b>100.0%</b>	<b>2,588</b>	<b>100.0%</b>

\* Agencies Outside Eaton County

# Eaton County Central Dispatch

## Police Calls For Service

March 2026				
Agency	Month To Date		Year To Date	
	Calls	%/Total	Calls	%/Total
Bellevue Police	30	0.6%	71	0.5%
Charlotte Police	558	10.9%	1,617	11.4%
Eaton County Sheriff	2,099	40.9%	5,758	40.6%
<i>Delta</i>	1,717	33.5%	4,943	34.8%
<i>Out County</i>	382	7.4%	815	5.7%
<i>Animal Control</i>	24	0.5%	70	0.5%
Eaton Rapids Police	282	5.5%	735	5.2%
Grand Ledge Police	493	9.6%	1,375	9.7%
Michigan State Police	1,427	27.8%	4,089	28.8%
Olivet Police	50	1.0%	148	1.0%
Pottersville Police	124	2.4%	270	1.9%
Outside Agencies* <i>DNR(27), ME(19)</i>	46	0.9%	131	0.9%
<b>Total Police Calls</b>	<b>5,133</b>	<b>100.0%</b>	<b>14,194</b>	<b>100.0%</b>



## BENTON TOWNSHIP FIRE DEPARTMENT

### Fire Chief

4713 N. Hartel Rd.  
Pottersville, MI. 48876  
Ph. 517-645-7061

### BTFD Monthly Report

DATE: April 13, 2026  
SUBJECT: BTFD Monthly Report  
To: Township Supervisor, Township Board Members

#### **OPERATIONAL INFORMATION:**

Fire Department Fee Schedule  
MABAS Resolution  
Regional AFG Grant  
New Fire Engine (Grant)  
Firefighter Personal Protective Equipment  
Auction of old equipment

#### **TRAINING:**

- Fire Training – Firefighting PPE, POV Inspection
- EMS Training – Patient Assessment
- Image Trend Elite Training – Pre-plan, Inspection, & Training Documents
- Putting together EMT Course

#### **MEETINGS ATTENDED:**

Township Board Meeting

#### **SPECIAL EVENTS:**

- None

#### **CODE COMPLAINTS:**

2 - Zoning violation (follow ups)

#### **GRANTS**

Legislatively Directed Spending Item  
Home Fire Sprinkler Coalition Stipend  
Firehouse Subs Grant

#### **CALLS FOR SERVICE:**

**FIRE** 8 City, 14 Twp, 8 Mutual Aid  
**EMS** 28 City, 23 Twp, 15 Mutual Aid  
**EMS Mutual Aid**

- Grand Ledge – 2
- Eaton Area – 11
- Windsor Twp. – 2
- Delta - 0

**Total 96 Calls for service**



## BENTON TOWNSHIP FIRE DEPARTMENT

### Fire Chief

4713 N. Hartel Rd.  
Pottersville, MI. 48876  
Ph. 517-645-7061

### BTFD Monthly Report

#### Year to Date Totals for 2026

**Total = 273**

**Fire = 73**

**EMS = 200**

#### EMS Runs

#### EATON COUNTY 911

##### Events by Nature Code by Agency

Agency: BEMS, Event date/Time range: 03/01/2026 00:00:00 - 03/31/2026 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
BEMS	ABDOMINAL PAIN/PROBLEMS	0	0	3	3	5%	0:02:38	0:06:27	1:08:16	3:52:04	1:17:21
	ALLERGIES/ENVENOMATIONS	0	0	1	1	2%	0:00:00	0:10:28	0:33:44	0:44:12	0:44:12
	ANIMAL BITES/ATTACKS MEDICAL	0	0	1	1	2%	0:02:56	0:00:00	0:00:00	0:39:59	0:39:59
	BREATHING PROBLEMS	0	0	10	10	15%	0:01:54	0:07:44	0:46:40	8:28:05	0:50:49
	CHEST PAIN (NON-TRAUMATIC)	0	0	7	7	11%	0:01:46	0:08:21	0:39:36	5:44:33	0:49:13
	CONVULSIONS/SEIZURES	0	0	5	5	8%	0:02:18	0:08:25	1:08:41	5:16:28	1:03:18
	EMS STANDBY	0	1	1	2	3%	0:00:06	0:19:06	0:07:45	1:45:07	0:52:34
	FALLS	0	0	3	3	5%	0:02:05	0:07:38	0:41:47	2:34:30	0:51:30
	HEART PROBLEMS	0	0	2	2	3%	0:00:01	0:00:00	0:00:00	0:03:57	0:01:59
	OVERDOSE/POISONING	0	0	1	1	2%	0:01:19	0:04:39	0:42:09	0:48:07	0:48:07
	PERSONAL INJURY CRASH	0	0	3	3	5%	0:00:08	0:09:38	0:19:25	1:27:20	0:29:07
	PSYCHIATRIC/ABNORMAL BEHAVIOR	0	0	3	3	5%	0:02:21	0:03:59	0:18:16	0:50:54	0:16:58
	SICK PERSON	0	0	14	14	21%	0:01:59	0:10:52	0:56:11	13:59:13	0:59:57
	STROKE (CVA)	0	0	2	2	3%	0:02:38	0:06:38	1:18:05	2:54:41	1:27:21
	STRUCTURE FIRE LARGE	0	0	1	1	2%	0:00:44	0:04:47	0:39:10	0:44:41	0:44:41
	TRAFFIC/TRANSPORTATION ACCIDEN	0	0	2	2	3%	0:00:13	0:04:06	1:20:40	2:49:59	1:25:00
UNKNOWN PROBLEM (MAN DOWN)	0	1	5	6	9%	0:02:12	0:08:28	0:29:07	3:45:51	0:37:39	
<b>Subtotals for No Summary Code</b>		<b>0</b>	<b>2</b>	<b>64</b>	<b>66</b>	<b>100%</b>	<b>0:01:35</b>	<b>0:08:05</b>	<b>0:44:38</b>	<b>56:29:41</b>	<b>0:49:24</b>
<b>Subtotals for BEMS</b>		<b>0</b>	<b>2</b>	<b>64</b>	<b>66</b>	<b>100%</b>	<b>0:01:35</b>	<b>0:08:05</b>	<b>0:44:38</b>	<b>56:29:41</b>	<b>0:49:24</b>



## BENTON TOWNSHIP FIRE DEPARTMENT

### Fire Chief

4713 N. Hartel Rd.  
Potterville, MI. 48876  
Ph. 517-645-7061

### BTFD Monthly Report

### Fire Runs

#### EATON COUNTY 911

#### Events by Nature Code by Agency

Agency: BTFD, Event date/Time range: 03/01/2026 00:00:00 - 03/31/2026 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
BTFD	BRUSH FIRE	0	1	2	3	10%	0:02:44	0:07:43	0:40:26	2:29:58	0:49:59
	COMMERCIAL STRUCTURE FIRE	0	0	2	2	7%	0:00:01	0:09:16	0:26:32	0:52:20	0:26:10
	COMPLAINT FIRE INVESTIGATION	1	0	0	1	3%	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00
	MEDICAL ASSIST	0	0	8	8	27%	0:00:14	0:05:48	0:11:51	2:29:00	0:18:38
	MISCELLANEOUS FIRE RUN	0	0	1	1	3%	0:03:17	0:11:20	0:05:34	0:20:11	0:20:11
	ODOR INVESTIGATION	0	1	1	2	7%	0:00:01	0:00:03	0:36:13	0:38:29	0:19:15
	PERSONAL INJURY CRASH	0	0	3	3	10%	0:00:15	0:07:35	0:41:32	2:28:09	0:49:23
	RESIDENTIAL FIRE ALARM	0	0	1	1	3%	0:02:22	0:12:00	0:27:23	0:41:45	0:41:45
	STRUCTURE FIRE LARGE	0	0	6	6	20%	0:00:09	0:10:19	0:14:26	1:50:29	0:18:25
	WIRES DOWN	0	0	3	3	10%	0:01:18	0:11:10	0:32:04	2:13:38	0:44:33
	<b>Subtotals for No Summary Code</b>	<b>1</b>	<b>2</b>	<b>27</b>	<b>30</b>	<b>100%</b>	<b>0:01:09</b>	<b>0:08:22</b>	<b>0:26:13</b>	<b>14:03:59</b>	<b>0:32:02</b>
	<b>Subtotals for BTFD</b>	<b>1</b>	<b>2</b>	<b>27</b>	<b>30</b>	<b>100%</b>	<b>0:01:09</b>	<b>0:08:22</b>	<b>0:26:13</b>	<b>14:03:59</b>	<b>0:32:02</b>

Kevin Christiansen  
Fire Chief  
Benton Township Fire Department  
4713 N. Hartel Rd.  
Potterville, MI 48876  
Station 517-645-7061  
Email: bentontwp.chief@gmail.com



## BENTON TOWNSHIP FIRE DEPARTMENT

4713 N. Hartel Rd., Potterville MI 48876

Ph. 517-645-7061

### Fire Chief

DATE: March 30, 026

SUBJECT: Fire Truck Grant

To: City of Potterville and Benton Township

The following is the information that was filed for the Legislatively Directed Spending Item (LDSI) request.

- Intended legislatively directed spending item recipient: Benton Township Fire Department (Eaton County)
- Physical address of legislatively directed spending item recipient and the intended location of the project or activity: 4713 N. Hartel Rd. Potterville MI.48876
- The recipient's employer identification number: 517-645-7061
- Project Contact Info: Fire Chief Kevin Christiansen
- Requested amount of the legislatively directed spending item: \$790,000
- What is the purpose and how does the legislatively directed spending item provide a public benefit that is an appropriate use of taxpayer money? Purchase of a new fire truck to replace a 26-year-old Engine.
- Has the legislatively directed spending item previously received or been awarded any of the following types of funding in the past 5 years? If so, how much? Check all that apply.
  - Federal - None
  - State - None
  - Local – None
- Estimated time frame for completion of the legislatively directed spending item project: There is a 2-year lead time on the Fire Truck Build.
- The new Fire Truck will replace a 2000 Spartan engine that has been identified by a DOT inspection as having separation of frame rail, and has been given a two (2) year life span. The 2000 Spartan engine is a front-line engine. Build time on a new fire truck is two (2) years. The 2000 Spartan engine carries 6 crew members to each call; this is the engine that carries our manpower to calls.
- Benton Township Fire Department made 1253 runs last year between EMS and Fire calls.
- The population size of our fire district is 5895.
- The square mileage of our fire district is 33.7 sq. ml.
- We are automatic mutual aid to the Grand Ledge Fire Department, Windsor Township Fire Department. We also provided mutual aid to the Charlotte Fire Department, Delta Township Fire Department, and all other Eaton County Fire departments when requested.
- We have a design for the new fire truck through Spencer Fire Trucks. It is a Freightliner Crew Cab with a Spencer Apparatus. 1500 GPM pump, 1800 Gallon tank, Foam system, Extrication tools, and more if you need anything else.



**BENTON TOWNSHIP FIRE DEPARTMENT**

**4713 N. Hartel Rd., Potterville MI 48876**

**Ph. 517-645-7061**

**Fire Chief**

It was designed in May of 2025.

Respectfully submitted by,

Kevin Christiansen

Fire Chief

Benton Township Fire Department

4713 N. Hartel Rd.

Potterville, MI 48876

Station 517-645-7061

On Mar 26, 2026, at 5:31 PM, Trevor Hunt <[thunt@pottervillemi.org](mailto:thunt@pottervillemi.org)> wrote:

Hello Brandy,

Effective today, March 26, 2026, I am submitting my resignation from the Zoning Board of Appeals (ZBA) for the City of Potterville. Due to the requirements of being on the City Council and Planning Commission, I am no longer able to have a seat on the ZBA. If you have questions, please let me know.

Sincerely,

Trevor Hunt