

**Potterville TIFA Board Minutes**  
Monday, December 8, 2025  
@ 5:30 p.m. – Potterville City Hall, 319 N. Nelson Street

---

Meeting was called to order by B. Nichols at 5:30 p.m.

Pledge of Allegiance was recited by all.

**Roll Call:**     **Present:** B. Nichols, R. Norman, J. Bristol, L. Ross, J. McNett, J. Lenneman, and R. Othmer.  
                  **Absent:** N/A

**Agenda Approval:** Motion by Member Othmer to approve the agenda, seconded by Member Ross. Motion carried (7-0-0).

**Approval of Minutes:** Motion by Member Ross to approve the minutes from November 10, 2025, seconded by Member Lenneman. Motion carried (7-0-0).

**Approval of Bills:** Motion by Member Norman to pay bills totaling \$175,433.33, seconded by Member Bristol. Motion carried (7-0-0).

**Public Comment:** N/A

**Old Business:** N/A

**New Business:** 2026 TIFA Meeting Calendar Dates – Motion to approve my Member Ross, seconded by Member Othmer. Motion carried (7-0-0).

**Public Comment:** N/A

**Communications from Board:** N/A

**Next Meeting:** Monday, January 12, 2026 at 5:30 p.m.

**Administrative Report:** In attendance.

**Motion to Excuse Absent Members:** N/A

**Motion to Adjourn:** Meeting adjourned by Member Nichols at 5:36 p.m.

Respectfully submitted,  
Kayla Schwartz, TIFA Secretary  
Approved by TIFA Board January 12, 2026.