

# City of Potterville

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319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641  
Fax: (517) 645-7810 ♦ www.pottervillemi.org

The City Council Meeting was called to order by Mayor Lenneman on Thursday, January 15, 2026, at 6:04 pm at City Hall and the Pledge of Allegiance was recited.

**Roll Call:** Present: Mayor Lenneman, Deputy Mayor Potter, Member Connor, Member Myers-Southerly (arrived 6:11) and Member Sweeney (arrived 6:04).

**Absent:** Member Nichols

**Approval of Agenda:** Motion by Deputy Mayor Potter and supported by Member Connor. Vote: Unanimous. Motion Carried (4-0).

**Approval of December 18, 2025, Regular Minutes:** Deputy Mayor Potter and supported by Member Sweeney. Vote: Unanimous. Motion Carried (4-0).

**Approval of Bills:** Motion to pay Bills in the amount of \$115,074.71, by Member Connor and supported by Deputy Mayor Potter. Roll Call Vote: Unanimous. Motion Carried (4-0).

**Public Comment on Agenda Items:** Libby Ranshaw explained her resignation was to allow her to serve the City in another capacity.

## Department Reports:

**Benton Charter Township Fire** -Chief Christiansen shared they would be switching billing companies, saving three percent. Christmas, they filled 800 stockings.

**Zoning Administrator** – Director Miller informed that the planning Commission recommended approval of the engineered site plan for Sunset Hills East Side Condominium. Planning Commission meetings will be held on the 2<sup>nd</sup> Tuesday of the month. In review; Beck’s Propane office, home on Cottage St., Consumers site plan.

**Accept Council Member Resignation:** Motion by Deputy Mayor Potter and supported by Member Connor to accept Libby Ranshaw’s letter. Vote: Unanimous. Motion Carried (5-0).

**Council Member Election for Mayor:** Motion by Deputy Mayor Potter and supported by Member Myers-Southerly for Jennifer Lenneman as Mayor. Roll Call Vote: Unanimous. Motion Carried (5-0).

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**Council Member Election for Deputy Mayor:** Motion by Mayor Lenneman and supported by Member Connor as Mike Potter for Deputy Mayor. Roll Call Vote: Unanimous. Motion Carried (6-0).

**Appoint Planning Commission Member:** Motion by Member Meyers- Southerly and supported by Deputy Mayor Potter for Libby Ranshaw as Planning Commission Member. Vote: Unanimous. Motion Carried (5-0).

**Resolution 2026-0115-01 – Sunset Hills East Side Condominium Site Plan/final:** Motion by Member Meyers-Southerly and supported by Deputy Mayor Potter. Roll Call Vote: Unanimous. Motion Carried (5-0).

**Public Comment on Non-Agenda Items:** A resident shared concern that they didn't believe the City should display a Nativity Scene. Also was glad the sign for "blind hill" will be put in place soon.

**Excuse Absent Member Nichols:** Motion by Deputy Mayor Potter and supported by Member Connor. Vote: Unanimous. Motion Carried (5-0).

**Next Regular Meeting:** February 19, 2026

**Meeting Adjourned:** 6:51 pm

*Becky Dolman,*

City Clerk

Approved 2/19/26