

**Potterville TIFA Board Minutes**  
Monday, November 10, 2025  
@ 5:30 p.m. – Potterville City Hall, 319 N. Nelson Street

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Meeting was called to order by R. Norman at 5:30 p.m.

Pledge of Allegiance was recited by all.

**Roll Call:**     **Present:** B. Nichols, R. Norman, J. Bristol, L. Ross, J. McNett, and J. Lenneman.  
                  **Absent:** R. Othmer.

**Agenda Approval:** Motion by Member Norman to approve the agenda, seconded by Member Bristol. Motion carried (6-0-1).

**Approval of Minutes:** Motion by Member Ross to approve the minutes from October 13, 2025, seconded by Member Othmer. Motion carried (6-0-1).

**Approval of Bills:** Motion by Member Norman to pay bills totaling \$1,532.08, seconded by Member Ross. Motion carried (6-0-1).

**Public Comment:** N/A

**Old Business:** N/A

**New Business:** N/A

**Public Comment:** N/A

**Communications from Board:** N/A

**Next Meeting:** Monday, December 8, 2025 at 5:30 p.m.

**Administrative Report:** Director provided brief report on Audit.

**Motion to Excuse Absent Members:** Motion by Member Ross to excuse Member Othmer, seconded by Member Lenneman (6-0-1).

**Motion to Adjourn:** Meeting adjourned by Member Norman at 5:53 p.m.

Respectfully submitted,  
Kayla Schwartz, TIFA Secretary  
Approved by TIFA Board December 8, 2025.