

Potterville TIFA Board Minutes
Monday, October 13, 2025
@ 5:30 p.m. – Potterville City Hall, 319 N. Nelson Street

Meeting was called to order by R. Norman at 5:30 p.m.

Pledge of Allegiance was recited by all.

Roll Call: **Present:** B. Nichols, R. Norman, J. Bristol, L. Ross, and J. Lenneman.
 Absent: J. McNett and R. Othmer.

Agenda Approval: Motion by Member Norman to approve the agenda, seconded by Member Bristol. Motion carried (5-0-2).

Approval of Minutes: Motion by Member Ross to approve the minutes from September 8, 2025, seconded by Member Lenneman. Motion carried (5-0-2).

Approval of Bills: Motion by Member Norman to pay bills totaling \$63,043.38, seconded by Member Lenneman. Motion carried (5-0-2).

Public Comment: N/A

Old Business: N/A

New Business:

- a) Certificate of Deposit – Board Director discusses research from City Clerk. Motion by Member Bristol to remove funds in the amount of \$100,000 from Independent Bank adding an additional \$75,000 all to be put into Consumers Credit Union for a 12-month period (\$175,000 total), and to assign Members Nichols and McNett as check signers, seconded by Member Norman.
- b) DNR Trust Fund Development Application – Board Director provides update on grant application, preliminary scores of 255 out of 450, and ways to increase these scores based on conversations with Grant Coordinator. Application submitted with new ideas, now a holding period until the next round of scores in December.

Public Comment: Michelle Falcon, new Superintendent of Potterville Schools, provided a presentation on past and present happenings, and plans to rebuild a positive image.

Communications from Board: N/A

Next Meeting: Monday, November 10, 2025 at 5:30 p.m.

Administrative Report: In attendance.

Motion to Excuse Absent Members: Motion by Member Norman to excuse Members McNett and Othmer, seconded by Member Bristol (5-0-2).

Motion to Adjourn: Meeting adjourned by Member Norman at 6:58 p.m.

Respectfully submitted,

Kayla Schwartz, TIFA Secretary

Approved by TIFA Board November 10, 2025.