City of Potterville - Council Agenda

Thursday, October 16, 2025 at 6:00 p.m. – Potterville City Hall, 319 N. Nelson Street

A. **Call to Order:**

B. **Pledge of Allegiance:**

C. **Roll Call:**

D. **Approval of Agenda:**

E. **Approval of Minutes:** Regular Meeting September 18, 2025

F. **Approval of Bills:** General Bills - $ 74,827.90

Gizzard Fest - $1,000.00

TOTAL AP = $75,827.90

G. **City Manager's Report:** Manager's report is in the packet.

H. **Public Comment on agenda items:**

I. **Communications:**

J. **Department Reports:** Reports are in the packet.

K. **New Business:**

1.

L. **Public Comment on non-agenda items:**

M. **Communications from the Council:**

N. **Next Regular Meeting:** Thursday, November 20, 2025, at 6:00 p.m.

O. **Excuse absent member(s):**

P. **Adjourn:**

City of Potterville

319 N. Nelson St. ◆ PO Box 488 ◆ Potterville, MI 48876 ◆ Phone: (517) 645-7641
Fax: (517) 645-7810 ◆ www.pottervillemi.org

The City Council Meeting was called to order by Deputy Mayor Potter on Thursday, September 18, 2025 at 6:00 pm at City Hall and the Pledge of Allegiance was recited.

Roll Call: Present: Deputy Mayor Potter, Member Connor, Member Myers-Southerly, and Member Ranshaw.

Absent: Mayor Lenneman, Member Nichols, and Member Sweeney.

Approval of Agenda: Motion by Member Ranshaw and supported by Deputy Mayor Potter. Vote: Unanimous. Motion Carried (4-0).

Approval of August 21, 2025, Regular Minutes: Motion by Member Ranshaw and supported by Member Connor. Vote: Unanimous. Motion Carried (4-0).

Approval of Bills: Motion to pay Bills in the amount of $64,633.27, by Member Myers-Southerly and supported by Member Ranshaw. Roll Call Vote: Unanimous. Motion Carried (4-0).

Public Comment on Agenda Items: None

Department Reports:
Chief Barry shared they will have a new police dog. Dracko (1.0), did not pass all certifications so they will have Dracko (2.0) who can meet all the requirements. The department also is acquiring “Less than Lethal” equipment to be used as an alternative, when possible, to the taser.

Resolution No. 2025-0821-15 to authorize Bonds – Water System Improvement 2025: Motion by Deputy Mayor Potter and supported by Member Connor. Roll Call Vote: Unanimous. Motion Carried (4-0).

Resolution No. 2025-0821-16 – Multi-Hazard Mitigation Plan: Motion by Member Myers-Southerly and supported by Member Ranshaw. Roll Call Vote: Unanimous. Motion Carried (4-0).

Public Comment on Non-Agenda Items: None

Excuse Absent Mayor Lenneman, Member Nichols and Member Sweeney: Motion by Deputy Mayor Potter. Supported by Member Ranshaw. Vote: Unanimous. Motion Carried (4-0).

City of Potterville

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Next Regular Meeting: October 16, 2025

Meeting Adjourned: 6:50 pm

Becky Dolman
City Clerk

CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
EXP CHECK RUN DATES 09/19/2025 - 10/09/2025
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GEN

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: ABFALTER REPAIR LLC		
567	REPAIRED HYDROULICS FOR MOWER	490.00
566	REPAIRED BAD BRAKE BOOSTER	969.90
	TOTAL VENDOR ABFALTER REPAIR LLC	1,459.90
VENDOR NAME: ALTOGAS, INC		
902246	PROPANE	81.00
902247	REFURBUSED	68.00
	TOTAL VENDOR ALTOGAS, INC	149.00
VENDOR NAME: APPLIED IMAGING		
2952568	EQUIPMENT AND PRINTING 10/8--11/7/25	33.56
	TOTAL VENDOR APPLIED IMAGING	33.56
VENDOR NAME: BRANNAM, SUZANNE		
10/09/2025	UB refund for account: ELIZ-000129-0000 -	80.09
	TOTAL VENDOR BRANNAM, SUZANNE	80.09
VENDOR NAME: CITY OF POTTERVILLE		
SEPT 2025	UTILITIES 8/27 - 9/24/25	555.34
	TOTAL VENDOR CITY OF POTTERVILLE	555.34
VENDOR NAME: COMCAST		
9/20-10/19/25	OFFICE INTERNET	137.85
	TOTAL VENDOR COMCAST	137.85
VENDOR NAME: CONSUMERS ENERGY		
8/22-9/2225	UTILITIES	7,599.02
SEPT 2025	UTILITIES	2,221.07
	TOTAL VENDOR CONSUMERS ENERGY	9,820.09
VENDOR NAME: COOPER, PETER		
OCT.2025	MILEAGE FOR TRAINING	134.40
	TOTAL VENDOR COOPER, PETER	134.40
VENDOR NAME: D & L FUELS		
211703	REG UNLEAD GASOLINE	284.96
211328	GASOLINE REGULAR	830.35
	TOTAL VENDOR D & L FUELS	1,115.31
VENDOR NAME: DELTA DENTAL		
OCT 2025	DENTAL BENEFITS	1,075.14
	TOTAL VENDOR DELTA DENTAL	1,075.14
VENDOR NAME: DETROIT SALT CO		
S126-31895	ROCK SALT	7,094.22
	TOTAL VENDOR DETROIT SALT CO	7,094.22
VENDOR NAME: FAMILY FARM AND HOME		
002063C	NYLON INSERT ELBOW	6.10
2062/C	QUICK COPLER,	199.24
	TOTAL VENDOR FAMILY FARM AND HOME	205.34
VENDOR NAME: FORCIER, ALEX		
OCT 2025	MILEAGE FOR TRAINING	125.30
	TOTAL VENDOR FORCIER, ALEX	125.30
VENDOR NAME: FOSTER SWIFT COLLINS & SMITH		
923729	GENERAL SERVICES	1,963.50
	TOTAL VENDOR FOSTER SWIFT COLLINS & SMITH	1,963.50
VENDOR NAME: GORDON'S FOOD SERVICE		
809280538	CONCESSIONS	471.28
	TOTAL VENDOR GORDON'S FOOD SERVICE	471.28

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: GRANGER CONTAINER SERVICE, INC		
29205598	WASTE SERVICES OCT. 2025	255.72
	TOTAL VENDOR GRANGER CONTAINER SERVICE, INC	255.72
VENDOR NAME: HAYNOR, LEE		
OCT 2025	MILEAGE FOR TRAINING	269.50
	TOTAL VENDOR HAYNOR, LEE	269.50
VENDOR NAME: MARK'S BODY SHOP		
109214	PUSH BUMPER WITH HEADLIGHT WRAT\P	1,693.95
	TOTAL VENDOR MARK'S BODY SHOP	1,693.95
VENDOR NAME: MENARDS-LANSING WEST		
04441	SAFETY GLASSES, SPRAY ADHESIVE, SHARPIE, STAPLES	62.80
04283	AMMO BOX, RAIN XSILICONE	72.95
3764	CUT PLIER, CONNECTOR	104.47
05168	DOG FOOD	54.99
4779	LUMBER	97.74
	TOTAL VENDOR MENARDS-LANSING WEST	392.95
VENDOR NAME: MICHIGAN DEPT OF ENVIRONMENTAL		
761-11343587	WATER TESTING	16.00
761-11344008	WATER TEST	120.00
	TOTAL VENDOR MICHIGAN DEPT OF ENVIRONMENTAL	136.00
VENDOR NAME: MICHIGAN POLICE EQUIPMENT		
192455	GLOCK 17 MAGAZINE 9MM	210.00
	TOTAL VENDOR MICHIGAN POLICE EQUIPMENT	210.00
VENDOR NAME: MMTA		
12938	TREASURER MEMBERSHIP RENEWAL	99.00
	TOTAL VENDOR MMTA	99.00
VENDOR NAME: PAYTON ASSESSING, LLC		
SEP 2025	ASSESSING SERVICES	1,416.67
	TOTAL VENDOR PAYTON ASSESSING, LLC	1,416.67
VENDOR NAME: PHP		
OCT 2025	MEDICAL BENEFITS	4,742.10
	TOTAL VENDOR PHP	4,742.10
VENDOR NAME: QUILL CO		
45937854	DAB AND SEAL, MARKER, PENS	62.37
186707355	PRINTER TONER	174.80
45794634	PRINTER TONER	68.18
	TOTAL VENDOR QUILL CO	305.35
VENDOR NAME: SHARE CORPORATION		
317554	UNERVERAL JOINT	127.17
	TOTAL VENDOR SHARE CORPORATION	127.17
VENDOR NAME: STANLEY, DONALD		
OCT 2025	DRIVERS LICENSE FEES	73.22
	TOTAL VENDOR STANLEY, DONALD	73.22
VENDOR NAME: UNITED STATES POST OFFICE		
SEPT 2025	WATER POSTAGE	288.53
	TOTAL VENDOR UNITED STATES POST OFFICE	288.53
VENDOR NAME: UNUM LIFE INSURANCE		
SEPT 2025	SHORT/LONG TERM DISABILITY INSURANCE	321.34
	TOTAL VENDOR UNUM LIFE INSURANCE	321.34
VENDOR NAME: VIRTUAL ACADEMY		
VA15598	RENEWAL TRAINING COURSES	375.00

CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
EXP CHECK RUN DATES 09/19/2025 - 10/09/2025
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GEN

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: VIRTUAL ACADEMY		
	TOTAL VENDOR VIRTUAL ACADEMY	375.00
VENDOR NAME: VISION SERVICE PLAN		
OCT 2025	VISION	130.20
	TOTAL VENDOR VISION SERVICE PLAN	130.20
VENDOR NAME: VREDEVELD HAEFNER LLC		
2025	SERVICES UP TO 9/30, 2025	4,500.00
	TOTAL VENDOR VREDEVELD HAEFNER LLC	4,500.00
VENDOR NAME: WEX BANK		
107657937	FUEL	103.38
	TOTAL VENDOR WEX BANK	103.38
VENDOR NAME: WIGHTMAN		
97362	PROFESSIONAL SERVICES 8/11 -9/14/25	34,967.50
	TOTAL VENDOR WIGHTMAN	34,967.50
GRAND TOTAL:		74,827.90

10/09/2025 03:28 PM
User: RDOLMAN
DB: Potterville

CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
EXP CHECK RUN DATES 09/19/2025 - 10/09/2025
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: FEST

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: BENTON TWP FIRE DEPT.		
1001	FIRE PREVENTION OPEN HOUSE	1,000.00
	TOTAL VENDOR BENTON TWP FIRE DEPT.	1,000.00
GRAND TOTAL:		1,000.00

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User: JWest
DB: Potterville

BANK RECONCILIATION FOR CITY OF POTTERVILLE
Bank GEN (GENERAL POOLED ACCOUNT)
FROM 09/01/2025 TO 09/30/2025
Reconciliation Record ID: 335

GL Number	Description	Beginning Balance
101-000-001.000	CASH	1,180,023.34
202-000-001.000	CASH	493,733.18
203-000-001.000	CASH	121,740.28
208-000-001.000	CASH	41,005.28
370-000-001.000	CASH	
401-000-001.000	CASH	5,996.48
590-000-001.000	CASH	205,065.57
590-000-010.000	CASH IN BANK - BOND RESERVE	348,500.00
590-000-011.000	CASH IN BANK-REPLACEMENT FUND	38,133.00
591-000-001.000	CASH	754,137.31
591-000-010.000	CASH IN BANK - BOND RESERVE	195,180.00
591-000-011.000	CASH IN BANK-REPLACEMENT FUND	372,463.00
598-000-001.000	CASH	13,440.99
641-000-001.000	CASH	(106,889.89)

Beginning GL Balance:	3,662,528.54
Add: Cash Receipts	703,103.83
Less: Cash Disbursements	(61,097.56)
Less: Payroll Disbursements	(72,296.15)
Add: Journal Entries/Other	110,760.11
Ending GL Balance:	4,342,998.77

GL Number	Description	Ending Balance
101-000-001.000	CASH	1,582,680.90
202-000-001.000	CASH	494,737.44
203-000-001.000	CASH	155,257.45
208-000-001.000	CASH	35,105.17
370-000-001.000	CASH	
401-000-001.000	CASH	8,650.48
590-000-001.000	CASH	269,462.21
590-000-010.000	CASH IN BANK - BOND RESERVE	348,500.00
590-000-011.000	CASH IN BANK-REPLACEMENT FUND	38,133.00
591-000-001.000	CASH	832,185.59
591-000-010.000	CASH IN BANK - BOND RESERVE	195,180.00
591-000-011.000	CASH IN BANK-REPLACEMENT FUND	372,463.00
598-000-001.000	CASH	13,440.99
641-000-001.000	CASH	(2,797.46)

Ending GL Balance:		4,342,998.77
Ending Bank Balance:		4,318,742.50
Add: Miscellaneous Transactions		5,160.41
Add: Deposits in Transit		
	09/30/2025 Deposit ID: 2253	664.81
	10/01/2025 *Deposit ID: 2255	381.80
	CC TRANSACTIONS $ RECEIVED	(105.23)
	CC TRANSACTIONS $ RECEIVED	(124.57)
	SWEEP ACCOUNT 9/30/25	34,421.19
		35,238.00
Less: 13 AP Outstanding Checks		16,142.14
Less: 0 PR Outstanding Checks		
	Adjusted Bank Balance	4,342,998.77
	Unreconciled Difference:	0.00

REVIEWED BY: ____________________ DATE: 10-2-25

BANK RECONCILIATION FOR CITY OF POTTERVILLE
Bank FEST (GIZZARD FEST)
FROM 09/01/2025 TO 09/30/2025
Reconciliation Record ID: 334

GL Number	Description	Beginning Balance
211-000-001.000	CASH	55,393.11

Beginning GL Balance:	55,393.11
Add: Cash Receipts	650.00
Add: Journal Entries/Other	185.94
Ending GL Balance:	56,229.05

GL Number	Description	Ending Balance
211-000-001.000	CASH	56,229.05

Ending GL Balance:	56,229.05
Ending Bank Balance:	56,179.05
Add: Miscellaneous Transactions	50.00
Add: Deposits in Transit	0.00
Less: 0 AP Outstanding Checks	
Less: 0 PR Outstanding Checks	
Adjusted Bank Balance	56,229.05
Unreconciled Difference:	0.00

REVIEWED BY: ______________________ DATE: 10-2-25

10/02/2025 09:58 AM
User: JWest
DB: Potterville

BANK RECONCILIATION FOR CITY OF POTTERVILLE
Bank PR (PAYROLL ACCOUNT)
FROM 09/01/2025 TO 09/30/2025
Reconciliation Record ID: 332

GL Number	Description	Beginning Balance
750-000-001.000	CASH	4,347.37

Beginning GL Balance:	4,347.37
Add: Payroll Disbursements	3,179.17
Ending GL Balance:	7,526.54

GL Number	Description	Ending Balance
750-000-001.000	CASH	7,526.54

Ending GL Balance:	7,526.54
Ending Bank Balance:	8,209.16
Add: Deposits in Transit	
DEFINED CONTRIBUTION DIFFERENCE- ACH (AUGUST)	(96.70)
DEFINED CONTRIBUTION DIFFERENCE- ACH (SEPT)	(97.42)
	0.00
	(194.12)
Less: 0 AP Outstanding Checks	
Less: 2 PR Outstanding Checks	488.50
Adjusted Bank Balance	7,526.54
Unreconciled Difference:	0.00

REVIEWED BY: ______________________ DATE: 10-2-25

BANK RECONCILIATION FOR CITY OF POTTERVILLE
Bank TAX (TAX ACCOUNT)
FROM 09/01/2025 TO 09/30/2025
Reconciliation Record ID: 331

GL Number	Description	Beginning Balance
703-000-001.000	CASH	164,554.72

Beginning GL Balance:	164,554.72
Add: Cash Receipts	1,693,645.99
Add: Tax Receipts	46,604.73
Less: Cash Disbursements	(1,877,060.58)
Add: Journal Entries/Other	1,496.10
Ending GL Balance:	29,240.96

GL Number	Description	Ending Balance
703-000-001.000	CASH	29,240.96

Ending GL Balance:		29,240.96
Ending Bank Balance:		33,794.53
Add: Miscellaneous Transactions		43.62
Add: Deposits in Transit		
	09/30/2025 Deposit ID: 2254	2,114.56
		2,114.56
Less: 4 AP Outstanding Checks		6,711.75
Less: 0 PR Outstanding Checks		
Adjusted Bank Balance		29,240.96
Unreconciled Difference:		0.00

REVIEWED BY: ______________________ DATE: 10-2-25

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2025 RMAL (ABNORMAL)	2025-26 ORIGINAL BUDGET	YTD BALANCE 09/30/2025 RMAL (ABNORMAL)	ACTIVITY FOR NTH 09/30/2025 ASE (DECREASE)
Fund 101 - GENERAL FUND					
Revenues					
Dept 000					
101-000-402.000	PROPERTY TAX	669,132.32	669,000.00	679,999.47	485,292.21
101-000-403.000	SOLID WASTE TAX	88,236.19	87,969.00	89,994.86	64,226.06
101-000-411.000	DELINQUENT PROP TAX	1,764.77	500.00	0.00	0.00
101-000-432.000	PAYMENT IN LIEU OF TAXES	1,261.86	2,000.00	0.00	0.00
101-000-434.000	TRAILER COURT TAX	3,034.00	2,400.00	439.00	219.00
101-000-445.000	CITY PENALTY	2,657.41	1,500.00	0.00	0.00
101-000-447.000	ADMINISTRATION FEE	35,875.58	35,225.00	25,076.43	18,252.49
101-000-476.000	PERMITS	6,511.47	5,600.00	1,050.00	480.00
101-000-477.000	3% CABLE T.V.	6,137.09	6,000.00	0.00	(1,136.94)
101-000-479.000	OTHER PERMITS	50.00	50.00	0.00	0.00
101-000-480.000	TELECOM RIGHT OF WAY MAINTENA	12,066.75	11,000.00	0.00	0.00
101-000-481.000	LIQUOR LICENSE FEES	1,027.40	1,000.00	1,230.90	0.00
101-000-488.000	RECYCLING	1,046.70	1,000.00	489.06	271.70
101-000-543.010	PUBLIC ACT 302 LAW ENF.	3,946.51	550.00	0.00	0.00
101-000-569.000	OTHER STATE GRANTS	0.00	0.00	514.27	0.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION	235,554.31	235,000.00	0.00	0.00
101-000-574.000	ST SHARED REV - SALES TAX	340,077.00	320,000.00	(218.00)	0.00
101-000-574.100	CVTRS-CLFRF	44,451.00	42,000.00	0.00	0.00
101-000-579.000	GRANT REVENUE- STATE	31,000.00	0.00	0.00	0.00
101-000-602.000	FOIA	251.50	150.00	0.00	0.00
101-000-607.000	CHARGES FOR SERVICES - PD	170.00	155.00	40.00	15.00
101-000-656.000	FINES & FORFEITURES	968.55	500.00	120.45	112.20
101-000-665.000	INTEREST	53,671.66	45,000.00	12,153.85	4,343.39
101-000-667.010	DDA PAVILION - FARMERS MARKET	50.00	0.00	0.00	0.00
101-000-671.100	LEASE/RENT	1,048.27	1,000.00	0.00	0.00
101-000-674.000	DONATIONS	10,011.00	0.00	0.00	0.00
101-000-675.050	POLICE K9 DONATION	2,750.00	0.00	0.00	0.00
101-000-676.000	REIMBURSEMENT	22,015.74	1,500.00	485.00	(1,859.03)
101-000-677.000	SCHOOL SRO REIMBURSEMENT	25,149.18	0.00	0.00	0.00
101-000-684.000	MISC INCOME	67.43	0.00	240.24	0.00
101-000-687.000	INSURANCE REIMBURSEMENT	7,244.72	0.00	358.00	358.00
101-000-689.000	CASH OVER & UNDER	0.00	0.00	(1.00)	(1.00)
101-000-693.000	SALE OF FIXED ASSETS	2,838.75	10,000.00	0.00	0.00
Total Dept 000		1,610,067.16	1,479,099.00	811,972.53	570,573.08
TOTAL REVENUES		1,610,067.16	1,479,099.00	811,972.53	570,573.08
Expenditures					
Dept 101 - CITY COUNCIL					
101-101-703.000	SALARIES	1,990.00	2,500.00	0.00	0.00
101-101-706.000	RR-CROSSING MAINTENANCE FEE	2,257.00	2,257.00	0.00	0.00
101-101-719.000	FRINGE BENEFITS	217.30	250.00	0.00	0.00
101-101-731.000	PUBLICATION	557.44	600.00	0.00	0.00
101-101-740.000	SUPPLIES	25.96	200.00	0.00	0.00
101-101-775.000	REPAIRS & MAINT	0.00	50.00	0.00	0.00
101-101-913.000	INSURANCE-LIAB & WORKMAN COMP	77,625.40	65,000.00	44,707.00	0.00
Total Dept 101 - CITY COUNCIL		82,673.10	70,857.00	44,707.00	0.00
Dept 171 - MAYOR					
101-171-703.000	SALARIES	630.00	850.00	0.00	0.00
101-171-719.000	FRINGE BENEFITS	48.20	85.00	0.00	0.00
Total Dept 171 - MAYOR		678.20	935.00	0.00	0.00
Dept 172 - CITY MANAGER					
101-172-703.000	SALARIES	83,240.16	84,896.24	19,352.54	3,026.34
101-172-719.000	FRINGE BENEFITS	17,392.05	17,998.00	4,819.78	1,344.62
101-172-740.000	SUPPLIES	0.00	150.00	0.00	0.00
101-172-781.000	COMPUTER SOFTWARE	1,169.40	1,200.00	0.00	0.00
101-172-809.000	TRAINING	895.00	300.00	0.00	0.00
101-172-962.000	MILEAGE	651.00	100.00	0.00	0.00
Total Dept 172 - CITY MANAGER		103,347.61	104,644.24	24,172.32	4,370.96
Dept 215 - CLERK					
101-215-703.000	SALARIES	38,299.65	41,241.41	8,779.76	1,285.64
101-215-719.000	FRINGE BENEFITS	3,028.92	3,216.83	671.65	98.35
101-215-740.000	SUPPLIES	88.29	350.00	0.00	0.00
101-215-741.000	POSTAGE	1,413.20	1,650.00	0.00	0.00

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2025 RMAL (ABNORMAL)	2025-26 ORIGINAL BUDGET	YTD BALANCE 09/30/2025 RMAL (ABNORMAL)	ACTIVITY FOR NTH 09/30/2025 ASE (DECREASE)
Fund 101 - GENERAL FUND					
Expenditures					
101-215-781.000	COMPUTER SOFTWARE	0.00	250.00	0.00	0.00
101-215-809.000	TRAINING	1,257.26	1,800.00	0.00	0.00
101-215-822.000	ELECTIONS	9,116.83	8,500.00	658.00	0.00
101-215-958.000	DUES AND SUBSCRIPTIONS	144.00	160.00	0.00	0.00
101-215-962.000	MILEAGE	288.86	300.00	104.30	74.80
Total Dept 215 - CLERK		53,637.01	57,468.24	10,213.71	1,458.79
Dept 223 - AUDIT					
101-223-807.000	AUDIT	20,050.00	22,500.00	12,000.00	12,000.00
Total Dept 223 - AUDIT		20,050.00	22,500.00	12,000.00	12,000.00
Dept 253 - TREASURERS OFFICE					
101-253-703.000	SALARIES	71,868.24	73,298.16	17,705.22	2,897.52
101-253-719.000	FRINGE BENEFITS	21,975.76	22,355.94	6,555.21	1,955.24
101-253-740.000	SUPPLIES	603.25	700.00	38.05	0.00
101-253-741.000	POSTAGE	1,469.85	1,500.00	0.00	0.00
101-253-814.000	BANK SERVICE CHARGES	3,723.79	4,100.00	840.29	289.64
101-253-961.000	CONFERENCE AND WORKSHOPS	248.00	250.00	0.00	0.00
101-253-962.000	MILEAGE	8.17	25.00	0.00	0.00
Total Dept 253 - TREASURERS OFFICE		99,897.06	102,229.10	25,138.77	5,142.40
Dept 257 - ASSESSOR					
101-257-703.000	SALARIES	1,215.89	4,857.46	1,290.96	332.31
101-257-719.000	FRINGE BENEFITS	527.28	1,030.00	113.53	29.64
101-257-731.000	PUBLICATION	312.90	450.00	0.00	0.00
101-257-740.000	SUPPLIES	0.00	50.00	0.00	0.00
101-257-741.000	POSTAGE	581.61	600.00	0.00	0.00
101-257-781.000	COMPUTER SOFTWARE	260.00	260.00	260.00	0.00
101-257-810.050	RE INSPECTION - 20%	3,626.50	0.00	0.00	0.00
101-257-813.000	BOARD OF REVIEW	890.49	1,000.00	0.00	0.00
101-257-818.000	CONTRACT LABOR	17,000.04	17,001.00	2,833.34	1,416.67
Total Dept 257 - ASSESSOR		24,414.71	25,248.46	4,497.83	1,778.62
Dept 265 - CITY HALL					
101-265-703.000	SALARIES	22,782.72	0.00	0.00	0.00
101-265-719.000	FRINGE BENEFITS	8,447.70	0.00	0.00	0.00
101-265-740.000	SUPPLIES	4,145.59	4,500.00	261.33	0.00
101-265-741.000	POSTAGE	1,058.53	1,400.00	(1.56)	(1.56)
101-265-775.000	REPAIRS & MAINT	610.13	450.00	0.00	0.00
101-265-781.000	COMPUTER SOFTWARE	52,222.50	56,000.00	17,505.30	4,131.60
101-265-802.000	SERVICE	2,148.45	2,800.00	242.24	31.08
101-265-818.000	CONTRACT LABOR	375.00	400.00	0.00	0.00
101-265-880.200	COMMUNITY SPECIAL EVENTS	2,225.72	3,000.00	1,393.00	1,393.00
101-265-958.000	DUES AND SUBSCRIPTIONS	180.00	180.00	0.00	0.00
101-265-962.000	MILEAGE	94.71	50.00	15.40	0.00
101-265-980.000	OFFICE EQUIPMENT & FURNITURE	0.00	0.00	1,740.19	0.00
Total Dept 265 - CITY HALL		94,291.05	68,780.00	21,155.90	5,554.12
Dept 266 - ATTORNEY					
101-266-801.000	ATTORNEY	52,174.00	30,000.00	2,932.50	0.00
Total Dept 266 - ATTORNEY		52,174.00	30,000.00	2,932.50	0.00
Dept 301 - POLICE					
101-301-703.000	SALARIES	196,641.18	215,000.00	43,086.23	7,141.97
101-301-703.002	OVERTIME SALARIES	10,156.95	9,000.00	1,690.85	405.92
101-301-719.000	FRINGE BENEFITS	48,876.39	55,000.00	11,160.52	3,160.03
101-301-728.000	UNIFORM EXPENSES	10,049.33	5,000.00	0.00	0.00
101-301-740.000	SUPPLIES	10,838.30	7,800.00	254.50	66.00
101-301-740.700	GUNS AND AMMUNITION	713.80	2,500.00	0.00	0.00
101-301-775.000	REPAIRS & MAINT	10,303.42	5,000.00	282.97	202.96
101-301-781.000	COMPUTER SOFTWARE	1,350.00	1,500.00	0.00	0.00
101-301-801.000	ATTORNEY	465.50	1,500.00	0.00	0.00
101-301-802.000	SERVICE	250.00	1,200.00	20.00	0.00
101-301-809.000	TRAINING	3,224.10	2,500.00	76.95	0.00

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2025 RMAL (ABNORMAL)	2025-26 ORIGINAL BUDGET	YTD BALANCE 09/30/2025 RMAL (ABNORMAL)	ACTIVITY FOR NTH 09/30/2025 ASE (DECREASE)
Fund 101 - GENERAL FUND					
Expenditures					
101-301-851.000	RADIO REPAIRS	0.00	300.00	0.00	0.00
101-301-853.000	TELEPHONE EXPENSE	1,993.26	2,250.00	169.40	84.72
101-301-862.000	GAS	82.62	150.00	43.65	0.00
101-301-881.000	K9 EXPENSES	1,735.93	1,000.00	1,366.95	1,254.99
101-301-941.000	PRINCIPAL ON SBITA	3,804.00	0.00	0.00	0.00
101-301-958.000	DUES AND SUBSCRIPTIONS	401.20	500.00	346.20	0.00
101-301-962.000	MILEAGE	285.72	0.00	0.00	0.00
101-301-970.000	CAPITAL OUTLAY	17,574.27	20,000.00	0.00	0.00
101-301-970.020	ARMOUR/SPEC EQUIP	834.00	850.00	0.00	0.00
101-301-972.000	CAPITAL OUTLAY - POLICE	31,219.00	0.00	0.00	0.00
101-301-972.010	CAPITAL OUTLAY	1,345.00	0.00	0.00	0.00
101-301-980.100	COMPUTER EQUIPMENT	2,558.30	2,000.00	0.00	0.00
101-301-999.998	PROCEEDS OF SBITA	(35,023.00)	0.00	0.00	0.00
Total Dept 301 - POLICE		319,679.27	333,050.00	58,498.22	12,316.59
Dept 302 - POLICE STATE TRAINING					
101-302-809.000	TRAINING	599.01	650.00	0.00	0.00
Total Dept 302 - POLICE STATE TRAINING		599.01	650.00	0.00	0.00
Dept 337 - EMS					
101-337-802.000	SERVICE	162,400.00	168,896.00	84,448.00	0.00
Total Dept 337 - EMS		162,400.00	168,896.00	84,448.00	0.00
Dept 441 - DPW					
101-441-810.020	RECYCLING EXPENSE	5,320.32	6,800.00	0.00	0.00
Total Dept 441 - DPW		5,320.32	6,800.00	0.00	0.00
Dept 445 - DRAIN AT LARGE					
101-445-810.000	EXPENSE	527.09	550.00	0.00	0.00
Total Dept 445 - DRAIN AT LARGE		527.09	550.00	0.00	0.00
Dept 701 - PLANNING COMMISSION					
101-701-703.000	SALARIES	1,375.00	1,000.00	0.00	0.00
101-701-719.000	FRINGE BENEFITS	105.21	100.00	0.00	0.00
101-701-731.000	PUBLICATION	237.40	900.00	0.00	0.00
101-701-740.000	SUPPLIES	10.59	50.00	0.00	0.00
101-701-803.000	ENGINEERS FEES	37,506.74	20,000.00	11,500.00	6,250.00
Total Dept 701 - PLANNING COMMISSION		39,234.94	22,050.00	11,500.00	6,250.00
Dept 702 - ZONING					
101-702-703.000	SALARIES	41,421.72	42,247.38	9,630.50	1,506.00
101-702-719.000	FRINGE BENEFITS	3,267.76	3,350.00	736.73	115.20
101-702-731.000	PUBLICATION	649.10	1,300.00	0.00	0.00
101-702-740.000	SUPPLIES	135.74	500.00	0.00	0.00
101-702-853.000	TELEPHONE EXPENSE	665.10	940.00	94.70	47.36
101-702-961.000	CONFERENCE AND WORKSHOPS	0.00	75.00	0.00	0.00
Total Dept 702 - ZONING		46,139.42	48,412.38	10,461.93	1,668.56
Dept 906 - DEBT SERVICE					
101-906-738.000	TOWNSHIP/MILL	8,619.09	9,000.00	0.00	0.00
101-906-991.000	DEBT SERVICE - PRINCIPAL	29,352.50	29,943.60	25,589.50	0.00
101-906-993.000	BOND INTEREST	25,749.57	25,197.44	10,480.68	0.00
Total Dept 906 - DEBT SERVICE		63,721.16	64,141.04	36,070.18	0.00
Dept 966 - CONTRIBUTIONS TO OTHER FUNDS					
101-966-965.203	CONTRIBUTION TO LOCAL STREET FUND	86,484.77	86,484.77	0.00	0.00
101-966-965.208	CONTRIBUTION TO PARK FUND	108,000.00	99,220.28	0.00	0.00
101-966-965.401	CONTRIBUTION TO CAPITAL PROJECT FUND	2,654.00	2,654.00	2,654.00	2,654.00
101-966-965.598	CONTRIBUTION TO STORM DRAIN MAINT	42,500.00	500.00	0.00	0.00
101-966-965.641	CONTRIBUTION TO EQP REPAIR & REPL	123,000.00	105,815.00	100,000.00	100,000.00

GL NUMBER DESCRIPTION	END BALANCE 06/30/2025 NORMAL (ABNORMAL)	2025-26 ORIGINAL BUDGET	YTD BALANCE 09/30/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2025 INCREASE (DECREASE)
Fund 101 - GENERAL FUND				
Expenditures				
Total Dept 966 - CONTRIBUTIONS TO OTHER FUNDS	362,638.77	294,674.05	102,654.00	102,654.00
TOTAL EXPENDITURES	1,531,422.72	1,421,885.51	448,450.36	153,194.04
Fund 101 - GENERAL FUND:				
TOTAL REVENUES	1,610,067.16	1,479,099.00	811,972.53	570,573.08
TOTAL EXPENDITURES	1,531,422.72	1,421,885.51	448,450.36	153,194.04
NET OF REVENUES & EXPENDITURES	78,644.44	57,213.49	363,522.17	417,379.04
BEG. FUND BALANCE	1,096,636.43	1,096,636.43	1,096,636.43	
NET OF REVENUES/EXPENDITURES - 2024-25			78,644.44	
END FUND BALANCE	1,175,280.87	1,153,849.92	1,538,803.04	

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2025 NORMAL (ABNORMAL)	2025-26 ORIGINAL BUDGET	YTD BALANCE 09/30/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2025 INCREASE (DECREASE)
Fund 202 - MAJOR STREET FUND					
Revenues					
Dept 000					
202-000-451.200	SPEC ASSESSMENT ROAD - SUNSET	5,975.64	5,000.00	4,781.65	2,349.28
202-000-553.000	ACT 51	265,138.26	254,000.00	47,678.88	47,678.88
202-000-556.100	GRANT MAIN STREET	0.00	385,000.00	0.00	0.00
202-000-582.000	COUNTY ROAD MILL 2014	48,654.73	44,000.00	99.39	0.00
202-000-665.000	INTEREST	12,359.15	12,000.00	2,927.89	976.10
Total Dept 000		332,127.78	700,000.00	55,487.81	51,004.26
TOTAL REVENUES		332,127.78	700,000.00	55,487.81	51,004.26
Expenditures					
Dept 463 - ROUTINE MAINT					
202-463-699.203	TRANSFER TO LOCAL STREETS	87,500.00	87,500.00	0.00	0.00
202-463-782.000	STREET MATERIALS & SUPPLIES	262.35	2,500.00	0.00	0.00
202-463-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	120,000.00	110,000.00	50,000.00	50,000.00
Total Dept 463 - ROUTINE MAINT		207,762.35	200,000.00	50,000.00	50,000.00
Dept 474 - TRAFFIC SIGNS					
202-474-782.000	STREET MATERIALS & SUPPLIES	468.20	500.00	0.00	0.00
Total Dept 474 - TRAFFIC SIGNS		468.20	500.00	0.00	0.00
Dept 478 - WINTER MAINT					
202-478-782.000	STREET MATERIALS & SUPPLIES	5,014.05	5,050.00	0.00	0.00
Total Dept 478 - WINTER MAINT		5,014.05	5,050.00	0.00	0.00
Dept 480 - CONSTRUCTION					
202-480-803.000	ENGINEERS FEES	17,009.64	15,000.00	2,356.25	0.00
202-480-818.000	CONTRACT LABOR	0.00	561,000.00	0.00	0.00
Total Dept 480 - CONSTRUCTION		17,009.64	576,000.00	2,356.25	0.00
Dept 906 - DEBT SERVICE					
202-906-992.000	BOND PRINCIPAL	11,264.00	11,264.00	0.00	0.00
202-906-993.000	BOND INTEREST	5,862.56	5,547.10	0.00	0.00
Total Dept 906 - DEBT SERVICE		17,126.56	16,811.10	0.00	0.00
TOTAL EXPENDITURES		247,380.80	798,361.10	52,356.25	50,000.00
Fund 202 - MAJOR STREET FUND:					
TOTAL REVENUES		332,127.78	700,000.00	55,487.81	51,004.26
TOTAL EXPENDITURES		247,380.80	798,361.10	52,356.25	50,000.00
NET OF REVENUES & EXPENDITURES		84,746.98	(98,361.10)	3,131.56	1,004.26
BEG. FUND BALANCE		406,858.90	406,858.90	406,858.90	
NET OF REVENUES/EXPENDITURES - 2024-25				84,746.98	
END FUND BALANCE		491,605.88	308,497.80	494,737.44	

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2025 NORMAL (ABNORMAL)	2025-26 ORIGINAL BUDGET	YTD BALANCE 09/30/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2025 INCREASE (DECREASE)
Fund 203 - LOCAL STREET FUND					
Revenues					
Dept 000					
203-000-451.200	SPEC ASSESSMENT ROAD - SUNSET	36,464.95	23,000.00	29,178.94	14,335.97
203-000-553.000	ACT 51	105,900.30	100,000.00	19,083.59	19,083.59
203-000-582.000	COUNTY ROAD MILL 2014	39,772.72	35,000.00	66.26	0.00
203-000-665.000	INTEREST	1,235.91	1,200.00	292.78	97.61
203-000-699.001	CONTRIBUTIONS FROM MAJOR STREET FUND	87,500.00	87,500.00	0.00	0.00
203-000-699.101	GF CONTRIBUTION	86,484.77	86,484.77	0.00	0.00
Total Dept 000		357,358.65	333,184.77	48,621.57	33,517.17
TOTAL REVENUES		357,358.65	333,184.77	48,621.57	33,517.17
Expenditures					
Dept 463 - ROUTINE MAINT					
203-463-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	25,000.00	25,000.00	0.00	0.00
Total Dept 463 - ROUTINE MAINT		25,000.00	25,000.00	0.00	0.00
Dept 478 - WINTER MAINT					
203-478-782.000	STREET MATERIALS & SUPPLIES	4,870.23	5,050.00	0.00	0.00
Total Dept 478 - WINTER MAINT		4,870.23	5,050.00	0.00	0.00
Dept 480 - CONSTRUCTION					
203-480-803.000	ENGINEERS FEES	975.00	2,500.00	485.00	0.00
Total Dept 480 - CONSTRUCTION		975.00	2,500.00	485.00	0.00
Dept 906 - DEBT SERVICE					
203-906-992.000	BOND PRINCIPAL	168,382.50	171,792.40	35,410.50	0.00
203-906-993.000	BOND INTEREST	132,200.11	126,803.46	14,503.07	0.00
Total Dept 906 - DEBT SERVICE		300,582.61	298,595.86	49,913.57	0.00
TOTAL EXPENDITURES		331,427.84	331,145.86	50,398.57	0.00
Fund 203 - LOCAL STREET FUND:					
TOTAL REVENUES		357,358.65	333,184.77	48,621.57	33,517.17
TOTAL EXPENDITURES		331,427.84	331,145.86	50,398.57	0.00
NET OF REVENUES & EXPENDITURES		25,930.81	2,038.91	(1,777.00)	33,517.17
BEG. FUND BALANCE		131,103.64	131,103.64	131,103.64	
NET OF REVENUES/EXPENDITURES - 2024-25				25,930.81	
END FUND BALANCE		157,034.45	133,142.55	155,257.45	

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2025 NORMAL (ABNORMAL)	2025-26 ORIGINAL BUDGET	YTD BALANCE 09/30/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2025 INCREASE (DECREASE)
Fund 208 - PARK FUND					
Revenues					
Dept 000					
208-000-478.030	CONCESSIONS	31,766.96	25,000.00	10,165.44	1,278.07
208-000-478.070	FIELD RENTAL	24,507.00	23,000.00	10,722.00	2,221.00
208-000-478.084	FLAG FOOTBALL	1,350.00	1,250.00	1,925.00	0.00
208-000-478.090	YOUTH FEES	10,325.00	8,800.00	225.00	0.00
208-000-667.000	PAVILION RENT	1,555.00	1,300.00	550.00	65.00
208-000-667.020	TIFA PAVILION - COMMUNITY CEN	1,775.00	1,600.00	825.00	150.00
208-000-674.000	DONATIONS	250.00	100.00	0.00	0.00
208-000-680.001	SPECIAL EVENTS	350.00	250.00	0.00	0.00
208-000-699.101	GF CONTRIBUTION	108,000.00	99,220.28	0.00	0.00
Total Dept 000		179,878.96	160,520.28	24,412.44	3,714.07
TOTAL REVENUES		179,878.96	160,520.28	24,412.44	3,714.07
Expenditures					
Dept 751 - PARK ADMIN					
208-751-703.000	SALARIES	54,951.33	57,343.28	13,375.14	1,815.03
208-751-703.002	OVERTIME SALARIES	478.75	400.00	468.22	0.00
208-751-719.000	FRINGE BENEFITS	22,919.49	24,277.00	7,074.34	2,140.64
208-751-731.000	PUBLICATION	1,034.58	1,200.00	116.20	116.20
208-751-740.000	SUPPLIES	4,939.96	13,900.00	1,220.66	12.16
208-751-744.000	YOUTH FEES (UNIFORMS,ETC.)	0.00	8,000.00	1,840.00	1,140.00
208-751-745.000	YOUTH UMPIRE FEES	0.00	0.00	300.00	300.00
208-751-747.000	ADULT UMPIRE FEES	0.00	3,500.00	0.00	(400.00)
208-751-775.000	REPAIRS & MAINT	0.00	9,550.00	6,815.21	185.00
208-751-802.000	SERVICE	0.00	1,100.00	0.00	0.00
208-751-803.000	ENGINEERS FEES	7,160.98	2,500.00	0.00	0.00
208-751-810.100	GRANT EXPENSE	23,225.79	2,000.00	0.00	0.00
208-751-818.000	CONTRACT LABOR	3,000.00	3,500.00	51.25	51.25
208-751-853.000	TELEPHONE EXPENSE	739.32	950.00	84.70	42.36
208-751-920.000	UTILITIES	0.00	10,050.00	2,422.16	408.05
208-751-962.000	MILEAGE	607.86	700.00	165.20	0.00
Total Dept 751 - PARK ADMIN		119,058.06	138,970.28	33,933.08	5,810.69
Dept 770 - LAKE ALLIANCE MAINTENANCE					
208-770-740.000	SUPPLIES	2,635.87	0.00	0.00	0.00
208-770-775.000	REPAIRS & MAINT	3,746.41	0.00	0.00	0.00
208-770-802.000	SERVICE	608.04	0.00	0.00	0.00
208-770-920.000	UTILITIES	8,596.08	0.00	0.00	241.63
Total Dept 770 - LAKE ALLIANCE MAINTENANCE		15,586.40	0.00	0.00	241.63
Dept 771 - CITY PARK					
208-771-740.000	SUPPLIES	27.90	0.00	0.00	0.00
208-771-775.000	REPAIRS & MAINT	1,816.62	0.00	0.00	0.00
Total Dept 771 - CITY PARK		1,844.52	0.00	0.00	0.00
Dept 774 - BASEBALL					
208-774-740.000	SUPPLIES	748.25	0.00	0.00	0.00
208-774-775.000	REPAIRS & MAINT	315.00	0.00	0.00	0.00
Total Dept 774 - BASEBALL		1,063.25	0.00	0.00	0.00
Dept 777 - BALLFIELD					
208-777-740.000	SUPPLIES	1,307.32	0.00	0.00	0.00
208-777-744.000	YOUTH FEES (UNIFORMS,ETC.)	7,276.00	0.00	0.00	0.00
208-777-745.000	YOUTH UMPIRE FEES	3,440.00	0.00	0.00	100.00
Total Dept 777 - BALLFIELD		12,023.32	0.00	0.00	100.00
Dept 778 - CONCESSIONS					
208-778-703.000	SALARIES	8,349.74	8,000.00	2,173.13	(1,345.57)
208-778-719.000	FRINGE BENEFITS	786.72	750.00	207.46	(100.39)
208-778-740.000	SUPPLIES	13,008.50	10,000.00	3,235.45	386.21
208-778-746.000	CONCESSION - FOOD LICENSE	637.00	700.00	0.00	0.00
208-778-814.000	BANK SERVICE CHARGES	1,863.31	2,000.00	417.28	138.14

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2025 NORMAL (ABNORMAL)	2025-26 ORIGINAL BUDGET	YTD BALANCE 09/30/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2025 INCREASE (DECREASE)
Fund 208 - PARK FUND					
Expenditures					
Total Dept 778 - CONCESSIONS		24,645.27	21,450.00	6,033.32	(921.61)
TOTAL EXPENDITURES		174,220.82	160,420.28	39,966.40	5,230.71
Fund 208 - PARK FUND:					
TOTAL REVENUES		179,878.96	160,520.28	24,412.44	3,714.07
TOTAL EXPENDITURES		174,220.82	160,420.28	39,966.40	5,230.71
NET OF REVENUES & EXPENDITURES		5,658.14	100.00	(15,553.96)	(1,516.64)
BEG. FUND BALANCE		50,590.24	50,590.24	50,590.24	
NET OF REVENUES/EXPENDITURES - 2024-25				5,658.14	
END FUND BALANCE		56,248.38	50,690.24	40,694.42	

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2025 NORMAL (ABNORMAL)	2025-26 ORIGINAL BUDGET	YTD BALANCE 09/30/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2025 INCREASE (DECREASE)
Fund 211 - GIZZARD FEST					
Revenues					
Dept 000					
211-000-665.000	INTEREST	1,676.15	1,600.00	425.46	135.94
211-000-674.000	DONATIONS	100.00	100.00	0.00	0.00
211-000-674.100	SPONSORSHIP	30,660.00	25,000.00	0.00	0.00
211-000-681.000	VENDOR BOOTHS	12,625.00	9,725.00	250.00	0.00
211-000-682.000	RACE	7,402.24	7,000.00	122.50	50.00
211-000-686.000	PAGEANT	2,400.00	2,400.00	0.00	0.00
211-000-688.000	CARNIVAL	4,614.70	3,300.00	0.00	0.00
211-000-690.000	TENT TICKET SALES	17,361.00	16,000.00	0.00	0.00
211-000-691.000	ATM	26.50	50.00	50.00	0.00
Total Dept 000		76,865.59	65,175.00	847.96	185.94
TOTAL REVENUES		76,865.59	65,175.00	847.96	185.94
Expenditures					
Dept 779 - SPECIAL EVENTS					
211-779-740.000	SUPPLIES	6,580.17	8,000.00	(650.00)	(650.00)
211-779-818.000	CONTRACT LABOR	22,442.00	26,000.00	0.00	0.00
211-779-880.200	COMMUNITY SPECIAL EVENTS	38,412.83	30,000.00	1,000.00	0.00
211-779-880.500	PAGEANT	1,742.68	500.00	0.00	0.00
211-779-880.600	RACE	5,498.63	4,000.00	0.00	0.00
Total Dept 779 - SPECIAL EVENTS		74,676.31	68,500.00	350.00	(650.00)
TOTAL EXPENDITURES		74,676.31	68,500.00	350.00	(650.00)
Fund 211 - GIZZARD FEST :					
TOTAL REVENUES		76,865.59	65,175.00	847.96	185.94
TOTAL EXPENDITURES		74,676.31	68,500.00	350.00	(650.00)
NET OF REVENUES & EXPENDITURES		2,189.28	(3,325.00)	497.96	835.94
BEG. FUND BALANCE		53,541.81	53,541.81	53,541.81	
NET OF REVENUES/EXPENDITURES - 2024-25				2,189.28	
END FUND BALANCE		55,731.09	50,216.81	56,229.05	

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2025 NORMAL (ABNORMAL)	2025-26 ORIGINAL BUDGET	YTD BALANCE 09/30/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2025 INCREASE (DECREASE)
Fund 247 - TAX INCREMENT FINANCING AUTHOR					
Revenues					
Dept 728 - TIFA DEPT					
247-728-401.000	PROPERTY TAXES	196,613.90	198,000.00	165,399.88	165,399.88
247-728-573.000	LOCAL COMMUNITY STABILIZATION	22,685.72	24,000.00	0.00	0.00
247-728-579.200	GRANT REVENUE - LOCAL	0.00	75,450.00	0.00	0.00
247-728-665.000	INTEREST INCOME	825.68	3,850.00	120.03	45.32
Total Dept 728 - TIFA DEPT		220,125.30	301,300.00	165,519.91	165,445.20
TOTAL REVENUES		220,125.30	301,300.00	165,519.91	165,445.20
Expenditures					
Dept 728 - TIFA DEPT					
247-728-703.005	WAGES - OTHER	4,974.97	5,150.63	1,224.99	408.33
247-728-727.000	OFFICE EXPENSE	1,000.00	1,150.00	0.00	0.00
247-728-731.000	PUBLICATION	147.50	300.00	0.00	0.00
247-728-801.000	ATTORNEY	0.00	500.00	0.00	0.00
247-728-803.000	ENGINEERS FEES	10,428.75	30,000.00	0.00	0.00
247-728-807.000	AUDIT	4,400.00	4,600.00	3,250.00	3,250.00
247-728-823.000	GRANT PROJECTS	0.00	150,900.00	0.00	0.00
247-728-881.000	K9 EXPENSES	19,995.95	0.00	0.00	0.00
247-728-970.000	CAPITAL OUTLAY	27,847.90	30,000.00	45,247.63	23,249.63
247-728-990.100	DRAIN ASSESSMENT- COUNTY	0.00	28,694.45	0.00	0.00
247-728-992.000	BOND PRINCIPAL	55,000.00	55,000.00	0.00	0.00
247-728-993.000	BOND INTEREST	12,945.00	10,457.00	0.00	0.00
Total Dept 728 - TIFA DEPT		136,740.07	316,752.08	49,722.62	26,907.96
TOTAL EXPENDITURES		136,740.07	316,752.08	49,722.62	26,907.96
Fund 247 - TAX INCREMENT FINANCING AUTHOR:					
TOTAL REVENUES		220,125.30	301,300.00	165,519.91	165,445.20
TOTAL EXPENDITURES		136,740.07	316,752.08	49,722.62	26,907.96
NET OF REVENUES & EXPENDITURES		83,385.23	(15,452.08)	115,797.29	138,537.24
BEG. FUND BALANCE		90,135.90	90,135.90	90,135.90	
NET OF REVENUES/EXPENDITURES - 2024-25				83,385.23	
END FUND BALANCE		173,521.13	74,683.82	289,318.42	

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2025 NORMAL (ABNORMAL)	2025-26 ORIGINAL BUDGET	YTD BALANCE 09/30/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2025 INCREASE (DECREASE)
Fund 401 - CAPITAL PROJECT FUND- DOWNTOWN					
Revenues					
Dept 000					
401-000-699.100	TRANSFER IN	2,654.00	2,654.00	2,654.00	2,654.00
Total Dept 000		2,654.00	2,654.00	2,654.00	2,654.00
TOTAL REVENUES		2,654.00	2,654.00	2,654.00	2,654.00
Expenditures					
Dept 729 - DOWNTOWN					
401-729-740.600	LANDSCAPING SUPPLIES	1,409.24	2,554.00	0.00	0.00
401-729-818.000	CONTRACT LABOR	0.00	100.00	0.00	0.00
Total Dept 729 - DOWNTOWN		1,409.24	2,654.00	0.00	0.00
TOTAL EXPENDITURES		1,409.24	2,654.00	0.00	0.00
Fund 401 - CAPITAL PROJECT FUND- DOWNTOWN:					
TOTAL REVENUES		2,654.00	2,654.00	2,654.00	2,654.00
TOTAL EXPENDITURES		1,409.24	2,654.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		1,244.76	0.00	2,654.00	2,654.00
BEG. FUND BALANCE		4,751.72	4,751.72	4,751.72	
NET OF REVENUES/EXPENDITURES - 2024-25				1,244.76	
END FUND BALANCE		5,996.48	4,751.72	8,650.48	

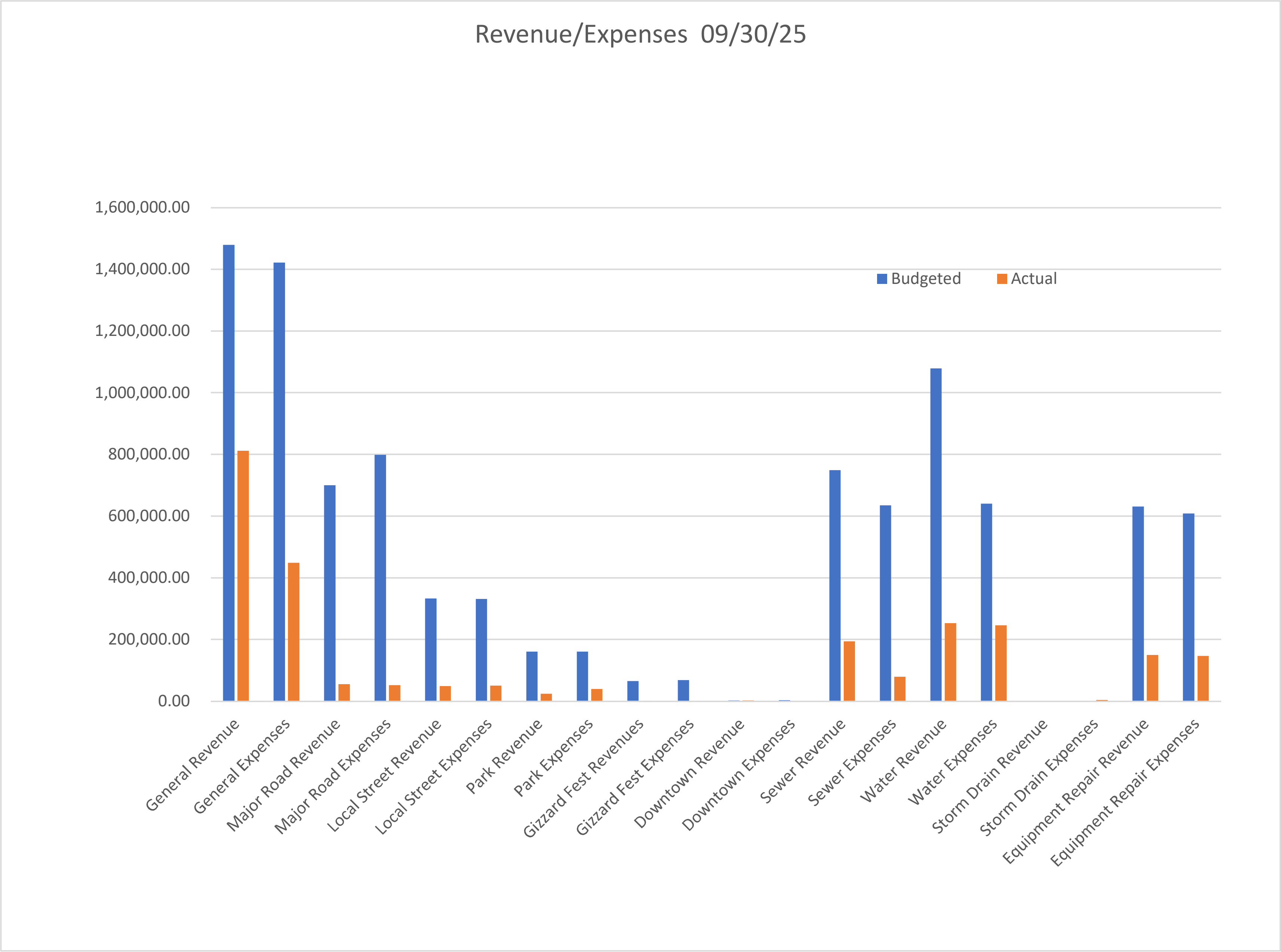
GL NUMBER	DESCRIPTION	END BALANCE 06/30/2025 NORMAL (ABNORMAL)	2025-26 ORIGINAL BUDGET	YTD BALANCE 09/30/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2025 INCREASE (DECREASE)
Fund 590 - SEWER FUND					
Revenues					
Dept 000					
590-000-642.000	BILLS	204,909.45	198,000.00	54,340.38	36,771.23
590-000-642.001	FIXED COSTS	505,255.36	505,078.43	129,173.76	83,719.76
590-000-656.000	FINES & FORFEITURES	15,385.52	17,000.00	3,221.27	1,188.43
590-000-665.000	INTEREST	18,538.72	18,000.00	4,391.84	1,464.15
590-000-666.000	INSPECTION FEE	150.00	200.00	50.00	0.00
590-000-672.000	HOOK UP FEES	10,500.00	10,500.00	2,875.00	0.00
Total Dept 000		754,739.05	748,778.43	194,052.25	123,143.57
TOTAL REVENUES		754,739.05	748,778.43	194,052.25	123,143.57
Expenditures					
Dept 537 - ADMINISTRATIVE					
590-537-775.000	REPAIRS & MAINT	8,171.42	9,000.00	0.00	0.00
590-537-809.000	TRAINING	795.00	800.00	0.00	0.00
Total Dept 537 - ADMINISTRATIVE		8,966.42	9,800.00	0.00	0.00
Dept 556 - DPW					
590-556-740.000	SUPPLIES	16,273.07	18,000.00	0.00	0.00
590-556-743.000	METERS	8,130.84	9,000.00	0.00	0.00
590-556-775.000	REPAIRS & MAINT	4,790.78	5,400.00	0.00	0.00
590-556-802.000	SERVICE	400.00	1,000.00	0.00	0.00
590-556-803.000	ENGINEERS FEES	30,503.54	15,000.00	378.13	414.38
590-556-818.000	CONTRACT LABOR	0.00	3,000.00	0.00	0.00
590-556-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	108,207.18	190,000.00	0.00	0.00
590-556-968.000	DEPRECIATION EXPENSE	279,708.00	0.00	0.00	0.00
590-556-970.000	CAPITAL OUTLAY	46,339.51	8,000.00	1,400.00	0.00
Total Dept 556 - DPW		494,352.92	249,400.00	1,778.13	414.38
Dept 906 - DEBT SERVICE					
590-906-991.000	DEBT SERVICE - PRINCIPAL	0.00	179,000.00	46,000.00	0.00
590-906-993.000	BOND INTEREST	192,767.25	196,667.00	31,583.75	0.00
Total Dept 906 - DEBT SERVICE		192,767.25	375,667.00	77,583.75	0.00
TOTAL EXPENDITURES		696,086.59	634,867.00	79,361.88	414.38
Fund 590 - SEWER FUND:					
TOTAL REVENUES		754,739.05	748,778.43	194,052.25	123,143.57
TOTAL EXPENDITURES		696,086.59	634,867.00	79,361.88	414.38
NET OF REVENUES & EXPENDITURES		58,652.46	113,911.43	114,690.37	122,729.19
BEG. FUND BALANCE		2,958,545.76	2,958,545.76	2,958,545.76	
NET OF REVENUES/EXPENDITURES - 2024-25				58,652.46	
END FUND BALANCE		3,017,198.22	3,072,457.19	3,131,888.59	

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2025 NORMAL (ABNORMAL)	2025-26 ORIGINAL BUDGET	YTD BALANCE 09/30/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2025 INCREASE (DECREASE)
Fund 591 - WATER FUND					
Revenues					
Dept 000					
591-000-579.000	GRANT REVENUE- STATE	239,097.84	100,000.00	0.00	0.00
591-000-642.000	BILLS	346,927.04	355,278.00	96,518.94	65,161.14
591-000-642.001	FIXED COSTS	528,267.83	553,350.00	139,335.57	92,457.25
591-000-644.000	PENALTIES	1,850.00	1,850.00	380.00	220.00
591-000-656.000	FINES & FORFEITURES	17,338.36	16,500.00	3,796.22	1,439.88
591-000-665.000	INTEREST	42,021.09	41,000.00	9,954.83	3,318.74
591-000-666.000	INSPECTION FEE	200.00	150.00	50.00	0.00
591-000-672.000	HOOK UP FEES	11,147.01	10,000.00	2,777.25	0.00
591-000-684.000	MISC INCOME	639.00	250.00	0.00	0.00
Total Dept 000		1,187,488.17	1,078,378.00	252,812.81	162,597.01
TOTAL REVENUES		1,187,488.17	1,078,378.00	252,812.81	162,597.01
Expenditures					
Dept 537 - ADMINISTRATIVE					
591-537-731.000	PUBLICATION	581.02	3,500.00	0.00	0.00
591-537-740.000	SUPPLIES	1,448.43	2,500.00	0.00	0.00
591-537-741.000	POSTAGE	2,831.50	3,500.00	836.00	288.53
591-537-781.000	COMPUTER SOFTWARE	0.00	1,000.00	0.00	0.00
591-537-809.000	TRAINING	4,059.40	2,000.00	0.00	0.00
Total Dept 537 - ADMINISTRATIVE		8,920.35	12,500.00	836.00	288.53
Dept 556 - DPW					
591-556-740.000	SUPPLIES	14,631.20	10,000.00	1,953.51	363.25
591-556-743.000	METERS	9,119.31	8,000.00	0.00	0.00
591-556-775.000	REPAIRS & MAINT	(6,840.90)	10,000.00	1,048.78	1,048.78
591-556-802.000	SERVICE	9,037.38	10,000.00	1,298.00	48.00
591-556-803.000	ENGINEERS FEES	30,503.53	30,000.00	2,226.10	2,262.35
591-556-818.000	CONTRACT LABOR	3,385.36	100,000.00	190,201.79	3,185.40
591-556-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	231,792.82	200,000.00	0.00	0.00
591-556-968.000	DEPRECIATION EXPENSE	161,929.00	0.00	0.00	0.00
591-556-970.000	CAPITAL OUTLAY	38,415.11	50,000.00	1,400.00	0.00
Total Dept 556 - DPW		491,972.81	418,000.00	198,128.18	6,907.78
Dept 906 - DEBT SERVICE					
591-906-992.000	BOND PRINCIPAL	0.00	103,000.00	28,000.00	0.00
591-906-993.000	BOND INTEREST	108,576.49	107,060.00	19,511.25	0.00
Total Dept 906 - DEBT SERVICE		108,576.49	210,060.00	47,511.25	0.00
TOTAL EXPENDITURES		609,469.65	640,560.00	246,475.43	7,196.31
Fund 591 - WATER FUND:					
TOTAL REVENUES		1,187,488.17	1,078,378.00	252,812.81	162,597.01
TOTAL EXPENDITURES		609,469.65	640,560.00	246,475.43	7,196.31
NET OF REVENUES & EXPENDITURES		578,018.52	437,818.00	6,337.38	155,400.70
BEG. FUND BALANCE		3,183,620.41	3,183,620.41	3,183,620.41	
NET OF REVENUES/EXPENDITURES - 2024-25				578,018.52	
END FUND BALANCE		3,761,638.93	3,621,438.41	3,767,976.31	

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2025 NORMAL (ABNORMAL)	2025-26 ORIGINAL BUDGET	YTD BALANCE 09/30/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2025 INCREASE (DECREASE)
Fund 598 - STORM DRAIN MAINTENANCE					
Revenues					
Dept 000					
598-000-699.101	GF CONTRIBUTION	42,500.00	500.00	0.00	0.00
Total Dept 000		42,500.00	500.00	0.00	0.00
TOTAL REVENUES		42,500.00	500.00	0.00	0.00
Expenditures					
Dept 556 - DPW					
598-556-818.000	CONTRACT LABOR	29,979.77	500.00	4,112.50	0.00
Total Dept 556 - DPW		29,979.77	500.00	4,112.50	0.00
TOTAL EXPENDITURES		29,979.77	500.00	4,112.50	0.00
Fund 598 - STORM DRAIN MAINTENANCE:					
TOTAL REVENUES		42,500.00	500.00	0.00	0.00
TOTAL EXPENDITURES		29,979.77	500.00	4,112.50	0.00
NET OF REVENUES & EXPENDITURES		12,520.23	0.00	(4,112.50)	0.00
BEG. FUND BALANCE		5,033.26	5,033.26	5,033.26	
NET OF REVENUES/EXPENDITURES - 2024-25				12,520.23	
END FUND BALANCE		17,553.49	5,033.26	13,440.99	

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2025 NORMAL (ABNORMAL)	2025-26 ORIGINAL BUDGET	YTD BALANCE 09/30/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2025 INCREASE (DECREASE)
Fund 641 - EQUIPMENT REPAIR & REPLACEMENT					
Revenues					
Dept 000					
641-000-699.100	OPERATING TRANSFER-IN	608,000.00	630,815.00	150,000.00	150,000.00
Total Dept 000		608,000.00	630,815.00	150,000.00	150,000.00
TOTAL REVENUES		608,000.00	630,815.00	150,000.00	150,000.00
Expenditures					
Dept 932 - EQUIPMENT REPAIR ACTIVITY					
641-932-703.000	SALARIES	256,949.59	264,865.00	66,800.70	7,241.88
641-932-703.002	OVERTIME SALARIES	22,877.29	23,000.00	3,910.74	1,334.93
641-932-719.000	FRINGE BENEFITS	68,991.21	72,000.00	19,541.36	5,308.50
641-932-728.000	UNIFORM EXPENSES	4,828.30	5,000.00	509.67	283.15
641-932-740.000	SUPPLIES	25,489.56	25,000.00	7,420.11	44.88
641-932-775.000	REPAIRS & MAINT	42,527.34	45,000.00	6,923.24	1,830.58
641-932-782.000	STREET MATERIALS & SUPPLIES	818.90	1,500.00	0.00	0.00
641-932-802.000	SERVICE	1,236.13	1,200.00	15.53	0.00
641-932-809.000	TRAINING	7,634.15	3,500.00	210.00	210.00
641-932-853.000	TELEPHONE EXPENSE	3,994.28	3,900.00	635.93	338.53
641-932-862.000	GAS	21,666.33	27,000.00	5,401.00	1,509.32
641-932-920.000	UTILITIES	134,809.86	129,100.00	28,458.20	10,140.68
641-932-958.000	DUES AND SUBSCRIPTIONS	1,096.55	1,150.00	0.00	0.00
641-932-962.000	MILEAGE	596.10	600.00	0.00	0.00
641-932-968.000	DEPRECIATION EXPENSE	44,656.00	0.00	0.00	0.00
641-932-970.000	CAPITAL OUTLAY	1,703.75	6,000.00	6,757.19	0.00
Total Dept 932 - EQUIPMENT REPAIR ACTIVITY		639,875.34	608,815.00	146,583.67	28,242.45
TOTAL EXPENDITURES		639,875.34	608,815.00	146,583.67	28,242.45
Fund 641 - EQUIPMENT REPAIR & REPLACEMENT:					
TOTAL REVENUES		608,000.00	630,815.00	150,000.00	150,000.00
TOTAL EXPENDITURES		639,875.34	608,815.00	146,583.67	28,242.45
NET OF REVENUES & EXPENDITURES		(31,875.34)	22,000.00	3,416.33	121,757.55
BEG. FUND BALANCE		288,007.18	288,007.18	288,007.18	
NET OF REVENUES/EXPENDITURES - 2024-25				(31,875.34)	
END FUND BALANCE		256,131.84	310,007.18	259,548.17	
TOTAL REVENUES - ALL FUNDS		5,371,804.66	5,500,404.48	1,706,381.28	1,262,834.30
TOTAL EXPENDITURES - ALL FUNDS		4,472,689.15	4,984,460.83	1,117,777.68	270,535.85
NET OF REVENUES & EXPENDITURES		899,115.51	515,943.65	588,603.60	992,298.45
BEG. FUND BALANCE - ALL FUNDS		8,268,825.25	8,268,825.25	8,268,825.25	
END FUND BALANCE - ALL FUNDS		9,167,940.76	8,784,768.90	9,756,544.36	

	Budgeted	Actual
General Revenue	1,479,099.00	811,972.53
General Expenses	1,421,885.51	448,450.36
Major Road Revenue	700,000.00	55,487.81
Major Road Expenses	798,361.10	52,356.25
Local Street Revenue	333,184.77	48,621.57
Local Street Expenses	331,145.86	50,398.57
Park Revenue	160,520.28	24,412.44
Park Expenses	160,420.28	39,966.40
Gizzard Fest Revenues	65,175.00	847.96
Gizzard Fest Expenses	68,500.00	350.00
Downtown Revenue	2,654.00	2,654.00
Downtown Expenses	3,600.00	0.00
Sewer Revenue	748,778.43	194,052.25
Sewer Expenses	634,867.00	79,361.88
Water Revenue	1,078,378.00	252,812.81
Water Expenses	640,560.00	246,475.43
Storm Drain Revenue	500.00	0.00
Storm Drain Expenses	500.00	4,112.50
Equipment Repair Rever	630,815.00	150,000.00
Equipment Repair Exper	608,815.00	146,583.67


Revenue/Expenses 09/30/25
1,600,000.00
1,400,000.00
1,200,000.00
1,000,000.00
800,000.00
600,000.00
400,000.00
200,000.00
0.00
Budgeted
Actual
General Revenue
General Expenses
Major Road Revenue
Major Road Expenses
Local Street Revenue
Local Street Expenses
Park Revenue
Park Expenses
Gizzard Fest Revenues
Gizzard Fest Expenses
Downtown Revenue
Downtown Expenses
Sewer Revenue
Sewer Expenses
Water Revenue
Water Expenses
Storm Drain Revenue
Storm Drain Expenses
Equipment Repair Revenue
Equipment Repair Expenses

City of Potterville

319 N. Nelson St. ◆ PO Box 488 ◆ Potterville, MI 48876 ◆ Phone: (517) 645-7641
Fax: (517) 645-7810 ◆ www.pottervillemi.org

October 10, 2025

To: City Council
From: Aaron Sheridan, City Manager
Subject: Manager's Report

Please review my report and let me know if you have questions or comments. Thank you.

1. In cooperation with MDOT and Potterville's MDOT Small Urban Group that includes the City of Charlotte, Eaton County Road Commission, and Eaton County ETRAN, the city completed its largest road resurfacing project ($559,450) in more than six years – installing new asphalt, signage and striping for both Main Streets (East and West) and the west side of Vermontville Hwy near Independence Commons Estates. Once started, the project finished quickly with no serious complications for downtown businesses and/or Potterville Schools. In all, the project was a success and took advantage of about 70% cost sharing with MDOT for about a mile of major roadway including parking spaces, passing lanes, gravel shoulders, crosswalks… for only $174,450 from the City Major Road Fund. Now the impacted areas of the Potterville High School and west entrances are refreshed and properly maintained. The City's next eligible period for MDOT Small Urban Funds is 2029 with construction in 2030-2031. This cycle of resurfacing would include the rest of Vermontville Hwy. from the I-69 overpass area East of Lansing Road, thence west to the CN railway crossing near the entrance to Country Lake and Lockview Subdivisions.

2. The City's 2025 Fall Clean Up Event and curbside services are underway, see online notice at https://pottervillemi.org/wp-content/uploads/2025/01/2025-Dump-Junk-and-Curbside-Notice.pdf See more information for residential services.

   LEAVES –Curbside Pick Up - October 1st thru November 28th 2025
   • Leaves must be piled in rows and placed along curbsides of City streets no later than 9:00 am during event days. Please place leaf piles along the curbside edge of the public street, not in travel lanes. Leaves must not contain debris like garbage, plastics, sticks, metal or brush. Piles should be no more than 3ft - 4ft feet wide by 3ft in height. Pick up times are weather dependent. If a curbside pickup is missed let us know at (517) 645-7641 or email manager@pottervillemi.org

   STICKS –Curbside Pick Up –October 6th thru October 17th 2025
   • Sticks must be piled in rows and placed along curbsides of City streets no later than 9:00 am during event days. Please do not overload piles of sticks (do not exceed 4ft in height) and place cut ends of sticks in the same direction. Pick up times are weather dependent. Do not include yard clippings, leaves, dirt, garbage, construction materials, plastics, metal, stumps or other of types of debris.

   DUMP YOUR JUNK –October 18th 2025 - 8 am to Noon (until dumpsters are full)
   • Potterville City residents (only) may drop off junk mattresses, couches, iron, steel, misc. metals, glass, washers/dryers, refrigerators, stoves, dishwashers, and/or other large rubbish items at no extra charge on

City of Potterville

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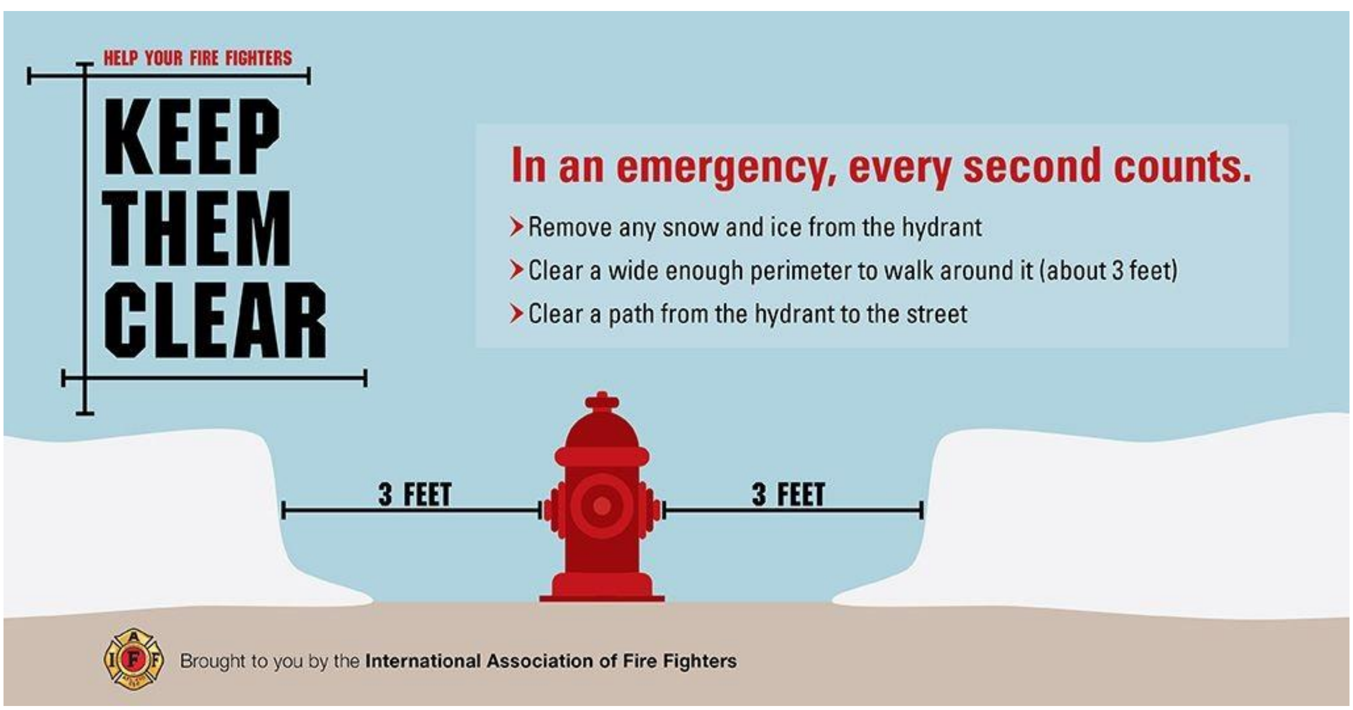
event days. Residential rubbish only. Commercial disposal is strictly prohibited. No construction materials or grass clippings are allowed. No tires, PCBs, lead batteries, liquids, hazardous waste, chemicals, paint and/or yard waste. Proof of City residency is required. All disposable items should be delivered to the Lake Alliance Park Compost Area during event hours. Check online at www.pottervillemi.org to verify if an item is disposable.

3. City road salt was delivered last week for the 2025-26 winter maintenance period… this means snow plow season has started for public streets and parking lots… including all subdivision streets in Cambria Ridge, Sunset Hills, Lockview, and Country Lake. Independence Commons Estate Homes and Valley Springs manufacture home parks are not public, thus the City does not plow or maintain their private roads. During this time, please encourage all road users to refrain from parking in public streets and/or right of ways (between the sidewalks and streets) near their homes. No parking orders are strictly enforced during snow plowing events and/or during evening hours of 2 am and 6 am, EST. It is essential that public streets stay clear of cars and/or debris during winter maintenance periods. Emergency services, schools, and private service venders like Consumers Energy must have proper access to public streets, even during severe weather events. Help keep public services running smooth and give road maintenance crews (City/County/State) ample space while they operate snow plow and heavy machinery.

   Also, please encourage business owners and residents to keep their respective sidewalk zones and hydrants clear of debris, ice or snow. This is for their own benefit and that of the general public. If anyone has a fire hydrant in the ROW of their property, please keep it clear of snow and keep minimum clearances around the hydrant during snow events. See this helpful video for more information https://youtu.be/fhXyiFI4yvY?si=4iT5XJqtmIGzzbzc



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TREASURERS REPORT

October 15, 2025

Utility bills—as of 9/30/25 (bills due on 15th) $22,746.74 is outstanding with $10,915.25 over 30 days past due.

Water usage month of Sept (Oct billing): 5,174,223 gallons
Sewer usage month of Sept (Oct billing) 5,170,177 gallons
Ready to service charge-water: $46,324.12
Ready to service charge-sewer: $41,946.87
Total water and sewer billed out from 8/27-9/24/25 is $135,014.38.

Payroll month of September 2025 $72,296.15 (this includes all payroll taxes + MERS.)

Summer taxes are due on 9/15/25 this year (normally due on 9/14 but this date falls on weekend).
Summer tax collection rate through 10/9/25: 96.7%

Bank reconciliations completed for the month of September 2025:

General account – Reconciled balance: **$ 4,342,998.77**
Payroll account - Reconciled balance**: $7,526.54**
Tax account – Reconciled balance: **$29,240.96**
Gizzard Fest – Reconciled balance: **$56,229.05**

Respectfully submitted,
Jodi West, Treasurer

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***From the Clerk's office –October* 2025**

Electronic Return of voted ballots

In Michigan, electronic ballot return is only an option for military personnel. For all other voters, ballots must be returned in person or by mail.

Electronic return for military voters

- **A new secure online portal** was launched in September 2025 that allows eligible military voters to fill out and return their ballots electronically.
- **Only uniformed military personnel**, and not all UOCAVA (non- military and overseas Citizens) voters, are currently authorized to use this electronic return method.
- **Security for this process** includes using a verified electronic signature from the U.S. Department of Defense.

Electronic delivery of blank ballots

It is important to distinguish electronic return from electronic delivery. Many voters, including non-military and Overseas Citizens, can receive a blank absentee ballot electronically, but they are still required to print it out and return it through one of the approved physical methods.

If I can be of any assistance, please reach out to me. I am in the office on Tues., Thurs., and Fri. from 9am - 5pm.

Becky Dolman

City of Potterville

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October 2025

From the office of the Parks & Recreation Department for the City of Potterville:

The Parks & Recreation Department continues to do administrative work, planning, implementation, programs, observation, evaluation, training, and continuing education.

- We are down to the last month of the season. The weather has been great this year for being at the end.
- We have submitted our supplemental documentation to the MDNR Trust Fund Grant with some changes. We've had meetings with our grant coordinator and engineer to boost our scores in hopes of being selected in December.
- Flag Football has its last week. We've enjoy seeing the participants improve each week.
- Flag Football participants will be included in Potterville's Homecoming Parade on October 10th; make sure you wave and cheer them on!
- We've completed the last rentals of the year for pavilions.
- Benton Township Fire Department is hosting their Fire Prevention on October 7th at Lake Alliance. Come learn about fire safety for the whole family.
- We have three weekends left of tournaments, and one of those is a big tournament of 30+ teams coming to Potterville. It's going to be a great way to end the 2025 season.
- Halloween is coming up. Trick or Treating hours are the same 6:00-8:00p.m. on October 31st.
- The second bi-annual Dump Your Junk Event is October 18th at Lake Alliance Park. DPW staff mans this event.
- Christmas Event is set for December 6th. Postings will be made on social media, and websites, some parade participants have already reached out.
- City Manager and I have done the decorations for fall. Corn stalks are up and pumpkins. We are waiting for the delivery of straw bales and those will be placed too.
- The ongoing communications with CEOs, State UICs, State Directors for the season.
- Will be starting on the 2026 season of programs.
- Continue to further my education by webinars, meetings, conferences, certificates, etc. As well as networking with other departments in the surrounding area.

Respectfully Submitted,
Tiffani Falin, Parks & Recreation Director

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Field work, sketching, and data entry is complete for the annual inspection of parcels within the City.

Review of any new construction for the year continues.

Deeds, PTAs and PREs are up to date in the database.

Thanks,

Sarah Payton

Sarah Payton, MAAO