

**Potterville TIFA Board Minutes**  
Monday, February 10, 2025  
@ 5:30 p.m. – Potterville City Hall, 319 N. Nelson Street

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Meeting was called to order by B. Nichols at 5:30 p.m.

Pledge of Allegiance was recited by all.

**Roll Call:**     **Present:** B. Nichols, R. Norman, L. Ross, J. McNett, J. Lenneman, and R. Othmer.  
                  **Absent:** J. Bristol

**Agenda Approval:** Motion by Member Ross to approve the agenda, seconded by Member Norman. Motion carried (6-0-1).

**Approval of Minutes:** Motion by Member McNett to approve the minutes from January 13, 2025, seconded by Member Ross. Motion carried (6-0-1).

**Approval of Bills:** Motion by Member Norman to pay bills totaling \$408.33, seconded by Member Lenneman. Motion carried (6-0-1).

**Public Comment:** Mayor Lenneman speaks in support of New Business Line Item D believing this would be great for the community helping to find criminals and lost people.

**Old Business:** N/A

**New Business:**

- a) Board Elections Chairperson and Vice Chairperson: Member Norman nominates Member Nichols as Chairperson, seconded by Member McNett. Member Nichols accepts the nomination. Motion carried (6-0-1). Member Nichols nominates Member Norman as Vice Chairperson, seconded by Member Ross. Member Norman accepts the nomination. Motion carried (6-0-1).
- b) Public Hearing Michigan DNR Trust Fund Grant Application TF25-0009 – Lake Alliance Park Project: Motion to go into Public Hearing by Member Nichols, seconded by member Ross. Motion carried (6-0-1). Board Discussion. Motion by Member Othmer to support DNR Trust Fund Grant Application TF25-0009 resolution, not to exceed \$192,200, and send to Council, seconded by Member Ross. Motion carried (6-0-1). Motion to close Public Hearing by Member Nichols, seconded by Member Norman. Motion carried (6-0-1).
- c) Eaton County Drain Commission Potter Drain at Large Assessment: Motion by Member Othmer to add special assessment of \$28,694.45 to annual budget, seconded by Member Lenneman. Motion carried (6-0-1).
- d) Police Department K-9 Officer: Motion by Member Norman to spend \$20,000 on the acquisition, training, and equipment of a K-9 Officer, seconded by Member McNett. Motion carried (6-0-1).

**Public Comment:** N/A

**Communications from Board:** N/A

**Next Meeting:** Monday, March 10, 2025 at 5:30 p.m.

**Administrative Report:** In attendance.

**Motion to Excuse Absent Members:** Motion by Member Norman to excuse Member Bristol, seconded by Member Ross (6-0-1).

**Motion to Adjourn:** Meeting adjourned by Member Nichols at 6:25 p.m.

Respectfully submitted,  
Kayla Schwartz, TIFA Secretary  
Approved by TIFA Board March 10, 2025.