A. Call to Order:

- **B.** Pledge of Allegiance:
- C. Roll Call:
- D. Approval of Agenda:
- E. Approval of Minutes: Regular Meeting May 15, 2025
- F. Approval of Bills: General Bills \$94,647.88 Gizzard Fest \$16,906.57

TOTAL AP = \$111,554.45

- G. City Manager's Report: Manager's report is in the packet.
- H. Public Comment on agenda items:
- I. Communications:
- J. Department Reports: Reports are in the packet.

K. New Business:

- 1. Resolution No. 2025-0619-08 Water Utility Rates
- 2. Resolution No. 2025-0619-11 Notice of Intent to Publish
- 3. Public Hearing: FY 2024-2025 Budget Amendments
- 4. Resolution No. 2025-0619-09 FY 2024-2025 Budget Amendments
- 5. Public Hearing: FY 2025-2026 Budget
- 6. Resolution No. 2025-0619-10 FY 2025-2026 Budget
- 7. Police Union Agreement Renewal
- 8. City Property and Liability Insurance Renewal
- 9. Eaton County Parks Grant Agreement
- L. Public Comment on non-agenda items:

M. Communications from the Council:

- N. Next Regular Meeting: Thursday, July 17, 2025, at 6:00 p.m.
- **O.** Excuse absent member(s):
- P. Adjourn:

319 N. Nelson St. • PO Box 488 • Potterville, MI 48876 • Phone: (517) 645-7641 Fax: (517) 645-7810 • www.pottervillemi.org

The City Council Meeting was called to order by Mayor Lenneman on Thursday, May 15, 2025 at 6:00 pm at City Hall and the Pledge of Allegiance was recited.

Roll Call: Present: Mayor Lenneman, Deputy Mayor Potter, Member Connor, Member Myers-Southerly, Member Nichols, Member Ranshaw and Member Sweeney.

Absent: None

Approval of Agenda: Motion by Deputy Mayor Potter and supported by Member Nichols. Vote: Unanimous. Motion Carried (7-0).

Approval of April 17, 2025, Regular Minutes: Motion by Member Nichols to approve the minutes. Supported by Member Ranshaw. Vote: Unanimous. Motion Carried (7-0).

Approval of Bills: Motion to pay General Bills in the amount of \$306,967.26, by Deputy Mayor Potter and supported by Member Nichols. Roll Call Vote: Unanimous. Motion Carried (7-0).

Public Comment on Agenda Items: None

Department Reports:

Zoning Administrator Miller shared that all Code and Zoning Ordinances, Capital Improvement Plan and Master Plan will be reviewed and updated this year for the Council to approve.

Chief Barry recognized Pastor Mark Aupperlee as his first Outstanding Citizen Award for all he does for the community. Three officers were certified for using PIT maneuvers, Police vehicle is being fitted for K-9, department has received several sponsors for the K-9 unit.

Eaton RESA – Park Rental Fee Waiver: Motion by Deputy Mayor Potter and supported by Member Ranshaw. Vote: Unanimous. Motion Carried (7-0).

Delinquent Utility Bill Rollover to 2025 Tax Rolls, per City Charter Section 11.03: Motion by Deputy Mayor Potter. Supported by Member Nichols. Roll Call Vote: Unanimous. Motion Carried (7-0).

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MDOT Intersection Control Evaluation: MDOT LTSC has completed a crash analysis and intersection control evaluation for the subject intersection per the City of Potterville's request. In summary, the implementation of an all-way stop at the intersection of M-100 & E. Vermontville Hwy is recommended as a viable crash remediation measure. No action needed. MDOT LTSC will be implementing the change when M-100 is repaved.

Public Comment on Non-Agenda Items: None

Excuse Absent Members: None

Next Regular Meeting: June 19, 2025

Meeting Adjourned: 6;30 pm

Respectfully Submitted by:

Becky Dolman, City Clerk

CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE EXP CHECK RUN DATES 05/16/2025 - 06/12/2025 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID BANK CODE: GEN

INVOICE NUMBER DESCRIPTION AMOUNT VENDOR NAME: ACE HARDWARE-GRAND LEDGE FASTENERS 57.84 10915 TOTAL VENDOR ACE HARDWARE-GRAND LEDGE 57.84 VENDOR NAME: ALTOGAS, INC PROPANE 11.75 5/2/2025 869691 PROPANE 27.75 TOTAL VENDOR ALTOGAS, INC 39.50 VENDOR NAME: APPLIED IMAGING JUNE 2025 EQUIPMENT AND PRINTING 41.55 TOTAL VENDOR APPLIED IMAGING 41.55 VENDOR NAME: BARRY, RICHARD MAY 2025 MILEAGE AND MEAL 192.62 TOTAL VENDOR BARRY, RICHARD 192.62 VENDOR NAME: BOBCAT OF LANSING P75329 KNOB W/STUD 14.04 TOTAL VENDOR BOBCAT OF LANSING 14.04 VENDOR NAME: CALEDONIA FARMERS ELEVATOR TIRE LABOR PATCH 29.00 473964 27.00 474292 451151 CORE HOUSING NEW STYLE 5.00 TOTAL VENDOR CALEDONIA FARMERS ELEVATOR 61.00 VENDOR NAME: CINTAS CORPORATION #725 MAY 2025 UNIFORM EXPENSE 283.15 TOTAL VENDOR CINTAS CORPORATION #725 283.15 VENDOR NAME: CITY OF POTTERVILLE 4/23-5/23/25 UTILITIES 558.03 TOTAL VENDOR CITY OF POTTERVILLE 558.03 VENDOR NAME: CLEARSTREAM ENVIRONENTAL, INC 11923 SCUM FLUSHING VALVE 625.00 TOTAL VENDOR CLEARSTREAM ENVIRONENTAL, INC 625.00 VENDOR NAME: COMCAST 5/20-6/19/25 OFFICE INTERNET 152.85 TOTAL VENDOR COMCAST 152.85 VENDOR NAME: CONSUMERS ENERGY MAY 2025 UTILITIES 9,050.48 TOTAL VENDOR CONSUMERS ENERGY 9,050.48 VENDOR NAME: CORRPRO 8/1/25-7/31/26 SINGLE PEDESTAL WATER TANK 720.00 TOTAL VENDOR CORRPRO 720.00 VENDOR NAME: D & L FUELS GASOLINE REG UNLEADED 740.28 209462 TOTAL VENDOR D & L FUELS 740.28 VENDOR NAME: DELTA DENTAL JUNE 2025 DENTAL BENEFITS 1,075.14 TOTAL VENDOR DELTA DENTAL 1,075.14 VENDOR NAME: DOLMAN, REBECCA JUNE 2025. MILEAGE AND MEALS FOR CLERK'S 239.23 CONFERENCE TOTAL VENDOR DOLMAN, REBECCA 239.23 VENDOR NAME: EATON COUNTY SHERIFF'S DEPARTMENT 2025-00000031 FULL WORK DAY FOR 5/15/20 300.00

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06/12/2025 03:11 PMCUSTOM INVOICE REPORT FOR CITY OF POTTERVILLEUser: RDOLMANEXP CHECK RUN DATES 05/16/2025 - 06/12/2025DB: PottervilleBOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAIDDB: PottervilleDANK CODE: CEN BANK CODE: GEN

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TOTAL VENE VENDOR NAME: ELHOF 306811 306951 TOTAL VENE VENDOR NAME: FAMII 106495 TOTAL VENE VENDOR NAME: FERGU 0224000	HACH DPD FREE REAGENT CHLOR, ROTOR ASSEMBLY W/BEAING, STENNER INDEX PLATE, PUMP HEAD COVER, ROLLER ASSEMBLY, TUBE HOUSING OOR ELHORN ENGINEERING	300.00 115.65 1,697.16 1,812.81 15.89
VENDOR NAME: ELHOF 306811 306951 TOTAL VENE VENDOR NAME: FAMII 106495 TOTAL VENE VENDOR NAME: FERGU 0224000	AN ENGINEERING HACH DPD FREE REAGENT CHLOR, ROTOR ASSEMBLY W/BEAING, STENNER INDEX PLATE, PUMP HEAD COVER, ROLLER ASSEMBLY, TUBE HOUSING WOR ELHORN ENGINEERING WIRE HARNESS ON-OFF W/CLIPS WOR FAMILY FARM AND HOME	115.65 1,697.16
306811 306951 VENDOR NAME: FAMII 106495 TOTAL VENE VENDOR NAME: FERGU 0224000	HACH DPD FREE REAGENT CHLOR, ROTOR ASSEMBLY W/BEAING, STENNER INDEX PLATE, PUMP HEAD COVER, ROLLER ASSEMBLY, TUBE HOUSING OOR ELHORN ENGINEERING Y FARM AND HOME WIRE HARNESS ON-OFF W/CLIPS	1,697.16
306811 306951 VENDOR NAME: FAMII 106495 TOTAL VENE VENDOR NAME: FERGU 0224000	HACH DPD FREE REAGENT CHLOR, ROTOR ASSEMBLY W/BEAING, STENNER INDEX PLATE, PUMP HEAD COVER, ROLLER ASSEMBLY, TUBE HOUSING OOR ELHORN ENGINEERING Y FARM AND HOME WIRE HARNESS ON-OFF W/CLIPS	1,697.16
TOTAL VENE VENDOR NAME: FAMII 106495 TOTAL VENE VENDOR NAME: FERGU 0224000	CHLOR, ROTOR ASSEMBLY W/BEAING, STENNER INDEX PLATE, PUMP HEAD COVER, ROLLER ASSEMBLY, TUBE HOUSING OOR ELHORN ENGINEERING AY FARM AND HOME WIRE HARNESS ON-OFF W/CLIPS OOR FAMILY FARM AND HOME	1,812.81
VENDOR NAME: FAMII 106495 TOTAL VENE VENDOR NAME: FERGU 0224000	ASSEMBLY, TUBE HOUSING OOR ELHORN ENGINEERING Y FARM AND HOME WIRE HARNESS ON-OFF W/CLIPS OOR FAMILY FARM AND HOME	
VENDOR NAME: FAMII 106495 TOTAL VENE VENDOR NAME: FERGU 0224000	OOR ELHORN ENGINEERING Y FARM AND HOME WIRE HARNESS ON-OFF W/CLIPS OOR FAMILY FARM AND HOME	
VENDOR NAME: FAMII 106495 TOTAL VENE VENDOR NAME: FERGU 0224000	Y FARM AND HOME WIRE HARNESS ON-OFF W/CLIPS OOR FAMILY FARM AND HOME	
I06495 TOTAL VENE VENDOR NAME: FERGU 0224000	WIRE HARNESS ON-OFF W/CLIPS OOR FAMILY FARM AND HOME	15.89
TOTAL VENE VENDOR NAME: FERGU 0224000	OOR FAMILY FARM AND HOME	15.89
VENDOR NAME: FERGU 0224000		
0224000	ISON ENTERPRISES-PLUMBING	15.89
	SUPPLIES	244.16
TOTAL VENI	OR FERGUSON ENTERPRISES-PLUMBING	244.16
VENDOR NAME: FIRST		
2500742503	CLINIC COLLECTION	194.88
TOTAL VENI	OR FIRST ADVANTAGE LNS	194.88
VENDOR NAME: FOSTF	R SWIFT COLLINS & SMITH	
914065	GENERAL, CHERRY ST, BONDS, WATER BONDS	9,155.19
TOTAL VENI	OR FOSTER SWIFT COLLINS & SMITH	9,155.19
VENDOR NAME: GORDO	N'S FOOD SERVICE	
	CONCESSIONS	304.64
	CONCESSIONS CONCESSIONS	1,845.92 76.00
TOTAL VEND	OOR GORDON'S FOOD SERVICE	2,226.56
VENDOR NAME: GRANG 28476982	ER CONTAINER SERVICE, INC	2,915.88
20470902	WASIE SERVICES	
TOTAL VENI	OR GRANGER CONTAINER SERVICE, INC	2,915.88
	NEXIS COPLOGIC SOLUTIONS, INC	
808229-20240731	SUBSCRIPTION	286.20
TOTAL VENI	OR LEXISNEXIS COPLOGIC SOLUTIONS, INC	286.20
VENDOR NAME: M & F	A JETTING & TELEVISING, INC	
251290	HYDRO EXCAVATING	675.00
TOTAL VENI	OOR M & K JETTING & TELEVISING, INC	675.00
VENDOR NAME: MARK'	S BODY SHOP	
109227	INSTALL REAR DRAWER SYSTEM	900.00
109238	6 PT WRAP KIT OFR SIVERADO	1,495.00
TOTAL VENI	OR MARK'S BODY SHOP	2,395.00
VENDOR NAME: MENAF	RDS-LANSING WEST	
97714 A	AMP BREAKER	143.10
97964 97757	CONCRETE MIX FOR WATER DOG SUPPLIES	27.64 91.09
97678	DOG BED	79.98
97758	TABLE CLOTH WITH CLAMPS, COVERLET	26.96
TOTAL VENI	OR MENARDS-LANSING WEST	368.77
VENDOR NAME: MICH!	GAN DEPT OF ENVIRONMENTAL	
761-11335167	WATER TESTING	64.00
761-11335355	WATER TEST	16.00
TOTAL VENI	OR MICHIGAN DEPT OF ENVIRONMENTAL	80.00
	GAN MUNICIPAL LEAGUE	
6960207	POLICY PREMIUM 7/1/25-7/1/26	8,710.00
TOTAL VENI	OR MICHIGAN MUNICIPAL LEAGUE	8,710.00

DESCRIPTION

ARMOUR, CRABTREE

TOURNIQUET, CASE

VENDOR NAME: MICHIGAN POLICE EQUIPMENT

INVOICE NUMBER

192030

192027

JUNE 8, 2025

24-J2988 4

MAY 2025

32677

32429

RTNV435432

153122633-001

551-658865

292041

292042

292043

MAY 19

280855

20762

RINV436418

VENDOR NAME: PHP JUNE 2025

CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE EXP CHECK RUN DATES 05/16/2025 - 06/12/2025 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID BANK CODE: GEN

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AMOUNT

236.00

100.95

336.95 TOTAL VENDOR MICHIGAN POLICE EOUIPMENT VENDOR NAME: MICHIGAN RURAL WATER 2020-14499 ANNUAL DUES 7/1/25-7/1/26 850.00 TOTAL VENDOR MICHIGAN RURAL WATER 850.00 VENDOR NAME: MID MICHIGAN ELECTRICAL TROUBLSHOOT & REWIRE FAULTY BREAKER 145.00 TOTAL VENDOR MID MICHIGAN ELECTRICAL 145.00 VENDOR NAME: NORTHERN PUMP & WELL RERUN 24 HOUR AQUIFER PUMP TEST, 22,500.00 GENERATOR RENTAL, ENGINEER SERVICES 22,500.00 TOTAL VENDOR NORTHERN PUMP & WELL VENDOR NAME: PAYTON ASSESSING, LLC ASSESSING SERVICES 1,416.67 TOTAL VENDOR PAYTON ASSESSING, LLC 1,416.67 MEDICAL BENEFITS 4,742.10 TOTAL VENDOR PHP 4,742.10 VENDOR NAME: POTTERVILLA APPLIED TECHNOLOGY 3,847.85 INTERNET AND PHONES SECURITY FOR SCADA MONITORING 1,162.50 TOTAL VENDOR POTTERVILLA APPLIED TECHNOLOGY 5,010.35 VENDOR NAME: RAY ALLEN MANUFACTURING KONG W/ROPE 21.99 WORKING MUZZLE 161.98 TOTAL VENDOR RAY ALLEN MANUFACTURING 183.97 VENDOR NAME: SITE ONE LANDSCAPE SUPPLY LAKE ALLIANCE MARKER AND DRYING 1,414.87 CONDITIONER TOTAL VENDOR SITE ONE LANDSCAPE SUPPLY 1,414.87 VENDOR NAME: STATE OF MICHIGAN (E) STATE POLICE TOKEN FEES 4/1-6/30/2025 66.00 TOTAL VENDOR STATE OF MICHIGAN (E) STATE POLICE 66.00 VENDOR NAME: THE COUNTY JOURNAL ZONING BOARD OF APPEALS 125.80 106.60 BUDGET HEARIG BUDGET HEARING 106.60 TOTAL VENDOR THE COUNTY JOURNAL 339.00 VENDOR NAME: THE FLOWER GARDEN DOWNTOWN FLOWERS 478.93 TOTAL VENDOR THE FLOWER GARDEN 478.93 VENDOR NAME: THE PARTS PLACE-CHARLOTTE BAT CORE DEPOSIT 164.24 TOTAL VENDOR THE PARTS PLACE-CHARLOTTE 164.24 VENDOR NAME: TOWN & COUNTRY ANIMAL HOSPITAL INC OFFICER DRAKO VACCINES 403.72

TOTAL VENDOR TOWN & COUNTRY ANIMAL HOSPITAL INC

VENDOR NAM	ME: UNITED STATES POST	OFFICE		
2026	P.O. BOX			

403.72

CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE EXP CHECK RUN DATES 05/16/2025 - 06/12/2025 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID BANK CODE: GEN

INVOICE NUMBER DESCRIPTION AMOUNT VENDOR NAME: UNUM LIFE INSURANCE MAY 2025 SHORT/LONG TERM DISABILITY INSURANCE 308.48 308.48 TOTAL VENDOR UNUM LIFE INSURANCE VENDOR NAME: VERIZON WIRELESS CELL PHONES MAY 2- JUNE 1, 2025 284.45 6114879768 TOTAL VENDOR VERIZON WIRELESS 284.45 VENDOR NAME: VISION SERVICE PLAN JUNE 2025 VISION 130.20 TOTAL VENDOR VISION SERVICE PLAN 130.20 VENDOR NAME: WIGHTMAN 94699 CAMBRIA RIDGE PHASE II 8,465.00 390.00 94700 GENERAL ENGINEERING 94811 CHERRY STREET 3,712.90 TOTAL VENDOR WIGHTMAN 12,567.90 GRAND TOTAL: 94,647.88

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06/12/2025 03:14 PMCUSTOM INVOICE REPORT FOR CITY OF POTTERVILLEUser: RDOLMANEXP CHECK RUN DATES 05/16/2025 - 06/12/2025DB: PottervilleBOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID BANK CODE: FEST

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1,374.43

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: ALG PAGEANT	ER, TAMMY WINNER	300.00
	NDOR ALGER, TAMMY	300.00
	ITON TWP FIRE DEPT. SERVICE AT GIZZARD FEST	4,000.00
TOTAL VE	NDOR BENTON TWP FIRE DEPT.	4,000.00
VENDOR NAME: BER PAGEANT	RY, ASHLEIGH WINNER	400.00
TOTAL VE	NDOR BERRY, ASHLEIGH	400.00
VENDOR NAME: CAN 2025	IINES FOR CHANGE 5K	500.00
TOTAL VE	NDOR CANINES FOR CHANGE	500.00
VENDOR NAME: CAR 5/30 AND 5/26/25	RDMEMBER SERVICE 5 SAMS PURCHASE- GIZZARDFEST FOOD VOLUNTEERS AND BALANCE OF STAGE	1,598.67
TOTAL VE	NDOR CARDMEMBER SERVICE	1,598.67
VENDOR NAME: CAS		E00.00
2025	K5	500.00
TOTAL VE VENDOR NAME: CHI	NDOR CASA FOR KIDS, INC	500.00
	PASSENGER AND 4 PASS CARTS	500.00
TOTAL VE	NDOR CHIEF CART	500.00
VENDOR NAME: HAR 6/5-6/8/25	TLEB AGENCY LIABILITY INSURANCE FOR GIZZ FEST	807.00
TOTAL VE	NDOR HARTLEB AGENCY	807.00
VENDOR NAME: HOE REFUND	IVE, SYLVIA 5K DUE TO ILLNESS	27.00
TOTAL VE	NDOR HOEVE, SYLVIA	27.00
VENDOR NAME: HUN 5/17/2025	IT, TREVOR REIMBURSEMENT FOR 5K RACE WATER JUGS	119.92
TOTAL VE	NDOR HUNT, TREVOR	119.92
VENDOR NAME: IVY PAGEANT	Z, DANIELLE WINNER	200.00
TOTAL VE	NDOR IVY, DANIELLE	200.00
VENDOR NAME: JOD GIZZARD 25	DI WEST PETTY CASH- BEER TENT/RACE/VOLUNTEER DINNER MONEY	1,050.00
TOTAL VE	NDOR JODI WEST	1,050.00
VENDOR NAME: M & MAY 2025	N SEWING SHACK REFGUND OD VENDOR APP FEE	125.00
TOTAL VE	NDOR M & N SEWING SHACK	125.00
VENDOR NAME: MEN 97714 B 192213 097696 96842	NARDS-LANSING WEST PLATINUM RUNNER SHELVING FRIDGE EXTENSION CORDS	224.40 1,629.08 549.99 74.88
	INTENDION CONDO	2,478.35
TOTAL VE VENDOR NAME: MIN		2,4/8.33
40687	PRINTING	1,374.43

TOTAL VENDOR MINUTEMAN PRESS

VENDOR NAME: O'HARROW CONSTRUCTION CPO

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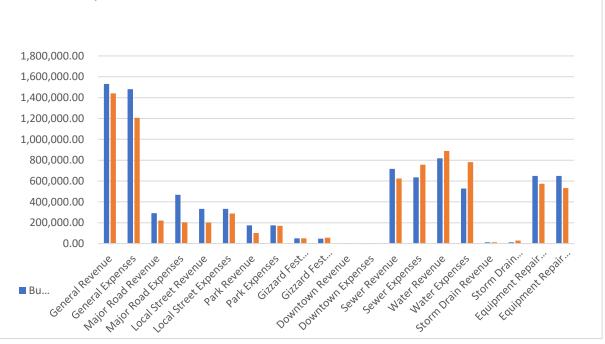
22.20 16,906.57

06/12/2025 03:14 PM User: RDOLMAN DB: Potterville	CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE EXP CHECK RUN DATES 05/16/2025 - 06/12/2025 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID BANK CODE: FEST	Page:	2/2
INVOICE NUMBER DESCRIPTIC	N		AMOUNT
VENDOR NAME: O'HARROW CONSTRU	JCTION CPO		
MAY 2025 DUPLICATE	DONATION IN ERROR		1,000.00
TOTAL VENDOR O'HARRON	N CONSTRUCTION CPO		1,000.00
VENDOR NAME: POTTERVILLE ATH 2025 5K DONATIO			535.00
TOTAL VENDOR POTTERV	ILLE ATHLETICS		535.00
VENDOR NAME: POTTERVILLE PUB GF 20025 CHOCOLATE	LIC SCHOOLS MILK PINTS		84.00
TOTAL VENDOR POTTERV	ILLE PUBLIC SCHOOLS		84.00
VENDOR NAME: ROBERTS, KARY PAGEANT WINNER			500.00
TOTAL VENDOR ROBERTS	, KARY		500.00
VENDOR NAME: ROBINS NEST 2025 CATERING H	FOR VOLUNEERS		500.00
TOTAL VENDOR ROBINS 1	NEST		500.00
VENDOR NAME: WOOD, LEWIS JUNE 2025 100 WOODEN	N KEY CHAINS WITH LOGO		285.00
TOTAL VENDOR WOOD, L	EWIS		285.00
VENDOR NAME: ZIMMERMAN, JENN REFUND 5K BROKEN			22.20

TOTAL VENDOR ZIMMERMAN, JENNIFER

GRAND TOTAL:

Budgeted	Actual	
1,531,215.05	1,440,176.43	
1,480,189.24	1,206,810.50	
291,894.29	220,396.00	
467,476.49	204,527.05	
333,253.06	202,574.37	
333,386.76	288,222.86	
174,690.00	100,802.17	
174,690.00	169,791.54	
50,650.00	50,549.21	
47,520.00	56,782.48	
2,654.00	2,654.00	
3,600.00	1,121.14	
716,850.00	624,940.39	
635,746.00	756,494.38	Revenue/Expenses Year end 5/31
817,183.09	888,162.11	
527,248.00	781,055.39	
12,000.00	12,000.00	1 800 000 00
12,000.00	29,304.77	1,800,000.00
648,793.45	573,000.00	1,600,000.00
648,793.45	533,076.32	1,400,000.00
	1,531,215.05 1,480,189.24 291,894.29 467,476.49 333,253.06 333,386.76 174,690.00 174,690.00 50,650.00 47,520.00 2,654.00 3,600.00 716,850.00 635,746.00 817,183.09 527,248.00 12,000.00 12,000.00	1,531,215.051,440,176.431,480,189.241,206,810.50291,894.29220,396.00467,476.49204,527.05333,253.06202,574.37333,386.76288,222.86174,690.00100,802.17174,690.00169,791.5450,650.0050,549.2147,520.0056,782.482,654.002,654.003,600.001,121.14716,850.00624,940.39635,746.00756,494.38817,183.09888,162.11527,248.00781,055.3912,000.0012,000.0012,000.0029,304.77648,793.45573,000.00



06/12/2025 02:03 PM REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE Page: 1/15

L NUMBER		END BALANCE 06/30/2024	ORIGINAL	05/31/2025)	ACTIVITY FOR NTH 05/31/202
		MAL (ABNORMAL)	BUDGET	MAL (ABNORMAL)	ASE (DECREASE)
und 101 - GENERAL evenues	FUND				
ept 000					
01-000-402.000	PROPERTY TAX	620,875.80	669,190.03	655,761.48	0.00
01-000-403.000	SOLID WASTE TAX	79,091.52	87,969.46	86,478.47	0.00
01-000-411.000	DELINQUENT PROP TAX	216.02	200.00	1,018.53	0.00
)1-000-432.000	PAYMENT IN LIEU OF TAXES	625.85	625.00	0.00	0.00
01-000-434.000	TRAILER COURT TAX	2,147.00	2,400.00	2,153.00	0.00
01-000-445.000	CITY PENALTY	3,020.95	2,900.00	1,094.32	0.00
1-000-447.000	ADMINISTRATION FEE	32,441.83	35,580.01	35,225.88	0.00
1-000-476.000	PERMITS	6,310.00	6,000.00	5,640.00	420.00
)1-000-477.000	3% CABLE T.V.	7,717.69	7,200.00	3,800.15	1,218.59
1-000-478.000	BLIGHT FEES	175.00	150.00	0.00 50.00	0.00
1-000-479.000	OTHER PERMITS TELECOM RIGHT OF WAY MAINTENA	0.00 11,006.90	0.00 11,006.90	0.00	0.00
1-000-481.000	LIQUOR LICENSE FEES	3,395.70	1,994.85	1,027.40	642.40
1-000-488.000	RECYCLING	3,200.65	1,570.00	775.00	0.00
1-000-543.010	PUBLIC ACT 302 LAW ENF.	1,068.18	550.00	3,946.51	0.00
1-000-543.020	CONTINUING PROFESSIONAL EDUCATION-POLICE		1,500.00	0.00	0.00
1-000-573.000	LOCAL COMMUNITY STABILIZATION	244,495.88	240,000.00	235,554.31	136,128.24
1-000-574.000	ST SHARED REV - SALES TAX	327,470.00	320,000.00	227,145.00	0.00
1-000-574.100	CVTRS-CLFRF	43,206.00	41,000.00	29,632.00	0.00
1-000-574.200	CVTRS-PUBLIC SAFETY	831.00	550.00	0.00	0.00
1-000-579.000	GRANT REVENUE- STATE	267,490.34	0.00	31,000.00	0.00
1-000-602.000	FOIA	191.91	150.00	251.50	0.00
1-000-607.000	CHARGES FOR SERVICES - PD	207.90	150.00	155.00	25.00
1-000-656.000	FINES & FORFEITURES	2,334.59	2,000.00	856.35	108.90
1-000-665.000	INTEREST	52,064.84	45,000.00	49,830.47	4,031.50
1-000-667.010	DDA PAVILION - FARMERS MARKET	100.00	0.00	0.00	0.00
1-000-671.100 1-000-674.000	LEASE/RENT DONATIONS	1,159.30 397.42	1,100.00	1,048.27 10,011.00	0.00
1-000-675.050	POLICE K9 DONATION	0.00	0.00	2,750.00	2,750.00
1-000-676.000	REIMBURSEMENT	31,244.13	5,000.00	19,671.71	3,172.22
1-000-677.000	SCHOOL SRO REIMBURSEMENT	47,591.77	44,428.80	25,149.18	0.00
1-000-684.000	MISC INCOME	728.21	0.00	67.43	(22.01
1-000-687.000	INSURANCE REIMBURSEMENT	703,850.64	0.00	7,244.72	0.00
1-000-689.000	CASH OVER & UNDER	3.69	0.00	0.00	22.01
1-000-693.000	SALE OF FIXED ASSETS	0.00	3,000.00	2,838.75	0.00
tal Dept 000		2,496,160.71	1,531,215.05	1,440,176.43	148,496.85
TAL REVENUES		2,496,160.71	1,531,215.05	1,440,176.43	148,496.85
penditures					
pt 101 - CITY COU	INCII				
-	SALARIES	2 060 04	2,500.00	1 710 00	07 2171
1-101-703.000 1-101-706.000	RR-CROSSING MAINTENANCE FEE	2,060.94 2,257.00	2,257.00	1,710.00 4,514.00	(743.79 0.00
1-101-719.000	FRINGE BENEFITS	155.29	2,237.00	195.88	0.00
1-101-731.000	PUBLICATION	526.30	600.00	118.70	0.00
1-101-740.000	SUPPLIES	35.37	200.00	25.96	0.00
1-101-775.000	REPAIRS & MAINT	37.50	50.00	0.00	0.00
1-101-913.000	INSURANCE-LIAB & WORKMAN COMP	60,488.43	70,000.00	66,703.96	0.00
-101-961.000	CONFERENCE AND WORKSHOPS	135.00	200.00	0.00	0.00
al Dept 101 - C	ITY COUNCIL	65,695.83	76,047.00	73,268.50	(743.79
pt 171 - MAYOR					
1-171-703.000	SALARIES	570.00	850.00	540.00	0.00
1-171-719.000	FRINGE BENEFITS	43.61	85.00	41.32	0.00
tal Dept 171 - MA	AYOR	613.61	935.00	581.32	0.00
-	NACER				
-		00 101 20	82,825.18	70 061 00	6 271 10
pt 172 - CITY MAN	SALARIES	80,494.36 16,389.88	16,881.58	73,364.86 15,725.68	6,371.16 1,398.31
pt 172 - CITY MAN 1-172-703.000	FDINCE BENEEITS		10,001.JÖ	10,120.00	
pt 172 - CITY MAN 1-172-703.000 1-172-719.000	FRINGE BENEFITS SUPPLIES		150 00	0 00	0.00
- pt 172 - CITY MAN 1-172-703.000 1-172-719.000 1-172-740.000	SUPPLIES	139.91	150.00	0.00	0.00
pt 172 - CITY MAN 1-172-703.000 1-172-719.000 1-172-740.000 1-172-781.000	SUPPLIES COMPUTER SOFTWARE	139.91 0.00	0.00	1,169.40	0.00
pt 172 - CITY MAN 1-172-703.000 1-172-719.000 1-172-740.000 1-172-781.000 1-172-809.000	SUPPLIES COMPUTER SOFTWARE TRAINING	139.91 0.00 0.00	0.00 150.00	1,169.40 895.00	0.00 0.00
pt 172 - CITY MAN	SUPPLIES COMPUTER SOFTWARE	139.91 0.00	0.00	1,169.40	0.00

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2024 <mal (abnormal)<="" th=""><th>2024-25 ORIGINAL BUDGET M</th><th>YTD BALANCE 05/31/2025)N AL (ABNORMAL):A</th><th>TH 05/31/2025</th></mal>	2024-25 ORIGINAL BUDGET M	YTD BALANCE 05/31/2025)N AL (ABNORMAL):A	TH 05/31/2025
Fund 101 - GENERAL	FUND				
Expenditures					
101-215-703.000	SALARIES	36,612.90	39,141.65	33,633.28	3,010.56
101-215-719.000	FRINGE BENEFITS	3,076.39	3,168.68	2,671.94	230.31
101-215-740.000 101-215-741.000	SUPPLIES POSTAGE	260.38 1,260.88	450.00 1,700.00	54.72 1,413.20	0.00 0.00
101-215-781.000	COMPUTER SOFTWARE	0.00	400.00	0.00	0.00
101-215-809.000	TRAINING	0.00	2,400.00	575.00	0.00
101-215-822.000	ELECTIONS	7,355.38	10,000.00	8,312.83	1,296.75
101-215-958.000	DUES AND SUBSCRIPTIONS	111.00	160.00	144.00	0.00
101-215-961.000	CONFERENCE AND WORKSHOPS MILEAGE	0.00	150.00	0.00 113.86	0.00
101-215-962.000 101-215-980.100	MILLAGE COMPUTER EQUIPMENT	0.00 0.00	0.00 800.00	0.00	30.80 0.00
	~				
Total Dept 215 - C	LERK	48,676.93	58,370.33	46,918.83	4,568.42
Dept 223 - AUDIT					
101-223-807.000	AUDIT	21,850.00	22,250.00	20,050.00	0.00
Total Dept 223 - A	UDIT	21,850.00	22,250.00	20,050.00	0.00
Dept 253 - TREASUR	ERS OFFICE				
101-253-703.000	SALARIES	69,513.19	71,513.31	63,341.66	5,501.02
101-253-719.000	FRINGE BENEFITS	19,830.15	21,368.34	20,725.20	1,951.19
101-253-740.000	SUPPLIES	708.94	700.00	603.25	0.00
101-253-741.000 101-253-781.000	POSTAGE COMPUTER SOFTWARE	1,000.46 0.00	1,100.00 100.00	1,362.50 0.00	0.00 0.00
101-253-814.000	BANK SERVICE CHARGES	3,439.88	4,300.00	3,478.44	277.45
101-253-961.000	CONFERENCE AND WORKSHOPS	248.00	250.00	248.00	0.00
101-253-962.000	MILEAGE	49.02	0.00	8.17	0.00
101-253-980.100	COMPUTER EQUIPMENT	423.48	500.00	0.00	0.00
Total Dept 253 - T	REASURERS OFFICE	95,213.12	99,831.65	89,767.22	7,729.66
Dept 257 - ASSESSO	R				
101-257-703.000	SALARIES	1,151.39	1,186.15	1,071.74	92.99
101-257-719.000	FRINGE BENEFITS	620.58	630.00	490.81	32.55
101-257-731.000	PUBLICATION	269.70	450.00	312.90	0.00
101-257-740.000 101-257-741.000	SUPPLIES POSTAGE	37.98 535.73	250.00 550.00	0.00 581.61	0.00 0.00
101-257-781.000	COMPUTER SOFTWARE	349.99	250.00	260.00	0.00
101-257-810.050	RE INSPECTION - 20%	3,450.85	3,649.45	3,347.54	278.97
101-257-813.000	BOARD OF REVIEW	1,121.63	1,500.00	890.49	0.00
101-257-818.000	CONTRACT LABOR	13,333.63	17,000.00	14,166.70	1,416.67
Total Dept 257 - A	SSESSOR	20,871.48	25,465.60	21,121.79	1,821.18
Dept 265 - CITY HA	LL				
101-265-703.000	SALARIES	23,508.39	25,374.59	21,766.22	2,414.19
101-265-719.000	FRINGE BENEFITS	8,041.27	8,759.43	8,082.73	768.59
101-265-731.000	PUBLICATION	0.00	650.00	0.00	0.00
101-265-740.000 101-265-741.000	SUPPLIES POSTAGE	4,628.26 1,110.82	3,970.00 1,400.00	4,037.65 1,059.26	211.37 729.00
101-265-775.000	REPAIRS & MAINT	12,322.65	900.00	161.53	0.00
101-265-781.000	COMPUTER SOFTWARE	23,978.95	20,000.00	48,374.65	5,360.85
101-265-802.000	SERVICE	1,797.02	2,100.00	1,983.68	796.13
101-265-818.000	CONTRACT LABOR	0.00	400.00	375.00	195.00
101-265-880.100	COMMUNITY HOLIDAY EVENT	2,250.50	2,300.00	0.00	(1,237.82)
101-265-880.200 101-265-958.000	COMMUNITY SPECIAL EVENTS DUES AND SUBSCRIPTIONS	494.49 180.00	500.00 300.00	2,225.72 180.00	1,237.82 0.00
101-265-962.000	MILEAGE	34.30	35.00	94.71	0.00
101-265-980.000	OFFICE EQUIPMENT & FURNITURE	176.66	500.00	0.00	0.00
Total Dept 265 - C	ITY HALL	78,523.31	67,189.02	88,341.15	10,475.13
Dept 266 - ATTORNE 101-266-801.000	Y ATTORNEY	53,045.44	25,000.00	51,587.50	9,155.19
101-200-001.000	ATTORNET	55,045.44	25,000.00	51,507.50	9,133.19
Total Dept 266 - A	TTORNEY	53,045.44	25,000.00	51,587.50	9,155.19
Dept 301 - POLICE 101-301-703.000	SALARIES	214,662.44	220,641.80	175,173.70	13,776.87

User: JWest DB: Potterville

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DB: Potterville	PERIO	D ENDING 05/31/2025			
GL NUMBER	DESCRIPTION	END BALANCE 06/30/2024 <mal (abnormal)<="" th=""><th>2024-25 ORIGINAL BUDGET≀</th><th>YTD BALANCE 05/31/2025)N MAL (ABNORMAL):A</th><th>ACTIVITY FOR TH 05/31/2025 SE (DECREASE)</th></mal>	2024-25 ORIGINAL BUDGET≀	YTD BALANCE 05/31/2025)N MAL (ABNORMAL):A	ACTIVITY FOR TH 05/31/2025 SE (DECREASE)
Fund 101 - GENERAI	FUND				
Expenditures					
101-301-703.002	OVERTIME SALARIES	8,185.98	9,000.00	8,634.61	0.00
101-301-719.000	FRINGE BENEFITS	54,093.97	55,160.45	45,275.10	3,249.18
101-301-728.000 101-301-740.000	UNIFORM EXPENSES SUPPLIES	2,700.02 7,998.63	5,000.00 7,600.00	10,049.33 9,015.03	380.00 386.96
101-301-740.700	GUNS AND AMMUNITION	5,819.04	5,800.00	713.80	0.00
101-301-775.000	REPAIRS & MAINT	3,107.39	5,000.00	10,303.42	0.00
101-301-781.000	COMPUTER SOFTWARE	0.00	600.00	1,350.00	0.00
101-301-801.000	ATTORNEY	1,106.00	2,200.00	465.50	0.00
101-301-802.000	SERVICE	1,070.09	1,200.00	250.00	250.00
101-301-809.000 101-301-851.000	TRAINING RADIO REPAIRS	1,078.40 0.00	2,500.00 300.00	2,471.53 0.00	300.00 0.00
101-301-853.000	TELEPHONE EXPENSE	2,011.30	2,100.00	1,864.48	202.50
101-301-862.000	GAS	0.00	500.00	82.62	0.00
101-301-881.000	K9 EXPENSES	0.00	0.00	732.83	732.83
101-301-958.000	DUES AND SUBSCRIPTIONS	401.20	500.00	115.00	0.00
101-301-960.000 101-301-970.000	MISC	0.00 4,123.80	50.00	0.00	0.00
101-301-970.000	CAPITAL OUTLAY ARMOUR/SPEC EQUIP	4,123.80	2,500.00 0.00	1,157.01 598.00	0.00 0.00
101-301-972.000	CAPITAL OUTLAY - POLICE	0.00	0.00	0.00	(350.00)
101-301-972.010	CAPITAL OUTLAY	0.00	0.00	14,022.26	0.00
101-301-980.100	COMPUTER EQUIPMENT	0.00	500.00	2,558.30	0.00
			201 150 05		10,000,04
Total Dept 301 - H	OLICE	306,358.26	321,152.25	284,832.52	18,928.34
Dept 302 - POLICE					
101-302-809.000	TRAINING	0.00	0.00	599.01	0.00
101-302-810.000	EXPENSE	569.88	580.00	0.00	0.00
Total Dept 302 - H	POLICE STATE TRAINING	569.88	580.00	599.01	0.00
Dept 337 - EMS 101-337-802.000	SERVICE	129,600.00	160,000.00	162,400.00	0.00
Total Dept 337 - E	EMS	129,600.00	160,000.00	162,400.00	0.00
Dept 441 - DPW 101-441-775.000	REPAIRS & MAINT	0.00	300.00	0.00	0.00
101-441-810.020	RECYCLING EXPENSE	10,550.31	7,000.00	2,660.16	0.00
Total Dept 441 - I	DPW	10,550.31	7,300.00	2,660.16	0.00
Dept 445 - DRAIN A	TADCE				
101-445-810.000	EXPENSE	528.11	900.00	527.09	0.00
Total Dept 445 - I	DRAIN AT LARGE	528.11	900.00	527.09	0.00
Dept 701 DIAMAIN					
Dept 701 - PLANNIN 101-701-703.000	SALARIES	180.00	650.00	975.00	0.00
101-701-719.000	FRINGE BENEFITS	13.78	100.00	74.60	0.00
101-701-731.000	PUBLICATION	256.60	900.00	237.40	0.00
101-701-740.000	SUPPLIES	40.21	50.00	10.59	0.00
101-701-781.000	COMPUTER SOFTWARE	0.00	0.00	0.00	(53.00)
101-701-803.000	ENGINEERS FEES	0.00	38,000.00	26,006.74	4,500.00
Total Dept 701 - H	PLANNING COMMISSION	490.59	39,700.00	27,304.33	4,447.00
Dept 702 - ZONING	01110000	40.000	41 000 05		2 172 54
101-702-703.000	SALARIES	40,061.43	41,263.27	36,507.38	3,170.54
101-702-719.000 101-702-731.000	FRINGE BENEFITS PUBLICATION	3,340.20 523.30	3,440.40 1,300.00	2,891.81 395.00	242.54 0.00
101-702-740.000	SUPPLIES	217.79	700.00	135.74	0.00
101-702-853.000	TELEPHONE EXPENSE	891.80	930.00	578.82	53.77
101-702-961.000	CONFERENCE AND WORKSHOPS	0.00	275.00	0.00	0.00
Total Dept 702 - 2	ZONING	45,034.52	47,908.67	40,508.75	3,466.85
Dept 906 - DEBT SE	ERVICE				
101-906-738.000	TOWNSHIP/MILL	8,208.66	7,900.00	8,619.09	0.00
101-906-991.000	DEBT SERVICE - PRINCIPAL	28,388.40	29,353.50	26,905.50	0.00

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2024 ≷MAL (ABNORMAL)	ORIGINAL		ACTIVITY FO NTH 05/31/202 ASE (DECREASE)
Fund 101 - GENERA	L FUND				
Expenditures					
101-906-992.000	PRINCIPAL & INTEREST - PATROL CAR	1,080.34		0.00	0.00
101-906-993.000	BOND INTEREST	26,468.01	26,025.25	24,357.80	0.00
Total Dept 906 -	DEBT SERVICE	64,145.41	63,278.75	59,882.39	0.00
Dept 966 - CONTRI	BUTIONS TO OTHER FUNDS				
101-966-965.202	CONTRIBUTION TO MAJOR STREET FUND	96,400.81	0.00	0.00	0.00
101-966-965.203	CONTRIBUTION TO LOCAL STREET FUND	260,280.72	82,686.76	0.00	0.00
101-966-965.208	CONTRIBUTION TO PARK FUND	507,883.04	110,640.00	50,000.00	0.00
101-966-965.401	CONTRIBUTION TO CAPITAL PROJECT FUND	2,654.00	2,654.00	2,654.00	0.00
101-966-965.590	CONTRIBUTION TO SEWER FUND	15,465.30	0.00	0.00	0.00
101-966-965.591	CONTRIBUTION TO WATER	18,221.17	0.00	0.00	0.00
101-966-965.598	CONTRIBUTION TO STORM DRAIN MAINT	0.00	12,000.00	12,000.00	0.00
101-966-965.641	CONTRIBUTION TO EQP REPAIR & REPL	381,867.30	155,793.45	80,000.00	0.00
Total Dept 966 -	CONTRIBUTIONS TO OTHER FUNDS	1,282,772.34	363,774.21	144,654.00	0.00
TOTAL EXPENDITURE	S	2,321,563.29	1,480,189.24	1,206,810.50	67,617.45
Fund 101 - GENERA	L FUND:	2 400 100 71	1 501 015 05	1 440 176 40	140 400 05
TOTAL REVENUES TOTAL EXPENDITURE	G			1,440,176.43	
			1,480,189.24		67,617.45
NET OF REVENUES &	EXPENDITURES	174,597.42	51,025.81	233,365.93	80,879.40

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		END BALANCE 06/30/2024	ORIGINAL	YTD BALANCE A 05/31/2025)NTH	05/31/202
L NUMBER	DESCRIPTION	<pre>MAL (ABNORMAL)</pre>	BUDGET (MAL	(ABNORMAL) LASE	(DECREASE
und 202 - MAJOR S	3TREET FUND				
evenues					
ept 000 02-000-451.200		4,894.29	1 001 20	E 400 04	0 00
02-000-553.000	SPEC ASSESSMENT ROAD - SUNSET ACT 51	4,894.29 253,134.51	4,894.29 231,000.00	5,428.24 201,808.29	0.00 21,478.31
02-000-579.000	GRANT REVENUE- STATE	83,333.33	0.00	0.00	0.00
02-000-582.000	COUNTY ROAD MILL 2014	44,000.00	44,000.00	1,760.62	0.00
02-000-665.000	INTEREST	12,133.87	12,000.00	11,398.85	1,007.87
02-000-699.101	GF CONTRIBUTION	96,400.81	0.00	0.00	0.00
		·			
otal Dept 000		493,896.81	291,894.29	220,396.00	22,486.18
OTAL REVENUES		493,896.81	291,894.29	220,396.00	22,486.18
xpenditures					
ept 463 - ROUTINE					
02-463-699.203	TRANSFER TO LOCAL STREETS	87,500.00	87,500.00	87,500.00	0.00
02-463-782.000	STREET MATERIALS & SUPPLIES	810.35	2,500.00	262.35	0.00
02-463-818.000	CONTRACT LABOR	165,783.79	0.00	0.00	0.00
02-463-956.000 02-463-965.600	TREE TRIMMING	0.00	1,500.00 78,000.00	0.00 78,000.00	0.00
02-403-903.000	CONTRIBUTION TO 641 LABOR & EQUIPMENT	78,000.00	/0,000.00	10,000.00	0.00
otal Dept 463 - B	ROUTINE MAINT	332,094.14	169,500.00	165,762.35	0.00
ept 474 - TRAFFIG	C SIGNS				
02-474-782.000	STREET MATERIALS & SUPPLIES	0.00	250.00	468.20	0.00
otal Dept 474 - 1	PRAFFIC SIGNS	0.00	250.00	468.20	0.00
ept 478 - WINTER	MAINT				
02-478-782.000	STREET MATERIALS & SUPPLIES	0.00	600.00	5,014.05	3,173.12
otal Dept 478 - W	VINTER MAINT	0.00	600.00	5,014.05	3,173.12
ept 480 - CONSTRU 02-480-803.000	JCTION ENGINEERS FEES	36,291.11	80,000.00	16,155.89	0.00
02-480-818.000	CONTRACT LABOR	11,117.50	200,000.00	0.00	0.00
otal Dept 480 - (CONSTRUCTION	47,408.61	280,000.00	16,155.89	0.00
±		47,408.61	280,000.00	16,155.89	0.00
ept 906 - DEBT SI	ERVICE	·			
ept 906 - DEBT SP 02-906-992.000	ERVICE BOND PRINCIPAL	11,264.00	11,264.00	11,264.00	11,264.00
ept 906 - DEBT SP 02-906-992.000	ERVICE	·			
ept 906 - DEBT SF 02-906-992.000 02-906-993.000	ERVICE BOND PRINCIPAL BOND INTEREST	11,264.00 6,161.06	11,264.00 5,862.49	11,264.00 5,862.56	11,264.00 2,931.28
ept 906 - DEBT SP 02-906-992.000 02-906-993.000	ERVICE BOND PRINCIPAL BOND INTEREST	11,264.00	11,264.00	11,264.00	11,264.00 2,931.28
ept 906 - DEBT SH 02-906-992.000 02-906-993.000 otal Dept 906 - I	ERVICE BOND PRINCIPAL BOND INTEREST DEBT SERVICE	11,264.00 6,161.06	11,264.00 5,862.49 17,126.49	11,264.00 5,862.56	
ept 906 - DEBT SH 02-906-992.000 02-906-993.000 otal Dept 906 - I	ERVICE BOND PRINCIPAL BOND INTEREST DEBT SERVICE	11,264.00 6,161.06	11,264.00 5,862.49 17,126.49	11,264.00 5,862.56 17,126.56	11,264.00 2,931.28 14,195.28
ept 906 - DEBT SH 02-906-992.000 02-906-993.000 otal Dept 906 - H OTAL EXPENDITURES	ERVICE BOND PRINCIPAL BOND INTEREST DEBT SERVICE S	11,264.00 6,161.06	11,264.00 5,862.49 17,126.49	11,264.00 5,862.56 17,126.56	11,264.00 2,931.28 14,195.28
ept 906 - DEBT SP 02-906-992.000 02-906-993.000 otal Dept 906 - I OTAL EXPENDITURES und 202 - MAJOR S	ERVICE BOND PRINCIPAL BOND INTEREST DEBT SERVICE S	11,264.00 6,161.06 17,425.06 396,927.81 493,896.81	11,264.00 5,862.49 17,126.49 467,476.49	11,264.00 5,862.56 17,126.56 204,527.05 220,396.00	11,264.00 2,931.28 14,195.28 17,368.40 22,486.18
Potal Dept 480 - 0 Pept 906 - DEBT SH 102-906-992.000 102-906-993.000 Potal Dept 906 - 1 Potal EXPENDITURES Potal REVENUES POTAL REVENUES POTAL EXPENDITURES	ERVICE BOND PRINCIPAL BOND INTEREST DEBT SERVICE S STREET FUND:	11,264.00 6,161.06 17,425.06 396,927.81	11,264.00 5,862.49 17,126.49 467,476.49	11,264.00 5,862.56 17,126.56 204,527.05	11,264.00 2,931.28 14,195.28

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2024 \MAL (ABNORMAL)	2024-25 ORIGINAL BUDGET{MA:		ACTIVITY FOR TH 05/31/2025 SE (DECREASE)
Fund 203 - LOCAL S	STREET FUND				
Revenues					
Dept 000					
203-000-451.200	SPEC ASSESSMENT ROAD - SUNSET	29,866.30	29,866.30	22,897.84	0.00
203-000-553.000	ACT 51	100,665.86	97,000.00	80,559.13	8,594.39
203-000-579.000	GRANT REVENUE- STATE	83,333.33	0.00	0.00	0.00
203-000-582.000	COUNTY ROAD MILL 2014	35,257.36	35,000.00	10,477.52	0.00
203-000-665.000 203-000-699.001	INTEREST CONTRIBUTIONS FROM MAJOR STREET FUND	1,213.37 87,500.00	1,200.00	1,139.88 87,500.00	100.79 0.00
203-000-699.001	GF CONTRIBUTION	260,280.72	87,500.00 82,686.76	0.00	0.00
.03-000-899.101	GF CONTRIBUTION	200,200.72	02,000.70	0.00	0.00
Total Dept 000		598,116.94	333,253.06	202,574.37	8,695.18
FOTAL REVENUES		598,116.94	333,253.06	202,574.37	8,695.18
Expenditures Dept 463 - ROUTINE	γ. ΜΑΤΝΨ				
203-463-818.000	CONTRACT LABOR	165,783.84	0.00	0.00	0.00
203-463-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	25,000.00	25,000.00	25,000.00	0.00
		,	,	,	
Cotal Dept 463 - F	ROUTINE MAINT	190,783.84	25,000.00	25,000.00	0.00
Dept 478 - WINTER		64 60	<u> </u>	4 070 00	2 000 20
203-478-782.000	STREET MATERIALS & SUPPLIES	64.60	600.00	4,870.23	3,029.30
Total Dept 478 - W	VINTER MAINT	64.60	600.00	4,870.23	3,029.30
Dept 480 - CONSTRU	JCTION				
203-480-803.000	ENGINEERS FEES	826.25	2,500.00	975.00	0.00
03-480-818.000	CONTRACT LABOR	11,117.50	5,000.00	0.00	0.00
[otal Dept 480 - 0	CONSTRUCTION	11,943.75	7,500.00	975.00	0.00
)ept 906 - DEBT SE			4 6 0 0 0 0 0 0 0		
203-906-992.000	BOND PRINCIPAL	165,347.60	168,382.50	140,830.50	68,736.00
03-906-993.000	BOND INTEREST	136,952.01	131,904.26	116,547.13	17,887.47
Iotal Dept 906 - I	DEBT SERVICE	302,299.61	300,286.76	257,377.63	86,623.47
TOTAL EXPENDITURES	3	505,091.80	333,386.76	288,222.86	89,652.77
Fund 203 - LOCAL S	TREET FUND.				
OTAL REVENUES	JINDET LOND.	598,116.94	333,253.06	202,574.37	8,695.18
OTAL EXPENDITURES	3	505,091.80	333,386.76	288,222.86	89,652.77
NET OF REVENUES &		93,025.14	(133.70)	(85,648.49)	(80,957.59)
ALL OF NEVENUES &	TWL TWLT 1 01/20	JJ, UZJ.14	(10)	(00,010.49)	(00,907.09)

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DB: Potterville	FERIOD I	SNDING 03/31/2023			
GL NUMBER	DESCRIPTION	END BALANCE 06/30/2024 ≷MAL (ABNORMAL)	2024-25 ORIGINAL BUDGET (MA:	YTD BALANCE 05/31/2025)NJ L (ABNORMAL):AS	
Fund 208 - PARK FU	IND				
Revenues					
Dept 000					
208-000-478.030	CONCESSIONS	27,204.92	28,000.00	21,575.17	6,043.88
208-000-478.070	FIELD RENTAL	25,067.00	21,000.00	15,547.00	4,755.00
08-000-478.084 08-000-478.090	FLAG FOOTBALL YOUTH FEES	1,035.00 10,175.00	1,050.00 10,000.00	1,350.00 8,825.00	0.00
08-000-667.000	PAVILION RENT	1,715.00	1,550.00	1,280.00	235.00
08-000-667.020	TIFA PAVILION - COMMUNITY CEN	2,525.00	2,200.00	1,625.00	300.00
08-000-674.000	DONATIONS	500.00	0.00	250.00	0.00
08-000-680.001	SPECIAL EVENTS	600.00	250.00	350.00	0.00
08-000-699.101	GF CONTRIBUTION	507,883.04	110,640.00	50,000.00	0.00
otal Dept 000		576,704.96	174,690.00	100,802.17	11,333.88
OTAL REVENUES		576,704.96	174,690.00	100,802.17	11,333.88
xpenditures					
ept 751 - PARK AI					
08-751-703.000	SALARIES	56,393.33	54,600.00	48,137.48	4,990.36
08-751-703.002	OVERTIME SALARIES	1,218.03	295.00	298.91	0.00
08-751-719.000 08-751-728.000	FRINGE BENEFITS UNIFORM EXPENSES	21,095.37 570.00	21,500.00 600.00	21,789.40 0.00	2,191.15
08-751-731.000	PUBLICATION	892.16	1,000.00	1,034.58	0.00
08-751-740.000	SUPPLIES	5,999.95	5,000.00	4,881.97	3,830.90
08-751-781.000	COMPUTER SOFTWARE	0.00	150.00	0.00	0.00
08-751-803.000	ENGINEERS FEES	8,182.50	3,000.00	7,160.98	0.00
08-751-809.000	TRAINING	1,511.80	0.00	0.00	0.00
08-751-810.100	GRANT EXPENSE	190,811.63	5,000.00	23,225.79	0.00
)8-751-818.000)8-751-853.000	CONTRACT LABOR TELEPHONE EXPENSE	172,199.95 866.05	2,500.00 900.00	2,700.00 674.93	0.00 67.50
08-751-913.000	INSURANCE-LIAB & WORKMAN COMP	10,055.74	10,075.00	10,921.44	0.00
08-751-962.000	MILEAGE	680.23	700.00	607.86	247.10
otal Dept 751 - E	PARK ADMIN	470,476.74	105,320.00	121,433.34	11,327.01
ept 770 - LAKE AI	LIANCE MAINTENANCE				
08-770-740.000	SUPPLIES	8,159.32	4,500.00	2,635.87	0.00
08-770-775.000	REPAIRS & MAINT	24,585.21	5,000.00	3,746.41	1,684.59
08-770-802.000	SERVICE	895.84	1,100.00	608.04	0.00
08-770-920.000	UTILITIES	9,896.51	13,100.00	6,916.53	200.64
otal Dept 770 - I	AKE ALLIANCE MAINTENANCE	43,536.88	23,700.00	13,906.85	1,885.23
ept 771 - CITY PA	ARK				
08-771-740.000	SUPPLIES	1,032.83	1,300.00	27.90	27.90
08-771-775.000	REPAIRS & MAINT	8,372.50	3,000.00	1,816.62	0.00
08-771-818.000	CONTRACT LABOR	1,624.62	2,000.00	0.00	0.00
otal Dept 771 - C	CITY PARK	11,029.95	6,300.00	1,844.52	27.90
ept 772 - SUNSET		0.00		0.00	0.00
08-772-775.000	REPAIRS & MAINT	0.00	300.00	0.00	0.00
otal Dept 772 - S	SUNSET HILLS PARK	0.00	300.00	0.00	0.00
ept 774 - BASEBAI				-	
08-774-731.000	PUBLICATION	348.60	500.00	0.00	0.00
08-774-740.000	SUPPLIES	422.09	500.00	748.25	0.00
8-774-775.000	REPAIRS & MAINT	2,111.26	2,500.00	315.00	0.00
otal Dept 774 - E	BASEBALL	2,881.95	3,500.00	1,063.25	0.00
ept 777 - BALLFIE					
08-777-740.000	SUPPLIES	1,247.82	2,500.00	1,307.32	31.78
08-777-744.000	YOUTH FEES (UNIFORMS, ETC.)	8,697.30 3,445,00	8,700.00 3,200.00	7,276.00 3,040.00	6,440.00
08-777-745.000 08-777-802.000	YOUTH UMPIRE FEES SERVICE	3,445.00 1,585.00	3,200.00	3,040.00	100.00
		1,000.00	0.00	0.00	0.00
otal Dept 777 - E	BALLFIELD	14,975.12	14,400.00	11,623.32	6,571.78
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User: JWest DB: Potterville

22. 100001.1110					
GL NUMBER	DESCRIPTION	END BALANCE 06/30/2024 ≷MAL (ABNORMAL)	2024-25 ORIGINAL BUDGET&	YTD BALANCE 05/31/2025)N MAL (ABNORMAL):A	ACTIVITY FOR TH 05/31/2025 SE (DECREASE)
Fund 208 - PARK F	UND				
Expenditures					
Dept 778 - CONCES	SIONS				
208-778-703.000	SALARIES	5,199.49	4,900.00	6,007.27	1,785.55
208-778-719.000	FRINGE BENEFITS	584.18	590.00	599.10	156.27
208-778-740.000	SUPPLIES	12,923.84	13,500.00	11,081.66	4,924.96
208-778-746.000	CONCESSION - FOOD LICENSE	620.00	880.00	637.00	0.00
208-778-814.000	BANK SERVICE CHARGES	1,084.72	1,200.00	1,595.23	236.77
Total Dept 778 -	CONCESSIONS	20,412.23	21,070.00	19,920.26	7,103.55
Dept 779 - SPECIA	AL EVENTS				
208-779-740.000	SUPPLIES	0.00	100.00	0.00	0.00
Total Dept 779 -	SPECIAL EVENTS	0.00	100.00	0.00	0.00
TOTAL EXPENDITURE	S	563,312.87	174,690.00	169,791.54	26,915.47
Fund 208 - PARK F	- חוווי				
TOTAL REVENUES	UND.	576,704.96	174,690.00	100,802.17	11,333.88
TOTAL EXPENDITURE	IS	563,312.87	174,690.00	169,791.54	26,915.47
NET OF REVENUES &		13,392.09	0.00	(68,989.37)	(15,581.59
NEI OF KEVENUES &	C EVERNDIIUKE2	13,392.09	0.00	(00,909.37)	(10,001.09

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User: JWest DB: Potterville

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2024 MAL (ABNORMAL)	ORIGINAL	YTD BALANCE A 05/31/2025)NTH (ABNORMAL) 3ASE	
Fund 211 - GIZZAR	D FEST				
Revenues					
Dept 000					
211-000-665.000	INTEREST	1,696.20	1,600.00	1,520.77	129.23
211-000-674.000	DONATIONS	500.00	500.00	100.00	0.00
211-000-674.100	SPONSORSHIP	23,530.00	15,000.00	30,660.00	11,500.00
211-000-678.100	POTTERVILLE BAND BOOSTERS	218.20	0.00	0.00	0.00
211-000-681.000	VENDOR BOOTHS	12,325.00	12,000.00	10,200.00	4,000.00
211-000-682.000	RACE	7,900.10	7,900.00	5,641.94	2,750.00
211-000-686.000	PAGEANT	1,000.00	1,000.00	2,400.00	100.00
211-000-687.000	INSURANCE REIMBURSEMENT	402.00	0.00	0.00	0.00
211-000-688.000	CARNIVAL	3,307.20	3,300.00	0.00	0.00
211-000-690.000	TENT TICKET SALES	8,270.00	8,200.00	0.00	0.00
211-000-691.000	ATM	4.00	50.00	26.50	0.00
211-000-697.000	PALLET RAFFLE-BENTON TWP EMERGENCY SERVI	2,050.00	1,100.00	0.00	0.00
211 000 007.000	TABLET RAFFLE BENTON IWI EMERGENCI SERVI	2,030.00	1,100.00	0.00	0.00
Total Dept 000		61,202.70	50,650.00	50,549.21	18,479.23
TOTAL REVENUES		61,202.70	50,650.00	50,549.21	18,479.23
Expenditures					
Dept 779 - SPECIA	L EVENTS				
211-779-740.000	SUPPLIES	6,537.94	8,000.00	3,276.57	2,418.93
211-779-818.000	CONTRACT LABOR	8,934.00	15,000.00	20,868.00	11,168.00
211-779-880.200	COMMUNITY SPECIAL EVENTS	28,164.33	19,500.00	29,518.03	4,867.00
211-779-880.300	COMMUNITY SPECIAL EVENTS/GIZZARDFEST	14.95	20.00	0.00	0.00
211-779-880.500	PAGEANT	999.50	1,000.00	120.00	120.00
211-779-880.600	RACE	6,044.61	4,000.00	2,999.88	1,949.88
211 779 000.000		0,044.01	1,000.00	2,999.00	1,545.00
Total Dept 779 - :	SPECIAL EVENTS	50,695.33	47,520.00	56,782.48	20,523.81
TOTAL EXPENDITURE	S	50,695.33	47,520.00	56,782.48	20,523.81
IOIAL EXPENDITORE.	5	50,095.55	47,520.00	50,702.40	20,323.0
Fund 211 - GIZZAR	D FEST :				10 450 55
TOTAL REVENUES		61,202.70	50,650.00	50,549.21	18,479.23
TOTAL EXPENDITURE	S	50,695.33	47,520.00	56,782.48	20,523.81
NET OF REVENUES &		10,507.37	3,130.00	(6,233.27)	(2,044.58

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2024 ≷MAL (ABNORMAL)	2024-25 ORIGINAL BUDGET MA	YTD BALANCE 05/31/2025)N L (ABNORMAL) 24	ACTIVITY FOR TH 05/31/2025 .SE (DECREASE)
Fund 247 - TAX IN	CREMENT FINANCING AUTHOR				
Revenues					
Dept 728 - TIFA D	EPT				
247-728-401.000	PROPERTY TAXES	183,809.96	198,266.61	196,613.90	0.00
247-728-573.000	LOCAL COMMUNITY STABILIZATION			22,685.72	0.00
247-728-665.000	INTEREST INCOME	8,404.88	6,000.00	775.68	56.06
Total Dept 728 -	TIFA DEPT	214,776.03	227,999.24	220,075.30	56.06
TOTAL REVENUES		214,776.03	227,999.24	220,075.30	56.06
Expenditures					
Dept 728 - TIFA D	ЕРТ				
247-728-703.005	WAGES - OTHER	4,974.97	5,025.00	4,566.64	408.33
247-728-727.000	OFFICE EXPENSE	1,000.00	1,120.00	1,000.00	0.00
247-728-731.000	PUBLICATION	0.00	300.00	147.50	0.00
247-728-801.000	ATTORNEY	0.00	500.00	0.00	0.00
247-728-803.000	ENGINEERS FEES	32,851.21	15,000.00	10,428.75	0.00
247-728-807.000	AUDIT	4,350.00	4,600.00	4,400.00	0.00
247-728-881.000	K9 EXPENSES	0.00	0.00	5,000.00	0.00
247-728-967.000	SIDEWALK AND LIGHTING IMPROVE	121,332.94	0.00	0.00	0.00
247-728-970.000	CAPITAL OUTLAY	56,061.78	20,000.00	27,847.90	0.00
247-728-992.000	BOND PRINCIPAL	50,000.00	55,000.00	55,000.00	0.00
247-728-993.000	BOND INTEREST	15,282.50	12,945.00	12,945.00	0.00
Total Dept 728 -	TIFA DEPT	285,853.40	114,490.00	121,335.79	408.33
TOTAL EXPENDITURE	S	285,853.40	114,490.00	121,335.79	408.33
Fund 247 - TAX IN	CREMENT FINANCING AUTHOR:				
IOTAL REVENUES		214,776.03	227,999.24	220,075.30	56.06
FOTAL EXPENDITURE	S	285,853.40	114,490.00	121,335.79	408.33
NET OF REVENUES &	EXPENDITURES	(71,077.37)	113,509.24	98,739.51	(352.27)

06/12/2025 02:03 PM REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE Page: 11/15 User: JWest

DB: Potterville	PERIOD ENDING 05/31/2025			
GL NUMBER DESCRIPTION	END BALANCE 06/30/2024 <mal (abnormal)<="" th=""><th>2024-25 ORIGINAL BUDGET≀N</th><th>YTD BALANCE 05/31/2025) MAL (ABNORMAL):</th><th>ACTIVITY FOR NTH 05/31/2025 ASE (DECREASE)</th></mal>	2024-25 ORIGINAL BUDGET≀N	YTD BALANCE 05/31/2025) MAL (ABNORMAL):	ACTIVITY FOR NTH 05/31/2025 ASE (DECREASE)
Fund 401 - CAPITAL PROJECT FUND- DOWNTOWN Revenues Dept 000				
401-000-699.100 TRANSFER IN	2,654.00	2,654.00	2,654.00	0.00
Total Dept 000	2,654.00	2,654.00	2,654.00	0.00
TOTAL REVENUES	2,654.00	2,654.00	2,654.00	0.00
Expenditures Dept 729 - DOWNTOWN 401-729-740.600 LANDSCAPING SUPPLIES 401-729-818.000 CONTRACT LABOR	1,301.56 420.00	3,000.00 600.00	1,121.14 0.00	478.93 0.00
Total Dept 729 - DOWNTOWN	1,721.56	3,600.00	1,121.14	478.93
TOTAL EXPENDITURES	1,721.56	3,600.00	1,121.14	478.93
Fund 401 - CAPITAL PROJECT FUND- DOWNTOWN: TOTAL REVENUES TOTAL EXPENDITURES	2,654.00 1,721.56	2,654.00 3,600.00	2,654.00 1,121.14	0.00 478.93
NET OF REVENUES & EXPENDITURES	932.44	(946.00)	1,532.86	(478.93)

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			0004 05		
GL NUMBER	DESCRIPTION	END BALANCE 06/30/2024 (MAL (ABNORMAL)	2024-25 ORIGINAL BUDGET\MAI	YTD BALANCE A 05/31/2025)NTH L (ABNORMAL) ASE	
Fund 590 - SEWER F	UND				
Revenues					
Dept 000					
590-000-642.000	BILLS	159,329.53	159,000.00	164,423.41	16,008.87
590-000-642.001	FIXED COSTS	495,729.94	495,000.00	421,287.88	41,958.39
590-000-656.000	FINES & FORFEITURES	18,516.56	17,000.00	14,155.83	1,039.14
90-000-665.000	INTEREST	18,200.78	18,000.00	17,098.27	1,511.81
90-000-666.000	INSPECTION FEE	500.00	450.00	100.00	50.00
90-000-672.000	HOOK UP FEES	51,188.00	27,400.00	7,875.00	2,625.00
90-000-699.101	GF CONTRIBUTION	15,465.30	0.00	0.00	0.00
otal Dept 000		758,930.11	716,850.00	624,940.39	63,193.21
OTAL REVENUES		758,930.11	716,850.00	624,940.39	63,193.21
		,	,		,
Expenditures Dept 537 - ADMINIS	קי גיד הארי ה				
-		0 440 50	2 000 00	0 171 40	(1.0 4.05 0.0)
590-537-775.000	REPAIRS & MAINT	8,449.50	3,000.00	8,171.42	(16,495.00)
90-537-809.000	TRAINING	430.00	500.00	795.00	0.00
otal Dept 537 - A	DMINISTRATIVE	8,879.50	3,500.00	8,966.42	(16,495.00)
)ept 556 - DPW					
590-556-740.000	SUPPLIES	9,331.69	8,000.00	16,273.07	8,056.20
90-556-743.000	METERS	3,845.13	5,000.00	8,130.84	2,344.26
90-556-775.000	REPAIRS & MAINT	2,200.78	2,500.00	4,790.78	(12, 495.00)
90-556-802.000	SERVICE	4,799.13	7,000.00	400.00	0.00
90-556-803.000	ENGINEERS FEES	19,704.26	15,000.00	29,210.51	2,051.45
90-556-818.000	CONTRACT LABOR	16,000.00	5,000.00	0.00	0.00
90-556-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	190,000.00	190,000.00	190,000.00	0.00
90-556-968.000	DEPRECIATION EXPENSE	293,859.00	0.00	0.00	0.00
90-556-970.000	CAPITAL OUTLAY	21,302.59	25,000.00	187,876.51	93,556.64
otal Dept 556 - D	PW	561,042.58	257,500.00	436,681.71	93,513.55
ept 906 - DEBT SE	RVICE				
90-906-991.000	DEBT SERVICE - PRINCIPAL	0.00	173,000.00	143,000.00	0.00
90-906-993.000	BOND INTEREST	197,516.30	201,746.00	167,846.25	0.00
otal Dept 906 - D	EBT SERVICE	197,516.30	374,746.00	310,846.25	0.00
OTAL EXPENDITIRES		767,438,38	635.746.00	756.494.38	77,018.55
Total Dept 906 - D TOTAL EXPENDITURES	3BT SERVICE	197,516.30	374,746.0 635,746.0		
Fund 590 - SEWER F	UND:	758,930.11	716,850.00	624,940.39	63,193.21
TOTAL REVENUES		100,000.11			
		767,438.38	635,746.00	756,494.38	77 , 018.55

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		END BALANCE 06/30/2024	ORIGINAL	05/31/2025)NTH	
GL NUMBER	DESCRIPTION	<pre>{MAL (ABNORMAL)</pre>	BUDGET (MAL	(ABNORMAL) LASE	(DECREASE)
und 591 - WATER F	UND				
evenues					
ept 000					
91-000-579.000	GRANT REVENUE- STATE	0.00		104,138.70	0.00
91-000-642.000	BILLS	223,594.47	256 , 323.09	278,360.00	27,131.28
91-000-642.001	FIXED COSTS	421,334.45		439,952.80	44,131.03
91-000-644.000	PENALTIES	750.00	710.00	1,850.00	100.00
1-000-656.000	FINES & FORFEITURES	17,254.80	17,000.00	15 , 949.77	1,174.78
91-000-665.000	INTEREST	41,255.07	41,000.00	38,756.08	3,426.77
91-000-666.000	INSPECTION FEE	450.00	400.00	150.00	50.00
91-000-672.000	HOOK UP FEES	59,549.87	18,500.00	8,369.76	2,777.25
91-000-684.000	MISC INCOME	250.00	250.00	635.00	0.00
91-000-699.101	GF CONTRIBUTION	18,221.17	0.00	0.00	0.00
otal Dept 000		782,659.83	817,183.09	888,162.11	78,791.11
-		·	· · · · · · · · · · · · · · · · · · ·	·	
OTAL REVENUES		782,659.83	817,183.09	888,162.11	78,791.11
xpenditures					
ept 537 - ADMINIS	TRATIVE				
91-537-731.000	PUBLICATION	2,678.39	2,000.00	0.00	0.00
91-537-740.000	SUPPLIES	490.65	1,500.00	1,448.43	(4,688.53
91-537-741.000	POSTAGE	3,262.54	3,850.00	2,561.58	233.18
91-537-781.000	COMPUTER SOFTWARE	1,018.80	1,500.00	0.00	0.00
1-537-809.000	TRAINING	1,378.60	1,500.00	4,059.40	204.40
otal Dept 537 - A	DMINISTRATIVE	8,828.98	10,350.00	8,069.41	(4,250.95)
ept 556 - DPW					
91-556-740.000	SUPPLIES	3,342.55	4,000.00	12,934.04	654.89
91-556-743.000	METERS	4,158.00	5,000.00	9,119.31	2,344.27
91-556-775.000	REPAIRS & MAINT	47,218.15	10,000.00	5,546.46	(12,911.82
91-556-802.000	SERVICE	40,372.91	14,000.00	8,909.38	95.00
1-556-803.000	ENGINEERS FEES	27,114.58	29,000.00	29,210.51	2,051.45
1-556-818.000	CONTRACT LABOR	20,791.15	0.00	169,116.80	62,276.60
1-556-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	200,000.00	200,000.00	200,000.00	0.00
1-556-968.000	DEPRECIATION EXPENSE	157,718.00	0.00	0.00	0.00
1-556-970.000	CAPITAL OUTLAY	0.00	45,000.00	156,375.11	78,769.14
tal Dept 556 - D	PW	500,715.34	307,000.00	591,211.61	133,279.53
ept 906 - DEBT SE	RVICE				
91-906-992.000	BOND PRINCIPAL	0.00	100,000.00	86,000.00	0.00
91-906-993.000	BOND INTEREST	111,200.87	109,898.00	95,774.37	0.00
otal Dept 906 - D	EBT SERVICE	111,200.87	209,898.00	181,774.37	0.00
)TAL EXPENDITURES		620,745.19	527,248.00	781,055.39	129,028.58
ınd 591 - WATER F	UND:				
TAL REVENUES		782,659.83		888,162.11	
and 591 - WATER F)TAL REVENUES)TAL EXPENDITURES		782,659.83 620,745.19			78,791.11 129,028.58

06/12/2025 02:03 PM REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE Page: 14/15

User: JWest DB: Potterville

DB: Potterville	IERIOD ENDING 05/51/2025			
GL NUMBER DESCRIPTION	END BALANCE 06/30/2024 (MAL (ABNORMAL)	2024-25 ORIGINAL BUDGET N		ACTIVITY FOR NTH 05/31/2025 ASE (DECREASE)
Fund 598 - STORM DRAIN MAINTENANCE Revenues Dept 000				
598-000-699.101 GF CONTRIBUTION	0.00	12,000.00	12,000.00	0.00
Total Dept 000	0.00	12,000.00	12,000.00	0.00
TOTAL REVENUES	0.00	12,000.00	12,000.00	0.00
Expenditures Dept 556 - DPW 598-556-818.000 CONTRACT LABOR	0.00	12,000.00	29 , 304.77	0.00
Total Dept 556 - DPW	0.00	12,000.00	29,304.77	0.00
TOTAL EXPENDITURES	0.00	12,000.00	29,304.77	0.00
Fund 598 - STORM DRAIN MAINTENANCE: TOTAL REVENUES TOTAL EXPENDITURES	0.00	12,000.00 12,000.00	12,000.00 29,304.77	0.00
NET OF REVENUES & EXPENDITURES		0.00	(17,304.77)	0.00

DB: Potterville

06/12/2025 02:03 PM REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE Page: 15/15

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2024 ≷MAL (ABNORMAL)	2024-25 ORIGINAL BUDGET		ACTIVITY FOF NTH 05/31/2025 ASE (DECREASE)
~	ENT REPAIR & REPLACEMENT				
Revenues					
Dept 000 641-000-699.100	OPERATING TRANSFER-IN	874,867.30	648,793.45	573,000.00	0.00
Total Dept 000		874,867.30	648,793.45	573,000.00	0.00
TOTAL REVENUES		874,867.30	648,793.45	573,000.00	0.00
Expenditures					
Dept 932 - EQUIPM	ENT REPAIR ACTIVITY				
641-932-703.000	SALARIES	273,012.70	278,567.04	222,142.39	21,102.49
641-932-703.002	OVERTIME SALARIES	22,657.41	16,000.00	21,018.68	3,960.09
641-932-703.004	FAMILIES FIRST CORONAVIRUS RESPONSE ACT	0.00	0.00	0.00	(1,463.72)
641-932-719.000	FRINGE BENEFITS	73,343.69	75,426.41	65,192.32	6,208.45
641-932-728.000	UNIFORM EXPENSES	6,209.24	5,000.00	4,318.63	226.52
641-932-740.000	SUPPLIES	26,400.10	25,000.00	22,740.62	1,373.80
641-932-775.000	REPAIRS & MAINT	57,588.12	54,000.00	38,778.35	2,126.60
641-932-782.000	STREET MATERIALS & SUPPLIES	6,995.51	10,000.00	818.90	(6,202.42)
641-932-802.000	SERVICE	15,571.10	4,000.00	868.75	0.00
641-932-809.000	TRAINING	1,967.58	2,500.00	7,539.15	0.00
641-932-853.000	TELEPHONE EXPENSE	3,388.06	3,900.00	3,473.49	307.87
641-932-862.000	GAS	27,463.06	29,500.00	18,776.25	956.36
641-932-920.000	UTILITIES	124,831.65	130,000.00	114,132.39	1,857.77
641-932-958.000	DUES AND SUBSCRIPTIONS	697.24	900.00	1,096.55	0.00
641-932-962.000	MILEAGE	0.00	0.00	596.10	0.00
641-932-968.000	DEPRECIATION EXPENSE	39,881.00	0.00	0.00	0.00
641-932-970.000	CAPITAL OUTLAY	29,790.84	14,000.00	11,583.75	(245.00)
Total Dept 932 - 1	EQUIPMENT REPAIR ACTIVITY	709,797.30	648,793.45	533,076.32	30,208.81
TOTAL EXPENDITURE	S	709,797.30	648,793.45	533,076.32	30,208.81
Fund 641 - EQUIPM TOTAL REVENUES	ENT REPAIR & REPLACEMENT:	874,867.30	648,793.45	573,000.00	0.00
TOTAL EXPENDITURE:	S	709,797.30	648,793.45	533,076.32	30,208.81
NET OF REVENUES &		165,070.00	0.00	39,923.68	(30,208.81)
		100,070.00	0.00		(30)200.01
TOTAL REVENUES - 2		6,859,969.39		4,335,329.98	351,531.70
TOTAL EXPENDITURE	S - ALL FUNDS	6,223,146.93	4,445,139.94	4,148,522.22	459,221.10
NET OF REVENUES &	EXPENDITURES	636,822.46	362,042.24	186,807.76	(107,689.40

06/02/2025 10:21 AM User: JWest DB: Potterville	BANK RECONCILIATION FOR CITY OF POTTERVILLE Bank TAX (TAX ACCOUNT) FROM 05/01/2025 TO 05/31/2025	Page 1/1
GL Number	Reconciliation Record ID: 312 Description	Beginning Balance
703-000-001.000	CASH	9,244.24
Beginning GL Balan Add: Cash Receipts Add: Journal Entri Ending GL Balance:	es/Other	9,244.24 1,338.53 223.02 10,805.79
GL Number	Description	Ending Balance
703-000-001.000	CASH	10,805.79
Ending GL Balance:		10,805.79
Ending Bank Balance: Add: Deposits in Transit Less: 0 AP Outstanding Checks Less: 0 PR Outstanding Checks		10,805.79 0.00
	ed Bank Balance nciled Difference:	10,805.79 0.00
REVIEWED BY:	<u> </u>	DATE: <u>6-2-25</u>

DATE: <u>6-2-25</u>

06/02/2025 12:45 PM User: JWest DB: Potterville	BANK RECONCILIATION FOR CITY OF POTTE Bank FEST (GIZZARD FEST) FROM 05/01/2025 TO 05/31/2025 Reconciliation Record ID: 308	ERVILLE Page 1/1
GL Number	Description	Beginning Balance
211-000-001.000	CASH	49,353.12
Beginning GL Baland Add: Cash Receipts Less: Cash Disburse Add: Journal Entrie	ements	49,353.12 16,350.00 (20,613.93) 2,104.23
Ending GL Balance:		47,193.42
GL Number	Description	Ending Balance
211-000-001.000	CASH	47,193.42
Ending GL Balance:		47,193.42
Ending Bank Balance Add: Deposits in Tr		45,261.42
L	GIZZARDFEST CC DEPOSITED INTO C	COMMON 3,900.00
Less: 4 AP Outstand Less: 0 PR Outstand		3,900.00 1,968.00
	d Bank Balance ciled Difference:	47,193.42 0.00
REVIEWED BY:	ti ð	DATE:

06/02/2025 01:56 PM User: JWest DB: Potterville	BANK RECONCILIATION FOR CITY OF POTTERVILLE Bank PR (PAYROLL ACCOUNT) FROM 05/01/2025 TO 05/31/2025 Reconciliation Record ID: 313	Page 1/1
GL Number	Description	Beginning Balance
750-000-001.000	CASH	351.97
Beginning GL Balan Add: Payroll Disbu		351.97 1,056.74
Ending GL Balance:		1,408.71
GL Number	Description	Ending Balance
750-000-001.000	CASH	1,408.71
Ending GL Balance:		1,408.71
Ending Bank Balanc	e:	741.22
Add: Deposits in T DIDNT TR	ransit ANSFER ENOUGH TO PAYROLL - SPECIAL RUN (CRABTREE)	952.48
Less: 0 AP Outstan	ding Checks	952.48
Less: 2 PR Outstan		284.99
-	ed Bank Balance nciled Difference:	1,408.71 0.00
REVIEWED BY:	<u>JO</u>	DATE: 6-2-25

06/02/2025 01:57 PM User: JWest DB: Potterville	BANK RECONCILIATION FOR CITY OF POTTERVILLE Bank GEN (GENERAL POOLED ACCOUNT) FROM 05/01/2025 TO 05/31/2025 Record Line Record JD: 215	Page 1/1
GL Number	Reconciliation Record ID: 315 Description	Beginning Balance
101-000-001.000 202-000-001.000 203-000-001.000 208-000-001.000	CASH CASH CASH CASH	1,304,176.76 417,610.07 126,412.74 1,110.00
370-000-001.000 401-000-001.000 590-000-001.000 590-000-010.000 590-000-011.000 591-000-001.000 591-000-010.000 591-000-011.000	CASH CASH CASH CASH IN BANK - BOND RESERVE CASH IN BANK-REPLACEMENT FUND CASH CASH IN BANK - BOND RESERVE CASH IN BANK-REPLACEMENT FUND	6,763.51 97,261.32 348,500.00 38,133.00 957,629.35 195,180.00 372,463.00
598-000-001.000 641-000-001.000	CASH CASH CASH	(12,271.51) 99,140.95
Beginning GL Balanc Add: Cash Receipts Less: Cash Disburse Less: Payroll Disbu Add: Journal Entrie	ments rsements	3,952,109.19 131,265.80 (297,864.20) (75,607.40) 110,253.46
Ending GL Balance:		3,820,156.85
GL Number	Description	Ending Balance
101-000-001.000 202-000-001.000 203-000-001.000 208-000-001.000	CASH CASH CASH CASH	1,377,917.36 422,727.85 45,455.15 (15,033.70)
370-000-001.000 401-000-001.000 590-000-001.000 590-000-010.000 591-000-001.000 591-000-010.000 591-000-011.000 598-000-001.000 641-000-001.000	CASH CASH CASH CASH IN BANK - BOND RESERVE CASH IN BANK - BOND RESERVE CASH IN BANK - BOND RESERVE CASH IN BANK-REPLACEMENT FUND CASH CASH	6,763.51 82,943.88 348,500.00 38,133.00 903,385.97 195,180.00 372,463.00 (12,271.51) 53,992.34
Ending GL Balance:		3,820,156.85
Ending Bank Balance Add: Miscellaneous ' Add: Deposits in Tra	Transactions	3,832,416.48 2,568.82
-	GIZZARDFEST CC DEPOSITED INTO COMMON NSFER ENOUGH TO PAYROLL - SPECIAL RUN (CRABTREE)	(3,900.00) (952.48)
Less: 7 AP Outstand: Less: 0 PR Outstand:		(4,852.48) 9,975.97
	d Bank Balance ciled Difference:	3,820,156.85 0.00
REVIEWED BY:	<u>(Ji)</u>	DATE:

REVIEWED BY:

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June 13, 2025

<u>To</u> :	City Council
<u>From</u> :	Aaron Sheridan, City Manager
<u>Subject</u> :	Manager's Report

Please review my report and let me know if you have questions or comments. Thank you.

1. City council has a Resolution to Publish Notice of Intent to Issue Municipal Securities and to Approve Certain Reimbursements for Bonds in the amount of total maximum of 6.5 million dollars related to its Water Systems Improvement Project. It is a legal requirement of USDA Rural Development Bond Program to have legal Notice published such that the City may move forward with replacing its failing iron removal plant, add a new Type I water well supply, and consolidate treatment of its potable water supply. With this Notice, City Council is stating its intent to purchase, acquire, construct, improve, enlarge, extend, repair, and install the Improvements and to pay the cost through the issuance of one or more series of municipal securities (Bonds), which pledge revenues and may include a pledge of the City's limited tax, full faith and credit, general obligation, pursuant to Act 34 and Act 94, in an amount not to exceed \$6,500,000, which includes costs of issuance. As attached in the Resolution as "Exhibit A," the Notice of Intent Intent to Issue Bonds will be published in accordance with Section 517 of Act 34 and Section 33 of Act 94, and the City Clerk is authorized and directed to publish the Notice of Intent to Issue Bonds in The County Journal, a newspaper of general circulation in the City, determined to be the newspaper reaching the largest number of persons to whom such Notice is directed, which Notice shall be substantially in the form as set forth on "Exhibit A" with such changes as are approved by the City Manager, and shall be at least one-quarter (1/4) page size in the newspaper.

The City may proceed to acquire and construct the Improvements using available General Funds or other Funds of the City. After the City issues the Bonds for the long-term financing of the Water Improvements, the City will be reimbursed for its expenditures for the Improvements out of the proceeds of the Bonds. The Resolution and the expression of intent to seek reimbursement from future proceeds of the Bonds is intended to satisfy the requirements of Section 150 of the Internal Revenue Code of 1986.

2. City Resolution for the Utility Rate increase of 5% for the water_portion of utility bills is anticipated by USDA Rural Development and Financial Advisors to be considered/adopted by Council City, to fund financing requirements for the City's Water System Improvement Project. This increase equates to about 2.5% of a typical customers total increase upon their bill that includes sanitary service. The increase upon City customer bills if sanitary service is considered, is less than the 2024 US housing and utilities inflation rate of 4% as provided by the US Department of Housing and Urban Development. I'd also note the new proposed 2025-26 Fiscal Budget includes a <u>City Operating Fund</u> <u>Tax Rate reduction (tax cut) for all taxpayers in the City of Potterville</u> in amount 11.4098 - 11.3336 = 0.0762 mills upon all taxable property. Potterville is 1 (if possibly the only) home rule City in Eaton

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County that is reducing its "general operating taxes" this year – while also reasonably funding its unfunded liabilities like its "MERS Pension Fund."

3. City council has two comprehensive insurance policies, 1 from EMC *and* 1 from MML, that involves property and liability coverages for the City's owned assets and service activities for fiscal year 2025-2026. After discussion of the proposals with licensed agents of each company, and reviewing the series of coverage options and deductible prices for various activities and property items, I recommend the City move to the MML proposal as provided to Council. This recommendation is based upon the Proposal items, prices of coverages, and the discussions I've had with both agents from the MML and EMC. Both MML and EMC are extremely reputable municipal insurers and EMC has honored many claims for the City, yet I believe MML who also provides the City's Workers Compensation Fund Insurance, would be an excellent fit for our property and liability coverages based upon their competitive price and lesser deductibles. Also, MML is a non-profit company that offers a benefit incentive program whereupon after the 1st renewal with MML, the City would be eligible to receive increasing returns of pooled MML surpluses (dividend) of a calculated amount of funds collected by all partners in an MML Pool. According to MML, over the last five years, the MML Pool has issued \$9.8 million in dividends, representing about 9% of members' premiums during the same period.

While dividends are not guaranteed, a comparison by MML with another city similar to Potterville, provides an estimate of revenues over a 5-year period of around +/-\$19,000 *conservatively*. This income could offset General Fund costs rising over inflation levels if they're collected.

Year	Premium	Dividend	Dividend % of Premium
2024	\$45,082	\$3,657	8.1%
2023	\$42,905	\$3,564	8.3%
2022	\$41,035	\$3,869	9.4%
2021	\$38,685	\$2,564	6.6%
2020	\$38,437	\$2,524	6.5%

As said, dividends are not guaranteed. Fortunately, the MML Liability & Property Pool has been in a financial position to declare them for the past 15 years.

4. The City's low bidder on the East & West Main Street resurfacing projects, Rieth Riley Co., is anticipated to start after the 4th of July. The Main Street project will be performed at same time as the M-100 MDOT resurfacing, so please be aware that vehicle traffic will be delayed in this part of town. East and West Main Streets will remain open for limited vehicle traffic, so please avoid downtown if possible...please expect traffic delays and inconveniences when/where workers are present.

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5. I'm proud to announce the City of Potterville has been awarded another large development grant opportunity for \$75,450 from the Eaton County Parks Departments. This would be for construction of Pickleball Courts (2) at the Lake Alliance Park near the boat launch. The County Parks Grant Program has provided a grant agreement, that I recommend is approved, that acts as a contract between the City and the County that guarantees the courts will be constructed by next Fall. The same agreement is supported by TIFA who plans to fund the cash match and engineering costs associated with the project if the City agrees to take over the asset for ownership and maintenance. With some luck, this \$75,450 in reimbursements for the pickleball court, will be used in conjunction with the City's larger development grant application to the DNR Trust Fund Grant Program (\$400,000) that could be awarded in December.

6. City Council has the latest renewal draft for its Police Union Agreement dated June 12, 2025, that has been reviewed by both myself and the Chief of Police, Richard Barry. Chief Barry and I agree that this final draft with changes, is mutually beneficial for Council and the Police staff to consider and adopt. It has been tentatively agreed to by the Police Union and City staff. Please review the draft and consider approval with direction for the Mayor, Chief and I to sign.

7. The City Fiscal Budget Resolutions are provided to Council for consideration in a line-item format "by Department," that accounts for all anticipated revenues and expenditures of the General Operating, Interservice and Enterprise Funds of the City, including TIFA Fund 247. The City's FY Budget amendments account for all remaining City appropriations and obligations owed through the end of June of the current Fiscal Year 2024-25, and City FY 2025-26 Budget from July 1st 2025 to June 30th 2026. Both City Budget Amendments and new Budget are adopted by Resolution only, and include the City's adopted millage rates for operations and solid waste collection to be levied by the City Treasurer upon upcoming tax bills.

The City's Amended Ending Fund Balances for its operating and enterprise Funds during the FY 2024-25 are anticipated to be as follows:

- General Fund 101 Ending Fund Balance is estimated to increase from \$1,096,636.43 to \$1,122,276.84, increasing +\$25,640.41 from the FY 2023-24 Ending Balance.
- Local Street Fund 203 Ending Fund Balance is estimated to increase from \$131,103.64 to \$134,753.31 increasing +\$3,649.67 from the FY 2023-24 Ending Balance.
- Major Street Fund 202 Ending Fund Balance is estimated to increase from \$406,858.90 to \$470,680.91, increasing +\$63,822.01 from the FY 2023-24 Ending Balance.
- Park Fund 208 Ending Fund Balance is estimated to decrease from \$50,590.24 to \$32,942.98, decreasing -\$17,647.26 from the FY 2023-24 Ending Balance.

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- Gizzard Fest Fund 211 Ending Fund Balance is estimated to decrease from \$53,541.81 to \$52,761, decreasing -\$780.56 from the FY 2023-24 Ending Balance.
- TIFA Fund 247 Ending Fund Balance is estimated to increase from \$90,135.90 to \$167,945.52, increasing +\$77,809.62 from the FY 2023-24 Ending Balance.
- Sewer Fund 590 Ending Fund Balance is estimated to hold at \$2,958,545.76 with no change from the FY 2023-24 Ending Balance.
- Water Fund 591 Ending Fund Balance is estimated to increase from \$3,183,620.41 to \$3,326,165.81, increasing +\$142,545.40 from the FY 2023-24 Ending Balance.
- Equipment Repair and Replacement (DPW) Fund 641 is estimated to increase from \$288,007.18 to \$289,885.98, increasing +\$1,878.80 from the FY 2023-24 Ending Balance.

Net changes in the City's Fiscal Year 2024-25 Budget Amendments account for a total anticipated increase in Fund Balances of All Funds of +\$291,972.09. The increases in the City's chief operating Funds as listed above are viewed as positive, and reflect financial stability and competency of the City's financial administration that plans for future emergencies and large capital replacements like Iron Removal Plants and/or damaged Type I well casings... The positive fund balances in your City's budget from year to year are planned to be held in reserve and/or used in the next Fiscal Year budget to fund City obligations like long-term debt services for USDA Rural Development bonds, insurance premiums, large bonded capital projects for public water systems, grant development, vehicle replacements for DPW and Police, emergency services, and employee wages and benefits. Most of these categorical expenses increase more than the rate of inflation.

The City's news Fiscal Year 2025-2026 Budget fully funds all anticipated expenses for the upcoming year from July 1st to June 30th of 2026 including its current organization of employees, debt obligations and capital replacement schedules for assets and equipment. A prioritized project in the upcoming FY is the USDA Rural Development Bond project not to exceed 6.5 million dollars that will update and improve the City's Public Water Supply for its residents and businesses. General Fund 101 expenditures overall are expected to decrease lesser costs of legal fees, liability insurance fees, and planning commission engineering fees due to near completion of Ordinance Codification and Master Plan review. Revenues are expected to decrease slightly due to less reimbursements from the local school for a school reserve officer, insurance claims reimbursements, K9 donations that were 1 time purchases for the new K9 Police Officer Drako. The new Fiscal Year Budget anticipates another increase to its Ending Fund Balance by June 30th 2026 of approximately \$57,213.49 or about a 5% gain of the estimated ending balance of \$1,179,136.54. City Council should expect a large Amendment in Winter or Early Spring 2026 for the upcoming USDA Rural Development Bond Debt service, that is planned for the Water System Project.

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> TREASURER'S REPORT June 19, 2025

Utility bills—as of 05/31/25 (bills due on 15th) \$20,479.04 is outstanding with \$17,501.53 over 30 days past due.

Water usage month of May (June billing): 6,031,098 gallons Sewer usage month of May (June billing) 6,025,538 gallons Ready to service charge-water: \$44,101.60 Ready to service charge-sewer: \$41,930.23 Total water and sewer billed out from 4/23-5/23/25 is \$138,760.82

Payroll month of May, 2025 \$74,654.92 (this includes all payroll taxes + MERS +election workers).

Hip, hip, hooray!!! It is that time of year again. Currently finalizing millage rates so tax bills can be printed and mailed the first of July. Tax bills are due on September 15, 2025 (normally the 14th but due to that date falling on a Sunday the due date will be extended to Monday). Look for them to be in your mailbox soon! All residents receive a copy of their tax bill regardless of whether they have an escrow account. If a resident does have escrow the lending companies reach out and request the same information.

Bank reconciliations completed for the month of May, 2025:

General account – Reconciled balance: **\$3,820,156.85** Payroll account - Reconciled balance: **\$1,408.71** Tax account – Reconciled balance: **\$10,805.79** Gizzard Fest – Reconciled balance: **\$47,193.42**

Respectfully submitted, Jodi West, Treasurer

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From the Clerk's office –June 2025

I had the opportunity to attend the Michigan Municipal Clerks Association Conference last week. It was in Muskegon, and I was there Monday – Thursday. A great reminder and refresher on many topics.

- Retention Schedule Access vs. preservation for electronic records.
- **Open Meetings Act & Minutes** defining types of meetings and notifications required for each.
- How to find the Law & MCL how to locate and interpret statutes.
- Election Update from the Bureau Critical updates on recent legislative actions and policy developments that directly affect local governments. Shared insights on how we need to stay compliant.
- **Budgeting for Elections** define goals, identify key expenditures. Plan for upcoming equipment purchase.
- Leadership & Communication in the workplace Strong leaders actively listen and adapt their communication style to meet the needs of others.
- Don't Let Stress and Burnout destroy organizational performance Chronic stress negatively impacts performance, including reduced productivity, poor decision-making, and increased absenteeism.

If I can be of any assistance, please reach out to me. I am in the office on Tues., Thurs., and Fri. from 9am - 5pm.

Becky Dolman

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June 2025

From the office of the Parks & Recreation Department for the City of Potterville:

The Parks & Recreation Department continues to do administrative work, planning, implementation, programs, observation, evaluation, training, and continuing education.

- We are wrapping up our T-Ball & Coach Pitch Programs this month. It was a great season. The weather worked in our favor this year.
- Youth Baseball is finishing up their regular season of games prior to the End of Season Tournament. All four (4) teams are in the tournament; we will not know which days they will play until the seeding of brackets take place.
- Besides, Flag Football, we are garnering interest for a Fall Ball as there's been quite a few from our Youth Baseball Program asking about it; however, we are working on getting information and figuring out availability of facility on the dates needed per the league which is a key factor in implementing programs.
- Pavilion Rentals have started to pick up.
- We are looking at another couple big tournaments this month. It's exciting to see these numbers increase. The next one currently has over 50+ teams, that will be in Potterville & Grand Blanc. The other one currently has 25 teams.
- Memorial Day took place. It was a beautiful day this year. Advertising and call to action took place a month and a half prior to getting the community and surrounding areas involved. The parade was small again, as the interest in participating is still declining. The service after the parade was the highlight of it all. Lt. Colonel Clark was the speaker and did a wonderful job getting the crowd engaged. He also drove his 1965 M151A1 Military Vehicle and had it on display. Many event goers got their picture taken and learned about the history, from Lt. Colonel Clark and his presentation.

- The Mason Project Plaque has been picked up and is awaiting for DPW to place it in the location near the downtown pavilion where the Masons have chosen.
- Continue to further my education by webinars, meetings, conferences, etc.
- The Parks & Recreation Director is working on getting her Sports Tourism Strategist (STS) certification to help further sports within the City and collaborating with surrounding areas, and Sports Commissions. This education also includes other certifications as well.
- The continuation of ongoing communications with CEOs, State UICs, State Directors for the season.
- We continue to get great feedback on the ball fields out at Lake Alliance as all five of them got renovated and improved. This improvement has helped tremendously with the rain, and we are not cancelling as much as we have in the past. We can get the activity up and running. It has been a <u>huge</u> game changer for field maintenance.
- The Parks & Recreation Director went to Williamston for a Field Demo Day for Turf Tank. This is a robot that uses GPS and a satellite tower to paint sports fields all on a control of a tablet. This was a great experience to see how little time it took to set it all up. Speaking with Mr. Winkler (the presenter) and with the number of times the ball fields get chalked for activity, it would only take the turf tank ten minutes to do per field. (no more lifting the chalk equipment in and out of the gator, manually stringing for the foul lines, setting up the batter's box template, no more carrying the fifty-pound bags of chalk to refill the equipment, etc.) There are quite a few positives along with negatives. Some negatives are metal bleachers can disrupt the connection, you can physically leave the facility as you might need to be near for any interruptions. Some positives, it can paint really well when the ground is wet, it still works when it's light rain, the labor hours are down. The benefits of this are great, however, there is the downside of the cost. We did ask for a quote/estimate as to which Turf Tank equipment would be best for what we do for the Parks & Recreation Department and to see what that would run.

Respectfully Submitted, *Tiffani Falin*, Parks & Recreation Director



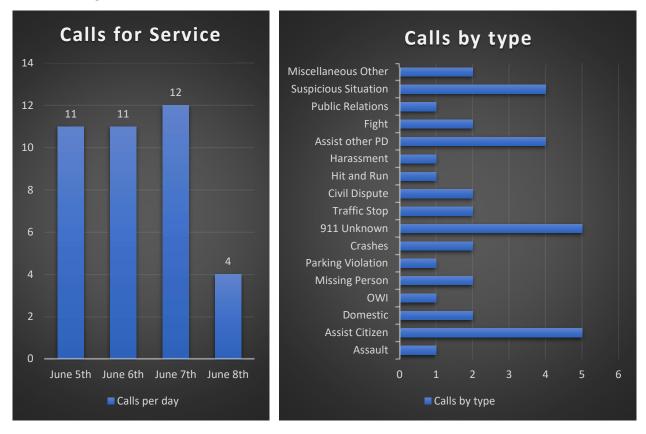


319 North Nelson St. • Potterville • Michigan • 48876 • Phone (517) 645-7802 • Fax (517) 645-7810

Dear Council,

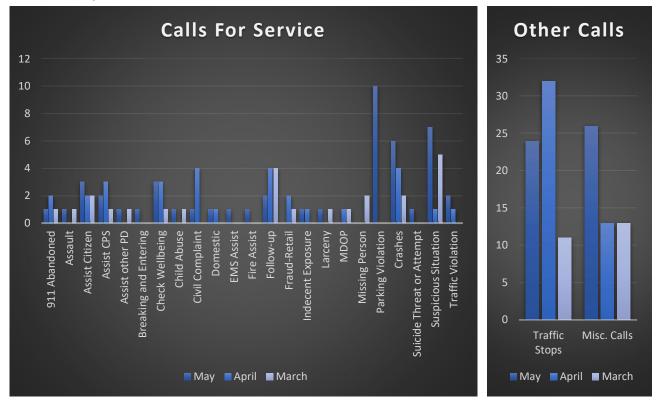
Please see the following information regarding your police department,

Gizzard Fest: This year's festival produced a decent amount of work for the PD. Along with the 2 full-time officers and three part-time officers, four of the five reserves were also present for the majority of the weekend. From the 5th to the 8^{th,} we responded to 38 calls, which are broken down below, as well as several complaints that were taken in person by an officer and not logged through dispatch. A couple notable calls from the festival include requests for assistance from outside agencies



- **Police Union Contract:** Aaron and I have been working diligently with the union representatives and Officer Betts to agree on an appropriate contract for the next five years. This is also an agenda item for approval.
- **K9 Update:** Your K9 Officer Drako has been busy training with Cher Car Kennels and has successfully received his certifications in tracking and narcotics detection. He is continuing his training on building searches, article searches, and handler protection. During Gizzard Fest, K9 Drako had his first call, being requested by the Grand Ledge Police Department to complete a vehicle sniff for narcotics.

Drone Usage: Your drone operators have been utilizing the department's thermal drone throughout Gizzard Fest to provide real-time observation of the entire festival from one central command post, which offered great dispatching directly to officers if needed as well as a broader oversight of the festival which was never possible before this technology was added. Multiple outside agencies have also requested this service, including the Michigan State Police on several occasions to assist in finding suicidal individuals in areas that are difficult to traverse on foot, as well as the Dewitt Township Police to help with the attempted tracking of a felonious assault suspect. The department has implemented a new drone technology as well, which is a first-person drone, allowing us to search inside confined spaces, clear homes during dangerous encounters, and expand our capabilities indoors.



• Monthly Calls for Service

Respectfully Submitted, Chief R. Barry

EATON COUNTY 911

Events by Nature Code by Agency

Agency: PPD, Event date/Time range: 05/01/2025 00:00:00 - 05/31/2025 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
PPD	911 ABANDONED	0	0	1	1	1%	0:01:44	0:00:00	0:00:00	0:04:38	0:04:38
	ASSAULT	0	1	0	1	1%	0:00:00	0:00:00	0:16:36	0:16:36	0:16:36
	ASSIST CITIZEN	0	2	1	3	3%	0:01:23	0:00:00	0:02:32	0:53:32	0:17:51
	ASSIST OTHER POLICE DEPT	0	0	1	1	1%	0:09:38	0:00:00	0:00:00	0:41:42	0:41:42
	ASSIST PROTECTIVE SERVICES	0	2	0	2	2%	0:00:01	0:00:00	0:42:28	1:24:58	0:42:29
	BREAKING AND ENTERING	0	0	1	1	1%	0:00:04	2:24:13	0:01:27	2:25:44	2:25:44
	CHECK WELLBEING	0	0	1	1	1%	0:04:19	0:00:00	0:00:00	0:57:19	0:57:19
	CHILD ABUSE OR NEGLECT	0	0	1	1	1%	0:11:46	0:00:00	0:00:00	0:43:26	0:43:26
	CIVIL COMPLAINT	0	0	1	1	1%	0:03:46	0:00:00	0:00:00	0:10:30	0:10:30
	DOG RUNNING LOOSE	0	0	1	1	1%	0:02:02	0:00:00	0:00:00	0:07:38	0:07:38
	DOMESTIC DISPUTE	0	0	1	1	1%	0:03:18	0:06:06	0:13:16	0:22:40	0:22:40
	EMS ASSIST	0	0	1	1	1%	0:00:14	0:02:25	0:12:21	0:15:00	0:15:00
	FIRE DEPT ASSIST	0	0	1	1	1%	0:00:06	0:07:32	0:06:16	0:13:54	0:13:54
	FOLLOWUP OF ANY KIND	0	2	0	2	2%	0:00:01	0:00:00	0:07:27	0:14:55	0:07:28
	INDECENT EXPOSURE	0	0	1	1	1%	0:00:00	0:14:01	0:17:19	0:31:20	0:31:20
	LARCENY	0	0	1	1	1%	0:02:43	0:03:36	0:21:57	0:28:16	0:28:16
	LOCKOUT	0	0	1	1	1%	0:01:48	0:00:00	0:00:00	0:36:23	0:36:23
	MESSAGE FOR OFFICER	0	10	0	10	11%	0:00:01	0:00:00	0:00:08	0:01:26	0:00:09
	PARKING VIOLATIONS	0	10	0	10	11%	0:00:01	0:00:00	0:18:00	3:00:04	0:18:00
	PERSONAL INJURY CRASH	0	0	1	1	1%	0:01:39	0:02:59	0:23:21	0:27:59	0:27:59
	PROPERTY CHECK	0	7	0	7	8%	0:00:01	0:00:00	0:00:06	0:00:47	0:00:07
	PROPERTY DAMAGE HIT AND RUN	0	0	1	1	1%	0:01:47	0:03:43	0:26:53	0:32:23	0:32:23
	SUICIDAL THRT OR ATTEMPT	0	0	1	1	1%	0:06:22	0:02:55	2:13:54	2:23:11	2:23:11
	SUSPICIOUS SITUATION	0	1	2	3	3%	0:02:27	0:00:00	2:07:58	2:45:04	0:55:01
port Generated	06/02/2025 10:02:02 User ID: THART										

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	SUSPICIOUS SUBJECT	0	3	0	3	3%	0:00:01	0:00:00	0:24:24	1:13:14	0:24:25
	SUSPICIOUS VEHICLE	0	1	0	1	1%	0:00:01	0:00:00	0:01:32	0:01:33	0:01:33
	THREATS	0	0	1	1	1%	0:26:38	0:00:00	0:00:00	0:33:10	0:33:10
	TRAFFIC HAZARD	0	1	0	1	1%	0:00:01	0:00:00	0:00:14	0:00:15	0:00:15
	TRAFFIC STOP	0	24	0	24	26%	0:00:01	0:01:49	0:10:41	4:18:19	0:10:46
	TRAFFIC VIOLATION	0	0	2	2	2%	0:02:15	0:07:53	2:19:45	2:29:56	1:14:58
	TRESPASSING	0	0	2	2	2%	2:55:27	0:00:00	0:00:00	6:04:16	3:02:08
	VEHICLE INSPECTION	0	0	1	1	1%	0:01:09	0:18:27	0:16:10	0:35:46	0:35:46
	WARRANT ATTEMPT PICKUP	0	2	0	2	2%	0:00:01	0:29:16	0:07:06	0:43:29	0:21:45
Subtota	Subtotals for No Summary Code		66	25	91	100%	0:08:25	0:18:50	0:28:00	35:39:23	0:36:30
Subtotals for P	ubtotals for PPD		66	25	91	100%	0:08:25	0:18:50	0:28:00	35:39:23	0:36:30

Eaton County Central Dispatch Total Calls For Service

	May 20)25			
Type Agency	Month T	o Date	Year To Date		
	Calls	%/Total	Calls	%/Total	
EMS	1,631	20.8%	8,182	21.7%	
Fire	1,021	13.0%	4,542	12.0%	
Police	5,173	66.1%	25,058	66.3%	
Total Calls	7,825	100.0%	37,782	100.0%	

Eaton County Central Dispatch EMS Calls For Service

May 2025					
Agency	Month To Date		Year To Date		
-	Calls	%/Total	Calls	%/Total	
Benton Twp. EMS	76	4.7%	352	4.3%	
Delta Twp. EMS	536	32.9%	2,669	32.6%	
Eaton Area EMS	684	41.9%	3,303	40.4%	
Grand Ledge EMS	167	10.2%	981	12.0%	
Vermontville EMS	18	1.1%	103	1.3%	
Windsor Twp. EMS	107	6.6%	515	6.3%	
Outside Agencies* DLHE (0), LIFE(0), LTEM(19), NEMS(10), PRTE(14), LAEM(0)	43	2.6%	259	3.2%	
Total EMS Calls	1,631	100.0%	8,182	100.0%	

* Agencies Outside Eaton County

Eaton County Central Dispatch Fire Calls For Service

	May 2025					
Agency	Month T	o Date	Year To	Year To Date		
-	Calls	%/Total	Calls	%/Total		
Bellevue Fire	43	4.2%	161	3.5%		
Benton Twp. Fire	33	3.2%	157	3.5%		
Charlotte Fire	217	21.3%	707	15.6%		
Delta Fire	316	31.0%	1,602	35.3%		
Eaton Rapids City	65	6.4%	335	7.4%		
Eaton Rapids Twp.	65	6.4%	329	7.2%		
Grand Ledge Fire	84	8.2%	423	9.3%		
Hamlin Twp Fire	25	2.4%	95	2.1%		
Olivet Fire	39	3.8%	113	2.5%		
Roxand Twp. Fire	19	1.9%	76	1.7%		
Sunfield Fire	26	2.5%	143	3.1%		
Vermontville Fire	13	1.3%	67	1.5%		
Windsor Fire	57	5.6%	274	6.0%		
Outside Agencies*	19	1.9%	60	1.3%		
LTFD(17), LAFD(2), DLHF,NASH						
Total Fire Calls	1,021	100.0%	4,542	100.0%		

* Agencies Outside Eaton County

Eaton County Central Dispatch Police Calls For Service

	May 2	025			
Agency	Month T	o Date	Year To Date		
	Calls	%/Total	Calls	%/Total	
Bellevue Police	29	0.6%	120	0.5%	
Charlotte Police	611	11.8%	2,949	11.8%	
Eaton County Sheriff	2,267	43.8%	12,455	49.7%	
Delta	1,672	32.3%	8,054	32.1%	
Out County	595	11.5%	4,401	17.6%	
Animal Control	53	1.0%	575	2.3%	
Eaton Rapids Police	332	6.4%	1,628	6.5%	
Grand Ledge Police	387	7.5%	1,743	7.0%	
Michigan State Police	1,410	27.3%	5,534	22.1%	
Olivet Police	13	0.3%	86	0.3%	
Potterville Police	91	1.8%	372	1.5%	
Outside Agencies* <i>ME (14)</i>	33	0.6%	171	0.7%	
DNR (19) Total Police Calls	5,173	100.0%	25,058	100.0%	

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PROJECT: Drinking Water System Improvements Project OWNER: City of Potterville DATE: July 19, 2023

Alternative B - Centralized Treatment

This project would include rerouting Well No. 4 raw water to the new iron removal plant, install two Aerolater units in a new iron removal plant, and construct a new looping 12" water main from the Well #4 site to the treated water side of the new iron removal plant. The improvements would increase total and firm capacity of the water system by 350 gpm and allow for the removal of the existing Aerolater unit at Well #4. Existing Aerolater removal would be performed by City staff. The City would provide a fire flow of approximatly 2,900 gpm for a period of 2 hours.

	•	erformed by City start. The City would provide a fire flow of approximatiy 2,900 gpm for	a perioù or z ni	Jurs.	
		Iron Removal Plant		¢490.000	¢480.000
		Mobilization	@	\$480,000	\$480,000
		Water Supply Well, Type 1	@	250,000	250,000
		Earthwork	@	75,000	75,000 115,500
		Water Main, 12" PVC, Open Cut	@	140 5 000	
		Connect to Existing 8" Water Main	@	5,000	5,000
		Connect to Existing 8" Sewer	@	5,000	5,000
		Compact Ductile Iron Fittings	@	10	15,000
		Concrete Flatwork	@	100	5,000
		Gravel Drive and Parking (40' x 45')	@	20	10,000
		4' Dia. Manhole	@	4,000	16,000
		Sanitary Structure Cover	@	1,000	4,000
		Sanitary Sewer, PVC SDR 26, 8"	@	100	85,000
		Water Treatment Building (60' x 60')	@	200	720,000
		Aerolater, Type II, 400 gpm	@	780,000	780,000
		Chemical Feed Systems	@	25,000	25,000
		Piping, Valves, and Install	@	100,000	100,000
		Service Pumps	@	100,000	200,000
		Emergency Generator and ATS	@	200,000	200,000
1		Electrical Work	@	150,000	150,000
		Controls and Instruments	@	150,000	150,000
		Fencing & Gate	@	75	24,000
1	LS	Restoration	@	15,000	15,000
		WELL NO. 5 & IRP SUBTOTAL ESTIMATED COST			\$3,429,500
Well No. 4 Conn	ecti	on and Looping			
3,225	FT	Water Main, 12" PVC, Open Cut	@	\$140	\$451,500
300	FT	Water Main, 12" HDPE, Bored	@	750	225,000
2	ΕA	Connect to Existing 12" Water Main	@	5,000	10,000
3,350	Lb	Compact Ductile Iron Fittings	@	10	33,500
1	ΕA	Aerolater, Type II, 400 gpm	@	780,000	780,000
1	LS	Chemical Feed Systems	@	15,000	15,000
1	LS	Piping, Valves, and Install	@	50,000	50,000
2	ΕA	Service Pump	@	100,000	200,000
1	LS	Electrical Work	@	25,000	25,000
1	LS	Controls and Instruments	@	50,000	50,000
1	LS	Restoration	@	15,000	15,000
1	LS	Railroad Protection	@	30,000	30,000
		WELL NO. 4 & LOOP SUBTOTAL ESTIMATED COST			\$1,885,000
		TOTAL ESTIMATED CONSTRUCTION COST			\$5,314,500
		Construction Contingency (~10%)			531,500
		Well No. 5 Development			103,000
		Pilot Study			20,000
		Bond Council, Local Council, Rate Consultant (~2.5%)			133,000
		USDA Application and PER (Study and Report Phase)			30,000
		Preliminary Design Engineering			175,000
		Final Design Engineering			145,000
		Bidding and Negotiating			30,000
		Construction and Post Construction Engineering			220,000
		RPR Services			145,000
		Additional Services			98,000
		Administrative (Bond Filing Fee, Advertisements)			5,000
-		Subtotal Estimated Project Fees			\$1,635,500
		TOTAL ESTIMATED PROJECT COST			\$6,950,000
					+ = , = 3 = , = = 3



PROJECT:	Water System Improvements Project
OWNER:	City of Potterville
DATE:	May 12, 2025

This project would include rerouting Well No. 4 raw water to the new iron removal plant, install two Tonka Water Dualator VI units in a new iron removal plant, and construct a new looping 12" water main from the Well #4 site to the treated water side of the new iron removal plant. The improvements would increase total and firm capacity of the water system by 350 gpm and allow for the removal of the existing Aerolater unit at Well #4. Existing Aerolater removal would be performed by City staff.

	w Iron Removal Plant - Contract A		T-+-'
Total Qty. Unit	Description	Unit price	Total
1 LSUM	Mobilization, Max	\$600,000	\$600,000
1 LSUM	Controls and Instrumentation	450,000	450,000
1 LSUM	Emergency Generator and ATS	200,000	200,000
1 LSUM	High Service Pumps	400,000	400,000
1 LSUM	Hydrous Manganese Oxide Feed	95,000	95,000
1 LSUM	Sodium Hypochlorite Feed	95,000	95,000
1 LSUM	Process Piping	200,000	200,000
1 LSUM	Tonka Water Dualator VI	2,300,000	2,300,000
1 LSUM	Treatment Building	1,450,000	1,450,000
1 LSUM	Treatment Building Electrical	175,000	175,000
1 LSUM	Treatment Building HVAC	150,000	150,000
1 LSUM	Treatment Building Plumbing	75,000	75,000
1 LSUM	Well No. 5	100,000	100,000
20 Ft	Water Main, PVC, 6 inch, Tr Det G, Modified	100	2,000
155 Ft	Water Main, PVC, 8 inch, Tr Det G, Modified	100	15,500
2 Ea	Gate Valve and Box, 8 inch	5,500	11,000
1 Ea	Hydrant, Valve and Box, 6 inch	6,500	6,500
1,000 Lb	Compact Ductile Iron Fittings	8	8,000
175 Ft	Copper Water Service Pipe, 1 inch	50	8,750
1 LSUM	Soil Erosion And Sedimentation Control	20,000	20,000
1 LSUM	Site Grading and Earthwork	80,000	80,000
1 LSUM	Land Scaping	15,000	15,000
1 LSUM	Restoration	30,000	30,000
200 Cyd	Subgrade Undercutting, Type II	55	11,000
600 Syd	Aggregate Base, 8 inch	20	12,000
70 Ton	HMA, 4EL	125	8,750
70 Ton	HMA, 5EL	125	8,750
1 LSUM	Driveway Gate	10,000	10,000
35 Syd	Driveway, Nonreinf Conc, 6 inch	75	2,62
350 Sft	Sidewalk, Conc, 4 inch	10	3,500
300 Sft	Sidewalk, Conc, 6 inch	15	4,500
75 Ft	Pavt Mrkg, Polyurea, 4 inch, White	3	225
2 Ea	Culv End Sect, Conc, 12 inch	1,000	2,000
100 Ft	Sewer, Cl E, 12 inch, Tr Det B	100	10,000
2 Ea	Dr Structure Cover, Type G	900	1,800
1 Ea	Dr Structure, 48 inch dia	5,000	5,000
1 Ea	Outlet Structure	10,000	10,000
100 Ft	Sanitary Sewer, HDPE, 8 inch, Directional Drilled	250	25,000
3 Ea	Sanitary Structure, 48 inch dia	5,000	15,000
3 Ea	Sanitary Structure Cover, Type Q	900	2,700
1 Ea	Structure Cover, Adj, Case 1	800	800
4 Ea	Structure Cover, Adj, Case 2	500	2,000
200 Ft	Sanitary Sewer, PVC, 8 inch, Tr Det B2, Modified	100	20,000
30 Ft	Sanitary Sewer, Serv Lead, PVC, 4 inch, Modified	50	1,500
10 Ft	Sanitary Sewer, Serv Lead, PVC, 8 inch, Modified	100	1,000
1 Ea	Sanitary Sewer Cleanout, 4 inch, Modified	500	500
1 Ea	Wye, 8 inch by 6 inch	350	350



P:\241622 City of Potterville - Water System Improvements Project\A) Docs\A40 Budgets and Cost Estimates\2025.05.09 Preliminary Engineering Cost Estimate.xlsx

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o <i>tal Qty</i> . Ur	nit	Description	Unit price	Total
1 LS	SUM	Mobilization, Max	\$100,000	\$100,00
1 Ea	a	Tree, Rem, 19 inch to 36 inch	2,000	2,00
6 Ea	a	Tree, Rem, 6 inch to 18 inch	1,500	9,00
55 Ft		Curb and Gutter, Rem	25	1,37
10 Cy	/d	Masonry and Conc Structure, Rem	100	1,00
25 Sy	/d	Sidewalk, Rem	50	1,25
10 Cy	/d	Subgrade Undercutting, Type II	55	55
1 LS	SUM	Soil Erosion And Sedimentation Control	15,000	15,00
640 Sy	/d	Aggregate Base, 8 inch	20	12,80
80 Sy	/d	Approach, Cl II, 8 inch	20	1,60
640 Sy	/d	HMA Surface, Rem	5	3,20
70 To	n	HMA, 4EL	125	8,75
70 To	n	HMA, 5EL	125	8,75
100 Ft		Curb and Gutter, Conc, Det F4	50	5,00
20 Ft		Curb Ramp Opening, Conc	50	1,00
200 Sft	t	Sidewalk, Conc, 4 inch	10	2,00
8 Ft		Post, Steel, 3 pound	10	8
1 Ea	a	Sign, Type III, Rem	25	-
3 Sft	t	Sign, Type IIIA	20	(
3 Sft	t	Sign, Type IIIB	20	(
100 Ft		Pavt Mrkg, Waterborne, 4 inch, Yellow	5	50
1 LS	SUM	Traffic Maintenance and Control	15,000	15,00
1 LS	SUM	Slope Restoration	40,000	40,00
75 Ft		Copper Water Service Pipe, 1 inch	50	3,7
75 Ft		Copper Water Service Pipe, 2 inch	60	4,50
320 Ft		Steel Casing Pipe, 24 inch, Jacked in Place, Modified	825	264,0
280 Ft		Water Main, HDPE, 12 inch, Directional Drilled	350	98,00
1,915 Ft		Water Main, PVC, 12 inch, Tr Det G, Modified	100	191,5
30 Ft		Water Main, PVC, 6 inch, Tr Det G, Modified	90	2,70
1,360 Ft		Water Main, PVC, 8 inch, Tr Det G, Modified	90	122,4
2 Ea	a	Connect to Existing Main, 12 inch	5,000	10,00
2 Ea	a	Gate Valve and Box, 12 inch	6,500	13,0
2 Ea	a	Gate Valve and Box, 8 inch	5,500	11,0
3 Ea	a	Hydrant, Valve and Box, 6 inch	6,000	18,0
1 Ea	a	Temporary Blowoff	1,500	1,50
3 Ea	a	Water Service, 1 inch	2,500	7,50
2 Ea	a	Water Service, 2 inch	3,000	6,00
4 Ea	a	Manhole with Air Release and Vacuum Valve	15,000	60,00
2 Ea	a	Monitoring Manhole, 72 Dia	10,000	20,0
3,000 Lb)	Compact Ductile Iron Fittings	8	24,00
30,000 Dl		Railroad Protection, at Grade Crossing	1	30,00
		CONTRACT B SUBTOTAL ESTIMATED COST		\$1,116,8

TOTAL ESTIMATED CONSTRUCTION COST

TOTAL ESTIMATED CONSTRUCTION COST	\$7,762,600
Construction Contingency (~10%)	778,200
Bond Council	50,000
Local Council	20,000
Rate Consultant	19,000
USDA Application and PER (Study and Report Phase)	40,000
Preliminary Design Engineering	222,000
Final Design Engineering	206,000
Bidding and Negotiating	30,000
Construction and Post Construction Engineering	220,000
RPR Services	82,500
Additional Services	54,700
Administrative (Bond Filing Fee, Advertisements)	5,000
Subtotal Estimated Project Fees	\$1,727,400
TOTAL ESTIMATED PROJECT COST	\$9,490,000



ENGINEER'S ESTIMATE

PROJECT:Water System Improvements ProjectOWNER:City of PottervilleDATE:May 12, 2025

Required Additional Funding:		\$2,540,000
CURRE	NT FUNDING	\$6,950,000
USDA Rural Development Bond:		2,950,000
State Grant:		\$4,000,000
Current Funding Summary:		
TOTAL ESTIMATED PROJECT AND CONST	RUCTION COST	\$9,490,000
Other Project Costs		949,200
Construction Contingency (~10%)		\$778,200
SUBTOTAL ESTIMATED CONSTRUCTION	COST	\$7,762,600
Well No. 4 Connection and Looping - Contract B		1,116,850
Well No. 5 and New Iron Removal Plant - Contract A		\$6,645,750



CITY OF POTTERVILLE (MICHIGAN) WATER FUND

CASH FLOW ANALYSIS - SCENARIO ONE

Assumptions	2024/25	Increases Per Year	2025/26	2026/27	Increases Per Year	2027/28	2028/29	2029/30
City		Tel Teal			Tel Teal			
Meter Equivalents	944		944	944		944	944	944
Ready-to-Serve Rate (monthly)	\$37.02	5.00%	\$38.87	\$40.81	2.00%	\$41.63	\$42.46	\$43.31
Mobile Home Park								
Meter Equivalents	436		436	436		436	436	436
Ready-to-Serve Rate (monthly)	\$18.52	5.00%	\$19.45	\$20.42	2.00%	\$20.83	\$21.24	\$21.67
Capacity Charge								
Billable Flow (1,000 gal)	49,795		49,795	49,795		49,795	49,795	49,795
Capacity Charge (per 1,000 gal)	\$5.46	5.00%	\$5.73	\$6.02	2.00%	\$6.14	\$6.26	\$6.39
Typical City homeowner's monthly bill	\$61.59		\$64.67	\$67.90		\$69.26	\$70.65	\$72.06
(assumes 4,500 gallons/month)								
Revenue								
City - Ready-to-Serve Charge	\$419,159		\$440,117	\$462,123		\$471,365	\$480,793	\$490,409
Mobile Home Park - Ready-to-Serve Charge	96,897		101,741	106,829		108,965	111,144	113,367
Capacity Charge	271,880		285,474	299,748		305,743	311,857	318,095
Miscellaneous	17,000		17,000	17,000		17,000	17,000	17,000
Total Revenues	804,936		844,333	885,699		903,073	920,795	938,871
Less: Total Operating Expenditures	(317,350)		(325,521)	(333,936)		(342,604)	(351,532)	(360,728)
Net Operating Revenue	487,586		518,812	551,763		560,469	569,262	578,142
Less: Current Debt Service Payments	(209,393)		(209,541)	(210,608)		(209,558)	(210,453)	(209,245)
Estimated Cash Funded RRI Reserve Requirement	-		(50,000)	(50,000)		(50,000)	(50,000)	(50,000)
Estimated Debt Service #1 2025A USDA Bond [1]	-		(50,000)	(130,000)		(130,000)	(130,000)	(130,000)
Estimated Debt Service #2 2025B USDA Bond [2]			(60,000)	(140,000)		(140,000)	(140,000)	(140,000)
			* 4 4 * * * *			** *	**	÷ 40.00=
Net Cash Flow	\$278,193		\$149,271	\$21,155		\$30,911	\$38,810	\$48,897
	¢1.507.077		Ø1 746 247	Ø1 767 402		¢1 700 214	¢1 027 124	¢1 007 0 2 1
Cash & Investments \$1,318,784	\$1,596,977		\$1,746,247	\$1,767,403		\$1,798,314	\$1,837,124	\$1,886,021
Less: Estimated Debt Service Reserve [3] (184,370)	(195,180)		(232,990)	(264,100)		(291,100)	(318,100)	(345,100)
Unrestricted and RRI Cash & Investments \$1,134,414	\$1,401,797		\$1,513,257	\$1,503,303		\$1,507,214	\$1,519,024	\$1,540,921

[1] Estimated debt service payments based on a \$2,950,000 40-year USDA bond issue at the intermediate rate of (3.125%), per the Letter of Conditions.

[2] Estimated debt service payments based on a \$2,540,000 40-year USDA bond issue at an estimated interest rate.

[3] Accumulated. Includes 2014, 2016A, 2017, 2025A and 2025B bonds.

CITY OF POTTERVILLE (MICHIGAN) WATER FUND

CASH FLOW ANALYSIS - SCENARIO TWO

Assumptions	2024/25	Increases Per Year	2025/26	2026/27	Increases Per Year	2027/28	2028/29	2029/30
City								
Meter Equivalents	944		944	944		944	944	944
Ready-to-Serve Rate (monthly)	\$37.02	14.00%	\$42.20	\$48.11	2.00%	\$49.07	\$50.05	\$51.06
Mobile Home Park								
Meter Equivalents	436		436	436		436	436	436
Ready-to-Serve Rate (monthly)	\$18.52	14.00%	\$21.11	\$24.07	2.00%	\$24.55	\$25.04	\$25.54
Capacity Charge								
Billable Flow (1,000 gal)	49,795		49,795	49,795		49,795	49,795	49,795
Capacity Charge (per 1,000 gal)	\$5.46	14.00%	\$6.22	\$7.10	2.00%	\$7.24	\$7.38	\$7.53
Typical City homeowner's monthly bill	\$61.59		\$70.21	\$80.04		\$81.64	\$83.28	\$84.94
(assumes 4,500 gallons/month)								
Revenue	\$ 410 1 5 0			<i><i>6 6 6</i> <i>6 6 6 6 6 6 6 6 6 6 6 6 6</i> <i>6 6 6 6</i> <i>6 6 6</i> <i>6 6 6</i> <i>6 6</i> <i>6 6 6 6</i> <i>6 6 6</i> <i>6 6 6</i> <i>6 6 6</i> <i>6 6 6 6</i> <i>6 6</i> <i>6 6 6</i> <i>6 6 6</i> <i>6 6</i> <i>6 6 6</i> <i>6 6 6</i> <i>6 6 6</i> <i>6 6 6 6 6 6 6 6</i> <i>6 6 6</i> <i>6 6 6</i> <i>6 6 6 6</i> <i>6</i> <i>6 6 6</i> <i>6 6 6 6</i> <i>6</i> <i>6</i> <i>6 6</i> <i>6 6</i> <i>6 6</i> <i>6 6 6</i> <i>6</i> <i>6 6</i> <i>6 6</i> <i>6 6 6</i> <i>6 6</i> <i>6 6</i> <i>6 6</i> <i>6 6 6 6 6 6 6 6</i> <i>6 6 6 6 6 6 6 6</i></i>		<i><i><i><i>n</i></i> <i>n n</i> n n</i> <i>n n n n n n n n n n n n n</i> </i>		****
City - Ready-to-Serve Charge	\$419,159		\$477,841	\$544,739		\$555,634	\$566,747	\$578,082
Mobile Home Park - Ready-to-Serve Charge	96,897		110,462	125,927		128,445	131,014	133,635
Capacity Charge	271,880		309,943	353,335		360,402	367,610	374,962
Miscellaneous	17,000		17,000	17,000		17,000	17,000	17,000
Total Revenues	804,936		915,247	1,041,001		1,061,481	1,082,371	1,103,678
Less: Total Operating Expenditures	(317,350)		(325,521)	(333,936)		(342,604)	(351,532)	(360,728)
Net Operating Revenue	487,586		589,726	707,065		718,877	730,839	742,950
Less: Current Debt Service Payments	(209,393)		(209,541)	(210,608)		(209,558)	(210,453)	(209,245)
Estimated Cash Funded RRI Reserve Requirement	(20),5)5)		(31,833)	(31,833)		(31,833)	(31,833)	(31,833)
Estimated Debt Service #1 2025A USDA Bond [1]	_		(50,000)	(130,000)		(130,000)	(130,000)	(130,000)
Estimated Debt Service #2 2025 Open Market Bond [2]	-		(100,000)	(315,000)		(315,000)	(315,000)	(315,000)
			(100,000)			(010,000)	(010,000)	(010,000)
Net Cash Flow	\$278,193		\$198,352	\$19,625		\$32,486	\$43,553	\$56,872
Cash & Investments \$1,318,784	\$1,596,977		\$1,795,328	\$1,814,953		\$1,847,440	\$1,890,993	\$1,947,864
Less: Estimated Debt Service Reserve [3] (184,370)	(195,180)		(218,990)	(236,100)		(249,100)	(262,100)	(275,100)
Unrestricted and RRI Cash & Investments \$1,134,414	\$1,401,797		\$1,576,338	\$1,578,853		\$1,598,340	\$1,628,893	\$1,672,764

[1] Estimated debt service payments based on a \$2,950,000 40-year USDA bond issue at the intermediate rate of (3.125%), per the Letter of Conditions.
 [2] Estimated debt service payments based on a \$2,935,000 15-year open market bond issue at an estimated interest rate of (6.750%).

[3] Accumulated. Includes 2014, 2016A, 2017 and 2025 bonds.

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RESOLUTION NO. 2025-0619-08

At a regular meeting of the City Council of the City of Potterville, Eaton County, Michigan, held at the City Hall in said City on the 19th day of June 2025, at 6:00 p.m.

Present: Absent:

The following Resolution was offered by Member Nichols and supported by Deputy Mayor Potter.

UTILITY FEES RATE IN ACCORDANCE WITH BAKER TILLY MUNICIPAL ADVISORS FINANCIAL RATE ANALYSIS

WHEREAS, the City Council of the City of Potterville ("the City") shall fund all principal and interest payments on all United States Department of Agriculture Rural Development (USDA RD) Revenue Bonds issued to the City for the construction and development of the City's water utility systems, payable from net revenues that shall meet the revenue requirements of total costs resulting from operation of the water systems, after paying costs of operation and maintenance, replacement of operating equipment, capital improvement, administrative expenses of financial management, billing and meter reading etc., and debt service expenses of those systems; and

WHEREAS, such revenues shall consist of and be derived from utility fee rates and charges billed to the users of the City's water utility systems and composed in fee schedules as determined by the City and amended from time to time upon analysis of the City and professional studies as provided by service groups such as Baker Tilly Municipal Advisors; and

WHEREAS, the City's new water utility fee rates per month and/or per unit are enclosed as "Exhibit A" are consistent with the Baker Tilly Municipal Advisors Financial Rate Analysis as provided to the City;

WHEREAS, the City has reviewed and held public hearing upon these new water utility fee rates are in accordance with the City's Baker Tilly Municipal Financial Rate Analysis; and

WHEREAS, the new utility fee rates for water services are enclosed in "Exhibit A," are based upon water system costs of the City, and fairness and equity amongst customers of the City's water systems; and

WHEREAS, the City is an equal opportunity provider and employer that determines water fees rates in a manner that is based on good business practices, fairness, and professional study from such groups as the Michigan Rural Water Association (MRWA) Baker Tilly Municipal Advisors; and

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WHEREAS, the City shall make available all utility fee rates and include them in a consolidated fee schedule that is available to the public and on file in the Office of the City Clerk; and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

- 1. The City Council of the City of Potterville (the City) adopts new water utility fee rates and for its public water services as set forth in "Exhibit A" as enclosed and as summarized above in this Resolution. The City's new utility fee rates shall be applied in a manner that is fair and uniform and shall replace current water utility fees rates. All new fee rates shall be incorporated in a new Utility Fee Schedule and Consolidated Fee Schedule for the City of Potterville that is to be on file with the Office of the City Clerk.
- 2. The new water fee rates for water utility services and connection tap fees shall go into effect no more than 60 days upon adoption of this Resolution.
- 3. Any and all City Council Resolutions that are in conflict with this Resolution are hereby repealed, but only to the extent necessary to give this Resolution full force and effect.

Those Council Members voted:

Yeas:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED: (_____)

STATE OF MICHIGAN

COUNTY OF EATON

CLERK'S CERTIFICATE

I, Becky Dolman, the duly qualified and acting City Clerk of the City of Potterville, Eaton County Michigan DO HERBY CERTIFY that the foregoing is a true and complete copy of certain proceeding taken by the City Council of said City at regular meeting held on the 19th of June of 2025.

Becky Dolman City Clerk

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"EXHIBIT A"

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NEW WATER UTILITY FEE RATES PER MONTH/PER UNIT

	Current Rate	<u>New Rate</u>	Change +/-
"Usage" per 1,000 gal.	\$5.46 per 1,000 gal.	\$5.73 per 1,000 gal.	+\$0.27 per 1,000 gal.
"Ready to Serve" Mobile Home Unit	\$18.52 per unit	\$19.45 per unit	+\$0.93 per unit
"Ready to Serve" 5/8-inch Meter Size	\$37.02 per meter	\$38.87 per meter	+\$1.85 per meter
"Ready to Serve" 1-inch Meter Size	\$92.56 per meter	\$97.19 per meter	+\$4.63 per meter
"Ready to Serve" 2-inch Meter Size	\$296.21 per meter	\$311.02 per meter	+\$14.81 per meter
"Ready to Serve" 3-inch Meter Size	\$555.39 per meter	\$583.16 per meter	+\$27.77 per meter
"Ready to Serve" 4-inch Meter Size	\$925.66 per meter	\$971.94 per meter	+\$46.28 per meter
"Ready to Serve" 6-inch Meter Size	\$1,851.32 per meter	\$1,943.89 per meter	+\$92.57 per meter

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RESOLUTION NO. 2025-0619-11

At a regular meeting of the City Council of the City of Potterville, Eaton County, Michigan, held at the City Hall in said City on the 19th day of 2025, at 6:00 p.m.

Present:

Absent:

The following Resolution was offered by

and seconded by

<u>RESOLUTION TO PUBLISH NOTICE OF INTENT TO ISSUE MUNICIPAL</u> <u>SECURITIES AND TO APPROVE CERTAIN REIMBURSEMENTS</u>

WHEREAS, the City of Potterville, County of Eaton, State of Michigan (the "*City*"), intends to issue and sell municipal securities (the "*Bonds*") pursuant to Act No. 94, Public Acts of Michigan, 1933, as amended ("*Act 94*"), supported by, at the option of the City, the general obligation limited tax pledge of the City pursuant to Act No. 34, Public Acts of Michigan, 2001, as amended ("*Act 34*"), in an amount not to exceed \$6,500,000 for the purposes of paying part or all of the costs of purchasing, acquiring, constructing, improving, enlarging, extending, repairing, and installing improvements to the City's water system and all other work necessary and incidental thereto (the "*Improvements*");

WHEREAS, the City intends to sell some or all such Bonds to the U. S. Department of Agriculture's Rural Development program:

WHEREAS, a Notice of Intent must be published at least 45 days before the issuance of the Bonds in order to comply with Section 33 of Act 94 and Section 517 of Act 34;

WHEREAS, the City may proceed with the Improvements prior to the issuance of the Bonds;

WHEREAS, the City may incur substantial capital expenditures for the Improvements prior to the issuance of the Bonds and desires to be reimbursed for such expenditures from the proceeds of the Bonds; and

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NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. The City Council determines to purchase, acquire, construct, improve, enlarge, extend, repair, and install the Improvements and to pay for the cost through the issuance of one or more series of municipal securities, which pledge revenues and may include a pledge of the City's limited tax, full faith and credit, general obligation, pursuant to Act 34 and Act 94, in an amount not to exceed \$6,500,000, which includes costs of issuance.

2. A Notice of Intent to Issue Bonds will be published in accordance with Section 517 of Act 34 and Section 33 of Act 94, and the City Clerk is authorized and directed to publish the Notice of Intent to Issue Bonds in *The County Journal*, a newspaper of general circulation in the City, determined to be the newspaper reaching the largest number of persons to whom such Notice is directed, which Notice shall be substantially in the form as set forth on **Exhibit A** with such changes as are approved by the City Manager, and shall be at least one-quarter (1/4) page size in the newspaper.

3. The City may proceed to acquire and construct the Improvements using available general or other funds of the City.

4. After the City issues the Bonds for the long-term financing of the Improvements, the City will be reimbursed for its expenditures for the Improvements out of the proceeds of the Bonds.

5. This resolution and the expression of intent to seek reimbursement from future proceeds of the Bonds is intended to satisfy the requirements of Section 150 of the Internal Revenue Code of 1986, as amended.

6. The City makes the following declaration of official intent complying with the reimbursement rules of U.S. Treasury Regulation §1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:

a) The City reasonably expects to reimburse itself for the expenditures described in clause (b) below from proceeds of the Bonds.

b) The expenditures described in this clause (b) are for paying the costs of the Improvements which were paid or will be paid within sixty (60) days prior to the date of adoption of this resolution, from available general or other funds of the City.

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c) The Bonds will be issued no later than 18 months after the later of (i) the date on which the first expenditure to be reimbursed is paid, or (ii) the date on which the Improvements are placed in service or abandoned, but in no event more than three (3) years after the original expenditure is paid. A reimbursement allocation will be made by an allocation in writing that evidences the City's use of the proceeds of the Bonds issued for the Improvements to reimburse the City for capital expenditures made pursuant to this resolution.

d) The expenditures described in clause (b) above are "capital expenditures" as defined in Treas. Reg. §1.150-1, namely any costs of a type which are properly chargeable to a capital account (or would be so chargeable with a proper election or with the application of the definition of "placed in service" under Treas. Reg. §1.150-2(c)) under general federal income tax principles (as determined at the time the expenditures are paid).

e) No proceeds of the Bonds paid to the City in reimbursement pursuant to this resolution will be used in a manner described in Treas. Reg. §1.150-2(h) with respect to abusive uses of proceeds, including without limitation using funds corresponding to the proceeds of the Bonds in a manner that results in the creation of replacement proceeds (within the meaning of Treas. Reg. §1.148-1) within one year of the reimbursement allocation described in clause (c) above.

7. The firm of Foster Swift Collins & Smith, P.C. is employed as bond counsel to the City to prepare the documents for the issuance of the Bonds for the financing of the Improvements and its fee of \$255 per hour for same is hereby approved.

8. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Those Council Members voted:

Yeas:

Nays:

Absent:

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RESOLUTION DECLARED ADOPTED:

STATE OF MICHIGAN

COUNTY OF EATON

CLERK'S CERTIFICATE

I, Becky Dolman, the duly qualified and acting City Clerk of the City of Potterville, Eaton County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the City of Potterville, at its meeting held on June 19, 2025, the original of which is on file in my office and that public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

Becky Dolman

City Clerk

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EXHIBIT A

[NOTE TO PUBLISHER – PUBLICATION MUST BE 1/4 PAGE SIZE]

NOTICE OF INTENT TO ISSUE BONDS TO THE ELECTORS OF THE CITY OF POTTERVILLE

PLEASE TAKE NOTICE that the City Council of the City of Potterville (the "City") intends to issue bonds in one or more series, in an amount not to exceed \$6,500,000 (the "Bonds").

The Bonds will be issued for the purpose of defraying the cost to purchase, acquire, construct, improve, enlarge, extend, repair, and install certain capital improvements to the City's water system and all work necessary and incidental to those improvements, and to pay the costs of issuing the Bonds, and capitalized interest, if any.

The Bonds of this issue shall mature within the maximum terms permitted by law with interest on the unpaid balance at a rate not to exceed the maximum rate permitted by law. The Bonds will be issued pursuant to Act 34 of the Public Acts of Michigan of 2001, as amended, and Act No. 94, Public Acts of Michigan, 1933, as amended.

SOURCE OF PAYMENT

The principal of and interest on the Bonds will be limited tax full faith and credit general obligations of the City, payable from any available funds of the City, including revenues of the water system. Pursuant to this pledge of its limited tax, full faith and credit, general obligation, the City will be obligated to levy such ad valorem taxes upon all taxable property in the City as necessary to make the payments of principal and interest on the Bonds, which taxes, however, will be limited by applicable constitutional, statutory, and charter limitations on the taxing power of the City.

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<u>RIGHT OF REFERENDUM</u>

The Bonds will be issued without a vote of the electors approving such Bonds, unless, within 45 days from the date of publication of this Notice of Intent, a petition, signed by not less than 10% of the registered electors residing within the limits of the City, shall have been filed with the City Clerk, or other recording officer of the City, requesting a referendum upon the question of the issuance of the Bonds. If such a petition is filed, the Bonds shall not be issued until approved by the vote of a majority of the electors of the City qualified to vote and voting thereon at a general or special election.

This Notice is published pursuant to the requirements of Section 517 of Act 34 and Section 33 of Act 94.

Becky Dolman, City Clerk City of Potterville, Eaton County, Michigan

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RESOLUTION NO. 25-0619-09

At a regular meeting of the City Council of the City of Potterville, Eaton County, Michigan, held at the City Hall in said City on the 19th day of June, 2025, at 6:00 p.m.

Present:

Absent:

The following Resolution was offered by ______ and seconded by ______.

RESOLUTION ADOPTING GENERAL APPROPRIATIONS ACT FOR THE CITY BUDGET OF THE 2024-2025 FISCAL YEAR BUDGET AMENDMENTS

WHEREAS, pursuant to the Uniform Budgeting and Accounting Act, Public Act 2 of 1968, the City Council of the City of Potterville has the authority and obligation to pass a general appropriation act for all funds except trust or agency, internal service, enterprise, debt service or capital project funds.

BE IT RESOLVED, by the City Council of the City of Potterville as follows:

- 1. The City Council of the City of Potterville sets forth the millage rate of 11.4098 that will be levied as ad valorem property taxes during the 2024-2025 fiscal year and an additional 1.5 mills to be levied as ad valorem property taxes for solid waste collection per Public Act 298 of 1917, MCL 123.261, as amended.
- 2. The purposes for which the millage will be levied under paragraph 1 is set forth in the general appropriations act ("Budget") for the 2024-2025 Fiscal Year Budget Amendments, attached hereto as "**Exhibit A**", which sets forth a statement of estimated revenues, by source, in each Fund for the 2024-2025 fiscal year.
- 3. The City Council adopts the <u>City Budget of the 2024-2025 Fiscal Year Budget</u> <u>Amendments</u> attached hereto as "Exhibit A", which shall be effective immediately.

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- 4. The City Manager and Treasurer are hereby authorized and directed to provide a certified copy of this Resolution and the 2024-2025 Tax Rate Request on Michigan Department of Treasury Form L-4029 to the Eaton County Clerk and the Eaton County Equalization Department.
- 5. This Resolution, together with "Exhibit A", shall constitute the general appropriations act as defined by the Uniform Budgeting and Accounting Act, Public Act 2 of 1968.

Those Council Members voted:

Yeas:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED:

STATE OF MICHIGAN

COUNTY OF EATON

CLERK'S CERTIFICATE

I, Becky Dolman, the duly qualified and acting City Clerk of the City of Potterville, Eaton County Michigan DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceeding taken by the City Council of said City at regular meeting held on June 19th 2025.

Becky Dolman City Clerk

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EXHIBIT A

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RESOLUTION NO. 25-0619-10

At a regular meeting of the City Council of the City of Potterville, Eaton County, Michigan, held at the City Hall in said City on the 19th day of June 2025, at 6:00 p.m.

Present:

Absent:

The following Resolution was offered by ______ and seconded by ______.

RESOLUTION ADOPTING GENERAL APPROPRIATIONS ACT FOR THE CITY BUDGET OF THE 2025-2026 FISCAL YEAR BUDGET

WHEREAS, pursuant to the Uniform Budgeting and Accounting Act, Public Act 2 of 1968, the City Council of the City of Potterville has the authority and obligation to pass a general appropriation act for all funds except trust or agency, internal service, enterprise, debt service or capital project funds.

BE IT RESOLVED, by the City Council of the City of Potterville as follows:

- 1. The City Council of the City of Potterville sets forth the millage rate of 11.3336 that will be levied as ad valorem property taxes during the 2025-2026 fiscal year and an additional 1.5 mills to be levied as ad valorem property taxes for solid waste collection per Public Act 298 of 1917, MCL 123.261, as amended.
- 2. The purposes for which the millage will be levied under paragraph 1 is set forth in the general appropriations act ("Budget") for the 2025-2026 Fiscal Year Budget, attached hereto as "**Exhibit A**", which sets forth a statement of estimated revenues, by source, in each Fund for the 2025-2026 fiscal year.
- 3. The City Council adopts the <u>City Budget of the 2025-2026 Fiscal Year Budget</u> attached hereto as "Exhibit A", which shall be effective immediately.

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- 4. The City Manager and Treasurer are hereby authorized and directed to provide a certified copy of this Resolution and the 2025-2026 Tax Rate Request on Michigan Department of Treasury Form L-4029 to the Eaton County Clerk and the Eaton County Equalization Department.
- 5. This Resolution, together with "Exhibit A", shall constitute the general appropriations act as defined by the Uniform Budgeting and Accounting Act, Public Act 2 of 1968.

Those Council Members voted:

Yeas:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED:

STATE OF MICHIGAN

COUNTY OF EATON

CLERK'S CERTIFICATE

I, Becky Dolman, the duly qualified and acting City Clerk of the City of Potterville, Eaton County Michigan DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the City Council of said City at regular meeting held on the June 19th 2025.

Becky Dolman City Clerk

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EXHIBIT A

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CITY OF POTTERVILLE

-AND-

CAPITOL CITY LABOR PROGRAM

Non-Supervisory Police Officers

TENTATIVE AGREEMENT

Thursday, June 12, 2025

Tentative agreements in **GREEN**

CCLP reserves the right to add, delete, and/or amend any proposals prior to reaching a tentative agreement.

Page numbers within this document represent the pages of this document only and do not correspond to pages of the CBA.

AGREEMENT

This Agreement made and entered into as of the <u>1st day of July, 2025</u> by and between the City of Potterville, Michigan, hereinafter referred to as the "City", and the Capitol City Labor Program, Inc., Potterville Police Department Non-Supervisory Division, hereinafter referred to as the "Union."

PURPOSE AND INTENT

The general purpose of this Agreement is to set forth the wages, hours, and working conditions which shall prevail for the duration of this Agreement, and to promote orderly and peaceful labor relations for the mutual interest of the City, its employees, the Union, and the citizens of Potterville, Michigan.

Recognizing that the interest of the community and the job security of employees depend upon the City's ability to continue to provide proper services to the community, the City and the Union for and in consideration of the mutual promises, stipulations, and conditions hereinafter specified, agree to abide by the terms and provisions set forth herein for the duration of this Agreement, to include the attached Appendix's, Memorandums of Understanding, and attachments.

<u>ARTICLE 1 – RECOGNITION</u>

<u>Section 1 – Recognition.</u> Pursuant to and in accordance with the applicable provisions of Act 379 of Public Acts of 1965, the City recognized the Union as sole and exclusive collective bargaining agent for all employees employed in the Potterville Police Department who occupy, during the life of this Agreement, any of the job classifications set forth in Appendix A attached hereto.

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<u>Section 2 – City's Rights.</u> The Union recognizes that, except as specifically limited or abrogated by the terms and provisions of this Agreement, all rights to manage, direct, or exclusively in the Employer. The city shall have the right to discharge and discipline employees, with just cause. The City, in the course of its exercise of the right to manage the affairs of the City, may, from time to time, make reasonable rules and regulations or issue general orders not in conflict with this Agreement. The City agrees to notify, except in case of emergency, the Union of any new or amended rules and regulations or general orders. If the Union believes such new or amended rule, 69

regulation, or general order pertaining to working conditions to be unreasonable, it may file a grievance, provided that such grievance is filed in a timely manner as set forth in Step One of the Grievance Procedure. The grievance shall be denied unless the Union demonstrates, by a preponderance of evidence, that the new or amended rule, regulation, or general order is unreasonable.

<u>Section 3 – Non-Discrimination Clause.</u> The City and the Union agree that, for the duration of this Agreement, neither shall discriminate against any employee because of race, color, creed, age, sex, nationality, political belief, or union activity.

<u>Section 4 – Union Committee</u>. The City agrees to recognize the Union Committee, consisting of not more than three (3) individuals. The Union Committee shall be composed of one (1) member of the Union who is part of the bargaining unit, and two (2) non-union representatives. The City agrees to meet with the Union Committee for the purpose of collective bargaining and with all or a portion of the Union Committee for special conference and the processing of grievances, as set forth in this Agreement. Employees engaged in such meetings shall suffer no loss of pay for time necessarily lost from their regular scheduled working hours, provided that requests for time off to attend such meeting have been approved by their immediate Supervisor. Such requests shall not be unreasonably denied, but both the City and the Union recognize that, due to manpower limitations, there may be occasions which necessitate such action.

The City and the Union agree to work toward the goal of scheduling meetings at a date and time which minimizes the loss of manpower to the Police Department. The Union Representative engaged in negotiations or grievance during his/her shift shall be compensated at his/her straight time hourly rate.

ARTICLE 2 – UNION SECURITY

<u>Section 1 – Union Security.</u> All employees in the bargaining unit may become and remain members in good standing of the union. The Union, pursuant to its Constitution and By-Laws, may raise the dues accordingly.

The requirements set forth above shall become effective on the execution date of this Agreement.

<u>Section 2 – Dues Check-off.</u> The City agrees to deduct the monthly union dues from the pay of employees subject to the following:

- a. The Union shall obtain, from the employee, a completed check-off authorization from which shall conform to the respective state and federal laws concerning that subject, or any interpretation made thereof.
- b. The City shall check off only obligations which become due at the time of checkoff deductions only if the employee has enough pay due to cover such obligation and will not be responsible to the employee if he/she has duplicated deduction by direct payment to the Union.
- c. The City's remittance will be deemed correct if the Union does not file notice, in writing, to the City Treasurer, within two (2) weeks after a remittance is sent of its belief, with reasons stated thereof, that the remittance is incorrect.
- d. Any employee may terminate his/her check-off authorization by written notice to the City Treasurer.
- e. The Union shall provide at least thirty (30) days written notice to the City Treasurer of the amount of union dues to be deducted from the wage of employees in accordance with this section. Any change in the amount determined will be provided to the City Treasurer at least thirty (30) days prior to each anniversary date of this Agreement.

<u>Section 3 – Indemnity Provision.</u> The Union agrees to defend, indemnify, and hold the City harmless against any and all claims, suits, or other forms of liability arising out of its deducting from any employee's pay of union dues or reliance on any list, notice, certification, or authorization furnished under this Article. The Union assumes full responsibility for the disposition of the deductions so made once they have been sent to the Union.

ARTICLE 3 – GRIEVANCE PROCEDURE

<u>Section 1 – Definition.</u> A grievance shall be defined as any dispute regarding the meaning, interpretation, application, or alleged violation of the terms or provision of this Agreement.

<u>Section 2 – Processing</u>. An employee shall first discuss any complaint with the Chief of Police (or the City Manager in the Chiefs absence). In the event that a grievance is not resolved by oral discussion, the matter shall be resolved in the following manner:

Step One. Within five (5) days of the grievant having knowledge of the occurrence of the event upon which the grievance is based, or within three (3) days after conditions were such that the grievant reasonably should have known of the occurrence of the event upon which the grievance is based, whichever occurs first, the grievance must be submitted to the Chief of Police (or City Manager in the Chief's absence). The grievance shall be dated and signed by the aggrieved employee and the Union Representation and shall set forth the facts, including dates and provision of the Agreement alleged to have been violated and the remedy desired. The grievance shall not be considered submitted until the Chief of Police (or the City Manager in the Chief's absence) receives the written grievance. The Chief of Police (or the City Manager in the Chief's absence) shall then answer the grievance, in writing, within five (5) days after the date of receipt of the written grievance and deliver a copy of the answer to the Union Representative.

Step Two. If the grievance has not been resolved, within five (5) days after receipt of the Step One answer, a Union representative may appeal the grievance to the City Manager, by a written request indicating why the Step One answer was unsatisfactory. As soon as possible, but not later than ten (10) days following receipt of the appeal, the City Manager shall schedule a meeting with the Union Representative. Within five (5) business days after the scheduled meeting, the City Manager shall provide a written response to the grievance.

Step Three. In the event the Step Two Answer is unsatisfactory, and the Union wishes to process the case further, it may be submitted to arbitration as hereinafter set forth. In the event that the Union desires arbitration, it must, within thirty (30) calendar days of the date the written disposition was given or due, as the case may be, under the last step of the grievance procedure provided for in this agreement, submit the matter to MERC, requesting that an arbitration be selected with its assistance and under its rules. The Union agrees that it will, simultaneously with filing its request for arbitration with MERC, provide the City with a copy of said request. The Union further agrees that it will request only arbitrators within the State of Michigan.

<u>Section 3 – Arbitration</u>. The City and the Union Representatives shall mutually agree to the question to be decided by the arbitration and shall then submit this question to the arbitrator, who shall render his/her decision according to the following:

- a. The arbitrator shall answer, in writing, within thirty (30) days after the hearing, only the question as above submitted according to the application and interpretation of this Agreement and/or the written rules and regulations which govern the conduct of the employees.
- b. The award of the arbitrator shall be the award of the Union and the City and it shall be final and binding over the City, the Union, and the employees covered under this agreement.
- c. Once the question has been submitted to the arbitrator, neither party is permitted to withdraw the case from the arbitrator.
- d. Any expense incurred in the payment of fees to the arbitrator shall be paid equally by the parties to this agreement.
- e. The arbitrator's decision shall be based upon the evidence presented at the hearing an oral argument. The parties preserve the right to submit written briefs.
- f. An arbitrator may decide multiple issues.

<u>Section 4 – Time Limits.</u> The time limits of any step of the Grievance Procedure may extend only by mutual agreement, in writing. In the event the City fails to reply to a grievance at any step of the procedure within the specified time limit, the Union shall process the grievance to the next step, except that nothing herein contained shall be construed so as to automatically refer a grievance to the City Manager. In the event the union does not appeal a grievance from one step to another within the time limit specified, the grievance shall be considered as settled on the basis of the City's last answer. The reference "days" in this provision shall mean City Office working days unless otherwise stated.

<u>Section 5 – Grievance Meeting</u>. A meeting as provided for in Step Two of the Grievance Procedure

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shall be scheduled by the City Manager at a time that minimizes the loss of manpower of the Police Department.

ARTICLE 4 – DISCIPLINE

Section 1 – Disciplinary Action. **Discharge, demotion, suspension, and discipline shall be for just cause.** In the event a non-probationary employee in the bargaining unit shall be disciplined after the date hereof, and the employee believes that he has been unjustly disciplined, such discipline shall constitute a case rising under the Grievance Procedure, provided a written grievance, signed by the employee and a Union Representative with respect hereto, is presented to the Immediate Supervisor within five (5) days after such disciplinary action. The employee involved shall be provided by the City, at the time of the disciplinary action, a statement of the charges against him/her, the violation(s) enumerated, and a brief and concise statement of why this action is being taken. The employee shall have the opportunity to meet with his/her Union Representative at the time he/she receives notice of upcoming disciplinary action.

It is understood and agreed that, when an employee files a grievance with respect to a disciplinary action, the act of filing such a grievance shall constitute his authorization to the City to reveal to the decision-making participants in the Grievance Procedure relevant information available to the City concerning the alleged offense. Such filing shall further constitute a release of the city from any and all claimed liability of such disclosure.

Neither the probationary employees nor the Union shall have recourse to the grievance procedure over the discipline or discharge of a probationary employee. The union shall not represent probationary employees in disciplinary and discharge matters, but will represent said employees for the purpose of wages, hours, and other conditions of employment during the probationary period.

<u>Section 2 – Definition.</u> <u>Disciplinary action shall mean verbal reprimand, written reprimand, removal from a special assignment for reasons other than job performance, suspension without pay, demotion, and/or discharge.</u>

<u>Section 3 – Progressive Discipline.</u> The Employer agrees that in general, it will follow the principles of corrective and progressive discipline. Corrective Action and/or disciplinary action shall take into account the circumstances surrounding the incident, the nature of the violation(s), the employee's record of discipline, and the employee's record of performance and conduct.

<u>Section 4 – Prior Discipline</u>. Discipline that is more than two (2) years old will not be used by the City for purposes of taking disciplinary action.

<u>Section 5 – Compensation</u>. In the event it should be decided, under the Grievance Procedure, that the employee was unjustly disciplined, the City shall reinstate such employee and pay full compensation, as may be decided under the Grievance Procedure. The compensation, if any, shall be at the employee's regular rate of pay at the time of such discipline, less any unemployment compensation benefits received and/or any compensation earned by the employee during the

period of time the employee was off work due to the disciplinary action.

ARTICLE 5 – SPECIAL MEETINGS

<u>Section 1 – Agenda.</u> The City and Union agree to meet and confer on matters of clarification of the terms of this Agreement, upon written request of either party. The written request shall be made in advance and shall include an agenda setting forth the nature of the matters to be discussed and the reasons for requesting the meeting. Discussions shall be limited to the matters set forth in the agenda, but it is understood that these special meetings shall not be for the purpose of conducting collective bargaining negotiations, or in any way to modify, add to, or detract from the provisions of this Agreement.

<u>Section 2 – Meetings.</u> Special meetings shall be held within ten (10) calendar days after the receipt of the written request at a time and place mutually designated by the parties. The Union shall be represented at such meetings by the members of the Union Committee. The Union shall have the right to have a non-Union representative present at such meetings, provided that notice of such desire is given to the City Manager, in writing, at least five (5) days before the scheduled date for a meeting. The Union Committee may meet at the designated meeting place for a period not to exceed fifteen (15) minutes immediately preceding a meeting.

ARTICLE 6 – NO STRIKE CLAUSE

Section 1 - No Strike Clause. The parties recognize that the services performed by employees covered under this Agreement are services essential to public health, safety, and welfare. The Union, therefore, agrees that there shall be interruption of these services for any cause whatsoever by the employees it represents. Nor shall there be any concerted failure by them to report for duty, nor shall they absent themselves from their work, stop work, or abstain in whole or in part from the full, faithful, and proper performance of their duties of their employment, or picket the employer's premises. The Union further agrees that there shall be no strikes, sit-downs, slow-downs, stay-ins, stoppages or work, or any acts or other alterations of existing work performance patterns that interfere in any manner or to any degree with the services of the City.

ARTICLE 7 – SENIORITY

<u>Section 1 – Definition</u>. Seniority shall be defined as the length of an employee's continuous service with the City commencing with their last date of hire. Departmental seniority shall be defined as the length of the employee's continuous service with the Police Department commencing with their date of hire into the Department or transfer into the Department. Rank seniority shall mean the length of continuous service in rank commencing from the date of the employee's service in each rank and shall include the period of time occupying a higher rank. Seniority shall continue to accumulate during all approved leaves of absence, vacation and layoff, except as herein provided.

<u>Section 2 – Probationary Period</u>. All new employees shall be probationary employees until they have completed twelve (12) months of service uninterrupted by any type of break in service. The probationary period is an opportunity for the City to determine whether the employee has the ability and other attributes which will qualify **him them** for regular employee status. During the

probationary period, the employee shall have no seniority status and may be disciplined and/or terminated in the sole discretion of the City with or without cause, and neither employee nor the Union shall have recourse to the Grievance Procedure over such discipline and/or discharge. The Union shall represent probationary employees with respect to wages, hours, and other conditions of employment.

Notwithstanding any other provisions herein, probationary employees, upon satisfactory completion of one (1) month of employment shall become eligible for those economic fringe benefits available to employees who have completed their probationary period.

<u>Section 3 – Seniority List.</u> The Employer will maintain up-to-date seniority list. A copy of the seniority list will be posted on the appropriate board each year. The names of all employees who have completed their probationary period shall be listed on the seniority list in order of their last hiring date, and the date of entry into each classification, starting with the senior employee at the top of the list. The City shall furnish a copy of the seniority list to the Union when it is published.

<u>Section 4 – Termination of Seniority.</u> The employee's seniority and employment shall terminate for the following reasons:

- a. Employee resigns or quits;
- b. Employee is discharged or terminated;
- c. Employee retires;
- d. Employee has been on layoff for a period of time in excess of twenty-four (24) months or the length of the employee's seniority, whichever is less;
- e. The employee is convicted of a felony or criminal offense involving dishonesty, sexual conduct, and/or a violation of any controlled substance act;
- f. The employee is absent for three (3) consecutive work days without notifying the Employer;
- g. The employee has suffered no-work related injury or illness and exhausted all leave and benefits;
- h. The employee has suffered a work-related injury or illness and has not performed his/<u>her</u> regular shift work for a period of twenty-four months (24) months or the length of the employee's seniority, whichever is less.

<u>Section 5 – Layoff and Recall.</u> When it is necessary to reduce the number of employees in any rank, employees shall be **removed laid off** on the basis of **their inverse** rank **in** seniority, provided, that the remaining employees have the skill to perform the available work in the rank. Employees **removed subject to layoff** from a rank may exercise their rank in seniority in any other classification in which they had seniority, provided they have the skill to perform the available work in such classification. Employees with seniority shall not be laid off while probationary employees, temporary employees, or **disabled part-time** employees are still actively employed in the Police Department. **Employees to be laid off shall be given thirty (30) calendar days advance notice.**

Employees shall be recalled in accordance with their rank in seniority. Employees to be recalled

from layoff shall be given a minimum five (5) calendar days to report for duty after notice. If the City is unable to contact an employee personally, notice shall be given to the employee by certified mail to his/her last known address.

<u>Section 6. – Promotions.</u> The following section refers to promotions to any rank designated by the City other than Chief. This section shall only apply to **officers employees** with two (2) or more years of seniority. However, in the event that no **currently employed office active employee** has two (2) or more years of seniority, the City may waive that requirement.

Current **officers** <u>employees</u> will be considered for promotion as positions become available, along with any applications received from the outside. Promotions shall be determined by the Chief and the City Manager, <u>utilizing an objective selection process</u>.

<u>Section 7 – Temporary Transfers.</u> The City shall have the right to temporarily transfer employees within the bargaining unit, irrespective of <u>their</u> seniority status, from one job classification to another to cover unforeseen absences such as illness or injury for a period not to exceed five (5) working days.

The City shall also have the right to temporarily transfer employees within the bargaining unit to fill jobs or temporary vacancies and to take care of unusual conditions or situations which may arise for a period not to exceed ninety (90) days in any calendar year. However, after thirty (30) days, the temporarily transferred employee shall receive the higher classification rate of pay if it is applicable. Seniority shall have preference.

ARTICLE 8 – LEAVES OF ABSENCE

<u>Section 1 – Pass Days.</u> The City schedules pass days (*i.e.*, days off) during each employee's calendar month work cycle. The pass days are in lieu of calendar weekends, Saturdays and Sundays, because **officers employees** are required to work regardless of calendar weekends. **Officers Employees** are notified of their scheduled workdays, work week, and scheduled days off in accordance with Department policy. Pass days will be scheduled for **the employee's regularly scheduled workday twelve (12) hours**. Pass days will be scheduled consecutively. The City has the right to require that **officers employees** may change pass days, after the schedule is posted, with the permission of the Chief of Police or his/her designee. Postponed pass days may be taken at a later date subject to the approval of the Chief of Police or his/her designee.

<u>Section 2 – Military Reserve Leave.</u> For <u>a period</u> not to exceed fifteen (15) calendar days in any year, the City will grant to an employee a leave so that they may perform full-time active duty with the reserve components of the Armed Forces of the United States. The employee must give their Immediate Supervisor notice of his/<u>her</u> call to active duty as promptly as is practical and, following such duty, evidence that he/<u>she</u> performed it along with copies of his/<u>her</u> pay vouchers and the employee will be paid the difference between his/<u>her</u> regular pay and his military service pay.

<u>Section 3 – Paid Time Off (PTO).</u> The City will provide eighty (80) hours of paid time off ("PTO") per annum to all regular full-time employees covered by this Agreement <u>on the anniversary date</u> <u>of the employee's hire</u>. PTO may be accrued up to a maximum of two hundred (200) hours per

employee. A request to utilize PTO must be made by the employee to the Chief of Police or his/ her designee prior to the use date and must be made with reasonable notice as soon as is practical. Where an employee's need for PTO is foreseeable, the employee may be required to comply with the applicable City or Department policy regarding advance notice. Such policy may not require the employee to provide more than seven (7) days' advance notice. The parties recognize that PTO may be used for any purpose(s) permitted by the Earned Sick <u>Time Act ("ESTA"), as PA 338 of 2018.</u> to cover absence for illness of the employee or a member of the employee's family. Such requests shall not be unreasonably denied. Use of PTO for reasons not covered by the ESTA may otherwise be denied by the Chief of Police when scheduling conflicts do not permit employees to take scheduled time off. Such requests shall not be unreasonably denied. 76

<u>Section 4 – Payment for PTO Upon Separation</u>. Employees covered hereunder who leave the employ of the City may receive payment at their rate of pay at the time of separation for accrued but unused PTO up to two hundred (200) hours under the following circumstances:

- a. An employee resigns <u>or retires</u> employment, providing a minimum of two (2) weeks advanced written notice;
- b. An employee is laid off and requests payment;
- c. In the event of the death of an employee, payment shall be made to the employee's

<u>Section 5 – Bereavement Leave.</u> Employees shall receive time off at their normal scheduled rate of pay for the scheduled work time, in the event of the death of members of their families, in accordance with the following schedule:

- a. Current significant other, Child, Step Child, Parent, Sister, Brother, Father-in-Law, Mother-in-Law, Grandparent, or Grandchild Five (5) full work days off, which to include the day of death, but in any case, shall be immediately following the day of death which will be adjusted to fall in line with maximum days allotted to city employees of adopted in the City Personnel Policy.
- b. Son-in-Law, Daughter-in-Law, Brother-in-Law, Sister-in-Law, or other relationship as approved by the Chief of Police time to attend the funeral, not to exceed one (1) regularly scheduled workday.

Under special circumstances, the Chief of Police or City Manager may authorize bereavement leave at a time not immediately following the day of death to attend a memorial service, to tend to estate settlement issues, or similar reasons directly related to the family member's death.

<u>Section 6 – Vacation Leave</u>. An employee shall be eligible for a<u>n annual</u> vacation allowance with pay as follows:

Seniority	Vacation Allowance
One (1) year through Three (3) years	Eighty (80) Hours
Three (3) years through Six (6) years	One Hundred Twenty (120) Hours
Six (6) years through Eleven (11) years	One Hundred Sixty (160) Hours
Eleven (11) years through Fifteen (15) Years	One Hundred Eighty (180) Hours
Fifteen (15) years through Twenty (20) years	Two Hundred (200) Hours

All full-time employees shall accrue paid vacation leave on the anniversary date of their hire each year.

Vacation leave shall be taken at a time approved by the Chief of Police. Vacation leave shall be requested by the 10th of the month prior to the month of the intended time off. Upon separation, employees are entitled to be reimbursed for any unused vacation leave, not to exceed the maximum accrual allowed for the years of service completed, at the employee's current rate of pay. Vacation leave shall not be carried over into the next fiscal year.

Section 7 – Jury Duty. Employees summoned by a court to serve as jurors shall be given a jury leave of absence for the period of their jury duty. For each day, up to a maximum of ten (10) days per year, that an eligible employee serves as a juror when the employee would have otherwise worked, the employee shall receive the difference between the employee's regular rate of pay for the employee's regularly scheduled hours and the amount the employee received from the court, exclusive of mileage and meal reimbursement. In order to be eligible to receive jury duty pay from the City, an employee must:

- (a) <u>Be a regular full-time employee;</u>
- (b) Give the City reasonable advanced notice of the time the employee is required to report for jury duty;
- (c) **<u>Provide satisfactory evidence that the employee served as a juror;</u>**
- (d) <u>Return to work promptly after being excused from jury service.</u>

ARTICLE 9 – HOURS OF WORK

<u>Section 1 – Workweek.</u> Full-time employees covered by this agreement shall be scheduled to be on duty a minimum of eight (8) hours during each scheduled duty day and shall be required to be on duty a minimum of forty (40) hours per week, except as excused by the Chief of Police.

A normal duty day shall be defined as eight (8) hours. A typical duty day may be extended beyond eight (8) hours upon mutual agreement of the Chief of Police, the Union, and the affected employee or, at the discretion of the Chief of Police, in the event of an emergency or where a lack of personnel jeopardizes the efficient operations of the Department.

Section 2 – Work Schedule. A shift schedule shall be posted covering a calendar month work cycle

indicating the normal workday, workweek, and pass days of bargaining unit employees. The work schedule will normally be posted by the 15th of the month preceding the work schedule. Employees may exchange shifts with the prior approval of the chief or his/her designee. Changes may be made in the posted schedule by the Chief of Police or his/her designee as may be required to meet the needs of the Department.

<u>Section 3 – Overtime Compensation.</u> Time and one-half an employee's regular hourly rate of pay will be paid for all approved time necessarily spend on the job, including court time and briefing sessions, in excess of forty (40) hours per week or in excess of the employee's regularly scheduled workday. Court time shall qualify for overtime compensation when such time, together with all the other time necessarily spent on the job by the employee, exceeds forty (40) hours per week. All witness fees chargeable to the employee as a witness in their official capacity shall be paid to the City. Each employee shall be compensated at the described rate of a minimum of two (2) hours for each court appearance.

<u>Section 4 – Call Back.</u> The City agrees to pay a minimum of two (2) hours call back at the rate of time and one-half $(1 \frac{1}{2})$ the employee's regular hourly rate of pay.

<u>Section 5 – Shifts</u>. Shifts will be worked on a fixed basis. Fixed shift selection will be permitted on a seniority basis every six (6) consecutive calendar month work cycle.

<u>Section 6 – Training Days.</u> Employees covered by this Agreement who attend training conducted or occurring within the City of Potterville shall be compensated for the actual hours spent training. If scheduled training occurs outside the City of Potterville, where no overnight accommodation is necessary, the employee shall be compensated for the actual hours spent training (to include travel time). If scheduled training occurs outside the City of Potterville, such that overnight accommodations are necessary or provided, the employee shall be compensated at the rate of eight (8) hours of pay for each day spent training.

ARTICLE 10- HOLIDAYS

Holidays			
New Year's Day (January 1 ^{st)}	Thanksgiving Day (4 th Thursday in November)		
Martin Luther King Jr. Day (January 20 th)	Day after Thanksgiving (4 th Friday in November)		
President's Day (3 rd Monday in February)	Christmas Eve Day (December 24 th)		
Memorial Day (4 th Monday in May)	Christmas Day (December 25 th)		
Independence Day (July 4 th)	New Year's Ever Day (December 31 st)		
Labor Day (1 st Monday in September)	Veteran's Day (November 11 th)		
Juneteenth (June 19 th)			

<u>Section 1 – Designated Holidays</u>. The following holidays are designated by the City:

<u>Section 2 – Holiday Payment</u>. Employees shall be entitled to two (2) times their regular rate of pay if required to work a holiday for all hours worked on any holiday designated in Section 1 above.

Employees covered by this Agreement shall, on an annual basis, be provided all designated holidays off, wherein the Employee, at their discretion, may select to have a chosen holiday off where their normal schedule would have otherwise required they work. Employees shall be compensated for eight (8) hours of pay at their regular hourly rate for all designated holidays. This provision shall not guarantee employees time off on a designated holiday in the event of an emergency.

Any work that exceeds the regularly scheduled shift (overtime) that falls on the holiday shall be paid three (3) times the regular rate of pay.

ARTICLE 11 – INSURANCE

<u>Section 1 – Hospital, Medical, and Surgical Insurance</u>. Employees will be provided, at City expense, health insurance, dental insurance, and vision insurance. The City shall provide health, dental, and vision coverage to employees covered by this Agreement equal to the city-wide plan provided to all other qualifying full-time City employees with the employee paid portion of health care premium not to exceed 20%.

The Parties agree that, during the duration of this Agreement, any proposed change in the City's health care, dental, or vision plan(s) or coverages currently existing will not be made prior to notifying the Union of the proposed changes, and the proposed new plans shall be comparable to the current plan.

<u>Section 2 – Life Insurance</u>. The City agrees to maintain group life insurance for each active, fulltime employee in the bargaining unit in the amount of twenty thousand (\$20,000) with an additional death benefit of twenty thousand (\$20,000) payable in the event that death occurs while the covered employee is on duty.

<u>Section 3 – Liability Insurance</u>. The City shall maintain standard liability insurance coverage for all employees in the bargaining unit.

Whenever any claims are made or any civil action is commenced against the employee for damages caused by acts of the employee within the scope of his/<u>her</u> authority and while in the course of the employee's employment, the City will itself, pay for, or shall maintain insurance which shall pay for, the services of any attorney to advise the employee in the matter and to appear for and represent the employee in the action.

The City may compromise, settle, and pay such claims before or after the commencement of any civil action.

Whenever any judgment for damages caused by the employee while in the course of his/her employment and within the scope of his/her authority, the City will indemnify the officer employee or will pay, settle, or compromise the judgment. The duty of indemnification shall not exist where the actions(s), neglects, or omissions of the employee which were subject of the civil action were committed outside the scope of the employee's authority, were outside the course of his/her employment, were in contravention of the rules and regulations of the Potterville

Police Department, or constitute gross abuse of authority or wanton or willful misconduct. Further, the City's obligations under this Section shall be contingent upon the employee giving prompt notice of the commencement of any action, and upon the employee cooperating in the preparation, defense, and settlement of such action.

<u>Section 4 – Workers' Compensation.</u> Employees are to be covered by Worker's Compensation through the City. Employees shall be permitted to utilize accrued vacation and/or sick time <u>Paid</u> <u>Time Off (PTO)</u> to supplement Worker's Compensation payment to the maximum allowed by law.

<u>Section 5 – Humanitarian Clause</u>. Should an employee covered by this agreement become physically or mentally incapacitated in the course of his/her employment to the extent that he/she cannot perform his/her regular job, the City will make every effort to offer the employee an open position within the City that he/she is qualified for and physically and mentally able to perform at the current rate of pay for that position.

<u>Section 6 – Disability Insurance</u>. The City shall provide disability insurance as provided under the Employee Handbook.

<u>Section 7 – Opt Out.</u> The City will pay 275.00 (3,300 annually) per month to employees who opt out of the City health care insurance plan. This opt out will be paid to the employees monthly. The dental and vision insurance offered by the City will continue to be offered at City expense with an employee paid portion of 10.00 per month to any employee who opts out of health insurance.

ARTICLE 12 – WAGES AND COMPENSATION

Section 1 - Wages. Hourly wages for full-time officers shall be paid in accordance with the following schedule:

Full-Time Police Officer		+3%	+3%	+3%	+3%	<u>3%</u>
Stop	Current/	Effective	Effective	Effective	Effective	Effective
Step	hr.	07-01-2025	07-01-2026	07-01-2027	07-01-2028	07-01-2029
Step 1 – Start	\$19.71	<u>\$20.30</u>	<u>\$20.91</u>	<u>\$21.54</u>	<u>\$22.18</u>	<u>\$22.85</u>
Step 2 – Year 1	\$21.12	<u>\$21.75</u>	<u>\$22.41</u>	<u>\$23.08</u>	<u>\$23.77</u>	<u>\$24.48</u>
Step 3 – Year 2	\$22.51	<u>\$23.19</u>	<u>\$23.88</u>	<u>\$24.60</u>	<u>\$25.34</u>	<u>\$26.10</u>
Step 4 – Year 3	\$24.22	<u>\$24.95</u>	<u>\$25.69</u>	<u>\$26.47</u>	<u>\$27.26</u>	<u>\$28.08</u>
Step 5 – Year 4	\$25.91	<u>\$26.69</u>	<u>\$27.49</u>	<u>\$28.31</u>	<u>\$29.16</u>	<u>\$30.03</u>
Step 6 – Year 5	\$27.58	<u>\$28.41</u>	<u>\$29.26</u>	<u>\$30.14</u>	<u>\$31.04</u>	<u>\$31.97</u>
Step 7 – Year 6	\$29.63	<u>\$30.52</u>	<u>\$31.43</u>	<u>\$32.38</u>	<u>\$33.35</u>	<u>\$34.35</u>
Step 8 – Year 7	\$30.50	<u>\$31.42</u>	<u>\$32.36</u>	<u>\$33.33</u>	<u>\$34.33</u>	<u>\$35.36</u>
Step 9 – Year 8	\$31.43	<u>\$32.37</u>	<u>\$33.34</u>	<u>\$34.34</u>	<u>\$35.37</u>	<u>\$36.43</u>
Step 10 – Year 9	\$32.37	<u>\$33.34</u>	<u>\$34.34</u>	<u>\$35.37</u>	<u>\$36.43</u>	<u>\$37.52</u>
Step 11 – Year 10	\$33.35	<u>\$34.35</u>	<u>\$35.38</u>	<u>\$36.44</u>	<u>\$37.54</u>	<u>\$38.66</u>

<u>Section 2 – Prior Experience.</u> <u>New hires will ordinarily be paid at the starting wage step.</u> Based upon prior applicable law enforcement experience, the Chief of Police, with the

approval of the City Manager, may start a new hire at any step on the wage schedule commensurate with their prior experience. New hires who receive such an adjustment shall advance to the next wage step one (1) year after his/her date of hire and every year thereafter until achieving top pay.

<u>Section 3 – Compensatory Time.</u> Compensatory time may be earned by full-time employees' request in lieu of payment for overtime at the rate of one and one-half $(1 \frac{1}{2})$ times the number of hours worked. The maximum accrual of compensatory time shall be two hundred forty (240) hours at any given time and will be used at times mutually agreeable to the Chief of Police or his/her designee. At the employee's option, compensatory time may also be used in lieu of vacation time to cover the employee's leave while on an approved vacation.

Section 4 – Canine Compensation. The City recognizes the Fair Labor Standards Act ("FLSA") requires employees to be compensated for time spent caring for their assigned canine. Compensable time for dog care includes feeding, grooming, cleaning, training, exercising, and transportation of the dog to and from veterinary care. Accordingly, employees who have been assigned a dog shall be compensated an additional one dollar (\$1.00) per hour for each hour worked at the employee's regular rate of pay when the dog is in the care of the employee.

ARTICLE 13 – MISCELLANEOUS

<u>Section 1 – Cafeteria Plan.</u> The City may provide a Section 125 Plan (Cafeteria Plan) as provided by Federal Law.

<u>Section 2 – Uniforms</u>. The City shall furnish <u>Union members</u> <u>all employees</u>, at its expense, with the items listed below and shall replace said items on an as-needed basis approved by the Chief of Police:

One (1) pair of regulation footwear	Raincoat
Three (3) long-sleeved shirts	Hats
Three (3) short-sleeve shirts	Badges
Three (3) pairs of pants	Jackets (and other required winter wear)
One (1) Duty Belt	Soft body Vest of City's Choosing
Handcuffs, baton, OC spray	Puncture Resistant Gloves
Holster, Cuff Case, and Ammo Pouch	Weapon and Ammunition

Employees shall be authorized up to <u>seventy-five dollars (\$75.00)</u> for sunglass reimbursement with receipt.

<u>Section 3 – Cleaning Allowance</u>. The City shall be responsible for and pay for all reasonable and necessary expenses for the cleaning and laundering of <u>employee's</u> uniforms <u>jackets of Union</u> members without limitation and with the prior approval of the Chief of Police. It is understood that the cleaning of uniforms will be in accordance with applicable safety regulations.

<u>Section 4 – Automobiles</u>. In the procurement of motor vehicles for patrol purposes, the City shall use best efforts to secure automobiles and equipment of quality, design, and construction

commensurate with the function and responsibility of the officer to be performed and reasonably related to safety of the officer involved. The vehicle shall be certified for Police use.

All patrol cars shall be equipped, at the City's expense, with the following:

First Aid Equipment	Flood Lights
Emergency Equipment	Spotlight
Long Gun	Power Steering
Protective Screen	Power Brakes
Air Conditioning	Power Door Locks and Power Windows

The City will, on an annual basis, set aside funds for the replacement of police vehicles.

<u>Section 5 – Educational Assistance.</u> The City shall reimburse full-time employees for the actual cost of tuition and books incurred in connection with the taking of pre-approved police related courses at an accredited institution, and only if the employee completes the course with a grade of C or better.

<u>Section 6 – Retirement/Pension</u>. The City will provide at the City expense the MERS plan currently in place as of the signing of this contract which presently is the B-1 (1.7%) benefit formula, normal retirement age of 60 years of age, 100% vesting at 10 years of service, final average compensation period of five years (FAC 5) and member contribution rate of zero (0%) present.

<u>Section 7 – Mileage</u>. The City shall reimburse employees for mileage expenses, pre-approved by the Chief of Police, incurred in traveling in connection with their employment by private conveyance at the rate granted other City employees or officials.

<u>Section 8 – Meal Reimbursement.</u> Employees will be reimbursed for reasonable meal expenses while attending approved training, up to a maximum of <u>thirty dollars (\$30.00)</u> <u>forty dollars</u> (\$40.00) per day.

<u>Section 9 – Payroll Deductions.</u> The Employer will deduct through payroll deductions requested items including all state and federal taxes, retirement plan contributions, and allowable court-ordered deductions (*i.e.*, Friend of Court, *etc.*).

<u>Section 10 – Fitness for Duty.</u> The City reserves the right to require an employee to undertake an examination by a physician, psychiatrist, or psychologist if the City has reasonable grounds for concern regarding an employee's mental/physical ability to perform <u>one or more of the essential</u> <u>functions of his/her job</u> the duties of Patrolman. The City shall pay the full cost of any required examination. The employee shall sign written authorization for the City to receive a written report from the examiner. The City agrees to keep any report received confidential. If the employee disagrees with the results of the report, the employee may obtain an independent examination <u>by</u> <u>a physician</u> of his/her own choosing.

The results of that examination shall be furnished to the City and the employee shall assume the

full cost of such examination. In case the findings of the two reports are in opposition to each other, the two recommending physicians shall appoint a third party to issue a report and findings. The parties shall share the expense of the third report equally. The report of the third party shall be binding on all parties.

<u>Section 11 – Light/Restricted Duty.</u> Employees who are injured while on duty may request restricted duty. Employees on restricted duty may be assigned to a position within the Department that is reasonably accommodating to the employee's specific restriction(s) and for which they are otherwise able and trained to perform. Restricted duty assignments may be limited in duration to a maximum of six (6) weeks and shall under no circumstances be available on a permanent basis. Requests for restricted duty shall not be unreasonably denied.

- a. <u>Requests for restricted duty assignments must be accompanied by an attestation</u> from the employee's immediate supervisor that the employee reported the injury when (or as soon thereafter as practicable) it occurred as well as a physician's determination describing the employee's injury/medical condition, and the reason(s) why restricted duty is necessary for the requested duration.
- b. <u>The Employer shall honor all scheduled vacation time and time off requests</u> <u>approved prior to the start of a restricted duty assignment for any employee on</u> <u>restricted duty or any employee transferred, as permitted by this Article, as a</u> <u>result of a request for restricted duty.</u>
- c. <u>Assignment to restricted duty shall not affect seniority, classification, wages or</u> <u>pay increases, promotions, transfers, retirement, or other special assignment</u> <u>status.</u>

ARTICLE 14 – PART-TIME EMPLOYEES

<u>Section 1 – Part-Time Officers.</u> The following are the terms and conditions of employment of part-time employees.

<u>Section 2 – Wages.</u> Wages for part-time employees will <u>be paid consistent with the following</u> wage schedule:

Part-Time Police Officer		<u>+3%</u>	+3%	<u>+3%</u>	+3%	<u>3%</u>
Stop	Current/	Effective	Effective	Effective	Effective	Effective
Step	hr.	07-01-2025	07-01-2026	07-01-2027	07-01-2028	07-01-2029
Step 1 – Start	<u>\$20.00</u>	<u>\$20.60</u>	<u>\$21.22</u>	<u>\$21.85</u>	<u>\$22.51</u>	<u>\$23.19</u>
Step 2 – Year 1	<u>\$22.00</u>	<u>\$22.66</u>	<u>\$23.34</u>	<u>\$24.04</u>	<u>\$24.76</u>	<u>\$25.50</u>
Step 3 – Year 2	<u>\$24.00</u>	<u>\$24.72</u>	<u>\$25.46</u>	<u>\$26.23</u>	<u>\$27.01</u>	<u>\$27.82</u>
Step 4 – Year 3	<u>\$26.00</u>	<u>\$26.78</u>	<u>\$27.58</u>	<u>\$28.41</u>	<u>\$29.26</u>	<u>\$30.14</u>
Step 5 – Year 4	<u>\$28.00</u>	<u>\$28.84</u>	<u>\$29.71</u>	<u>\$30.60</u>	<u>\$31.51</u>	<u>\$32.46</u>
Step 6 – Year 5	<u>\$29.00</u>	<u>\$29.87</u>	<u>\$30.77</u>	<u>\$31.69</u>	<u>\$32.64</u>	<u>\$33.62</u>

<u>Section 3 – Benefits.</u> Part-time employees will not be eligible for the following fringe benefits: health insurance, retirement, vacation days, shift picks, opt out of insurance plans, cafeteria plan, educational assistance, **personal leave**, and bereavement leave.

<u>Part-time employees shall earn, accrue, and be permitted to use sick time in accordance with the provisions of the Earned Sick Time Act.</u>

<u>Section 4 – Hours of Employment.</u> Part-time employees will not regularly work more than thirty (30) hours per week on a four (4) week rolling average.

<u>Section 5 – Full-Time Employees.</u> The City will maintain a minimum of two (2) full-time officers, including the Chief of Police. The City may employ part-time officers not to exceed the total amount of full-time officers employed.

<u>Section 6 – Layoffs.</u> Layoffs of part-time employees will not be by seniority but at the discretion of the City Manager. If layoffs occur within the Department, without cause, part-time employees will be laid off prior to any full-time employees.

<u>Section 7 – Full Time Employment.</u> In the event the City desires to offer a full-time position to a part-time employee, that offer will be at the discretion of the City and not based on seniority.

<u>Section 8 – Part Time Holiday Pay</u>. Part-time employees who work on a holiday as defined by this Agreement shall be compensated at an hourly rate of two (2) times their regular rate of pay for every hour worked.

<u>Section 9 – Secondary Employment.</u> Part-time employees shall be permitted to obtain and maintain employment outside of that with the City. Part-time employees shall notify the Chief of Police in writing of his/her outside employment. Approval of outside employment may only be denied where the employment presents a clear conflict of interest or otherwise compromises the ability of the employee to dutifully perform their responsibilities as an employee of the City. The City will not discipline or take adverse employment action against any part-time employee for scheduling conflicts arising from the employee's outside employment.

ARTICLE 15 – TERM OF AGREEMENT

<u>Section 1 – Effective and Termination Date</u>. This Agreement shall continue in full force and effect from the date of ratification through June 30, 2030.

FOR THE CITY OF POTTERVILLE:

FOR THE CAPITOL CITY LABOR PROGRAM:

Jennifer Lenneman, Mayor Luke Betts, Bargaining Unit President

Aaron Sheridan, City Manager Brad Richman, Executive Director

Richard Barry, Chief of Police



Liability & Property Pool

Proposal

for the

City of Potterville

Presented By:

Elmer Hitt

MML Liability & Property Pool (517) 740-1444

June 6, 2025

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This proposal is intended to be only a summary of coverages and services. For specific details on coverage terms and conditions, please refer to the Michigan Municipal League Liability and Property Pool coverage document.

Executive Overview

The Michigan Municipal League Liability and Property Pool has been a stable source of comprehensive municipal insurance and risk management services since 1982. It is financially secure and positioned for long-term stability.

The Pool staff is made up of municipal insurance experts. Municipal risk management is our only business, and we're proud of it!

The Pool provides insurance coverage designed specifically for Michigan municipal exposures, combined with a package of loss control programs, claims administration, legal defense, and membership services that you won't find anywhere else in Michigan.

This quotation is based on the limits of coverage requested by the **City of Potterville**. Higher limits may be available, subject to underwriting review by Pool Management. Please submit requests for higher limits in writing to your Account Executive. Your request will be considered by Pool Management.

The insurance and related services described more fully in this proposal are being offered to the **City of Potterville** for an annual premium of **\$43,807**.

After the City's first renewal with the MML Liability & Property Pool, the City is eligible to receive returns of surplus (dividends) as follows:

- After 1st renewal 10% of the calculated dividend
- After 2nd renewal 25% of the calculated dividend
- After 3rd renewal 50% of the calculated dividend
- After 4th renewal 75% of the calculated dividend
- After 5th renewal 100% of the calculated dividend

The reason for the staggered return is that the dividend is surplus money not used to pay claims or expenses. The surplus is from past years. It is only fair to return the dividend back to Members who have worked for the good experience that caused the surplus.

We encourage you to compare the Pool with our competition. Compare us based on price, coverage, service, financial security, experience, and commitment to municipal risk management. When you do, the advantages of Pool membership become clear.

Thank you for being a Pool member. We look forward to servicing your risk management program for many years to come.

Our Mission

To be a long-term, stable, cost-effective risk management alternative for members of the Michigan Municipal League Liability and Property Pool.

Introduction

What You Can Expect Of Us

- ✓ A commitment to learn, understand and respond to your insurance needs;
- ✓ Continuous planning and innovation in product development and service delivery;
- ✓ Products that meet your needs in terms of price, coverage and service;
- ✓ Prompt, accurate, and courteous response to your questions, problems and claims; and
- ✓ Knowledgeable and professional staff serving your needs consistently and with integrity.

Your Pool Insures More Than . . .

- ✓ 452 Public Entity Members
- ✓ 145 Fire Departments
- ✓ 185 Law Enforcement Agencies
- ✓ 2,295 Police Officers
- ✓ 58,727 Miles of Streets/Roads
- ✓ 7,697 Vehicles
- ✓ 18 Electric Utilities

- ✓ 173 Water Utilities
- ✓ 243 Sewer Utilities
- ✓ 16 Municipal Marinas
- ✓ \$6.7 Billion of Property Values
- 🗸 21 Dams

Coverage and Cost Summary City Of Potterville

Effective 07-01-2025 to 07-01-2026

Coverages	Limit of Liability	Aggregate Limit	Per Occurrence Deductible
Municipal General Liability (Coverage A)	\$5,000,000	N/A	\$0
Sewer Back-Up Sublimit	\$100,000	\$100,000	\$0
Personal Injury Liability (Coverage B)	\$5,000,000	N/A	\$0
Medical Payments (Coverage C)	\$10,000	N/A	N/A
Public Officials Liability (Coverage D)	\$5,000,000	N/A	\$0
Law Enforcement Liability (Coverages A, B, and D)	\$5,000,000	N/A	\$0
Employee Benefit Liability	\$1,000,000	\$1,000,000	\$0
Fire Legal Liability	\$500,000	N/A	N/A
Cyber Liability & Data Breach Response	\$100,000	\$100,000	See Declaration
Uninsured/Underinsured Motorists Coverage	\$500,000	N/A	\$0
Automobile Liability (Coverages A and B)	\$5,000,000	N/A	\$0
<u># Vehicles</u> <u>Comp</u> <u>Coll</u>			
11 \$250 \$1,000			

Agreed Amount, if applicable 1 Vehicle for a total of \$68,000

Coverages A, B, and D are provided with a combined single limit of liability. The most the Pool will pay for any one occurrence is \$5,000,000 regardless of the number of coverages involved in the occurrence.

Property			
Property - Blanket Basis	\$11,799,683	N/A	\$500
Boiler and Machinery	Included	N/A	\$500
Building(s)	Included	N/A	\$500
Contents	Included	N/A	\$500
Property in the Open	Included	N/A	\$500
Protection & Preservation	Included	N/A	N/A
Property - Actual Cash Value	N/A	N/A	N/A
Property - Limited Replacement Cost	N/A	N/A	N/A
Property - No Coverage	N/A	N/A	N/A
Property - Replacement Cost	See Schedule	N/A	\$0
Accounts Receivable	\$250,000	N/A	\$250
Consequential Damage	\$100,000	N/A	N/A
Contractors Equipment	\$800,000	N/A	\$250
Debris Removal - the lesser of 25% of physical damage loss or	\$5,000,000	\$5,000,000	N/A
Demolition & Increased Costs of Construction Limit	\$100,000	N/A	N/A
Drako 2023 Dutch Shepherd Police dog	\$20,000	N/A	\$250

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Page 1 of 2

Coverage and Cost Summary **City Of Potterville**

Effective 07-01-2025 to 07-01-2026

Coverages	Limit of Liability	Aggregate Limit	Per Occurrence Deductible
Earth Movement	\$2,000,000	\$2,000,000	\$5,000
Electronic Data Processing Equip	\$150,000	N/A	\$250
Expediting Expense	\$100,000	N/A	N/A
Extra Expense	\$100,000	N/A	N/A
Fine Arts	\$100,000	N/A	\$250
Flood (Except for Members located in Flood Zone A, AO, AH, A1-A999, AE, or AR)	\$1,000,000	\$1,000,000	\$5,000
Fungal Pathogens	\$25,000	\$25,000	\$250
Loss of Income	\$100,000	N/A	N/A
Loss of Rents	\$100,000	N/A	N/A
Misc Equipment	\$180,000	N/A	\$250
Ornamental Trees, Shrubs, Plants or Lawn	\$5,000	\$10,000	\$250
Personal Effects & Property of Others	\$500	\$2,500	\$250
Valuable Papers	\$500,000	N/A	\$250
Comprehensive Crime Coverage			
Employee Dishonesty Blanket/Faithful Performance	\$100,000	N/A	N/A
Computer Fraud	\$100,000	N/A	N/A
Depositors Forgery	\$100,000	N/A	N/A
Funds Transfer Fraud	\$100,000	N/A	N/A
Impersonation Fraud	\$100,000	N/A	N/A
Money and Securities Inside	\$100,000	N/A	N/A
Money and Securities Outside	\$100,000	N/A	N/A
Money Orders and Counterfeit Paper	\$100,000	N/A	N/A
Bonds			
Bond #: A Treasurer	\$100,000	N/A	N/A
Bond #: B Clerk	\$100,000	N/A	N/A
Bond #: C City Manager	\$100,000	N/A	N/A

Only one deductible applies to claims involving two or more property coverages.

The Michigan Municipal League Liability and Property Pool is pleased to offer all coverages and services described in this proposal for an annual premium of \$43,807.

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Cyber Coverage

	POLICY AGGREGATE LIMIT OF LIABILITY	\$100,000	For all Damages, Claims Expenses, Penalties and PCI Fines, Expenses and Costs
	Information Security and Privacy Sublimit	\$100,000	each Claim and in the Aggregate
	Regulatory Defense and Penalties Aggregate Sublimit:	\$20,000	each Claim and in the Aggregate
TOWER 1	Website Media and Content Liability Aggregate Sublimit:	\$100,000	each Claim and in the Aggregate
Link	PCI Fines, Expenses and Costs Aggregate Sublimit:	\$10,000	each Claim and in the Aggregate
	Cyber Extortion Aggregate Sublimit:	\$25,000	each Claim and in the Aggregate
	First Party Data Protection Aggregate Sublimit:	\$25,000	each Claim and in the Aggregate
	First Party Network Business Interruption Aggregate Sublimit:	\$25,000	each Claim and in the Aggregate

Note: The above Sublimits are part of, and not in addition to, the overall Policy Aggregate Limit of Liability

Liability Retention Per Claim:

	All other coverages Retention:	\$0	each Claim
TOWER 1	Cyber Extortion:	\$5,000	each Extortion Threat
Retention	First Party Data Protection:	\$5,000	each Data Protection Loss
Retention	First Party Network Business Interruption:	\$5,000	each Business Interuption Los
			Waiting Period: 12 hours
	Limits of Coverage - Privacy Breach Response Services		-
	Legal Services/Computer Expert Services/Public Relations and Crisis Management Expenses Aggregate Sublimit:	\$50,000	per Incident and in the Aggregate
TOWER 3	Notified Individuals:	10,000	Notified Individuals in the Aggregate
Limit	A sublimit of up to 10% of Notified Individuals residing outside the United States, which is part of Aggregate Limit of Coverage	f and not in addition to	the Notified Individuals
	Note: The Privacy Breach Response Services Limits of Coverage are separate from and in add	i	
	Privacy Breach Response Services Threshold/Retention (Each Incident):		
TOWER 2 Retention	Legal Services/Computer Expert Services/Public Relations and Crisis Management Expenses Retention:	\$0	each Incident
TOWERS			
	Notification Services/Call Center Services/Breach Resolution and Mitigation Services Threshold:	0	each Incident

Your Team of Experts



Elmer Hitt Account Executive (248) 204-8283



Katelyn Petracca 248-204-6160 (Le – Z)



Michael J. Forster Pool Administrator (734) 669-6340



Joan Opett 248-204-8579 (A – La)

Alpha Split:

Customer Service Representatives





Christopher Flechsig Liability Claims Supervisor (810) 844-8146 Matt Heins Loss Control Supervisor Law Enforcement Action Forum Coordinator (248) 791-4371

- ✓ Proven long-term availability and stability
- ✓ Broad coverage document written specifically for Michigan municipalities
- ✓ Services tailored to unique needs of Michigan municipalities
- ✓ Member assets controlled by an elected Board of municipal officials
- ✓ Equitable rating based on Pool experience in Michigan
- ✓ Aggressive defense strategy positive impact on case law
- ✓ Professional, dedicated, and experienced local management, oversight and service
- ✓ Decisions made and problems resolved by a group of your peers
- ✓ Investment income and underwriting surplus used to benefit members
- ✓ Lower expenses through tax-exempt and non-profit status
- ✓ Special loss avoidance training sessions including:
- ✓ Safety aspects of emergency vehicle operations
- ✓ Accident investigation for supervisors
- ✓ Confined spaces training

The advantages of pooling can be summarized by:

Service + Control + Value

City of Potterville Has . . .

- ✓ \$722,795 Annual Payroll
- ✓ \$11,799,683 of total values for real and personal property
- ✓ 5 Law enforcement officers
- ✓ 11 Vehicles
- ✓ 1 Vehicle with an agreed value totaling \$68,000 (this is a police vehicle)
- ✓ \$82 Michigan Catastrophic Claims Assessment (MCCA) per vehicle (was \$90 per vehicle for 2024) ↓

Increased Liability Limits

We cannot guarantee the adequacy of any limit of liability. Due to the following factors, it may be prudent to consider higher limits:

- ✓ Increased jury awards in your jurisdiction
- ✓ Increased litigation trends
- ✓ Protection of tax base against judgments in excess of your policy limits

If you are interested in increasing your liability limits, please contact your Account Executive.

Highlights of Coverages Provided

Who Is Insured?

The Pool member entity, elected and appointed officials, employees and authorized volunteers, and any person officially appointed to a Board or Commission

General Liability

In addition to standard liability coverages (bodily injury, property damage, products and completed operations) the Pool provides coverages that municipalities need on an <u>occurrence basis with no</u> <u>aggregate liability limits</u>:

\checkmark	Liability resulting from mutual aid agreements	3			
\checkmark	Premises medical payments	 Fire legal liability for real property 			
\checkmark	Host liquor liability	 Ambulance and EMT malpractice 			
\checkmark	Watercraft liability, owned less than 26' and r	non-owned less than 50'			
\checkmark	Special events excluding -				
	•Fireworks (unless endorsed) •Liquor Lia	bility • Mechanical Amusement Rides			
	 Fireworks Coverage Options: (Fireworks application must be completed before coverage is endorsed) 1. The MML Liability & Property Pool is primary (the Member is not added as an additional insured on a pyrotechnician's coverage): 				
	Annual Aggregate Sublimit \$500,000 \$1,000,000	Additional Premium Yes Yes			
	2. The MML Liability & Property Pool is excess (the Memb NO ADDITIONAL PREMIUM	per is added as an additional insured on a pyrotechnician's coverage):			
\checkmark	Athletic participation liability	Up to \$10 million in liability limits available			
✓ ✓	Employee benefit liability Cemetery operations coverage	 Pollution coverage for Hazardous Response Teams 			
	Marina Operators coverage available	 Cyber Liability and Data Breach Response Coverage – as described on MMLCYD (09/17) 			
Gene	ral Liability Exclusions				
	bllowing is a partial list of general liability cover e complete listing:	rage exclusions. Consult the coverage document			
\checkmark	Pollution (except for Hazmat operations).	✓Contractual Liability			
\checkmark	Nuclear energy / nuclear material hazards	 Failure to supply utilities 			
\checkmark	Expected or intended injury	 Electromagnetic radiation 			
\checkmark	Breach of contract	 Medical malpractice for doctors and physicians 			
\checkmark	Failure of dams (unless endorsed)	✓ Criminal activityIntentional acts w/knowledge of wrongdoing			
\checkmark	Backup of Sewers and Drains (exception \$100,	000 Annual Aggregate Sublimit for Sewer and Drain Liability)			
✓	Aircraft Liability - (Unless Endorsed Limited C				

Cyber Liability and Data Breach Response Coverage

- Information Security and Privacy Liability
- Privacy Breach Response Services
- Regulatory Defense and Penalties
- Website Media Content Liability

Public Officials Liability Coverage

"Wrongful Acts", including intentional acts, defined as any actual or alleged error, misstatement, act of omission, neglect or breach of duty including:

- ✓ Neglect of duty
- Zoning defense and land use litigation
- Malfeasance
- ✓ Violation of civil rights

Public Officials Liability Exclusions

The following is a partial list of public officials' liability coverage exclusions. Consult the coverage document for the complete listing:

- ✓ Pollution and Nuclear Energy
- ✓ Fraud, dishonesty, intentional and criminal acts
- ✓ Failure to purchase coverage or adequate coverage
- Return of governmental grants or subsidies
- ✓ Intentional acts with knowledge of wrongdoing
- Personal Injury & Advertising / Broadcasters Liability Coverage
- Mental anguish and stress
- ✓ Libel, slander or defamation of character; violation of an individual's right of privacy
- Proactive services for non-monetary damage claims

Police Professional Liability Coverage

Police Professional Liability coverage is contained within the General Liability and Public Official Liability Coverage Parts

- Discrimination
- ✓ Violation of civil rights
- ~

- ✓ Jail operations
- ✓ False arrest, detention or imprisonment, or malicious prosecution
- ✓ Wrongful entry or eviction or other invasion of the right of private occupancy

- ✓ PCI Fines, Expenses and Costs
- ✓ Cyber Extortion
- ✓ First Party Data Protection
- ✓ First Party Business Interruption
- ✓ Discrimination
- Employment practices
- ✓ Misfeasance
- Cable TV broadcasting
- Eminent domain / takings
- ✓ Illegal profit
- Labor union actions
- ERISA violations
- ✓ Backup of Sewers and Drains

- ✓ Assault or battery
- ✓ Improper service of suit
- ✓ Coverage assumes officers act with intent

Property Coverage

In addition to covering buildings, contents and personal property, the Pool provides:

- ✓ Blanket coverage -- All member-owned property insured (unless specifically excluded)
- Coverage based on ownership rather than on a "schedule on file" avoids coverage gaps due to errors or oversight
- Property of others in custody of the Member for which the Member has an obligation to provide coverage
- ✓ Boiler & Machinery coverage, including Boiler certification inspections
- ✓ Replacement Cost or Actual Cash Value available
- ✓ Fungal Pathogens (Mold) Limited Coverage
- Demolition/increased cost of construction
- ✓ No coinsurance
- ✓ Valuable papers
- ✓ Loss of Rents

- ✓ Property in the open
- Extra expense
- Expediting expense

Property Exclusions

The following is a partial list of property coverage exclusions. Consult the coverage document for the complete listing:

- ✓ Nuclear reaction/ contamination
- 🗸 War
- ✓ Cyber Risk
- Fungal Pathogens (Mold) excess of sub-limit

- ✓ Failure to supply utilities
- Transmission Lines and Poles
- Dishonest acts
- Acts of Terrorism excess of Pool's Aggregate Sublimit -- MMLC TR (9/1/10)
- ✓ Wear and tear
- ✓ Computer failures/ viruses

Only <u>one</u> deductible applies to claims involving two or more property coverages.

Comprehensive Crime Coverage

- Employee Dishonesty/ Faithful Performance of Duty coverage provided on a blanket basis
- Loss Inside the Premises
- ✓ Loss Outside the Premises
- ✓ Money Orders/ Counterfeit Currency
- ✓ Depositors Forgery
- ✓ Position Fidelity Bonds
- Computer Fraud
- ✓ Funds Transfer Fraud

Automobile Coverage Highlights

What Is Covered?

Coverage is afforded while operating land motor vehicles, trailers or semi-trailers designed for travel on public roads.

Auto Coverages Provided

- ✓ Michigan No-Fault Coverage, includes mini-tort coverage for no extra charge
- Excess protection for use of personal automobile for municipal business
- Uninsured motorist for municipally owned vehicles
- Underinsured motorists
- Non-owned and hired auto
- ✓ Comprehensive actual cash value basis
- Collision actual cash value basis
- ✓ Volunteer firefighter auto accident liability coverage
- ✓ Agreed value coverage for emergency vehicles is available
- ✓ Fire or Rescue Vehicle Rental Reimbursement Coverage

Pool Risk Management Services

- Review and service of all municipal insurance matters
- Public entity experts address various liability issues
- Aggressive, member-oriented defense strategy
- Former police officials address law enforcement risks

- Physical inspection by municipal loss control consultants
- Law enforcement risk control programs (LEAF and LERC)
- ✓ Property appraisal services available

Online Services

<u>www.mml.org</u> (click on the *Insurance* button) – offers Pool members an outstanding resource for municipal risk management information and self-help tools in one attractive, simple-to-navigate location. File a claim on line. Download your renewal application. Request a loss control service visit. E-mail us a question. Other services available online:

- Online Forms (including Sewer Backup Sample Documents)
- ✓ Risk Resources:
 - Risk Control Solutions
 - ✓ Safety & Health Manual
 - Risk Management is Good Management Program
 - ✓ Law Enforcement Newsletters
 - ✓ Access to Lezage website
- MML Pool Audited Financial Statements
- Intergovernmental Contract
- Board of Directors, Pool Administrator and Staff Profiles and Contact Information

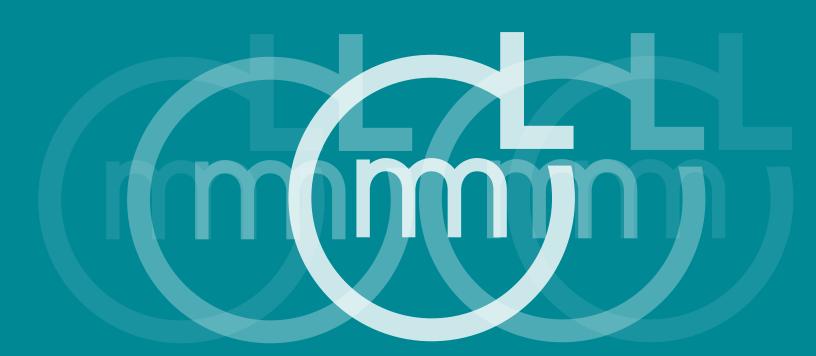
Membership Responsibilities

Membership in the Michigan Municipal League Liability and Property Pool provides numerous benefits. Likewise, individual members have certain responsibilities to the other members, which are detailed in the Intergovernmental Contract. The following is a summary of the membership responsibilities. Please refer to the Intergovernmental Contract, Articles 5 and 6, for more information.

- If a Member intends to leave the Pool, the Member must send a written notice to the Pool at least 60 days prior to its next renewal date.
- ✓ A Member must pay its premium when due. The Pool must give each member 20 days written notice of intent to terminate membership for nonpayment of premium. Payment of premium before the 20 days notice is effective will entitle the Member to reinstatement.
- Members must maintain membership or associate membership status in the Michigan Municipal League.
- A Member will allow attorneys employed by the Pool to represent the Member in defense of any claim made against the Member within the scope of coverage provided by the Pool. A Member will cooperate with the assigned attorneys, claims adjusters, service company or other agents of the Pool relating to the defense of claims for which the Pool is providing coverage.
- ✓ A Member will follow loss reduction and prevention measures established by the Pool.
- ✓ A Member will report to the Pool as promptly as possible all incidents that the Member reasonably believes may result in a claim against the Member.

MICHIGAN MUNICIPAL LEAGUE LIABILITY & PROPERTY POOL

INTERGOVERNMENTAL CONTRACT



December 2014

Forward

This Intergovernmental Contract forms the legal basis for the operation of the Michigan Municipal League Liability & Property Pool.

The mission of the Pool is "To provide a long-term, stable, cost-effective risk management alternative for members and associate members of the Michigan Municipal League."

Each municipality or other public agency that accepts the Pool's offer of membership must execute this Intergovernmental Contract by one or more signatures of its authorized officials. The rights and obligations of Pool members are set forth in this Contract.

Current and prospective Pool members who have questions about the provisions of this Contract should contact the Risk Management Services Division of the Michigan Municipal League.

Michigan Municipal League Liability & Property Pool 1675 Green Road Ann Arbor, MI 48105 (800)653-2483 or (734)662-3246

> www.mml.org email: thepool@mml.org

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This Agreement is made and entered into by and between Michigan municipal corporations which are now or hereafter become Members of the Michigan Municipal League Liability & Property Pool herein created:

WHEREAS, 1951 P.A. 35, as amended by 1988 P.A. 36, (MCL 124.1, et seq.; MSA 5.4081 et seq.,) authorizes municipal corporations to form group self insurance Pools;

WHEREAS, certain municipal corporations who are signatories to this Agreement have formed a group self-insurance Pool pursuant to said statute;

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

Article 1 Establishment of Pool

Section 1.1 Pool Created The Michigan Municipal League Liability & Property Pool functions as an unincorporated nonprofit association in the manner herein expressed. The purpose of this Agreement is to jointly exercise powers common to each participating municipal corporation; to establish and administer a risk management service; to prevent or lessen the incidence and severity of casualty losses occurring in the operation of local governmental functions; and to defend and protect, in accordance with this Agreement, any Member of the Pool against stated liability or loss. The powers and duties created hereunder and the activities of this Pool shall not constitute operating an insurance business.

Article 2

Definitions

In the interpretation of this Agreement, the following definitions shall apply unless the context requires another interpretation:

- 1. "Pool" shall mean the Michigan Municipal League Liability & Property Pool.
- 2. "Board" shall mean the Board of Directors of the Pool.
- 3. "Loss Fund" shall mean those funds remaining from the contributions of Pool Members after the payment of the cost of excess insurance and administrative services.
- 4. "Administrator" shall mean the person or agency designated to supervise the administration of the Pool and to perform such duties and exercise such powers as shall be specifically delegated by the Board.
- 5. "Member" shall mean a municipal corporation as defined in 1951 P.A. 35, as amended, or a League associate member participating in the Pool in conformity with this Agreement.
- 6. "Service Company" shall mean persons or agencies designated to provide Pool services under such supervision as the Board shall direct.
- 7. "League" shall mean the Michigan Municipal League.

Article 3 Board of Directors

Section 3.1 Board, Size & Qualifications The Board of Directors shall consist of nine members. Each Director shall be an elected or appointed officer of a Pool Member, except that one of the Directors shall be the Executive Director of the League, Ex-officio. Candidates for the Board shall be nominated by the Board of Trustees of the League and shall be elected by Members of the Pool by means of a mail or electronic ballot. The vote of each Member for Pool Directors shall be cast as may be determined by the governing body of the Member.

Section 3.2, Election of Directors: Directors shall be elected to serve a term of three years or until their successors are elected and qualified. No Director shall serve for more than four (4) consecutive three year terms except that the Executive Director of the of the League shall be a Director for so long as he/she retains his/her position as League Executive Director. Any Director vacancy due to death, resignation, disqualification or inability to act shall be filled until the next succeeding election of the Board by appointment of the remaining Directors. Any Director who ceases to be an official or employee of a member or ceases to occupy the municipal position he or she held when elected or appointed as a Director may continue in office until the next election of Directors, if approved by the majority of remaining Directors. The terms of Directors elected prior to January 1, 2015 shall be amended to coincide with this provision.

Section 3.3 Fiscal Year The Pool shall maintain a fiscal year commencing January 1 of each year and ending December 31.

Section 3.4 Compensation The Board shall provide for the reimbursement to Directors of actual expenses incurred in the pursuit of Pool business and may provide for other compensation if agreed by the Board of Trustees of the League.

Section 3.5. Organization The Board at its first regular meeting of each fiscal year shall select from the Directors a Chairperson and a Vice-Chairperson. The Administrator shall act as Secretary to the Board. At such meeting the Board may also name three of its members to an Executive Committee to act for and on behalf of the Board between Board meetings. The Executive Committee shall provide direction to the Administrator on Board policy and shall exercise Board powers necessary for prudent management of the Pool until matters requiring Board action can be considered at the next regular or special meeting.

Section 3.6 Meetings The Board will hold a minimum of two regular meetings during each fiscal year. A quorum consisting of five Directors must be present to conduct business. Any item of Pool business may be considered at a regular meeting. The Administrator or a majority of the Board may call a special meeting. Advance notice will include the agenda for the special meeting, and business at a special meeting will be limited to agenda items.

Section 3.7 Board Committees The Board may create regular or ad hoc committees and provide for the committee mission and the procedure for the appointment of members.

Section 3.8 Liability of Directors Directors of the Pool shall use ordinary care and reasonable diligence in the exercise of their powers and in the performance of their duties. They shall not be liable for any mistakes or judgment or other action made, taken or omitted by them in good faith, nor for any action taken or omitted by any agent, employee or independent contractor selected with reasonable care, nor for loss incurred through investment of funds or failure to invest. No Director shall be liable for any action taken or omitted by any other Director. No Director shall be required to give a bond or other security to guarantee the faithful performance of their duties hereunder. The Pool shall defend and hold harmless any Director, for actions taken by the Board or performed by the Director within the scope of his or her authority for the Pool. The Pool may purchase insurance providing similar coverage for such Directors.

Article 4 Board Powers and Duties

Section 4.1 General Powers The Board is authorized in the name of the Pool to do all the acts necessary to perform and accomplish the purposes set forth in this Agreement within the limits and procedures herein set forth, including but not limited to:

- 1. Make and enter into contracts.
- 2. Incur debts, liabilities and obligations.
- 3. Acquire, hold or dispose of real and personal property.
- 4. Sue or be sued in its own name, and take all measures necessary or desirable in the prosecution or defense of claims.
- 5. Administer a risk management Pool, collect contributions thereto and pay claims on behalf of its members.
- 6. Establish risk management policies and member core services.
- 7. Purchase reinsurance or excess insurance as necessary to protect the interests of the Members and the Pool.
- 8. Employ an attorney or attorneys as desirable in the operation of the Pool.
- 9. Determine the general policy for operation of the Pool that shall be followed by all committees, officers, agents and independent contractors employed by the Pool.
- 10. Adopt rules for the conduct of the affairs of the Pool and in recording of data required by law and sound management.
- 11. Terminate membership of any Member which the Board deems undesirable from an underwriting stand point, or which fails to comply with the reasonable requirements of the Board concerning payment of contributions, installation of safety requirements, cooperation with the Pool's attorneys and agents or compliance with the obligation of members under Article 6, or for any other action that may be detrimental to the fiscal soundness or efficiency of the Pool.

Article 5 Membership in Pool

Section 5.1 Members Members shall be admitted upon approval of the Board of Directors after execution of this Agreement and by payment of prescribed contributions pursuant to this Agreement. Every Member agrees to the admission of additional Members pursuant thereto. This Agreement shall be automatically renewed unless the provisions for withdrawal or termination are applied.

Section 5.2 Member Representatives The city manager or equivalent highest ranking administrative official of a Member shall be the Member's designated representative to the Pool. If a Member's organizational structure does not provide for a city manager or equivalent administrator, the highest ranking elected official shall be the designated representative to the Pool. The designated representative shall be responsible for execution of the member's responsibilities under this agreement, including, but not limited to, membership dues, fund contributions and compliance with risk management practices.

Section 5.3 Nonrenewal of Membership

- 1. Each Member shall continue its membership for a period of not less than one year. Effective upon the conclusion of such period, or effective at the end of any subsequent year, a Member may withdraw by giving written notice to the Pool sixty (60) days in advance of termination. The Pool shall continue to administer any covered claim after the withdrawal of that Member.
- 2. Pool membership shall be on a year-to-year basis. The Pool may, with sixty (60) days written notice to a Member, determine not to renew a Member's participation in the Pool effective at the end of that Member's coverage year.
- 3. Any Member failing to make payments required by Article 8 of this Agreement when due, shall upon twenty (20) days notice be terminated from membership and the Members coverage and benefits hereunder shall cease. If the Member subsequently submits its payment, the Administrator may reinstate such membership.

4. All Members will maintain membership or associate status in the League and on failure to do so shall be notified that their membership in the Pool shall be terminated, including the effective date of termination, if League dues and Pool contribution are not received. Such termination shall be effective on the date that the Member's next contribution to the Pool comes due thirty (30) days or more from the lapse in League membership.

Section 5.4 Membership Termination

- 1. When in the determination of the Administrator a Member has engaged in conduct, other than non-payment of premiums, that warrants termination of that Member, the Administrator shall file a written report and recommendation to the Executive Committee which shall act on the recommendation. At least fifteen (15) days notice of termination shall be given to the Member by registered mail.
- 2. A Member which has received a notice of termination for reasons other than nonpayment of premium may request a hearing before the Executive Committee. The Member shall serve a request for hearing and reinstatement upon the Administrator within ten (10) days of the notice of termination.
- 3. If the Member has requested a hearing before the Executive Committee, the Administrator shall serve a copy of the recommendation of termination and a report upon the Member and Executive Committee, along with a notice of hearing, within ten (10) days of receiving the Member's request for hearing.
- 4. The notice of hearing shall include the place, date, time of the hearing and the hearing shall occur not less than thirty (30) days before cancellation date. A Member objecting to the notice of cancellation shall submit a written statement to the Executive Committee setting out in detail the basis of the objection and any other information that the Member desires to submit. The Member's statement shall be served upon the Administrator and Executive Committee no later than seven (7) days prior to the hearing.
- 5. The Executive Committee shall meet at the time and place designated in the notice of hearing. The Administrator and Member shall be entitled to be represented at the hearing and present an oral statement and other information.
- 6. Following the hearing, the Executive Committee shall affirm, modify or reject the cancellation notice. A copy of the Executive Committee's decision shall be served by mail upon the Member at its last known mailing address.
- 7. The action of the Executive Committee shall be final and binding upon the parties.

Article 6 Obligations of Members

The obligations of Members of the Pool shall be as follows:

- 1. To appropriate for and promptly pay all annual and supplementary or other payments to the Pool at such times and in such amounts as shall be established by the Board within the scope of this Agreement.
- 2. To allow the Board or its service company reasonable access to all facilities of the Member and all records, including but not limited to financial records, which relate to the purpose or powers of the Pool.
- 3. To allow attorneys assigned by the Pool to represent the Member in defense or litigation arising out of any claim made against the Member within the scope of coverage furnished by the Pool.
- 4. To furnish full cooperation with legal counsel assigned by the Pool to represent the Member, and to cooperate with the Pool's administrative staff, claims adjusters or service company relating to the purposes and powers of the Pool.
- 5. To follow all loss reduction and prevention procedures established by the Pool within its purposes and powers.
- 6. To furnish to the Pool budget information and an audit prepared by a Certified Public Accountant of all revenues and expenditures of the Member for any fiscal year of the Member for which figures are requested by the Pool.
- 7. To report as promptly as possible all incidents which could result in the Pool being required to consider a claim for damage to municipal property or injuries to persons or property within the scope of coverage as outlined in the coverage document in accordance with such rules as the Board shall prescribe.
- 8. A breach of any of the obligations set forth in Article 6 may be the basis of termination of membership by the Pool.

Section 6.1 Optional Defense by Member The Board shall promulgate rules to allow Members a reasonable opportunity in liability cases or claims to participate in their own defense, or to prevent the settlement of such cases or claims by the Pool in a manner contrary to the wishes of the Member.

The rules shall provide that where a Member has exercised its privilege to prevent settlement of the case or claim, the Member shall be responsible for any later judgment in excess of any settlement agreement that was accepted by the Pool and the opposing plaintiffs.

Section 6.2 Contractual Obligation This Agreement shall constitute a contract among Members of the Pool. The obligations and responsibilities of the Members set forth herein include the obligation to take no action inconsistent with this Agreement, which shall remain a continuing obligation and responsibility of the Member. This contract may be executed in duplicate originals and the Agreement of a municipal corporation thereto shall be evidenced by a signed copy of a resolution adopted by its legislative body. Except to the extent of the financial contributions to the Pool agreed to herein, or such additional obligations as may come about through amendment hereto, no Member agrees or contracts herein to be held responsible for any claims in tort, contract or otherwise made against any other Member. The contracting parties intend to create a municipal group self-insurance Pool for joint risk management only within the scope of this Agreement and nothing herein contained shall be deemed to create any relationship of surety, indemnification or responsibility between Members for the debts of or claims against any other Member.

Article 7 Amendments to Agreement

Section 7.1 Procedure This Agreement may be amended by a majority vote of the Board at a regular meeting of the Board as defined in Article 3. Prior to the Board acting on an amendment, the Administrator will advise members of the proposed amendment(s) to this Agreement. Members will have an opportunity to comment upon any amendment to this Agreement prior to a vote by the Board.

Section 7.2 Adoption of Operating Procedures or Bylaws The Board shall have the power and authority to adopt Pool operating procedures, Board resolutions, or bylaws supplementary to this Agreement but not inconsistent or in contradiction thereof.

Article 8 Establishment of Loss Fund

Section 8.1 Pool Contributions The Board shall establish a schedule of Member contributions which shall annually produce a sum of money necessary to pay the expenses of the Pool and to create adequate loss fund reserves for the Pool. Each Member's contribution rate shall be determined in accordance with rating guidelines approved by the Board.

Section 8.2 Pool Net Assets In the event that the Board should find that the amount in the loss fund shall be more than sufficient to pay claims and maintain prudent reserves, the Board shall control the Pool net assets to benefit the membership and maintain the Pool's financial integrity.

Section 8.3 Annual Audit The Board shall provide to the Members an annual audit report of the financial affairs of the Pool to be made by an independent Certified Public Accountant at the end of each fiscal year in accordance with generally accepted auditing principles.

Section 8.4 Reports The Administrator shall report to the Board on the activities and performances of agents, independent contractors and service providers of the Pool, and make recommendations for improving the performance of the Pool.

Article 9 Loss Fund Protection

Section 9.1 Limits of Liability The Pool's coverage document will provide detail on the coverage the Pool provides for each member. Also, the Pool will operate in accordance with the financial plan that is attached as Appendix A.

Section 9.2 Excessive Losses In the event that a single loss should exceed the limits of coverage provided by the Pool, or in the event a series of losses should deplete or exhaust the limits of coverage, then payment of claims shall be the obligation of the individual Member or Members against whom the claim was made.

Section 9.3 Additional Insurance Membership in the Pool shall not preclude any Member from purchasing any insurance coverage above the amounts provided by the Pool.

Section 9.4 Adjustments in Scope and Limits The Board may adjust the scope of loss coverage, limits of protection, or the amount of retention by the Pool in consideration of loss experience, additional protection required by Members, or amounts and scope of reinsurance coverage available. Any such adjustment shall require a two-thirds vote of the Board present and voting.

Article 10 Termination

Section 10.1 Cessation of Activities The Pool shall cease its activities upon an affirmative vote of not less than six (6) members of the Board requiring such cessation. However, to the extent of funds remaining in the loss fund, the Pool shall continue to pay claims and losses incurred within the time protection was afforded to Members until the loss fund is exhausted. In the event funds remain in the loss fund after payment of all claims and losses, the Board shall determine a method for a pro-rata refund to Members who were Members at the time the Pool ceased its activities. The same method shall be used for the sale and distribution of proceeds in the event that there shall be any property, real or personal, belonging to the Pool at such time.

Section 10.2 Liability for Non-Claim Expenses No Member shall be responsible for any claims or judgments against any other Members. If on cessation of activities as provided in Section 10.1, the remaining assets of the Pool are insufficient to satisfy expenses of the Pool other than for claims or judgments against Members, the Board shall approve a pro-rata plan to pay these expenses. The Pool shall not incur debt in excess of ten percent (10%) of the written premium for the most recent fiscal year.

Article 11 Excess Insurance or Reinsurance

Section 11.1 Authority to Obtain The Pool may obtain excess or reinsurance as authorized by law.

Appendix A Financial Plan

In accordance with the provisions of Section 7, 1951 P.A. 35, as amended by 1988 P.A. 36, the Michigan Municipal League Liability and Property Pool provides the following coverages:

I. Casualty Coverages

- A. Municipal liability bodily injury and property damage
- B. Emergency medical services liability
- C. Personal and advertising injury liability
- D. Medical payments
- E. Public officials liability
- F. Police professional

II. Property Coverages

- A. Real and personal property
- B. Boiler and machinery
- C. Employee dishonesty and bonds

III. Automobile Coverages

- A. No fault
- B. Liability bodily injury and property damage
- C. Physical damage

IV. Deductibles

Deductibles are typically \$1,000 for property coverages, and a minimum of \$250 for automobile physical damage. Liability deductibles, if any, will vary based on the size and historical loss experience of the Member.

V. Areas of Liability (not property) Excluded, Unless Specifically Accepted by the Pool (partial list)

- A. Airports or other mass transit facilities
- B. Hospitals, clinics or other medical facilities
- C. Schools, colleges and county road commissions
- D. Ski facilities
- E. Environmental protection or impairment
- F. Amusement parks
- G. Collapse of dams

VI. Coverage Document

- A. The coverages and exclusions listed above are intended to broadly outline the program provided by the Pool.
- B. A separate Coverage Document itemizing all coverage inclusions, exclusions and conditions is issued to each Pool Member.
- C. Pool Members will be offered limits of liability of \$1,000,000 or more, as confirmed by the Coverage Document.

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VII. Underwriting

- A. All risks are underwritten by an experienced underwriter who will take into account loss experience and individual risk characteristics.
- B. Any municipality or location may be excluded if deemed unacceptable or inappropriate by the underwriter.
- C. All new Members must be approved by the Board of Directors.
- VIII. Pool Retention The Pool shall obtain excess insurance or reinsurance as protection for losses above the Pool retention. The Pool retention shall be based on assets, net assets, written premium and the advice of a professional actuary.
- IX. Case Reserves and Loss Fund The Pool loss fund shall be set aside for the payment of claims. The ade quacy of loss reserves will be certified annually by an independent actuary.

The Pool shall maintain appropriate accounting entries for the allocation of Pool funds and reserves to various exposure areas.

Effective Date of Revisions

This Agreement became effective February 13, 1992 This Agreement became effective October 14, 1999 This Agreement became effective February 14, 2003 This Agreement became effective December 5, 2014 Michigan Municipal League Liability & Property Pool

Intergovernmental Contract

In witness whereof, this Agreement was executed on this day of,,,	,
by the undersigned duly authorized officer(s) of the municipality indicated below and pursuant to) a
resolution of said municipality dated the day of,,,,	

Name of Pool Member	
Street Address	
City, State & Zip	
In the County of	
Official Signature	
Printed Name	
Title	

December 1982 Revised February 13, 1992 Revised October 14, 1999 Revised February 14, 2003 Revised December 5, 2014



EATON COUNTY PARKS COMMUNITY GRANT AGREEMENT BETWEEN THE COUNTY OF EATON and the CITY OF POTTERVILLE

This Grant Agreement ("Agreement") is entered into by the County of Eaton hereinafter referred to as "the County", and the City of Potterville, hereinafter referred to as the "Grant Recipient".

The Grant Recipient agrees to accept the grant funds and carry out the project in a lawful, satisfactory, and proper manner, pursuant to and in accordance with all requirements of the Agreement.

SOURCE OF FUNDING

This grant is made available through funding from the Eaton County Parks and Recreation Millage passed by voters on November 8, 2022. A portion of these millage funds have been allocated for the Eaton County Parks Community Grant Program to assist communities with planning, purchasing, preliminary engineering/design, and construction costs directly related to park and open space projects located in Eaton County.

PROJECT DESCRIPTION

Project Title: **City of Potterville "Lake Alliance Park Improvements".** Work shall be performed as identified in the Grant Recipients Parks Community Grant Application (see attached).

GRANT TERM

The project shall be completed by September 30, 2026.

GRANT REIMBURSEMENT

Total payment made to the Grant Recipient by the County shall not exceed \$75,450.

Grant Amount = \$75,450 Matching Funds = \$75,450 Total Project Budget = \$150,900

The Grant Recipient is responsible for the payment of all eligible costs necessary to complete the project. The Grant Recipient shall submit reimbursement requests to the County with proper documentation not to exceed the awarded amount. <u>All city, village, and township matching funds must be expended first, prior to Eaton County Grant Funds.</u> Final payment request will not be processed until a final quarterly report is received and a project inspection is completed.

Expenses incurred by the Grant Recipient prior to the start date of June 1, 2026, or after the end date of September 30, 2026, are not allowed under this agreement.

All requests for payment shall be submitted by the Grant Recipient on a form provided by the County and shall include proof of payment to the vendor (such as cancelled checks, ACH, wire transfer, etc.) and proof of receipt of goods.

The Grant Recipient is responsible for ensuring that all partner entities fulfill their commitments under the grant proposal.

Grant funding is project-based only and does not allow for administrative expenses or ongoing project costs.





Michigan Municipal Insurance Coverage Proposal

For

City of Potterville Eaton County

July 1st, 2025 to July 1st, 2026

David Bellingar

Ted Hartleb Agency

5840 King Highway Kalamazoo, MI 49048 **Since 1977**



Ted Hartleb Agency *Service Guarantee!*

"Our Pledge"

To listen to our clients needs, wants, and concerns in regards to their insurance and benefits.

Provide our business partners with the highest quality of insurance products available to us in the market place based on their insurance needs.

Provide our business partners with continuing education of what products they are purchasing, what insurance products are available to them, and how those products can better serve them.

Provide our business partners access to us for questions, renewals, and claims. We give our clients our cell phone numbers so one of us can be reached at your convenience twenty-four hours per day, seven days per week.

Provide our business partners employees with continuing education of the employee benefits that have been purchased for them on their behalf.

Assist employees with questions, problems and concerns regarding their employee benefits.

To always employ individuals who are educated and licensed in the field of insurance and who are committed to making our business partners their number one priority!

For over forty years the Ted Hartleb Agency has had one goal and that is to give you, our clients, the best service that we can offer, you can count on us to be there for you!

We are proud to provide quality insurance programs from Employers Mutual Insurance Company, Grange Insurance, Michigan Millers Mutual Insurance Company, Safeco Insurance Company, Wolverine, West Bend, Liberty Mutual, Progressive, Blue Cross Blue Shield of Michigan, and many others.

Insuring your Municipalities, Fairs and Festivals, Public School Systems, Businesses, Benefits, Home and Auto, etc...

Please Call Us and Ask How We Can Assist Your Insurance Needs. 269-385-5911





EMC INSURANCE GROUP INC. NAMED TO FORBES.COM 100 MOST TRUSTWORTHY COMPANIES LIST

FOR IMMEDIATE RELEASE Contact: Lisa Hamilton (Media) 515-345-7589 Steve Walsh (EMCI Investors) 515-345-2515

EMC Insurance Group Inc. on 50 Most Trustworthy Financial Companies List by Forbes

DES MOINES, Iowa (Aug. 26, 2016) — For the third consecutive year, EMC Insurance Group Inc. (EMCI)* is listed on the 50 Most Trustworthy Financial Companies list, announced by *Forbes*. EMCI achieved an accounting and governance risk (AGR) score of 84 in the small-cap category. EMCI was previously listed on the *Forbes* 100 Most Trustworthy Companies list in 2013.

MSCI ESG Research compiled the list separate from the *Forbes* 100 Most Trustworthy Companies list. To create the list, MSCI ESG Research reviewed nearly 700 publicly-traded North American financial companies with market caps of \$250 million or greater for the year ending December 2015. MSCI ESG Research considers accounting and governance behaviors, including high-risk events, revenue and expense recognition methods, SEC actions and bankruptcy risk in scoring a company's credibility. An AGR number is then given to each company and is the final composite by which organizations are scored. "We highlight companies that are most transparent and reporting accurately on their financial outcomes, whether good or bad," states MSCI ESG Research.

The entire list and article can be found here: <u>http://ow.ly/C09M303g24f</u>

*About EMC Insurance Group Inc.

EMC Insurance Group Inc. (EMCI) is a publicly held insurance holding company with operations in property and casualty insurance and reinsurance. EMCI was formed in 1974 and became publicly held in 1982. The company's common stock trades on the Global Select Market tier of the NASDAQ Stock Market under the symbol EMCI. EMCI's parent company is Employers Mutual Casualty Company (EMCC). EMCI and EMCC, together with their subsidiary and affiliated companies, operate under the trade name EMC Insurance Companies. For more information, visit <u>www.emcins.com/ir</u>.



About EMC Insurance Companies

EMC Insurance Companies is among the top 50 insurance organizations in the country based on net written premium, with more than 2,100 employees. The company was organized in 1911 to write workers' compensation protection in Iowa. Today, EMC provides property and casualty insurance products and services throughout the United States and writes reinsurance contracts worldwide. Operating under the trade name EMC Insurance Companies, Employers Mutual Casualty Company and one or more of its affiliated companies is licensed in all 50 states and the District of Columbia. For more information, visit <u>www.emcins.com</u> and <u>www.CountonEMC.com</u>.

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EMC INSURANCE COMPANIES JUMPS TO NUMBER 2 IN 40 BEST COMPANIES FOR LEADERS

(December 29, 2016) – For the fourth consecutive year, EMC is listed as one of the best 40 companies for leaders in the January/February 2016 issue of *Chief Executive magazine*. EMC ranks 2^{nd} this year, jumping from 4^{th} in 2015, and remains listed among notable companies including GE, IBM and P&G.

The annual ranking is based on a survey of organizations worldwide conducted by *Chief Executive* in cooperation with Chally Group Worldwide. The companies are scored on the following criteria:

- 1. Having a formal leadership process in place
- 2. Commitment of the CEO to leadership development
- 3. Percent of senior and middle management positions filled by internal candidates
- 4. Number of companies that report recruiting from the company
- 5. A shareholder performance metric

LIST OF COMPANIES (TOP 15 OF 40)

- 1. GENERAL ELECTRICAL
- 2. EMC INSURANCE COMPANIES
- 3. HITACHI DATA SYSTEMS
- 4. IBM
- 5. JOHNSON CONTROLS
- 6. VF CORPORATION
- 7. VERIZON COMMUNICATIONS
- 8. 3M
- 9. P&G
- 10. DOW CHEMICALS
- 11. OWENS CORNING
- 12. LAFARGEHOLCIM
- 13. FLUOR
- 14. WIPRO
- 15. SOUTHWEST AIRLINES

EMC PUBLIC ENTITY PROGRAM

- 1) Designed Exclusively for Michigan Public Entities
- 2) 100% of Covered Risk is with Insurance Company NO POOLING
- 3) Non-Assessable
- 4) Higher Limits Available Upon Request
- 5) Local Loss Control Services Available
- 6) Local Claims Service
- 7) Underwriting of Risk done in Michigan
- 8) EMC Providing Insurance Products for over 100 years
- 9) EMC Insuring Municipalities for over 40 years
- 10) EMC Over \$4,000,000,000 in assets
- 11) EMC A Proud American Company!



SERVICE COMPANIES

MARKETING AND SERVICE:

Ted Hartleb Agency

5840 King Highway Kalamazoo, MI 49048 269-385-5911 269-385-3370 (fax)

Your Service Agent is: **David Bellingar** Your in office Account Manager is: **Rob Koets**

INSURANCE CARRIER:

EMC INSURANCE COMPANY PO BOX 30546 Lansing, MI 48909 800-292-1320 (toll free)

*Office established in Michigan since 1940

CLAIMS AND LOSS CONTROL ADMINISTRATION:

EMC INSURANCE COMPANY PO BOX 30546 Lansing, MI 48909 800-292-1320 (toll free)

EMCInsurance Companies.

Loss Control Services

As an EMC policyholder, you have preferred access to extensive loss control information and resources. All loss control services are free of charge and include:

- Safety Video Library—Online access to hundreds of safety videos
- Compliance Benchmarking—Receive on-site surveys with reports of potential violations
- Environmental Health Services—Identify workplace risks with recommendations
- Ergonomic Assessments—Assess employee work stations
- Fleet EMC—Learn about defensive driving and DOT regulations
- Loss Control Insights—Free monthly online newsletter focused on loss control
- Partnership Services—Develop cost-effective safety solutions
- Review of Safety Programs—Evaluate programs to comply with industry standards
- Safety Talks and Safety Signs—Download hundreds of talks and signs
- Security Consulting—Develop an emergency response plan
- Training Certificates—Create certificates for employees who complete training courses

Claims Services

An insurance claim has a financial and personal impact. That's why our primary goal is to handle your claim as fairly and quickly as possible, regardless of the type or size. Claims services include:

- Weekly workers' compensation meetings to discuss difficult claims and new laws
- Quarterly educational meetings for claims staff
- Adjuster credibility
- Open communication with insureds throughout the claims process
- Reduced medical costs with PPOs, prescription programs and a medical claims review unit
- Chiropractic care, physical/occupational therapy, inpatient and outpatient hospitalization and diagnostic procedure reviews
- Insured, claimant and medical provider contact made within 24 hours of claim receipt
- Experienced nurses, life care planning and input on complex medical issues

Attorney Services

The law firm of Zausmer, August & Caldwell, P.C. provides free advice to EMC municipal clients. Licensed attorney Heidi Hudson will work with you directly and can be reached at 248-851-4111. Heidi has experience with labor and employment law, school law, insurance defense and fraud claims. Free advice is offered on issues such as:

- Litigation
- Employment
- Drafting, interpretation and enforcement of ordinances and charters
- Land use, zoning and permits
- Property acquisitions and conveyances
- Facilitation of public works, including bidding, contracts, construction monitoring and disputes
- Review and preparation of municipal policies
- Open Meetings Act and Freedom of Information Act compliance
- Inter-government and shared service agreements
- Enforcement of construction, fire, property maintenance and other codes



COMPREHENSIVE PUBLIC ENTITY PROPERTY COVERAGE

BLANKET PROPERTY LIMIT BUSINESS PERSONAL PROPERTY PROPERTY IN THE OPEN CO-INSURANCE MARGIN CLAUSE SPECIAL CAUSE OF LOSS	\$9,872,079 INCLUDED INCLUDED SUSPENDED 120%
SPECIAL CAUSE OF LOSS PROPERTY DEDUCTIBLE BUSINESS INCOME & EXTRA EXPENSE EARTHQUAKE (subject to a 10% deductible) SEWER BACK UP (per occurrence) VALUABLE PAPERS AND RECORDS	\$2,500 ALS AVAILABLE \$100,000 \$500,000
ACCOUNTS RECEIVABLE (at each premise) MONEY AND SECURITIES (on and off each premise)	\$250,000 \$10,000

*Schedule of Properties Provided with application and issued with policy

PROPERTY COVERAGE HIGHLIGHTS:

- 1) All signs and fences within 1000 feet of covered property are included in the building limit
- 2) Personal Property within 1000 feet of premises: covered
- 3) Debris Removal: up to an additional \$250,000.
- 4) Ordinance and Law coverage included in building limit
- 5) Electronic Data and Interruption of Computer Operations : \$100,000 annual aggregate
- 6) Fire Extinguisher System Recharge unlimited
- 7) Fire Department Service Charge: \$50,000
- 8) Pollutant Cleanup and Removal: \$100,000 annual aggregate
- 9) Personal Property of Others: \$100,000
- 10) Cost of Taking Inventory \$50,000 per occurrence limit
- 11) Direct damage to utility services \$1,000,000 sub limit
- 12) Changes or extremes in temperature or humidity \$25,000 per occurrence
- 13) Unreported Buildings and Structures \$50,000 for any one occurrence
- 14) Appurtenant Buildings and Structures \$500,000

15) Newly acquired or constructed buildings	\$2,000,000 limit	120 days
16) Newly acquired personal property	\$2,000,000 limit	120 days

- 17) Personal Effects Limit \$100,000
- 18) Property in transit \$250,000 limit
- 19) Outdoor property tree, shrub or plants: \$500,000 total, \$1,000 max per each (specified perils)
- 20) Arson Reward: \$25,000
- 21) Lock Replacement and Re-Keying \$25,000
- 22) Legal Liability including personal property: \$250,000
- 23) Fine Arts Limit \$100,000
- 24) Expediting Expenses \$100,000
- 25) Non-owned detached trailers on premises: \$15,000
- 26) Building Foundations and Pilings Limit up to 10% of building limit not to exceed \$1,000,000 per occurrence
- 27) Underground Fiber Optic Cable coverage provided at policy limit subject to a \$2,500 deductible
- 28) Emergency services commandeered property: \$500,000

*For additional coverage and exclusions please refer to the coverage document.

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EMC Insurance Companies.

CITY OF POTTERVILLE PROPERTY SCHEDULE

Location 1	319 N Nelson Street		
City Hall		Building: Personal Property:	\$786,376 \$55,916
Fire Barn		Building: Personal Property:	\$466,771 \$114,660
Fuel Tanks		Property in the Open	\$5,600
Location 2	<u>4249 E Vermontville Hwy</u>		
Equipment Storage		Building: Personal Property:	\$163,318 \$7,703
Waste Water Treatment Plant		Building: Personal Property:	\$3,346,348 \$94,437
Lift Station		Property in the Open:	\$137,298
Location 3	Corner of Library Lane & Murphy	Blvd	
Restrooms		Building:	\$12,394
City Park Storage		Building: Personal Property:	\$19,833 \$1,242
Pavilion		Property in the Open:	\$37,071
Pavilion 2		Property in the Open:	\$12,551
Playscape		Property in the Open:	\$295,262
Location 4	<u>310 S Nelson Street</u>		
Garage		Building: Personal Property:	\$190,062 \$77,789
Salt Storage Building		Building:	\$41,318
Location 5	515 Alliance Drive		
Ball Concessions/Restroom		Building: Personal Property:	\$371,039 \$27,867
Concession Stand Press Box 2014		Building:	\$354,140
Old Pavilion Gazebo Fencing Lighting Playground Equipment including Frisbee Golf Bike Trail Lights Pavilion Dugouts (2) 2014 Pavilion Fencing, Lights,Backstop Bleachers 2014		Property in the Open: Property in the Open:	\$8,859 \$33,955 \$88,580 \$147,631 \$44,288 \$122,536 \$14,362 \$14,362 \$14,362 \$140,247 \$70,121
Dugouts (2) 2014		Property in the Open	\$14,025

*For additional coverage and exclusions please refer to the coverage document.

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EMCInsurance Companies.

CITY OF POTTERVILLE PROPERTY SCHEDULE - CONTINUED

Location 6 Water Tower 2	309 Alliance Drive	Building:	\$1,518,402
Location 7 Lift Station	301 Alliance Drive	Building:	\$231,121
Location 8 Well House/Iron Removal Treatment including	4300 Sunset 60kw Generator & Pumps	Building:	\$453,646
Location 9 Lift Station – Sewer - Sunset Lanes	4949 Pine Hill Drive	Building:	\$378,537
Location 10 Pavilion at Farmers Market	W. Main Street at N Dunbar Street	Property in the Open:	\$167,995
Location 11 Pavilion Playscape and other miscellaneous property	Sunset Drive	Property in the Open: Property in the Open:	\$17,234 \$8,616
Location 12 Monuments M-102 Howitzer	213 E Main Street	Property in the Open: Property in the Open:	\$21,540 \$7,180
Location 13 Signs Planters	213 E Main Street	Property in the Open: Property in the Open:	\$36,493 \$8,616

Combined Total:	\$9,872,079
Total Building	\$6,373,240
Total Personal Property:	\$379,614
Total Property in the Open:	<u>\$3,119,225</u>

*For additional coverage and exclusions please refer to the coverage document.



INLAND MARINE		
LIMIT OF SCHEDULED EQUIPMENT	\$782,072	
LIMIT OF UNSCHEDULED EQUIPMENT	\$180,000	
PERSONAL EFFECTS OF FIRE FIGHTERS	\$1,000/FF	
PROPERTY IN TRANSIT	\$962,072	
DEDUCTIBLE	\$2,500	
* Any equipment with a replacement cost value over \$25,000 must be scheduled on the policy		

*Any equipment with a replacement cost value over \$25,000 must be scheduled on the policy. *Schedule of equipment provided at application and policy issuance.

SCHEDULED PROPERTY FLOATER

BLEACHERS	\$50,000
2 DOCKS AT ALLIANCE PARK	\$20,000
MISCELLANEOUS CITY EQUIPMENT	\$180,000
CATERPILLAR BACKHOE MDL NUMBER 416F2	\$89,500
2020 JOHN DEERE Z950 Z-TRACK	\$10,380
2020 JOHN DEERE Z930 Z-TRACK	\$9,642
2021 BOBCAT COMPACT SKID STEER TRACKER LOADER MODEL T64	\$78,550
2018 JOHN DEERE Z950 Z-TRACK MOWER/TRACTOR	\$14,000
2006 JOHN DEERE 2305 W/ATTACHMENTS	\$20,000
2004 JOHN DEERE 5320 TRACTOR & LOADER	\$60,000
2019 SEWER SPECIALTIES SEWER JETTER	\$80,000
ODB 12 YARD SELF CONTAINED LEAF VACUUM	\$100,000
CATERPILLAR 938M FRONT END LOADER	\$180,000
GORMAN-RUPP BYPASS CENTRIFUGAL PUMP MODE	\$70,000
	2 DOCKS AT ALLIANCE PARK MISCELLANEOUS CITY EQUIPMENT CATERPILLAR BACKHOE MDL NUMBER 416F2 2020 JOHN DEERE Z950 Z-TRACK 2020 JOHN DEERE Z930 Z-TRACK 2021 BOBCAT COMPACT SKID STEER TRACKER LOADER MODEL T64 2018 JOHN DEERE Z950 Z-TRACK MOWER/TRACTOR 2006 JOHN DEERE 2305 W/ATTACHMENTS 2004 JOHN DEERE 5320 TRACTOR & LOADER 2019 SEWER SPECIALTIES SEWER JETTER ODB 12 YARD SELF CONTAINED LEAF VACUUM CATERPILLAR 938M FRONT END LOADER

LOSS PAYEE:

- 1) BERKADIA COMMERCIAL MORTGAGE LLC
- 2) DEERE CREDIT, INC ISAOA
- 3) MACALLISTER RENTALS

*For additional coverage and exclusions please refer to the coverage document.

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EMC Insurance Companies.

ELECTRONIC DATA PROCESSING

MECHANICAL BREAKDO	IENT EQUIPMENT VOLCANIC DEDUCTIBLE	\$100,000 \$50,000 INCLUDED INCLUDED \$50,000 \$150,000 \$250 \$5,000 \$2,500 \$2,500
COVERAGE EXTENTIONS	:	
Additional Debris Removal		\$25,000
Electrical and Power Supply Di		COVERED
Emergency Removal (Number Emergency Removal Expense	of Days)	365 \$5,000
Fraud and Deceit		\$5,000
SUPPLEMENTAL COVERA	CES:	\$5,000
Newly Purchased or Leased Ha		\$500,000
Earthquake		COVERED
Flood		N/A
Incompatible Hardware and Me	edia	\$10,000
Pollutant Cleanup and Removal	1	\$15,000
Property in Transit		\$20,000
Recharge of Fire Extinguishing	Equipment	\$15,000
Software Storage		\$50,000
Virus and Hacking	any one occurrence	\$50,000
	annual aggregate	\$150,000
INCOME COVERAGE EXT		20
Interruption by Civil Authority		30
Period of Loss Extension (Days SUPPLEMENTAL INCOME		30
Acquired Locations	COVERAGES:	\$50,000
Earthquake		COVERED
Flood		N/A
Property in Transit		\$50,000
Sewer Backup		N/A
UTILITY SERVICE INTERI	RUPTION:	\$25,000
Overhead Transmission Lines		INCLUDED
Waiting Period (Hours)		24
Virus and Hacking	any one occurrence	\$25,000
	annual aggregate	\$75,000
Waiting Period (Hours)		24

*For additional coverage and exclusions please refer to the coverage document.

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EMCInsurance Companies.

BOILER AND MACHINERY

(MECHANICAL BREAKDOWN COVERAGE)

LIMIT OF INSURANCE DEDUCTIBLE

\$9,872,079 \$2,500

CRIME COVERAGE

COVERAGE IN ADDITION TO PRIMARY PROPERTY COVERAGE AT EACH NAMED LOCATION \$25,000 DEDUCTIBLE \$250 *Includes Mysterious Disappearance, Forgery or Alteration, Computer Fraud, Money Orders & Counterfeit Money and Funds Transfer Fraud.

BOND COVERAGE

EMPLOYEE BLANKET BOND FAITHFUL PERFORMANCE

(\$500 deductible applies)

\$50,000 **INCLUDED**

PUBLIC OFFICIALS BONDS

TREASURER \$50,000 \$10,000 CLERK **CITY MANAGER** \$50,000 FAITHFUL PERFORMANCE

*For additional coverage and exclusions please refer to the coverage document.

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EMCInsurance Companies.

INCLUDED

COMPREHENSIVE PUBLIC ENTITY AUTO POLICY

LIMIT OF LIABILITY PERSON INJURY PROTECTION PROPERTY PROTECTION UNINSURED MOTORIST UNDERINSURED MOTORIST		\$1,000,000 INCLUDED INCLUDED \$1,000,000 \$1,000,000
PHYSICAL DAMAGE	COMPREHENSIVE DEDUCTIBLE BROAD FORM COLLISION DEDUCTIBLE	\$500 \$1,000
HIRED AND NON OWNED AUTO C	OVERAGE	INCLUDED

HIRED AUTO PHYSICAL VEHICLE DAMAGE COVERAGE

\$75,000

*schedule of vehicles provided on application and policy

ADDITIONAL COVERAGES

- 1) Towing is provided up to \$100 for private passenger type vehicles
- 2) Towing is provided up to \$500 for all NON private passenger type vehicles
- 3) Transportation Expense: \$75 per day to maximum of \$2,500
- 4) Waiver of Deductible for Glass Repair
- 5) Fellow Employee exclusion is deleted
- 6) Comprehensive deductible is waived for glass repair, will apply to glass replacement
- 7) Elected Official Vehicle Endorsement: Up to a \$1,000 deductible reimbursement or repair of a Elected Officials personal vehicle if it is involved in an accident and there is physical damage to their vehicle
- 8) Fire Fighter Personal Auto Physical Damage Coverage: Up to \$4,500 towards the replacement or repair of your personal vehicle if damaged while responding or returning from a covered activity
- 9) Personal Property of Others: \$1,000 for "loss" to personal property of others in or on your covered auto
- 10) Freezing Coverage for Fire and Other Emergency Vehicles: exclusion waived
- 11) Designated Value Coverage for scheduled autos: fire and emergency vehicles (see below)
- 12) New Vehicle Replacement less than 2 years old and 20,000 GVW or less
- 13) Permanently attached equipment included in vehicle value
- 14) Broad Form Property Damage and Liability Included
- 15) Extension of coverage to borrowed or rented vehicles due to a loss to a covered vehicle

*How EMC will settle a physical damage claim for a fire or emergency vehicle utilizing form CA7414.3, which is exclusive to EMC.

- The cost to repair a covered "auto" or a part or parts of it; or
- The cost to replace a part or parts of the covered "auto" with a part or parts of like kind and quality without deduction for depreciation; or
- The cost to replace a covered "auto" with a new "auto" of like kind and quality without deduction for depreciation: or
- 125% of amount shown in the schedule of Covered Autos You Own for Stated Amount for that vehicle.

*For additional coverage and exclusions please refer to your policy



CITY OF POTTERVILLE AUTO SCHEDULE

VEHICLE	ТҮРЕ	COST NEW
1) 2005 FORD F150	PICK UP	LIABILITY ONLY
2) 2010 INTERNATIONAL	DUMP TRUCK	LIABILITY ONLY
3) 2012 FORD SUPER DUTY	PICK UP	LIABILITY ONLY
4) 2016 FORD F350	DPW	LIABILITY ONLY
5) 2018 DODGE CHARGER	POLICE	LIABILITY ONLY
6) 2019 FORD F250	PICK UP	\$45,065
7) 2019 FORD F450SD	STREET SWEEPER	\$104,000*
8) 2004 STERLING	DUMP TRUCK	LIABILITY ONLY
9) 2020 FORD EXPLORER	POLICE	\$53,000
10) 2004 SUPERLINE TAG	TRAILER	LIABILITY ONLY
11) 2024 CHEVROLET SILVERADO	PICK UP	\$89,225

*How EMC will settle a physical damage claim for a fire or emergency vehicle utilizing form CA7414.3, which is exclusive to EMC.

- The cost to repair a covered "auto" or a part or parts of it; or
- The cost to replace a part or parts of the covered "auto" with a part or parts of like kind and quality without deduction for depreciation; or
- The cost to replace a covered "auto" with a **new** "auto" of like kind and quality **without deduction for depreciation**; or
- **125%** of amount shown in the schedule of Covered Autos You Own for Stated Amount for that vehicle.

*This vehicle has a \$1,000 Collision and \$1,000 Comprehensive Deductible

*For additional coverage and exclusions please refer to the coverage document.



COMPREHENSIVE PUBLIC ENTITY LIABILITY COVERAGE

PER OCCURRENCE LIMIT AGGREGATE LIMIT	\$1,000,000
DEDUCTIBLE	\$3,000,000 NONE
DAMAGE TO PREMISES RENTED TO YOU	\$300,000
MEDICAL EXPENSE LIMIT	\$10,000
PERSONAL AND ADVERTISING INJURY LIMIT	\$1,000,000
PRODUCTS AND COMPLETED OPERATIONS AGGREGATE LIMIT	\$3,000,000
EMPLOYEE BENEFIT LIABILITY (\$1,000 deductible)	INCLUDED

- A) Bodily Injury Included (broadened definition)
- B) Personal Injury Included
- C) Property Damage Included

ADDITIONALLY NAMED:

The "Persons Covered" provision of the Comprehensive Public Entity Liability coverage also includes the following while acting "on behalf of" or "in the interest of" the Named Entity.

- 1) Any member of the governing body of the named Entity
- 2) Any member of the board/commission of the named Entity
- 3) Any elected or appointed official of the named Entity
- 4) Any employee of the named Entity
- 5) Any volunteer of the named Entity

ADDITIONALLY INCLUDED:

- 1) Personal injury includes hazard groups:
 - a) Detention, Imprisonment, Malicious Prosecution
 - b) Wrongful Entry or Eviction or other Invasion of the Right of Private Occupancy
 - c) A Publication or Utterance of a Libel, Slander or other Defamatory or Disparaging Material
- 2) Contractual Liability Coverage for the Entity When it Becomes Legally Obligated for Liability Assumed Through an Approved Contractual Agreement
- 3) Advertising Injury Liability Includes Slogan Infringement
- 4) Host Liquor Liability Includes Incidental Giving and Serving
- 5) Broad Form Property Damage Liability
- 6) Extended Bodily Injury bodily injury, sickness or disease sustained by a person, including mental anguish or death resulting from bodily injury, sickness or disease
- 7) Incidental Medical Malpractice Included
- 8) EMT/EMS coverage Available
- 9) Fellow Employee Exclusion Deleted
- 10) Lakes or Reservoirs Included
- 11) Athletic Programs and Sledding Hill Included (participant liability and medical payments excluded)
- 12) Contractual Liability Grand Trunk Western Railroad Company Included
- 13) Watercraft Liability Available
- 14) Cemetery Professional Available
- 15) Care, custody and control exclusion waived (will include vehicles)
- 16) Broad Liability coverage for all electric, gas, sewer and water utility operations Failure to Supply Exclusion Deleted
- 17) Water Companies Included
- 18) Sewer Back Up coverage \$10,000 each occurrence/\$25,000 annual aggregate
- 19) Additional Insureds Potterville Public Schools, Katie and Dale Hill Included

*For additional coverage and exclusions please refer to your policy

EMC Insurance Companies.

POLICE PROFESSIONAL LIABILITY COVERAGE

PER OCCURRENCE LIMIT AGGREGATE LIMIT MEDICAL PAYMENTS DEDUCTIBLE \$1,000,000 \$2,000,000 \$10,000 \$1,000

OCCURRENCE FORM

WHO IS INSURED:

- 1) Any full or part time employee
- 2) Volunteers or auxiliary members
- 3) Any appointed or elected officer or a member of a governing board or commissioner or agency of yours while acting within the scope of their duties
- 4) The Named Insured "City"

*Bodily Injury or Property Damage is caused by an "occurrence" and arises out of the performance of the law enforcement activities and all operations necessary and incidental thereto.

*Personal and Advertising Injury arising out of the conduct of your law enforcement activities and all operations necessary and incidental thereto.

COVERAGE HIGHLIGHTS:

- 1) False arrest, detention or imprisonment
- 2) Assault and Battery
- 3) Malicious prosecution
- 4) Wrongful entry into, or eviction of a person from a room, dwelling or premises that the person occupies
- 5) Oral or written publication of material that violates a person's right of privacy
- 6) Violation of constitutional/civil rights or improper service of process as it relates solely to the organization's law enforcement activities
- 7) Shooting Range Available
- 8) Supplementary Payments
- 9) Police Dog Included
- 10) Moonlighting Endorsement Available



COMPREHENSIVE PUBLIC ENTITY ERRORS AND OMMISSION COVERAGE

EMC LINEBACKER FORM

PER OCCURRENCE LIMIT	\$1,000,000
AGGREGATE LIMIT	\$2,000,000
EMPLOYMENT PRACTICES LIABILITY	INCLUDED
WRONGFUL ACT	INCLUDED
DEDUCTIBLE	\$2,500

OCCURRENCE FORM

The "Persons Covered" provision of the Comprehensive Public Entity Liability coverage also includes the following while acting "on behalf of" or "in the interest of" the Named Entity.

- 1) Any member of the governing body of the named Entity
- 2) Any member of the board/commission of the named Entity
- 3) Any elected or appointed official of the named Entity
- 4) Any employee of the named Entity
- 5) Any volunteer of the named Entity

ADDITIONALLY INCLUDED:

Supplementary payments and plaintiff/claimant attorney's fees and expenses Good Samaritan Coverage - Included Defense Costs: First Dollar Coverage

Zoning: inverse condemnation, takings - MONETARY DAMAGE COVERAGE: \$250,000 ****DEFENSE COSTS – OUTSIDE OF POLICY LIMITS**

Actual or alleged errors Misstatements or misleading statement Act or omission or neglect or breach of duty Injunctive Relief (non-monetary) Loss of Salary/Fringe Benefit \$50,000/\$100,000

NO SUBLIMIT

Included Included**

** See options page for additional Monetary Damage Coverage Limits for Regulatory Takings and Inverse Condemnation and Loss of Salary/Fringe Benefit.

*For additional coverage and exclusions please refer to your policy



PUBLIC ENTITY UMBRELLA COVERAGE

LIMIT OF COVERAGE AGGREGATE LIMIT SIR \$5,000,000 \$5,000,000 \$0

EXCESS COVERAGE OVER:	GENERAL LIABILITY	INCLUDED
	EMPLOYEE BENEFIT LIABILITY	INCLUDED
	AUTO LIABILITY	INCLUDED
	ERRORS OR OMISSIONS LIABILITY	INCLUDED
	LAW ENFORCEMENT LIABILITY	INCLUDED
	CYBER SUITE ELITE	EXCLUDED
	WORKERS COMPENSATION	AVAILABLE*
	*Please provide copy of Workers Compensation	Dec Page

WORKERS COMPENSATION

NOT QUOTED AT THIS TIME

*Payrolls provided at application and subject to annual audit

*For additional coverage and exclusions please refer to your policy 19



Recommendations

- 1) Obtain certificates of Liability and Worker Compensation Insurance from sub contractor's that preform work on your behalf and/or on your premises.
- 2) Annually review higher limits of Liability and may be obtained through written request.
- 3) Aggressively remove ice and snow from walkways and parking lots.
- 4) Complete proper background checks on new hires.
- 5) Run Motor Vehicle Records periodically on all employees who drive on your behalf.
- 6) Annually obtain certificates of insurance from employees who drive on your behalf.
- 7) Difference In Condition (DIC) Policy consideration for purchase of coverage for many of the common exclusions found in a Standard Property Policy.
- 8) Document any disciplinary action(s) for review with counsel.
- 9) Regular review of Real and Personal Property Values and Schedules.
- 10) Regular inspections of vehicles, equipment, fire suppression systems and electrical services.
- 11) Document all maintenance and inspections.
- 12) Regular update of employment handbooks, policies and procedures.
- 13) Regular update of zoning and ordinance laws.
- 14) Utilize loss control services and establish a time table for implementation.
- 15) Establish a tree maintenance program or if you already have one, review it to be sure that the Authority is documenting, cutting down and/or removing dead trees/limbs from Authority Property.
- 16) Carefully review Business Income and Extra Expense exposures to insure current limits are met with Authority Board approval.
- 17) Review your bonding exposures and limits to insure that your bonds provide adequate protection for your Authority.
- 18) Cyber Liability is a growing area of litigation for municipalities throughout the country. It is a area of liability you should discuss and review to determine if this type of protection should be added to the Authority Insurance Program.

We can provide assistance in helping with many of these recommendations and/or provide options for you based on written request.



SUMMARY OF COVERAGES AND PREMIUM

 GENERAL LIABILITY ERRORS AND OMISSIONS CYBER SUITE ELITE PROPERTY INLAND MARINE ELECTRONIC DATA PROCESSING AUTO LIABILITY POLICE PROFESSIONAL LIABILIT BOILER AND MACHINERY (Mechanolisis) CRIME COVERAGE BOND COVERAGE UMBRELLA 	ГҮ	INCLUDED INCLUDED AVAILABLE INCLUDED INCLUDED INCLUDED INCLUDED INCLUDED INCLUDED INCLUDED INCLUDED INCLUDED
Optional Coverage:		
UMBRELLA		
PER OCCURRENCE	AGGREGATE	PREMIUM
\$5,000,000 *High	\$5,000,000 er limits are available upon request.	INCLUDED
Ingn	er umus are avallable upon requesi.	
PUBLIC OFFICIAL LIABILITY MONETARY DAMAGE COVERAGE	ZONING \$250,000 \$500,000 \$750,000 \$1,000,000	INCLUDED \$230 \$489 \$689
LOSS OF SALARY/FRINGE BENEFIT	\$75,000/\$100,000	\$184
GENERAL LIABILITY OCCURRENCE \$10,000 \$25,000 \$50,000 \$100,000	SEWER BACK UP AGGREGATE \$25,000 \$50,000 \$100,000 \$100,000	INCLUDED \$504 \$2,008 \$3,016
CYBER SUITE ELITE *High	\$100,000 (with sub-limits) er limits are available upon request.	\$917
LAW ENFORCEMENT LIABILITY	INCREASE DEDUCTIBLE TO \$2,500	(\$153)

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EMCInsurance Companies.

CITY OF POTTERVILLE

Acceptance of Insurance Proposal

Effective Date of Policy: <u>July 1st, 2025</u>

Signatu	ire Title	2	Date
	PACI	KAGE PREMIUM	\$62,294
OPTIO	NAL LIMITS ACCEPTED:		
INITIA	L	LIMIT	PREMIUM ADJUSTMENT
	UMBRELLA	\$	\$
	LOSS OF SALARY/FRINGE	\$75,000/\$100,000	\$
	MONETARY DAMAGE	\$	\$
	SEWER BACK UP	\$	\$
	CYBER SUITE ELITE	\$100,000 (with sub-limits)	\$
	LAW ENFORCEMENT LIAB.	\$2,500 DEDUCTIBLE	(\$)
			\$
			\$
TOTAI	LANNUAL PREMIUM:		\$

EMC Insurance Companies.

Standard of Liability as established by PA222

If a sewage disposal system event occurs, a municipality is subject to PA222 and a "claimant may seek damages from the municipality for damages or injuries caused by the event if the claimant can prove ALL of the following existed at the time of the event:

- 1) The governmental agency at the time of the event owned, or operated, or directly or indirectly discharged into, the portion of the sewage disposal system that allegedly caused damage or injury (an "appropriate government agency");
- 2) The sewage disposal system had a construction, design, maintenance, operation, or repair defect ("a defect");
- 3) The governmental agency knew, or in the exercise or reasonable diligence should have known, about the defect;
- 4) The governmental agency, having the legal authority to do so, failed to take reasonable steps in a reasonable amount of time to repair, correct, or remedy the defect; and
- 5) The defect was 50 percent or more the cause of the event and the damage or injury (a "substantial proximate clause")

To recover damages for a sewage disposal system event under PA222's new standard of liability, a claimant must notify the governmental agency within 45 days after the damage or injury was discovered or should have been discovered. PA222 imposes two obligations on municipalities relating to compliance with the Act's Notice Provisions.

First a governmental agency owning or operating a sewage disposal system must make available public information about the provision to the governmental agency of notice of a sewage disposal system event. The public information should include a explanation of the PA22's notice requirements, the name and address of the individual within the governmental agency where written notice of an event may be delivered and the required content of the notice.

To comply with this requirement, municipalities should have this information available for the public upon request. Municipalities could also consider posting such information in public places, providing the information with sewer bills, publishing the information in newsletters, or posting the information on municipal websites.

Second, if prior to providing the required written notice a person owning and occupying property affected by a sewage disposal system notifies, orally or in writing, the governmental agency, or the individual who may lawfully be served with civil process against the governmental agency, of a sewage disposal system event, the governmental agency must provide the personal all of the following information in writing:

- 1) A sufficiently detailed explanation of the PA222's notice requirements to allow a claimant to comply with the requirements;
- 2) The name and address of the individual within the governmental agency to whom a claimant must send written notice; and
- 3) The required content of the written notice, limited to the claimant's name, address or telephone number, the address of the affected property, the date of the discovery of any damages or injury, and a brief description of the claim.

Municipalities should adhere closely to the requirements as failure to comply could extend the time period during which a claimant may seek compensation for a sewage disposal system event.



CYBER SUITE ELITE – optional coverage

CYBER SUITE	
CYBER SUITE ANNUAL AGGREGATE	\$100,000
FIRST PARTY ANNUAL AGGREGATE	\$100,000
THIRD PARTY ANNUAL AGGREGATE	\$100,000
CYBER SUITE DEDUCTIBLE	\$1,000
FIRST PARTY COVERAGES	
DATA COMPROMISE RESPONSE EXPENSES	INCLUDED
SUBLIMITS PER OCCURRENCE	
PUBLIC RELATIONS	\$10,000
REPUTATIONAL HARM	\$10,000
COMPUTER ATTACK	INCLUDED
SUBLIMITS PER OCCURRENCE	
PUBLIC RELATIONS	\$10,000
SUBLIMITED COVERAGES PER OCCURRENCE	
CYBER EXTORTION	\$10,000
MISDIRECTED PAYMENT FRAUD	\$25,000
COMPUTER FRAUD	\$25,000
TELECOMMUNICATION FRAUD	\$25,000
REWARD PAYMENTS	INCLUDED
SUBLIMIT PER POLICY PERIOD	\$25,000
THIRD PARTY COVERAGES	
PRIVACY INCIDENT LIABILTY	INCLUDED
PRIVACY INCIDENT DEFENSE	
PRIVACY INCIDENT LIABILITY	
NETWORK SECURITY LIABILTY	INCLUDED
NETWORK SECURITY DEFENSE	
NETWORK SECURITY LIABILITY	
ELECTRONIC MEDIA LIABILTY	INCLUDED
ELECTRONIC MEDIA DEFENSE	
ELECTRONIC MEDIA LIABILITY	

IDENTITY RECOVERY COVERAGE

ANNUAL AGGREGATE LIMIT PER "IDENTITY RECOVERY INSURED"	\$25,000
DEDUCTIBLE PER OCCURRENCE	NONE
SUBLIMITS PER OCCURRENCE	
LOST WAGES AND CHILD AND ELDER CARE EXPENSES	\$5,000
MENTAL HEALTH COUNCELING	\$1,000
MISCELLANEOUS UNNAMED COSTS	\$1,000

*For additional coverage and exclusions please refer to the coverage document.

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EMCInsurance Companies.

CHANGES

The Grant Recipient must obtain written authorization from the County before implementing any changes that materially alter the project as originally proposed, including but not limited to, new activities and/or alteration of the existing project. The Grant Recipient shall immediately notify the County if a change in the project is required or if the project cannot be implemented as projected. Any proposed change in the project is subject to written approval by the County.

PROJECT RECOGNITION SIGN

The Grant Recipient is required to prominently display a recognition sign which will be provided by the Eaton County Parks Department. Signage must be posted in an approved location and be present for the life of the project.

REPORTING REQUIREMENTS

The Grant Recipient shall furnish a summary of project and financial accomplishments on a quarterly basis on a form provided by the County. Documentation of any match funding must additionally be reported. If the match is in kind, detailed documentation outlining the work completed, the cost of the work and who performed the work must be provided.

Reports are due per the following schedule:

Reporting Period	Due Date
June 1 – September 30	October 24, 2025
October 1 – December 31	January 23, 2026
January 1 – March 31	April 24, 2026
April 1 – June 30	July 24, 2026
July 1 – September 30	October 16, 2026

PROJECT INSPECTION/GRANT CLOSEOUT

The Grant Recipient agrees to an onsite inspection by County Staff after the Grant Recipient has submitted their final quarterly project report. The project recognition sign provided by the Eaton County Parks Department must be posted in its approved location at the time of inspection. Failure to do so will delay final payment and close out of the grant.

CONTINUED FUNDING

The County makes no implied or explicit guarantee, offer or representation of future funding from Eaton County beyond termination of this Agreement.

ACCOUNTING

The Grant Recipient agrees to maintain records in accordance with generally accepted accounting practices, to retain these records for a period of no less than three years from the date of the final report and to make this accounting available for audit by appropriate staff of the County if requested.

LIABILITY

Any liability resulting from activities engaged in by the Grant Recipient shall be the sole responsibility of the Grant Recipient. The Grant Recipient and/or their contractors and sub-contractors must acquire liability insurance. Additionally, the Grant Recipient agrees to hold the County harmless in the event of any claim arising out of the activities described herein. If project activities are occurring on property not owned by the Grant Recipient, a written signed statement must be secured with the property owner agreeing to hold the County harmless in the event of any claim arising out of the activities described herein.





CERTIFICATIONS

- A. The Grant Recipient hereby certifies there has been no known change in the project as described in the grant application.
- B. The Grant Recipient hereby agrees to implement the project as defined in this Agreement and that the funds made available will be used only as set forth in this Agreement.

FOR THE GRANT RECIPIENT:

Signature	
Name/Title	Date:
FOR EATON COUNTY:	
Signature	
Name/Title	Date:





"EXHIBIT A"

06/13/2025 FISCAL YEAR 2024-25 BUDGET AMENDMENTS AND FISCAL YEAR 2025-26 BUDGET FOR CITY OF POTTERVILLE Calculations as of 06/13/2025

		2023-24	2023-24 ACTIVITY	2024-25 ORIGINAL	2024-25 ACTIVITY	
<u>GL NUMBER</u>	DESCRIPTION	BUDGET		<u>BUDGET</u>	<u>THRU 06/13/25</u>	
ESTIMATED REVENUES						
Dept 000						
101-000-402.000	PROPERTY TAX	620,875.80	620,875.80	669,190.03	655,761.48	6
101-000-403.000	SOLID WASTE TAX	79,091.52	79,091.52	87,969.46	86,478.47	
101-000-411.000	DELINQUENT PROP TAX	200.00	216.02	200.00	1,018.53	
101-000-432.000	PAYMENT IN LIEU OF TAXES	625.00	625.85	625.00		
101-000-434.000	TRAILER COURT TAX	2,400.00	2,147.00	2,400.00	2,153.00	
101-000-445.000	CITY PENALTY	3,020.95	3,020.95	2,900.00	1,094.32	
101-000-447.000	ADMINISTRATION FEE	32,441.83	32,441.83	35,580.01	35,225.88	
101-000-476.000	PERMITS	5,720.00	6,310.00	6,000.00	5,770.00	
101-000-477.000	3% CABLE T.V.	7,200.00	7,717.69	7,200.00	3,800.15	
101-000-478.000	BLIGHT FEES	175.00	175.00	150.00		
101-000-479.000	OTHER PERMITS				50.00	
101-000-480.000	TELECOM RIGHT OF WAY MAINTENA	11,006.90	11,006.90	11,006.90	12,066.75	
101-000-481.000	LIQUOR LICENSE FEES	3,395.70	3,395.70	1,994.85	1,027.40	
101-000-488.000	RECYCLING	3,200.65	3,200.65	1,570.00	1,046.70	
101-000-543.010	PUBLIC ACT 302 LAW ENF.	1,068.18	1,068.18	550.00	3,946.51	
101-000-543.020	CONTINUING PROFESSIONAL EDUCATION-POLICE	1,500.00	1,500.00	1,500.00		
101-000-573.000	LOCAL COMMUNITY STABILIZATION	244,495.88	244,495.88	240,000.00	235,554.31	2
101-000-574.000	ST SHARED REV - SALES TAX	325,000.00	327,470.00	320,000.00	227,145.00	3
101-000-574.100	CVTRS-CLFRF	41,938.00	43,206.00	41,000.00	29,632.00	
101-000-574.200	CVTRS-PUBLIC SAFETY	552.00	831.00	550.00		
101-000-579.000	GRANT REVENUE- STATE	184,157.00	267,490.34		31,000.00	
101-000-602.000	FOIA	191.91	191.91	150.00	251.50	
101-000-607.000	CHARGES FOR SERVICES - PD	202.90	207.90	150.00	160.00	
101-000-656.000	FINES & FORFEITURES	2,090.39	2,334.59	2,000.00	856.35	
101-000-665.000	INTEREST	51,500.00	52,064.84	45,000.00	49,830.47	
101-000-667.010	DDA PAVILION - FARMERS MARKET	100.00	100.00			
101-000-671.100	LEASE/RENT	1,159.30	1,159.30	1,100.00	1,048.27	
101-000-674.000	DONATIONS	397.42	397.42		10,011.00	
101-000-675.050	POLICE K9 DONATION				2,750.00	
101-000-676.000	REIMBURSEMENT	30,520.61	31,244.13	5,000.00	19,671.71	
101-000-677.000	SCHOOL SRO REIMBURSEMENT	47,000.00	47,591.77	44,428.80	25,149.18	
101-000-684.000	MISC INCOME	728.21	728.21	-	67.43	
101-000-687.000	INSURANCE REIMBURSEMENT	703,850.64	703,850.64		7,244.72	
101-000-689.000	CASH OVER & UNDER	3.70	3.69			
101-000-693.000	SALE OF FIXED ASSETS			3,000.00	2,838.75	
Totals for dept 000 -		2,405,809.49	2,496,160.71	1,531,215.05	1,452,649.88	1,5
		,,	,, -	,,	,,	_,•

2024-25	2025-26
AMENDED	PROPOSED
<u>BUDGET</u>	<u>BUDGET</u>

669,190.03	669,000.00
87,969.46	87,969.00
1,018.53	500.00
2,000.00	2,000.00
2,400.00	2,400.00
1,500.00	1,500.00
35,580.01	35,225.00
5,770.00	5,600.00
6,000.00	6,000.00
50.00	50.00
12,066.75	11,000.00
1,027.40	1,000.00
1,046.70	1,000.00
3,946.51	550.00
235,554.31	235,000.00
327,145.00	320,000.00
44,448.00	42,000.00
31,000.00	
251.50	150.00
160.00	155.00
856.35	500.00
50,000.00	45,000.00
1,048.27	1,000.00
10,011.00	
2,750.00	
19,671.71	1,500.00
25,149.18	
67.43	
7,244.72	
2,838.75	10,000.00

=,0000170	_0,000.00
1,587,761.61	1,479,099.00

06/13/2025 FISCAL YEAR 2024-25 BUDGET AMENDMENTS AND FISCAL YEAR 2025-26 BUDGET FOR CITY OF POTTERVILLE Calculations as of 06/13/2025

GL NUMBER DESCRIPTION	2023-24 <u>BUDGET</u>	2023-24 ACTIVITY	2024-25 ORIGINAL <u>BUDGET</u>	2024-25 ACTIVITY <u>THRU 06/13/25</u>	
TOTAL ESTIMATED REVENUES	2,405,809.49	2,496,160.71	1,531,215.05	1,452,649.88	1

 2024-25
 2025-26

 AMENDED
 PROPOSED

 BUDGET
 BUDGET

1,587,761.61

1,479,099.00

06/13/2025 FISCAL YEAR 2024-25 BUDGET AMENDMENTS AND FISCAL YEAR 2025-26 BUDGET FOR CITY OF POTTERVILLE Calculations as of 06/13/2025

GL NUMBER	DESCRIPTION	2023-24 BUDGET	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 ACTIVITY THRU 06/13/25
					<u></u>
APPROPRIATIONS					
Dept 101 - CITY COUNC	IL				
101-101-703.000	SALARIES	2,500.00	2,060.94	2,500.00	1,710.00
101-101-706.000	RR-CROSSING MAINTENANCE FEE	2,257.00	2,257.00	2,257.00	2,257.00
101-101-719.000	FRINGE BENEFITS	240.00	155.29	240.00	195.88
101-101-731.000	PUBLICATION	600.00	526.30	600.00	331.90
101-101-740.000	SUPPLIES	200.00	35.37	200.00	25.96
101-101-775.000	REPAIRS & MAINT	50.00	37.50	50.00	
101-101-913.000	INSURANCE-LIAB & WORKMAN COMP	60,488.43	60,488.43	70,000.00	77,625.40
101-101-961.000	CONFERENCE AND WORKSHOPS	200.00	135.00	200.00	
Totals for dept 101 - C	ITY COUNCIL	66,535.43	65,695.83	76,047.00	82,146.14

2024-25	2025-26
AMENDED	PROPOSED
<u>BUDGET</u>	<u>BUDGET</u>

2,270.00	2,500.00
4,514.00	2,257.00
240.00	250.00
600.00	600.00
200.00	200.00
	50.00
79,000.00	65,000.00
86,824.00	70,857.00

GL NUMBER	DESCRIPTION	2023-24 BUDGET	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 ACTIVITY THRU 06/13/25	ŀ
Dept 171 - MAYOR 101-171-703.000 101-171-719.000	SALARIES FRINGE BENEFITS	660.00 55.00	570.00 43.61	850.00 85.00	540.00 41.32	
Totals for dept 171 -	MAYOR	715.00	613.61	935.00	581.32	

2024-25	2025-26
AMENDED	PROPOSED
<u>BUDGET</u>	<u>BUDGET</u>

660.00	850.00
85.00	85.00
745.00	935.00

GLNUMBER	DESCRIPTION	2023-24 BUDGET	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 ACTIVITY THRU 06/13/25	
		<u>DODOLI</u>		<u>DODGLI</u>	<u></u>	
Dept 172 - CITY MANA	GFR					
101-172-703.000	SALARIES	80,494.36	80,494.36	82,825.18	76,550.44	
101-172-719.000	FRINGE BENEFITS	16,389.88	16,389.88	16,881.58	16,256.58	
101-172-740.000	SUPPLIES	150.00	139.91	150.00		
101-172-781.000	COMPUTER SOFTWARE				1,169.40	
101-172-809.000	TRAINING	150.00		150.00	895.00	
101-172-962.000	MILEAGE				651.00	
101-172-980.100	COMPUTER EQUIPMENT	500.00		500.00		
Totals for dept 172 -	CITY MANAGER	97,684.24	97,024.15	100,506.76	95,522.42	1

2024-25	2025-26
AMENDED	PROPOSED
BUDGET	<u>BUDGET</u>

83,240.18	84,896.24
17,663.73	17,998.00
150.00	150.00
1,169.40	1,200.00
895.00	300.00
651.00	100.00
103,769.31	104,644.24

06/13/2025	FISCAL YEAR 2024-25 BUDGET AMENDMENTS AND FISCAL YEAR 2025-26 BUDGET FOR CITY OF POTTERVILLE
	Calculations as of 06/13/2025

<u>GL NUMBER</u>	DESCRIPTION	2023-24 <u>BUDGET</u>	2023-24 ACTIVITY	2024-25 ORIGINAL <u>BUDGET</u>	2024-25 ACTIVITY <u>THRU 06/13/25</u>
Dept 215 - CLERK					
101-215-703.000	SALARIES	36,612.90	36,612.90	39,141.65	35,138.56
101-215-719.000	FRINGE BENEFITS	3,076.39	3,076.39	3,168.68	2,787.10
101-215-740.000	SUPPLIES	450.00	260.38	450.00	54.72
101-215-741.000	POSTAGE	1,700.00	1,260.88	1,700.00	1,413.20
101-215-781.000	COMPUTER SOFTWARE	400.00		400.00	
101-215-809.000	TRAINING	2,400.00		2,400.00	639.23
101-215-822.000	ELECTIONS	8,000.00	7,355.38	10,000.00	8,312.83
101-215-958.000	DUES AND SUBSCRIPTIONS	160.00	111.00	160.00	144.00
101-215-961.000	CONFERENCE AND WORKSHOPS	150.00		150.00	
101-215-962.000	MILEAGE				288.86
101-215-980.100	COMPUTER EQUIPMENT	800.00		800.00	
Totals for dept 215 - C	CLERK	53,749.29	48,676.93	58,370.33	48,778.50

2024-25	2025-26
AMENDED	PROPOSED
BUDGET	BUDGET

38,299.65	41,241.41	
3,017.39	3,216.83	
350.00	350.00	
1,600.00	1,650.00	
250.00	250.00	
1,600.00	1,800.00	
8,400.00	8,500.00	
160.00	160.00	
300.00	300.00	
53,977.04	57,468.24	

<u>GL NUMBER</u>	DESCRIPTION	2023-24 <u>BUDGET</u>	2023-24 ACTIVITY	2024-25 ORIGINAL <u>BUDGET</u>	2024-25 ACTIVITY <u>THRU 06/13/25</u>	,
Dept 223 - AUDIT 101-223-807.000 Totals for dept 223 -	AUDIT AUDIT	21,850.00 21,850.00	21,850.00 21,850.00	22,250.00 22,250.00	20,050.00 20,050.00	2

2024-25	2025-26
AMENDED	PROPOSED
<u>BUDGET</u>	<u>BUDGET</u>

20,050.00	22,500.00
20,050.00	22,500.00

		2023-24	2023-24 ACTIVITY	2024-25 ORIGINAL	2024-25 ACTIVITY	£
<u>GL NUMBER</u>	DESCRIPTION	<u>BUDGET</u>		<u>BUDGET</u>	<u>THRU 06/13/25</u>	
Dept 253 - TREASURE	RS OFFICE					
101-253-703.000	SALARIES	69,513.19	69,513.19	71,513.31	66,092.17	7
101-253-719.000	FRINGE BENEFITS	20,745.96	19,830.15	21,368.34	21,216.23	2
101-253-740.000	SUPPLIES	700.00	708.94	700.00	603.25	
101-253-741.000	POSTAGE	1,010.00	1,000.46	1,100.00	1,362.50	
101-253-781.000	COMPUTER SOFTWARE	100.00		100.00		
101-253-814.000	BANK SERVICE CHARGES	4,250.00	3,439.88	4,300.00	3,639.39	
101-253-961.000	CONFERENCE AND WORKSHOPS	275.00	248.00	250.00	248.00	
101-253-962.000	MILEAGE		49.02		8.17	
101-253-980.100	COMPUTER EQUIPMENT	500.00	423.48	500.00		
Totals for dept 253 -	TREASURERS OFFICE	97,094.15	95,213.12	99,831.65	93,169.71	10

2024-25	2025-26
AMENDED	PROPOSED
<u>BUDGET</u>	<u>BUDGET</u>

71,868.24	73,298.16
21,954.72	22,355.94
700.00	700.00
1,500.00	1,500.00
4,100.00	4,100.00
248.00	250.00
10.00	25.00
100,380.96	102,229.10

		2023-24	2023-24 ACTIVITY	2024-25 ORIGINAL	2024-25 ACTIVITY	А
<u>GL NUMBER</u>	DESCRIPTION	<u>BUDGET</u>		<u>BUDGET</u>	<u>THRU 06/13/25</u>	
Dant 257 ACCECCOD						
Dept 257 - ASSESSOR						
101-257-703.000	SALARIES	1,151.40	1,151.39	1,186.15	1,118.24	
101-257-719.000	FRINGE BENEFITS	620.59	620.58	630.00	507.09	
101-257-731.000	PUBLICATION	450.00	269.70	450.00	312.90	
101-257-740.000	SUPPLIES	250.00	37.98	250.00		
101-257-741.000	POSTAGE	535.73	535.73	550.00	581.61	
101-257-781.000	COMPUTER SOFTWARE	349.99	349.99	250.00	260.00	
101-257-810.050	RE INSPECTION - 20%	3,583.56	3,450.85	3,649.45	3,487.02	
101-257-813.000	BOARD OF REVIEW	1,121.63	1,121.63	1,500.00	890.49	
101-257-818.000	CONTRACT LABOR	16,000.00	13,333.63	17,000.00	15,583.37	1
Totals for dept 257 - AS	SESSOR	24,062.90	20,871.48	25,465.60	22,740.72	2

2024-25	2025-26
AMENDED	PROPOSED
<u>BUDGET</u>	<u>BUDGET</u>

1,211.24	4,857.46
526.94	1,030.00
450.00	450.00
50.00	50.00
581.61	600.00
260.00	260.00
3,649.45	
890.49	1,000.00
17,001.00	17,001.00
24,620.73	25,248.46

<u>GL NUMBER</u>	DESCRIPTION	2023-24 <u>BUDGET</u>	2023-24 ACTIVITY	2024-25 ORIGINAL <u>BUDGET</u>	2024-25 ACTIVITY <u>THRU 06/13/25</u>
Dopt 265 CITY HALL					
Dept 265 - CITY HALL 101-265-703.000	SALARIES	23,508.39	23,508.39	25,374.59	22,782.72
					•
101-265-719.000	FRINGE BENEFITS	8,115.21	8,041.27	8,759.43	8,447.70
101-265-731.000	PUBLICATION	650.00		650.00	
101-265-740.000	SUPPLIES	3,970.00	4,628.26	3,970.00	4,037.65
101-265-741.000	POSTAGE	1,400.00	1,110.82	1,400.00	1,058.53
101-265-775.000	REPAIRS & MAINT	14,500.00	12,322.65	900.00	161.53
101-265-781.000	COMPUTER SOFTWARE	24,000.00	23,978.95	20,000.00	52,222.50
101-265-802.000	SERVICE	2,100.00	1,797.02	2,100.00	2,025.23
101-265-818.000	CONTRACT LABOR	400.00		400.00	375.00
101-265-880.100	COMMUNITY HOLIDAY EVENT	2,900.00	2,250.50	2,300.00	
101-265-880.200	COMMUNITY SPECIAL EVENTS	500.00	494.49	500.00	2,225.72
101-265-958.000	DUES AND SUBSCRIPTIONS	300.00	180.00	300.00	180.00
101-265-962.000	MILEAGE	35.00	34.30	35.00	94.71
101-265-980.000	OFFICE EQUIPMENT & FURNITURE	500.00	176.66	500.00	
Totals for dept 265 - 0	CITY HALL	82,878.60	78,523.31	67,189.02	93,611.29

2024-25	2025-26
AMENDED	PROPOSED
<u>BUDGET</u>	<u>BUDGET</u>

22,782.72 8,447.70

4,650.00	4,500.00
1,400.00	1,400.00
450.00	450.00
56,000.00	56,000.00
2,800.00	2,800.00
375.00	400.00
2,600.00	3,000.00
180.00	180.00
150.00	50.00

99,835.42 68,780.00

<u>GL NUMBER</u>	DESCRIPTION	2023-24 <u>BUDGET</u>	2023-24 ACTIVITY	2024-25 ORIGINAL <u>BUDGET</u>	2024-25 ACTIVITY <u>THRU 06/13/25</u>	
Dept 266 - ATTORNEY 101-266-801.000 Totals for dept 266 - A	ATTORNEY ATTORNEY	55,000.00 55,000.00	53,045.44 53,045.44	25,000.00 25,000.00	51,587.50 51,587.50	

 2024-25
 2025-26

 AMENDED
 PROPOSED

 BUDGET
 BUDGET

65,500.00	30,000.00
65,500.00	30,000.00

		2023-24	2023-24 ACTIVITY	2024-25 ORIGINAL	2024-25 ACTIVITY	
GL NUMBER	DESCRIPTION	BUDGET	ACTIVITY	BUDGET	THRU 06/13/25	
Dept 301 - POLICE						
101-301-703.000	SALARIES	214,215.34	214,662.44	220,641.80	181,316.69	1
101-301-703.002	OVERTIME SALARIES	9,000.00	8,185.98	9,000.00	9,091.57	
101-301-719.000	FRINGE BENEFITS	54,095.28	54,093.97	55,160.45	46,369.58	
101-301-728.000	UNIFORM EXPENSES	3,500.00	2,700.02	5,000.00	10,049.33	
101-301-740.000	SUPPLIES	7,700.00	7,998.63	7,600.00	9,181.98	
101-301-740.700	GUNS AND AMMUNITION	5,950.00	5,819.04	5,800.00	713.80	
101-301-775.000	REPAIRS & MAINT	5,000.00	3,107.39	5,000.00	10,303.42	
101-301-781.000	COMPUTER SOFTWARE	600.00		600.00	1,350.00	
101-301-801.000	ATTORNEY	2,300.00	1,106.00	2,200.00	465.50	
101-301-802.000	SERVICE	1,200.00	1,070.09	1,200.00	250.00	
101-301-809.000	TRAINING	2,500.00	1,078.40	2,500.00	2,471.53	
101-301-851.000	RADIO REPAIRS	300.00		300.00		
101-301-853.000	TELEPHONE EXPENSE	2,500.00	2,011.30	2,100.00	1,908.58	
101-301-862.000	GAS	1,000.00		500.00	82.62	
101-301-881.000	K9 EXPENSES				1,491.59	
101-301-958.000	DUES AND SUBSCRIPTIONS	500.00	401.20	500.00	401.20	
101-301-960.000	MISC	100.00		50.00		
101-301-962.000	MILEAGE				192.62	
101-301-970.000	CAPITAL OUTLAY	5,000.00	4,123.80	2,500.00	17,574.27	
101-301-970.020	ARMOUR/SPEC EQUIP				834.00	
101-301-972.010	CAPITAL OUTLAY					
101-301-980.100	COMPUTER EQUIPMENT	500.00		500.00	2,558.30	
Totals for dept 301 -	POLICE	315,960.62	306,358.26	321,152.25	296,606.58	3

2024-25	2025-26
AMENDED	PROPOSED
<u>BUDGET</u>	<u>BUDGET</u>

197,249.79	215,000.00
9,500.00	9,000.00
49,800.00	55,000.00
10,150.00	5,000.00
9,800.00	7,800.00
2,500.00	2,500.00
12,500.00	5,000.00
1,500.00	1,500.00
2,000.00	1,500.00
1,200.00	1,200.00
2,600.00	2,500.00
300.00	300.00
2,200.00	2,250.00
250.00	150.00
2,500.00	1,000.00
500.00	500.00
195.00	
17,600.00	20,000.00
850.00	850.00
3,000.00	2,000.00
226 104 70	222.050.00

326,194.79	333,050.00

		2023-24	2023-24	2024-25	2024-25	
			ACTIVITY	ORIGINAL	ACTIVITY	Α
<u>GL NUMBER</u>	DESCRIPTION	<u>BUDGET</u>		<u>BUDGET</u>	<u>THRU 06/13/25</u>	
Dept 302 - POLICE STA	TE TRAINING					
101-302-809.000	TRAINING				599.01	
101-302-810.000	EXPENSE	570.00	569.88	580.00		
Totals for dept 302 - POLICE STATE TRAINING		570.00	569.88	580.00	599.01	

2024-25	2025-26
AMENDED	PROPOSED
BUDGET	<u>BUDGET</u>

650.00

650.00

650.00

650.00

<u>GL NUMBER</u>	DESCRIPTION	2023-24 <u>BUDGET</u>	2023-24 ACTIVITY	2024-25 ORIGINAL <u>BUDGET</u>	2024-25 ACTIVITY <u>THRU 06/13/25</u>	ļ
Dept 337 - EMS 101-337-802.000 Totals for dept 337 - E	SERVICE EMS	129,600.00 129,600.00	129,600.00 129,600.00	160,000.00 160,000.00	162,400.00 162,400.00	16 16

2024-25	2025-26
AMENDED	PROPOSED
<u>BUDGET</u>	<u>BUDGET</u>

162,400.00	168,896.00
162,400.00	168,896.00

		2023-24	2023-24 ACTIVITY	2024-25 ORIGINAL	2024-25 ACTIVITY	۵
<u>GL NUMBER</u>	DESCRIPTION	<u>BUDGET</u>		<u>BUDGET</u>	<u>THRU 06/13/25</u>	
Dept 441 - DPW						
101-441-775.000	REPAIRS & MAINT	300.00		300.00		
101-441-810.020	RECYCLING EXPENSE	10,800.00	10,550.31	7,000.00	5,320.32	
Totals for dept 441 - DPW		11,100.00	10,550.31	7,300.00	5,320.32	

2024-25	2025-26
AMENDED	PROPOSED
<u>BUDGET</u>	<u>BUDGET</u>

6,300.00	6,800.00
6,300.00	6,800.00

<u>GL NUMBER</u>	DESCRIPTION	2023-24 <u>BUDGET</u>	2023-24 ACTIVITY	2024-25 ORIGINAL <u>BUDGET</u>	2024-25 ACTIVITY <u>THRU 06/13/25</u>	A
Dept 445 - DRAIN A ⁻ 101-445-810.000 Totals for dept 445	T LARGE EXPENSE 5 - DRAIN AT LARGE	<u> </u>	528.11 528.11	900.00 900.00	527.09 527.09	

2024-25	2025-26
AMENDED	PROPOSED
<u>BUDGET</u>	<u>BUDGET</u>

530.00	550.00
530.00	550.00

		2023-24	2023-24 ACTIVITY	2024-25 ORIGINAL	2024-25 ACTIVITY	ŀ
<u>GL NUMBER</u>	DESCRIPTION	<u>BUDGET</u>		BUDGET	<u>THRU 06/13/25</u>	
Dept 701 - PLANNING CO	DMMISSION					
101-701-703.000	SALARIES	650.00	180.00	650.00	975.00	
101-701-719.000	FRINGE BENEFITS	100.00	13.78	100.00	74.60	
101-701-731.000	PUBLICATION	900.00	256.60	900.00	237.40	
101-701-740.000	SUPPLIES	41.00	40.21	50.00	10.59	
101-701-803.000	ENGINEERS FEES			38,000.00	26,006.74	3
Totals for dept 701 - PL	ANNING COMMISSION	1,691.00	490.59	39,700.00	27,304.33	3

<u></u>	<u></u> _
BUDGET	BUDGET
AMENDED	PROPOSED
2024-25	2025-26

975.00	1,000.00
100.00	100.00
900.00	900.00
50.00	50.00
34,000.00	20,000.00
36,025.00	22,050.00

		2023-24	2023-24 ACTIVITY	2024-25 ORIGINAL	2024-25 ACTIVITY	
<u>GL NUMBER</u>	DESCRIPTION	<u>BUDGET</u>		<u>BUDGET</u>	<u>THRU 06/13/25</u>	
Dept 702 - ZONING						
101-702-703.000	SALARIES	40,061.43	40,061.43	41,263.27	38,092.65	
101-702-719.000	FRINGE BENEFITS	3,340.19	3,340.20	3,440.40	3,013.09	
101-702-731.000	PUBLICATION	1,300.00	523.30	1,300.00	520.80	
101-702-740.000	SUPPLIES	700.00	217.79	700.00	135.74	
101-702-853.000	TELEPHONE EXPENSE	930.00	891.80	930.00	617.76	
101-702-961.000	CONFERENCE AND WORKSHOPS	275.00		275.00		
Totals for dept 702 - Z	ONING	46,606.62	45,034.52	47,908.67	42,380.04	

2024-25	2025-26
AMENDED	PROPOSED
<u>BUDGET</u>	<u>BUDGET</u>

41,421.72	42,247.38
3,255.62	3,350.00
1,300.00	1,300.00
700.00	500.00
930.00	940.00
75.00	75.00
47,682.34	48,412.38

		2023-24	2023-24 ACTIVITY	2024-25 ORIGINAL	2024-25 ACTIVITY	2024-25 AMENDED	2025-26 PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	ACTIVITY	BUDGET	THRU 06/13/25	BUDGET	BUDGET
Dept 906 - DEBT SERV	ICE						
101-906-738.000	TOWNSHIP/MILL	8,208.66	8,208.66	7,900.00	8,619.09	8,619.09	9,000.00
101-906-991.000	DEBT SERVICE - PRINCIPAL	28,388.40	28,388.40	29,353.50	29,353.50	29,353.50	29,943.60
101-906-992.000	PRINCIPAL & INTEREST - PATROL CAR	1,080.34	1,080.34				
101-906-993.000	BOND INTEREST	26,468.01	26,468.01	26,025.25	25,748.57	26,025.25	25,197.44
Totals for dept 906 -	DEBT SERVICE	64,145.41	64,145.41	63,278.75	63,721.16	63,997.84	64,141.04

2024-25	2025-26
AMENDED	PROPOSED
<u>BUDGET</u>	<u>BUDGET</u>

		2023-24	2023-24 ACTIVITY	2024-25 ORIGINAL	2024-25 ACTIVITY	2024-25 AMENDED	2025-26 PROPOSED
<u>GL NUMBER</u>	DESCRIPTION	BUDGET		BUDGET	<u>THRU 06/13/25</u>	BUDGET	BUDGET
•	FIONS TO OTHER FUNDS						
101-966-965.202	CONTRIBUTION TO MAJOR STREET FUND	96,400.81	96,400.81				
101-966-965.203	CONTRIBUTION TO LOCAL STREET FUND	260,280.72	260,280.72	82,686.76		86,484.77	86,484.77
101-966-965.208	CONTRIBUTION TO PARK FUND	507,883.04	507,883.04	110,640.00	50,000.00	108,000.00	99,220.28
101-966-965.401	CONTRIBUTION TO CAPITAL PROJECT FUND	2,654.00	2,654.00	2,654.00	2,654.00	2,654.00	2,654.00
101-966-965.590	CONTRIBUTION TO SEWER FUND	15,465.30	15,465.30				
101-966-965.591	CONTRIBUTION TO WATER	18,221.17	18,221.17				
101-966-965.598	CONTRIBUTION TO STORM DRAIN MAINT			12,000.00	12,000.00	42,500.00	500.00
101-966-965.641	CONTRIBUTION TO EQP REPAIR & REPL	381,867.30	381,867.30	155,793.45	80,000.00	123,000.00	105,815.00
Totals for dept 966 - 0	CONTRIBUTIONS TO OTHER FUNDS	1,282,772.34	1,282,772.34	363,774.21	144,654.00	362,638.77	294,674.05
TOTAL APPROPRIATIO	NS	2,352,915.60	2,321,563.29	1,480,189.24	1,251,700.13	1,562,121.20	1,421,885.51
NET OF REVENUES/AP	PROPRIATIONS - FUND 101	52,893.89	174,597.42	51,025.81	200,949.75	25,640.41	57,213.49
BEGINNING FUND B	ALANCE	922,039.01	922,039.01	1,096,636.43	1,096,636.43	1,096,636.43	1,122,276.84
ENDING FUND BALA	NCE	974,932.90	1,096,636.43	1,147,662.24	1,297,586.18	1,122,276.84	1,179,490.33

<u>GL NUMBER</u>	DESCRIPTION	2023-24 <u>BUDGET</u>	2023-24 ACTIVITY	2024-25 ORIGINAL <u>BUDGET</u>	2024-25 ACTIVITY <u>THRU 06/13/25</u>
Fund 202 - MAJOR STR	EET FUND				
ESTIMATED REVENUES					
Dept 000					
202-000-451.200	SPEC ASSESSMENT ROAD - SUNSET	5,124.18	4,894.29	4,894.29	5,698.57
202-000-553.000	ACT 51	232,350.00	253,134.51	231,000.00	222,897.93
202-000-556.100	GRANT MAIN STREET				
202-000-579.000	GRANT REVENUE- STATE		83,333.33		
202-000-582.000	COUNTY ROAD MILL 2014	44,000.00	44,000.00	44,000.00	1,760.62
202-000-665.000	INTEREST	12,000.07	12,133.87	12,000.00	11,398.85
202-000-699.101	GF CONTRIBUTION	96,400.81	96,400.81		
Totals for dept 000 -		389,875.06	493,896.81	291,894.29	241,755.97
TOTAL ESTIMATED REVENUES		389,875.06	493,896.81	291,894.29	241,755.97

2024-25	2025-26
AMENDED	PROPOSED
<u>BUDGET</u>	<u>BUDGET</u>

5,698.57	5,000.00
260,000.00	254,000.00
	385,000.00
44,000.00	44,000.00
12,000.00	12,000.00
321,698.57	700,000.00
321,698.57	700,000.00

GL NUMBER	DESCRIPTION	2023-24 BUDGET	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 ACTIVITY THRU 06/13/25
		<u></u>			<u></u>
APPROPRIATIONS					
Dept 463 - ROUTINE N	IAINT				
202-463-699.203	TRANSFER TO LOCAL STREETS	87,500.00	87,500.00	87,500.00	87,500.00
202-463-782.000	STREET MATERIALS & SUPPLIES	2,500.00	810.35	2,500.00	262.35
202-463-818.000	CONTRACT LABOR	167,000.00	165,783.79		
202-463-956.000	TREE TRIMMING	3,000.00		1,500.00	
202-463-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMEN	78,000.00	78,000.00	78,000.00	78,000.00
Totals for dept 463 - I	ROUTINE MAINT	338,000.00	332,094.14	169,500.00	165,762.35

2024-25	2025-26
AMENDED	PROPOSED
<u>BUDGET</u>	<u>BUDGET</u>

87,	500.00
2,	500.00

87,500.00
2,500.00

120,000.00	110,000.00
210,000.00	200,000.00

GLNUMBER	DESCRIPTION	2023-24 BUDGET	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 ACTIVITY THRU 06/13/25
Dept 474 - TRAFFIC SIG 202-474-782.000 Totals for dept 474 - 1	SNS STREET MATERIALS & SUPPLIES	250.00 250.00		250.00 250.00	468.20

2024-25	2025-26
AMENDED	PROPOSED
<u>BUDGET</u>	<u>BUDGET</u>

700.00	500.00
700.00	500.00

<u>GL NUMBER</u>	DESCRIPTION	2023-24 <u>BUDGET</u>	2023-24 ACTIVITY	2024-25 ORIGINAL <u>BUDGET</u>	2024-25 ACTIVITY <u>THRU 06/13/25</u>	Α
Dept 478 - WINTER M/ 202-478-782.000	AINT STREET MATERIALS & SUPPLIES	600.00		600.00	5,014.05	!
Totals for dept 478 - WINTER MAINT		600.00		600.00	5,014.05	

2024-25	2025-26
AMENDED	PROPOSED
<u>BUDGET</u>	<u>BUDGET</u>

5,050.00	5,050.00
5,050.00	5,050.00

		2023-24	2023-24 ACTIVITY	2024-25 ORIGINAL	2024-25 ACTIVITY	Ļ
<u>GL NUMBER</u>	DESCRIPTION	<u>BUDGET</u>		<u>BUDGET</u>	<u>THRU 06/13/25</u>	
Dept 480 - CONSTRUCT	ΓΙΟΝ					
202-480-803.000	ENGINEERS FEES	39,000.00	36,291.11	80,000.00	16,155.89	2
202-480-818.000	CONTRACT LABOR	12,500.00	11,117.50	200,000.00		
Totals for dept 480 - 0	CONSTRUCTION	51,500.00	47,408.61	280,000.00	16,155.89	2
-						

2024-25	2025-26
AMENDED	PROPOSED
<u>BUDGET</u>	<u>BUDGET</u>

25,000.00	15,000.00
	561,000.00
25,000.00	576,000.00

GL NUMBER	DESCRIPTION	2023-24 BUDGET	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 ACTIVITY THRU 06/13/25	2024-25 AMENDED BUDGET	2025-26 PROPOSED BUDGET
Dept 906 - DEBT SERV	ICE						
202-906-992.000	BOND PRINCIPAL	11,264.00	11,264.00	11,264.00	11,264.00	11,264.00	11,264.00
202-906-993.000	BOND INTEREST	6,161.06	6,161.06	5,862.49	5,862.56	5,862.56	5,547.10
Totals for dept 906 -	DEBT SERVICE	17,425.06	17,425.06	17,126.49	17,126.56	17,126.56	16,811.10
TOTAL APPROPRIATIO	NS	407,775.06	396,927.81	467,476.49	204,527.05	257,876.56	798,361.10
NET OF REVENUES/AP	PROPRIATIONS - FUND 202	(17,900.00)	96,969.00	(175,582.20)	37,228.92	63,822.01	(98,361.10)
BEGINNING FUND B	ALANCE	309,889.90	309,889.90	406,858.90	406,858.90	406,858.90	470,680.91
ENDING FUND BALA	ANCE	291,989.90	406,858.90	231,276.70	444,087.82	470,680.91	372,319.81

		2023-24	2023-24	2024-25	2024-25	
			ACTIVITY	ORIGINAL	ACTIVITY	
<u>GL NUMBER</u>	DESCRIPTION	<u>BUDGET</u>		<u>BUDGET</u>	<u>THRU 06/13/25</u>	
Fund 203 - LOCAL STREE	TFUND					
ESTIMATED REVENUES						
Dept 000						
203-000-451.200	SPEC ASSESSMENT ROAD - SUNSET	30,000.00	29,866.30	29,866.30	24,547.51	
203-000-553.000	ACT 51	97,000.00	100,665.86	97,000.00	88,998.00	1
203-000-579.000	GRANT REVENUE- STATE		83,333.33			
203-000-582.000	COUNTY ROAD MILL 2014	35,257.36	35,257.36	35,000.00	10,477.52	
203-000-665.000	INTEREST	1,216.00	1,213.37	1,200.00	1,139.88	
203-000-699.001	CONTRIBUTIONS FROM MAJOR STREET FUNI	87,500.00	87,500.00	87,500.00	87,500.00	
203-000-699.101	GF CONTRIBUTION	260,280.72	260,280.72	82,686.76		
Totals for dept 000 -		511,254.08	598,116.94	333,253.06	212,662.91	3
TOTAL ESTIMATED REVE	NUES	511,254.08	598,116.94	333,253.06	212,662.91	3

2024-25	2025-26
AMENDED	PROPOSED
BUDGET	BUDGET

24,547.51	23,000.00
102,000.00	100,000.00
35,000.00	35,000.00
1,200.00	1,200.00
87,500.00	87,500.00
86,484.77	86,484.77
336,732.28	333,184.77
336,732.28	333,184.77

168

		2023-24	2023-24	2024-25	2024-25
			ACTIVITY	ORIGINAL	ACTIVITY
<u>GL NUMBER</u>	DESCRIPTION	BUDGET		<u>BUDGET</u>	<u>THRU 06/13/25</u>

APPROPRIATIONS							
Dept 463 - ROUTINE N	1AINT						
203-463-818.000	CONTRACT LABOR	167,000.00	165,783.84				
203-463-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMEN	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
Totals for dept 463 -	ROUTINE MAINT	192,000.00	190,783.84	25,000.00	25,000.00	25,000.00	25,000.00

2024-25	2025-26
AMENDED	PROPOSED
<u>BUDGET</u>	<u>BUDGET</u>

<u>GL NUMBER</u>	DESCRIPTION	2023-24 <u>BUDGET</u>	2023-24 ACTIVITY	2024-25 ORIGINAL <u>BUDGET</u>	2024-25 ACTIVITY <u>THRU 06/13/25</u>	Α
Dept 478 - WINTER M 203-478-782.000	AINT STREET MATERIALS & SUPPLIES	600.00	64.60	600.00	4,870.23	
Totals for dept 478 -		600.00	64.60	600.00	4,870.23	

2024-25	2025-26
AMENDED	PROPOSED
<u>BUDGET</u>	<u>BUDGET</u>

5,000.00	5,050.00
5,000.00	5,050.00

		2023-24	2023-24 ACTIVITY	2024-25 ORIGINAL	2024-25 ACTIVITY	А
<u>GL NUMBER</u>	DESCRIPTION	<u>BUDGET</u>		<u>BUDGET</u>	<u>THRU 06/13/25</u>	
Dept 480 - CONSTRU	CTION					
203-480-803.000	ENGINEERS FEES	4,000.00	826.25	2,500.00	975.00	:
203-480-818.000	CONTRACT LABOR	12,500.00	11,117.50	5,000.00		
Totals for dept 480 - CONSTRUCTION		16,500.00	11,943.75	7,500.00	975.00	

2024-25	2025-26
AMENDED	PROPOSED
BUDGET	<u>BUDGET</u>

2,500.00

2,500.00

2,500.00

2,500.00

		2023-24	2023-24 ACTIVITY	2024-25 ORIGINAL	2024-25 ACTIVITY	2024-25 AMENDED	2025-26 PROPOSED
<u>GL NUMBER</u>	DESCRIPTION	BUDGET		BUDGET	<u>THRU 06/13/25</u>	BUDGET	BUDGET
Dept 906 - DEBT SERV	'ICE						
203-906-992.000	BOND PRINCIPAL	165,347.60	165,347.60	168,382.50	168,382.50	168,382.50	171,792.40
203-906-993.000	BOND INTEREST	136,806.48	136,952.01	131,904.26	132,200.11	132,200.11	126,803.46
Totals for dept 906 -	DEBT SERVICE	302,154.08	302,299.61	300,286.76	300,582.61	300,582.61	298,595.86
TOTAL APPROPRIATIO	NS	511,254.08	505,091.80	333,386.76	331,427.84	333,082.61	331,145.86
NET OF REVENUES/AP	PROPRIATIONS - FUND 203		93,025.14	(133.70)	(118,764.93)	3,649.67	2,038.91
BEGINNING FUND BALANCE		38,078.50	38,078.50	131,103.64	131,103.64	131,103.64	134,753.31
ENDING FUND BALA	ANCE	38,078.50	131,103.64	130,969.94	12,338.71	134,753.31	136,792.22

		2023-24	2023-24 ACTIVITY	2024-25 ORIGINAL	2024-25 ACTIVITY	ŀ
<u>GL NUMBER</u>	DESCRIPTION	<u>BUDGET</u>		BUDGET	THRU 06/13/25	
Fund 208 - PARK FUND						
ESTIMATED REVENUES						
Dept 000						
208-000-478.030	CONCESSIONS	28,030.00	27,204.92	28,000.00	26,012.22	2
208-000-478.070	FIELD RENTAL	21,000.00	25,067.00	21,000.00	16,668.00	2
208-000-478.084	FLAG FOOTBALL	1,035.00	1,035.00	1,050.00	1,350.00	
208-000-478.090	YOUTH FEES	10,175.00	10,175.00	10,000.00	8,825.00	
208-000-667.000	PAVILION RENT	1,675.00	1,715.00	1,550.00	1,450.00	
208-000-667.020	TIFA PAVILION - COMMUNITY CEN	2,525.00	2,525.00	2,200.00	1,625.00	
208-000-674.000	DONATIONS	500.00	500.00		250.00	
208-000-680.001	SPECIAL EVENTS	600.00	600.00	250.00	350.00	
208-000-699.101	GF CONTRIBUTION	507,883.04	507,883.04	110,640.00	50,000.00	10
Totals for dept 000 -		573,423.04	576,704.96	174,690.00	106,530.22	17
·		,		,		
TOTAL ESTIMATED REVE	NUES	573,423.04	576,704.96	174,690.00	106,530.22	17
				=: ,:::::::::::::::::::::::::::::::::::	===;=== = =	

2024-25	2025-26
AMENDED	PROPOSED
BUDGET	BUDGET

25,000.00
23,000.00
1,250.00
8,800.00
1,300.00
1,600.00
100.00
250.00
99,220.28
160,520.28

		2023-24	2023-24 ACTIVITY	2024-25 ORIGINAL	2024-25 ACTIVITY	А
<u>GL NUMBER</u>	DESCRIPTION	<u>BUDGET</u>		<u>BUDGET</u>	<u>THRU 06/13/25</u>	
APPROPRIATIONS						
Dept 751 - PARK ADN	ЛIN					
208-751-703.000	SALARIES	57,095.95	56,393.33	54,600.00	50,417.67	5
208-751-703.002	OVERTIME SALARIES	294.03	1,218.03	295.00	478.75	
208-751-719.000	FRINGE BENEFITS	21,180.20	21,095.37	21,500.00	22,261.17	2
208-751-728.000	UNIFORM EXPENSES	670.00	570.00	600.00		
208-751-731.000	PUBLICATION	1,000.00	892.16	1,000.00	1,034.58	
208-751-740.000	SUPPLIES	6,000.00	5,999.95	5,000.00	4,881.97	
208-751-744.000	YOUTH FEES (UNIFORMS,ETC.)					
208-751-747.000	ADULT UMPIRE FEES					
208-751-775.000	REPAIRS & MAINT					
208-751-781.000	COMPUTER SOFTWARE	150.00		150.00		
208-751-802.000	SERVICE					
208-751-803.000	ENGINEERS FEES	10,000.00	8,182.50	3,000.00	7,160.98	
208-751-809.000	TRAINING	1,650.00	1,511.80			
208-751-810.100	GRANT EXPENSE	221,000.00	190,811.63	5,000.00	23,225.79	2
208-751-818.000	CONTRACT LABOR	170,000.00	172,199.95	2,500.00	3,000.00	
208-751-853.000	TELEPHONE EXPENSE	900.00	866.05	900.00	696.98	
208-751-913.000	INSURANCE-LIAB & WORKMAN COMP	10,056.00	10,055.74	10,075.00		
208-751-920.000	UTILITIES					
208-751-962.000	MILEAGE	750.00	680.23	700.00	607.86	
Totals for dept 751	- PARK ADMIN	500,746.18	470,476.74	105,320.00	113,765.75	12

2024-25	2025-26
AMENDED	PROPOSED
BUDGET	<u>BUDGET</u>

55,944.66	57,343.28
400.00	400.00
23,277.60	24,277.00
1,100.00	1,200.00
5,000.00	13,900.00
	8,000.00
	3,500.00
	9,550.00
	1,100.00
8,000.00	2,500.00
24,000.00	2,000.00
3,300.00	3,500.00
950.00	950.00
	10,050.00
725.00	700.00
122,697.26	138,970.28

		2023-24	2023-24	2024-25	2024-25	2024-25	2025-26
			ACTIVITY	ORIGINAL	ACTIVITY	AMENDED	PROPOSED
<u>GL NUMBER</u>	<u>DESCRIPTION</u>	<u>BUDGET</u>		<u>BUDGET</u>	<u>THRU 06/13/25</u>	<u>BUDGET</u>	<u>BUDGET</u>
Dept 770 - LAKE ALLIA	NCE MAINTENANCE						
208-770-740.000	SUPPLIES	5,200.00	8,159.32	4,500.00	2,635.87	5,000.00	
208-770-775.000	REPAIRS & MAINT	26,000.00	24,585.21	5,000.00	3,746.41	5,000.00	
208-770-802.000	SERVICE	1,300.00	895.84	1,100.00	608.04	1,100.00	
208-770-920.000	UTILITIES	13,000.00	9,896.51	13,100.00	7,659.32	10,000.00	
Totals for dept 770 - I	AKE ALLIANCE MAINTENANCE	45,500.00	43,536.88	23,700.00	14,649.64	21,100.00	

2024-25	2025-26
AMENDED	PROPOSED
<u>BUDGET</u>	<u>BUDGET</u>

GL NUMBER DESCRIPTION	2023-24 <u>BUDGET</u>	2023-24 ACTIVITY	2024-25 ORIGINAL <u>BUDGET</u>	2024-25 ACTIVITY <u>THRU 06/13/25</u>
Dept 771 - CITY PARK 208-771-740.000 SUPPLIES 208-771-775.000 REPAIRS & MAINT 208-771-818.000 CONTRACT LABOR Totals for dept 771 - CITY PARK	1,300.00 9,300.00 2,000.00 12,600.00	1,032.83 8,372.50 1,624.62 11,029.95	1,300.00 3,000.00 2,000.00 6,300.00	27.90 1,816.62 1,844.52

2024-25	2025-26
AMENDED	PROPOSED
<u>BUDGET</u>	<u>BUDGET</u>

250.00	
2,000.00	
1,000.00	
3,250.00	

<u>GL NUMBER</u>	DESCRIPTION	2023-24 <u>BUDGET</u>	2023-24 ACTIVITY	2024-25 ORIGINAL <u>BUDGET</u>	2024-25 ACTIVITY <u>THRU 06/13/25</u>	A
Dept 772 - SUNSET H 208-772-775.000 Totals for dept 772	IILLS PARK REPAIRS & MAINT - SUNSET HILLS PARK	<u> </u>		<u> </u>		

2024-25	2025-26
AMENDED	PROPOSED
<u>BUDGET</u>	<u>BUDGET</u>

<u>GL NUMBER</u>	DESCRIPTION	2023-24 <u>BUDGET</u>	2023-24 ACTIVITY	2024-25 ORIGINAL <u>BUDGET</u>	2024-25 ACTIVITY <u>THRU 06/13/25</u>	2024-25 AMENDED <u>BUDGET</u>	2025-26 PROPOSED <u>BUDGET</u>
Dept 774 - BASEBALL 208-774-731.000 208-774-740.000 208-774-775.000 Totals for dept 774 - E	PUBLICATION SUPPLIES REPAIRS & MAINT BASEBALL	700.00 800.00 3,000.00 4,500.00	348.60 422.09 2,111.26 2,881.95	500.00 500.00 2,500.00 3,500.00	748.25 315.00 1,063.25	100.00 900.00 600.00 1,600.00	

2024-25	2025-26
AMENDED	PROPOSED
BUDGET	BUDGET

		2023-24	2023-24 ACTIVITY	2024-25 ORIGINAL	2024-25 ACTIVITY	Þ
<u>GL NUMB</u>	ER DESCRIPTION	<u>BUDGET</u>		<u>BUDGET</u>	<u>THRU 06/13/25</u>	
Dept 777 -	BALLFIELD					
208-777-7	40.000 SUPPLIES	2,500.00	1,247.82	2,500.00	1,307.32	
208-777-7	44.000 YOUTH FEES (UNIFORMS,ETC.)	8,800.00	8,697.30	8,700.00	7,276.00	
208-777-7	45.000 YOUTH UMPIRE FEES	4,600.00	3,445.00	3,200.00	3,040.00	
208-777-8	02.000 SERVICE		1,585.00			
Totals for	dept 777 - BALLFIELD	15,900.00	14,975.12	14,400.00	11,623.32	1

2024-25	2025-26
AMENDED	PROPOSED
<u>BUDGET</u>	<u>BUDGET</u>

2,500.00 7,800.00 3,500.00

13,800.00

		2023-24	2023-24 ACTIVITY	2024-25 ORIGINAL	2024-25 ACTIVITY	А
<u>GL NUMBER</u>	DESCRIPTION	<u>BUDGET</u>		<u>BUDGET</u>	<u>THRU 06/13/25</u>	
Dept 778 - CONCESSION	S					
208-778-703.000	SALARIES	5,836.07	5,199.49	4,900.00	6,773.29	1
208-778-719.000	FRINGE BENEFITS	583.94	584.18	590.00	666.12	
208-778-740.000	SUPPLIES	15,500.00	12,923.84	13,500.00	11,157.66	1
208-778-746.000	CONCESSION - FOOD LICENSE	880.00	620.00	880.00	637.00	
208-778-814.000	BANK SERVICE CHARGES	1,150.00	1,084.72	1,200.00	1,863.31	
Totals for dept 778 - CC	INCESSIONS	23,950.01	20,412.23	21,070.00	21,097.38	2

2024-25	2025-26
AMENDED	PROPOSED
<u>BUDGET</u>	<u>BUDGET</u>

9,000.00	8,000.00
900.00	750.00
14,000.00	10,000.00
650.00	700.00
2,000.00	2,000.00
26,550.00	21,450.00

<u>GL NUMBER</u>	DESCRIPTION	2023-24 <u>BUDGET</u>	2023-24 ACTIVITY	2024-25 ORIGINAL <u>BUDGET</u>	2024-25 ACTIVITY <u>THRU 06/13/25</u>	2024-25 AMENDED <u>BUDGET</u>	2025-26 PROPOSED <u>BUDGET</u>
Dept 779 - SPECIAL E 208-779-740.000 Totals for dept 779	SUPPLIES	<u> </u>		100.00			
TOTAL APPROPRIATIO		603,606.19	563,312.87	174,690.00	164,043.86	188,997.26	160,420.28
NET OF REVENUES/A BEGINNING FUND	PPROPRIATIONS - FUND 208 BALANCE	<mark>(30,183.15)</mark> 37,198.15	13,392.09 37,198.15	50,590.24	<mark>(57,513.64)</mark> 50,590.24	<mark>(17,647.26)</mark> 50,590.24	100.00 32,942.98
ENDING FUND BAL	ANCE	7,015.00	50,590.24	50,590.24	(6,923.40)	32,942.98	33,042.98

2024-25	2025-26
AMENDED	PROPOSED
<u>BUDGET</u>	<u>BUDGET</u>

06/13/2025	FISCAL YEAR 2024-25 BUDGET AMENDMENTS AND FISCAL YEAR 2025-26 BUDGET FOR CITY OF POTTERVILLE
	Calculations as of 06/13/2025

<u>GL NUMBER</u>	DESCRIPTION	2023-24 <u>BUDGET</u>	2023-24 ACTIVITY	2024-25 ORIGINAL <u>BUDGET</u>	2024-25 ACTIVITY <u>THRU 06/13/25</u>	
Fund 211 - GIZZARD FE	ST					
ESTIMATED REVENUES Dept 000						
211-000-665.000	INTEREST	1,660.00	1,696.20	1,600.00	1,520.77	
211-000-674.000	DONATIONS	500.00	500.00	500.00	100.00	
211-000-674.100	SPONSORSHIP	23,530.00	23,530.00	15,000.00	30,660.00	
211-000-678.100	POTTERVILLE BAND BOOSTERS	218.50	218.20			
211-000-681.000	VENDOR BOOTHS	12,175.00	12,325.00	12,000.00	12,025.00	
211-000-682.000	RACE	7,900.00	7,900.10	7,900.00	7,352.24	
211-000-686.000	PAGEANT	1,000.00	1,000.00	1,000.00	2,400.00	
211-000-687.000	INSURANCE REIMBURSEMENT	402.00	402.00			
211-000-688.000	CARNIVAL	3,307.20	3,307.20	3,300.00	4,614.70	
211-000-690.000	TENT TICKET SALES	8,270.00	8,270.00	8,200.00	17,361.00	
211-000-691.000	ATM	50.00	4.00	50.00	26.50	
211-000-697.000	PALLET RAFFLE-BENTON TWP EMERGENCY S	2,050.00	2,050.00	1,100.00		
Totals for dept 000 -		61,062.70	61,202.70	50,650.00	76,060.21	
TOTAL ESTIMATED REV	ENUES	61,062.70	61,202.70	50,650.00	76,060.21	

2024-25	2025-26
AMENDED	PROPOSED
BUDGET	BUDGET

1,600.00	1,600.00
100.00	100.00
30,660.00	25,000.00
12,025.00	9,725.00
7,352.24	7,000.00
2,400.00	2,400.00
4,614.70	3,300.00
17,361.00	16,000.00
26.50	50.00
76,139.44	65,175.00
76,139.44	65,175.00

<u>GL NUMBER</u>	DESCRIPTION	2023-24 <u>BUDGET</u>	2023-24 ACTIVITY	2024-25 ORIGINAL <u>BUDGET</u>	2024-25 ACTIVITY <u>THRU 06/13/25</u>	
APPROPRIATIONS						
Dept 779 - SPECIAL EV	ENTS					
211-779-740.000	SUPPLIES	16,000.00	6,537.94	8,000.00	6,504.48	
211-779-818.000	CONTRACT LABOR	18,000.00	8,934.00	15,000.00	21,368.00	
211-779-880.200	COMMUNITY SPECIAL EVENTS	22,000.00	28,164.33	19,500.00	36,276.69	
211-779-880.300	COMMUNITY SPECIAL EVENTS/GIZZARDFEST	15.00	14.95	20.00		
211-779-880.500	PAGEANT	1,000.00	999.50	1,000.00	1,520.00	
211-779-880.600	RACE	4,000.00	6,044.61	4,000.00	4,618.88	
Totals for dept 779 - S	SPECIAL EVENTS	61,015.00	50,695.33	47,520.00	70,288.05	
TOTAL APPROPRIATIO	NS	61,015.00	50,695.33	47,520.00	70,288.05	
NET OF REVENUES/AP	PROPRIATIONS - FUND 211	47.70	10,507.37	3,130.00	5,772.16	
BEGINNING FUND B	ALANCE	43,034.44	43,034.44	53,541.81	53,541.81	
ENDING FUND BALA	NCE	43,082.14	53,541.81	56,671.81	59,313.97	

2024-25	2025-26
AMENDED	PROPOSED
BUDGET	BUDGET

6,800.00	8,000.00
23,500.00	26,000.00
39,500.00	30,000.00
1,520.00	500.00
5,600.00	4,000.00
76,920.00	68,500.00
76,920.00	68,500.00
(780.56)	(3,325.00)
53,541.81	52,761.25

53,541.81	52,761.25
52,761.25	49,436.25

<u>GL NUMBER</u>	DESCRIPTION	2023-24 <u>BUDGET</u>	2023-24 ACTIVITY	2024-25 ORIGINAL <u>BUDGET</u>	2024-25 ACTIVITY <u>THRU 06/13/25</u>	
Fund 247 - TAX INCREME	ENT FINANCING AUTHOR					
ESTIMATED REVENUES						
Dept 728 - TIFA DEPT						
247-728-401.000	PROPERTY TAXES	183,809.96	183 <i>,</i> 809.96	198,266.61	196,613.90	1
247-728-573.000	LOCAL COMMUNITY STABILIZATION	22,561.19	22,561.19	23,732.63	22,685.72	
247-728-579.200	GRANT REVENUE - LOCAL					
247-728-665.000	INTEREST INCOME	8,360.00	8,404.88	6,000.00	775.68	
Totals for dept 728 - TIF	A DEPT	214,731.15	214,776.03	227,999.24	220,075.30	2
TOTAL ESTIMATED REVE	NUES	214,731.15	214,776.03	227,999.24	220,075.30	2

2024-25	2025-26
AMENDED	PROPOSED
BUDGET	BUDGET

196,613.90	198,000.00
22,685.72	24,000.00
	75,450.00
800.00	3,850.00
220,099.62	301,300.00

220,099.62

301,300.00

<u>GL NUMBER</u>	DESCRIPTION	2023-24 <u>BUDGET</u>	2023-24 ACTIVITY	2024-25 ORIGINAL <u>BUDGET</u>	2024-25 ACTIVITY <u>THRU 06/13/25</u>	
APPROPRIATIONS						
Dept 728 - TIFA DEPT						
247-728-703.005	WAGES - OTHER	4,975.00	4,974.97	5,025.00	4,974.97	
247-728-727.000	OFFICE EXPENSE	1,125.00	1,000.00	1,120.00	1,000.00	
247-728-731.000	PUBLICATION	300.00		300.00	147.50	
247-728-801.000	ATTORNEY	500.00		500.00		
247-728-803.000	ENGINEERS FEES	33,000.00	32,851.21	15,000.00	10,428.75	
247-728-807.000	AUDIT	4,350.00	4,350.00	4,600.00	4,400.00	
247-728-823.000	GRANT PROJECTS					
247-728-881.000	K9 EXPENSES				19,995.95	
247-728-967.000	SIDEWALK AND LIGHTING IMPROVE	135,000.00	121,332.94			
247-728-970.000	CAPITAL OUTLAY	69,000.00	56,061.78	20,000.00	27,847.90	
247-728-990.100	DRAIN ASSESSMENT- COUNTY					
247-728-992.000	BOND PRINCIPAL	50,000.00	50,000.00	55,000.00	55,000.00	
247-728-993.000	BOND INTEREST	15,283.00	15,282.50	12,945.00	12,945.00	
Totals for dept 728	- TIFA DEPT	313,533.00	285,853.40	114,490.00	136,740.07	1
TOTAL APPROPRIATIO	ONS	313,533.00	285,853.40	114,490.00	136,740.07	1
NET OF REVENUES/A	PPROPRIATIONS - FUND 247	(98,801.85)	(71,077.37)	113,509.24	83,335.23	
BEGINNING FUND	BALANCE	161,213.27	161,213.27	90,135.90	90,135.90	
ENDING FUND BAL	ANCE	62,411.42	90,135.90	203,645.14	173,471.13	1

2024-25	2025-26
AMENDED	PROPOSED
<u>BUDGET</u>	<u>BUDGET</u>

5,025.00	5,150.63
1,120.00	1,150.00
300.00	300.00
500.00	500.00
14,000.00	30,000.00
4,400.00	4,600.00
	150,900.00
20,000.00	
29,000.00	30,000.00
	28,694.45
55,000.00	55,000.00
12,945.00	10,457.00
142,290.00	316,752.08
142,290.00	316,752.08
77,809.62	(15,452.08)
90,135.90	167,945.52
167,945.52	152,493.44

<u>GL NUMBER</u>	DESCRIPTION	2023-24 <u>BUDGET</u>	2023-24 ACTIVITY	2024-25 ORIGINAL <u>BUDGET</u>	2024-25 ACTIVITY <u>THRU 06/13/25</u>	2024-25 AMENDED <u>BUDGET</u>	2025-26 PROPOSED <u>BUDGET</u>
Fund 401 - CAPITAL PR	OJECT FUND- DOWNTOWN						
ESTIMATED REVENUES Dept 000							
401-000-699.100	TRANSFER IN	2,654.00	2,654.00	2,654.00	2,654.00	2,654.00	2,654.00
Totals for dept 000 -		2,654.00	2,654.00	2,654.00	2,654.00	2,654.00	2,654.00
TOTAL ESTIMATED REV	/ENUES	2,654.00	2,654.00	2,654.00	2,654.00	2,654.00	2,654.00

		2023-24	2023-24 ACTIVITY	2024-25 ORIGINAL	2024-25 ACTIVITY	2024-25 AMENDED	2025-26 PROPOSED
<u>GL NUMBER</u>	DESCRIPTION	BUDGET		BUDGET	<u>THRU 06/13/25</u>	BUDGET	BUDGET
APPROPRIATIONS							
Dept 729 - DOWNTOW			4 204 56	2 000 00	4 400 04		
401-729-740.600	LANDSCAPING SUPPLIES	3,000.00	1,301.56	3,000.00	1,409.24	2,500.00	2,554.00
401-729-818.000	CONTRACT LABOR	600.00	420.00	600.00		100.00	100.00
Totals for dept 729 - D	DOWNTOWN	3,600.00	1,721.56	3,600.00	1,409.24	2,600.00	2,654.00
TOTAL APPROPRIATION	۱S	3,600.00	1,721.56	3,600.00	1,409.24	2,600.00	2,654.00
NET OF REVENUES/APP	PROPRIATIONS - FUND 401	(946.00)	932.44	(946.00)	1,244.76	54.00	
BEGINNING FUND BA	ALANCE	3,819.28	3,819.28	4,751.72	4,751.72	4,751.72	4,805.72
ENDING FUND BALAN	NCE	2,873.28	4,751.72	3,805.72	5,996.48	4,805.72	4,805.72

<u>GL NUMBER</u>	DESCRIPTION	2023-24 <u>BUDGET</u>	2023-24 ACTIVITY	2024-25 ORIGINAL <u>BUDGET</u>	2024-25 ACTIVITY <u>THRU 06/13/25</u>
	-				
Fund 590 - SEWER FUI	ND				
ESTIMATED REVENUES	5				
Dept 000					
590-000-642.000	BILLS	159,000.00	159,329.53	159,000.00	184,020.83
590-000-642.001	FIXED COSTS	495,000.00	495,729.94	495,000.00	463,240.55
590-000-656.000	FINES & FORFEITURES	18,280.00	18,516.56	17,000.00	14,151.36
590-000-665.000	INTEREST	18,216.00	18,200.78	18,000.00	17,098.27
590-000-666.000	INSPECTION FEE	450.00	500.00	450.00	150.00
590-000-672.000	HOOK UP FEES	42,000.00	51,188.00	27,400.00	10,500.00
590-000-699.101	GF CONTRIBUTION	15,465.30	15,465.30		
Totals for dept 000 -		748,411.30	758,930.11	716,850.00	689,161.01
TOTAL ESTIMATED REVENUES		748,411.30	758,930.11	716,850.00	689,161.01

2024-25	2025-26
AMENDED	PROPOSED
<u>BUDGET</u>	<u>BUDGET</u>

198,000.00	198,000.00
505,078.43	505,078.43
17,000.00	17,000.00
17,850.00	18,000.00
150.00	200.00
10,500.00	10,500.00
748,578.43	748,778.43
748,578.43	748,778.43

		2023-24	2023-24	2024-25	2024-25	2024-25	2025-26
			ACTIVITY	ORIGINAL	ACTIVITY	AMENDED	PROPOSED
<u>GL NUMBER</u>	<u>DESCRIPTION</u>	<u>BUDGET</u>		<u>BUDGET</u>	<u>THRU 06/13/25</u>	<u>BUDGET</u>	<u>BUDGET</u>
APPROPRIATIONS							
Dept 537 - ADMINISTR	ATIVE						
590-537-775.000	REPAIRS & MAINT	9,900.00	8,449.50	3,000.00	8,171.42	9,000.00	9,000.00
590-537-809.000	TRAINING	430.00	430.00	500.00	795.00	800.00	800.00
Totals for dept 537 - A	ADMINISTRATIVE	10,330.00	8,879.50	3,500.00	8,966.42	9,800.00	9,800.00

2024-25	2025-26
AMENDED	PROPOSED
<u>BUDGET</u>	<u>BUDGET</u>

		2023-24	2023-24 ACTIVITY	2024-25 ORIGINAL	2024-25 ACTIVITY	
<u>GL NUMBER</u>	DESCRIPTION	<u>BUDGET</u>		<u>BUDGET</u>	<u>THRU 06/13/25</u>	
Dept 556 - DPW						
590-556-740.000	SUPPLIES	14,000.00	9,331.69	8,000.00	16,273.07	
590-556-743.000	METERS	5,000.00	3,845.13	5,000.00	8,130.84	
590-556-775.000	REPAIRS & MAINT	3,200.00	2,200.78	2,500.00	4,790.78	
590-556-802.000	SERVICE	7,000.00	4,799.13	7,000.00	400.00	
590-556-803.000	ENGINEERS FEES	17,000.00	19,704.26	15,000.00	29,210.51	
590-556-818.000	CONTRACT LABOR	5,000.00	16,000.00	5,000.00		
590-556-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMEN	190,000.00	190,000.00	190,000.00	190,000.00	1
590-556-968.000	DEPRECIATION EXPENSE		293,859.00			
590-556-970.000	CAPITAL OUTLAY	130,000.00	21,302.59	25,000.00	199,126.51	2
Totals for dept 556 - DF	 ?W	371,200.00	561,042.58	257,500.00	447,931.71	3

2024-25	2025-26
AMENDED	PROPOSED
BUDGET	BUDGET

18,000.00	18,000.00
9,000.00	9,000.00
5,400.00	5,400.00
1,000.00	1,000.00
30,000.00	15,000.00
3,000.00	3,000.00
108,207.18	190,000.00
200,000.00	8,000.00

200,000.00	8,000.00
374,607.18	249,400.00

		2023-24	2023-24 ACTIVITY	2024-25 ORIGINAL	2024-25 ACTIVITY	2024-25 AMENDED	2025-26 PROPOSED
<u>GL NUMBER</u>	DESCRIPTION	BUDGET		BUDGET	<u>THRU 06/13/25</u>	BUDGET	BUDGET
Dept 906 - DEBT SERV	ICE						
590-906-991.000	DEBT SERVICE - PRINCIPAL	168,000.00		173,000.00	173,000.00	173,000.00	179,000.00
590-906-993.000	BOND INTEREST	198,881.30	197,516.30	201,746.00	194,171.25	194,171.25	196,667.00
Totals for dept 906 -	DEBT SERVICE	366,881.30	197,516.30	374,746.00	367,171.25	367,171.25	375,667.00
TOTAL APPROPRIATIO	INS	748,411.30	767,438.38	635,746.00	824,069.38	751,578.43	634,867.00
NET OF REVENUES/AP	PROPRIATIONS - FUND 590		(8,508.27)	81,104.00	(134,908.37)	(3,000.00)	113,911.43
BEGINNING FUND B	ALANCE	2,967,054.03	2,967,054.03	2,958,545.76	2,958,545.76	2,958,545.76	2,955,545.76
ENDING FUND BALA	ANCE	2,967,054.03	2,958,545.76	3,039,649.76	2,823,637.39	2,955,545.76	3,069,457.19

		2023-24	2023-24 ACTIVITY	2024-25 ORIGINAL	2024-25 ACTIVITY	
<u>GL NUMBER</u>	DESCRIPTION	BUDGET		BUDGET	THRU 06/13/25	
Fund 591 - WATER FUN	ID					
ESTIMATED REVENUES						
Dept 000						
591-000-579.000	GRANT REVENUE- STATE				104,138.70	
591-000-642.000	BILLS	222,889.64	223,594.47	256,323.09	311,487.62	3
591-000-642.001	FIXED COSTS	420,000.00	421,334.45	483,000.00	484,077.84	Į
591-000-644.000	PENALTIES	710.00	750.00	710.00	1,850.00	
591-000-656.000	FINES & FORFEITURES	17,010.00	17,254.80	17,000.00	15,946.61	
591-000-665.000	INTEREST	41,400.00	41,255.07	41,000.00	38,756.08	
591-000-666.000	INSPECTION FEE	400.00	450.00	400.00	200.00	
591-000-672.000	HOOK UP FEES	34,554.62	59,549.87	18,500.00	11,147.01	
591-000-684.000	MISC INCOME	250.00	250.00	250.00	635.00	
591-000-699.101	GF CONTRIBUTION	18,221.17	18,221.17			
Totals for dept 000 -		755,435.43	782,659.83	817,183.09	968,238.86	1,0
TOTAL ESTIMATED REV	/ENUES	755,435.43	782,659.83	817,183.09	968,238.86	1,0

2024-25	2025-26
AMENDED	PROPOSED
<u>BUDGET</u>	<u>BUDGET</u>

104,138.70	100,000.00
338,360.00	355,278.00
527,000.00	553,350.00
1,850.00	1,850.00
16,500.00	16,500.00
41,000.00	41,000.00
150.00	150.00
11,147.01	10,000.00
635.00	250.00
1,040,780.71	1,078,378.00
1,040,780.71	1,078,378.00

GL NUMBER	DESCRIPTION	2023-24 BUDGET	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 ACTIVITY THRU 06/13/25	
				<u></u>	<u></u>	
APPROPRIATIONS						
Dept 537 - ADMINISTR	RATIVE					
591-537-731.000	PUBLICATION	500.00	2,678.39	2,000.00		
591-537-740.000	SUPPLIES	1,500.00	490.65	1,500.00	1,448.43	
591-537-741.000	POSTAGE	3,850.00	3,262.54	3,850.00	2,561.58	
591-537-781.000	COMPUTER SOFTWARE	1,500.00	1,018.80	1,500.00		
591-537-809.000	TRAINING	1,500.00	1,378.60	1,500.00	4,059.40	
Totals for dept 537 -	ADMINISTRATIVE		8,828.98	10,350.00	8,069.41	

2024-25	2025-26
AMENDED	PROPOSED
<u>BUDGET</u>	<u>BUDGET</u>

3,500.00	3,500.00
2,500.00	2,500.00
3,450.00	3,500.00
1,500.00	1,000.00
4,100.00	2,000.00
15,050.00	12,500.00

		2023-24	2023-24 ACTIVITY	2024-25 ORIGINAL	2024-25 ACTIVITY	
<u>GL NUMBER</u>	DESCRIPTION	<u>BUDGET</u>		<u>BUDGET</u>	<u>THRU 06/13/25</u>	
Dept 556 - DPW						
591-556-740.000	SUPPLIES	4,000.00	3,342.55	4,000.00	14,631.20	:
591-556-743.000	METERS	5,000.00	4,158.00	5,000.00	9,119.31	:
591-556-775.000	REPAIRS & MAINT	102,000.00	47,218.15	10,000.00	6,199.10	
591-556-802.000	SERVICE	50,000.00	40,372.91	14,000.00	8,989.38	:
591-556-803.000	ENGINEERS FEES	29,000.00	27,114.58	29,000.00	29,210.51	:
591-556-818.000	CONTRACT LABOR	31,000.00	20,791.15		169,116.80	1
591-556-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMEN	200,000.00	200,000.00	200,000.00	200,000.00	2
591-556-968.000	DEPRECIATION EXPENSE		157,718.00			
591-556-970.000	CAPITAL OUTLAY	5,000.00		45,000.00	167,625.11	1
Totals for dept 556 - DF	 PW	426,000.00	500,715.34	307,000.00	604,891.41	6

2024-25	2025-26
AMENDED	PROPOSED
BUDGET	BUDGET

16,000.00	10,000.00
11,000.00	8,000.00
9,000.00	10,000.00
10,000.00	10,000.00
31,000.00	30,000.00
195,000.00	100,000.00
231,792.82	200,000.00
170,000.00	50,000.00
673,792.82	418,000.00

		2023-24	2023-24 ACTIVITY	2024-25 ORIGINAL	2024-25 ACTIVITY	2024-25 AMENDED	2025-26 PROPOSED
<u>GL NUMBER</u>	DESCRIPTION	BUDGET		BUDGET	THRU 06/13/25	BUDGET	BUDGET
Dept 906 - DEBT SERVI	CE						
591-906-992.000	BOND PRINCIPAL	98,000.00		100,000.00	100,000.00	100,000.00	103,000.00
591-906-993.000	BOND INTEREST	112,007.87	111,200.87	109,898.00	109,392.49	109,392.49	107,060.00
Totals for dept 906 - I	DEBT SERVICE	210,007.87	111,200.87	209,898.00	209,392.49	209,392.49	210,060.00
TOTAL APPROPRIATIO	NS	644,857.87	620,745.19	527,248.00	822,353.31	898,235.31	640,560.00
NET OF REVENUES/API	PROPRIATIONS - FUND 591	110,577.56	161,914.64	289,935.09	145,885.55	142,545.40	437,818.00
BEGINNING FUND BA	ALANCE	3,021,705.77	3,021,705.77	3,183,620.41	3,183,620.41	3,183,620.41	3,326,165.81
ENDING FUND BALA	NCE	3,132,283.33	3,183,620.41	3,473,555.50	3,329,505.96	3,326,165.81	3,763,983.81

<u>GL NUMBER</u>	DESCRIPTION	2023-24 <u>BUDGET</u>	2023-24 ACTIVITY	2024-25 ORIGINAL <u>BUDGET</u>	2024-25 ACTIVITY <u>THRU 06/13/25</u>	2024-25 AMENDED <u>BUDGET</u>	2025-26 PROPOSED <u>BUDGET</u>
Fund 598 - STORM DRA	IN MAINTENANCE						
ESTIMATED REVENUES Dept 000 598-000-699.101	GF CONTRIBUTION			12,000.00	12,000.00	42,500.00	500.00
Totals for dept 000 -				12,000.00	12,000.00	42,500.00	500.00
TOTAL ESTIMATED REVI	ENUES			12,000.00	12,000.00	42,500.00	500.00

		2023-24	2023-24	2024-25	2024-25
			ACTIVITY	ORIGINAL	ACTIVITY
GL NUMBER	DESCRIPTION	BUDGET		BUDGET	THRU 06/13/25

APPROPRIATIONS Dept 556 - DPW 598-556-818.000 CONTRACT LABOR			12,000.00	29,979.77	44,500.00	500.00
Totals for dept 556 - DPW			12,000.00	29,979.77	44,500.00	500.00
TOTAL APPROPRIATIONS			12,000.00	29,979.77	44,500.00	500.00
NET OF REVENUES/APPROPRIATIONS - FUND 598				(17,979.77)	(2,000.00)	
BEGINNING FUND BALANCE	5,033.26	5,033.26	5,033.26	5,033.26	5,033.26	3,033.26
ENDING FUND BALANCE	5,033.26	5,033.26	5,033.26	(12,946.51)	3,033.26	3,033.26

2024-25	2025-26
AMENDED	PROPOSED
<u>BUDGET</u>	<u>BUDGET</u>

<u>GL NUMBER</u>	DESCRIPTION	2023-24 <u>BUDGET</u>	2023-24 ACTIVITY	2024-25 ORIGINAL <u>BUDGET</u>	2024-25 ACTIVITY <u>THRU 06/13/25</u>	2024-25 AMENDED <u>BUDGET</u>	2025-26 PROPOSED <u>BUDGET</u>
Fund 641 - EQUIPMENT	REPAIR & REPLACEMENT						
ESTIMATED REVENUES Dept 000 641-000-699.100	OPERATING TRANSFER-IN	874,867.30	874,867.30	648,793.45	573,000.00	608,000.00	630,815.00
Totals for dept 000 -		874,867.30	874,867.30	648,793.45	573,000.00	608,000.00	630,815.00
TOTAL ESTIMATED REV	ENUES	874,867.30	874,867.30	648,793.45	573,000.00	608,000.00	630,815.00

		2023-24	2023-24	2024-25	2024-25	
			ACTIVITY	ORIGINAL	ACTIVITY	4
<u>GL NUMBER</u>	DESCRIPTION	<u>BUDGET</u>		<u>BUDGET</u>	<u>THRU 06/13/25</u>	
APPROPRIATIONS						
	ENT REPAIR ACTIVITY					
641-932-703.000	SALARIES	271,864.20	273,012.70	278,567.04	231,502.54	25
641-932-703.002	OVERTIME SALARIES	22,473.58	22,657.41	16,000.00	21,798.76	2
641-932-703.004	FAMILIES FIRST CORONAVIRUS RESPONSE ACT	,				
641-932-719.000	FRINGE BENEFITS	73,229.52	73,343.69	75,426.41	66,334.33	e
641-932-728.000	UNIFORM EXPENSES	6,000.00	6,209.24	5,000.00	4,601.78	
641-932-740.000	SUPPLIES	26,000.00	26,400.10	25,000.00	23,061.55	2
641-932-775.000	REPAIRS & MAINT	55,000.00	57,588.12	54,000.00	39,036.55	4
641-932-782.000	STREET MATERIALS & SUPPLIES	10,000.00	6,995.51	10,000.00	818.90	
641-932-802.000	SERVICE	16,000.00	15,571.10	4,000.00	1,063.63	
641-932-809.000	TRAINING	2,500.00	1,967.58	2,500.00	7,539.15	
641-932-853.000	TELEPHONE EXPENSE	3,900.00	3,388.06	3,900.00	3,652.85	
641-932-862.000	GAS	28,000.00	27,463.06	29,500.00	19,516.53	2
641-932-920.000	UTILITIES	129,000.00	124,831.65	130,000.00	122,707.55	13
641-932-958.000	DUES AND SUBSCRIPTIONS	900.00	697.24	900.00	1,096.55	
641-932-962.000	MILEAGE				596.10	
641-932-968.000	DEPRECIATION EXPENSE		39,881.00			
641-932-970.000	CAPITAL OUTLAY	240,000.00	29,790.84	14,000.00	11,583.75	1
Totals for dept 932	- EQUIPMENT REPAIR ACTIVITY	884,867.30	709,797.30	648,793.45	554,910.52	60

2024-25	2025-26
AMENDED	PROPOSED
<u>BUDGET</u>	<u>BUDGET</u>

250,563.52	264,865.00
25,518.68	23,000.00
69,589.00	72,000.00
5,000.00	5,000.00
25,000.00	25,000.00
45,000.00	45,000.00
1,500.00	1,500.00
1,300.00	1,200.00
8,000.00	3,500.00
3,900.00	3,900.00
23,000.00	27,000.00
132,000.00	129,100.00
1,150.00	1,150.00
600.00	600.00
14,000.00	18,000.00
606,121.20	620,815.00

<u>GL NUMBER</u>	DESCRIPTION	2023-24 <u>BUDGE</u>	ACTIVITY	2024-25 ORIGINAL <u>BUDGET</u>	2024-25 ACTIVITY <u>THRU 06/13/25</u>	
TOTAL APPROPRIATION	NS	884,867.30	709,797.30	648,793.45	554,910.52	

 2024-25
 2025-26

 AMENDED
 PROPOSED

 BUDGET
 BUDGET

606,121.20

620,815.00

		2023-24	2023-24 ACTIVITY	2024-25 ORIGINAL	2024-25 ACTIVITY	2024-25 AMENDED	2025-26 PROPOSED
<u>GL NUMBER</u>	DESCRIPTION	<u>BUDGET</u>		<u>BUDGET</u>	<u>THRU 06/13/25</u>	BUDGET	<u>BUDGET</u>
		((0 0 0 0 0 0)			10.000.10		
NET OF REVENUES/AF	PPROPRIATIONS - FUND 641	(10,000.00)	165,070.00		18,089.48	1,878.80	10,000.00
BEGINNING FUND E	BALANCE	122,937.18	122,937.18	288,007.18	288,007.18	288,007.18	289,885.98
ENDING FUND BALA	ANCE	112,937.18	288,007.18	288,007.18	306,096.66	289,885.98	299,885.98

	2023-24	2023-24 ACTIVITY	2024-25 ORIGINAL	2024-25 ACTIVITY	2024-25 AMENDED	2025-26 PROPOSED
GL NUMBER DESCRIPTION	<u>BUDGET</u>		<u>BUDGET</u>	<u>THRU 06/13/25</u>	<u>BUDGET</u>	<u>BUDGET</u>
ESTIMATED REVENUES - ALL FUNDS	6,537,523.55	6,859,969.39	4,807,182.18	4,554,788.36	5,156,294.66	5,500,404.48
APPROPRIATIONS - ALL FUNDS	6,531,835.40	6,223,146.93	4,445,139.94	4,391,449.22	4,864,322.57	4,996,460.83
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS	5,688.15	636,822.46	362,042.24	163,339.14	291,972.09	503,943.65
BEGINNING FUND BALANCE - ALL FUNDS	7,632,002.79	7,632,002.79	8,268,825.25	8,268,825.25	8,268,825.25	8,560,797.34
ENDING FUND BALANCE - ALL FUNDS	7,637,690.94	8,268,825.25	8,630,867.49	8,432,164.39	8,560,797.34	9,064,740.99