

City of Pottersville - Council Agenda

Thursday, May 15, 2025 at 6:00 p.m. – Pottersville City Hall, 319 N. Nelson Street

A. Call to Order:**B. Pledge of Allegiance:****C. Roll Call:****D. Approval of Agenda:****E. Approval of Minutes:** Regular Meeting April 17, 2025**F. Approval of Bills:** General Bills - \$138,008.78 (adj.-29.18) + \$149,800.65= \$287,780.25

Gizzard Fest - \$19,187.01

TOTAL AP = \$306,967.26

G. City Manager's Report: Manager's report is in the packet.**H. Public Comment on agenda items:****I. Communications:****J. Department Reports:** Reports are in the packet.**K. New Business:**

1. Eaton RESEA – Park rental fee waiver
2. Delinquent Utility Bill Rollover to 2025 Tax Rolls, per City Charter Section 11.03
3. MDOT Intersection Control Evaluation

L. Public Comment on non-agenda items:**M. Communications from the Council:****N. Next Regular Meeting:** Thursday, June 19, 2025, at 6:00 p.m.**O. Excuse absent member(s):****P. Adjourn:**

City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
Fax: (517) 645-7810 ♦ www.pottervillemi.org

The City Council Meeting was called to order by Mayor Lenneman on Thursday, April 17, 2025 at 6:00 pm at City Hall and the Pledge of Allegiance was recited.

Roll Call: Present: Mayor Lenneman, Member Connor, Member Myers-Southerly, and Member Nichols.

Absent: Deputy Mayor Potter, Member Ranshaw, and Member Sweeney

Approval of Agenda: Motion by Member Nichols and supported by Member Myers-Southerly. Vote: Unanimous. Motion Carried (4-0).

Approval of March 20, 2025 Regular Minutes: Motion by Member Connor to approve the minutes. Supported by Member Nichols. Vote: Unanimous. Motion Carried (4-0).

Approval of Bills: Motion to pay General Bills in the amount of \$172,449.48, Motion by Member Myers-Southerly and supported by Member Connor. Roll Call Vote: Unanimous. Motion Carried (4-0).

Public Comment on Agenda Items: None

Department Reports: Chief Barry shared how he has plans to have monthly training. Fire Chief Nick George shared that they have had 100 calls a month and less mutual aid.

Open Public Hearing for Eaton County Parks Grant: Motion by Member Nichols and supported by Member Connor. Vote: Unanimous. Motion Carried (4-0).

A Resident asked what was included in the project.

Close Public Hearing for Eaton County Parks Grant: Motion by Member Nichols to approve the regular minutes. Supported by Member Myers-Southerly. Vote: Unanimous. Motion Carried (4-0).

Resolution No, 2025-0417-06 -Eaton County Parks Grant: Motion by Member Nichols to approve the regular minutes. Supported by Member Myers-Southerly. Roll Call Vote: Yeas: 4, Nays: 0. Unanimous. Motion Carried (4-0).

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Resolution No, 2025-0417-07 - Gizzard Fest Noise Prohibition: Motion by Member Nichols to approve the regular minutes. Supported by Member Connor. Roll Call Vote: Yeas: 4, Nays: 0. Unanimous. Motion Carried (4-0).

Public Comment on Non-Agenda Items: None

Excuse Absent Members: Motion by Mayor Lenneman to excuse Deputy Mayor Potter, Member Ranshaw and Member Sweeney. Supported by Member Myers-Southerly. Vote: Unanimous. Motion Carried (4-0).

Next Regular Meeting: May 15, 2025

Meeting Adjourned: 7:11 pm

Respectfully Submitted by:

Becky Dolman, City Clerk

| INVOICE NUMBER | DESCRIPTION | AMOUNT |
|--|---|-----------|
| VENDOR NAME: ACE HARDWARE-GRAND LEDGE | | |
| 10611 | SIGN, FAUCET, BATTERY, ADAPTER | 85.84 |
| 10615 | RETURN ADAPTER, FAUCET | (23.98) |
| 10616 | PADLOCK, VELCRO | 25.98 |
| 10639 | BOLT, HAMMER BIT | 33.76 |
| TOTAL VENDOR ACE HARDWARE-GRAND LEDGE | | 121.60 |
| VENDOR NAME: ALTOGAS, INC | | |
| 5/2/25 | LP 35# | 28.00 |
| 4/25/25 | 15# PROPANE | 12.00 |
| TOTAL VENDOR ALTOGAS, INC | | 40.00 |
| VENDOR NAME: AMERICAN RENTALS | | |
| 577731 | 2 PORTABLE TOILETS | 333.20 |
| TOTAL VENDOR AMERICAN RENTALS | | 333.20 |
| VENDOR NAME: AXON ENTERPRISE, INC. | | |
| MAY 2025 | AXON BODY - MOUNT- MOLLE HIGH TORQUE SINGLE RAPIDLOCK | 136.00 |
| TOTAL VENDOR AXON ENTERPRISE, INC. | | 136.00 |
| VENDOR NAME: CALEDONIA FARMERS ELEVATOR | | |
| 450647 | SUPPLIES | 529.97 |
| 450693 | TIRE LABOR | 29.00 |
| TOTAL VENDOR CALEDONIA FARMERS ELEVATOR | | 558.97 |
| VENDOR NAME: CAPITAL CITY CUSTOMS | | |
| 1007 | TINT ON 2018 DODGE CHARGER POLICE CRUISER | 250.00 |
| TOTAL VENDOR CAPITAL CITY CUSTOMS | | 250.00 |
| VENDOR NAME: CITY OF IONIA | | |
| 2500012896 | LAB TEST | 22.00 |
| TOTAL VENDOR CITY OF IONIA | | 22.00 |
| VENDOR NAME: CITY OF POTTERVILLE | | |
| 3/25-4/21/2025 | UTILITIES | 547.84 |
| TOTAL VENDOR CITY OF POTTERVILLE | | 547.84 |
| VENDOR NAME: COMCAST | | |
| 4/20-5/19/25 | OFFICE INTERNET | 137.85 |
| TOTAL VENDOR COMCAST | | 137.85 |
| VENDOR NAME: CONSUMERS ENERGY | | |
| 3/24-4/23/25 | UTILITIES | 10,502.70 |
| TOTAL VENDOR CONSUMERS ENERGY | | 10,502.70 |
| VENDOR NAME: D & L FUELS | | |
| 209284 | DIESEL | 506.32 |
| 209285 | GAS | 971.66 |
| TOTAL VENDOR D & L FUELS | | 1,477.98 |
| VENDOR NAME: DELAU FIRE SERVICES | | |
| 380732 | ANNUAL INSPECTION | 746.00 |
| TOTAL VENDOR DELAU FIRE SERVICES | | 746.00 |
| VENDOR NAME: DELTA DENTAL | | |
| MAY 2025 | DENTAL BENEFITS | 1,075.14 |
| TOTAL VENDOR DELTA DENTAL | | 1,075.14 |
| VENDOR NAME: EATON COUNTY CENTRAL DISPATCH | | |
| 2025-0000005 | YEARLY RAVE ALERT BILLING | 1,500.00 |
| TOTAL VENDOR EATON COUNTY CENTRAL DISPATCH | | 1,500.00 |
| VENDOR NAME: EATON COUNTY SHERIFF'S DEPARTMENT | | |
| 2025-00000026 | WORK CREW 4/10/25 | 300.00 |

| INVOICE NUMBER | DESCRIPTION | AMOUNT |
|--|--|----------|
| VENDOR NAME: EATON COUNTY SHERIFF'S DEPARTMENT | | |
| | TOTAL VENDOR EATON COUNTY SHERIFF'S DEPARTMENT | 300.00 |
| VENDOR NAME: ELHORN ENGINEERING | | |
| 306313 | NOZZLE COUPLING, STOP NOZZLE | 964.82 |
| | TOTAL VENDOR ELHORN ENGINEERING | 964.82 |
| VENDOR NAME: EMS GRAND RAPIDS | | |
| RI-1184 | TRUCK REPAIR, DISASSEMBLE AND INSPECT. REPAIR BEARING HOUSINGS. | 2,273.30 |
| | TOTAL VENDOR EMS GRAND RAPIDS | 2,273.30 |
| VENDOR NAME: ETNA SUPPLY COMPANY | | |
| S106221708.001 | PVC, CEMENT , PLUMBING PURPLE LOW VOC PRIMER | 152.93 |
| | TOTAL VENDOR ETNA SUPPLY COMPANY | 152.93 |
| VENDOR NAME: FAMILY FARM AND HOME | | |
| H94095 | SPRAY BOTTLE, FLOOD TIP, NOZZLE SCREEN STAIN | 34.93 |
| | TOTAL VENDOR FAMILY FARM AND HOME | 34.93 |
| VENDOR NAME: FOSTER SWIFT COLLINS & SMITH | | |
| 911834 | GENERAL & CHERRY ST. | 5,239.90 |
| | TOTAL VENDOR FOSTER SWIFT COLLINS & SMITH | 5,239.90 |
| VENDOR NAME: GORDON'S FOOD SERVICE | | |
| 809274281 | CONCESSIONS | 1,180.41 |
| 809274523 | CONCESSIONS | 706.04 |
| 809274851 | CONCESSIONS | 771.72 |
| 809275145 | CONCESSIONS | 675.72 |
| | TOTAL VENDOR GORDON'S FOOD SERVICE | 3,333.89 |
| VENDOR NAME: GRAND TRUNK WESTERN | | |
| 9500273540 | SEWER CROSSING | 25.00 |
| | TOTAL VENDOR GRAND TRUNK WESTERN | 25.00 |
| VENDOR NAME: GRANGER CONTAINER SERVICE, INC | | |
| MAY 2025 | WASTE SERVICES | 255.72 |
| | TOTAL VENDOR GRANGER CONTAINER SERVICE, INC | 255.72 |
| VENDOR NAME: HAVILAND PRODUCTS COMPANY | | |
| 537304 | ALUMINUM SULFATE | 8,056.20 |
| | TOTAL VENDOR HAVILAND PRODUCTS COMPANY | 8,056.20 |
| VENDOR NAME: HUTSON, INC. CHARLOTTE | | |
| 10839930 | HOOD | 36.30 |
| | TOTAL VENDOR HUTSON, INC. CHARLOTTE | 36.30 |
| VENDOR NAME: INDIAN CREEK AG | | |
| 12640 | SERVICE CALL ON CAT LOADER | 252.50 |
| | TOTAL VENDOR INDIAN CREEK AG | 252.50 |
| VENDOR NAME: IRON HORSE EXCAVATION LLC | | |
| 24-135 | WATER REPAIR | 1,980.00 |
| | TOTAL VENDOR IRON HORSE EXCAVATION LLC | 1,980.00 |
| VENDOR NAME: JODI WEST | | |
| 1/2 MAY | UMPIRE FEES | 1,050.00 |
| | TOTAL VENDOR JODI WEST | 1,050.00 |
| VENDOR NAME: KENDAL ELECTRIC INC | | |
| S115413586.001 | ALUM | 47.80 |
| | TOTAL VENDOR KENDAL ELECTRIC INC | 47.80 |
| VENDOR NAME: MENARDS-LANSING WEST | | |
| 93272 | GFC BOX COVER, | 244.10 |

| INVOICE NUMBER | DESCRIPTION | AMOUNT |
|---|---|----------|
| VENDOR NAME: MENARDS-LANSING WEST | | |
| 94914. | TOILET PARTS, 16 PK T8 LED | 167.43 |
| 95266 | WASTE CAN | 29.88 |
| 95800 | PLAYGROUND SHACKLES | 27.90 |
| 95658 | LUMBER | 686.15 |
| 96055 | K-9 SUPPLIES | 101.98 |
| TOTAL VENDOR MENARDS-LANSING WEST | | 1,257.44 |
| VENDOR NAME: MICHIGAN DEPT OF ENVIRONMENTAL | | |
| 761-11332272 | WATER TESTING | 48.00 |
| TOTAL VENDOR MICHIGAN DEPT OF ENVIRONMENTAL | | 48.00 |
| VENDOR NAME: MICHIGAN POLICE EQUIPMENT | | |
| 192013 | SUPPLIES | 102.00 |
| 191997 | 30RND NON WINDOW GE M3 BLACK | 140.00 |
| TOTAL VENDOR MICHIGAN POLICE EQUIPMENT | | 242.00 |
| VENDOR NAME: MICHIGAN RURAL WATER | | |
| 2020-14044 | WATER REVIEW S3 &S4 AARON SHERIDAN | 380.00 |
| 2020-14043 | WATER REVIEW LIMITED TREATMENT AARON SHERIDAN | 380.00 |
| TOTAL VENDOR MICHIGAN RURAL WATER | | 760.00 |
| VENDOR NAME: PAYTON ASSESSING, LLC | | |
| APRIL 2025 | ASSESSING SERVICES | 1,416.67 |
| TOTAL VENDOR PAYTON ASSESSING, LLC | | 1,416.67 |
| VENDOR NAME: PHP | | |
| MAY 2025 | MEDICAL BENEFITS | 4,742.10 |
| TOTAL VENDOR PHP | | 4,742.10 |
| VENDOR NAME: POTTERVILLA APPLIED TECHNOLOGY | | |
| 32356 | INTERNET AND PHONES | 3,807.85 |
| TOTAL VENDOR POTTERVILLA APPLIED TECHNOLOGY | | 3,807.85 |
| VENDOR NAME: PROGRESSIVE ARCHITECTS,ENGINEE | | |
| 00203141 | ZONING | 4,500.00 |
| TOTAL VENDOR PROGRESSIVE ARCHITECTS,ENGINEE | | 4,500.00 |
| VENDOR NAME: RENEE DELAU | | |
| 05/08/2025 | UB refund for account: COUN-000110-0000 | 428.49 |
| TOTAL VENDOR RENEE DELAU | | 428.49 |
| VENDOR NAME: RLI SURETY | | |
| 7/1/25-7/1/2026 | BOND RENEWAL PUBLIC OFFICIAL POSITION | 485.00 |
| TOTAL VENDOR RLI SURETY | | 485.00 |
| VENDOR NAME: SHARE CORPORATION | | |
| 302773 | PREMIUM GLASS POLISH | 125.95 |
| TOTAL VENDOR SHARE CORPORATION | | 125.95 |
| VENDOR NAME: SITE ONE LANDSCAPE SUPPLY | | |
| 152083937-001 | INFIELD DRYING CONDITIONER | 129.54 |
| TOTAL VENDOR SITE ONE LANDSCAPE SUPPLY | | 129.54 |
| VENDOR NAME: THE COUNTY JOURNAL | | |
| 290111 | ELECTION PUBLIC ACCURACY TEST | 89.90 |
| TOTAL VENDOR THE COUNTY JOURNAL | | 89.90 |
| VENDOR NAME: TNVC, INC | | |
| SO-001236 | NIGHT VISION STORM HELMET | 1,048.00 |
| TOTAL VENDOR TNVC, INC | | 1,048.00 |
| VENDOR NAME: UNITED STATES POST OFFICE | | |
| 3/25-4/24/25 | POSTAGE FOR UTILITY BILLS | 233.74 |

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CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
EXP CHECK RUN DATES 04/18/2025 - 05/15/2025
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GEN

| INVOICE NUMBER | DESCRIPTION | AMOUNT |
|--|--|------------|
| VENDOR NAME: UNITED STATES POST OFFICE | | |
| | TOTAL VENDOR UNITED STATES POST OFFICE | 233.74 |
| VENDOR NAME: UNUM LIFE INSURANCE | | |
| APRIL 2025 | SHORT/LONG TERM DISABILITY INSURANCE | 308.48 |
| | TOTAL VENDOR UNUM LIFE INSURANCE | 308.48 |
| VENDOR NAME: VISION SERVICE PLAN | | |
| MAY 2025 | VISION | 130.20 |
| | TOTAL VENDOR VISION SERVICE PLAN | 130.20 |
| VENDOR NAME: WIGHTMAN | | |
| 93972-1 | CAMBRIA RIDGE PHASE II | 14,526.25 |
| 94447 | USDA EGLE | 62,276.60 |
| | TOTAL VENDOR WIGHTMAN | 76,802.85 |
| GRAND TOTAL: | | 138,008.78 |

| INVOICE NUMBER | DESCRIPTION | AMOUNT |
|---|--|----------|
| VENDOR NAME: BRENT COLE DJ SERVICES | | |
| 1-2025 | PAGEANT MC & DJ KARAOKE | 400.00 |
| TOTAL VENDOR BRENT COLE DJ SERVICES | | 400.00 |
| VENDOR NAME: CARDMEMBER SERVICE | | |
| APR 5- MAY 7, 2025 | CANAPY, RAFFLE DRUM, MUGS, AWARDS, FOLDING CHAIRS, SOCKS, SIGN POSTS | 1,487.51 |
| TOTAL VENDOR CARDMEMBER SERVICE | | 1,487.51 |
| VENDOR NAME: CHIEF CART | | |
| 498920 | RENTAL OF UTILITY CARTS, GOLF CARTS | 2,968.00 |
| TOTAL VENDOR CHIEF CART | | 2,968.00 |
| VENDOR NAME: DALE HILL | | |
| 1 | MANAGE BEVERAGE TENT 6/6-6/7/25 | 200.00 |
| TOTAL VENDOR DALE HILL | | 200.00 |
| VENDOR NAME: EGGHEADS ATM MICHIGAN, LLC | | |
| JUNE 2025 | ATM MACHINES | 600.00 |
| TOTAL VENDOR EGGHEADS ATM MICHIGAN, LLC | | 600.00 |
| VENDOR NAME: KIESELAT, TAMMY | | |
| JUNE 2025 | REUND DUE TO ERROR IN APPLICATION | 200.00 |
| TOTAL VENDOR KIESELAT, TAMMY | | 200.00 |
| VENDOR NAME: LEE, PAMEE | | |
| JUNE 2025 | REFUND DUE TO ILLNESS | 100.00 |
| TOTAL VENDOR LEE, PAMEE | | 100.00 |
| VENDOR NAME: LESTER BROTHERS EXCAVATION, INC | | |
| I66607 | PORTABLE TOILETS | 2,910.00 |
| TOTAL VENDOR LESTER BROTHERS EXCAVATION, INC | | 2,910.00 |
| VENDOR NAME: LOG AND LAND | | |
| 1010 | T SHIRTS | 120.00 |
| 1009 | T SHIRTS | 1,048.00 |
| TOTAL VENDOR LOG AND LAND | | 1,168.00 |
| VENDOR NAME: MACDONALD BROADCASTING | | |
| 162577 | RADIO PROMO | 1,550.00 |
| TOTAL VENDOR MACDONALD BROADCASTING | | 1,550.00 |
| VENDOR NAME: MAXWELL MEDALS & AWARDS | | |
| MAY 2025 | ACRYLIC MEDALS | 1,353.50 |
| TOTAL VENDOR MAXWELL MEDALS & AWARDS | | 1,353.50 |
| VENDOR NAME: SHOOK, GEORGE | | |
| 1 | MANAGE BEVERAGE TENT 6/6-6/7/25 | 200.00 |
| TOTAL VENDOR SHOOK, GEORGE | | 200.00 |
| VENDOR NAME: SPARTAN BARRICADING | | |
| JUNE 2025 | BARRICAE DRUM ONLY, SIGNS | 650.00 |
| TOTAL VENDOR SPARTAN BARRICADING | | 650.00 |
| VENDOR NAME: ST.CHARLES, SHARON | | |
| JUNE 2025 | REFUND, PAID TWICE | 150.00 |
| TOTAL VENDOR ST.CHARLES, SHARON | | 150.00 |
| VENDOR NAME: WARNER, BRUCE | | |
| 6880 | REMOTE BROADCAST | 250.00 |
| TOTAL VENDOR WARNER, BRUCE | | 250.00 |
| VENDOR NAME: WOLVERINE FIREWORKS DISPLAY, INC | | |
| 0033203-IN | FIREWORKS | 5,000.00 |
| TOTAL VENDOR WOLVERINE FIREWORKS DISPLAY, INC | | 5,000.00 |

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CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
EXP CHECK RUN DATES 04/18/2025 - 05/15/2025
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: FEST

| INVOICE NUMBER | DESCRIPTION | AMOUNT |
|-------------------|-------------|-----------|
| GRAND TOTAL: | | 19,187.01 |

| INVOICE NUMBER | DESCRIPTION | AMOUNT |
|--|---|----------|
| VENDOR NAME: ACE HARDWARE-GRAND LEDGE | | |
| 10670 | FASTENERS, SPRAY PAINT, | 82.68 |
| TOTAL VENDOR ACE HARDWARE-GRAND LEDGE | | 82.68 |
| VENDOR NAME: ALTOGAS, INC | | |
| 864981 | PROPANE | 967.31 |
| TOTAL VENDOR ALTOGAS, INC | | 967.31 |
| VENDOR NAME: APPLIED IMAGING | | |
| 2822626 | EQUIPMENT AND PRINTING | 50.13 |
| TOTAL VENDOR APPLIED IMAGING | | 50.13 |
| VENDOR NAME: AT&T | | |
| MAY 2025 | SOFTBALL FIELDS INTERNET | 68.75 |
| TOTAL VENDOR AT&T | | 68.75 |
| VENDOR NAME: ATHLETE'S CONNECTION | | |
| 3847 | 8U 10U 12U - 4 TEAMS HATS, JERSEYS, PANTS, BELTS, SOCKS | 4,700.00 |
| 3848 | TEE BALL AND COACH PITCH SHIRTS AND HATS WITH EMB ON FRONT | 1,740.00 |
| TOTAL VENDOR ATHLETE'S CONNECTION | | 6,440.00 |
| VENDOR NAME: BOBCAT OF LANSING | | |
| P74920 | CUTTING BLADE | 77.49 |
| TOTAL VENDOR BOBCAT OF LANSING | | 77.49 |
| VENDOR NAME: CARDMEMBER SERVICE | | |
| 4/5-5/7/25 | BASEBALL CAPS, GUN BAG, TRAINING, TOOLS, BATTERIES, SWARDS, DEPOSIT SLIPS, NOZZLES FOOD | 1,192.19 |
| TOTAL VENDOR CARDMEMBER SERVICE | | 1,192.19 |
| VENDOR NAME: CINTAS CORPORATION #725 | | |
| APRIL 2025 | UNIFORM EXPENSE | 226.52 |
| TOTAL VENDOR CINTAS CORPORATION #725 | | 226.52 |
| VENDOR NAME: COOPER, PETER | | |
| MAY 2025 | MILAGE FOR TRAINING | 176.40 |
| TOTAL VENDOR COOPER, PETER | | 176.40 |
| VENDOR NAME: CORE & MAIN | | |
| W908294 | 3/4 BALL CURB STOP | 128.18 |
| W725874 | TAPT REP CLP | 590.21 |
| TOTAL VENDOR CORE & MAIN | | 718.39 |
| VENDOR NAME: D & L FUELS | | |
| 209440 | GASOLINE | 956.36 |
| TOTAL VENDOR D & L FUELS | | 956.36 |
| VENDOR NAME: DOLMAN, REBECCA | | |
| MAY 2025 | MILEAGE FOR ELECTION | 30.80 |
| TOTAL VENDOR DOLMAN, REBECCA | | 30.80 |
| VENDOR NAME: EATON CUSTOM SEWING & EMB | | |
| 1932 | EMBROIDERY BALL CAPS | 30.00 |
| TOTAL VENDOR EATON CUSTOM SEWING & EMB | | 30.00 |
| VENDOR NAME: ELHORN ENGINEERING | | |
| 306548 | PUMP HEAD COVER, TUBE HOUSING, STENNER INJECTION, #2 TUBE, DUCK BILL | 539.24 |
| TOTAL VENDOR ELHORN ENGINEERING | | 539.24 |
| VENDOR NAME: FALIN, TIFFANI | | |
| 2/5-5/12/25 | MILEAGE AND REIMBURSEMENT | 278.88 |

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CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
EXP CHECK RUN DATES 05/09/2025 - 05/15/2025
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GEN

| INVOICE NUMBER | DESCRIPTION | AMOUNT |
|--|--|------------|
| VENDOR NAME: FALIN, TIFFANI | | |
| | TOTAL VENDOR FALIN, TIFFANI | 278.88 |
| VENDOR NAME: FERGUSON WATERWORKS- METER ACCT | | |
| 0222184 | SUPPLIES | 885.46 |
| | TOTAL VENDOR FERGUSON WATERWORKS- METER ACCT | 885.46 |
| VENDOR NAME: FORCIER, ALEX | | |
| MAY 2025 | MILEAGE FOR TRAINING | 28.00 |
| | TOTAL VENDOR FORCIER, ALEX | 28.00 |
| VENDOR NAME: GORDON'S FOOD SERVICE | | |
| 809275453 | CONCESSIONS | 1,326.96 |
| | TOTAL VENDOR GORDON'S FOOD SERVICE | 1,326.96 |
| VENDOR NAME: HUTSON, INC | | |
| 10863944 | 660' HIGH LIFT BLADE | 72.78 |
| | TOTAL VENDOR HUTSON, INC | 72.78 |
| VENDOR NAME: L & G SERVICES | | |
| 1014 | SOFTBALL COMPLEX PAVILLIAN REPAIR | 1,684.59 |
| | TOTAL VENDOR L & G SERVICES | 1,684.59 |
| VENDOR NAME: LANSING SANITARY SUPPLY, INC | | |
| 1280043 | PAPER SUPPLIES | 1,982.86 |
| | TOTAL VENDOR LANSING SANITARY SUPPLY, INC | 1,982.86 |
| VENDOR NAME: MAY, DUSTIN | | |
| 296 | CPR CLASS | 195.00 |
| | TOTAL VENDOR MAY, DUSTIN | 195.00 |
| VENDOR NAME: MENARDS-LANSING WEST | | |
| 96200 | US FLAG, IRON OUT, MOP | 104.49 |
| | TOTAL VENDOR MENARDS-LANSING WEST | 104.49 |
| VENDOR NAME: MICHIGAN POLICE EQUIPMENT | | |
| 192017 | RECESS CLIP ON BADGE HOLDER SMALL OVAL W/CHAIN | 20.00 |
| | TOTAL VENDOR MICHIGAN POLICE EQUIPMENT | 20.00 |
| VENDOR NAME: NORTHERN PUMP & WELL | | |
| 24-J2988 2 | DRILL WELL | 116,671.00 |
| 24-J2988 3 | REPAIRS ON WELL | 12,462.28 |
| | TOTAL VENDOR NORTHERN PUMP & WELL | 129,133.28 |
| VENDOR NAME: QUILL CO | | |
| 43972025 | STICKY NOTES, CALCULATOR, CLEANING SUPPLIES, RUBBER BANDS, TAPE, INK | 185.20 |
| | TOTAL VENDOR QUILL CO | 185.20 |
| VENDOR NAME: RAY ALLEN MANUFACTURING | | |
| RO091592 | E- COLLAR, HARNESS, ROPE, | 556.95 |
| | TOTAL VENDOR RAY ALLEN MANUFACTURING | 556.95 |
| VENDOR NAME: TACTIPUP LLC | | |
| 15 MAY | DOG COLLAR | 73.90 |
| | TOTAL VENDOR TACTIPUP LLC | 73.90 |
| VENDOR NAME: THE PARTS PLACE-CHARLOTTE | | |
| 279723 | SUPPLIES | 243.22 |
| 279792 | SUPPLIES | 111.18 |
| | TOTAL VENDOR THE PARTS PLACE-CHARLOTTE | 354.40 |
| VENDOR NAME: UNITED STATES POST OFFICE | | |
| MAY 2025 | POSTAGE | 730.00 |
| | TOTAL VENDOR UNITED STATES POST OFFICE | 730.00 |

05/15/2025 04:34 PM
User: RDOLMAN
DB: Pottersville

CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
EXP CHECK RUN DATES 05/09/2025 - 05/15/2025
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GEN

| INVOICE NUMBER | DESCRIPTION | AMOUNT |
|-------------------------------|-------------|------------|
| VENDOR NAME: VERIZON WIRELESS | | |
| APR 6- MAY 5 2025 | SERVICE | 39.02 |
| 6112370614 | CELL PHONES | 592.62 |
| TOTAL VENDOR VERIZON WIRELESS | | 631.64 |
| GRAND TOTAL: | | 149,800.65 |

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2024 (NORMAL) | 2024-25 ORIGINAL BUDGET | YTD BALANCE 04/30/2025 (NORMAL) | ACTIVITY FOR MTH 04/30/2025 BASE (DECREASE) |
|-------------------------------|--|---------------------------------------|-------------------------------|---------------------------------------|---|
| Fund 101 - GENERAL FUND | | | | | |
| Revenues | | | | | |
| Dept 000 | | | | | |
| 101-000-402.000 | PROPERTY TAX | 620,875.80 | 669,190.03 | 655,761.48 | 0.00 |
| 101-000-403.000 | SOLID WASTE TAX | 79,091.52 | 87,969.46 | 86,478.47 | 0.00 |
| 101-000-411.000 | DELINQUENT PROP TAX | 216.02 | 200.00 | 1,018.53 | 332.95 |
| 101-000-432.000 | PAYMENT IN LIEU OF TAXES | 625.85 | 625.00 | 0.00 | 0.00 |
| 101-000-434.000 | TRAILER COURT TAX | 2,147.00 | 2,400.00 | 2,153.00 | 0.00 |
| 101-000-445.000 | CITY PENALTY | 3,020.95 | 2,900.00 | 1,094.32 | 0.00 |
| 101-000-447.000 | ADMINISTRATION FEE | 32,441.83 | 35,580.01 | 35,225.88 | 0.00 |
| 101-000-476.000 | PERMITS | 6,310.00 | 6,000.00 | 5,220.00 | 230.00 |
| 101-000-477.000 | 3% CABLE T.V. | 7,717.69 | 7,200.00 | 2,581.56 | 0.00 |
| 101-000-478.000 | BLIGHT FEES | 175.00 | 150.00 | 0.00 | 0.00 |
| 101-000-479.000 | OTHER PERMITS | 0.00 | 0.00 | 50.00 | 0.00 |
| 101-000-480.000 | TELECOM RIGHT OF WAY MAINTENA | 11,006.90 | 11,006.90 | 0.00 | 0.00 |
| 101-000-481.000 | LIQUOR LICENSE FEES | 3,395.70 | 1,994.85 | 385.00 | 0.00 |
| 101-000-488.000 | RECYCLING | 3,200.65 | 1,570.00 | 775.00 | 0.00 |
| 101-000-543.010 | PUBLIC ACT 302 LAW ENF. | 1,068.18 | 550.00 | 3,946.51 | 347.50 |
| 101-000-543.020 | CONTINUING PROFESSIONAL EDUCATION-POLICE | 1,500.00 | 1,500.00 | 0.00 | 0.00 |
| 101-000-573.000 | LOCAL COMMUNITY STABILIZATION | 244,495.88 | 240,000.00 | 99,426.07 | 0.00 |
| 101-000-574.000 | ST SHARED REV - SALES TAX | 327,470.00 | 320,000.00 | 227,145.00 | 54,241.00 |
| 101-000-574.100 | CVTRS-CLFRF | 43,206.00 | 41,000.00 | 29,632.00 | 7,408.00 |
| 101-000-574.200 | CVTRS-PUBLIC SAFETY | 831.00 | 550.00 | 0.00 | 0.00 |
| 101-000-579.000 | GRANT REVENUE- STATE | 267,490.34 | 0.00 | 31,000.00 | 0.00 |
| 101-000-602.000 | FOIA | 191.91 | 150.00 | 251.50 | 0.00 |
| 101-000-607.000 | CHARGES FOR SERVICES - PD | 207.90 | 150.00 | 130.00 | 0.00 |
| 101-000-656.000 | FINES & FORFEITURES | 2,334.59 | 2,000.00 | 747.45 | 148.50 |
| 101-000-665.000 | INTEREST | 52,064.84 | 45,000.00 | 45,798.97 | 3,919.43 |
| 101-000-667.010 | DDA PAVILION - FARMERS MARKET | 100.00 | 0.00 | 0.00 | 0.00 |
| 101-000-671.100 | LEASE/RENT | 1,159.30 | 1,100.00 | 1,048.27 | 842.27 |
| 101-000-674.000 | DONATIONS | 397.42 | 0.00 | 10,011.00 | 0.00 |
| 101-000-676.000 | REIMBURSEMENT | 31,244.13 | 5,000.00 | 16,499.49 | 9,550.71 |
| 101-000-677.000 | SCHOOL SRO REIMBURSEMENT | 47,591.77 | 44,428.80 | 25,149.18 | 0.00 |
| 101-000-684.000 | MISC INCOME | 728.21 | 0.00 | 89.44 | 6.00 |
| 101-000-687.000 | INSURANCE REIMBURSEMENT | 703,850.64 | 0.00 | 7,244.72 | 0.00 |
| 101-000-689.000 | CASH OVER & UNDER | 3.69 | 0.00 | (22.01) | (21.36) |
| 101-000-693.000 | SALE OF FIXED ASSETS | 0.00 | 3,000.00 | 2,838.75 | 0.00 |
| Total Dept 000 | | 2,496,160.71 | 1,531,215.05 | 1,291,679.58 | 77,005.00 |
| TOTAL REVENUES | | 2,496,160.71 | 1,531,215.05 | 1,291,679.58 | 77,005.00 |
| Expenditures | | | | | |
| Dept 101 - CITY COUNCIL | | | | | |
| 101-101-703.000 | SALARIES | 2,060.94 | 2,500.00 | 2,453.79 | 340.00 |
| 101-101-706.000 | RR-CROSSING MAINTENANCE FEE | 2,257.00 | 2,257.00 | 4,514.00 | 2,257.00 |
| 101-101-719.000 | FRINGE BENEFITS | 155.29 | 240.00 | 195.88 | 26.01 |
| 101-101-731.000 | PUBLICATION | 526.30 | 600.00 | 118.70 | 0.00 |
| 101-101-740.000 | SUPPLIES | 35.37 | 200.00 | 25.96 | 0.00 |
| 101-101-775.000 | REPAIRS & MAINT | 37.50 | 50.00 | 0.00 | 0.00 |
| 101-101-913.000 | INSURANCE-LIAB & WORKMAN COMP | 60,488.43 | 70,000.00 | 66,703.96 | 467.50 |
| 101-101-961.000 | CONFERENCE AND WORKSHOPS | 135.00 | 200.00 | 0.00 | 0.00 |
| Total Dept 101 - CITY COUNCIL | | 65,695.83 | 76,047.00 | 74,012.29 | 3,090.51 |
| Dept 171 - MAYOR | | | | | |
| 101-171-703.000 | SALARIES | 570.00 | 850.00 | 540.00 | 90.00 |
| 101-171-719.000 | FRINGE BENEFITS | 43.61 | 85.00 | 41.32 | 6.89 |
| Total Dept 171 - MAYOR | | 613.61 | 935.00 | 581.32 | 96.89 |
| Dept 172 - CITY MANAGER | | | | | |
| 101-172-703.000 | SALARIES | 80,494.36 | 82,825.18 | 66,993.70 | 6,371.16 |
| 101-172-719.000 | FRINGE BENEFITS | 16,389.88 | 16,881.58 | 14,327.37 | 1,398.30 |
| 101-172-740.000 | SUPPLIES | 139.91 | 150.00 | 0.00 | 0.00 |
| 101-172-781.000 | COMPUTER SOFTWARE | 0.00 | 0.00 | 1,169.40 | 0.00 |
| 101-172-809.000 | TRAINING | 0.00 | 150.00 | 895.00 | 0.00 |
| 101-172-962.000 | MILEAGE | 0.00 | 0.00 | 651.00 | 0.00 |
| 101-172-980.100 | COMPUTER EQUIPMENT | 0.00 | 500.00 | 0.00 | 0.00 |
| Total Dept 172 - CITY MANAGER | | 97,024.15 | 100,506.76 | 84,036.47 | 7,769.46 |
| Dept 215 - CLERK | | | | | |
| 101-215-703.000 | SALARIES | 36,612.90 | 39,141.65 | 30,622.72 | 2,273.60 |

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2024 (NORMAL) (ABNORMAL) | 2024-25 ORIGINAL BUDGET (NORMAL) | YTD BALANCE 04/30/2025 (NORMAL) (ABNORMAL) | ACTIVITY FOR MTH 04/30/2025 INCREASE (DECREASE) |
|------------------------------------|------------------------------|--|--|---|---|
| Fund 101 - GENERAL FUND | | | | | |
| Expenditures | | | | | |
| 101-215-719.000 | FRINGE BENEFITS | 3,076.39 | 3,168.68 | 2,441.63 | 173.93 |
| 101-215-740.000 | SUPPLIES | 260.38 | 450.00 | 54.72 | 0.00 |
| 101-215-741.000 | POSTAGE | 1,260.88 | 1,700.00 | 1,413.20 | 323.20 |
| 101-215-781.000 | COMPUTER SOFTWARE | 0.00 | 400.00 | 0.00 | 0.00 |
| 101-215-809.000 | TRAINING | 0.00 | 2,400.00 | 575.00 | 575.00 |
| 101-215-822.000 | ELECTIONS | 7,355.38 | 10,000.00 | 6,926.18 | 102.51 |
| 101-215-958.000 | DUES AND SUBSCRIPTIONS | 111.00 | 160.00 | 144.00 | 0.00 |
| 101-215-961.000 | CONFERENCE AND WORKSHOPS | 0.00 | 150.00 | 0.00 | 0.00 |
| 101-215-962.000 | MILEAGE | 0.00 | 0.00 | 83.06 | 0.00 |
| 101-215-980.100 | COMPUTER EQUIPMENT | 0.00 | 800.00 | 0.00 | 0.00 |
| Total Dept 215 - CLERK | | 48,676.93 | 58,370.33 | 42,260.51 | 3,448.24 |
| Dept 223 - AUDIT | | | | | |
| 101-223-807.000 | AUDIT | 21,850.00 | 22,250.00 | 20,050.00 | 0.00 |
| Total Dept 223 - AUDIT | | 21,850.00 | 22,250.00 | 20,050.00 | 0.00 |
| Dept 253 - TREASURERS OFFICE | | | | | |
| 101-253-703.000 | SALARIES | 69,513.19 | 71,513.31 | 57,840.64 | 5,501.02 |
| 101-253-719.000 | FRINGE BENEFITS | 19,830.15 | 21,368.34 | 18,774.01 | 1,313.24 |
| 101-253-740.000 | SUPPLIES | 708.94 | 700.00 | 603.25 | 0.00 |
| 101-253-741.000 | POSTAGE | 1,000.46 | 1,100.00 | 1,362.50 | 19.27 |
| 101-253-781.000 | COMPUTER SOFTWARE | 0.00 | 100.00 | 0.00 | 0.00 |
| 101-253-814.000 | BANK SERVICE CHARGES | 3,439.88 | 4,300.00 | 3,200.99 | 277.95 |
| 101-253-961.000 | CONFERENCE AND WORKSHOPS | 248.00 | 250.00 | 248.00 | 0.00 |
| 101-253-962.000 | MILEAGE | 49.02 | 0.00 | 8.17 | 0.00 |
| 101-253-980.100 | COMPUTER EQUIPMENT | 423.48 | 500.00 | 0.00 | 0.00 |
| Total Dept 253 - TREASURERS OFFICE | | 95,213.12 | 99,831.65 | 82,037.56 | 7,111.48 |
| Dept 257 - ASSESSOR | | | | | |
| 101-257-703.000 | SALARIES | 1,151.39 | 1,186.15 | 978.75 | 92.99 |
| 101-257-719.000 | FRINGE BENEFITS | 620.58 | 630.00 | 458.26 | 32.55 |
| 101-257-731.000 | PUBLICATION | 269.70 | 450.00 | 312.90 | 104.30 |
| 101-257-740.000 | SUPPLIES | 37.98 | 250.00 | 0.00 | 0.00 |
| 101-257-741.000 | POSTAGE | 535.73 | 550.00 | 581.61 | 19.52 |
| 101-257-781.000 | COMPUTER SOFTWARE | 349.99 | 250.00 | 260.00 | 0.00 |
| 101-257-810.050 | RE INSPECTION - 20% | 3,450.85 | 3,649.45 | 3,068.57 | 278.97 |
| 101-257-813.000 | BOARD OF REVIEW | 1,121.63 | 1,500.00 | 890.49 | 140.49 |
| 101-257-818.000 | CONTRACT LABOR | 13,333.63 | 17,000.00 | 12,750.03 | 1,416.67 |
| Total Dept 257 - ASSESSOR | | 20,871.48 | 25,465.60 | 19,300.61 | 2,085.49 |
| Dept 265 - CITY HALL | | | | | |
| 101-265-703.000 | SALARIES | 23,508.39 | 25,374.59 | 19,352.03 | 1,631.48 |
| 101-265-719.000 | FRINGE BENEFITS | 8,041.27 | 8,759.43 | 7,314.14 | 717.18 |
| 101-265-731.000 | PUBLICATION | 0.00 | 650.00 | 0.00 | 0.00 |
| 101-265-740.000 | SUPPLIES | 4,628.26 | 3,970.00 | 3,826.28 | 2,403.96 |
| 101-265-741.000 | POSTAGE | 1,110.82 | 1,400.00 | 330.26 | 0.77 |
| 101-265-775.000 | REPAIRS & MAINT | 12,322.65 | 900.00 | 161.53 | 0.00 |
| 101-265-781.000 | COMPUTER SOFTWARE | 23,978.95 | 20,000.00 | 43,013.80 | 5,907.85 |
| 101-265-802.000 | SERVICE | 1,797.02 | 2,100.00 | 1,187.55 | 45.31 |
| 101-265-818.000 | CONTRACT LABOR | 0.00 | 400.00 | 180.00 | 0.00 |
| 101-265-880.100 | COMMUNITY HOLIDAY EVENT | 2,250.50 | 2,300.00 | 1,237.82 | 0.00 |
| 101-265-880.200 | COMMUNITY SPECIAL EVENTS | 494.49 | 500.00 | 987.90 | 0.00 |
| 101-265-958.000 | DUES AND SUBSCRIPTIONS | 180.00 | 300.00 | 180.00 | 0.00 |
| 101-265-962.000 | MILEAGE | 34.30 | 35.00 | 94.71 | 0.00 |
| 101-265-980.000 | OFFICE EQUIPMENT & FURNITURE | 176.66 | 500.00 | 0.00 | 0.00 |
| Total Dept 265 - CITY HALL | | 78,523.31 | 67,189.02 | 77,866.02 | 10,706.55 |
| Dept 266 - ATTORNEY | | | | | |
| 101-266-801.000 | ATTORNEY | 53,045.44 | 25,000.00 | 37,192.41 | 0.00 |
| Total Dept 266 - ATTORNEY | | 53,045.44 | 25,000.00 | 37,192.41 | 0.00 |
| Dept 301 - POLICE | | | | | |
| 101-301-703.000 | SALARIES | 214,662.44 | 220,641.80 | 161,396.83 | 12,985.99 |
| 101-301-703.002 | OVERTIME SALARIES | 8,185.98 | 9,000.00 | 8,634.61 | 0.00 |

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2024 NORMAL (ABNORMAL) | 2024-25 ORIGINAL BUDGET | YTD BALANCE 04/30/2025 NORMAL (ABNORMAL) | ACTIVITY FOR MTH 04/30/2025 INCREASE (DECREASE) |
|--|-----------------------------------|--|-------------------------------|--|---|
| Fund 101 - GENERAL FUND | | | | | |
| Expenditures | | | | | |
| 101-301-719.000 | FRINGE BENEFITS | 54,093.97 | 55,160.45 | 42,025.92 | 2,011.53 |
| 101-301-728.000 | UNIFORM EXPENSES | 2,700.02 | 5,000.00 | 9,669.33 | (302.15) |
| 101-301-740.000 | SUPPLIES | 7,998.63 | 7,600.00 | 7,304.07 | 1,519.87 |
| 101-301-740.700 | GUNS AND AMMUNITION | 5,819.04 | 5,800.00 | 713.80 | 0.00 |
| 101-301-775.000 | REPAIRS & MAINT | 3,107.39 | 5,000.00 | 10,303.42 | 652.01 |
| 101-301-781.000 | COMPUTER SOFTWARE | 0.00 | 600.00 | 1,350.00 | 1,350.00 |
| 101-301-801.000 | ATTORNEY | 1,106.00 | 2,200.00 | 465.50 | 0.00 |
| 101-301-802.000 | SERVICE | 1,070.09 | 1,200.00 | 0.00 | 0.00 |
| 101-301-809.000 | TRAINING | 1,078.40 | 2,500.00 | 2,171.53 | 0.00 |
| 101-301-851.000 | RADIO REPAIRS | 0.00 | 300.00 | 0.00 | 0.00 |
| 101-301-853.000 | TELEPHONE EXPENSE | 2,011.30 | 2,100.00 | 1,661.98 | 202.50 |
| 101-301-862.000 | GAS | 0.00 | 500.00 | 82.62 | 0.00 |
| 101-301-958.000 | DUES AND SUBSCRIPTIONS | 401.20 | 500.00 | 115.00 | 0.00 |
| 101-301-960.000 | MISC | 0.00 | 50.00 | 0.00 | 0.00 |
| 101-301-970.000 | CAPITAL OUTLAY | 4,123.80 | 2,500.00 | 1,157.01 | 0.00 |
| 101-301-970.020 | ARMOUR/SPEC EQUIP | 0.00 | 0.00 | 598.00 | 0.00 |
| 101-301-972.000 | CAPITAL OUTLAY - POLICE | 0.00 | 0.00 | 350.00 | 0.00 |
| 101-301-972.010 | CAPITAL OUTLAY | 0.00 | 0.00 | 14,022.26 | 0.00 |
| 101-301-980.100 | COMPUTER EQUIPMENT | 0.00 | 500.00 | 2,558.30 | 0.00 |
| Total Dept 301 - POLICE | | 306,358.26 | 321,152.25 | 264,580.18 | 18,419.75 |
| Dept 302 - POLICE STATE TRAINING | | | | | |
| 101-302-809.000 | TRAINING | 0.00 | 0.00 | 599.01 | 0.00 |
| 101-302-810.000 | EXPENSE | 569.88 | 580.00 | 0.00 | 0.00 |
| Total Dept 302 - POLICE STATE TRAINING | | 569.88 | 580.00 | 599.01 | 0.00 |
| Dept 337 - EMS | | | | | |
| 101-337-802.000 | SERVICE | 129,600.00 | 160,000.00 | 162,400.00 | 0.00 |
| Total Dept 337 - EMS | | 129,600.00 | 160,000.00 | 162,400.00 | 0.00 |
| Dept 441 - DPW | | | | | |
| 101-441-775.000 | REPAIRS & MAINT | 0.00 | 300.00 | 0.00 | 0.00 |
| 101-441-810.020 | RECYCLING EXPENSE | 10,550.31 | 7,000.00 | 2,660.16 | 0.00 |
| Total Dept 441 - DPW | | 10,550.31 | 7,300.00 | 2,660.16 | 0.00 |
| Dept 445 - DRAIN AT LARGE | | | | | |
| 101-445-810.000 | EXPENSE | 528.11 | 900.00 | 527.09 | 0.00 |
| Total Dept 445 - DRAIN AT LARGE | | 528.11 | 900.00 | 527.09 | 0.00 |
| Dept 701 - PLANNING COMMISSION | | | | | |
| 101-701-703.000 | SALARIES | 180.00 | 650.00 | 975.00 | 975.00 |
| 101-701-719.000 | FRINGE BENEFITS | 13.78 | 100.00 | 74.60 | 74.60 |
| 101-701-731.000 | PUBLICATION | 256.60 | 900.00 | 237.40 | 0.00 |
| 101-701-740.000 | SUPPLIES | 40.21 | 50.00 | 10.59 | 0.00 |
| 101-701-781.000 | COMPUTER SOFTWARE | 0.00 | 0.00 | 53.00 | 0.00 |
| 101-701-803.000 | ENGINEERS FEES | 0.00 | 38,000.00 | 21,506.74 | 2,000.00 |
| Total Dept 701 - PLANNING COMMISSION | | 490.59 | 39,700.00 | 22,857.33 | 3,049.60 |
| Dept 702 - ZONING | | | | | |
| 101-702-703.000 | SALARIES | 40,061.43 | 41,263.27 | 33,336.84 | 3,170.54 |
| 101-702-719.000 | FRINGE BENEFITS | 3,340.20 | 3,440.40 | 2,649.27 | 242.55 |
| 101-702-731.000 | PUBLICATION | 523.30 | 1,300.00 | 395.00 | 0.00 |
| 101-702-740.000 | SUPPLIES | 217.79 | 700.00 | 135.74 | 30.97 |
| 101-702-853.000 | TELEPHONE EXPENSE | 891.80 | 930.00 | 525.05 | 53.77 |
| 101-702-961.000 | CONFERENCE AND WORKSHOPS | 0.00 | 275.00 | 0.00 | 0.00 |
| Total Dept 702 - ZONING | | 45,034.52 | 47,908.67 | 37,041.90 | 3,497.83 |
| Dept 906 - DEBT SERVICE | | | | | |
| 101-906-738.000 | TOWNSHIP/MILL | 8,208.66 | 7,900.00 | 8,619.09 | 0.00 |
| 101-906-991.000 | DEBT SERVICE - PRINCIPAL | 28,388.40 | 29,353.50 | 26,905.50 | 1,735.50 |
| 101-906-992.000 | PRINCIPAL & INTEREST - PATROL CAR | 1,080.34 | 0.00 | 0.00 | 0.00 |
| 101-906-993.000 | BOND INTEREST | 26,468.01 | 26,025.25 | 24,357.80 | 829.79 |

PERIOD ENDING 04/30/2025

| GL NUMBER | DESCRIPTION | END BALANCE | 2024-25 | YTD BALANCE | ACTIVITY FOR |
|---|---------------------------------|------------------|--------------|------------------|----------------|
| | | 06/30/2024 | ORIGINAL | 04/30/2025 | MTH 04/30/2025 |
| | | ORMAL (ABNORMAL) | BUDGET | ORMAL (ABNORMAL) | ASE (DECREASE) |
| Fund 101 - GENERAL FUND | | | | | |
| Expenditures | | | | | |
| Total Dept 906 - DEBT SERVICE | | 64,145.41 | 63,278.75 | 59,882.39 | 2,565.29 |
| Dept 966 - CONTRIBUTIONS TO OTHER FUNDS | | | | | |
| 101-966-965.202 | CONTRIB TO MAJOR STREET FUND | 96,400.81 | 0.00 | 0.00 | 0.00 |
| 101-966-965.203 | CONTRIB TO LOCAL STREET FUND | 260,280.72 | 82,686.76 | 0.00 | 0.00 |
| 101-966-965.208 | CONTRIB TO PARK FUND | 507,883.04 | 110,640.00 | 50,000.00 | 0.00 |
| 101-966-965.401 | CONTRIB TO CAPITAL PROJECT FUND | 2,654.00 | 2,654.00 | 2,654.00 | 0.00 |
| 101-966-965.590 | CONTRIBUTION TO SEWER FUND | 15,465.30 | 0.00 | 0.00 | 0.00 |
| 101-966-965.591 | CONTRIBUTION TO WATER | 18,221.17 | 0.00 | 0.00 | 0.00 |
| 101-966-965.598 | CONTRIB TO STORM DRAIN MAINT | 0.00 | 12,000.00 | 12,000.00 | 0.00 |
| 101-966-965.641 | CONTRIB TO EQP REPAIR & REPL | 381,867.30 | 155,793.45 | 80,000.00 | 0.00 |
| Total Dept 966 - CONTRIBUTIONS TO OTHER FUNDS | | 1,282,772.34 | 363,774.21 | 144,654.00 | 0.00 |
| TOTAL EXPENDITURES | | 2,321,563.29 | 1,480,189.24 | 1,132,539.25 | 61,841.09 |
| Fund 101 - GENERAL FUND: | | | | | |
| TOTAL REVENUES | | 2,496,160.71 | 1,531,215.05 | 1,291,679.58 | 77,005.00 |
| TOTAL EXPENDITURES | | 2,321,563.29 | 1,480,189.24 | 1,132,539.25 | 61,841.09 |
| NET OF REVENUES & EXPENDITURES | | 174,597.42 | 51,025.81 | 159,140.33 | 15,163.91 |

PERIOD ENDING 04/30/2025

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2024 NORMAL (ABNORMAL) | 2024-25 ORIGINAL BUDGET | YTD BALANCE 04/30/2025 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 04/30/2025 INCREASE (DECREASE) |
|--------------------------------|---------------------------------------|--|-------------------------------|--|---|
| Fund 202 - MAJOR STREET FUND | | | | | |
| Revenues | | | | | |
| Dept 000 | | | | | |
| 202-000-451.200 | SPEC ASSESSMENT ROAD - SUNSET | 4,894.29 | 4,894.29 | 5,428.24 | 0.00 |
| 202-000-553.000 | ACT 51 | 253,134.51 | 231,000.00 | 180,329.98 | 23,395.37 |
| 202-000-579.000 | GRANT REVENUE- STATE | 83,333.33 | 0.00 | 0.00 | 0.00 |
| 202-000-582.000 | COUNTY ROAD MILL 2014 | 44,000.00 | 44,000.00 | 1,760.62 | 0.00 |
| 202-000-665.000 | INTEREST | 12,133.87 | 12,000.00 | 10,390.98 | 963.26 |
| 202-000-699.101 | GF CONTRIBUTION | 96,400.81 | 0.00 | 0.00 | 0.00 |
| Total Dept 000 | | 493,896.81 | 291,894.29 | 197,909.82 | 24,358.63 |
| TOTAL REVENUES | | 493,896.81 | 291,894.29 | 197,909.82 | 24,358.63 |
| Expenditures | | | | | |
| Dept 463 - ROUTINE MAINT | | | | | |
| 202-463-699.203 | TRANSFER TO LOCAL STREETS | 87,500.00 | 87,500.00 | 87,500.00 | 0.00 |
| 202-463-782.000 | STREET MATERIALS & SUPPLIES | 810.35 | 2,500.00 | 262.35 | 0.00 |
| 202-463-818.000 | CONTRACT LABOR | 165,783.79 | 0.00 | 0.00 | 0.00 |
| 202-463-956.000 | TREE TRIMMING | 0.00 | 1,500.00 | 0.00 | 0.00 |
| 202-463-965.600 | CONTRIBUTION TO 641 LABOR & EQUIPMENT | 78,000.00 | 78,000.00 | 78,000.00 | 0.00 |
| Total Dept 463 - ROUTINE MAINT | | 332,094.14 | 169,500.00 | 165,762.35 | 0.00 |
| Dept 474 - TRAFFIC SIGNS | | | | | |
| 202-474-782.000 | STREET MATERIALS & SUPPLIES | 0.00 | 250.00 | 468.20 | 468.20 |
| Total Dept 474 - TRAFFIC SIGNS | | 0.00 | 250.00 | 468.20 | 468.20 |
| Dept 478 - WINTER MAINT | | | | | |
| 202-478-782.000 | STREET MATERIALS & SUPPLIES | 0.00 | 600.00 | 1,840.93 | 0.00 |
| Total Dept 478 - WINTER MAINT | | 0.00 | 600.00 | 1,840.93 | 0.00 |
| Dept 480 - CONSTRUCTION | | | | | |
| 202-480-803.000 | ENGINEERS FEES | 36,291.11 | 80,000.00 | 16,155.89 | 415.00 |
| 202-480-818.000 | CONTRACT LABOR | 11,117.50 | 200,000.00 | 0.00 | 0.00 |
| Total Dept 480 - CONSTRUCTION | | 47,408.61 | 280,000.00 | 16,155.89 | 415.00 |
| Dept 906 - DEBT SERVICE | | | | | |
| 202-906-992.000 | BOND PRINCIPAL | 11,264.00 | 11,264.00 | 0.00 | 0.00 |
| 202-906-993.000 | BOND INTEREST | 6,161.06 | 5,862.49 | 2,931.28 | 0.00 |
| Total Dept 906 - DEBT SERVICE | | 17,425.06 | 17,126.49 | 2,931.28 | 0.00 |
| TOTAL EXPENDITURES | | 396,927.81 | 467,476.49 | 187,158.65 | 883.20 |
| Fund 202 - MAJOR STREET FUND: | | | | | |
| TOTAL REVENUES | | 493,896.81 | 291,894.29 | 197,909.82 | 24,358.63 |
| TOTAL EXPENDITURES | | 396,927.81 | 467,476.49 | 187,158.65 | 883.20 |
| NET OF REVENUES & EXPENDITURES | | 96,969.00 | (175,582.20) | 10,751.17 | 23,475.43 |

PERIOD ENDING 04/30/2025

| GL NUMBER | DESCRIPTION | END BALANCE | 2024-25 | YTD BALANCE | ACTIVITY FOR |
|--------------------------------|---------------------------------------|-------------|------------|-------------|---------------------|
| | | 06/30/2024 | ORIGINAL | 04/30/2025 | MTH 04/30/2025 |
| | | (NORMAL) | BUDGET | (NORMAL) | INCREASE (DECREASE) |
| Fund 203 - LOCAL STREET FUND | | | | | |
| Revenues | | | | | |
| Dept 000 | | | | | |
| 203-000-451.200 | SPEC ASSESSMENT ROAD - SUNSET | 29,866.30 | 29,866.30 | 22,897.84 | 0.00 |
| 203-000-553.000 | ACT 51 | 100,665.86 | 97,000.00 | 71,964.74 | 9,167.80 |
| 203-000-579.000 | GRANT REVENUE- STATE | 83,333.33 | 0.00 | 0.00 | 0.00 |
| 203-000-582.000 | COUNTY ROAD MILL 2014 | 35,257.36 | 35,000.00 | 10,477.52 | 0.00 |
| 203-000-665.000 | INTEREST | 1,213.37 | 1,200.00 | 1,039.09 | 96.33 |
| 203-000-699.001 | CONTRIBUTIONS FROM MAJOR STREET FUND | 87,500.00 | 87,500.00 | 87,500.00 | 0.00 |
| 203-000-699.101 | GF CONTRIBUTION | 260,280.72 | 82,686.76 | 0.00 | 0.00 |
| Total Dept 000 | | 598,116.94 | 333,253.06 | 193,879.19 | 9,264.13 |
| TOTAL REVENUES | | 598,116.94 | 333,253.06 | 193,879.19 | 9,264.13 |
| Expenditures | | | | | |
| Dept 463 - ROUTINE MAINT | | | | | |
| 203-463-818.000 | CONTRACT LABOR | 165,783.84 | 0.00 | 0.00 | 0.00 |
| 203-463-965.600 | CONTRIBUTION TO 641 LABOR & EQUIPMENT | 25,000.00 | 25,000.00 | 25,000.00 | 0.00 |
| Total Dept 463 - ROUTINE MAINT | | 190,783.84 | 25,000.00 | 25,000.00 | 0.00 |
| Dept 478 - WINTER MAINT | | | | | |
| 203-478-782.000 | STREET MATERIALS & SUPPLIES | 64.60 | 600.00 | 1,840.93 | 0.00 |
| Total Dept 478 - WINTER MAINT | | 64.60 | 600.00 | 1,840.93 | 0.00 |
| Dept 480 - CONSTRUCTION | | | | | |
| 203-480-803.000 | ENGINEERS FEES | 826.25 | 2,500.00 | 975.00 | 0.00 |
| 203-480-818.000 | CONTRACT LABOR | 11,117.50 | 5,000.00 | 0.00 | 0.00 |
| Total Dept 480 - CONSTRUCTION | | 11,943.75 | 7,500.00 | 975.00 | 0.00 |
| Dept 906 - DEBT SERVICE | | | | | |
| 203-906-992.000 | BOND PRINCIPAL | 165,347.60 | 168,382.50 | 72,094.50 | 37,264.50 |
| 203-906-993.000 | BOND INTEREST | 136,952.01 | 131,904.26 | 98,659.66 | 17,817.08 |
| Total Dept 906 - DEBT SERVICE | | 302,299.61 | 300,286.76 | 170,754.16 | 55,081.58 |
| TOTAL EXPENDITURES | | 505,091.80 | 333,386.76 | 198,570.09 | 55,081.58 |
| Fund 203 - LOCAL STREET FUND: | | | | | |
| TOTAL REVENUES | | 598,116.94 | 333,253.06 | 193,879.19 | 9,264.13 |
| TOTAL EXPENDITURES | | 505,091.80 | 333,386.76 | 198,570.09 | 55,081.58 |
| NET OF REVENUES & EXPENDITURES | | 93,025.14 | (133.70) | (4,690.90) | (45,817.45) |

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2024 (NORMAL) (ABNORMAL) | 2024-25 ORIGINAL BUDGET (NORMAL) | YTD BALANCE 04/30/2025 (NORMAL) (ABNORMAL) | ACTIVITY FOR MTH 04/30/2025 BASE (DECREASE) |
|--|-------------------------------|--|--|---|---|
| Fund 208 - PARK FUND | | | | | |
| Revenues | | | | | |
| Dept 000 | | | | | |
| 208-000-478.030 | CONCESSIONS | 27,204.92 | 28,000.00 | 15,531.29 | 2,240.08 |
| 208-000-478.070 | FIELD RENTAL | 25,067.00 | 21,000.00 | 10,792.00 | 940.00 |
| 208-000-478.084 | FLAG FOOTBALL | 1,035.00 | 1,050.00 | 1,350.00 | 0.00 |
| 208-000-478.090 | YOUTH FEES | 10,175.00 | 10,000.00 | 8,825.00 | 1,080.00 |
| 208-000-667.000 | PAVILION RENT | 1,715.00 | 1,550.00 | 1,045.00 | 145.00 |
| 208-000-667.020 | TIFA PAVILION - COMMUNITY CEN | 2,525.00 | 2,200.00 | 1,325.00 | 0.00 |
| 208-000-674.000 | DONATIONS | 500.00 | 0.00 | 250.00 | 0.00 |
| 208-000-680.001 | SPECIAL EVENTS | 600.00 | 250.00 | 350.00 | 0.00 |
| 208-000-699.101 | GF CONTRIBUTION | 507,883.04 | 110,640.00 | 50,000.00 | 0.00 |
| Total Dept 000 | | 576,704.96 | 174,690.00 | 89,468.29 | 4,405.08 |
| TOTAL REVENUES | | 576,704.96 | 174,690.00 | 89,468.29 | 4,405.08 |
| Expenditures | | | | | |
| Dept 751 - PARK ADMIN | | | | | |
| 208-751-703.000 | SALARIES | 56,393.33 | 54,600.00 | 43,147.12 | 3,926.54 |
| 208-751-703.002 | OVERTIME SALARIES | 1,218.03 | 295.00 | 298.91 | 0.00 |
| 208-751-719.000 | FRINGE BENEFITS | 21,095.37 | 21,500.00 | 19,598.25 | 1,432.07 |
| 208-751-728.000 | UNIFORM EXPENSES | 570.00 | 600.00 | 0.00 | 0.00 |
| 208-751-731.000 | PUBLICATION | 892.16 | 1,000.00 | 1,034.58 | 166.70 |
| 208-751-740.000 | SUPPLIES | 5,999.95 | 5,000.00 | 1,051.07 | 77.76 |
| 208-751-781.000 | COMPUTER SOFTWARE | 0.00 | 150.00 | 0.00 | 0.00 |
| 208-751-803.000 | ENGINEERS FEES | 8,182.50 | 3,000.00 | 7,160.98 | 0.00 |
| 208-751-809.000 | TRAINING | 1,511.80 | 0.00 | 0.00 | 0.00 |
| 208-751-810.100 | GRANT EXPENSE | 190,811.63 | 5,000.00 | 23,225.79 | 0.00 |
| 208-751-818.000 | CONTRACT LABOR | 172,199.95 | 2,500.00 | 2,400.00 | 900.00 |
| 208-751-853.000 | TELEPHONE EXPENSE | 866.05 | 900.00 | 607.43 | 67.50 |
| 208-751-913.000 | INSURANCE-LIAB & WORKMAN COMP | 10,055.74 | 10,075.00 | 10,921.44 | 0.00 |
| 208-751-962.000 | MILEAGE | 680.23 | 700.00 | 360.76 | 0.00 |
| Total Dept 751 - PARK ADMIN | | 470,476.74 | 105,320.00 | 109,806.33 | 6,570.57 |
| Dept 770 - LAKE ALLIANCE MAINTENANCE | | | | | |
| 208-770-740.000 | SUPPLIES | 8,159.32 | 4,500.00 | 2,635.87 | 115.87 |
| 208-770-775.000 | REPAIRS & MAINT | 24,585.21 | 5,000.00 | 2,061.82 | 1,300.00 |
| 208-770-802.000 | SERVICE | 895.84 | 1,100.00 | 274.84 | 0.00 |
| 208-770-920.000 | UTILITIES | 9,896.51 | 13,100.00 | 6,287.54 | 591.83 |
| Total Dept 770 - LAKE ALLIANCE MAINTENANCE | | 43,536.88 | 23,700.00 | 11,260.07 | 2,007.70 |
| Dept 771 - CITY PARK | | | | | |
| 208-771-740.000 | SUPPLIES | 1,032.83 | 1,300.00 | 0.00 | 0.00 |
| 208-771-775.000 | REPAIRS & MAINT | 8,372.50 | 3,000.00 | 1,816.62 | 0.00 |
| 208-771-818.000 | CONTRACT LABOR | 1,624.62 | 2,000.00 | 0.00 | 0.00 |
| Total Dept 771 - CITY PARK | | 11,029.95 | 6,300.00 | 1,816.62 | 0.00 |
| Dept 772 - SUNSET HILLS PARK | | | | | |
| 208-772-775.000 | REPAIRS & MAINT | 0.00 | 300.00 | 0.00 | 0.00 |
| Total Dept 772 - SUNSET HILLS PARK | | 0.00 | 300.00 | 0.00 | 0.00 |
| Dept 774 - BASEBALL | | | | | |
| 208-774-731.000 | PUBLICATION | 348.60 | 500.00 | 0.00 | 0.00 |
| 208-774-740.000 | SUPPLIES | 422.09 | 500.00 | 748.25 | 125.94 |
| 208-774-775.000 | REPAIRS & MAINT | 2,111.26 | 2,500.00 | 315.00 | 0.00 |
| Total Dept 774 - BASEBALL | | 2,881.95 | 3,500.00 | 1,063.25 | 125.94 |
| Dept 777 - BALLFIELD | | | | | |
| 208-777-740.000 | SUPPLIES | 1,247.82 | 2,500.00 | 1,146.00 | 0.00 |
| 208-777-744.000 | YOUTH FEES (UNIFORMS,ETC.) | 8,697.30 | 8,700.00 | 836.00 | 0.00 |
| 208-777-745.000 | YOUTH UMPIRE FEES | 3,445.00 | 3,200.00 | 1,890.00 | 1,250.00 |
| 208-777-802.000 | SERVICE | 1,585.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 777 - BALLFIELD | | 14,975.12 | 14,400.00 | 3,872.00 | 1,250.00 |

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REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE
PERIOD ENDING 04/30/2025

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2024 NORMAL (ABNORMAL) | 2024-25 ORIGINAL BUDGET | YTD BALANCE 04/30/2025 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 04/30/2025 INCREASE (DECREASE) |
|---------------------------------|---------------------------|--|-------------------------------|--|---|
| Fund 208 - PARK FUND | | | | | |
| Expenditures | | | | | |
| Dept 778 - CONCESSIONS | | | | | |
| 208-778-703.000 | SALARIES | 5,199.49 | 4,900.00 | 4,221.72 | 644.13 |
| 208-778-719.000 | FRINGE BENEFITS | 584.18 | 590.00 | 442.83 | 56.38 |
| 208-778-740.000 | SUPPLIES | 12,923.84 | 13,500.00 | 4,270.25 | 79.96 |
| 208-778-746.000 | CONCESSION - FOOD LICENSE | 620.00 | 880.00 | 637.00 | 637.00 |
| 208-778-814.000 | BANK SERVICE CHARGES | 1,084.72 | 1,200.00 | 1,358.46 | 265.75 |
| Total Dept 778 - CONCESSIONS | | 20,412.23 | 21,070.00 | 10,930.26 | 1,683.22 |
| Dept 779 - SPECIAL EVENTS | | | | | |
| 208-779-740.000 | SUPPLIES | 0.00 | 100.00 | 0.00 | 0.00 |
| Total Dept 779 - SPECIAL EVENTS | | 0.00 | 100.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES | | 563,312.87 | 174,690.00 | 138,748.53 | 11,637.43 |
| Fund 208 - PARK FUND: | | | | | |
| TOTAL REVENUES | | 576,704.96 | 174,690.00 | 89,468.29 | 4,405.08 |
| TOTAL EXPENDITURES | | 563,312.87 | 174,690.00 | 138,748.53 | 11,637.43 |
| NET OF REVENUES & EXPENDITURES | | 13,392.09 | 0.00 | (49,280.24) | (7,232.35) |

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REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

PERIOD ENDING 04/30/2025

| GL NUMBER | DESCRIPTION | END BALANCE | 2024-25 | YTD BALANCE | ACTIVITY FOR |
|---------------------------------|--|-----------------|-----------|-----------------|-----------------|
| | | 06/30/2024 | ORIGINAL | 04/30/2025 | MTH 04/30/2025 |
| | | {MAL (ABNORMAL) | BUDGET | {MAL (ABNORMAL) | BASE (DECREASE) |
| Fund 211 - GIZZARD FEST | | | | | |
| Revenues | | | | | |
| Dept 000 | | | | | |
| 211-000-665.000 | INTEREST | 1,696.20 | 1,600.00 | 1,391.54 | 113.88 |
| 211-000-674.000 | DONATIONS | 500.00 | 500.00 | 100.00 | (1,900.00) |
| 211-000-674.100 | SPONSORSHIP | 23,530.00 | 15,000.00 | 19,160.00 | 13,160.00 |
| 211-000-678.100 | POTTERVILLE BAND BOOSTERS | 218.20 | 0.00 | 0.00 | 0.00 |
| 211-000-681.000 | VENDOR BOOTHS | 12,325.00 | 12,000.00 | 6,200.00 | 2,725.00 |
| 211-000-682.000 | RACE | 7,900.10 | 7,900.00 | 2,891.94 | 1,066.50 |
| 211-000-686.000 | PAGEANT | 1,000.00 | 1,000.00 | 2,300.00 | 300.00 |
| 211-000-687.000 | INSURANCE REIMBURSEMENT | 402.00 | 0.00 | 0.00 | 0.00 |
| 211-000-688.000 | CARNIVAL | 3,307.20 | 3,300.00 | 0.00 | 0.00 |
| 211-000-690.000 | TENT TICKET SALES | 8,270.00 | 8,200.00 | 0.00 | 0.00 |
| 211-000-691.000 | ATM | 4.00 | 50.00 | 26.50 | 0.00 |
| 211-000-697.000 | PALLET RAFFLE-BENTON TWP EMERGENCY SERVI | 2,050.00 | 1,100.00 | 0.00 | 0.00 |
| Total Dept 000 | | 61,202.70 | 50,650.00 | 32,069.98 | 15,465.38 |
| TOTAL REVENUES | | 61,202.70 | 50,650.00 | 32,069.98 | 15,465.38 |
| Expenditures | | | | | |
| Dept 779 - SPECIAL EVENTS | | | | | |
| 211-779-740.000 | SUPPLIES | 6,537.94 | 8,000.00 | 857.64 | 0.00 |
| 211-779-818.000 | CONTRACT LABOR | 8,934.00 | 15,000.00 | 9,700.00 | 700.00 |
| 211-779-880.200 | COMMUNITY SPECIAL EVENTS | 28,164.33 | 19,500.00 | 24,651.03 | 5,410.00 |
| 211-779-880.300 | COMMUNITY SPECIAL EVENTS/GIZZARDFEST | 14.95 | 20.00 | 0.00 | 0.00 |
| 211-779-880.500 | PAGEANT | 999.50 | 1,000.00 | 0.00 | 0.00 |
| 211-779-880.600 | RACE | 6,044.61 | 4,000.00 | 1,050.00 | 850.00 |
| Total Dept 779 - SPECIAL EVENTS | | 50,695.33 | 47,520.00 | 36,258.67 | 6,960.00 |
| TOTAL EXPENDITURES | | 50,695.33 | 47,520.00 | 36,258.67 | 6,960.00 |
| Fund 211 - GIZZARD FEST : | | | | | |
| TOTAL REVENUES | | 61,202.70 | 50,650.00 | 32,069.98 | 15,465.38 |
| TOTAL EXPENDITURES | | 50,695.33 | 47,520.00 | 36,258.67 | 6,960.00 |
| NET OF REVENUES & EXPENDITURES | | 10,507.37 | 3,130.00 | (4,188.69) | 8,505.38 |

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2024 NORMAL (ABNORMAL) | 2024-25 ORIGINAL BUDGET | YTD BALANCE 04/30/2025 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 04/30/2025 INCREASE (DECREASE) |
|--|-------------------------------|--|-------------------------------|--|---|
| Fund 247 - TAX INCREMENT FINANCING AUTHOR | | | | | |
| Revenues | | | | | |
| Dept 728 - TIFA DEPT | | | | | |
| 247-728-401.000 | PROPERTY TAXES | 183,809.96 | 198,266.61 | 196,613.90 | 0.00 |
| 247-728-573.000 | LOCAL COMMUNITY STABILIZATION | 22,561.19 | 23,732.63 | 22,685.72 | 0.00 |
| 247-728-665.000 | INTEREST INCOME | 8,404.88 | 6,000.00 | 719.62 | 54.82 |
| Total Dept 728 - TIFA DEPT | | 214,776.03 | 227,999.24 | 220,019.24 | 54.82 |
| TOTAL REVENUES | | 214,776.03 | 227,999.24 | 220,019.24 | 54.82 |
| Expenditures | | | | | |
| Dept 728 - TIFA DEPT | | | | | |
| 247-728-703.005 | WAGES - OTHER | 4,974.97 | 5,025.00 | 4,158.31 | 408.33 |
| 247-728-727.000 | OFFICE EXPENSE | 1,000.00 | 1,120.00 | 1,000.00 | 1,000.00 |
| 247-728-731.000 | PUBLICATION | 0.00 | 300.00 | 147.50 | 0.00 |
| 247-728-801.000 | ATTORNEY | 0.00 | 500.00 | 0.00 | 0.00 |
| 247-728-803.000 | ENGINEERS FEES | 32,851.21 | 15,000.00 | 10,428.75 | 0.00 |
| 247-728-807.000 | AUDIT | 4,350.00 | 4,600.00 | 4,400.00 | 0.00 |
| 247-728-881.000 | K9 EXPENSES | 0.00 | 0.00 | 5,000.00 | 0.00 |
| 247-728-967.000 | SIDEWALK AND LIGHTING IMPROVE | 121,332.94 | 0.00 | 0.00 | 0.00 |
| 247-728-970.000 | CAPITAL OUTLAY | 56,061.78 | 20,000.00 | 27,847.90 | 0.00 |
| 247-728-992.000 | BOND PRINCIPAL | 50,000.00 | 55,000.00 | 55,000.00 | 0.00 |
| 247-728-993.000 | BOND INTEREST | 15,282.50 | 12,945.00 | 12,945.00 | 0.00 |
| Total Dept 728 - TIFA DEPT | | 285,853.40 | 114,490.00 | 120,927.46 | 1,408.33 |
| TOTAL EXPENDITURES | | 285,853.40 | 114,490.00 | 120,927.46 | 1,408.33 |
| Fund 247 - TAX INCREMENT FINANCING AUTHOR: | | | | | |
| TOTAL REVENUES | | 214,776.03 | 227,999.24 | 220,019.24 | 54.82 |
| TOTAL EXPENDITURES | | 285,853.40 | 114,490.00 | 120,927.46 | 1,408.33 |
| NET OF REVENUES & EXPENDITURES | | (71,077.37) | 113,509.24 | 99,091.78 | (1,353.51) |

| GL NUMBER | DESCRIPTION | END BALANCE | 2024-25 | YTD BALANCE | ACTIVITY FOR |
|--|----------------------|-------------------|----------|-------------------|---------------------|
| | | 06/30/2024 | ORIGINAL | 04/30/2025 | MTH 04/30/2025 |
| | | NORMAL (ABNORMAL) | BUDGET | NORMAL (ABNORMAL) | INCREASE (DECREASE) |
| Fund 401 - CAPITAL PROJECT FUND- DOWNTOWN | | | | | |
| Revenues | | | | | |
| Dept 000 | | | | | |
| 401-000-699.100 | TRANSFER IN | 2,654.00 | 2,654.00 | 2,654.00 | 0.00 |
| Total Dept 000 | | 2,654.00 | 2,654.00 | 2,654.00 | 0.00 |
| TOTAL REVENUES | | 2,654.00 | 2,654.00 | 2,654.00 | 0.00 |
| Expenditures | | | | | |
| Dept 729 - DOWNTOWN | | | | | |
| 401-729-740.600 | LANDSCAPING SUPPLIES | 1,301.56 | 3,000.00 | 642.21 | 0.00 |
| 401-729-818.000 | CONTRACT LABOR | 420.00 | 600.00 | 0.00 | 0.00 |
| Total Dept 729 - DOWNTOWN | | 1,721.56 | 3,600.00 | 642.21 | 0.00 |
| TOTAL EXPENDITURES | | 1,721.56 | 3,600.00 | 642.21 | 0.00 |
| Fund 401 - CAPITAL PROJECT FUND- DOWNTOWN: | | | | | |
| TOTAL REVENUES | | 2,654.00 | 2,654.00 | 2,654.00 | 0.00 |
| TOTAL EXPENDITURES | | 1,721.56 | 3,600.00 | 642.21 | 0.00 |
| NET OF REVENUES & EXPENDITURES | | 932.44 | (946.00) | 2,011.79 | 0.00 |

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2024 NORMAL (ABNORMAL) | 2024-25 ORIGINAL BUDGET | YTD BALANCE 04/30/2025 NORMAL (ABNORMAL) | ACTIVITY FOR MTH 04/30/2025 BASE (DECREASE) |
|---------------------------------|---------------------------------------|--|-------------------------------|--|---|
| Fund 590 - SEWER FUND | | | | | |
| Revenues | | | | | |
| Dept 000 | | | | | |
| 590-000-642.000 | BILLS | 159,329.53 | 159,000.00 | 148,414.54 | 16,719.85 |
| 590-000-642.001 | FIXED COSTS | 495,729.94 | 495,000.00 | 379,329.49 | 42,012.38 |
| 590-000-656.000 | FINES & FORFEITURES | 18,516.56 | 17,000.00 | 13,116.69 | 975.58 |
| 590-000-665.000 | INTEREST | 18,200.78 | 18,000.00 | 15,586.46 | 1,444.90 |
| 590-000-666.000 | INSPECTION FEE | 500.00 | 450.00 | 50.00 | 0.00 |
| 590-000-672.000 | HOOK UP FEES | 51,188.00 | 27,400.00 | 5,250.00 | 0.00 |
| 590-000-699.101 | GF CONTRIBUTION | 15,465.30 | 0.00 | 0.00 | 0.00 |
| Total Dept 000 | | 758,930.11 | 716,850.00 | 561,747.18 | 61,152.71 |
| TOTAL REVENUES | | 758,930.11 | 716,850.00 | 561,747.18 | 61,152.71 |
| Expenditures | | | | | |
| Dept 537 - ADMINISTRATIVE | | | | | |
| 590-537-775.000 | REPAIRS & MAINT | 8,449.50 | 3,000.00 | 24,666.42 | 0.00 |
| 590-537-809.000 | TRAINING | 430.00 | 500.00 | 795.00 | 0.00 |
| Total Dept 537 - ADMINISTRATIVE | | 8,879.50 | 3,500.00 | 25,461.42 | 0.00 |
| Dept 556 - DPW | | | | | |
| 590-556-740.000 | SUPPLIES | 9,331.69 | 8,000.00 | 8,216.87 | 0.00 |
| 590-556-743.000 | METERS | 3,845.13 | 5,000.00 | 5,786.58 | 0.00 |
| 590-556-775.000 | REPAIRS & MAINT | 2,200.78 | 2,500.00 | 17,285.78 | 1,995.00 |
| 590-556-802.000 | SERVICE | 4,799.13 | 7,000.00 | 400.00 | 0.00 |
| 590-556-803.000 | ENGINEERS FEES | 19,704.26 | 15,000.00 | 27,159.06 | 10,881.45 |
| 590-556-818.000 | CONTRACT LABOR | 16,000.00 | 5,000.00 | 0.00 | 0.00 |
| 590-556-965.600 | CONTRIBUTION TO 641 LABOR & EQUIPMENT | 190,000.00 | 190,000.00 | 190,000.00 | 0.00 |
| 590-556-968.000 | DEPRECIATION EXPENSE | 293,859.00 | 0.00 | 0.00 | 0.00 |
| 590-556-970.000 | CAPITAL OUTLAY | 21,302.59 | 25,000.00 | 94,319.87 | 0.00 |
| Total Dept 556 - DPW | | 561,042.58 | 257,500.00 | 343,168.16 | 12,876.45 |
| Dept 906 - DEBT SERVICE | | | | | |
| 590-906-991.000 | DEBT SERVICE - PRINCIPAL | 0.00 | 173,000.00 | 143,000.00 | 99,000.00 |
| 590-906-993.000 | BOND INTEREST | 197,516.30 | 201,746.00 | 167,846.25 | 38,578.75 |
| Total Dept 906 - DEBT SERVICE | | 197,516.30 | 374,746.00 | 310,846.25 | 137,578.75 |
| TOTAL EXPENDITURES | | 767,438.38 | 635,746.00 | 679,475.83 | 150,455.20 |
| Fund 590 - SEWER FUND: | | | | | |
| TOTAL REVENUES | | 758,930.11 | 716,850.00 | 561,747.18 | 61,152.71 |
| TOTAL EXPENDITURES | | 767,438.38 | 635,746.00 | 679,475.83 | 150,455.20 |
| NET OF REVENUES & EXPENDITURES | | (8,508.27) | 81,104.00 | (117,728.65) | (89,302.49) |

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2024 NORMAL (ABNORMAL) | 2024-25 ORIGINAL BUDGET | YTD BALANCE 04/30/2025 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 04/30/2025 INCREASE (DECREASE) |
|---------------------------------|---------------------------------------|--|-------------------------------|--|---|
| Fund 591 - WATER FUND | | | | | |
| Revenues | | | | | |
| Dept 000 | | | | | |
| 591-000-579.000 | GRANT REVENUE- STATE | 0.00 | 0.00 | 104,138.70 | 104,138.70 |
| 591-000-642.000 | BILLS | 223,594.47 | 256,323.09 | 251,228.72 | 28,224.51 |
| 591-000-642.001 | FIXED COSTS | 421,334.45 | 483,000.00 | 395,821.77 | 44,187.45 |
| 591-000-644.000 | PENALTIES | 750.00 | 710.00 | 1,710.00 | 40.00 |
| 591-000-656.000 | FINES & FORFEITURES | 17,254.80 | 17,000.00 | 14,774.99 | 1,109.39 |
| 591-000-665.000 | INTEREST | 41,255.07 | 41,000.00 | 35,329.31 | 3,275.09 |
| 591-000-666.000 | INSPECTION FEE | 450.00 | 400.00 | 100.00 | 50.00 |
| 591-000-672.000 | HOOK UP FEES | 59,549.87 | 18,500.00 | 5,592.51 | 0.00 |
| 591-000-684.000 | MISC INCOME | 250.00 | 250.00 | 635.00 | 0.00 |
| 591-000-699.101 | GF CONTRIBUTION | 18,221.17 | 0.00 | 0.00 | 0.00 |
| Total Dept 000 | | 782,659.83 | 817,183.09 | 809,331.00 | 181,025.14 |
| TOTAL REVENUES | | 782,659.83 | 817,183.09 | 809,331.00 | 181,025.14 |
| Expenditures | | | | | |
| Dept 537 - ADMINISTRATIVE | | | | | |
| 591-537-731.000 | PUBLICATION | 2,678.39 | 2,000.00 | 0.00 | 0.00 |
| 591-537-740.000 | SUPPLIES | 490.65 | 1,500.00 | 6,136.96 | 94.20 |
| 591-537-741.000 | POSTAGE | 3,262.54 | 3,850.00 | 2,328.40 | 233.74 |
| 591-537-781.000 | COMPUTER SOFTWARE | 1,018.80 | 1,500.00 | 0.00 | 0.00 |
| 591-537-809.000 | TRAINING | 1,378.60 | 1,500.00 | 3,855.00 | 0.00 |
| Total Dept 537 - ADMINISTRATIVE | | 8,828.98 | 10,350.00 | 12,320.36 | 327.94 |
| Dept 556 - DPW | | | | | |
| 591-556-740.000 | SUPPLIES | 3,342.55 | 4,000.00 | 11,314.33 | 1,018.59 |
| 591-556-743.000 | METERS | 4,158.00 | 5,000.00 | 6,775.04 | 0.00 |
| 591-556-775.000 | REPAIRS & MAINT | 47,218.15 | 10,000.00 | 16,478.28 | 0.00 |
| 591-556-802.000 | SERVICE | 40,372.91 | 14,000.00 | 8,054.38 | 48.00 |
| 591-556-803.000 | ENGINEERS FEES | 27,114.58 | 29,000.00 | 27,159.06 | 10,881.45 |
| 591-556-818.000 | CONTRACT LABOR | 20,791.15 | 0.00 | 106,840.20 | 0.00 |
| 591-556-965.600 | CONTRIBUTION TO 641 LABOR & EQUIPMENT | 200,000.00 | 200,000.00 | 200,000.00 | 0.00 |
| 591-556-968.000 | DEPRECIATION EXPENSE | 157,718.00 | 0.00 | 0.00 | 0.00 |
| 591-556-970.000 | CAPITAL OUTLAY | 0.00 | 45,000.00 | 77,605.97 | 0.00 |
| Total Dept 556 - DPW | | 500,715.34 | 307,000.00 | 454,227.26 | 11,948.04 |
| Dept 906 - DEBT SERVICE | | | | | |
| 591-906-992.000 | BOND PRINCIPAL | 0.00 | 100,000.00 | 86,000.00 | 59,000.00 |
| 591-906-993.000 | BOND INTEREST | 111,200.87 | 109,898.00 | 95,774.37 | 21,381.25 |
| Total Dept 906 - DEBT SERVICE | | 111,200.87 | 209,898.00 | 181,774.37 | 80,381.25 |
| TOTAL EXPENDITURES | | 620,745.19 | 527,248.00 | 648,321.99 | 92,657.23 |
| Fund 591 - WATER FUND: | | | | | |
| TOTAL REVENUES | | 782,659.83 | 817,183.09 | 809,331.00 | 181,025.14 |
| TOTAL EXPENDITURES | | 620,745.19 | 527,248.00 | 648,321.99 | 92,657.23 |
| NET OF REVENUES & EXPENDITURES | | 161,914.64 | 289,935.09 | 161,009.01 | 88,367.91 |

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DB: Pottersville

REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE
PERIOD ENDING 04/30/2025

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2024 NORMAL (ABNORMAL) | 2024-25 ORIGINAL BUDGET | YTD BALANCE 04/30/2025 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 04/30/2025 INCREASE (DECREASE) |
|-------------------------------------|-----------------|--|-------------------------------|--|---|
| Fund 598 - STORM DRAIN MAINTENANCE | | | | | |
| Revenues | | | | | |
| Dept 000 | | | | | |
| 598-000-699.101 | GF CONTRIBUTION | 0.00 | 12,000.00 | 12,000.00 | 0.00 |
| Total Dept 000 | | 0.00 | 12,000.00 | 12,000.00 | 0.00 |
| TOTAL REVENUES | | 0.00 | 12,000.00 | 12,000.00 | 0.00 |
| Expenditures | | | | | |
| Dept 556 - DPW | | | | | |
| 598-556-818.000 | CONTRACT LABOR | 0.00 | 12,000.00 | 29,304.77 | 0.00 |
| Total Dept 556 - DPW | | 0.00 | 12,000.00 | 29,304.77 | 0.00 |
| TOTAL EXPENDITURES | | 0.00 | 12,000.00 | 29,304.77 | 0.00 |
| Fund 598 - STORM DRAIN MAINTENANCE: | | | | | |
| TOTAL REVENUES | | 0.00 | 12,000.00 | 12,000.00 | 0.00 |
| TOTAL EXPENDITURES | | 0.00 | 12,000.00 | 29,304.77 | 0.00 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 0.00 | (17,304.77) | 0.00 |

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2024 NORMAL (ABNORMAL) | 2024-25 ORIGINAL BUDGET | YTD BALANCE 04/30/2025 | ACTIVITY FOR MONTH 04/30/2025 INCREASE (DECREASE) |
|--|---|--|-------------------------------|---------------------------|---|
| Fund 641 - EQUIPMENT REPAIR & REPLACEMENT | | | | | |
| Revenues | | | | | |
| Dept 000 | | | | | |
| 641-000-699.100 | OPERATING TRANSFER-IN | 874,867.30 | 648,793.45 | 573,000.00 | 0.00 |
| Total Dept 000 | | 874,867.30 | 648,793.45 | 573,000.00 | 0.00 |
| TOTAL REVENUES | | 874,867.30 | 648,793.45 | 573,000.00 | 0.00 |
| Expenditures | | | | | |
| Dept 932 - EQUIPMENT REPAIR ACTIVITY | | | | | |
| 641-932-703.000 | SALARIES | 273,012.70 | 278,567.04 | 201,039.90 | 17,738.11 |
| 641-932-703.002 | OVERTIME SALARIES | 22,657.41 | 16,000.00 | 17,058.59 | 1,835.40 |
| 641-932-703.004 | FAMILIES FIRST CORONAVIRUS RESPONSE ACT | 0.00 | 0.00 | 1,463.72 | 0.00 |
| 641-932-719.000 | FRINGE BENEFITS | 73,343.69 | 75,426.41 | 58,983.87 | 4,145.29 |
| 641-932-728.000 | UNIFORM EXPENSES | 6,209.24 | 5,000.00 | 4,092.11 | 260.76 |
| 641-932-740.000 | SUPPLIES | 26,400.10 | 25,000.00 | 20,194.71 | 1,299.13 |
| 641-932-775.000 | REPAIRS & MAINT | 57,588.12 | 54,000.00 | 34,378.45 | 900.45 |
| 641-932-782.000 | STREET MATERIALS & SUPPLIES | 6,995.51 | 10,000.00 | 7,021.32 | 0.00 |
| 641-932-802.000 | SERVICE | 15,571.10 | 4,000.00 | 868.75 | 0.00 |
| 641-932-809.000 | TRAINING | 1,967.58 | 2,500.00 | 7,539.15 | 492.42 |
| 641-932-853.000 | TELEPHONE EXPENSE | 3,388.06 | 3,900.00 | 3,165.62 | 307.87 |
| 641-932-862.000 | GAS | 27,463.06 | 29,500.00 | 16,341.91 | 2,804.43 |
| 641-932-920.000 | UTILITIES | 124,831.65 | 130,000.00 | 101,514.58 | 11,259.52 |
| 641-932-958.000 | DUES AND SUBSCRIPTIONS | 697.24 | 900.00 | 1,096.55 | 0.00 |
| 641-932-962.000 | MILEAGE | 0.00 | 0.00 | 596.10 | 369.60 |
| 641-932-968.000 | DEPRECIATION EXPENSE | 39,881.00 | 0.00 | 0.00 | 0.00 |
| 641-932-970.000 | CAPITAL OUTLAY | 29,790.84 | 14,000.00 | 11,828.75 | 0.00 |
| Total Dept 932 - EQUIPMENT REPAIR ACTIVITY | | 709,797.30 | 648,793.45 | 487,184.08 | 41,412.98 |
| TOTAL EXPENDITURES | | 709,797.30 | 648,793.45 | 487,184.08 | 41,412.98 |
| Fund 641 - EQUIPMENT REPAIR & REPLACEMENT: | | | | | |
| TOTAL REVENUES | | 874,867.30 | 648,793.45 | 573,000.00 | 0.00 |
| TOTAL EXPENDITURES | | 709,797.30 | 648,793.45 | 487,184.08 | 41,412.98 |
| NET OF REVENUES & EXPENDITURES | | 165,070.00 | 0.00 | 85,815.92 | (41,412.98) |

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REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE
PERIOD ENDING 04/30/2025

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2024 NORMAL (ABNORMAL) | 2024-25 ORIGINAL BUDGET | YTD BALANCE 04/30/2025 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 04/30/2025 INCREASE (DECREASE) |
|---------------------------------|-------------|--|-------------------------------|--|---|
| Fund 703 - SPECIAL TAX ACCOUNT | | | | | |
| Revenues | | | | | |
| Dept 000 | | | | | |
| 703-000-665.000 | INTEREST | 2.74 | 0.00 | 3.37 | (63.00) |
| Total Dept 000 | | <u>2.74</u> | <u>0.00</u> | <u>3.37</u> | <u>(63.00)</u> |
| TOTAL REVENUES | | <u>2.74</u> | <u>0.00</u> | <u>3.37</u> | <u>(63.00)</u> |
| | | | | | |
| Fund 703 - SPECIAL TAX ACCOUNT: | | | | | |
| TOTAL REVENUES | | 2.74 | 0.00 | 3.37 | (63.00) |
| TOTAL EXPENDITURES | | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| NET OF REVENUES & EXPENDITURES | | <u>2.74</u> | <u>0.00</u> | <u>3.37</u> | <u>(63.00)</u> |

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REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

PERIOD ENDING 04/30/2025

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2024 NORMAL (ABNORMAL) | 2024-25 ORIGINAL BUDGET | YTD BALANCE 04/30/2025 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 04/30/2025 INCREASE (DECREASE) |
|---------------------------------|-------------------------|--|-------------------------------|--|---|
| Fund 750 - FED TAX OVERPAYMENT | | | | | |
| Expenditures | | | | | |
| Dept 000 | | | | | |
| 750-000-910.000 | HEALTH INSURANCE | 0.00 | 0.00 | (474.21) | 9,115.25 |
| 750-000-910.040 | POLICE PURCHASE PROGRAM | 0.00 | 0.00 | 0.00 | 1,750.71 |
| Total Dept 000 | | 0.00 | 0.00 | (474.21) | 10,865.96 |
| TOTAL EXPENDITURES | | 0.00 | 0.00 | (474.21) | 10,865.96 |
| Fund 750 - FED TAX OVERPAYMENT: | | | | | |
| TOTAL REVENUES | | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES | | 0.00 | 0.00 | (474.21) | 10,865.96 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 0.00 | 474.21 | (10,865.96) |
| | | | | | |
| TOTAL REVENUES - ALL FUNDS | | 6,859,972.13 | 4,807,182.18 | 3,983,761.65 | 372,667.89 |
| TOTAL EXPENDITURES - ALL FUNDS | | 6,223,146.93 | 4,445,139.94 | 3,658,657.32 | 433,203.00 |
| NET OF REVENUES & EXPENDITURES | | 636,825.20 | 362,042.24 | 325,104.33 | (60,535.11) |

| GL Number | Description | Beginning Balance |
|-----------------|-------------------------------|-------------------|
| 101-000-001.000 | CASH | 1,273,069.25 |
| 202-000-001.000 | CASH | 394,134.64 |
| 203-000-001.000 | CASH | 172,230.19 |
| 208-000-001.000 | CASH | 8,412.50 |
| 370-000-001.000 | CASH | |
| 401-000-001.000 | CASH | 6,763.51 |
| 590-000-001.000 | CASH | 193,160.97 |
| 590-000-010.000 | CASH IN BANK - BOND RESERVE | 348,500.00 |
| 590-000-011.000 | CASH IN BANK-REPLACEMENT FUND | 38,133.00 |
| 591-000-001.000 | CASH | 880,030.75 |
| 591-000-010.000 | CASH IN BANK - BOND RESERVE | 195,180.00 |
| 591-000-011.000 | CASH IN BANK-REPLACEMENT FUND | 372,463.00 |
| 598-000-001.000 | CASH | (12,271.51) |
| 641-000-001.000 | CASH | 140,758.56 |

| | |
|-----------------------------|--------------|
| Beginning GL Balance: | 4,010,564.86 |
| Add: Cash Receipts | 125,289.83 |
| Less: Cash Disbursements | (96,745.40) |
| Less: Payroll Disbursements | (67,475.96) |
| Less: Journal Entries/Other | (19,158.11) |
| Ending GL Balance: | 3,952,475.22 |

| GL Number | Description | Ending Balance |
|-----------------|-------------------------------|----------------|
| 101-000-001.000 | CASH | 1,304,176.76 |
| 202-000-001.000 | CASH | 417,610.07 |
| 203-000-001.000 | CASH | 126,412.74 |
| 208-000-001.000 | CASH | 1,110.00 |
| 370-000-001.000 | CASH | |
| 401-000-001.000 | CASH | 6,763.51 |
| 590-000-001.000 | CASH | 97,402.70 |
| 590-000-010.000 | CASH IN BANK - BOND RESERVE | 348,500.00 |
| 590-000-011.000 | CASH IN BANK-REPLACEMENT FUND | 38,133.00 |
| 591-000-001.000 | CASH | 957,854.00 |
| 591-000-010.000 | CASH IN BANK - BOND RESERVE | 195,180.00 |
| 591-000-011.000 | CASH IN BANK-REPLACEMENT FUND | 372,463.00 |
| 598-000-001.000 | CASH | (12,271.51) |
| 641-000-001.000 | CASH | 99,140.95 |

| | |
|---------------------------------|--------------|
| Ending GL Balance: | 3,952,475.22 |
| Ending Bank Balance: | 3,958,411.31 |
| Add: Miscellaneous Transactions | 1,109.04 |
| Add: Deposits in Transit | |
| 04/29/2025 Deposit ID: 2094 | 380.57 |
| 04/30/2025 Deposit ID: 2096 | 714.08 |
| | 1,094.65 |
| Less: 11 AP Outstanding Checks | 8,139.78 |
| Less: 0 PR Outstanding Checks | |

Adjusted Bank Balance 3,952,475.22
 Unreconciled Difference: 0.00

REVIEWED BY: 

DATE: 5-5-2025

| GL Number | Description | Beginning Balance |
|----------------------------|-------------|-------------------|
| 211-000-001.000 | CASH | 40,847.74 |
| Beginning GL Balance: | | 40,847.74 |
| Add: Cash Receipts | | 14,785.00 |
| Less: Cash Disbursements | | (6,960.00) |
| Add: Journal Entries/Other | | 680.38 |
| Ending GL Balance: | | 49,353.12 |

| GL Number | Description | Ending Balance |
|---------------------------------|-----------------------------|----------------|
| 211-000-001.000 | CASH | 49,353.12 |
| Ending GL Balance: | | 49,353.12 |
| Ending Bank Balance: | | 48,203.12 |
| Add: Miscellaneous Transactions | | 200.00 |
| Add: Deposits in Transit | | |
| | 04/29/2025 Deposit ID: 2093 | 2,300.00 |
| | 04/30/2025 Deposit ID: 2095 | 200.00 |
| | | 2,500.00 |
| Less: 2 AP Outstanding Checks | | 1,550.00 |
| Less: 0 PR Outstanding Checks | | |
| Adjusted Bank Balance | | 49,353.12 |
| Unreconciled Difference: | | 0.00 |

REVIEWED BY: _____



DATE: _____

5-5-2025

User: JWest

Bank PR (PAYROLL ACCOUNT)


DB: Potterville

FROM 04/01/2025 TO 04/30/2025

Reconciliation Record ID: 306

| GL Number | Description | Beginning Balance |
|-----------------------------|-------------|-------------------|
| 750-000-001.000 | CASH | 10,953.13 |
| Beginning GL Balance: | | 10,953.13 |
| Add: Payroll Disbursements | | 1,213.22 |
| Less: Journal Entries/Other | | (11,814.38) |
| Ending GL Balance: | | 351.97 |

| GL Number | Description | Ending Balance |
|-------------------------------|-------------|----------------|
| 750-000-001.000 | CASH | 351.97 |
| Ending GL Balance: | | 351.97 |
| Ending Bank Balance: | | 788.07 |
| Add: Deposits in Transit | | 0.00 |
| Less: 0 AP Outstanding Checks | | |
| Less: 1 PR Outstanding Checks | | 436.10 |
| Adjusted Bank Balance | | 351.97 |
| Unreconciled Difference: | | 0.00 |

REVIEWED BY: 

DATE: 5-5-2025

User: JWest

Bank TAX (TAX ACCOUNT)

DB: Potterville

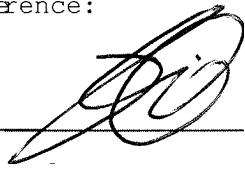
FROM 04/01/2025 TO 04/30/2025

Reconciliation Record ID: 309

| GL Number | Description | Beginning Balance |
|-----------------------------|-------------|-------------------|
| 703-000-001.000 | CASH | 7,973.48 |
| Beginning GL Balance: | | 7,973.48 |
| Add: Cash Receipts | | 1,333.76 |
| Less: Journal Entries/Other | | (63.00) |
| Ending GL Balance: | | 9,244.24 |

| GL Number | Description | Ending Balance |
|-------------------------------|-------------|----------------|
| 703-000-001.000 | CASH | 9,244.24 |
| Ending GL Balance: | | 9,244.24 |
| Ending Bank Balance: | | 9,244.24 |
| Add: Deposits in Transit | | 0.00 |
| Less: 0 AP Outstanding Checks | | |
| Less: 0 PR Outstanding Checks | | |
| Adjusted Bank Balance | | 9,244.24 |
| Unreconciled Difference: | | 0.00 |

REVIEWED BY: _____



DATE: 5-5-2025

City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
 Fax: (517) 645-7810 ♦ www.pottervillemi.org

May 8, 2025

To: City Council
From: Aaron Sheridan, City Manager
Subject: Manager's Report

Please review my report and let me know if you have questions or comments. Thank you.

1. City municipal Well #3 (preliminary Well site No.6) has been successfully "re-drilled" with an improved stainless-steel casing and pumped tested by Northern Pump & Well Co. The new proposed Type I well was pumped and tested for water quantity/chemistry analysis this week and will be studied and reported by Dan Whalen, PE on behalf of the City. If Dan's report of the underground aquifer is favorable, it would indicate sufficient capacity of gallons to pump per minute of potable water equal to or greater than about 300 gallons per minute (gpm). Again, if the data supports this conclusion, it will trigger review by EGLE and possible permit of construction and connection of the new well to the City's existing iron removal plant on Sunset Drive. If/when the project is permitted by the State, the City would then have a year to move forward with connecting its new well and new well pumps, motors, and screens to the existing iron removal plant. If all goes well (pun intended), the State's process of review and permitting should take about 4 to 6 months. Council's review would precede EGLE's permitting, and should take place as soon as the engineering analysis of the aquifer and water chemistry is in hand – this should be another 4-6 weeks. Expect to have the engineer's well report on a public meeting agenda this Summer.

2. The East Cherry Street utility project that involves legal action with CD Hughes and Williams & Works, is nearing completion with a final coat of asphalt and manhole adjustments next week. Restoration of grass, landscaping, and driveway approaches should be completed no later than June of this year. Both CD Hughes, Inc. and Williams and Works have done a satisfactory job meeting their obligations as stipulated in the City's approved Settlement Agreement; and I believe the sewer utilities that have plagued East Cherry Street residents since 2017, should be fixed by June.... this year.

3. The City's low bidder on the Main Street resurfacing project, Rieth Riley Co., has announced a tentative start date of early August w/ the completion date of September 26th. These dates are a preferred window of construction of 60 days for project completion. The City's preconstruction meeting with Rieth and Riley will be held later this month on the 27th. This project also includes the small portion of major Street Vermontville Hwy, west of the CN Railway crossing near Independence Commons.

4. The City completed a First Aid, AED, CPR training class May 8th, and saw operation of its newly installed AED device - that resides at City Hall (and at Lake Alliance during weekend softball tournaments Alliance). DPW, Office Staff, Parks Staff, Police all attended the class with special thanks to Mayor Lenneman who assisted with tourniquet technique and demonstrations. The class Instructor Mr. Dustin May held the class at the Hall for 2 hours with hands on demonstrations.

City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
Fax: (517) 645-7810 ♦ www.pottervillemi.org

5. The City's pooled General Property and Liability insurance renewal period is in June, so I've reached out to EMC's main competitor for municipal insurance, MML, and asked for a competitive quote. The comparison will be based upon both companies best recommended coverages. I intend to have to comparable quotes for Council review for its June meeting.

6. I have an engineering status report this month with detailed public information including estimated costs for all City residents and officials. The City of Potterville is going through a lot of changes this year not including the Potter Drain project, the school's new gym, and the repaving of M-100 by MDOT... all in the City. And Gizzard Fest June 5,6 and 7th!

7. The City will be holding its bi-annual "Dump your Junk" event this month on the 17th from 8 am until Noon (or until dumpsters are full) at Lake Alliance Park. Same rules apply as last year, City residents only. No commercial waste or construction materials are allowed.

See Event Notice online at <https://pottervillemi.org/wp-content/uploads/2025/01/2025-Dump-Junk-and-Curbside-Notice.pdf>

Please no tires, PCBs, lead batteries, liquids, hazardous waste, chemicals, paint and/or yard waste. Proof of City residency is required. All disposable items should be delivered to the Lake Alliance Park Compost Area during event hours. Check online at www.pottervillemi.org to verify if an item is disposable or contact the Potterville City Office at (517) 645-7641 or email manager@pottervillemi.org

Curbside Pick Up services and waste recovery events like "Dump Your Junk" are provided for and funded by the City of Potterville 1.5 mill Solid Waste Millage, Public Act 298 of 1917 MCL.123.261.

Waste leaves and sticks are composted, and junk items are disposed of properly and recycled. Compost material is diverted from landfills and turned into nutrient rich top soil that is used to beautify City Parks & Recreation areas.

For more information regarding your curbside services and the City's biannual "Dump your Junk" events, contact the Potterville City Office at (517) 645-7641 or email manager@pottervillemi.org



PROJECT STATUS SUMMARY

CLIENT: City of Potterville
 FROM: Samuel Leatch, P.E.
 ISSUE DATE: May 8, 2025
 RE: PROJECT STATUS SUMMARY

Hello Aaron,

Below please find a detailed project status summary for the various projects underway within the City of Potterville.

Water System Improvements Project – USDA-RD

- Preliminary design is nearly complete. Architecture is approximately 90% complete, process is approximately 75% complete, and underground distribution is 100% complete.
- Plan review meeting is scheduled with the City for May 13 at 2pm to review the preliminary design, layout of process equipment, and building renderings.
- Currently targeting an end of July / early August final completion and bid.
- Potentially begin construction late Fall 2025 for the new treatment plant. Underground would likely begin Spring 2026 due to weather restrictions.

Main Street / Vermontville Highway Resurfacing

- Project scope includes 0.71 miles of milling and HMA resurfacing along Main Street from Nelson Street to Lansing Road and 0.20 miles of milling and HMA resurfacing along Vermontville Highway from the westerly City limits to approximately 100 feet east of the Canadian National Railroad crossing. Project scope also includes spot curb and gutter replacement, ADA ramp improvements, pavement markings, permanent signage, and water system improvements.
- Project was awarded to Rieth-Riley Construction Co., Inc. at a contract amount of \$541,943.11.
- Construction is anticipated to begin shortly after July 4, 2025. The project must be substantially complete by September 26, 2025. Once work begins, the contractor has 60 calendar days to complete all work.
- A preconstruction meeting has been scheduled for May 27, 2025.

Cherry Street

- Project scope included replacement of the sanitary sewer main along E. Cherry Street, including new sanitary leads to 426, 428, and 430 E. Cherry Street. In addition, corrections to the sanitary leads at 304 High Street, 419 and 423 E. Cherry Street were completed. Concrete drive and sidewalk replacement was completed as required.
- Future schedule includes HMA resurfacing of the roadway and minor restoration.
- A final walk-through will be scheduled with the City and Contractor upon completion of all work.

Well No. 3 / Well No. 6

- The City contracted with Northern Pump & Well to rehabilitate Well No. 3, located off of Sunset Drive.
- The rehabilitation included installation of a new stainless steel drop pipe, new motor, and new pump, among other appurtenances. This work was completed in the Fall of 2024.
- As part of the rehabilitation contract, Well No. 3 was televised to log the condition of the existing well and casing.

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- Following review of the televising video, it was determined that the existing casing is in poor condition. As such, Wightman and the City have coordinated with the Michigan Department of Environment, Great Lakes, & Energy (EGLE) to discuss the potential replacement of Well No. 3. The proposed new production well would be considered an “offset” well and installed near existing Well No. 3. With the new production well in service, Well No. 3 would be abandoned. The recently installed drop pipe, motor, and pump are proposed to be salvaged and utilized in the new production well.
- The City contracted with Northern Pump & Well to install the new production well, Well No. 6.
- Well No. 6 was drilled in April 2025 adjacent to Well No. 3 off of Sunset Drive. The test run was completed and a report will be submitted to EGLE for review. Once approved by EGLE, the new well can be connected to the system and made operational. The old well would then be abandoned.

Well No. 4

- The City contracted with Northern Pump & Well to rehabilitate Well No. 4, located within City Park.
- The rehabilitation included installation of a new stainless steel drop pipe. In addition, the existing pump was pulled, inspected, and efficiency test completed.
- It was found the existing pump was in good condition.
- All work was completed in March 2025.

Cambria Ridge Development – Phase 2

- Phase 2, Cambria Court, began construction in January 2025. Minor work was completed in November 2024 before seasonal shutdown.
- To date, water main, water services, sanitary sewer, sanitary leads, and storm sewer have been installed per plan.
- Future schedule includes mass grading of the site, roadway preparation (sand and aggregate base), curb and gutter installation, and HMA paving.
- Wightman has conducted on-site construction observation for all underground utilities. Tie down cards will be finalized and provided to the City for all water services and sanitary leads installed.
- As-built plans will be provided by the developer and final walk-through scheduled / conducted prior to formal acceptance of the project.

Sunset Hills East Development

- A preliminary site condominium plan for Sunset Hills East was submitted by Allen Edwin and reviewed by Wightman on behalf of the City.
- Wightman provided initial comments to the City on October 1, 2024 and subsequent comments to the City on October 22, 2024. To date, no revised site condominium plan has been submitted addressing the provided comments.
- Approval of the preliminary site condominium plan is contingent on the developer’s submission of a revised plan which addresses all comments.

Lake Alliance Park Improvements (TIFA)

- Wightman has prepared a conceptual plan and conceptual renderings for proposed improvements at Lake Alliance Park.
- These improvements include extensions of non-motorized path and / or sidewalk to improve connectivity, addition of two (2) pickleball courts, addition of two (2) paved parking lots for ADA accessibility, and the addition of a trailhead.
- The City submitted a Michigan Department of Natural Resources (MDNR) MNRTF grant application in April 2025.

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Below please find an estimated engineering budget summary for each project.

| Project | Contract / Estimated Budget | Approximate Billed to Date | Estimated Remaining Budget |
|-------------------------|------------------------------------|-----------------------------------|-----------------------------------|
| USDA Water | \$820,700 | \$165,800 | \$654,900 |
| Main Street | \$55,000 | \$1,400 | \$53,600 |
| Cherry Street | As Needed | \$35,700 | \$5,000 |
| Well No. 3 / Well No. 6 | As Needed | \$5,500 | As Needed |
| Well No. 4 | As Needed | \$600 | \$0 |
| Cambria Ridge | As Needed | \$40,400 | \$20,000 |
| Sunset Hills | As Needed | \$2,100 | TBD |
| Lake Alliance Park | \$10,000 | \$9,500 | TBD |

Please note the following:

- The estimated budgets and billed to date for Main Street only include construction engineering.
- Costs incurred for the Cherry Street project include time spent since 2023. Future budget includes estimated costs for project closeout.
- Costs incurred for the Cambria Ridge project are reimbursed by the developer through an escrow account.
- Future budget / costs for the Sunset Hills project are subject to the developer moving forward with this project and formal approval, by the City, of the site condominium plan.
- Future budget / costs for the Lake Alliance Park project are subject to award of the MDNR MNRTF grant.

The City has been awarded the following grants for construction:

1. USDA Water – \$4,000,000 in earmarked funds for water system improvements
2. Main Street – \$385,000 in federal funds

Finally, the City has submitted an MDNR MNRTF grant application for the Lake Alliance Park project in the amount of \$528,500. Local match is 25% with a 75% grant amount of approximately \$396,375. Project awards will likely be announced later this year.

If you have any questions regarding the above information, please feel free to contact me.

Very truly yours,



Samuel Leatch, P.E.
sleatch@gowightman.com
(517) 812-0700

City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
Fax: (517) 645-7810 ♦ www.pottervillemi.org

TREASURER'S REPORT

May 15, 2025

Utility bills—as of 04/30/25 (bills due on 15th) \$11,257.72 is outstanding with \$10,683.15 over 30 days past due.

Water usage month of Apr (May billing): 4,923,844 gallons

Sewer usage month of Apr (May billing) 4,920,141 gallons

Ready to service charge-water: \$44,097.27

Ready to service charge-sewer: \$41,926.08

Total water and sewer billed out from 3/26-4/22/25 is \$129,198.17

Payroll month of April, 2025 \$67,475.96 (this includes all payroll taxes + MERS +council +planning).

Ran last month's water bills on new Neptune water program with the assistance of Neptune. Neptune will be assisting with billing this month as well. I found this like our past program- however DPW was able to get all the reads in less than an hour with the new software. When I first started, it used to take 3 guys, 3 days to get the reads. It improved to 1 guy and approximately 3 hours to read to currently being able to read from the truck in less than an hour. The goal is to run reads once a week to spot for leaks, etc. to better assist residents.

I talked to Verizon re: cellular service. We were able to reduce monthly cell phone bill approximately \$200.00/month.

Bank reconciliations completed for month of April, 2025

General account – Reconciled balance: **\$3,952,475.22**

Payroll account - Reconciled balance: **\$351.97**

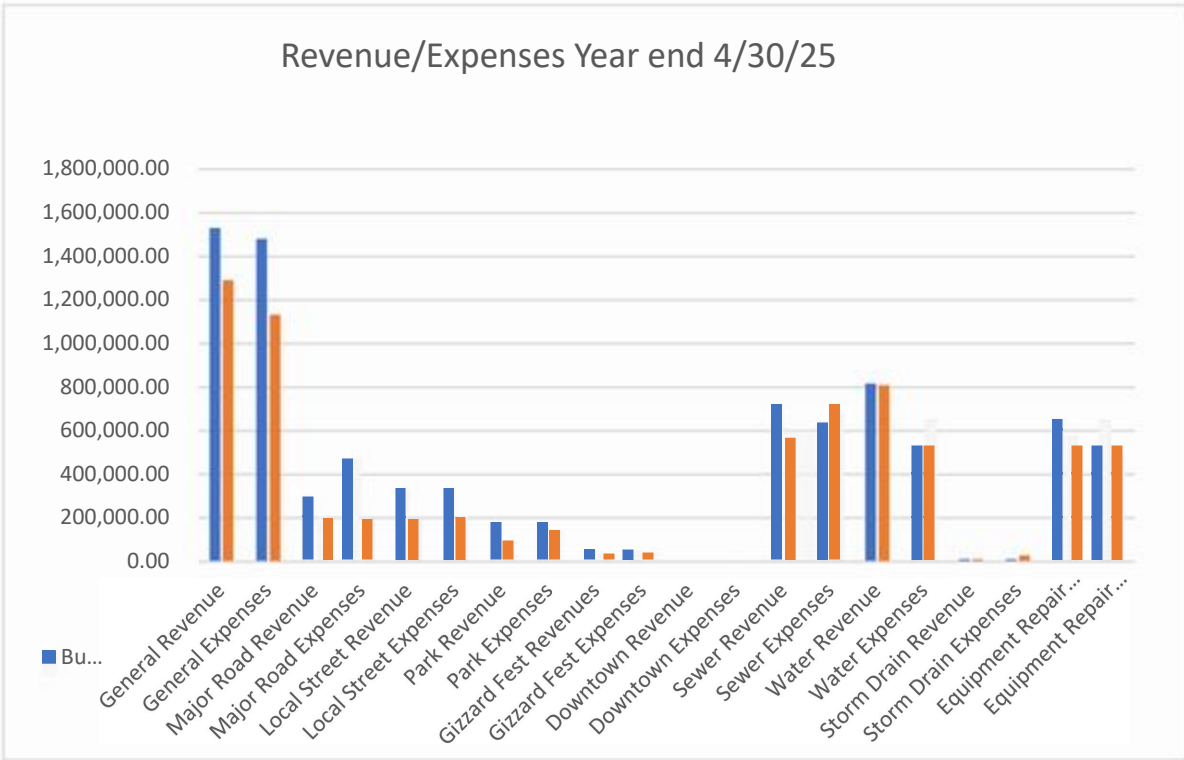
Tax account – Reconciled balance: **\$9,244.24**

Gizzard Fest – Reconciled balance: **\$49,353.12**

Respectfully submitted,
Jodi West, Treasurer

| | Budgeted | Actual |
|---------------------------|--------------|--------------|
| General Revenue | 1,531,215.05 | 1,291,679.58 |
| General Expenses | 1,480,189.24 | 1,132,539.25 |
| Major Road Revenue | 291,894.29 | 197,909.82 |
| Major Road Expenses | 467,476.49 | 187,158.65 |
| Local Street Revenue | 333,253.06 | 193,879.19 |
| Local Street Expenses | 333,386.76 | 198,570.09 |
| Park Revenue | 174,690.00 | 89,468.29 |
| Park Expenses | 174,690.00 | 138,748.53 |
| Gizzard Fest Revenues | 50,650.00 | 32,069.98 |
| Gizzard Fest Expenses | 47,520.00 | 36,258.67 |
| Downtown Revenue | 2,654.00 | 2,654.00 |
| Downtown Expenses | 3,600.00 | 642.21 |
| Sewer Revenue | 716,850.00 | 561,747.18 |
| Sewer Expenses | 635,746.00 | 679,475.83 |
| Water Revenue | 817,183.09 | 809,331.00 |
| Water Expenses | 527,248.00 | 648,321.99 |
| Storm Drain Revenue | 12,000.00 | 12,000.00 |
| Storm Drain Expenses | 12,000.00 | 29,304.77 |
| Equipment Repair Revenue | 648,793.45 | 573,000.00 |
| Equipment Repair Expenses | 648,793.45 | 487,184.08 |

Revenue/Expenses Year end 4/30/25



City of Potterville

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From the Clerk's office –May 2025

The election went smoothly. We processed absentee ballots in the precinct. The City of Potterville had:

- 2318 Registered Voters in the City of Potterville
- 385 Voters voted. 16 % 244 -No and 141 -Yes
- 146 walk-in voters
- 379 Absentee Ballots mailed; 239 absentee voters returned – 63.53%
- 7 Election Inspectors
- Eaton County voter turnout 26.21%, 12,667 -NO and 9,681 -Yes

If I can be of any assistance, please reach out to me. I am in the office on Tues., Thurs., and Fri. from 9-5.

Becky Dolman

City of Potterville

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May 2025

From the office of the Parks & Recreation Department for the City of Potterville:

The Parks & Recreation Department continues to do administrative work, planning, implementation, programs, observation, evaluation, training, and continuing education.

- Youth Baseball games have started. So far, our 8U is 2-0-1, 10U is 2-1-1 12U M is 5-1 and 12U T is 2-3. Go Vikings! We're not even halfway through the regular season before the end of season tournament comes.
- T-Ball & Coach Pitch have a great start, practices went well, and games are starting. We have a total of 3 T-ball teams and 3 coach pitch teams.
- Weekends are picking up with activity. The Tournaments have been big success so far. Lots of positive feedback on the field conditions. This is due to the field renovations and improvements made last year. State Directors, Umpire in Chief (UIC) are all very happy with our complex.
- We have one of the biggest tournaments this month. The Seniors are coming. A total of 36 teams will be in the area. A more detail of where the teams are from will be in next month's report.
- Pavilion Rentals are consistent.
- We recently had AED and CPR training at the beginning of this month. Top staff attended this training and know the key signs and how to help in case of these situations.
- The Parks & Recreation Director is the top leader on certifications. She is ServSafe certified, CPR, AED, First Aide, Bloodborne Pathogens Certified as well.
- There are a lot of activities, not just on the weekends but during the weekdays as well. With the nice weather, head out to the parks and watch some games/activities.
- The partnership with Sycamore Creek Church for the Easter Event was successful. With over 6,000 eggs stuffed and three(3) age divisions age hunts, 8 bikes raffled away, prizes, DJ, coffee, and of course the EASTER Bunny! Everyone had a great time and we look forward to working with Sycamore Creek Church again next year for this year and more.
- The continuation of ongoing communications with CEOs, State UICs, State Directors, for the ball season.
- The Masons Project is nearly completion. The plaque just needs to be picked up.
- Continue to further my education by webinars, meetings, conferences, etc.
- The Parks & Recreation Director is working on getting her Sports Tourism Strategist (STS) certification to help further sports within the City and collaborating with surrounding areas, and Sports Commission. This education also includes other certifications as well.
- Couple Events coming up:
 - May 26th: Memorial Day Parade and Small Service.

Respectfully Submitted,

Tiffani Falin, Parks & Recreation Director

City of Potterville

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Fax: (517) 645-7810 ♦ www.pottervillemi.org

The county has approved assessed values for the year. They will be approving taxable values in June.

All current deeds, PTAs, and PREs have been processed.

Field work parcels are in the process of being selected.

Thanks,

Sarah Payton, MAAO



City of Potterville

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May 7, 2025

To: City of Potterville Council Members

From: Brandy Miller, Zoning Administrator

Re: Report to Council

Below is a list of the projects I am currently working on for the City of Potterville. Please keep in mind, these projects do not include the day-to-day commutations or projects with property owners located in the City of Potterville.

- **New Business Downtown:** We have a new business coming to town! 217 W. Main Steet will be a coffee shop, gym and laundry mat. The owner has already begun obtaining necessary permits for the remodel of the building.
- **104 Cottage Street:** Staff has had several meetings with the Eaton County Treasurer's Office regarding the necessary variance application to allow for a home to be constructed on the property. The application is nearly complete. It is expected that the Zoning Board of Appeals will consider an application at their June 17th meeting.
- **Cambria Ridge:** We have two new home permits to be processed. We are waiting for additional information. Construction should begin the first of next month.
- **Proposed Sunset Hills East Single Family Residential Subdivision:** I spoke with the developer finial engineering is near completion, they hope to have it submitted to be reviewed by the Planning Commission in July.
- **Policy updates:** Staff is actively working with Progressive AE on policy updates. The Planning Commission reviewed and commented on proposed draft chapters at their April 15th meeting. The Planning Commission will meet again on Wednesday, May 14th to review additional proposed draft chapters.
- **Gizzard Fest:** Planning for Gizzard Fest 2025 is well underway! We have so much going on! The Gizzard Fest Committee gives a huge thanks to the city staff for all of their hard work in assisting will getting things ready. Please reach out if you would like to volunteer!

Please do not hesitate to reach out to me directly with any questions or concerns. I can be reached by calling (517) 281-5659 or e-mail Zoning@pottervillemi.org.



Benton Township Fire Department

4713 Hartel Road

Pottersville, Mi. 48876

Business 517-645-7061 * Fax 517-645-7074

MONTHLY REPORT April 2025

OPERATIONAL INFORMATION:

111 OOS due to mechanical issue with the fuel. Working on getting it fixed.

Looking into a new engine due to crack forming in 211. The preliminary cost is 700-800 thousand dollars.

Quote for new SCBA Bottles \$62,966.00

Discussion with Delta, awaiting proposal, for possible working together.

Request letter from Member requesting investigation from citizen statement during open comment last Twp. Board meeting. Investigation was completed and the statements the citizen made were false. There is no restraining order preventing Benton Twp. from being transported to UofM Sparrow Hospitals. Also, there is no evidence, proof, documentation that any member of this department is or has been on medications or drugs illegally. This person stated this information came from previous chiefs, I believe, and even if that is true it has been found false.

TRAINING:

Rail car training.

MEETINGS ATTENDED:

Membership Meeting

CALLS FOR SERVICE (CFS):

FIRE 10 City, 9 Twp, 7 Mutual Aid

EMS 31 City, 22 Twp, 22 Mutual Aid

Total 102 calls for service

SPECIAL EVENTS:

Starting Gizzard Fest meetings



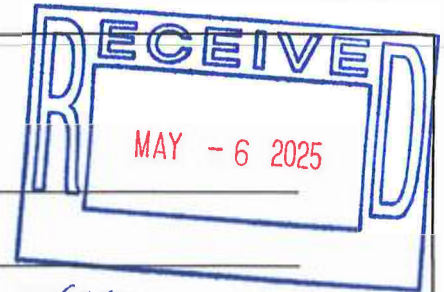
City of Potterville

Pavilion Rental Application

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
Fax: (517) 645-7810 ♦ www.pottervillemi.org

Please note, this is a two-page form. Both pages must be signed prior to submittal of this rental application.

Rental #: PPR 25-0014
Fee: \$65.00
Date Submitted: 5/6/25



RentaDate(s): Thursday, July 17th
 Organization / Name: Early On - Eaton RESA
 ContactName: Marlene Promer
 Address: 311 W 1st St, Charlotte, Mi 48813
 Phone: (517) 983-9056 Alternate Phone: () _____
 Email: mpromer@eatonresa.org

Pavilion Location:
 Downtown: Large Pavilion (\$65.00) Small Pavilion (\$40.00) _____ DDA Pavilion (\$50.00) _____
 Lake Alliance: Half Pavilion (\$75.00) _____ Whole Pavilion (\$150.00) _____
 Small Pavilion (\$50.00) _____
 Estimated Maximum Attendance 40 Hours Needed: From 9:30 am To 11:30 am

In the event the applicant is representing a corporation, partnership, association, club, or group, the person signing this agreement for such entity represents to the City that he/she has full authority to sign such contract and, in the event that he/she is not so authorized that he/she will be personally liable for the faithful performance of this agreement. The terms and conditions, together with the attached rules and regulations shall constitute a contract between the applicant and the City of Potterville. I understand and plan for the group I represent to abide by the attached rules and regulations.

Marlene Promer
Applicant's Signature Date 5/6/2025

Office Use Only: submitted to City Council asking for waiver for non-profit Fee: \$65.00 Date Paid: _____
 Processed by: _____

RULES & REGULATIONS FOR PARK FACILITY USE

RESERVATION – Check out the pavilion reservation calendar at www.pottervillemi.org. Any group using various park facilities for outside purposes will be required to complete an application for use of facilities and to submit appropriate damage deposit and/or rental fees within 7 days of making the reservation. Reservations will be confirmed upon receipt of application and appropriate fees. If the appropriate fee and application are not received within 7 days, the reservation will be canceled. Pavilion Rental Applications will be taken no more than one (1) year in advance.

DAMAGE – The applicant shall be responsible for expenses incurred by the City in correcting, cleaning, repairing or replacing any facility or property of the City which was damaged in connection with the activity or event for which the facility was rented, regardless of who caused the damage.

CANCELLATION – If the applicant fails to provide at least 10 working days' notice, the entire rental fee shall be forfeited to the City.

ALCOHOL – Possession or consumption of alcoholic beverages on the City of Potterville park grounds is limited to beer and wine.

INSURANCE – The applicant assumes the entire responsibility and liability for losses, damages, and claims due to injury or damages to the applicant's displays, equipment and other property brought upon the premises of the City and shall hold harmless the City, agents, and employees from any and all such losses, damages and claims.

For your protection, the City of Potterville recommends that all park renters obtain liability insurance while using City property to indemnify against loss resulting from bodily injury and/or property damage. A copy of the insurance certificate should be filed with the City. Your personal insurance agent can assist you in obtaining this information.

CLEAN UP POLICY – Applicant must leave the park/facility in satisfactory condition (clean and free of damage). All litter and garbage must be disposed of properly.

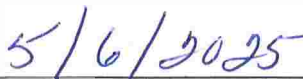
DISCLOSURE – Applicant must disclose at time of submittal of application all special equipment being brought into the park for use during rental. Items **NOT ALLOWED** include the following but are not limited to generators, inflatable bouncers, dunk tanks, motor powered vehicles (gas or electric), trailers, stages, amplified (loud) speakers, megaphones, or concessions.

TERMINATION OF AGREEMENT: The City of Potterville reserves the right to immediately terminate this agreement, and the applicant agrees to immediately vacate the premises upon notice of termination for failure to adhere to the rules and regulations set forth.

In the event the applicant is representing a corporation, partnership, association, club, or group, the person signing this agreement for such entity represents to the City that he/she has full authority to sign such contract and, in the event that he/she is not so authorized that he/she will be personally liable for the faithful performance of this agreement. The terms and conditions, together with the attached rules and regulations shall constitute a contract between the applicant and the City of Potterville. I understand and plan for the group I represent to abide by the attached rules and regulations.



 Applicant's Signature



 Date