

City of Pottersville - Council Agenda

Thursday, July 18, 2024 at 6:00 p.m. – Pottersville City Hall, 319 N. Nelson Street

A. Call to Order:

B. Pledge of Allegiance:

C. Roll Call:

D. Approval of Agenda:

E. Approval of Minutes: Regular Meeting June 20, 2024

F. Approval of Bills:	General Bills	\$242,030.27
	Gizzard Fest	\$1471.71
	TOTAL AP	\$243,501.98

G. City Manager's Report: Manager's report in the packet.

H. Public Comment on agenda items:

I. Communications:

J. Department Reports: Reports in the packet.

K. New Business:

1. Welcome State Official(s)
2. Water Fee analysis from Mr. Andy Campbell of Baker Tilly, Financial Advisors
3. Proposal for Vredevelde Haefner LLC to provide public auditing services and financial reporting
4. Renewal Benton Pottersville EMS and Fire Agreement

L. Public Comment on non-agenda items:

M. Communications from Council:

N. Next Regular Meeting: Thursday, August 15, 2024, at 6:00 p.m.

O. Excuse absent member(s):

P. Adjourn:

City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
Fax: (517) 645-7810 ♦ www.pottervillemi.org

The City Council Special Meeting was called to order by Mayor Lenneman on Thursday, June 20, 2024, at 6:00 pm at City Hall and the Pledge of Allegiance was recited.

Roll Call: Present: Mayor Lenneman, Deputy Mayor Potter, Member Connor, Member Myers-Southerly, Member Nichols, Member Ranshaw and Member Sweeney.

Absent: None

Approval of Agenda: Motion by Member Nichols. Supported by Member Connor. Vote: Unanimous. Motion Carried (7-0).

Approval of Minutes: May 16, 2024, Motion by Deputy Mayor Potter. Supported by Member Nichols. Vote: Unanimous. Motion Carried (7-0).

Approval of Bills: Motion to pay General Bills in the amount of \$172,441.40 and Gizzard Fest by \$23,310.71 with total of \$195,752.11 by Member Myers-Southerly. Supported by Deputy Mayor Potter. Roll Call Vote: Unanimous. Motion Carried (7-0).

Public Comment on Agenda Items: None

Department Reports: Chief Barry reported he is working with the school on an emergency plan. The new patrol truck should be in service within two weeks. Member Nichols shared TIFA provided \$10,000 for parks for maintenance of the fields.

Resolution No. 2024-0620-07 Water Utility Rates: Motion by Member Nichols and supported by Deputy Mayor Potter. Roll Call Vote: Unanimous. Motion Carried (7-0).

Open Public Hearing 2023-2024 Fiscal Budget Amendments: Motion by Member Nichols and supported by Deputy Mayor Potter. Vote: Unanimous. Motion Carried (7-0).

No Discussion during Public Hearing

Close Public Hearing 2023-2024 Fiscal Budget Amendments: Motion by Deputy Mayor Potter and supported by Member Connor. Vote: Unanimous. Motion Carried (7-0).

Resolution No. 2024-0620-08, 2023-2024 Fiscal Budget Amendments: Motion by Deputy Mayor Potter and supported by Member Ranshaw. Roll Call Vote: Unanimous. Motion Carried (7-0).

City of Potterville

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Open Public Hearing 2024-2025 Fiscal Budget: Motion by Deputy Mayor Potter and supported by Member Ranshaw. Vote: Unanimous. Motion Carried (7-0).

No Discussion during Public Hearing

Close Public Hearing 2024-2025 Fiscal Budget: Motion by Deputy Mayor Potter and supported by Member Ranshaw. Vote: Unanimous. Motion Carried (7-0).

Resolution No. 2024-0620-09 2024-2025 Fiscal Budget: Motion by Member Meyers-Southerly and supported by Member Nichols. Vote: Unanimous. Motion Carried (7-0).

Fire, Ambulance, and Rescue Protection Service Agreement Extension: Motion by Deputy Mayor Potter and supported by Member Nichols. Vote: Unanimous. Motion Carried (7-0).

Introduction to Ordinance To Authorize And Regulate Certain Adult-Use Marihuana Establishments Operated In Accordance With State Law on July 18 at 6:00 pm: Motion by Deputy Mayor Potter. Supported by Member Nichols. Roll Call Vote: Ayes: Deputy Mayor Potter. Nays: Mayor Lenneman, Member Connor, Member Myers-Southerly, Member Nichols, Member Ranshaw and Member Sweeney. Motion Failed (1-6).

Excuse Absent Members: None

Public Comment on Non-Agenda Items: Sam Leatch from Wightman Engineering, shared that the TIFA sidewalk project was completed, Sunset Hills Park is having the curbs poured from the DNR grant and explained future project of Main Street/Potter Drain.

Next Regular Meeting: July 18, 2024

Meeting Adjourned: 7:25 pm

Respectfully Submitted by:

Becky Dolman, City Clerk

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: ACE HARDWARE-GRAND LEDGE		
8230	ACETONE	51.98
8270	GFCI OUTLET, GFI RECPT	14.59
8269	ACID MURIATIC GAL, GFCI OUTLET	36.98
8311	ACID MURIATIC GAL	37.57
TOTAL VENDOR ACE HARDWARE-GRAND LEDGE		141.12
VENDOR NAME: AEGION		
92104	ANNUAL SERVICE AGREEMENT 8/1/2024-7/31/2025	685.00
TOTAL VENDOR AEGION		685.00
VENDOR NAME: ALLEN EDWIN RESIDENTIAL BUILDERS		
JUNE 2024	BOND CHECKS SIGNED OFF	34,600.00
TOTAL VENDOR ALLEN EDWIN RESIDENTIAL BUILDERS		34,600.00
VENDOR NAME: APPLIED IMAGING		
6/8-7/724	EQUIPMENT AND PRINTING	118.48
TOTAL VENDOR APPLIED IMAGING		118.48
VENDOR NAME: BOBCAT OF LANSING		
P69560	PARTS FOR BOBCAT	532.46
KC620411	CHEETA	9,880.00
TOTAL VENDOR BOBCAT OF LANSING		10,412.46
VENDOR NAME: CALEDONIA FARMERS ELEVATOR		
4764783	TIRE LABOR	10.00
TOTAL VENDOR CALEDONIA FARMERS ELEVATOR		10.00
VENDOR NAME: CINTAS CORPORATION #725		
JUNE 2024	UNIFORM EXPENSE	221.48
TOTAL VENDOR CINTAS CORPORATION #725		221.48
VENDOR NAME: CITY OF POTTERVILLE		
5/26-6/25/24	UTILITIES	514.50
TOTAL VENDOR CITY OF POTTERVILLE		514.50
VENDOR NAME: CONCRETE RESOURCE		
6-2124	PREP COCRETET TO RECIEVE NEW FLOOR FINISH	2,500.00
TOTAL VENDOR CONCRETE RESOURCE		2,500.00
VENDOR NAME: CONSUMERS ENERGY		
JUNE 2024	UTILITIES	2,516.70
5/22 - 6/20/2024	UTILITIES	6,144.38
TOTAL VENDOR CONSUMERS ENERGY		8,661.08
VENDOR NAME: D & L FUELS		
206491	UNLEADED GASOLINE	1,019.16
206371	DIESEL	129.55
TOTAL VENDOR D & L FUELS		1,148.71
VENDOR NAME: DELTA DENTAL		
JULY 222024	DENTAL BENEFITS	803.40
TOTAL VENDOR DELTA DENTAL		803.40
VENDOR NAME: EATON COUNTY SHERIFF'S DEPARTMENT		
221	FULL WORK DAYS 2/22/24, 2/29/24, 5/23/24, 5/30/24	1,200.00
TOTAL VENDOR EATON COUNTY SHERIFF'S DEPARTMENT		1,200.00
VENDOR NAME: FOSTER SWIFT COLLINS & SMITH		
888220	GENERAL, CHERRY, BONDS	5,175.50
TOTAL VENDOR FOSTER SWIFT COLLINS & SMITH		5,175.50
VENDOR NAME: GORDON'S FOOD SERVICE		
809264475	CONCESSIONS	532.05

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: GORDON'S FOOD SERVICE		
809264850	CONCESSIONS	199.53
80926677	CONCESSIONS	183.61
TOTAL VENDOR GORDON'S FOOD SERVICE		915.19
VENDOR NAME: GRANGER CONTAINER SERVICE, INC		
27052619	WASTE SERVICES- JULY SERVICES	243.55
TOTAL VENDOR GRANGER CONTAINER SERVICE, INC		243.55
VENDOR NAME: HUTSON, INC		
10468924	PARTS	41.64
TOTAL VENDOR HUTSON, INC		41.64
VENDOR NAME: IRON HORSE EXCAVATION LLC		
2	RP GRANT PROJECT PARKS	98,323.86
TOTAL VENDOR IRON HORSE EXCAVATION LLC		98,323.86
VENDOR NAME: KENNEDY INDUSTRIES INC.		
641310	FIELD SERVICE, WASTE WATER	1,631.50
TOTAL VENDOR KENNEDY INDUSTRIES INC.		1,631.50
VENDOR NAME: KURITA AMERICA INC.		
INV829002	PILOT EQUIPMENT, SERVICES & SUPPORT	32,000.00
TOTAL VENDOR KURITA AMERICA INC.		32,000.00
VENDOR NAME: LANSING SANITARY SUPPLY, INC		
1244214	TRASH BAGS	563.02
TOTAL VENDOR LANSING SANITARY SUPPLY, INC		563.02
VENDOR NAME: LANSING UNIFORM		
103846-A	SHOES AGILITY PEAK 5	200.00
TOTAL VENDOR LANSING UNIFORM		200.00
VENDOR NAME: MENARDS-LANSING WEST		
61209	STEEL HANDLE, GLOVE	175.33
78197	FLOOR SQUEEGEE, MENARD PAID, MIX ALL MIXER, DUST PAN , BROOM, SUPPLIES	205.26
78658	SUPPLIES	33.99
78955	STEEL END FRAMEM, BEAMS	731.61
78894	OSB SHEETS, WASHERS, SCREWS	294.99
TOTAL VENDOR MENARDS-LANSING WEST		1,441.18
VENDOR NAME: MICHIGAN CAT		
PD16209886	LATCH, SCREW, BUTTON, BOLT	41.18
PD16209888	SPRING	17.92
PD16209887	BRACKET	62.00
PD16198960	ELEMENT-HYD	84.33
TOTAL VENDOR MICHIGAN CAT		205.43
VENDOR NAME: MICHIGAN POLICE EQUIPMENT		
190842	ARMOR SYSTEMS	1,298.00
TOTAL VENDOR MICHIGAN POLICE EQUIPMENT		1,298.00
VENDOR NAME: MICHIGAN RURAL WATER		
2020-11355	ANNUAL DUES FOR ENTIRE COMMUNITY TOTAL # WATER & WASTEWATER CONNECTIONS	825.00
TOTAL VENDOR MICHIGAN RURAL WATER		825.00
VENDOR NAME: MUSCO SPORTS LIGHTING, LLC		
426885	ALLIANCE SOFTBALL PARK- INSURANCE WORK	6,450.00
TOTAL VENDOR MUSCO SPORTS LIGHTING, LLC		6,450.00
VENDOR NAME: PAYTON ASSESSING, LLC		
JUNE 2024	ASSESSING SERVICES	1,333.33
TOTAL VENDOR PAYTON ASSESSING, LLC		1,333.33
VENDOR NAME: PHP		

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: PHP		
JULY 2024	MEDICAL BENEFITS	5,403.71
TOTAL VENDOR PHP		5,403.71
VENDOR NAME: POTTERVILLA APPLIED TECHNOLOGY		
28490	TROUBLESHOOT OFFLINES FILES NOT SYNCING	112.50
28926	PHONES ADNSET UP AND INSTALL	3,027.00
TOTAL VENDOR POTTERVILLA APPLIED TECHNOLOGY		3,139.50
VENDOR NAME: QUILL CO		
39262358	PAPER	37.98
TOTAL VENDOR QUILL CO		37.98
VENDOR NAME: SHARE CORPORATION		
272427	WASP & HORNET KILLER	209.08
TOTAL VENDOR SHARE CORPORATION		209.08
VENDOR NAME: SITE ONE LANDSCAPE SUPPLY		
143290577-001	DURA EDGE PRO DRY INFIELD DRYING	146.36
143510311-001	INFIELD DRYING CONDITIONER	240.21
TOTAL VENDOR SITE ONE LANDSCAPE SUPPLY		386.57
VENDOR NAME: THE COUNTY JOURNAL		
278155	PLANNING COMISSION HEARING	128.30
278297	BUDGET AMENDMENTS	109.10
278298	BUDGET HEARNING 2024-25	109.10
279056	2023 WATER QUALITY REPORT	688.14
279126	2023 WATER QUALITY REPORT PAGE 2	225.54
279230	NOTICE OF INTENT TO FILE	118.70
TOTAL VENDOR THE COUNTY JOURNAL		1,378.88
VENDOR NAME: THE PARTS PLACE-CHARLOTTE		
577-267902	PARTS	23.82
TOTAL VENDOR THE PARTS PLACE-CHARLOTTE		23.82
VENDOR NAME: UNITED STATES POST OFFICE		
SUMMER 2024	TAX BILLS POSTAGE	512.00
TOTAL VENDOR UNITED STATES POST OFFICE		512.00
VENDOR NAME: UNUM LIFE INSURANCE		
JUNE 2024	SHORT/LONG TERM DISABILITY INSURANCE	332.93
TOTAL VENDOR UNUM LIFE INSURANCE		332.93
VENDOR NAME: VERIZON WIRELESS		
9967950914	CELL PHONES 6/02-7/1/24	510.94
TOTAL VENDOR VERIZON WIRELESS		510.94
VENDOR NAME: VISION SERVICE PLAN		
JULY 2024	VISION	137.81
TOTAL VENDOR VISION SERVICE PLAN		137.81
VENDOR NAME: WEAVER, ROBERT		
155972	GARAGE DOORS	5,548.02
TOTAL VENDOR WEAVER, ROBERT		5,548.02
VENDOR NAME: WIGHTMAN		
88241	SMALL URBAN PROJECT	2,126.25
88242	CHERRY ST	2,590.00
88240	RP-GRANT PROJECT	4,175.00
88239	GENERAL	2,303.75
88243	GENERAL	877.50
TOTAL VENDOR WIGHTMAN		12,072.50
VENDOR NAME: WOW!BUSINESS		
6/6-7/5	INTERNET AND PHONES	673.10
TOTAL VENDOR WOW!BUSINESS		673.10

07/11/2024 01:41 PM
User: RDOLMAN
DB: Potterville

CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
EXP CHECK RUN DATES 06/21/2024 - 07/11/2024
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GEN

Page: 4/4

INVOICE NUMBER	DESCRIPTION	AMOUNT
GRAND TOTAL:		242,030.27

07/11/2024 12:05 PM
User: RDOLMAN
DB: Potterville

CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
EXP CHECK RUN DATES 06/21/2024 - 07/11/2024
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: FEST

Page: 1/1

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: CANINES FOR CHANGE JUNE 2024	DONATION FROM 5K RACE	501.71
TOTAL VENDOR CANINES FOR CHANGE		501.71
VENDOR NAME: ISLAND TIME DESIGNS, LLC 100008-2	GIZZARD FEST COINS	320.00
TOTAL VENDOR ISLAND TIME DESIGNS, LLC		320.00
VENDOR NAME: SPARTAN BARRICADING 164455	BARRICADE DRUM, SIGNS,	650.00
TOTAL VENDOR SPARTAN BARRICADING		650.00
GRAND TOTAL:		1,471.71

GL Number	Description	Beginning Balance
101-000-001.000	CASH	1,323,107.08
202-000-001.000	CASH	171,991.31
203-000-001.000	CASH	58,240.34
208-000-001.000	CASH	21,502.70
370-000-001.000	CASH	
401-000-001.000	CASH	5,284.06
590-000-001.000	CASH	205,628.01
590-000-010.000	CASH IN BANK - BOND RESERVE	328,550.00
590-000-011.000	CASH IN BANK-REPLACEMENT FUND	73.38
591-000-001.000	CASH	744,702.53
591-000-010.000	CASH IN BANK - BOND RESERVE	184,370.00
591-000-011.000	CASH IN BANK-REPLACEMENT FUND	329,330.00
598-000-001.000	CASH	5,033.26
641-000-001.000	CASH	(91,094.51)

Beginning GL Balance:	3,286,718.16
Add: Cash Receipts	156,747.52
Less: Cash Disbursements	(164,620.40)
Less: Payroll Disbursements	(78,733.63)
Less: Journal Entries/Other	(2,169.94)
Ending GL Balance:	3,197,941.71

GL Number	Description	Ending Balance
101-000-001.000	CASH	829,287.80
202-000-001.000	CASH	285,297.25
203-000-001.000	CASH	31,400.50
208-000-001.000	CASH	149,748.24
370-000-001.000	CASH	
401-000-001.000	CASH	4,751.72
590-000-001.000	CASH	229,794.45
590-000-010.000	CASH IN BANK - BOND RESERVE	328,550.00
590-000-011.000	CASH IN BANK-REPLACEMENT FUND	73.38
591-000-001.000	CASH	804,719.07
591-000-010.000	CASH IN BANK - BOND RESERVE	184,370.00
591-000-011.000	CASH IN BANK-REPLACEMENT FUND	329,330.00
598-000-001.000	CASH	5,033.26
641-000-001.000	CASH	15,586.04

Ending GL Balance:	3,197,941.71
Ending Bank Balance:	3,209,218.90
Add: Miscellaneous Transactions	3,523.54
Add: Deposits in Transit	
	AMERICAN EXPRESS
	(94.87)
	(94.87)
Less: 16 AP Outstanding Checks	14,705.86
Less: 0 PR Outstanding Checks	

Adjusted Bank Balance 3,197,941.71
Unreconciled Difference: 0.00

REVIEWED BY: 

DATE: 7-2-24

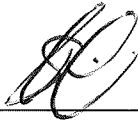
07/01/2024 09:48 AM
User: JWest
DB: Potterville

BANK RECONCILIATION FOR CITY OF POTTERVILLE
Bank PR (PAYROLL ACCOUNT)
FROM 06/01/2024 TO 06/30/2024
Reconciliation Record ID: 258

GL Number	Description	Beginning Balance
750-000-001.000	CASH	549.65
Beginning GL Balance:		549.65
Add: Payroll Disbursements		2,250.29
Less: Journal Entries/Other		(1,943.74)
Ending GL Balance:		856.20

GL Number	Description	Ending Balance
750-000-001.000	CASH	856.20
Ending GL Balance:		856.20
Ending Bank Balance:		3,443.45
Add: Deposits in Transit		0.00
Less: 0 AP Outstanding Checks		
Less: 3 PR Outstanding Checks		2,587.25
Adjusted Bank Balance		856.20
Unreconciled Difference:		0.00

REVIEWED BY: _____



DATE: _____


7-2-24

07/01/2024 09:38 AM
User: JWest
DB: Potterville

BANK RECONCILIATION FOR CITY OF POTTERVILLE
Bank TAX (TAX ACCOUNT)
FROM 06/01/2024 TO 06/30/2024
Reconciliation Record ID: 259

GL Number	Description	Beginning Balance
703-000-001.000	CASH	9,701.68
Beginning GL Balance:		9,701.68
Add: Cash Receipts		1,401.77
Less: Cash Disbursements		(6,335.48)
Less: Journal Entries/Other		(1.02)
Ending GL Balance:		4,766.95

GL Number	Description	Ending Balance
703-000-001.000	CASH	4,766.95
Ending GL Balance:		4,766.95
Ending Bank Balance:		4,766.95
Add: Deposits in Transit		0.00
Less: 0 AP Outstanding Checks		
Less: 0 PR Outstanding Checks		
Adjusted Bank Balance		4,766.95
Unreconciled Difference:		0.00

REVIEWED BY: _____ 

DATE: 7-2-24

GL Number	Description	Beginning Balance
211-000-001.000	CASH	49,324.92
Beginning GL Balance:		49,324.92
Add: Cash Receipts		17,550.40
Less: Cash Disbursements		(15,625.35)
Add: Journal Entries/Other		3,820.70
Ending GL Balance:		55,070.67

GL Number	Description	Ending Balance
211-000-001.000	CASH	55,070.67
Ending GL Balance:		55,070.67
Ending Bank Balance:		55,343.87
Add: Deposits in Transit		0.00
Less: 2 AP Outstanding Checks		273.20
Less: 0 PR Outstanding Checks		
Adjusted Bank Balance		55,070.67
Unreconciled Difference:		0.00

REVIEWED BY:  _____

DATE: 7-2-24

User: JWest

DB: Potterville

PERIOD ENDING 06/30/2024

GL NUMBER	DESCRIPTION	END BALANCE	2023-24		YTD BALANCE	ACTIVITY FOR
		06/30/2023	ORIGINAL	2023-24	06/30/2024	MONTH 06/30/2024
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) INCREASE	(DECREASE)
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	PROPERTY TAX	599,185.21	599,000.00	620,875.80	620,875.80	0.00
101-000-403.000	SOLID WASTE TAX	76,458.15	76,000.00	79,091.52	79,091.52	0.00
101-000-411.000	DELINQUENT PROP TAX	454.17	200.00	200.00	0.00	0.00
101-000-432.000	PAYMENT IN LIEU OF TAXES	0.00	0.00	625.00	625.85	625.85
101-000-434.000	TRAILER COURT TAX	2,822.50	2,400.00	2,400.00	2,147.00	855.00
101-000-445.000	CITY PENALTY	2,926.99	2,900.00	3,020.95	3,020.95	0.00
101-000-447.000	ADMINISTRATION FEE	30,833.22	30,500.00	32,441.83	32,441.83	0.00
101-000-476.000	PERMITS	8,830.00	7,000.00	5,720.00	6,310.00	640.00
101-000-477.000	3% CABLE T.V.	7,142.52	8,500.00	7,200.00	6,283.95	0.00
101-000-478.000	BLIGHT FEES	0.00	0.00	175.00	175.00	0.00
101-000-480.000	TELECOM RIGHT OF WAY MAINTENA	11,535.09	11,250.00	11,006.90	11,006.90	11,006.90
101-000-481.000	LIQUOR LICENSE FEES	1,994.85	1,994.85	3,395.70	3,395.70	0.00
101-000-488.000	RECYCLING	1,569.19	1,200.00	3,200.65	3,200.65	0.00
101-000-528.000	OTHER FEDERAL GRANTS	144,600.43	144,600.43	0.00	0.00	0.00
101-000-543.010	PUBLIC ACT 302 LAW ENF.	736.18	500.00	1,068.18	1,068.18	0.00
101-000-543.020	CONTINUING PROFESSIONAL EDUCATION-POLICE	0.00	0.00	1,500.00	1,500.00	1,500.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION	238,606.49	230,000.00	244,495.88	244,495.88	0.00
101-000-574.000	ST SHARED REV - SALES TAX	333,973.00	320,000.00	325,000.00	273,517.00	51,040.00
101-000-574.100	CVTRS-CLFRF	41,939.00	41,938.00	41,938.00	36,001.00	7,200.00
101-000-574.200	CVTRS-PUBLIC SAFETY	0.00	0.00	552.00	690.00	138.00
101-000-579.000	GRANT REVENUE	63,450.00	118,600.00	184,157.00	0.00	0.00
101-000-602.000	FOIA	252.56	0.00	191.91	191.91	0.00
101-000-607.000	CHARGES FOR SERVICES - PD	417.20	350.00	202.90	207.90	20.00
101-000-656.000	FINES & FORFEITURES	2,812.68	2,000.00	2,090.39	2,334.59	244.20
101-000-665.000	INTEREST	28,931.97	24,000.00	51,500.00	52,064.84	4,095.50
101-000-667.010	DDA PAVILION - FARMERS MARKET	50.00	0.00	100.00	100.00	0.00
101-000-671.100	LEASE/RENT	1,764.91	500.00	1,159.30	1,159.30	865.42
101-000-674.000	DONATIONS	993.00	0.00	397.42	397.42	0.00
101-000-675.030	COMMUNITY POLICING DONATION	1,540.00	0.00	0.00	0.00	0.00
101-000-676.000	REIMBURSEMENT	3,985.59	0.00	30,520.61	31,244.13	723.52
101-000-677.000	SCHOOL SRO REIMBURSEMENT	41,768.40	43,000.00	47,000.00	47,591.77	22,214.40
101-000-684.000	MISC INCOME	33.44	0.00	728.21	728.21	0.00
101-000-687.000	INSURANCE REIMBURSEMENT	6,809.16	0.00	703,850.64	703,850.64	11,921.17
101-000-689.000	CASH OVER & UNDER	0.00	0.00	3.70	3.69	(0.01)
101-000-693.000	SALE OF FIXED ASSETS	1,450.00	0.00	0.00	0.00	0.00
Total Dept 000		1,657,865.90	1,666,433.28	2,405,809.49	2,165,721.61	113,089.95
TOTAL REVENUES		1,657,865.90	1,666,433.28	2,405,809.49	2,165,721.61	113,089.95
Expenditures						
Dept 101 - CITY COUNCIL						
101-101-703.000	SALARIES	2,436.50	3,000.00	2,500.00	2,060.94	280.00
101-101-706.000	RR-CROSSING MAINTENANCE FEE	2,257.00	2,257.00	2,257.00	2,257.00	0.00
101-101-719.000	FRINGE BENEFITS	235.59	200.00	240.00	155.29	21.42
101-101-731.000	PUBLICATION	327.30	600.00	600.00	308.10	0.00
101-101-740.000	SUPPLIES	67.94	200.00	200.00	35.37	0.00
101-101-775.000	REPAIRS & MAINT	0.00	50.00	50.00	37.50	0.00
101-101-913.000	INSURANCE-LIAB & WORKMAN COMP	54,175.59	57,032.00	60,488.43	60,488.43	0.00
101-101-961.000	CONFERENCE AND WORKSHOPS	85.00	100.00	200.00	135.00	0.00
Total Dept 101 - CITY COUNCIL		59,584.92	63,439.00	66,535.43	65,477.63	301.42

PERIOD ENDING 06/30/2024

GL NUMBER	DESCRIPTION	END BALANCE	2023-24		YTD BALANCE	ACTIVITY FOR
		06/30/2023	ORIGINAL	2023-24	06/30/2024	MONTH 06/30/2024
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) INCREASE	(DECREASE)
Fund 101 - GENERAL FUND						
Expenditures						
Dept 171 - MAYOR						
101-171-703.000	SALARIES	660.00	850.00	660.00	570.00	30.00
101-171-719.000	FRINGE BENEFITS	27.54	85.00	55.00	43.61	2.29
Total Dept 171 - MAYOR		687.54	935.00	715.00	613.61	32.29
Dept 172 - CITY MANAGER						
101-172-703.000	SALARIES	78,477.39	79,285.52	80,494.36	80,494.36	9,277.41
101-172-719.000	FRINGE BENEFITS	17,268.95	17,631.79	16,389.88	16,389.88	1,542.06
101-172-740.000	SUPPLIES	19.64	30.00	150.00	139.91	0.00
101-172-809.000	TRAINING	0.00	150.00	150.00	0.00	0.00
101-172-980.100	COMPUTER EQUIPMENT	0.00	200.00	500.00	0.00	0.00
Total Dept 172 - CITY MANAGER		95,765.98	97,297.31	97,684.24	97,024.15	10,819.47
Dept 215 - CLERK						
101-215-703.000	SALARIES	33,067.14	33,672.38	36,612.90	36,612.90	4,250.69
101-215-719.000	FRINGE BENEFITS	3,137.52	3,276.37	3,076.39	3,076.39	325.18
101-215-740.000	SUPPLIES	376.73	450.00	450.00	260.38	35.98
101-215-741.000	POSTAGE	282.00	400.00	1,700.00	1,260.88	0.00
101-215-781.000	COMPUTER SOFTWARE	374.14	400.00	400.00	0.00	0.00
101-215-809.000	TRAINING	1,468.19	2,400.00	2,400.00	0.00	0.00
101-215-822.000	ELECTIONS	8,376.55	11,000.00	8,000.00	7,355.38	0.00
101-215-958.000	DUES AND SUBSCRIPTIONS	95.00	160.00	160.00	111.00	0.00
101-215-961.000	CONFERENCE AND WORKSHOPS	150.00	150.00	150.00	0.00	0.00
101-215-980.100	COMPUTER EQUIPMENT	0.00	800.00	800.00	0.00	0.00
Total Dept 215 - CLERK		47,327.27	52,708.75	53,749.29	48,676.93	4,611.85
Dept 223 - AUDIT						
101-223-807.000	AUDIT	21,450.00	23,850.00	21,850.00	21,850.00	0.00
Total Dept 223 - AUDIT		21,450.00	23,850.00	21,850.00	21,850.00	0.00
Dept 253 - TREASURERS OFFICE						
101-253-703.000	SALARIES	67,773.33	68,471.41	69,513.19	69,513.19	8,011.74
101-253-719.000	FRINGE BENEFITS	21,990.22	22,858.53	20,745.96	19,830.15	975.27
101-253-740.000	SUPPLIES	365.78	400.00	700.00	708.94	69.85
101-253-741.000	POSTAGE	922.71	1,650.00	1,010.00	1,000.46	491.29
101-253-775.000	REPAIRS & MAINT	0.00	0.00	0.00	0.00	(8.17)
101-253-781.000	COMPUTER SOFTWARE	0.00	100.00	100.00	0.00	0.00
101-253-814.000	BANK SERVICE CHARGES	3,825.45	4,250.00	4,250.00	3,439.88	214.45
101-253-961.000	CONFERENCE AND WORKSHOPS	248.00	250.00	275.00	248.00	0.00
101-253-962.000	MILEAGE	0.00	0.00	0.00	49.02	49.02
101-253-980.100	COMPUTER EQUIPMENT	0.00	0.00	500.00	423.48	0.00
Total Dept 253 - TREASURERS OFFICE		95,125.49	97,979.94	97,094.15	95,213.12	9,803.45
Dept 257 - ASSESSOR						
101-257-703.000	SALARIES	1,010.35	1,205.78	1,151.40	1,151.39	132.71
101-257-719.000	FRINGE BENEFITS	705.87	750.00	620.59	620.58	40.71

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PERIOD ENDING 06/30/2024

GL NUMBER	DESCRIPTION	END BALANCE	2023-24		YTD BALANCE	ACTIVITY FOR
		06/30/2023	ORIGINAL	2023-24	06/30/2024	MONTH 06/30/2024
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) INCREASE	(DECREASE)
Fund 101 - GENERAL FUND						
Expenditures						
101-257-731.000	PUBLICATION	269.70	450.00	450.00	269.70	0.00
101-257-740.000	SUPPLIES	178.50	250.00	250.00	0.00	(221.00)
101-257-741.000	POSTAGE	467.89	500.00	535.73	535.73	0.00
101-257-781.000	COMPUTER SOFTWARE	235.00	250.00	349.99	349.99	0.00
101-257-810.050	RE INSPECTION - 20%	3,350.27	3,350.27	3,583.56	3,450.85	265.45
101-257-813.000	BOARD OF REVIEW	1,079.76	1,575.00	1,121.63	1,121.63	0.00
101-257-818.000	CONTRACT LABOR	15,999.63	16,000.00	16,000.00	12,000.30	2,266.66
Total Dept 257 - ASSESSOR		23,296.97	24,331.05	24,062.90	19,500.17	2,484.53
Dept 265 - CITY HALL						
101-265-703.000	SALARIES	22,893.98	23,295.84	23,508.39	23,508.39	2,358.03
101-265-719.000	FRINGE BENEFITS	8,999.44	9,240.87	8,115.21	8,041.27	677.67
101-265-731.000	PUBLICATION	708.30	650.00	650.00	0.00	0.00
101-265-740.000	SUPPLIES	3,370.68	3,970.00	3,970.00	4,628.26	683.10
101-265-741.000	POSTAGE	950.41	1,400.00	1,400.00	1,110.82	(1.68)
101-265-775.000	REPAIRS & MAINT	862.23	900.00	14,500.00	12,322.65	(7,479.02)
101-265-781.000	COMPUTER SOFTWARE	20,998.98	18,000.00	24,000.00	23,866.45	0.00
101-265-802.000	SERVICE	1,951.27	2,100.00	2,100.00	1,603.04	120.86
101-265-818.000	CONTRACT LABOR	2,500.00	400.00	400.00	0.00	0.00
101-265-880.100	COMMUNITY HOLIDAY EVENT	1,105.26	1,400.00	2,900.00	2,250.50	0.00
101-265-880.200	COMMUNITY SPECIAL EVENTS	1,911.54	1,900.00	500.00	494.49	0.00
101-265-958.000	DUES AND SUBSCRIPTIONS	190.00	300.00	300.00	180.00	0.00
101-265-962.000	MILEAGE	0.00	0.00	35.00	34.30	34.30
101-265-970.000	CAPITAL OUTLAY	179.93	500.00	0.00	0.00	0.00
101-265-970.100	RD CAPITAL PROJECT COSTS	287.00	287.00	0.00	0.00	0.00
101-265-980.000	OFFICE EQUIPMENT & FURNITURE	750.00	800.00	500.00	176.66	0.00
Total Dept 265 - CITY HALL		67,659.02	65,143.71	82,878.60	78,216.83	(3,606.74)
Dept 266 - ATTORNEY						
101-266-801.000	ATTORNEY	32,317.61	25,000.00	55,000.00	38,313.20	3,983.20
Total Dept 266 - ATTORNEY		32,317.61	25,000.00	55,000.00	38,313.20	3,983.20
Dept 301 - POLICE						
101-301-703.000	SALARIES	208,756.25	212,290.21	214,215.34	214,662.44	25,696.36
101-301-703.002	OVERTIME SALARIES	13,203.83	15,000.00	9,000.00	8,185.98	241.68
101-301-719.000	FRINGE BENEFITS	55,338.11	53,722.00	54,095.28	54,093.97	3,572.78
101-301-728.000	UNIFORM EXPENSES	6,042.10	5,000.00	3,500.00	1,402.02	(4,123.80)
101-301-740.000	SUPPLIES	8,154.21	7,300.00	7,700.00	7,512.33	1,628.50
101-301-740.700	GUNS AND AMMUNITION	5,257.45	500.00	5,950.00	5,819.04	210.00
101-301-775.000	REPAIRS & MAINT	3,741.69	5,000.00	5,000.00	2,967.29	481.45
101-301-781.000	COMPUTER SOFTWARE	481.20	600.00	600.00	0.00	0.00
101-301-801.000	ATTORNEY	1,394.00	2,300.00	2,300.00	1,106.00	196.00
101-301-802.000	SERVICE	10.00	1,000.00	1,200.00	1,070.09	0.00
101-301-809.000	TRAINING	2,577.03	2,500.00	2,500.00	1,078.40	0.00
101-301-851.000	RADIO REPAIRS	0.00	300.00	300.00	0.00	0.00
101-301-853.000	TELEPHONE EXPENSE	1,795.24	2,050.00	2,500.00	1,850.14	161.10
101-301-862.000	GAS	435.19	1,000.00	1,000.00	0.00	0.00
101-301-958.000	DUES AND SUBSCRIPTIONS	140.00	1,150.00	500.00	401.20	0.00
101-301-960.000	MISC	15.31	100.00	100.00	0.00	0.00
101-301-970.000	CAPITAL OUTLAY	76,381.10	2,500.00	5,000.00	4,123.80	4,123.80

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GL NUMBER	DESCRIPTION	END BALANCE	2023-24		YTD BALANCE	ACTIVITY FOR
		06/30/2023	ORIGINAL	2023-24	06/30/2024	MONTH 06/30/2024
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)
Fund 101 - GENERAL FUND						
Expenditures						
101-301-980.100	COMPUTER EQUIPMENT	64.97	500.00	500.00	0.00	0.00
Total Dept 301 - POLICE		383,787.68	312,812.21	315,960.62	304,272.70	32,187.87
Dept 302 - POLICE STATE TRAINING						
101-302-810.000	EXPENSE	250.00	500.00	570.00	569.88	0.00
Total Dept 302 - POLICE STATE TRAINING		250.00	500.00	570.00	569.88	0.00
Dept 337 - EMS						
101-337-802.000	SERVICE	127,200.00	129,600.00	129,600.00	129,600.00	0.00
Total Dept 337 - EMS		127,200.00	129,600.00	129,600.00	129,600.00	0.00
Dept 441 - DPW						
101-441-775.000	REPAIRS & MAINT	0.00	2,500.00	300.00	0.00	0.00
101-441-810.020	RECYCLING EXPENSE	5,326.18	7,500.00	10,800.00	10,550.31	2,660.00
Total Dept 441 - DPW		5,326.18	10,000.00	11,100.00	10,550.31	2,660.00
Dept 445 - DRAIN AT LARGE						
101-445-810.000	EXPENSE	3,836.40	5,000.00	900.00	528.11	0.00
Total Dept 445 - DRAIN AT LARGE		3,836.40	5,000.00	900.00	528.11	0.00
Dept 701 - PLANNING COMMISSION						
101-701-703.000	SALARIES	580.00	650.00	650.00	180.00	0.00
101-701-719.000	FRINGE BENEFITS	44.39	100.00	100.00	13.78	0.00
101-701-731.000	PUBLICATION	837.06	900.00	900.00	128.30	128.30
101-701-740.000	SUPPLIES	0.00	0.00	41.00	40.21	0.00
101-701-803.000	ENGINEERS FEES	4,356.81	7,000.00	0.00	0.00	0.00
Total Dept 701 - PLANNING COMMISSION		5,818.26	8,650.00	1,691.00	362.29	128.30
Dept 702 - ZONING						
101-702-703.000	SALARIES	39,045.93	39,447.76	40,061.43	40,061.43	4,617.30
101-702-719.000	FRINGE BENEFITS	3,599.42	3,648.54	3,340.19	3,340.20	353.21
101-702-731.000	PUBLICATION	827.88	1,700.00	1,300.00	523.30	0.00
101-702-740.000	SUPPLIES	589.56	700.00	700.00	217.79	98.55
101-702-853.000	TELEPHONE EXPENSE	725.31	930.00	930.00	824.35	53.70
101-702-961.000	CONFERENCE AND WORKSHOPS	25.00	275.00	275.00	0.00	0.00
Total Dept 702 - ZONING		44,813.10	46,701.30	46,606.62	44,967.07	5,122.76
Dept 906 - DEBT SERVICE						
101-906-738.000	TOWNSHIP/MILL	9,022.88	9,500.00	8,208.66	8,208.66	0.00
101-906-991.000	DEBT SERVICE - PRINCIPAL	27,423.30	28,388.40	28,388.40	28,388.40	2,366.40
101-906-991.500	DEBT PRINCIPAL & INTEREST	0.03	0.00	0.00	0.00	0.00
101-906-992.000	PRINCIPAL & INTEREST - PATROL CAR	12,709.08	13,000.00	1,080.34	1,080.34	0.00

PERIOD ENDING 06/30/2024

GL NUMBER	DESCRIPTION	END BALANCE	2023-24		YTD BALANCE	ACTIVITY FOR
		06/30/2023	ORIGINAL	2023-24	06/30/2024	MONTH 06/30/2024
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) INCREASE	(DECREASE)
Fund 101 - GENERAL FUND						
Expenditures						
101-906-993.000	BOND INTEREST	27,598.43	26,834.53	26,468.01	26,468.01	1,430.70
Total Dept 906 - DEBT SERVICE		76,753.72	77,722.93	64,145.41	64,145.41	3,797.10
Dept 966 - CONTRIBUTIONS TO OTHER FUNDS						
101-966-965.202	CONTRIB TO MAJOR STREET FUND	0.00	0.00	96,400.81	96,400.81	96,400.81
101-966-965.203	CONTRIB TO LOCAL STREET FUND	155,139.99	0.00	260,280.72	260,280.72	10,280.72
101-966-965.208	CONTRIB TO PARK FUND	116,255.81	285,511.27	507,883.04	507,883.04	232,883.04
101-966-965.401	CONTRIB TO CAPITAL PROJECT FUND	2,654.00	2,654.00	2,654.00	2,654.00	0.00
101-966-965.590	CONTRIBUTION TO SEWER FUND	81,028.33	54,000.00	15,465.30	15,465.30	15,465.30
101-966-965.591	CONTRIBUTION TO WATER	48,588.02	0.00	18,221.17	18,221.17	18,221.17
101-966-965.598	CONTRIB TO STORM DRAIN MAINT	18,500.00	0.00	0.00	0.00	0.00
101-966-965.641	CONTRIB TO EQP REPAIR & REPL	103,316.72	116,591.01	381,867.30	381,867.30	165,276.29
Total Dept 966 - CONTRIBUTIONS TO OTHER FUNDS		525,482.87	458,756.28	1,282,772.34	1,282,772.34	538,527.33
TOTAL EXPENDITURES		1,616,483.01	1,500,427.48	2,352,915.60	2,302,653.75	610,852.83
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		1,657,865.90	1,666,433.28	2,405,809.49	2,165,721.61	113,089.95
TOTAL EXPENDITURES		1,616,483.01	1,500,427.48	2,352,915.60	2,302,653.75	610,852.83
NET OF REVENUES & EXPENDITURES		41,382.89	166,005.80	52,893.89	(136,932.14)	(497,762.88)

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PERIOD ENDING 06/30/2024

GL NUMBER	DESCRIPTION	END BALANCE	2023-24		YTD BALANCE	ACTIVITY FOR
		06/30/2023	ORIGINAL	2023-24	06/30/2024	MONTH 06/30/2024
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) INCREASE	(DECREASE)
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000						
202-000-451.200	SPEC ASSESSMENT ROAD - SUNSET	5,581.18	5,400.00	5,124.18	4,894.29	(229.89)
202-000-553.000	ACT 51	246,961.71	227,000.00	232,350.00	232,512.92	40,104.37
202-000-582.000	COUNTY ROAD MILL 2014	41,255.60	41,000.00	44,000.00	44,000.00	0.00
202-000-665.000	INTEREST	6,981.91	6,338.74	12,000.07	12,133.87	989.70
202-000-699.101	GF CONTRIBUTION	0.00	0.00	96,400.81	96,400.81	96,400.81
Total Dept 000		300,780.40	279,738.74	389,875.06	389,941.89	137,264.99
TOTAL REVENUES		300,780.40	279,738.74	389,875.06	389,941.89	137,264.99
Expenditures						
Dept 463 - ROUTINE MAINT						
202-463-699.203	TRANSFER TO LOCAL STREETS	87,500.00	87,500.00	87,500.00	87,500.00	0.00
202-463-782.000	STREET MATERIALS & SUPPLIES	3,936.00	4,500.00	2,500.00	810.35	0.00
202-463-818.000	CONTRACT LABOR	0.00	0.00	167,000.00	165,783.79	2,493.57
202-463-956.000	TREE TRIMMING	3,750.00	5,200.00	3,000.00	0.00	0.00
202-463-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	78,000.00	78,000.00	78,000.00	78,000.00	0.00
Total Dept 463 - ROUTINE MAINT		173,186.00	175,200.00	338,000.00	332,094.14	2,493.57
Dept 474 - TRAFFIC SIGNS						
202-474-782.000	STREET MATERIALS & SUPPLIES	0.00	250.00	250.00	0.00	0.00
Total Dept 474 - TRAFFIC SIGNS		0.00	250.00	250.00	0.00	0.00
Dept 478 - WINTER MAINT						
202-478-782.000	STREET MATERIALS & SUPPLIES	370.96	600.00	600.00	0.00	0.00
Total Dept 478 - WINTER MAINT		370.96	600.00	600.00	0.00	0.00
Dept 480 - CONSTRUCTION						
202-480-803.000	ENGINEERS FEES	3,410.71	5,500.00	39,000.00	34,164.86	1,732.50
202-480-818.000	CONTRACT LABOR	41,941.82	25,000.00	12,500.00	11,117.50	0.00
Total Dept 480 - CONSTRUCTION		45,352.53	30,500.00	51,500.00	45,282.36	1,732.50
Dept 906 - DEBT SERVICE						
202-906-992.000	BOND PRINCIPAL	10,560.00	11,264.00	11,264.00	11,264.00	0.00
202-906-993.000	BOND INTEREST	6,419.78	6,160.99	6,161.06	6,161.06	0.00
Total Dept 906 - DEBT SERVICE		16,979.78	17,424.99	17,425.06	17,425.06	0.00
TOTAL EXPENDITURES		235,889.27	223,974.99	407,775.06	394,801.56	4,226.07
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		300,780.40	279,738.74	389,875.06	389,941.89	137,264.99

PERIOD ENDING 06/30/2024

GL NUMBER	DESCRIPTION	END BALANCE		2023-24		YTD BALANCE		ACTIVITY FOR	
		NORMAL	(ABNORMAL)	ORIGINAL	BUDGET	NORMAL	(ABNORMAL)	INCREASE	(DECREASE)
Fund 202 - MAJOR STREET FUND									
TOTAL EXPENDITURES		235,889.27		223,974.99		407,775.06		394,801.56	4,226.07
NET OF REVENUES & EXPENDITURES		64,891.13		55,763.75		(17,900.00)		(4,859.67)	133,038.92

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GL NUMBER	DESCRIPTION	END BALANCE	2023-24		YTD BALANCE	ACTIVITY FOR
		06/30/2023	ORIGINAL	2023-24	06/30/2024	MONTH 06/30/2024
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) INCREASE	(DECREASE)
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000						
203-000-451.200	SPEC ASSESSMENT ROAD - SUNSET	34,138.82	36,000.00	30,000.00	29,866.30	229.89
203-000-553.000	ACT 51	98,129.37	95,000.00	97,000.00	92,464.92	15,949.04
203-000-555.100	GRANT ENHANCEMENT - STATE	100,000.00	100,000.00	0.00	0.00	0.00
203-000-582.000	COUNTY ROAD MILL 2014	35,458.37	32,000.00	35,257.36	35,257.36	0.00
203-000-665.000	INTEREST	698.19	790.00	1,216.00	1,213.37	98.96
203-000-699.001	CONTRIBUTIONS FROM MAJOR STREET FUND	87,500.00	87,500.00	87,500.00	87,500.00	0.00
203-000-699.101	GF CONTRIBUTION	155,139.99	0.00	260,280.72	260,280.72	10,280.72
Total Dept 000		511,064.74	351,290.00	511,254.08	506,582.67	26,558.61
TOTAL REVENUES		511,064.74	351,290.00	511,254.08	506,582.67	26,558.61
Expenditures						
Dept 463 - ROUTINE MAINT						
203-463-818.000	CONTRACT LABOR	0.00	0.00	167,000.00	165,783.84	2,493.56
203-463-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	20,000.00	25,000.00	25,000.00	25,000.00	0.00
Total Dept 463 - ROUTINE MAINT		20,000.00	25,000.00	192,000.00	190,783.84	2,493.56
Dept 478 - WINTER MAINT						
203-478-782.000	STREET MATERIALS & SUPPLIES	370.96	600.00	600.00	64.60	0.00
Total Dept 478 - WINTER MAINT		370.96	600.00	600.00	64.60	0.00
Dept 480 - CONSTRUCTION						
203-480-803.000	ENGINEERS FEES	11,657.85	15,000.00	4,000.00	826.25	0.00
203-480-818.000	CONTRACT LABOR	233,870.95	7,035.92	12,500.00	11,117.50	0.00
Total Dept 480 - CONSTRUCTION		245,528.80	22,035.92	16,500.00	11,943.75	0.00
Dept 740 - SPECIAL MAINT						
203-740-956.000	TREE TRIMMING	0.00	1,500.00	0.00	0.00	0.00
Total Dept 740 - SPECIAL MAINT		0.00	1,500.00	0.00	0.00	0.00
Dept 906 - DEBT SERVICE						
203-906-992.000	BOND PRINCIPAL	158,016.70	165,347.60	165,347.60	165,347.60	26,633.60
203-906-993.000	BOND INTEREST	141,616.77	136,806.48	136,806.48	136,952.01	16,102.42
Total Dept 906 - DEBT SERVICE		299,633.47	302,154.08	302,154.08	302,299.61	42,736.02
TOTAL EXPENDITURES		565,533.23	351,290.00	511,254.08	505,091.80	45,229.58
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		511,064.74	351,290.00	511,254.08	506,582.67	26,558.61
TOTAL EXPENDITURES		565,533.23	351,290.00	511,254.08	505,091.80	45,229.58

PERIOD ENDING 06/30/2024

GL NUMBER	DESCRIPTION	END BALANCE	2023-24		YTD BALANCE	ACTIVITY FOR
		06/30/2023	ORIGINAL	2023-24	06/30/2024	MONTH 06/30/2024
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)
Fund 203 - LOCAL STREET FUND						
NET OF REVENUES & EXPENDITURES		(54,468.49)	0.00	0.00	1,490.87	(18,670.97)

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PERIOD ENDING 06/30/2024

GL NUMBER	DESCRIPTION	END BALANCE	2023-24		YTD BALANCE	ACTIVITY FOR
		06/30/2023	ORIGINAL	2023-24	06/30/2024	MONTH 06/30/2024
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)
Fund 208 - PARK FUND						
Revenues						
Dept 000						
208-000-478.000	LEAGUE FEES	325.00	0.00	0.00	0.00	0.00
208-000-478.030	CONCESSIONS	29,281.18	28,030.00	28,030.00	27,204.92	2,223.90
208-000-478.070	FIELD RENTAL	28,559.00	21,000.00	21,000.00	25,067.00	6,054.00
208-000-478.084	FLAG FOOTBALL	1,620.00	1,250.00	1,035.00	1,035.00	0.00
208-000-478.090	YOUTH FEES	6,810.00	6,000.00	10,175.00	10,175.00	0.00
208-000-667.000	PAVILION RENT	1,520.00	1,500.00	1,675.00	1,715.00	235.00
208-000-667.020	TIFA PAVILION - COMMUNITY CEN	1,950.00	1,650.00	2,525.00	2,525.00	300.00
208-000-674.000	DONATIONS	1,300.00	0.00	500.00	500.00	0.00
208-000-680.001	SPECIAL EVENTS	700.00	700.00	600.00	600.00	350.00
208-000-684.000	MISC INCOME	40.00	0.00	0.00	0.00	0.00
208-000-699.101	GF CONTRIBUTION	116,255.81	285,511.27	507,883.04	507,883.04	232,883.04
Total Dept 000		188,360.99	345,641.27	573,423.04	576,704.96	242,045.94
TOTAL REVENUES		188,360.99	345,641.27	573,423.04	576,704.96	242,045.94
Expenditures						
Dept 751 - PARK ADMIN						
208-751-703.000	SALARIES	48,748.06	51,395.88	57,095.95	56,393.33	6,653.73
208-751-703.002	OVERTIME SALARIES	0.00	0.00	294.03	1,218.03	1,041.61
208-751-719.000	FRINGE BENEFITS	20,483.45	20,060.39	21,180.20	21,095.37	982.68
208-751-728.000	UNIFORM EXPENSES	0.00	550.00	670.00	570.00	20.00
208-751-731.000	PUBLICATION	562.28	600.00	1,000.00	892.16	0.00
208-751-740.000	SUPPLIES	6,460.80	5,500.00	6,000.00	5,644.95	221.61
208-751-781.000	COMPUTER SOFTWARE	72.00	150.00	150.00	0.00	0.00
208-751-803.000	ENGINEERS FEES	35,021.32	27,000.00	10,000.00	4,007.50	0.00
208-751-809.000	TRAINING	1,073.11	1,200.00	1,650.00	1,511.80	0.00
208-751-810.100	GRANT EXPENSE	0.00	166,600.00	221,000.00	92,487.77	90,760.27
208-751-818.000	CONTRACT LABOR	5,439.62	2,500.00	170,000.00	169,414.95	2,493.57
208-751-853.000	TELEPHONE EXPENSE	647.27	875.00	900.00	812.33	53.70
208-751-913.000	INSURANCE-LIAB & WORKMAN COMP	9,283.91	9,300.00	10,056.00	10,055.74	0.00
208-751-962.000	MILEAGE	397.08	400.00	750.00	680.23	185.86
Total Dept 751 - PARK ADMIN		128,188.90	286,131.27	500,746.18	364,784.16	102,413.03
Dept 770 - LAKE ALLIANCE MAINTENANCE						
208-770-740.000	SUPPLIES	2,396.61	2,500.00	5,200.00	4,671.30	173.51
208-770-775.000	REPAIRS & MAINT	3,401.43	3,500.00	26,000.00	24,438.85	585.00
208-770-802.000	SERVICE	323.40	500.00	1,300.00	895.84	0.00
208-770-920.000	UTILITIES	13,784.36	12,500.00	13,000.00	9,812.06	1,292.31
Total Dept 770 - LAKE ALLIANCE MAINTENANCE		19,905.80	19,000.00	45,500.00	39,818.05	2,050.82
Dept 771 - CITY PARK						
208-771-740.000	SUPPLIES	0.00	500.00	1,300.00	1,032.83	0.00
208-771-775.000	REPAIRS & MAINT	1,646.11	1,200.00	9,300.00	8,372.50	130.49
208-771-818.000	CONTRACT LABOR	0.00	1,000.00	2,000.00	1,624.62	0.00
Total Dept 771 - CITY PARK		1,646.11	2,700.00	12,600.00	11,029.95	130.49

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GL NUMBER	DESCRIPTION	END BALANCE	2023-24		YTD BALANCE	ACTIVITY FOR
		06/30/2023	ORIGINAL	2023-24	06/30/2024	MONTH 06/30/2024
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) INCREASE	(DECREASE)
Fund 208 - PARK FUND						
Expenditures						
Dept 772 - SUNSET HILLS PARK						
208-772-775.000	REPAIRS & MAINT	0.00	310.00	310.00	0.00	0.00
Total Dept 772 - SUNSET HILLS PARK		0.00	310.00	310.00	0.00	0.00
Dept 774 - BASEBALL						
208-774-731.000	PUBLICATION	464.80	700.00	700.00	348.60	0.00
208-774-740.000	SUPPLIES	211.09	800.00	800.00	422.09	23.82
208-774-744.000	YOUTH FEES (UNIFORMS,ETC.)	0.00	0.00	0.00	0.00	(2,768.87)
208-774-745.000	YOUTH UMPIRE FEES	0.00	100.00	0.00	0.00	(2,100.00)
208-774-775.000	REPAIRS & MAINT	2,006.90	2,000.00	3,000.00	2,111.26	(47.90)
Total Dept 774 - BASEBALL		2,682.79	3,600.00	4,500.00	2,881.95	(4,892.95)
Dept 777 - BALLFIELD						
208-777-740.000	SUPPLIES	1,441.17	4,500.00	2,500.00	1,247.82	0.00
208-777-744.000	YOUTH FEES (UNIFORMS,ETC.)	5,556.09	7,400.00	8,800.00	8,697.30	4,533.87
208-777-745.000	YOUTH UMPIRE FEES	1,410.00	1,800.00	4,600.00	3,445.00	1,520.00
208-777-802.000	SERVICE	0.00	450.00	0.00	0.00	0.00
Total Dept 777 - BALLFIELD		8,407.26	14,150.00	15,900.00	13,390.12	6,053.87
Dept 778 - CONCESSIONS						
208-778-703.000	SALARIES	6,227.66	5,700.00	5,836.07	5,199.49	1,109.77
208-778-719.000	FRINGE BENEFITS	839.67	570.00	583.94	584.18	70.07
208-778-740.000	SUPPLIES	13,434.84	11,500.00	15,500.00	12,391.79	1,753.38
208-778-746.000	CONCESSION - FOOD LICENSE	870.51	880.00	880.00	620.00	0.00
208-778-814.000	BANK SERVICE CHARGES	930.71	1,000.00	1,150.00	1,084.72	176.77
Total Dept 778 - CONCESSIONS		22,303.39	19,650.00	23,950.01	19,880.18	3,109.99
Dept 779 - SPECIAL EVENTS						
208-779-740.000	SUPPLIES	0.00	100.00	100.00	0.00	0.00
Total Dept 779 - SPECIAL EVENTS		0.00	100.00	100.00	0.00	0.00
TOTAL EXPENDITURES		183,134.25	345,641.27	603,606.19	451,784.41	108,865.25
Fund 208 - PARK FUND:						
TOTAL REVENUES		188,360.99	345,641.27	573,423.04	576,704.96	242,045.94
TOTAL EXPENDITURES		183,134.25	345,641.27	603,606.19	451,784.41	108,865.25
NET OF REVENUES & EXPENDITURES		5,226.74	0.00	(30,183.15)	124,920.55	133,180.69

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PERIOD ENDING 06/30/2024

GL NUMBER	DESCRIPTION	END BALANCE	2023-24		YTD BALANCE	ACTIVITY FOR
		06/30/2023	ORIGINAL	2023-24	06/30/2024	MONTH 06/30/2024
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) INCREASE	(DECREASE)
Fund 211 - GIZZARD FEST						
Revenues						
Dept 000						
211-000-665.000	INTEREST	601.37	600.00	1,660.00	1,696.20	185.20
211-000-674.000	DONATIONS	4,287.65	3,000.00	500.00	500.00	350.00
211-000-674.100	SPONSORSHIP	14,835.00	12,000.00	23,530.00	23,530.00	1,000.00
211-000-678.000	POTTERVILLE ATHLETICS	232.00	0.00	0.00	0.00	0.00
211-000-678.100	POTTERVILLE BAND BOOSTERS	0.00	0.00	218.50	218.20	218.20
211-000-681.000	VENDOR BOOTHS	9,700.00	8,000.00	12,175.00	12,325.00	2,125.00
211-000-682.000	RACE	9,164.32	6,000.00	7,900.00	7,900.10	3,635.50
211-000-686.000	PAGEANT	3,176.53	2,500.00	1,000.00	1,000.00	0.00
211-000-687.000	INSURANCE REIMBURSEMENT	0.00	0.00	402.00	402.00	0.00
211-000-688.000	CARNIVAL	3,827.90	2,900.00	3,307.20	3,307.20	3,307.20
211-000-690.000	TENT TICKET SALES	8,838.27	6,500.00	8,270.00	8,270.00	8,270.00
211-000-691.000	ATM	0.00	200.00	50.00	4.00	0.00
211-000-695.000	T SHIRT SALES	100.00	0.00	0.00	0.00	0.00
211-000-697.000	PALLET RAFFLE-BENTON TWP EMERGENCY SERVI	1,826.00	0.00	2,050.00	2,050.00	2,050.00
Total Dept 000		56,589.04	41,700.00	61,062.70	61,202.70	21,141.10
TOTAL REVENUES		56,589.04	41,700.00	61,062.70	61,202.70	21,141.10
Expenditures						
Dept 779 - SPECIAL EVENTS						
211-779-740.000	SUPPLIES	11,149.08	16,000.00	16,000.00	6,537.94	204.94
211-779-818.000	CONTRACT LABOR	17,207.00	18,000.00	18,000.00	8,934.00	0.00
211-779-880.200	COMMUNITY SPECIAL EVENTS	12,150.19	10,000.00	22,000.00	27,088.22	9,956.96
211-779-880.300	COMMUNITY SPECIAL EVENTS/GIZZARDFEST	0.00	0.00	15.00	14.95	0.00
211-779-880.500	PAGEANT	2,655.04	1,000.00	1,000.00	1,048.46	1,048.46
211-779-880.600	RACE	3,378.79	4,000.00	4,000.00	5,542.90	1,868.99
Total Dept 779 - SPECIAL EVENTS		46,540.10	49,000.00	61,015.00	49,166.47	13,079.35
TOTAL EXPENDITURES		46,540.10	49,000.00	61,015.00	49,166.47	13,079.35
Fund 211 - GIZZARD FEST :						
TOTAL REVENUES		56,589.04	41,700.00	61,062.70	61,202.70	21,141.10
TOTAL EXPENDITURES		46,540.10	49,000.00	61,015.00	49,166.47	13,079.35
NET OF REVENUES & EXPENDITURES		10,048.94	(7,300.00)	47.70	12,036.23	8,061.75

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GL NUMBER	DESCRIPTION	END BALANCE	2023-24		YTD BALANCE	ACTIVITY FOR
		06/30/2023	ORIGINAL	2023-24	06/30/2024	MONTH 06/30/2024
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) INCREASE	(DECREASE)
Fund 247 - TAX INCREMENT FINANCING AUTHOR						
Revenues						
Dept 728 - TIFA DEPT						
247-728-401.000	PROPERTY TAXES	175,963.07	178,000.00	183,809.96	183,809.96	0.00
247-728-573.000	LOCAL COMMUNITY STABILIZATION	19,395.98	21,000.00	22,561.19	22,561.19	0.00
247-728-665.000	INTEREST INCOME	148.99	150.00	8,360.00	8,404.88	84.87
Total Dept 728 - TIFA DEPT		195,508.04	199,150.00	214,731.15	214,776.03	84.87
TOTAL REVENUES		195,508.04	199,150.00	214,731.15	214,776.03	84.87
Expenditures						
Dept 728 - TIFA DEPT						
247-728-703.005	WAGES - OTHER	4,899.97	4,900.00	4,975.00	4,974.97	408.33
247-728-727.000	OFFICE EXPENSE	1,123.05	1,120.00	1,125.00	1,000.00	0.00
247-728-731.000	PUBLICATION	0.00	300.00	300.00	0.00	0.00
247-728-801.000	ATTORNEY	0.00	500.00	500.00	0.00	0.00
247-728-803.000	ENGINEERS FEES	5,058.86	8,000.00	33,000.00	32,183.31	8,342.29
247-728-807.000	AUDIT	4,250.00	4,500.00	4,350.00	4,350.00	0.00
247-728-967.000	SIDEWALK AND LIGHTING IMPROVE	0.00	0.00	135,000.00	121,332.94	16,712.56
247-728-967.700	CITY IMPROVEMENTS	1,899.16	1,900.00	0.00	0.00	0.00
247-728-970.000	CAPITAL OUTLAY	0.00	8,000.00	69,000.00	56,061.78	1,917.00
247-728-992.000	BOND PRINCIPAL	50,000.00	50,000.00	50,000.00	50,000.00	0.00
247-728-993.000	BOND INTEREST	17,432.50	15,283.00	15,283.00	15,282.50	0.00
Total Dept 728 - TIFA DEPT		84,663.54	94,503.00	313,533.00	285,185.50	27,380.18
TOTAL EXPENDITURES		84,663.54	94,503.00	313,533.00	285,185.50	27,380.18
Fund 247 - TAX INCREMENT FINANCING AUTHOR:						
TOTAL REVENUES		195,508.04	199,150.00	214,731.15	214,776.03	84.87
TOTAL EXPENDITURES		84,663.54	94,503.00	313,533.00	285,185.50	27,380.18
NET OF REVENUES & EXPENDITURES		110,844.50	104,647.00	(98,801.85)	(70,409.47)	(27,295.31)

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GL NUMBER	DESCRIPTION	END BALANCE	2023-24		YTD BALANCE	ACTIVITY FOR
		06/30/2023	ORIGINAL	2023-24	06/30/2024	MONTH 06/30/2024
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)
Fund 401 - CAPITAL PROJECT FUND- DOWNTOWN						
Revenues						
Dept 000						
401-000-699.100	TRANSFER IN	2,654.00	2,654.00	2,654.00	2,654.00	0.00
Total Dept 000		2,654.00	2,654.00	2,654.00	2,654.00	0.00
TOTAL REVENUES		2,654.00	2,654.00	2,654.00	2,654.00	0.00
Expenditures						
Dept 729 - DOWNTOWN						
401-729-740.600	LANDSCAPING SUPPLIES	2,558.48	3,000.00	3,000.00	1,301.56	0.00
401-729-818.000	CONTRACT LABOR	145.00	600.00	600.00	420.00	0.00
Total Dept 729 - DOWNTOWN		2,703.48	3,600.00	3,600.00	1,721.56	0.00
TOTAL EXPENDITURES		2,703.48	3,600.00	3,600.00	1,721.56	0.00
Fund 401 - CAPITAL PROJECT FUND- DOWNTOWN:						
TOTAL REVENUES		2,654.00	2,654.00	2,654.00	2,654.00	0.00
TOTAL EXPENDITURES		2,703.48	3,600.00	3,600.00	1,721.56	0.00
NET OF REVENUES & EXPENDITURES		(49.48)	(946.00)	(946.00)	932.44	0.00

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GL NUMBER	DESCRIPTION	END BALANCE	2023-24		YTD BALANCE	ACTIVITY FOR
		06/30/2023	ORIGINAL	2023-24	06/30/2024	MONTH 06/30/2024
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) INCREASE	(DECREASE)
Fund 590 - SEWER FUND						
Revenues						
Dept 000						
590-000-642.000	BILLS	156,709.13	155,000.00	159,000.00	159,329.53	29,157.44
590-000-642.001	FIXED COSTS	484,377.11	486,422.00	495,000.00	495,729.94	83,056.46
590-000-656.000	FINES & FORFEITURES	17,803.76	15,000.00	18,280.00	18,516.56	1,736.40
590-000-665.000	INTEREST	10,472.82	10,200.00	18,216.00	18,200.78	1,484.54
590-000-666.000	INSPECTION FEE	250.00	250.00	450.00	500.00	50.00
590-000-672.000	HOOK UP FEES	27,400.00	27,400.00	42,000.00	51,188.00	9,188.00
590-000-684.000	MISC INCOME	87.50	0.00	0.00	0.00	0.00
590-000-699.101	GF CONTRIBUTION	81,028.33	54,000.00	15,465.30	15,465.30	15,465.30
Total Dept 000		778,128.65	748,272.00	748,411.30	758,930.11	140,138.14
TOTAL REVENUES		778,128.65	748,272.00	748,411.30	758,930.11	140,138.14
Expenditures						
Dept 537 - ADMINISTRATIVE						
590-537-775.000	REPAIRS & MAINT	845.43	3,000.00	9,900.00	6,818.00	0.00
590-537-809.000	TRAINING	0.00	100.00	430.00	430.00	0.00
Total Dept 537 - ADMINISTRATIVE		845.43	3,100.00	10,330.00	7,248.00	0.00
Dept 556 - DPW						
590-556-740.000	SUPPLIES	7,857.29	14,000.00	14,000.00	9,331.69	0.00
590-556-743.000	METERS	1,201.48	4,550.00	5,000.00	3,845.13	(3,845.13)
590-556-775.000	REPAIRS & MAINT	456.83	1,500.00	3,200.00	2,200.78	0.00
590-556-802.000	SERVICE	2,866.77	7,000.00	7,000.00	4,799.13	0.00
590-556-803.000	ENGINEERS FEES	22,907.48	15,000.00	17,000.00	16,034.94	2,667.50
590-556-818.000	CONTRACT LABOR	700.00	5,000.00	5,000.00	0.00	0.00
590-556-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	190,000.00	190,000.00	190,000.00	190,000.00	0.00
590-556-968.000	DEPRECIATION EXPENSE	295,167.00	0.00	0.00	0.00	0.00
590-556-970.000	CAPITAL OUTLAY	0.04	60,000.00	130,000.00	128,023.59	0.00
Total Dept 556 - DPW		521,156.89	297,050.00	371,200.00	354,235.26	(1,177.63)
Dept 906 - DEBT SERVICE						
590-906-991.000	DEBT SERVICE - PRINCIPAL	0.00	168,000.00	168,000.00	168,000.00	29,000.00
590-906-993.000	BOND INTEREST	201,707.23	206,677.00	198,881.30	198,881.30	26,814.37
Total Dept 906 - DEBT SERVICE		201,707.23	374,677.00	366,881.30	366,881.30	55,814.37
TOTAL EXPENDITURES		723,709.55	674,827.00	748,411.30	728,364.56	54,636.74
Fund 590 - SEWER FUND:						
TOTAL REVENUES		778,128.65	748,272.00	748,411.30	758,930.11	140,138.14
TOTAL EXPENDITURES		723,709.55	674,827.00	748,411.30	728,364.56	54,636.74
NET OF REVENUES & EXPENDITURES		54,419.10	73,445.00	0.00	30,565.55	85,501.40

PERIOD ENDING 06/30/2024

GL NUMBER	DESCRIPTION	END BALANCE	2023-24		YTD BALANCE	ACTIVITY FOR
		06/30/2023	ORIGINAL	2023-24	06/30/2024	MONTH 06/30/2024
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)
Fund 591 - WATER FUND						
Revenues						
Dept 000						
591-000-642.000	BILLS	200,282.75	197,000.00	222,889.64	223,594.47	42,955.17
591-000-642.001	FIXED COSTS	382,824.32	392,183.28	420,000.00	421,334.45	75,958.93
591-000-644.000	PENALTIES	650.00	650.00	710.00	750.00	40.00
591-000-656.000	FINES & FORFEITURES	15,380.61	14,000.00	17,010.00	17,254.80	1,743.97
591-000-665.000	INTEREST	23,738.38	20,000.00	41,400.00	41,255.07	3,364.95
591-000-666.000	INSPECTION FEE	175.00	175.00	400.00	450.00	50.00
591-000-672.000	HOOK UP FEES	18,500.00	18,500.00	34,554.62	59,549.87	24,995.25
591-000-684.000	MISC INCOME	87.50	0.00	250.00	250.00	250.00
591-000-699.101	GF CONTRIBUTION	48,588.02	48,588.02	18,221.17	18,221.17	18,221.17
Total Dept 000		690,226.58	691,096.30	755,435.43	782,659.83	167,579.44
TOTAL REVENUES		690,226.58	691,096.30	755,435.43	782,659.83	167,579.44
Expenditures						
Dept 537 - ADMINISTRATIVE						
591-537-731.000	PUBLICATION	1,112.68	500.00	500.00	1,646.01	309.43
591-537-740.000	SUPPLIES	644.89	1,500.00	1,500.00	490.65	0.00
591-537-741.000	POSTAGE	3,134.02	3,500.00	3,850.00	3,262.54	356.56
591-537-781.000	COMPUTER SOFTWARE	0.00	1,500.00	1,500.00	1,018.80	0.00
591-537-809.000	TRAINING	75.00	1,200.00	1,500.00	1,378.60	0.00
Total Dept 537 - ADMINISTRATIVE		4,966.59	8,200.00	8,850.00	7,796.60	665.99
Dept 556 - DPW						
591-556-740.000	SUPPLIES	3,473.95	4,000.00	4,000.00	3,342.55	355.00
591-556-743.000	METERS	2,661.48	6,000.00	5,000.00	4,158.00	4,158.00
591-556-775.000	REPAIRS & MAINT	(16,363.00)	10,000.00	102,000.00	110,838.15	12,171.17
591-556-802.000	SERVICE	8,462.96	12,000.00	50,000.00	40,324.91	48.00
591-556-803.000	ENGINEERS FEES	28,538.99	29,000.00	29,000.00	23,445.24	815.00
591-556-818.000	CONTRACT LABOR	(2,575.07)	25,000.00	31,000.00	17,071.15	0.00
591-556-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	200,000.00	200,000.00	200,000.00	200,000.00	0.00
591-556-968.000	DEPRECIATION EXPENSE	153,658.00	0.00	0.00	0.00	0.00
591-556-970.000	CAPITAL OUTLAY	35,064.35	40,000.00	5,000.00	0.00	0.00
Total Dept 556 - DPW		412,921.66	326,000.00	426,000.00	399,180.00	17,547.17
Dept 906 - DEBT SERVICE						
591-906-992.000	BOND PRINCIPAL	0.00	98,000.00	98,000.00	98,000.00	13,000.00
591-906-993.000	BOND INTEREST	114,044.55	112,674.00	112,007.87	112,007.87	13,837.50
Total Dept 906 - DEBT SERVICE		114,044.55	210,674.00	210,007.87	210,007.87	26,837.50
TOTAL EXPENDITURES		531,932.80	544,874.00	644,857.87	616,984.47	45,050.66
Fund 591 - WATER FUND:						
TOTAL REVENUES		690,226.58	691,096.30	755,435.43	782,659.83	167,579.44
TOTAL EXPENDITURES		531,932.80	544,874.00	644,857.87	616,984.47	45,050.66

PERIOD ENDING 06/30/2024

GL NUMBER	DESCRIPTION	END BALANCE	2023-24		YTD BALANCE	ACTIVITY FOR
		06/30/2023	ORIGINAL	2023-24	06/30/2024	MONTH 06/30/2024
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)
Fund 591 - WATER FUND						
NET OF REVENUES & EXPENDITURES		158,293.78	146,222.30	110,577.56	165,675.36	122,528.78

PERIOD ENDING 06/30/2024

GL NUMBER	DESCRIPTION	END BALANCE		2023-24		YTD BALANCE		ACTIVITY FOR	
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	NORMAL	(ABNORMAL)	INCREASE	(DECREASE)
Fund 598 - STORM DRAIN MAINTENANCE									
Revenues									
Dept 000									
598-000-699.101	GF CONTRIBUTION	18,500.00		0.00	0.00		0.00		0.00
Total Dept 000		18,500.00		0.00	0.00		0.00		0.00
TOTAL REVENUES		18,500.00		0.00	0.00		0.00		0.00
Expenditures									
Dept 556 - DPW									
598-556-740.000	SUPPLIES	1,358.50		0.00	0.00		0.00		0.00
598-556-818.000	CONTRACT LABOR	18,500.00		0.00	0.00		0.00		0.00
598-556-931.000	DPW MAINT & REPAIR	687.50		0.00	0.00		0.00		0.00
Total Dept 556 - DPW		20,546.00		0.00	0.00		0.00		0.00
TOTAL EXPENDITURES		20,546.00		0.00	0.00		0.00		0.00
Fund 598 - STORM DRAIN MAINTENANCE:									
TOTAL REVENUES		18,500.00		0.00	0.00		0.00		0.00
TOTAL EXPENDITURES		20,546.00		0.00	0.00		0.00		0.00
NET OF REVENUES & EXPENDITURES		(2,046.00)		0.00	0.00		0.00		0.00

PERIOD ENDING 06/30/2024

GL NUMBER	DESCRIPTION	END BALANCE	2023-24		YTD BALANCE	ACTIVITY FOR
		06/30/2023	ORIGINAL	2023-24	06/30/2024	MONTH 06/30/2024
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)
Fund 641 - EQUIPMENT REPAIR & REPLACEMENT						
Revenues						
Dept 000						
641-000-667.030	EQUIPMENT RENT	0.00	0.00	0.00	0.00	(360.50)
641-000-699.100	OPERATING TRANSFER-IN	591,316.72	604,591.01	874,867.30	874,867.30	165,276.29
Total Dept 000		591,316.72	604,591.01	874,867.30	874,867.30	164,915.79
TOTAL REVENUES		591,316.72	604,591.01	874,867.30	874,867.30	164,915.79
Expenditures						
Dept 932 - EQUIPMENT REPAIR ACTIVITY						
641-932-703.000	SALARIES	242,702.38	240,786.55	271,864.20	273,012.70	37,086.71
641-932-703.002	OVERTIME SALARIES	15,379.82	14,500.00	22,473.58	22,657.41	1,370.50
641-932-719.000	FRINGE BENEFITS	76,880.60	78,092.19	73,229.52	73,343.69	3,802.68
641-932-728.000	UNIFORM EXPENSES	3,060.15	3,000.00	6,000.00	5,987.76	2,118.76
641-932-731.000	POSTAGE	0.00	1,200.00	0.00	0.00	0.00
641-932-740.000	SUPPLIES	21,143.58	23,000.00	26,000.00	25,672.63	1,665.04
641-932-775.000	REPAIRS & MAINT	51,842.25	45,237.98	55,000.00	53,702.11	2,042.00
641-932-781.000	COMPUTER SOFTWARE	0.00	2,100.00	0.00	0.00	0.00
641-932-782.000	STREET MATERIALS & SUPPLIES	9,855.18	11,000.00	10,000.00	6,995.51	(169.55)
641-932-802.000	SERVICE	2,291.46	4,000.00	16,000.00	15,571.10	450.00
641-932-809.000	TRAINING	865.00	2,000.00	2,500.00	1,967.58	0.00
641-932-853.000	TELEPHONE EXPENSE	3,267.08	3,900.00	3,900.00	3,120.43	253.82
641-932-862.000	GAS	25,421.65	28,000.00	28,000.00	27,333.51	2,492.84
641-932-920.000	UTILITIES	121,252.59	129,000.00	129,000.00	121,127.35	13,168.93
641-932-958.000	DUES AND SUBSCRIPTIONS	0.00	500.00	900.00	697.24	0.00
641-932-968.000	DEPRECIATION EXPENSE	40,099.00	0.00	0.00	0.00	0.00
641-932-970.000	CAPITAL OUTLAY	3,754.75	5,000.00	240,000.00	221,525.12	0.00
Total Dept 932 - EQUIPMENT REPAIR ACTIVITY		617,815.49	591,316.72	884,867.30	852,714.14	64,281.73
TOTAL EXPENDITURES		617,815.49	591,316.72	884,867.30	852,714.14	64,281.73
Fund 641 - EQUIPMENT REPAIR & REPLACEMENT:						
TOTAL REVENUES		591,316.72	604,591.01	874,867.30	874,867.30	164,915.79
TOTAL EXPENDITURES		617,815.49	591,316.72	884,867.30	852,714.14	64,281.73
NET OF REVENUES & EXPENDITURES		(26,498.77)	13,274.29	(10,000.00)	22,153.16	100,634.06
TOTAL REVENUES - ALL FUNDS						
		4,990,995.06	4,930,566.60	6,537,523.55	6,334,041.10	1,012,818.83
TOTAL EXPENDITURES - ALL FUNDS						
		4,628,950.72	4,379,454.46	6,531,835.40	6,188,468.22	973,602.39
NET OF REVENUES & EXPENDITURES						
		362,044.34	551,112.14	5,688.15	145,572.88	39,216.44

City of Potterville

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July 11, 2024

To: City Council
From: Aaron Sheridan, City Manager
Subject: Manager's Report

Please review my report and let me know if you have questions or comments. Thank you.

1. Benton Charter Township has discussed a draft renewal Intergovernmental Agreement for Fire and EMS Services, and I have a formal response from the Township Board Supervisor Suits as to the outcome of their Board's review. The proposed draft Agreement provided to Council this month is the same proposed to Benton this week. It is identical to the prior Agreement but includes concessions made by the City per the request of the Township to increase its annual subsidy (+23.45%) to \$160,000 from \$129,600, and increases to the annual inflation multiplier used to adjust (up) payments made from the City to the Charter Twp. This increase puts the annual "inflation" multiplier from 2% to 3% and accounts for inflation adjustments to costs borne by the Twp. service. Payment terms are the same as the prior agreement. An itemized list of annual payments is on page three (3) showing the \$4,800 "non-cumulative" increase after the first year of the Agreement.

2. As announced by the Offices of Representative Angela Witwer and Senator Sarah Anthony, the City of Potterville's water well development project has been deemed critical by State of Michigan, and anticipated to receive 4 million dollars in State appropriated funds towards construction of its planned USDA Rural Development Project. Potterville joins its neighbors from Grand Ledge, Vermontville, and Dimondale on the list of recipients earmarked for Eaton County Water Infrastructure improvements worth a total of 12 million dollars; and intends to use the funds to secure Bond financing from USDA Rural Development to start construction on a new Type I production Well and Iron Removal Plant (IRP). What does this mean *now* for Potterville? Good news for the region who relies upon the City's infrastructure including its aging IRP plant that is prone to failure. Customers should see long-term improvements in water reliability, water quality, and reduced rate hikes planned for securing the revenue bond (USDA Rural Development Bond). Fire prevention services should also see significant increases in water system capabilities and pressures during emergency events at peak time of use. City customers like the Potterville Schools, Benton Twp Fire Dept., businesses, and homeowners who drink and rely upon clean water will not have to pay as much for project costs, or have to worry over losing water pressure or relying upon bottled water during most emergencies, fires or system failures.

3. I have a renewal proposal from Vredeveld Haefner LLC to provide public auditing services and financial reporting for the City of Potterville (\$23,550) and TIFA (\$4,400). Auditing services for the City and TIFA are required at least every two years by the Michigan Dept of Treasury Local Audit and Finance Division for all local units of government with less than 4,000 in population (MDOT strongly recommends an annual audit). As stated by City Auditor Peter Haefner, the objectives of the Public Audit is to obtain reasonable assurance about whether the financial statements as a whole, as provided to Council each month, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally

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accepted auditing standards and Government Auditing Standards. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements. See more information online at https://www.michigan.gov/treasury/-/media/Project/Websites/treasury/MISC_4/Audit_Manual_for_LUG_in_Michigan.pdf?rev=6e784e382ee74bc287b2052408fcb9ff&hash=D7EE4889C34B753BB302FCA15D55889B

4. The City has initiated the long awaited project to update its Zoning Code of Ordinances, Comprehensive Master Plan, Capital Improvement Plan, Construction Material Specifications, and regulatory Code of Ordinances for City Utilities for Water, Sanitary Sewer and Storm Sewer services. Like the ongoing Parks Plan that is being updated, all these controlling Ordinances and Plans must be kept modern so they are relevant when relied upon during the planning and permitting processes of landowners/developers/City Administrators/Attorneys.

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TREASURER'S REPORT

July 18, 2024

Utility bills—as of 06/30/2024 (bills due on 15th) \$21,350.29 is outstanding with \$13,506.99 over 30 days past due.

Water usage month of June (July billing): 4,518,868 gallons

Sewer usage month of June (July billing) 4,505,231 gallons

Ready to service charge-water: \$37,917.41

Ready to service charge-sewer: \$41,459.93

Total water and sewer billed out from 5/26-6/25/24 is \$115,756.04

Payroll month of June, 2024: \$82,546.87 (this includes all payroll taxes + MERS+ council)

Taxes were mailed to homeowners and escrow companies. Due to the weekend- taxes are due by 5:00 P.M. on 9/16/24 to avoid penalty and interest.

Water/sewer bills sent out this past month. On the bottom of the water/sewer bill we noted that there was a water rate increase going into effect with the next billing cycle. As of July 10, I have not had any questions and/or feedback regarding.

Working on closing 23-24 fiscal year in anticipation of future audit. The City will be posting one more Act 51 payment, and one more State Revenue Sharing payment to the 23-24 fiscal year.

Bank reconciliations completed for month of June, 2024:

General account – Reconciled balance: **\$3,197,941.71**

Payroll account - Reconciled balance: **\$856.20**

Tax account – Reconciled balance: **\$4,766.95**

Gizzard Fest – Reconciled balance: **\$55,070.67**

Respectfully submitted,

Jodi West, Treasurer

City of Potterville

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From the Clerk's office – July 2024



Under the Michigan Constitution, The ballots were processed by June 27th to all who are on our permanent Ballot list and the regular absentee ballot list that have returned their signed application prior to the election. Now, it is the issuing of ballots over the counter to any voters who request AV ballots in person and will mail ballots to voters who request ballot by mail.

Preliminary testing of the Election equipment was performed before the ballots were mailed out. The Election Commission (Sarah- the assessor, Mike-the attorney and the Clerk) met on July 9, to approve the necessary resolution and approve the Election Inspectors for the August 6th election. The Public Accuracy Test is scheduled to be completed on July 16 at 11:00 am. This is a great opportunity for our residents to observe the process before election day to ensure proper testing is conducted and we have accurate elections.

I will be in the office for additional hours required by the Statue, on Saturday, August 3 from 9-5 to register voters and issue absentee ballots.

If you need assistance, the Clerk is available, and in the office Tuesday, Thursday, and Fridays from 8:30-5, please contact me on my direct number 517-224-8103 or email cityclerk@pottervillemi.org. It would be my pleasure to assist in any way that you might need.

Becky Dolman

City of Potterville

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July 2024

From the office of the Parks & Recreation Department for the City of Potterville:

The Parks & Recreation Department continues to do administrative work, planning, implementation, observation, evaluating, training, and continuing education.

- The Youth Baseball Program has concluded. The first year of having an 8U team ended with a 4-7-1 record, 10U 9-3 record, 12U 8-4 record, 14U 9-2-1 record. All four teams opted in for the end of season tournament where all divisions were double elimination. Meaning a team needed to lose twice before they are out of the tournament.
 - This year our 14U made it all the way to the championship game. They ended up 2nd in the tournament. Go Vikings!
- We continue to spend time out at the ball fields, and it continues to be a wet season. With puddles that continue to develop in the normal low spots, filling in the drainage from the amount of rain we received and leveling.
- Field maintenance/renovations have begun at the softball fields. We are thankful for TIFA to assist this project so the fields can fix the matters at hand. So far, the lips of the softball fields are being taken care of first and cut out. Other parts of this project, realigning the base anchors, and adding dirt to the fields to help the low spots and bringing the field to being level again. With these improvements, it will draw more teams and players to play at our facility and increase economic stability for local businesses and be efficient for playing the sport.
- Tournaments continue to take place on the weekend, Organizations, staff, players and spectators continue to provide feedback on our facility, staff, food, and community. Keep it up Potterville!
- The annual health inspections has been scheduled and will be completed later this month.
- Recreation Passport Grant of Sunset Hills Park is a work in process. We are pleased with how well the process has been and the work that's been done. We are excited to see all the planning coming together.
- Reimbursement was submitted to the county for the Eaton County Parks Community Grant. A site visit is being scheduled.
- Reimbursement to the DNR for a partial reimbursement is in progress and will be submitted within the week.
- The Parks & Recreation 5 Year Parks Plan needs to gather responses to the survey from the community. Make sure you take some time and take the survey:
https://docs.google.com/forms/d/e/1FAIpQLSe7KP5j9-7LvbHUR7YVIZaEgmNA7x4UtY_k0ADYZwYfu0sEQA/viewform?usp=sf_link to

help the City get public input about the parks and recreation. For those who have access to a device with internet can take this survey, for those who do not, paper copies (hard copies) are available at City Hall. Surveyors can drop off the survey in the drop box located at City Hall, mail in. We'll also have a box at some local places throughout the city to gather responses as well during their business hours. We will make an announcement via social media on where the box will be at and for how long.

- Continue to further education by webinars, meetings, certifications, conferences, etc.
- A Special Event Application came in from Potterville Straight Up for “Music in the Park” out at Lake Alliance. There will be a band, vendors and activities to take place on August 17, 2024, 6:00p.m.-8:30p.m. Come out and enjoy the event.

Respectfully Submitted,

Tiffani Falin, Parks & Recreation Director

City of Potterville

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July 11, 2024

To: City Council
From: Don Stanley, DPW Director
Subject: Directors Report

Please see my report and let me know if you have any questions. Thank you.

1. We finished the cleaning and painting of the old DPW shop floor looks very good with 2 coats on it
2. We have cleaned out our old office space at old shop and put-up new shelving and benches in that area.
3. We put pallet racking back up in old DPW shop.
4. We took delivery on our new 72-inch Scagg zero turn mower and have started to use it very nice ride and cut cuts are time mowing down a lot.
5. We faired very well after all the hard rain the other night no noticeable flooding here in town at all and the drainage pond at Lake Alliance handled the water better than I have ever seen in the past since we had that redone a couple summers ago.
6. All the mowing has been going very well with no significant breakdowns.

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All deeds, PTA, and PRE data are up to date in the database.

Field work data collection and data entry will continue throughout the summer.

Thanks,

A handwritten signature in cursive script that reads "Sarah Payton".

Sarah Payton, MAAO

CITY OF POTTERVILLE (MICHIGAN) WATER FUND

CASH FLOW ANALYSIS - SCENARIO THREE - \$2.95 MILLION BOND, NO RATE READJUSTMENT

Assumptions	2023/24		2023/24		2024/25		Increases Per Year	2025/26	2026/27	2027/28	2028/29
	July - Dec	Increase	Jan - June	July - Dec	Increase	Jan - June					
City											
Meter Equivalents	944		944	944		944		944	944	944	944
Ready-to-Serve Rate (monthly)	\$27.99	15.00%	\$32.19	\$37.02	0.00%	\$37.02	0.00%	\$37.02	\$37.02	\$37.02	\$37.02
Mobile Home Park											
Meter Equivalents	436		436	436		436		436	436	436	436
Ready-to-Serve Rate (monthly)	\$14.00	15.00%	\$16.10	\$18.52	0.00%	\$18.52	0.00%	\$18.52	\$18.52	\$18.52	\$18.52
Capacity Charge											
Billable Flow (1,000 gal)	49,647		49,647	49,647		49,647		49,647	49,647	49,647	49,647
Capacity Charge (per 1,000 gal)	\$4.13	15.00%	\$4.75	\$5.46	0.00%	\$5.46	0.00%	\$5.46	\$5.46	\$5.46	\$5.46
<i>Typical City homeowner's monthly bill (assumes 4,500 gallons/month)</i>	\$46.58		\$53.56	\$61.60		\$61.60		\$61.60	\$61.60	\$61.60	\$61.60
Revenue											
City											
Ready-to-Serve Charge	\$158,463		\$182,232	\$209,567		\$209,567		\$419,134	\$419,134	\$419,134	\$419,134
Mobile Home Park											
Ready-to-Serve Charge	36,624		42,118	48,435		48,435		96,870	96,870	96,870	96,870
Capacity Charge											
Capacity Charge	102,521		117,899	135,583		135,583		271,167	271,167	271,167	271,167
Other											
Miscellaneous	7,000		7,000	7,000		7,000		14,000	14,000	14,000	14,000
Total Revenues	304,607		349,248	400,586		400,586		801,171	801,171	801,171	801,171
Less: Total Operating Expenditures	(147,100)		(147,100)	(151,513)		(151,513)		(312,117)	(321,480)	(331,125)	(341,058)
Net Operating Revenue	157,507		202,148	249,073		249,073		489,055	479,691	470,047	460,113
Less: Current Debt Service Payments	(83,270)		(126,899)	(81,882)		(127,511)		(209,541)	(210,608)	(209,558)	(210,453)
Estimated Cash Funded Capital Improvements	-		-	-		-		-	-	-	-
Estimated Cash Funded RRI Reserve Requirement	-		-	-		-		(50,000)	(50,000)	(50,000)	(50,000)
Estimated Debt Service #1 2024/25 USDA Bond [1]	-		-	-		-		(50,000)	(135,000)	(135,000)	(135,000)
Net Cash Flow	\$74,237		\$75,250	\$167,191		\$121,562		\$179,513	\$84,083	\$75,489	\$64,660
<i>Cash & Investments</i>	<i>\$1,183,112</i>	<i>\$1,257,350</i>	<i>\$1,332,599</i>	<i>\$1,499,790</i>		<i>\$1,621,352</i>		<i>\$1,800,865</i>	<i>\$1,884,948</i>	<i>\$1,960,437</i>	<i>\$2,025,098</i>
<i>Less: Estimated Debt Service Reserve [2]</i>	<i>(163,360)</i>	<i>(163,360)</i>	<i>(184,370)</i>	<i>(184,370)</i>		<i>(195,180)</i>		<i>(219,490)</i>	<i>(237,100)</i>	<i>(250,600)</i>	<i>(264,100)</i>
<i>Unrestricted and RRI Cash & Investments</i>	<i>\$1,019,752</i>	<i>\$1,093,990</i>	<i>\$1,148,229</i>	<i>\$1,315,420</i>		<i>\$1,426,172</i>		<i>\$1,581,375</i>	<i>\$1,647,848</i>	<i>\$1,709,837</i>	<i>\$1,760,998</i>

[1] Estimated debt service payments based on a \$2,950,000 40-year USDA bond issue at an estimated interest rate. Assumes a \$6,950,000 total project cost and \$4,000,000 earmark received.

[2] Accumulated. Includes 2014, 2016A, 2017 and 2023/24 bonds.

CITY OF POTTERVILLE (MICHIGAN) WATER FUND

CASH FLOW ANALYSIS - SCENARIO THREE - \$2.95 MILLION BOND, WITH RATE READJUSTMENT

Assumptions	2023/24		2023/24		2024/25		Increases Per Year	2025/26	2026/27	2027/28	2028/29
	July - Dec	Increase	Jan - June	July - Dec	Increase	Jan - June					
City											
Meter Equivalents	944		944	944		944		944	944	944	944
Ready-to-Serve Rate (monthly)	\$27.99	15.00%	\$32.19	\$37.02	-5.00%	\$35.17	0.00%	\$35.17	\$35.17	\$35.17	\$35.17
Mobile Home Park											
Meter Equivalents	436		436	436		436		436	436	436	436
Ready-to-Serve Rate (monthly)	\$14.00	15.00%	\$16.10	\$18.52	-5.00%	\$17.59	0.00%	\$17.59	\$17.59	\$17.59	\$17.59
Capacity Charge											
Billable Flow (1,000 gal)	49,647		49,647	49,647		49,647		49,647	49,647	49,647	49,647
Capacity Charge (per 1,000 gal)	\$4.13	15.00%	\$4.75	\$5.46	-5.00%	\$5.19	0.00%	\$5.19	\$5.19	\$5.19	\$5.19
<i>Typical City homeowner's monthly bill (assumes 4,500 gallons/month)</i>	\$46.58		\$53.56	\$61.60		\$58.52		\$58.52	\$58.52	\$58.52	\$58.52
Revenue											
City											
Ready-to-Serve Charge	\$158,463		\$182,232	\$209,567		\$199,089		\$398,177	\$398,177	\$398,177	\$398,177
Mobile Home Park											
Ready-to-Serve Charge	36,624		42,118	48,435		46,013		92,027	92,027	92,027	92,027
Capacity Charge											
Capacity Charge	102,521		117,899	135,583		128,804		257,609	257,609	257,609	257,609
Other											
Miscellaneous	7,000		7,000	7,000		7,000		14,000	14,000	14,000	14,000
Total Revenues	304,607		349,248	400,586		380,906		761,813	761,813	761,813	761,813
Less: Total Operating Expenditures	(147,100)		(147,100)	(151,513)		(151,513)		(312,117)	(321,480)	(331,125)	(341,058)
Net Operating Revenue	157,507		202,148	249,073		229,393		449,696	440,333	430,688	420,754
Less: Current Debt Service Payments	(83,270)		(126,899)	(81,882)		(127,511)		(209,541)	(210,608)	(209,558)	(210,453)
Estimated Cash Funded Capital Improvements	-		-	-		-		-	-	-	-
Estimated Cash Funded RRI Reserve Requirement	-		-	-		-		(50,000)	(50,000)	(50,000)	(50,000)
Estimated Debt Service #1 2024/25 USDA Bond [1]	-		-	-		-		(50,000)	(135,000)	(135,000)	(135,000)
Net Cash Flow	\$74,237		\$75,250	\$167,191		\$101,883		\$140,155	\$44,725	\$36,130	\$25,302
<i>Cash & Investments</i>	<i>\$1,183,112</i>	<i>\$1,257,350</i>	<i>\$1,332,599</i>	<i>\$1,499,790</i>		<i>\$1,601,673</i>		<i>\$1,741,827</i>	<i>\$1,786,552</i>	<i>\$1,822,682</i>	<i>\$1,847,984</i>
<i>Less: Estimated Debt Service Reserve [2]</i>	<i>(163,360)</i>	<i>(163,360)</i>	<i>(184,370)</i>	<i>(184,370)</i>		<i>(195,180)</i>		<i>(219,490)</i>	<i>(237,100)</i>	<i>(250,600)</i>	<i>(264,100)</i>
<i>Unrestricted and RRI Cash & Investments</i>	<i>\$1,019,752</i>	<i>\$1,093,990</i>	<i>\$1,148,229</i>	<i>\$1,315,420</i>		<i>\$1,406,493</i>		<i>\$1,522,337</i>	<i>\$1,549,452</i>	<i>\$1,572,082</i>	<i>\$1,583,884</i>

[1] Estimated debt service payments based on a \$2,950,000 40-year USDA bond issue at an estimated interest rate. Assumes a \$6,950,000 total project cost and \$4,000,000 earmark received.

[2] Accumulated. Includes 2014, 2016A, 2017 and 2023/24 bonds.



Vredeveld Haefner LLC

CPAs and Consultants
10302 20th Avenue
Grand Rapids, MI 49534
Fax (616) 828-0307

Douglas J. Vredeveld, CPA
(616) 446-7474
Peter S. Haefner, CPA
(616) 460-9388

July 11, 2024

City of Potterville
Aaron Sheridan
319 N. Nelson
Potterville, MI 48876

We appreciate working with you and thank you for the opportunity to provide this proposal to continue our services!

We understand the scope of the work to be preparation of your financial statements, audits of your financial statements in accordance with generally accepted auditing standards (*Government Auditing Standards* issued the Comptroller General of the United State of America, when and single audit is necessary) and preparation of state required reports.

We propose the following fees for the years ended June 30:

	<u>2024</u>	<u>2025</u>
City of Potterville		
Audit of financial statements	\$15,500	\$15,500
EVIP reporting	750	750
Act 51 reporting	500	500
Act 34 qualifying statement	150	150
Form F-65	1,000	1,000
Pension reporting (form 5572)	150	150
Single audit		
Existing USDA rural development loans	2,000	2,000
Each additional program	3,500	3,500
Tax Increment Finance Authority		
Audit of financial statements	\$4,250	\$4,250
Act 34 qualifying statement	150	150

You are a valuable client to our firm and we desire to continue working with you! We have held our fee at the same level as the 2023 engagement for the next two years avoiding any inflationary increases being passed on to you.

Fees are based on standard hourly rates plus out-of-pocket costs (such as travel, report reproduction, postage etc.) and our estimate of the time required for completion of the audit. Our fees are based on the presumption that the City's accounting records are reasonably adjusted and auditable. Any additional services requested to assist the City will be discussed in advance with appropriate City personnel and once agreed to, will be billed at our standard hourly rates.

We look forward to continuing to serve as the as the independent Certified Public Accountants for the City of Potterville. This proposal is a firm and irrevocable offer for audits for the years ending June 30, 2024 and 2025. We would be happy to answer any questions on any aspect of our firm, our capabilities or this proposal. Feel free to call Doug with any questions you may have.

Thank you for considering Vredeveld Haefner LLC.

Sincerely,
Vredeveld Haefner LLC

Douglas J. Vredeveld, CPA
Partner

FIRE, AMBULANCE, AND RESCUE PROTECTION SERVICE AGREEMENT

This Fire, Ambulance, and Rescue Protection Service Agreement (“Agreement”) is entered into this ____ day of _____, 2024, by and between the Township of Benton, Eaton County, (“Benton”), a Michigan municipal corporation whose address is 5136 Windsor Highway, Potterville, MI 48876, and the City of Potterville (“Potterville”), a Michigan municipal corporation whose address is 319 N. Nelson Street, Potterville, MI 48876 (collectively the “Parties”).

RECITALS

WHEREAS, pursuant to the Urban Cooperation Act, Public Act No. 7 of 1967 (Ex. Sess.), as amended, MCL 124.501 *et seq.* (“Act 7”), the Parties may make intergovernmental agreements to provide for municipal services, including firefighting and other emergency services; and

WHEREAS, Benton maintains a fire department and an ambulance and rescue service, with headquarters located at 4713 Hartel Road, Potterville, MI 48876; and

WHEREAS, the Parties wish to enter into this intergovernmental agreement under Act 7 for the purpose of providing fire, ambulance, and rescue services to Potterville, as further set forth in this Agreement.

NOW, THEREFORE, in exchange for the consideration in and referred to by this Agreement, the Parties agree as follows:

PROVISIONS

1. Services. Benton shall provide the following fire services, ambulance and rescue services, and fire code enforcement services in accordance with all applicable codes and standards (collectively the “Services”) within Potterville during the term of this Agreement:

a. Fire Services: Benton shall be the first responder for all fire calls in Potterville and shall provide fire services for all such calls, within their level of licensure and skill subject to this Agreement. Fire services means:

- i. responding to fires in Potterville, including but not limited to the following types of fires:
 - Buildings and structures
 - Smoke investigations
 - Electrical
 - Vehicles (personal, commercial, farm)
 - Appliances
 - Controlled burns
 - Chimneys/silos

- Illegal burns
 - Woods/brush
 - Building materials
 - Fields/grass/hay
 - Trash/Dumpsters
- ii. responding to other firefighting related calls, including:
- Carbon monoxide
 - Down power lines
 - Hazardous materials
 - Disaster response
 - Search and rescue
 - Vehicular accidents
- iii. providing community education, disaster preparation, and other related services, including:
- Community fire prevention education
 - Community risk reduction education
 - Community safety outreach programs
 - Disaster planning
 - Hazardous materials – first responder awareness, first responder operations, and Incident Command System (ICS)

b. Ambulance & Rescue Services: Benton shall provide patient care within their level of licensure and be the first responder for all ambulance and rescue calls within Potterville. Ambulance and rescue calls shall mean calls that may require a medical emergency response, including first responders, emergency medical technicians (EMT), and paramedics, and specifically include calls related to the following:

- Medical emergencies
- Personal injury accidents
- Motor vehicle accidents
- Industrial and agricultural accidents
- Search and rescue operations (including ice rescues)
- Other emergency operations as requested by Potterville/County/State Police
- Boats and other water rescues
- Aircraft crashes
- Natural disasters

- Violent crimes, including mass shootings
- Terrorist and weapons of mass destruction

c. Fire Code Enforcement: Benton shall also provide Fire Code enforcement services to Potterville, including enforcement of the International Fire Code, 2000 version, as amended.

d. Dispatch: Benton shall arrange with Eaton County Central Dispatch (“ECCD”) for the receipt and dispatch of Service calls in an effective and efficient manner. The closest available ambulance, fire engine, or other emergency service vehicle will be dispatched to emergency or 911 calls. Potterville shall designate in writing to ECCD that Benton is the designated provider for all emergency service requests received from Potterville.

e. Patient Billing: Benton may bill patients, insurance carriers, or other responsible parties for professional services rendered, as appropriate. Potterville shall have no duty to collect payments on Benton’s behalf.

f. Notification of Complaints: Potterville shall promptly forward to Benton any complaints received from its City Administration or the general public from within the Service Area regarding Benton or the Services for investigation and reply.

g. Mutual Aid Agreements: Benton may establish and maintain mutual aid agreement(s) with fire, ambulance, or other emergency service agencies operating in areas adjacent to Potterville and Benton’s response area, to facilitate the Services at such times when Benton has received more requests for any Service than it can timely fulfill.

2. Subscription Fee.

a. Annual Amount: In exchange for Benton’s provision of the Services, Potterville shall annually pay Benton a subscription fee ("Subscription Fee"), which shall increase three (3) percent each year on a non-cumulative basis as follows:

Year 1: \$160,000	Fiscal Year 2024-2025
Year 2: \$164,800	Fiscal Year 2025-2026
Year 3: \$169,600	Fiscal Year 2026-2027
Year 4: \$174,400	Fiscal Year 2027-2028
Year 5: \$179,200	Fiscal Year 2028-2029

b. Billing; Proration: The Subscription Fee shall be billed and paid semiannually during each year of this Agreement. Potterville shall pay Benton equal payments on January 1 and August 1 for each year during the term of this Agreement. Benton shall send Potterville an invoice at least thirty (30) days before each payment date, except for the first semiannual payment. The first semiannual payment for Year 1 in the amount of \$80,000 shall be due from Potterville to Benton upon execution of this Agreement. If either party terminates this Agreement pursuant to Section 5, the Subscription Fee due to Benton shall be prorated to the date of termination on a 365-day calendar basis proration.

c. **Late Payment:** Potterville shall pay Benton a late charge equal to 5% of the amount of the late payment on the amount of any payment that is delinquent from the time it was initially due until it is actually paid.

d. **No Other Charges:** Potterville shall have no obligation to pay Benton for any equipment, capital improvements, infrastructure, vehicles, or other improvements made or acquired by Benton. If Potterville requests that Benton provide standby emergency protection at special or large events in Potterville, then the parties shall negotiate and agree upon any additional charges or amounts paid from Potterville to Benton by separate written agreement. Potterville may seek standby emergency protection from any qualified providers, including Benton.

3. Service Area. Benton shall provide the Services within the jurisdictional limits of Potterville as those limits exist when the Services are provided. If additional territory is annexed to or from Potterville, or conditionally transferred to or from Potterville pursuant to Act 425 of 1984, Potterville shall promptly notify Benton. The addition or reduction of territory within Potterville's jurisdiction shall not alter the amount of the Subscription Fee set forth in Section 2; provided, however, that if a significant amount of territory is added to or removed from Potterville's jurisdiction, then the parties may negotiate an adjustment to the Subscription Fee. Any such adjustment shall constitute an amendment to this Agreement under Paragraph 13 and must be approved by each party in writing.

4. Term. This Agreement shall take effect at 12:01 a.m. on July 1, 2024, and shall expire at midnight on June 30, 2029, unless terminated earlier under this Agreement. This Agreement may be renewed for an additional five-year period upon the mutual agreement of the Parties, which must be approved by motion of the Benton Township Board and Potterville City Council prior to the expiration or termination of this Agreement.

5. Early Termination. This Agreement may be terminated upon one hundred and eighty (180) days prior written notice by either of the Parties. Notice of termination must be sent by certified mail, return receipt requested, and must state the termination date.

6. Cost Recovery. Benton, in its sole discretion, may bill, collect and retain fees for response to hazardous materials in accordance with Sections 2-181 through 2-185 and fire run charges in accordance with Sections 2-201 through 2-203 and 2-205 through 2-207 of the Potterville Code of Ordinances upon those receiving Services within Potterville. Potterville shall have no obligation to bill or collect such charges on Benton's behalf or for Benton's benefit. Benton shall not impose or enforce any liens on any property to secure repayment of such charges, nor shall Potterville have any obligation under its City Code or otherwise to impose or enforce any liens arising from Benton's provision of services under this Agreement.

7. Activity Reports. Benton shall provide Potterville with statistical activity reports showing how many runs were conducted on a monthly basis summarizing the Services provided by Benton in Potterville during the previous month.

8. Meeting Attendance. A representative of the Benton Township Fire Department shall attend meetings of the Potterville City Council when requested by the City Manager to answer

questions from the Potterville City Council concerning the Services provided by Benton.

9. Employees. Benton employees shall not be deemed to be employees of Potterville, and Potterville employees shall not be deemed employees of Benton. Nothing in this Agreement shall be construed to create a contract for employment under any circumstance.

10. Insurance. Benton shall maintain general liability insurance for its services and shall include Potterville as an additional insured for the term of this Agreement and any extensions thereof. Benton shall provide Potterville with proof of such insurance coverage and the additional insured endorsement naming Potterville upon request by Potterville.

11. No Waiver. Nothing herein shall be construed to waive or limit any immunity from, or limitation on, liability available to either party, whether set forth in Act 170 of 1964, Act 7, or otherwise.

12. No Joint Authority, Venture, or Enterprise. This is an agreement for services. The Parties do not intend to undertake or create, and nothing herein shall be construed as creating, a joint authority, joint venture, or joint enterprise between the parties outside of their authority to contract for services pursuant to Act 7.

13. Amendment. Notwithstanding paragraph 5, this Agreement may be amended at any time upon mutual agreement of the Parties, provided that the Parties consent to such amendment in writing.

14. Governing Law. This Agreement shall be construed under the laws of the State of Michigan.

15. Severability. If any provision of this Agreement is held to be in conflict with any applicable statute or rule of law or is otherwise held to be unenforceable for any reason whatsoever, such circumstance shall not have the effect of rendering any other provision or provisions of this Agreement invalid, inoperative, or unenforceable to any extent whatsoever and this Agreement shall otherwise remain in full force and effect, so long as doing so would not result in substantial unfairness or injustice to any of the Parties.

16. Entire Agreement. This Agreement constitutes the entire agreement of the Parties. All prior agreements between the Parties, whether written or oral, are merged herein and shall be of no force or effect. This Agreement cannot be changed, modified, or discharged orally, but only by an agreement in writing, signed by the Parties or Party against whom enforcement of the charge, modification, or discharge is sought. The selection headings used herein are for convenience only and shall not be used in the construction or interpretation of this Agreement.

17. No Assignments. Neither Potterville nor Benton shall assign any of their rights, powers, duties and obligations under this Agreement without the receipt of prior written consent of the other party, in its sole discretion; provided, however, that this Agreement shall not bar Benton from entering into mutual aid agreements with other service providers, nor shall this Agreement bar Potterville from obtaining any and all services from other service providers.

18. No Third Party Beneficiaries. No person or entity, apart from Potterville and Benton as public or corporate entities, is intended to be nor is, in fact, a beneficiary entitled to enforce, use or rely upon this Agreement for any reason or any legal proceeding.

IN WITNESS WHEREOF, each of the Parties have caused this Agreement to be executed as of the date first written above, pursuant to a resolution of its governing body.

TOWNSHIP OF BENTON

By: _____
Its: Supervisor

By: _____
Its: Clerk

CITY OF POTTERVILLE

By: _____
Its: Mayor

By: _____
Its: Clerk