

City of Potterville - Council Agenda

Thursday, February 15, 2024 at 6:00 p.m. – Potterville City Hall, 319 N. Nelson Street

A. Call to Order:

B. Pledge of Allegiance:

C. Roll Call:

D. Approval of Agenda:

E. Approval of Minutes: Meeting minutes from January 18, 2024

F. Approval of Bills: General Bills of \$87,693.67-adj (93.61) + \$9125.72= \$96,725.78

Gizzard Fest \$14.95

TOTAL AP \$ 96,740.73

G. City Manager's Report: Manager's report in the packet.

H. Public Comment on agenda items:

I. Communications:

J. Department Reports: Reports in the packet.

K. New Business:

1. Resolution No. 2024-0215-02 Public Street Light Request from school district

L. Public Comment on non-agenda items:

M. Communications from Council:

N. Next Regular Meeting: Thursday, March 21, 2024, 2024 at 6:00 p.m.

O. Excuse absent member(s):

P. Adjourn:

City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
Fax: (517) 645-7810 ♦ www.pottervillemi.org

The City Council Special Meeting was called to order by Mayor Lenneman on Thursday, January 18, 2024, at 6:00 pm at City Hall and the Pledge of Allegiance was recited.

Roll Call: Present: Mayor Lenneman, Deputy Mayor Potter, Member Connor, Member Myers-Southerly, Member Nichols, Member Ranshaw, and Member Sweeney.

Absent: None

Approval of Agenda: Motion by Deputy Mayor Potter. Supported by Member Nichols. Vote: Unanimous. Motion Carried (7-0).

Approval of Minutes: December 21, 2023. Motion by Member Myers-Southerly. Supported by Member Ranshaw. Vote: Unanimous. Motion Carried (7-0).

Approval of Bills: Motion to pay General Bills in the amount of \$119,208.53 by Deputy Mayor Potter. Supported by Member Connor. Roll Call Vote: Unanimous. Motion Carried (7-0).

Public Comment on Agenda Items: None.

Department Reports: Zoning Administrator Miller shared Alro Steel will add to south side of building. The Barbershop is open for business. Charlie's Bar has been sold. Applying for a grant for Housing redevelopment grant. ZBA will hear the application for Mr. Cicorelli. The marijuana discussion will be before the planning commission. Storm damage is beginning to have restoration of buildings. TIFA Member Nichols reminded that the bid closes in Feb for a new sidewalk from Nelson Street to Church Street.

Election of Mayor: Motion by Member Nichols for Member Lenneman to be Mayor. Supported by Member Ranshaw. Vote: Unanimous. Motion Carried (7-0). Member Lenneman accepted.

Election of Deputy Mayor: Motion by Member Ranshaw for Member Potter to be Deputy Mayor. Supported by Member Myers-Southerly. Vote: Unanimous. Motion Carried (7-0). Member Potter accepted.

Resolution No. 2024-0118-01, MDOT Street Certification: Motion by Mayor Lenneman and Supported by Deputy Mayor Potter. Roll Call Vote: Unanimous. Motion Carried (7-0).

Public Comment on Non-Agenda Items: None.

Communications from Mayor and Council: Member Ranshaw shared her concern of water rate hikes and possible different solutions to finance with CD's, and budget reviews to consider rates. Mayor

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Lenneman congratulated the new Member Myers-Southerly for successfully winning the election and to the returning members of council.

Excuse Absent Members: None.

Next Regular Meeting: February 15, 2024

Meeting Adjourned: 6:27 pm

Respectfully Submitted by:

Becky Dolman

City Clerk

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February 11, 2024

To: City Council
From: Aaron Sheridan, City Manager
Subject: Manager's Report

Please review my report and let me know if you have questions or comments. Thank you.

1. Resolution No. 24-0215-02 comes at the request of the Potterville School District who's acting to improve "dark zones" along sidewalks that exist along the south *and* west edges of the school campus. The new lights would be installed in the CE utility right-of-way of East Main Street, Hartel Road, and near the pedestrian tunnel on the west side of the school property. The lights are high efficiency "LED arms" that would be installed by CE on preexisting utility poles; they would be funded by the school but ordered and billed through the City's Consumers Energy accounts. It's extremely cost effective to the taxpayer to light areas near pedestrian sidewalks utilizing CE's infrastructure if/wherever possible, so I recommend the City consider the request and authorize the added lights with installation fees and reoccurring electric bills to be invoiced to the school for reimbursement. Consumers Energy will ultimately determine what poles can or cannot be utilized for street light additions, so we won't know an exact total of lights until all plans are developed. At this time however, I anticipate no more than 5 lights being added in total if the order is approved by Council and the School. Total costs of materials and installation (design is provided by CE) are estimated at \$1,000 installation with reoccurring monthly costs of about \$11-\$15 per light per month.

2. DPW Garage Storm repairs are to start next week according to Visionary Builders and construction materials should be dropped off soon (likely next week) at the City's build site. DPW crews have finished demolition work, as evident by the construction dumpster in the DPW parking. DPW and City staff is extremely excited to see this project start.

3. Council should see the next Phase of the TIFA Lansing Road Sidewalk commencing in Spring of this year. Bidding conditions were optimal for contractors, who supplied a total of 6 qualified bids for the new sidewalk section, that (except for 1) were under the engineer's estimate of \$175,000. This integral part of the TIFA Lansing Road Sidewalk project resides in the interior of the TIFA District, and is planned to interconnect multiple "points of interest" such as 4 commercial business areas, 5 preexisting / dead end sidewalks, 7 high density residential housing areas, and numerous businesses like the BP Gas station and Frank's Food Mart, The Hair Company salon, Potterville Pharmacy, TC Paintball, Groomingdales pet services, etc... see more TIFA project information online at <https://pottervillemi.org/wp-content/uploads/2024/01/2023.12.25-Issued-For-Bid.pdf>

4. On February 2nd Mayor Lenneman and I were invited to a meeting held by Eaton County Department Administrators and some County Commissioners to discuss Eaton County's financial

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health and budget. The discussion involved County General Fund services and budget allocations to Departments including County Sheriff's Office, County Courts and Prosecutors Office, County Treasurer, County Clerk, County Buildings and Grounds, Technology, etc.... County Administrators discussed economic trends and possible considerations of asking voters to reset their "Headlee tax rollback" upon the County's General Operating Tax levy, and increase the County levy by about 3 mills as allowed by a vote of the electorate. The County Controller's Office has detailed percentages on Headlee rollback reductions specific to each City and Township in the County if needed. Currently, any non-exempt Potterville taxpayer pays a County General Operating Tax levy (that is collected by the local Treasurer and sent to the County) of about 5.2096 mills. This is about \$5.21 per every thousands of taxable property that he/she/they owns, going to County General Services. The reset of the "Headlee" reduction upon this tax with an increase to the base amount, would change the County's General Operating Tax (in Potterville) to 8.500 mills or +63%, as I understand. The amount of revenue collected during Tax period 2023 in Potterville for Eaton County General Operating Services, was about \$317,418.34. Simply using the 2023 values for Potterville, this collection in County revenues would increase to about \$517,391.89. That's an increase of about +\$196,973.55 from the City taxpayers to the County. I've requested more detailed information from the County Controller that should help affirm figures that were discussed at the meeting.

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TREASURER'S REPORT February 15, 2024

Utility bills—as of 01/31/2024 (bills due on 15th) \$19,284.93 is outstanding with \$19,419.82 over 30 days past due.

Water usage month of Jan (Feb billing): 4,280,585 gallons

Sewer usage month of Jan (Feb billing) 4,276,811 gallons

Ready to service charge-water: \$37,381.31

Ready to service charge-sewer: \$40,869.87

Total water and sewer billed out from 12/23-1/24/24 is \$112,714.56

Payroll month of January, 2024: \$77,269.40 (this includes all payroll taxes + MERS).

Tax bill summer collection percentage: 97.7%. Winter tax collection percentage: 82.2%. Tax payments received through 01/31/24 have been disbursed. Winter tax bills are due on 2/14/24. Penalties and interest will be assessed for payments made after 5:00 P.M. on 2/14/24. Postmarks are not accepted. All real property (both summer and winter) must be paid to the City by 5:00 P.M. on 2/29/24 or the dollar figures are turned over to the County for payment.

Attended MMTA (Michigan Municipal Treasurers Association) winter conference in Lansing on 1/19/24.

Water bill increase approved at December 2023 meeting was put into effect on January water bills. I have received 3 comments to date regarding the increase. Two just wondered if the prices had increased and the 3rd asked when the increase was going to go into effect. When I told her they already had she was surprised as she was expecting this huge increase (like \$25 or more) per face book posts.

Bank reconciliations completed for month of January 2024:

General account – Reconciled balance: **\$3,476,055.89**

Payroll account - Reconciled balance: **\$16,848.57**

Tax account – Reconciled balance: **\$257,632.00**

Gizzard Fest – Reconciled balance: **\$43,521.23**

Respectfully submitted,
Jodi West, Treasurer

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From the Clerk's office – February 2024

The attorney and the assessor were available for the Election Commission meeting to appoint the election workers and set the date for the Public Accuracy Test. The Public Accuracy Test was completed on Tues. Feb. 6th, with a member of the public in attendance. The machines are ready for the election on February 27, 2024.

Ballots continue to be mailed out. With the presidential primary we are required with the new laws to contact the voter up to three times to remind them to return the ballot selection form if they have not completed it. So, you can imagine this requires quite a bit of time to complete but I have reached out to everyone at least twice so far. Lots of updating of records within the qualified voter file.

If I can be of any assistance, please contact me.

Becky Dolman

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February 2024

From the office of the Parks & Recreation Department for the City of Potterville:

The Parks & Recreation Department continues to do administrative work, planning, implementation, observation, evaluating, training, and continuing education.

- The 5 Year Parks & Recreation Plan is in its last year (2024). The current plan is from 2020-2024. During 2024, we are in progress of making updates, edits, modifications, new photos, new survey, etc. Having a 5-year parks and recreation plan is to be approved by MDNR, and it is an inventory of existing facilities, resources, and assets, identifying community recreation and open space needs and to remain eligible for State of Michigan Grants. A 5-Year Parks & Recreation Plan is an overall operation and development guide that preserves other recreation amenities. In other words, it's a brainstorming documentation, with ideas of where the future of the parks and recreation can go with the input of the community. Not all ideas in this "plan" will be completed. Having ideas in the plan will help advance us and give us more of an advantage when applying for grants.
 - The survey that will be a big part of this plan has been drafted up. It'll be open for the community to take and gather responses soon.
 - Updated photos will be taken when the weather changes.
 - In progress of making sure the narrative fits with each sub-category of the plan.
 - New maps have been created.
- High School Service Day was January 31st. A group of high school assisted three staff members with putting the street light pole Christmas garland away, and picking up trash downtown, at City Park and up to the new development in Sunset Hills. This was a great group to work with and they did a great job as they gathered about four trash bags of trash, a vehicle tire, a street sign, roofing material, etc.
- Continue to further education by webinars, meetings, certifications, etc.
- Continue to work on sponsorship documentation to get sponsorships for the ball fields to help make improvements to the facilities.
- We continue to get pavilion rentals for the pavilions at the City Parks so far Saturdays have been popular.
- There are still available weekends for field rentals.
- MDNR Grant Application Workshop: Discussion of what is new for the 2024 grant cycle, a summary of each of the grants available, matching, what's eligible, etc.
- National Fitness Campaign Meeting. This was an introduction to a grant opportunity that we can apply for. We were contacted by the organization and its Partner-Priority Health to bring fitness and wellness into our community. They are currently offering a total of 15 grant awards in the State of Michigan and currently there is only 11 left. This is a first come first serve grant, it is also a matching grant. This could be beneficial to the

community and fulfill a goal of getting more outside and enjoying the parks not just for the nature but for the health benefits.

- T-Ball and Coach Pitch Registrations will be opening about mid-February or later. Keep an eye out on our website and social media when they are open.
- Youth Baseball registrations are coming in. Deadline is the end of February. We currently have registration scattered throughout the three (3) levels offered: 10U, 12U and 14U. More participants are needed to form teams.
- We are partnering with Potterville Sycamore Creek Church again this year for the Easter Event that will take place at City Park on March 30, 2024. This includes age level easter egg hunts, arts & crafts, prizes, music, other activities, etc.
- The mParks Conference is taking place on February 27th-March 1st. The theme for this year's conference is "Leap!: Leadership Education for Advancing the Profession."

Respectfully Submitted,

Tiffany Falin, Parks & Recreation Director

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DPW Council report for February 2, 2024

1. DPW had the pump and VFDs replaced at the westside lift station with Kennedy Industries.
2. DPW finished a tear out of walls, drywall insulation, and electrical at the old DPW shop so they can start construction.
3. We had one big snow event to date; all went well with no major breakdowns and complaints.
4. We painted the bathroom floors in the City park to freshen them up for Spring.
5. The Iron Removal Plant media in treatment plant 3 (Sunset Drive) has been replaced and is back up and running very well and our radium samples were taken and are much better.
6. We are still working on storm cleanup out to lake Alliance when we have free time.
7. Holiday garland has been removed from Main and Vermontville and stored.



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February 8, 2024

To: City of Potterville Council Members

From: Brandy Miller, Zoning Administrator

Re: Report to Council

Below is a list of the projects I am currently working on for the City of Potterville. Please keep in mind, these projects do not include the day-to-day commutations or projects with property owners located in the City of Potterville.

- 117 E. Lansing Road: The Zoning Board of Appeals will hear a Variance request for an addition onto the east side of the building on February 20th.
- 104 S. Cottage Street: The Zoning Board of Appeals will hear a Variance request for this property in April.
- Marihuana (Cannabis): The Planning Commission will continue discussions regarding potential Zoning Ordinance regulations for Marihuana Facilities on February 20th.
- Alro Steel: The Zoning Board of Appeals and Planning Commission will consider applications for a proposed addition onto the west side of the building this fall. Actual construction will take place in 2025-2026.
- The Gizzard Fest Committee will begin meeting in March. Gizzard Fest will be held June 6th, 7th and 8th.

Please do not hesitate to reach out to me directly with any questions or concerns. I can be reached by calling (517) 281-5659 or e-mail Zoning@pottervillemi.org.

“City of Helping Hands”



Potterville
Police Department
Chief Richard Barry



319 North Nelson St. • Potterville • Michigan • 48876 • Phone (517) 645-7802 • Fax (517) 645-7810

Dear Councilors,

Please see the following update regarding your police department.

- **Upcoming Events:** Your officers will be participating in an Active Violence Incident (AVI) scenario with the Eaton County Sheriff's Office and other jurisdictions, refreshing our skills and abilities in a local school district. These joint events help with interagency communication, training, and preparedness in case of a real-life scenario.
- **Completed Training:** I completed the Glock Armorer school, allowing the department to now have two armorers to provide regular inspections and maintenance on our primary and backup duty weapons.
- **Notes from Chief Barry:** I have started to research a replacement patrol vehicle for the department as two of our three vehicles are out of warranty and are getting high in running hours and miles on the vehicles. I have coordinated with Chevrolet and Dodge to receive a fully outfitted demo vehicle to utilize for a few days each at the department, where the officers and I can get hands-on testing with each potential replacement to assist in making an informed decision as to which vehicle best suits our department. I invite any council member to come see and ride along in the new vehicles as well and provide their review of the potential candidate vehicles. The virtual reality training simulator is available and running smoothly. I would like to set a date in the next month to allow the council to experience the simulator and see the value that it brings to your officer's training.
- Please see the police activity below for the month of December

| Total Calls for July: 139 | | Calls for Service: 42 |
|----------------------------------|----------------------|------------------------------|
| -Traffic Stops: 35 | -Property Check: 15 | -Assist Citizen: 9 |
| -Weapons Violation: 1 | -Domestic Dispute: 3 | -Animal Cruelty: 2 |
| -Suspicious Situations: 4 | -Retail Fraud: 3 | -Traffic Crashes: 7 |

Respectfully Submitted,

Chief R. Barry

EATON COUNTY 911

Events by Nature Code by Agency

Agency: PPD, Event date/Time range: 01/01/2024 00:00:00 - 01/31/2024 23:59:59

| Agency Code | Nature Code | Rpt Only | Self Init | CFS | Total | % Total | Avg Disp Time | Avg Resp Time | Avg Scene Time | Total Call Time | Avg Call Time |
|-------------|--------------------------------|----------|-----------|-----|-------|---------|---------------|---------------|----------------|-----------------|---------------|
| PPD | 911 UNKNOWN CALL | 0 | 0 | 1 | 1 | 1% | 0:03:49 | 0:02:48 | 0:03:28 | 0:10:05 | 0:10:05 |
| | ALARM ALL | 0 | 0 | 2 | 2 | 1% | 0:05:28 | 0:04:36 | 0:01:06 | 0:16:52 | 0:08:26 |
| | ANIMAL CRUELTY | 0 | 0 | 2 | 2 | 1% | 0:02:49 | 0:09:09 | 0:01:33 | 0:27:02 | 0:13:31 |
| | ARGUMENT OR VERBAL ALTERCATION | 0 | 0 | 2 | 2 | 1% | 0:03:59 | 0:03:58 | 0:29:09 | 1:14:11 | 0:37:06 |
| | ASSIST CITIZEN | 0 | 3 | 6 | 9 | 6% | 0:07:53 | 0:07:03 | 0:30:53 | 5:03:23 | 0:33:43 |
| | ASSIST OTHER POLICE DEPT | 0 | 0 | 2 | 2 | 1% | 6:15:26 | 0:22:30 | 0:17:05 | 13:22:36 | 6:41:18 |
| | BREAKING AND ENTERING | 0 | 0 | 1 | 1 | 1% | 0:00:00 | 0:08:19 | 0:09:52 | 0:18:11 | 0:18:11 |
| | CAR DEER ACCIDENT | 0 | 0 | 1 | 1 | 1% | 0:00:00 | 0:09:37 | 0:24:45 | 0:34:22 | 0:34:22 |
| | CHECK WELLBEING | 0 | 1 | 1 | 2 | 1% | 0:02:25 | 0:00:00 | 1:32:03 | 1:44:44 | 0:52:22 |
| | CHILD ABUSE OR NEGLECT | 0 | 0 | 1 | 1 | 1% | 0:07:39 | 1:33:28 | 2:03:05 | 3:44:12 | 3:44:12 |
| | CIVIL COMPLAINT | 0 | 0 | 1 | 1 | 1% | 0:12:16 | 0:21:40 | 0:09:29 | 0:43:25 | 0:43:25 |
| | DIRECTED TRAFFIC ENFORCE | 0 | 2 | 0 | 2 | 1% | 0:00:00 | 0:00:00 | 0:00:04 | 0:00:08 | 0:00:04 |
| | DISORDERLY PERSON OR SUBJECT | 0 | 3 | 0 | 3 | 2% | 0:00:00 | 0:01:48 | 1:09:27 | 3:30:09 | 1:10:03 |
| | DNR VIOLATION | 0 | 1 | 0 | 1 | 1% | 0:00:00 | 0:00:00 | 0:09:06 | 0:09:06 | 0:09:06 |
| | DOMESTIC DISPUTE | 0 | 0 | 3 | 3 | 2% | 0:04:27 | 0:04:08 | 0:34:39 | 2:00:49 | 0:40:16 |
| | EMS ASSIST | 0 | 2 | 2 | 4 | 3% | 0:22:28 | 0:04:05 | 0:46:32 | 4:00:44 | 1:00:11 |
| | FOLLOWUP OF ANY KIND | 0 | 4 | 1 | 5 | 4% | 0:02:52 | 0:00:00 | 0:28:35 | 1:37:38 | 0:19:32 |
| | FRAUD RETAIL EMBEZZLEMENT | 0 | 3 | 0 | 3 | 2% | 0:00:01 | 0:00:00 | 0:34:30 | 1:43:33 | 0:34:31 |
| | HARASSMENT | 0 | 0 | 1 | 1 | 1% | 0:01:55 | 0:00:00 | 0:00:00 | 0:14:09 | 0:14:09 |
| | LARCENY | 0 | 0 | 1 | 1 | 1% | 0:01:24 | 1:13:54 | 2:00:34 | 3:15:52 | 3:15:52 |
| | MDOP | 0 | 0 | 1 | 1 | 1% | 0:03:46 | 0:05:11 | 0:24:30 | 0:33:27 | 0:33:27 |
| | MENTAL SUBJECT | 0 | 0 | 1 | 1 | 1% | 0:03:37 | 0:01:06 | 1:38:16 | 1:42:59 | 1:42:59 |
| | MESSAGE FOR OFFICER | 0 | 9 | 0 | 9 | 6% | 0:00:01 | 0:00:00 | 0:00:06 | 0:01:04 | 0:00:07 |

| Agency Code | Nature Code | Rpt Only | Self Init | CFS | Total | % Total | Avg Disp Time | Avg Resp Time | Avg Scene Time | Total Call Time | Avg Call Time |
|-------------|--------------------------------------|----------|-----------|-----------|------------|-------------|----------------|----------------|----------------|-----------------|----------------|
| | MISCELLANEOUS INCIDENT | 0 | 2 | 0 | 2 | 1% | 0:00:01 | 0:00:00 | 1:38:21 | 3:16:44 | 1:38:22 |
| | MOTORIST ASSIST | 0 | 1 | 0 | 1 | 1% | 0:00:00 | 0:00:00 | 0:46:53 | 0:46:53 | 0:46:53 |
| | PRISONER TRANSPORT | 0 | 0 | 1 | 1 | 1% | 0:00:00 | 0:56:16 | 1:10:14 | 2:06:30 | 2:06:30 |
| | PROPERTY CHECK | 0 | 15 | 0 | 15 | 11% | 0:00:01 | 0:00:00 | 0:00:04 | 0:01:02 | 0:00:04 |
| | PROPERTY DAMAGE CRASH | 0 | 0 | 3 | 3 | 2% | 0:01:48 | 0:18:32 | 0:24:51 | 1:35:10 | 0:31:43 |
| | PROPERTY DAMAGE HIT AND RUN | 0 | 1 | 1 | 2 | 1% | 0:02:07 | 0:00:00 | 0:46:38 | 1:03:41 | 0:31:51 |
| | RAILROAD GATE DOWN | 0 | 1 | 0 | 1 | 1% | 0:00:00 | 0:00:00 | 0:00:44 | 0:00:44 | 0:00:44 |
| | ROAD RAGE | 0 | 0 | 1 | 1 | 1% | 0:03:36 | 0:00:00 | 0:00:00 | 0:09:46 | 0:09:46 |
| | RUNAWAY | 0 | 1 | 0 | 1 | 1% | 0:00:01 | 0:00:00 | 0:12:07 | 0:12:08 | 0:12:08 |
| | SUBPOENA SERVICE | 0 | 1 | 0 | 1 | 1% | 0:00:00 | 0:00:00 | 0:00:00 | 0:05:47 | 0:05:47 |
| | SUICIDAL THRT OR ATTEMPT | 0 | 0 | 1 | 1 | 1% | 0:00:07 | 0:00:00 | 0:00:00 | 3:01:21 | 3:01:21 |
| | SUSPICIOUS SITUATION | 0 | 0 | 2 | 2 | 1% | 0:08:38 | 0:00:00 | 0:00:00 | 4:37:41 | 2:18:51 |
| | SUSPICIOUS VEHICLE | 0 | 2 | 0 | 2 | 1% | 0:00:00 | 0:00:00 | 0:01:02 | 0:02:05 | 0:01:03 |
| | THREATS | 0 | 0 | 1 | 1 | 1% | 0:00:00 | 0:00:00 | 0:00:00 | 0:00:32 | 0:00:32 |
| | TRAFFIC HAZARD | 0 | 3 | 0 | 3 | 2% | 0:00:01 | 0:03:26 | 0:04:01 | 0:15:30 | 0:05:10 |
| | TRAFFIC STOP | 0 | 35 | 0 | 35 | 25% | 0:00:01 | 0:00:00 | 0:06:31 | 3:48:37 | 0:06:32 |
| | TRAFFIC VIOLATION | 0 | 0 | 1 | 1 | 1% | 0:00:00 | 0:00:00 | 0:00:00 | 0:07:52 | 0:07:52 |
| | UNKNOWN ACCIDENT | 0 | 1 | 0 | 1 | 1% | 0:00:00 | 0:00:00 | 0:01:35 | 0:01:35 | 0:01:35 |
| | UNKNOWN PROBLEM | 0 | 0 | 1 | 1 | 1% | 0:01:26 | 0:00:00 | 0:00:00 | 0:12:02 | 0:12:02 |
| | UNWANTED SUBJECT | 0 | 1 | 0 | 1 | 1% | 0:00:00 | 0:00:00 | 0:11:24 | 0:11:24 | 0:11:24 |
| | VACATION CHECK | 0 | 2 | 0 | 2 | 1% | 0:00:00 | 0:00:00 | 0:00:14 | 0:01:28 | 0:00:44 |
| | WARRANT ATTEMPT PICKUP | 0 | 2 | 0 | 2 | 1% | 0:00:01 | 0:03:50 | 0:26:30 | 0:56:51 | 0:28:26 |
| | WEAPONS VIOLATION | 0 | 1 | 0 | 1 | 1% | 0:00:00 | 0:00:00 | 2:44:40 | 2:44:40 | 2:44:40 |
| | Subtotals for No Summary Code | 0 | 97 | 42 | 139 | 100% | 0:16:00 | 0:17:46 | 0:34:51 | 71:48:44 | 0:51:46 |
| | Subtotals for PPD | 0 | 97 | 42 | 139 | 100% | 0:16:00 | 0:17:46 | 0:34:51 | 71:48:44 | 0:51:46 |

Eaton County Central Dispatch

Total Calls For Service

| January 2024 | | | | |
|--------------------|---------------|---------------|--------------|---------------|
| Type Agency | Month To Date | | Year To Date | |
| | Calls | %/Total | Calls | %/Total |
| EMS | 1,472 | 20.7% | 1,472 | 20.7% |
| Fire | 853 | 12.0% | 853 | 12.0% |
| Police | 4,769 | 67.2% | 4,769 | 67.2% |
| Total Calls | 7,094 | 100.0% | 7,094 | 100.0% |

Eaton County Central Dispatch

EMS Calls For Service

| January 2024 | | | | |
|--|---------------|---------------|--------------|---------------|
| Agency | Month To Date | | Year To Date | |
| | Calls | %/Total | Calls | %/Total |
| Benton Twp. EMS | 65 | 4.4% | 65 | 4.4% |
| Delta Twp. EMS | 483 | 32.8% | 483 | 32.8% |
| Eaton Area EMS | 570 | 38.7% | 570 | 38.7% |
| Grand Ledge EMS | 186 | 12.6% | 186 | 12.6% |
| Vermontville EMS | 18 | 1.2% | 18 | 1.2% |
| Windsor Twp. EMS | 108 | 7.3% | 108 | 7.3% |
| Outside Agencies* <i>DLHE (1), LIFE(8), LTEM(30), NEMS(3)</i> | 42 | 2.9% | 42 | 2.9% |
| Total EMS Calls | 1,472 | 100.0% | 1,472 | 100.0% |

* Agencies Outside Eaton County

Eaton County Central Dispatch

Fire Calls For Service

| January 2024 | | | | |
|-------------------------|---------------|---------------|--------------|---------------|
| Agency | Month To Date | | Year To Date | |
| | Calls | %/Total | Calls | %/Total |
| Bellevue Fire | 41 | 4.8% | 41 | 4.8% |
| Benton Twp Fire | 23 | 2.7% | 23 | 2.7% |
| Charlotte Fire | 68 | 8.0% | 68 | 8.0% |
| Delta Fire | 368 | 43.1% | 368 | 43.1% |
| Eaton Rapids City | 47 | 5.5% | 47 | 5.5% |
| Eaton Rapids Twp. | 43 | 5.0% | 43 | 5.0% |
| Grand Ledge Fire | 93 | 10.9% | 93 | 10.9% |
| Hamlin Twp Fire | 30 | 3.5% | 30 | 3.5% |
| Olivet Fire | 17 | 2.0% | 17 | 2.0% |
| Roxand Twp. Fire | 17 | 2.0% | 17 | 2.0% |
| Sunfield Fire | 30 | 3.5% | 30 | 3.5% |
| Vermontville Fire | 10 | 1.2% | 10 | 1.2% |
| Windsor Fire | 55 | 6.4% | 55 | 6.4% |
| Outside Agencies* | 11 | 1.3% | 11 | 1.3% |
| <i>LTFD (11), MNGO</i> | | 0.0% | | |
| Total Fire Calls | 853 | 100.0% | 853 | 100.0% |

* Agencies Outside Eaton County

Eaton County Central Dispatch

Police Calls For Service

| January 2024 | | | | |
|---------------------------|---------------|---------------|--------------|---------------|
| Agency | Month To Date | | Year To Date | |
| | Calls | %/Total | Calls | %/Total |
| Bellevue Police | 58 | 1.2% | 58 | 1.2% |
| Charlotte Police | 653 | 13.7% | 653 | 13.7% |
| Eaton County Sheriff | 2,356 | 49.4% | 2,356 | 49.4% |
| <i>Delta</i> | 1,389 | 29.1% | 1,389 | 29.1% |
| <i>Out County</i> | 967 | 20.3% | 967 | 20.3% |
| <i>Animal Control</i> | 169 | 3.5% | 169 | 3.5% |
| | | 0.0% | | 0.0% |
| Eaton Rapids Police | 282 | 5.9% | 282 | 5.9% |
| Grand Ledge Police | 428 | 9.0% | 428 | 9.0% |
| Michigan State Police | 824 | 17.3% | 824 | 17.3% |
| Olivet Police | 17 | 0.4% | 17 | 0.4% |
| Pottersville Police | 139 | 2.9% | 139 | 2.9% |
| Outside Agencies* | 12 | 0.3% | 12 | 0.3% |
| <i>DNR, ME (12)</i> | | | | |
| Total Police Calls | 4,769 | 100.0% | 4,769 | 100.0% |



POTTERVILLE, MI

"The City of Helping Hands"

Sign up for City Alerts through RAVE!



Text PVAAlerts to 67283



POTTERVILLE, MI

"The City of Helping Hands"

Sign up for City Alerts through RAVE!



Text PVAAlerts to 67283



Benton Township Fire Department

4713 Hartel Road

Potterville, MI 48876

Business 517-645-7061 * Fax 517-645-7074

Proudly Serving Benton Township & the City of Potterville

Monthly Report January 2024

Operational Information:

- SCBA Air Compressor out of service, repair service notified
- Roxor was inspected & repaired
- 1 air monitor out of service, needs sensor & calibration
- Winter storm preparation & staffing
- On-site business inspections
- Emergency Warning Lightbars on E-211 & T215 are in need of repair
- Any update on the MI Equipment Grant?

Training:

- Cold Weather Emergencies
- Alro Steel on-site tour

Meetings & Special Events:

- ECEM & NWS winter storm briefings
- TCEMCA Board of Directors meeting

Calls for Service (CFS):

- **Fire** – 06 City of Potterville, 08 Benton Township, 12 Mutual Aid
- **EMS** – 25 City of Potterville, 17 Benton Township, 24 Mutual Aid

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CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
 EXP CHECK RUN DATES 01/19/2024 - 02/08/2024
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GEN

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| INVOICE NUMBER | DESCRIPTION | AMOUNT |
|--|--|-----------|
| VENDOR NAME: ACE HARDWARE-GRAND LEDGE | | |
| 6972 | HEX CAP, FASTENERS | 25.59 |
| 7014 | HOOK SNAP, BOLT EYE, FOAM ROLLER, PNT TRY, LIGHTER XXL TOURCH BLUE | 25.52 |
| 7036 | LEVER FLUSH MANSFIELD | 17.98 |
| TOTAL VENDOR ACE HARDWARE-GRAND LEDGE | | 69.09 |
| VENDOR NAME: AIRGAS GREAT LAKES | | |
| 9145876876 | OXYGEN INDUSTRIAL 200, ACETYLENE, | 290.59 |
| TOTAL VENDOR AIRGAS GREAT LAKES | | 290.59 |
| VENDOR NAME: ALTOGAS, INC | | |
| 715196 | PROPANE | 1,264.36 |
| TOTAL VENDOR ALTOGAS, INC | | 1,264.36 |
| VENDOR NAME: BS&A SOFTWARE | | |
| 151958 | BUILDING SOFTWARE SUPPORT | 825.00 |
| TOTAL VENDOR BS&A SOFTWARE | | 825.00 |
| VENDOR NAME: CAPITAL ASPHALT | | |
| 5623 | COLD PATCH | 333.30 |
| TOTAL VENDOR CAPITAL ASPHALT | | 333.30 |
| VENDOR NAME: CASH | | |
| POSTAGE 012024 | WATER BILL JAN. | 186.19 |
| TOTAL VENDOR CASH | | 186.19 |
| VENDOR NAME: CITY OF CHARLOTTE | | |
| 24-0001668 | LAB TESTING 5/5/23-11/17/23 | 980.00 |
| TOTAL VENDOR CITY OF CHARLOTTE | | 980.00 |
| VENDOR NAME: CITY OF POTTERVILLE | | |
| 12/23/23-1/24/24 | UTILITIES | 515.39 |
| TOTAL VENDOR CITY OF POTTERVILLE | | 515.39 |
| VENDOR NAME: CMP DISTRIBUTORS | | |
| 013386 | SLIM TUK GLOCK 19 GEN | 42.50 |
| TOTAL VENDOR CMP DISTRIBUTORS | | 42.50 |
| VENDOR NAME: CONSUMERS ENERGY | | |
| 12/22-1/23/24 | UTILITIES | 9,221.65 |
| 1/1-1/31/24 | UTILITIES | 2,081.56 |
| TOTAL VENDOR CONSUMERS ENERGY | | 11,303.21 |
| VENDOR NAME: D & L FUELS | | |
| 204343 | PREMIUM DIESEL | 589.80 |
| 204344 | REGULAR GASOLINE | 444.00 |
| TOTAL VENDOR D & L FUELS | | 1,033.80 |
| VENDOR NAME: DELTA DENTAL | | |
| FEB 2024 | DENTAL BENEFITS | 641.72 |
| TOTAL VENDOR DELTA DENTAL | | 641.72 |
| VENDOR NAME: DUROTECH AUTOMOTIVE | | |
| 44145 | 2020 FORD POLICE OIL CHANGE | 57.84 |
| TOTAL VENDOR DUROTECH AUTOMOTIVE | | 57.84 |
| VENDOR NAME: EATON COUNTY SHERIFF'S DEPARTMENT | | |
| 2024-0000003 | WORK CREW SERVICES FULL DAY 1/4 & 1/11/2024 | 600.00 |
| 2024-0000005 | WORK CREW 1/18/24 | 300.00 |
| TOTAL VENDOR EATON COUNTY SHERIFF'S DEPARTMENT | | 900.00 |
| VENDOR NAME: EATON COUNTY TREASURER | | |
| 2023 DRAINS | AT LARGE DRAINS | 507.00 |
| TOTAL VENDOR EATON COUNTY TREASURER | | 507.00 |

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CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
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| INVOICE NUMBER | DESCRIPTION | AMOUNT |
|---|--|----------|
| VENDOR NAME: EGLE | | |
| TREATMENT CERT | EXAM FOR LIMITED TREATMENT CERT | 70.00 |
| TOTAL VENDOR EGLE | | 70.00 |
| VENDOR NAME: EUROFINS EATON ANALYTICAL, INC | | |
| 8100079912 | RADIUM | 580.00 |
| TOTAL VENDOR EUROFINS EATON ANALYTICAL, INC | | 580.00 |
| VENDOR NAME: FOSTER SWIFT COLLINS & SMITH | | |
| 875399 | CHERRY STREET | 1,081.00 |
| TOTAL VENDOR FOSTER SWIFT COLLINS & SMITH | | 1,081.00 |
| VENDOR NAME: GAMETIME | | |
| PJI-0226929 | COIL SPRING FOR PLAYGROUND EQUIP | 642.84 |
| TOTAL VENDOR GAMETIME | | 642.84 |
| VENDOR NAME: GRANGER CONTAINER SERVICE, INC | | |
| 2652538 | WASTE SERVICES | 243.55 |
| TOTAL VENDOR GRANGER CONTAINER SERVICE, INC | | 243.55 |
| VENDOR NAME: KENDAL ELECTRIC INC | | |
| S113886010.001 | FUSES, ELECTRICAL TESTER | 364.52 |
| TOTAL VENDOR KENDAL ELECTRIC INC | | 364.52 |
| VENDOR NAME: KENNEDY INDUSTRIES INC. | | |
| 640429 | REPAIRS ON WEST SIDE | 1,071.50 |
| TOTAL VENDOR KENNEDY INDUSTRIES INC. | | 1,071.50 |
| VENDOR NAME: MENARDS-LANSING WEST | | |
| 70234 | PAINT SUPPLIES, LOCKNUT, SQR BOX, BITS, THREADED CPLR | 316.87 |
| 699510 | LAG SCREW, FLOOR REGISTER, FORKS, RECIP BLADE, BOLT, PLATES, PLIER SET, TOWELS | 389.20 |
| 69809 | HEPA DUST CARTRIDGE/ DOOR/GATE LATCH | 109.74 |
| TOTAL VENDOR MENARDS-LANSING WEST | | 815.81 |
| VENDOR NAME: MICHIGAN ASSOCIATION OF CHIEFS | | |
| 300010305 | MEMBERSHIP | 115.00 |
| TOTAL VENDOR MICHIGAN ASSOCIATION OF CHIEFS | | 115.00 |
| VENDOR NAME: MICHIGAN CAT | | |
| PD15656838 | PLATE FRO CATERPILLAR | 67.24 |
| PD15656839 | BOLT, WASHER, | 10.77 |
| PD15656842 | INSERT-SQ | 0.31 |
| PD15656846 | FENDER | 262.27 |
| PD15656844 | BRACKET | 886.45 |
| PD1566850 | RETURNED BRACKET, FENDER, PLATE, BOLTS, WASHERS | (954.19) |
| TOTAL VENDOR MICHIGAN CAT | | 272.85 |
| VENDOR NAME: MICHIGAN DEPT OF ENVIRONMENTAL | | |
| 761-11189958 | WATER SAMPLES | 64.00 |
| TOTAL VENDOR MICHIGAN DEPT OF ENVIRONMENTAL | | 64.00 |
| VENDOR NAME: MICHIGAN WATER ENVIRO. ASSOC. | | |
| E33866 | OPERATOR DAYS ATTENDEE | 330.00 |
| TOTAL VENDOR MICHIGAN WATER ENVIRO. ASSOC. | | 330.00 |
| VENDOR NAME: MID MICHIGAN ELECTRICAL | | |
| 2/6/24 | TROUBLE SHOOT & REPAIR MERCURY LIGHT AT SLEDDING HILL | 235.00 |
| TOTAL VENDOR MID MICHIGAN ELECTRICAL | | 235.00 |
| VENDOR NAME: MID-MICHIGAN INTERACTIVE | | |
| 7634 | WEB HOSTING AND MONTHLY MAINTENANCE, ADA ACCESSIBILITY WIDGET | 1,175.00 |

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| INVOICE NUMBER | DESCRIPTION | AMOUNT |
|--|--|-----------|
| VENDOR NAME: MID-MICHIGAN INTERACTIVE | | |
| | TOTAL VENDOR MID-MICHIGAN INTERACTIVE | 1,175.00 |
| VENDOR NAME: PEERLESS MIDWEST INC | | |
| 76860 | WTP FILTER MEDIA REPLACEMENT | 44,399.10 |
| | TOTAL VENDOR PEERLESS MIDWEST INC | 44,399.10 |
| VENDOR NAME: PHP | | |
| FEB. 2024 | MEDICAL BENEFITS | 3,979.08 |
| | TOTAL VENDOR PHP | 3,979.08 |
| VENDOR NAME: PRINTING SYSTEMS | | |
| 231514 | UTILITY BILLING | 490.65 |
| | TOTAL VENDOR PRINTING SYSTEMS | 490.65 |
| VENDOR NAME: QUILL CO | | |
| 36768999 | TAX FORMS | 32.99 |
| 36760913 | INK | 63.63 |
| 36764223 | INK, CLIPBRDS, PENS ,LYSOL, SHARPIE HIGHLIGHTER | 30.87 |
| | TOTAL VENDOR QUILL CO | 127.49 |
| VENDOR NAME: SAM ALAGNA | | |
| 44426 | REIMBURSEMENT OF ROTO ROOTER MAIN SEWER LINE NOT DRAINING | 513.69 |
| | TOTAL VENDOR SAM ALAGNA | 513.69 |
| VENDOR NAME: THE COUNTY JOURNAL | | |
| 273283 | PUBLICATION YOUTH BASEBALL | 116.20 |
| 273284 | PUBLICATION YOUTH BASEBALL | 116.20 |
| 273455 | PUBLICATION PUBLIC ACCURACY TEST | 80.30 |
| | TOTAL VENDOR THE COUNTY JOURNAL | 312.70 |
| VENDOR NAME: THE PARTS PLACE-CHARLOTTE | | |
| 577-260995 | SUPPLIES | 211.57 |
| 577-261299 | SUPPLIES | 32.99 |
| | TOTAL VENDOR THE PARTS PLACE-CHARLOTTE | 244.56 |
| VENDOR NAME: UNITED STATES POST OFFICE | | |
| 2024 ANNUAL | P.O. BOX 508 RENEWAL | 74.00 |
| ELECTION 24 | POSTAGE FOR FLYERS | 624.67 |
| | TOTAL VENDOR UNITED STATES POST OFFICE | 698.67 |
| VENDOR NAME: UNUM LIFE INSURANCE | | |
| JAN 2024 | SHORT/LONG TERM DISABILITY INSURANCE | 306.19 |
| | TOTAL VENDOR UNUM LIFE INSURANCE | 306.19 |
| VENDOR NAME: VISION SERVICE PLAN | | |
| FEB 2024 | VISION | 123.34 |
| | TOTAL VENDOR VISION SERVICE PLAN | 123.34 |
| VENDOR NAME: WIGHTMAN | | |
| 84519 | CHERRY STREET | 1,882.50 |
| 84517 | GENERAL | 8,604.64 |
| | TOTAL VENDOR WIGHTMAN | 10,487.14 |
| GRAND TOTAL: | | 87,693.67 |

| INVOICE NUMBER | DESCRIPTION | AMOUNT |
|---------------------------------------|---|------------|
| VENDOR NAME: ABFALTER REPAIR LLC | | |
| 0363 | REPAIRED COOLANT LEAKS AT RADIATER HOSES | 215.00 |
| TOTAL VENDOR ABFALTER REPAIR LLC | | 215.00 |
| VENDOR NAME: ACE HARDWARE-GRAND LEDGE | | |
| 7116 | HOSES | 27.98 |
| TOTAL VENDOR ACE HARDWARE-GRAND LEDGE | | 27.98 |
| VENDOR NAME: APPLIED IMAGING | | |
| 2430340 | EQUIPMENT AND PRINTING | 42.98 |
| TOTAL VENDOR APPLIED IMAGING | | 42.98 |
| VENDOR NAME: BOBCAT OF LANSING | | |
| P66618 | BARN NOT PULLED | 676.61 |
| P66839 | REPAIRS | 229.02 |
| TOTAL VENDOR BOBCAT OF LANSING | | 905.63 |
| VENDOR NAME: CARDMEMBER SERVICE | | |
| 1/5 -2/3/24 | ELECTION MAILING, PARKS CONF, TRAINING, WINDSHIELD, ATT, SUPPLIES | 1,828.12 |
| TOTAL VENDOR CARDMEMBER SERVICE | | 1,828.12 |
| VENDOR NAME: CINTAS CORPORATION #725 | | |
| FEB 20424 | UNIFORM EXPENSE | 232.32 |
| TOTAL VENDOR CINTAS CORPORATION #725 | | 232.32 |
| VENDOR NAME: CUMMINS, INC | | |
| S3-98893 | REFUND FOR INV S3-95067 | (2,386.16) |
| S3-98887 | REPAIRS | 343.17 |
| S3-131 | EMERGENCEY GENERATOR CONTROL | 634.30 |
| TOTAL VENDOR CUMMINS, INC | | (1,408.69) |
| VENDOR NAME: EMC INSURANCE | | |
| 7001133116 | POLICY CHANGE | 86.75 |
| TOTAL VENDOR EMC INSURANCE | | 86.75 |
| VENDOR NAME: ETNA SUPPLY COMPANY | | |
| S105529000.001 | BRASS BUSHING LEAD FREE | 7.10 |
| TOTAL VENDOR ETNA SUPPLY COMPANY | | 7.10 |
| VENDOR NAME: QUILL CO | | |
| 37017899 | LEAD REFIL , DAB & SEAL, ENVELOPS, PENS | 76.15 |
| 37196773 | COMPUTER MOUSE | 10.06 |
| 371188847 | PAPER | 85.46 |
| TOTAL VENDOR QUILL CO | | 171.67 |
| VENDOR NAME: VERIZON WIRELESS | | |
| 9955911883 | SERVICE | 39.02 |
| 9955551941 | CELL PHONES | 483.48 |
| TOTAL VENDOR VERIZON WIRELESS | | 522.50 |
| VENDOR NAME: WIGHTMAN | | |
| 853710 | CHERRY STREET | 2,137.41 |
| 853711 | SMALL URBAN PROJECT | 2,856.25 |
| 853712 | CAMBRIA RIDGE | 826.25 |
| TOTAL VENDOR WIGHTMAN | | 5,819.91 |
| VENDOR NAME: WOW!BUSINESS | | |
| 2/6-3/5/24 | INTERNET AND PHONES | 674.45 |
| TOTAL VENDOR WOW!BUSINESS | | 674.45 |
| GRAND TOTAL: | | 9,125.72 |

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CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
EXP CHECK RUN DATES 01/19/2024 - 02/15/2024
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
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| INVOICE NUMBER | DESCRIPTION | AMOUNT |
|---------------------------------|-------------------|--------|
| VENDOR NAME: CARDMEMBER SERVICE | | |
| 1/5-2/3/24 | ANNUAL DOMAIN FEE | 14.95 |
| TOTAL VENDOR CARDMEMBER SERVICE | | 14.95 |
| GRAND TOTAL: | | 14.95 |

| GL Number | Description | Beginning Balance |
|----------------------------|-------------|-------------------|
| 211-000-001.000 | CASH | 42,971.37 |
| Beginning GL Balance: | | 42,971.37 |
| Add: Journal Entries/Other | | 549.86 |
| Ending GL Balance: | | 43,521.23 |

| GL Number | Description | Ending Balance |
|-------------------------------|-------------|----------------|
| 211-000-001.000 | CASH | 43,521.23 |
| Ending GL Balance: | | 43,521.23 |
| Ending Bank Balance: | | 43,521.23 |
| Add: Deposits in Transit | | 0.00 |
| Less: 0 AP Outstanding Checks | | |
| Less: 0 PR Outstanding Checks | | |
| Adjusted Bank Balance | | 43,521.23 |
| Unreconciled Difference: | | 0.00 |

REVIEWED BY: _____




DATE: _____

2-1-24

| GL Number | Description | Beginning Balance |
|----------------------------|-------------|-------------------|
| 703-000-001.000 | CASH | 282,797.78 |
| Beginning GL Balance: | | 282,797.78 |
| Add: Cash Receipts | | 339,294.55 |
| Add: Tax Receipts | | 2,961.72 |
| Less: Cash Disbursements | | (368,044.78) |
| Add: Journal Entries/Other | | 622.73 |
| Ending GL Balance: | | 257,632.00 |

| GL Number | Description | Ending Balance |
|---------------------------------|---|----------------|
| 703-000-001.000 | CASH | 257,632.00 |
| Ending GL Balance: | | 257,632.00 |
| Ending Bank Balance: | | 298,258.48 |
| Add: Miscellaneous Transactions | | 91.20 |
| Add: Deposits in Transit | | |
| | 01/30/2024 Deposit ID: 1607 | 1,423.09 |
| | 01/31/2024 Deposit ID: 1609 | 520.58 |
| | 02/01/2024 *Deposit ID: 1611 | 8.44 |
| | TAX DEPOSIT SLIP SHOULD HAVE BEEN GENERAL | (6,827.76) |
| | | (4,875.65) |
| Less: 8 AP Outstanding Checks | | 35,842.03 |
| Less: 0 PR Outstanding Checks | | |
| Adjusted Bank Balance | | 257,632.00 |
| Unreconciled Difference: | | 0.00 |

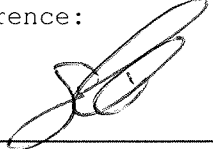
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DATE: 2-1-24

| GL Number | Description | Beginning Balance |
|----------------------------|------------------------------|-------------------|
| 247-000-001.000 | CASH | 100,283.76 |
| 247-000-003.000 | CASH-CERTIFICATES OF DEPOSIT | 170,000.00 |
| Beginning GL Balance: | | 270,283.76 |
| Less: Cash Disbursements | | (13,609.71) |
| Add: Journal Entries/Other | | 35,231.45 |
| Ending GL Balance: | | 291,905.50 |

| GL Number | Description | Ending Balance |
|-------------------------------|------------------------------|----------------|
| 247-000-001.000 | CASH | 121,905.50 |
| 247-000-003.000 | CASH-CERTIFICATES OF DEPOSIT | 170,000.00 |
| Ending GL Balance: | | 291,905.50 |
| Ending Bank Balance: | | 291,905.50 |
| Add: Deposits in Transit | | 0.00 |
| Less: 0 AP Outstanding Checks | | |
| Less: 0 PR Outstanding Checks | | |
| Adjusted Bank Balance | | 291,905.50 |
| Unreconciled Difference: | | 0.00 |

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DATE: 2-1-24

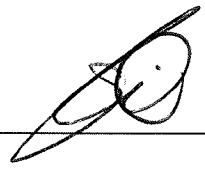
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User: JWest
DB: Potterville

BANK RECONCILIATION FOR CITY OF POTTERVILLE
Bank PR (PAYROLL ACCOUNT)
FROM 01/01/2024 TO 01/31/2024
Reconciliation Record ID: 231

| GL Number | Description | Beginning Balance |
|----------------------------|-------------|-------------------|
| 750-000-001.000 | CASH | 11,402.36 |
| Beginning GL Balance: | | 11,402.36 |
| Add: Payroll Disbursements | | 5,233.12 |
| Add: Journal Entries/Other | | 213.09 |
| Ending GL Balance: | | 16,848.57 |

| GL Number | Description | Ending Balance |
|-------------------------------|-------------|----------------|
| 750-000-001.000 | CASH | 16,848.57 |
| Ending GL Balance: | | 16,848.57 |
| Ending Bank Balance: | | 17,130.52 |
| Add: Deposits in Transit | | |
| | MISC | (142.47) |
| | | (142.47) |
| Less: 0 AP Outstanding Checks | | |
| Less: 1 PR Outstanding Checks | | 139.48 |
| Adjusted Bank Balance | | 16,848.57 |
| Unreconciled Difference: | | 0.00 |

REVIEWED BY: _____



DATE: 2-7-24

| GL Number | Description | Beginning Balance |
|-----------------|-------------------------------|-------------------|
| 101-000-001.000 | CASH | 1,674,912.33 |
| 202-000-001.000 | CASH | 91,073.49 |
| 203-000-001.000 | CASH | (74,257.86) |
| 208-000-001.000 | CASH | 18,641.68 |
| 370-000-001.000 | CASH | |
| 401-000-001.000 | CASH | 6,089.30 |
| 590-000-001.000 | CASH | 173,598.59 |
| 590-000-010.000 | CASH IN BANK - BOND RESERVE | 328,550.00 |
| 590-000-011.000 | CASH IN BANK-REPLACEMENT FUND | 91,613.00 |
| 591-000-001.000 | CASH | 781,605.98 |
| 591-000-010.000 | CASH IN BANK - BOND RESERVE | 184,370.00 |
| 591-000-011.000 | CASH IN BANK-REPLACEMENT FUND | 329,330.00 |
| 598-000-001.000 | CASH | 5,033.26 |
| 641-000-001.000 | CASH | (21,565.14) |

Beginning GL Balance: 3,588,994.63
 Add: Cash Receipts 88,918.69
 Less: Cash Disbursements (110,767.38)
 Less: Payroll Disbursements (77,126.94)
 Less: Journal Entries/Other (13,963.11)
 Ending GL Balance: 3,476,055.89

| GL Number | Description | Ending Balance |
|-----------------|-------------------------------|----------------|
| 101-000-001.000 | CASH | 1,612,856.31 |
| 202-000-001.000 | CASH | 105,334.85 |
| 203-000-001.000 | CASH | (87,210.23) |
| 208-000-001.000 | CASH | 4,594.23 |
| 370-000-001.000 | CASH | |
| 401-000-001.000 | CASH | 5,834.30 |
| 590-000-001.000 | CASH | 199,017.78 |
| 590-000-010.000 | CASH IN BANK - BOND RESERVE | 328,550.00 |
| 590-000-011.000 | CASH IN BANK-REPLACEMENT FUND | 91,613.00 |
| 591-000-001.000 | CASH | 810,559.36 |
| 591-000-010.000 | CASH IN BANK - BOND RESERVE | 184,370.00 |
| 591-000-011.000 | CASH IN BANK-REPLACEMENT FUND | 329,330.00 |
| 598-000-001.000 | CASH | 5,033.26 |
| 641-000-001.000 | CASH | (113,826.97) |

Ending GL Balance: 3,476,055.89


Ending Bank Balance: 3,469,176.54

Add: Miscellaneous Transactions 1,465.47
 Add: Deposits in Transit

01/16/2024 Deposit ID: 1588 6,827.76
 01/30/2024 Deposit ID: 1606 508.77
 01/31/2024 Deposit ID: 1608 1,354.54
 02/01/2024 *Deposit ID: 1610 150.00
 MISC LEFTOVER PAYROLL - 142.47
 MISC (1.97)

Less: 7 AP Outstanding Checks 8,981.57
 Less: 0 PR Outstanding Checks 3,567.69

Adjusted Bank Balance 3,476,055.89
 Unreconciled Difference: 0.00

REVIEWED BY: 

DATE: 2-7-24

User: JWest
DB: Potterville

PERIOD ENDING 01/31/2024

| GL NUMBER | DESCRIPTION | END BALANCE | 2023-24 | YTD BALANCE | ACTIVITY FOR |
|-------------------------------|-------------------------------|--------------|--------------|--------------|------------------|
| | | 06/30/2023 | ORIGINAL | 01/31/2024 | MONTH 01/31/2024 |
| | | (NORMAL) | (NORMAL) | (NORMAL) | (INCREASE) |
| Fund 101 - GENERAL FUND | | | | | |
| Revenues | | | | | |
| Dept 000 | | | | | |
| 101-000-402.000 | PROPERTY TAX | 599,185.21 | 599,000.00 | 605,492.58 | 3,151.31 |
| 101-000-403.000 | SOLID WASTE TAX | 76,458.15 | 76,000.00 | 77,133.11 | 401.44 |
| 101-000-411.000 | DELINQUENT PROP TAX | 454.17 | 200.00 | 0.00 | 0.00 |
| 101-000-434.000 | TRAILER COURT TAX | 2,822.50 | 2,400.00 | 1,077.50 | 0.00 |
| 101-000-445.000 | CITY PENALTY | 2,926.99 | 2,900.00 | 1,302.55 | 280.45 |
| 101-000-447.000 | ADMINISTRATION FEE | 30,833.22 | 30,500.00 | 25,408.71 | 3,249.93 |
| 101-000-476.000 | PERMITS | 8,830.00 | 7,000.00 | 3,760.00 | 460.00 |
| 101-000-477.000 | 3% CABLE T.V. | 7,142.52 | 8,500.00 | 3,039.39 | 0.00 |
| 101-000-480.000 | TELECOM RIGHT OF WAY MAINTENA | 11,535.09 | 11,250.00 | 0.00 | 0.00 |
| 101-000-481.000 | LIQUOR LICENSE FEES | 1,994.85 | 1,994.85 | 1,948.65 | 0.00 |
| 101-000-488.000 | RECYCLING | 1,569.19 | 1,200.00 | 0.00 | 0.00 |
| 101-000-528.000 | OTHER FEDERAL GRANTS | 144,600.43 | 144,600.43 | 0.00 | 0.00 |
| 101-000-543.010 | PUBLIC ACT 302 LAW ENF. | 736.18 | 500.00 | 569.88 | 0.00 |
| 101-000-573.000 | LOCAL COMMUNITY STABILIZATION | 238,606.49 | 230,000.00 | 111,721.08 | 0.00 |
| 101-000-574.000 | ST SHARED REV - SALES TAX | 333,973.00 | 320,000.00 | 116,409.00 | 0.00 |
| 101-000-574.100 | CVTRS-CLFRF | 41,939.00 | 41,938.00 | 14,401.00 | 0.00 |
| 101-000-574.200 | CVTRS-PUBLIC SAFETY | 0.00 | 0.00 | 276.00 | 0.00 |
| 101-000-579.000 | GRANT REVENUE | 63,450.00 | 118,600.00 | 0.00 | 0.00 |
| 101-000-602.000 | FOIA | 252.56 | 0.00 | 96.63 | 0.00 |
| 101-000-607.000 | CHARGES FOR SERVICES - PD | 417.20 | 350.00 | 112.90 | 37.90 |
| 101-000-656.000 | FINES & FORFEITURES | 2,812.68 | 2,000.00 | 1,390.78 | 80.85 |
| 101-000-665.000 | INTEREST | 28,931.97 | 24,000.00 | 29,853.40 | 4,685.79 |
| 101-000-667.010 | DDA PAVILION - FARMERS MARKET | 50.00 | 0.00 | 0.00 | 0.00 |
| 101-000-671.100 | LEASE/RENT | 1,764.91 | 500.00 | 293.88 | 0.00 |
| 101-000-674.000 | DONATIONS | 993.00 | 0.00 | 397.42 | 0.00 |
| 101-000-675.030 | COMMUNITY POLICING DONATION | 1,540.00 | 0.00 | 0.00 | 0.00 |
| 101-000-676.000 | REIMBURSEMENT | 3,985.59 | 0.00 | 10,721.68 | 0.00 |
| 101-000-677.000 | SCHOOL SRO REIMBURSEMENT | 41,768.40 | 43,000.00 | 11,679.23 | 0.00 |
| 101-000-684.000 | MISC INCOME | 33.44 | 0.00 | 123.85 | 0.00 |
| 101-000-687.000 | INSURANCE REIMBURSEMENT | 6,809.16 | 0.00 | 666,599.03 | 0.00 |
| 101-000-689.000 | CASH OVER & UNDER | 0.00 | 0.00 | 3.32 | 0.00 |
| 101-000-693.000 | SALE OF FIXED ASSETS | 1,450.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 000 | | 1,657,865.90 | 1,666,433.28 | 1,683,811.57 | 12,347.67 |
| TOTAL REVENUES | | 1,657,865.90 | 1,666,433.28 | 1,683,811.57 | 12,347.67 |
| Expenditures | | | | | |
| Dept 101 - CITY COUNCIL | | | | | |
| 101-101-703.000 | SALARIES | 2,436.50 | 3,000.00 | 1,440.94 | 0.00 |
| 101-101-706.000 | RR-CROSSING MAINTENANCE FEE | 2,257.00 | 2,257.00 | 0.00 | 0.00 |
| 101-101-719.000 | FRINGE BENEFITS | 235.59 | 200.00 | 107.86 | 0.00 |
| 101-101-731.000 | PUBLICATION | 327.30 | 600.00 | 199.00 | 80.30 |
| 101-101-740.000 | SUPPLIES | 67.94 | 200.00 | 35.37 | 9.39 |
| 101-101-775.000 | REPAIRS & MAINT | 0.00 | 50.00 | 0.00 | 0.00 |
| 101-101-913.000 | INSURANCE-LIAB & WORKMAN COMP | 54,175.59 | 57,032.00 | 59,687.72 | 47.89 |
| 101-101-961.000 | CONFERENCE AND WORKSHOPS | 85.00 | 100.00 | 0.00 | 0.00 |
| Total Dept 101 - CITY COUNCIL | | 59,584.92 | 63,439.00 | 61,470.89 | 137.58 |
| Dept 171 - MAYOR | | | | | |
| 101-171-703.000 | SALARIES | 660.00 | 850.00 | 450.00 | 0.00 |
| 101-171-719.000 | FRINGE BENEFITS | 27.54 | 85.00 | 34.43 | 0.00 |
| Total Dept 171 - MAYOR | | 687.54 | 935.00 | 484.43 | 0.00 |
| Dept 172 - CITY MANAGER | | | | | |
| 101-172-703.000 | SALARIES | 78,477.39 | 79,285.52 | 43,384.72 | 6,184.94 |
| 101-172-719.000 | FRINGE BENEFITS | 17,268.95 | 17,631.79 | 9,310.60 | 1,489.68 |
| 101-172-740.000 | SUPPLIES | 19.64 | 30.00 | 139.91 | 0.00 |
| 101-172-809.000 | TRAINING | 0.00 | 150.00 | 0.00 | 0.00 |
| 101-172-980.100 | COMPUTER EQUIPMENT | 0.00 | 200.00 | 0.00 | 0.00 |
| Total Dept 172 - CITY MANAGER | | 95,765.98 | 97,297.31 | 52,835.23 | 7,674.62 |
| Dept 215 - CLERK | | | | | |
| 101-215-703.000 | SALARIES | 33,067.14 | 33,672.38 | 19,587.97 | 2,838.72 |
| 101-215-719.000 | FRINGE BENEFITS | 3,137.52 | 3,276.37 | 1,580.80 | 299.48 |
| 101-215-740.000 | SUPPLIES | 376.73 | 450.00 | 105.54 | 25.80 |
| 101-215-741.000 | POSTAGE | 282.00 | 400.00 | 1,131.00 | 936.00 |
| 101-215-781.000 | COMPUTER SOFTWARE | 374.14 | 400.00 | 0.00 | 0.00 |

User: JWest

DB: Potterville

PERIOD ENDING 01/31/2024

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2023 (NORMAL) | 2023-24 ORIGINAL BUDGET | YTD BALANCE 01/31/2024 (NORMAL) | ACTIVITY FOR MONTH 01/31/2024 (INCREASE / DECREASE) |
|------------------------------------|-------------------------------|---------------------------------------|-------------------------------|---------------------------------------|---|
| Fund 101 - GENERAL FUND | | | | | |
| Expenditures | | | | | |
| 101-215-809.000 | TRAINING | 1,468.19 | 2,400.00 | 0.00 | 0.00 |
| 101-215-822.000 | ELECTIONS | 8,376.55 | 11,000.00 | 5,135.56 | 872.37 |
| 101-215-958.000 | DUES AND SUBSCRIPTIONS | 95.00 | 160.00 | 111.00 | 36.00 |
| 101-215-961.000 | CONFERENCE AND WORKSHOPS | 150.00 | 150.00 | 0.00 | 0.00 |
| 101-215-980.100 | COMPUTER EQUIPMENT | 0.00 | 800.00 | 0.00 | 0.00 |
| Total Dept 215 - CLERK | | 47,327.27 | 52,708.75 | 27,651.87 | 5,008.37 |
| Dept 223 - AUDIT | | | | | |
| 101-223-807.000 | AUDIT | 21,450.00 | 23,850.00 | 21,850.00 | 2,850.00 |
| Total Dept 223 - AUDIT | | 21,450.00 | 23,850.00 | 21,850.00 | 2,850.00 |
| Dept 253 - TREASURERS OFFICE | | | | | |
| 101-253-703.000 | SALARIES | 67,773.33 | 68,471.41 | 37,466.23 | 5,341.16 |
| 101-253-719.000 | FRINGE BENEFITS | 21,990.22 | 22,858.53 | 13,025.54 | 1,949.69 |
| 101-253-740.000 | SUPPLIES | 365.78 | 400.00 | 348.03 | 78.46 |
| 101-253-741.000 | POSTAGE | 922.71 | 1,650.00 | 478.17 | 0.00 |
| 101-253-781.000 | COMPUTER SOFTWARE | 0.00 | 100.00 | 0.00 | 0.00 |
| 101-253-814.000 | BANK SERVICE CHARGES | 3,825.45 | 4,250.00 | 2,176.79 | 389.87 |
| 101-253-961.000 | CONFERENCE AND WORKSHOPS | 248.00 | 250.00 | 248.00 | 0.00 |
| 101-253-980.100 | COMPUTER EQUIPMENT | 0.00 | 0.00 | 423.48 | 0.00 |
| Total Dept 253 - TREASURERS OFFICE | | 95,125.49 | 97,979.94 | 54,166.24 | 7,759.18 |
| Dept 257 - ASSESSOR | | | | | |
| 101-257-703.000 | SALARIES | 1,010.35 | 1,205.78 | 620.57 | 88.47 |
| 101-257-719.000 | FRINGE BENEFITS | 705.87 | 750.00 | 334.30 | 37.33 |
| 101-257-731.000 | PUBLICATION | 269.70 | 450.00 | 0.00 | 0.00 |
| 101-257-740.000 | SUPPLIES | 178.50 | 250.00 | 0.00 | 0.00 |
| 101-257-741.000 | POSTAGE | 467.89 | 500.00 | 9.25 | 0.00 |
| 101-257-781.000 | COMPUTER SOFTWARE | 235.00 | 250.00 | 349.99 | 0.00 |
| 101-257-810.050 | RE INSPECTION - 20% | 3,350.27 | 3,350.27 | 1,990.87 | 265.45 |
| 101-257-813.000 | BOARD OF REVIEW | 1,079.76 | 1,575.00 | 75.00 | 75.00 |
| 101-257-818.000 | CONTRACT LABOR | 15,999.63 | 16,000.00 | 6,666.98 | 0.00 |
| Total Dept 257 - ASSESSOR | | 23,296.97 | 24,331.05 | 10,046.96 | 466.25 |
| Dept 265 - CITY HALL | | | | | |
| 101-265-703.000 | SALARIES | 22,893.98 | 23,295.84 | 12,779.61 | 1,815.35 |
| 101-265-719.000 | FRINGE BENEFITS | 8,999.44 | 9,240.87 | 4,511.25 | 688.79 |
| 101-265-731.000 | PUBLICATION | 708.30 | 650.00 | 0.00 | 0.00 |
| 101-265-740.000 | SUPPLIES | 3,370.68 | 3,970.00 | 2,095.41 | 306.31 |
| 101-265-741.000 | POSTAGE | 950.41 | 1,400.00 | 1,113.18 | 660.00 |
| 101-265-775.000 | REPAIRS & MAINT | 862.23 | 900.00 | 17,320.37 | 0.00 |
| 101-265-781.000 | COMPUTER SOFTWARE | 20,998.98 | 18,000.00 | 17,847.72 | 9,633.42 |
| 101-265-802.000 | SERVICE | 1,951.27 | 2,100.00 | 1,129.70 | 79.30 |
| 101-265-818.000 | CONTRACT LABOR | 2,500.00 | 400.00 | 0.00 | 0.00 |
| 101-265-880.100 | COMMUNITY HOLIDAY EVENT | 1,105.26 | 1,400.00 | 2,250.50 | 518.13 |
| 101-265-880.200 | COMMUNITY SPECIAL EVENTS | 1,911.54 | 1,900.00 | 494.49 | 0.00 |
| 101-265-913.000 | INSURANCE-LIAB & WORKMAN COMP | 0.00 | 0.00 | 713.96 | 0.00 |
| 101-265-958.000 | DUES AND SUBSCRIPTIONS | 190.00 | 300.00 | 0.00 | 0.00 |
| 101-265-970.000 | CAPITAL OUTLAY | 179.93 | 500.00 | 0.00 | 0.00 |
| 101-265-970.100 | RD CAPITAL PROJECT COSTS | 287.00 | 287.00 | 0.00 | 0.00 |
| 101-265-980.000 | OFFICE EQUIPMENT & FURNITURE | 750.00 | 800.00 | 176.66 | 0.00 |
| Total Dept 265 - CITY HALL | | 67,659.02 | 65,143.71 | 60,432.85 | 13,701.30 |
| Dept 266 - ATTORNEY | | | | | |
| 101-266-801.000 | ATTORNEY | 32,317.61 | 25,000.00 | 18,364.60 | 1,081.00 |
| Total Dept 266 - ATTORNEY | | 32,317.61 | 25,000.00 | 18,364.60 | 1,081.00 |
| Dept 301 - POLICE | | | | | |
| 101-301-703.000 | SALARIES | 208,756.25 | 212,290.21 | 115,122.18 | 15,312.69 |
| 101-301-703.002 | OVERTIME SALARIES | 13,203.83 | 15,000.00 | 7,848.31 | 2,963.98 |
| 101-301-719.000 | FRINGE BENEFITS | 55,338.11 | 53,722.00 | 33,681.45 | 5,225.33 |
| 101-301-728.000 | UNIFORM EXPENSES | 6,042.10 | 5,000.00 | 5,294.92 | 0.00 |
| 101-301-740.000 | SUPPLIES | 8,154.21 | 7,300.00 | 4,716.78 | 232.87 |
| 101-301-740.700 | GUNS AND AMMUNITION | 5,257.45 | 500.00 | 4,761.04 | 0.00 |

PERIOD ENDING 01/31/2024

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2023 NORMAL (ABNORMAL) | 2023-24 ORIGINAL BUDGET | YTD BALANCE 01/31/2024 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 01/31/2024 INCREASE (DECREASE) |
|---|-----------------------------------|--|-------------------------------|--|---|
| Fund 101 - GENERAL FUND | | | | | |
| Expenditures | | | | | |
| 101-301-775.000 | REPAIRS & MAINT | 3,741.69 | 5,000.00 | 2,428.00 | 61.60 |
| 101-301-781.000 | COMPUTER SOFTWARE | 481.20 | 600.00 | 0.00 | 0.00 |
| 101-301-801.000 | ATTORNEY | 1,394.00 | 2,300.00 | 861.00 | 0.00 |
| 101-301-802.000 | SERVICE | 10.00 | 1,000.00 | 1,070.09 | 0.00 |
| 101-301-809.000 | TRAINING | 2,577.03 | 2,500.00 | 1,078.40 | 492.20 |
| 101-301-851.000 | RADIO REPAIRS | 0.00 | 300.00 | 0.00 | 0.00 |
| 101-301-853.000 | TELEPHONE EXPENSE | 1,795.24 | 2,050.00 | 1,020.46 | 191.15 |
| 101-301-862.000 | GAS | 435.19 | 1,000.00 | 0.00 | 0.00 |
| 101-301-958.000 | DUES AND SUBSCRIPTIONS | 140.00 | 1,150.00 | 286.20 | 0.00 |
| 101-301-960.000 | MISC | 15.31 | 100.00 | 0.00 | 0.00 |
| 101-301-970.000 | CAPITAL OUTLAY | 76,381.10 | 2,500.00 | 0.00 | 0.00 |
| 101-301-980.100 | COMPUTER EQUIPMENT | 64.97 | 500.00 | 0.00 | 0.00 |
| Total Dept 301 - POLICE | | 383,787.68 | 312,812.21 | 178,168.83 | 24,479.82 |
| Dept 302 - POLICE STATE TRAINING | | | | | |
| 101-302-810.000 | EXPENSE | 250.00 | 500.00 | 569.88 | 0.00 |
| Total Dept 302 - POLICE STATE TRAINING | | 250.00 | 500.00 | 569.88 | 0.00 |
| Dept 337 - EMS | | | | | |
| 101-337-802.000 | SERVICE | 127,200.00 | 129,600.00 | 129,600.00 | 0.00 |
| Total Dept 337 - EMS | | 127,200.00 | 129,600.00 | 129,600.00 | 0.00 |
| Dept 441 - DPW | | | | | |
| 101-441-775.000 | REPAIRS & MAINT | 0.00 | 2,500.00 | 0.00 | 0.00 |
| 101-441-810.020 | RECYCLING EXPENSE | 5,326.18 | 7,500.00 | 7,890.31 | 0.00 |
| Total Dept 441 - DPW | | 5,326.18 | 10,000.00 | 7,890.31 | 0.00 |
| Dept 445 - DRAIN AT LARGE | | | | | |
| 101-445-810.000 | EXPENSE | 3,836.40 | 5,000.00 | 42.22 | 21.11 |
| Total Dept 445 - DRAIN AT LARGE | | 3,836.40 | 5,000.00 | 42.22 | 21.11 |
| Dept 701 - PLANNING COMMISSION | | | | | |
| 101-701-703.000 | SALARIES | 580.00 | 650.00 | 0.00 | 0.00 |
| 101-701-719.000 | FRINGE BENEFITS | 44.39 | 100.00 | 0.00 | 0.00 |
| 101-701-731.000 | PUBLICATION | 837.06 | 900.00 | 0.00 | 0.00 |
| 101-701-803.000 | ENGINEERS FEES | 4,356.81 | 7,000.00 | 0.00 | 0.00 |
| Total Dept 701 - PLANNING COMMISSION | | 5,818.26 | 8,650.00 | 0.00 | 0.00 |
| Dept 702 - ZONING | | | | | |
| 101-702-703.000 | SALARIES | 39,045.93 | 39,447.76 | 21,592.23 | 3,078.20 |
| 101-702-719.000 | FRINGE BENEFITS | 3,599.42 | 3,648.54 | 1,741.07 | 324.74 |
| 101-702-731.000 | PUBLICATION | 827.88 | 1,700.00 | 395.00 | 0.00 |
| 101-702-740.000 | SUPPLIES | 589.56 | 700.00 | 25.58 | 0.00 |
| 101-702-853.000 | TELEPHONE EXPENSE | 725.31 | 930.00 | 375.83 | 53.72 |
| 101-702-961.000 | CONFERENCE AND WORKSHOPS | 25.00 | 275.00 | 0.00 | 0.00 |
| Total Dept 702 - ZONING | | 44,813.10 | 46,701.30 | 24,129.71 | 3,456.66 |
| Dept 906 - DEBT SERVICE | | | | | |
| 101-906-738.000 | TOWNSHIP/MILL | 9,022.88 | 9,500.00 | 8,208.66 | 0.00 |
| 101-906-991.000 | DEBT SERVICE - PRINCIPAL | 27,423.30 | 28,388.40 | 24,331.00 | 0.00 |
| 101-906-991.500 | DEBT PRINCIPAL & INTEREST | 0.03 | 0.00 | 0.00 | 0.00 |
| 101-906-992.000 | PRINCIPAL & INTEREST - PATROL CAR | 12,709.08 | 13,000.00 | 1,080.34 | 0.00 |
| 101-906-993.000 | BOND INTEREST | 27,598.43 | 26,834.53 | 22,748.29 | 10,826.77 |
| Total Dept 906 - DEBT SERVICE | | 76,753.72 | 77,722.93 | 56,368.29 | 10,826.77 |
| Dept 966 - CONTRIBUTIONS TO OTHER FUNDS | | | | | |
| 101-966-965.203 | CONTRIB TO LOCAL STREET FUND | 155,139.99 | 0.00 | 0.00 | 0.00 |
| 101-966-965.208 | CONTRIB TO PARK FUND | 116,255.81 | 285,511.27 | 200,000.00 | 0.00 |
| 101-966-965.401 | CONTRIB TO CAPITAL PROJECT FUND | 2,654.00 | 2,654.00 | 2,654.00 | 0.00 |
| 101-966-965.590 | CONTRIBUTION TO SEWER FUND | 81,028.33 | 54,000.00 | 0.00 | 0.00 |

02/07/2024 04:14 PM

REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

Page:

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User: JWest

DB: Pottersville

PERIOD ENDING 01/31/2024

| GL NUMBER | DESCRIPTION | END BALANCE | 2023-24 | YTD BALANCE | ACTIVITY FOR |
|---|------------------------------|-------------------|--------------|-------------------|---------------------|
| | | 06/30/2023 | ORIGINAL | 01/31/2024 | MONTH 01/31/2024 |
| | | NORMAL (ABNORMAL) | BUDGET | NORMAL (ABNORMAL) | INCREASE (DECREASE) |
| Fund 101 - GENERAL FUND | | | | | |
| Expenditures | | | | | |
| 101-966-965.591 | CONTRIBUTION TO WATER | 48,588.02 | 0.00 | 0.00 | 0.00 |
| 101-966-965.598 | CONTRIB TO STORM DRAIN MAINT | 18,500.00 | 0.00 | 0.00 | 0.00 |
| 101-966-965.641 | CONTRIB TO EQP REPAIR & REPL | 103,316.72 | 116,591.01 | 100,000.00 | 0.00 |
| Total Dept 966 - CONTRIBUTIONS TO OTHER FUNDS | | 525,482.87 | 458,756.28 | 302,654.00 | 0.00 |
| TOTAL EXPENDITURES | | 1,616,483.01 | 1,500,427.48 | 1,006,726.31 | 77,462.66 |
| Fund 101 - GENERAL FUND: | | | | | |
| TOTAL REVENUES | | 1,657,865.90 | 1,666,433.28 | 1,683,811.57 | 12,347.67 |
| TOTAL EXPENDITURES | | 1,616,483.01 | 1,500,427.48 | 1,006,726.31 | 77,462.66 |
| NET OF REVENUES & EXPENDITURES | | 41,382.89 | 166,005.80 | 677,085.26 | (65,114.99) |
| BEG. FUND BALANCE | | 1,058,242.05 | 922,039.01 | 922,039.01 | |
| FUND BALANCE ADJUSTMENTS | | (177,585.93) | | | |
| END FUND BALANCE | | 922,039.01 | 1,088,044.81 | 1,599,124.27 | |

PERIOD ENDING 01/31/2024

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2023 NORMAL (ABNORMAL) | 2023-24 ORIGINAL BUDGET | YTD BALANCE 01/31/2024 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 01/31/2024 INCREASE (DECREASE) |
|--------------------------------|---------------------------------------|--|-------------------------------|--|---|
| Fund 202 - MAJOR STREET FUND | | | | | |
| Revenues | | | | | |
| Dept 000 | | | | | |
| 202-000-451.200 | SPEC ASSESSMENT ROAD - SUNSET | 5,581.18 | 5,400.00 | 5,079.12 | 0.00 |
| 202-000-553.000 | ACT 51 | 246,961.71 | 227,000.00 | 103,616.53 | 19,460.26 |
| 202-000-582.000 | COUNTY ROAD MILL 2014 | 41,255.60 | 41,000.00 | 8.92 | 0.00 |
| 202-000-665.000 | INTEREST | 6,981.91 | 6,338.74 | 6,921.05 | 1,139.48 |
| Total Dept 000 | | 300,780.40 | 279,738.74 | 115,625.62 | 20,599.74 |
| TOTAL REVENUES | | 300,780.40 | 279,738.74 | 115,625.62 | 20,599.74 |
| Expenditures | | | | | |
| Dept 463 - ROUTINE MAINT | | | | | |
| 202-463-699.203 | TRANSFER TO LOCAL STREETS | 87,500.00 | 87,500.00 | 87,500.00 | 0.00 |
| 202-463-782.000 | STREET MATERIALS & SUPPLIES | 3,936.00 | 4,500.00 | 477.05 | 0.00 |
| 202-463-818.000 | CONTRACT LABOR | 0.00 | 0.00 | 161,756.89 | 5,823.13 |
| 202-463-956.000 | TREE TRIMMING | 3,750.00 | 5,200.00 | 0.00 | 0.00 |
| 202-463-965.600 | CONTRIBUTION TO 641 LABOR & EQUIPMENT | 78,000.00 | 78,000.00 | 50,000.00 | 0.00 |
| Total Dept 463 - ROUTINE MAINT | | 173,186.00 | 175,200.00 | 299,733.94 | 5,823.13 |
| Dept 474 - TRAFFIC SIGNS | | | | | |
| 202-474-782.000 | STREET MATERIALS & SUPPLIES | 0.00 | 250.00 | 0.00 | 0.00 |
| Total Dept 474 - TRAFFIC SIGNS | | 0.00 | 250.00 | 0.00 | 0.00 |
| Dept 478 - WINTER MAINT | | | | | |
| 202-478-782.000 | STREET MATERIALS & SUPPLIES | 370.96 | 600.00 | 0.00 | 0.00 |
| Total Dept 478 - WINTER MAINT | | 370.96 | 600.00 | 0.00 | 0.00 |
| Dept 480 - CONSTRUCTION | | | | | |
| 202-480-803.000 | ENGINEERS FEES | 3,410.71 | 5,500.00 | 15,935.50 | 515.25 |
| 202-480-818.000 | CONTRACT LABOR | 41,941.82 | 25,000.00 | 0.00 | 0.00 |
| Total Dept 480 - CONSTRUCTION | | 45,352.53 | 30,500.00 | 15,935.50 | 515.25 |
| Dept 906 - DEBT SERVICE | | | | | |
| 202-906-992.000 | BOND PRINCIPAL | 10,560.00 | 11,264.00 | 0.00 | 0.00 |
| 202-906-993.000 | BOND INTEREST | 6,419.78 | 6,160.99 | 4,511.23 | 0.00 |
| Total Dept 906 - DEBT SERVICE | | 16,979.78 | 17,424.99 | 4,511.23 | 0.00 |
| TOTAL EXPENDITURES | | 235,889.27 | 223,974.99 | 320,180.67 | 6,338.38 |
| Fund 202 - MAJOR STREET FUND: | | | | | |
| TOTAL REVENUES | | 300,780.40 | 279,738.74 | 115,625.62 | 20,599.74 |
| TOTAL EXPENDITURES | | 235,889.27 | 223,974.99 | 320,180.67 | 6,338.38 |
| NET OF REVENUES & EXPENDITURES | | 64,891.13 | 55,763.75 | (204,555.05) | 14,261.36 |
| BEG. FUND BALANCE | | 244,998.77 | 309,889.90 | 309,889.90 | |
| END FUND BALANCE | | 309,889.90 | 365,653.65 | 105,334.85 | |

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PERIOD ENDING 01/31/2024

| GL NUMBER | DESCRIPTION | END BALANCE | 2023-24 | YTD BALANCE | ACTIVITY FOR |
|--------------------------------|---------------------------------------|-------------|------------|--------------|---------------------|
| | | 06/30/2023 | ORIGINAL | 01/31/2024 | MONTH 01/31/2024 |
| | | (NORMAL) | BUDGET | (NORMAL) | INCREASE (DECREASE) |
| Fund 203 - LOCAL STREET FUND | | | | | |
| Revenues | | | | | |
| Dept 000 | | | | | |
| 203-000-451.200 | SPEC ASSESSMENT ROAD - SUNSET | 34,138.82 | 36,000.00 | 29,361.47 | 0.00 |
| 203-000-553.000 | ACT 51 | 98,129.37 | 95,000.00 | 41,205.22 | 7,738.77 |
| 203-000-555.100 | GRANT ENHANCEMENT - STATE | 100,000.00 | 100,000.00 | 0.00 | 0.00 |
| 203-000-582.000 | COUNTY ROAD MILL 2014 | 35,458.37 | 32,000.00 | 0.00 | 0.00 |
| 203-000-665.000 | INTEREST | 698.19 | 790.00 | 692.10 | 113.95 |
| 203-000-699.001 | CONTRIBUTIONS FROM MAJOR STREET FUND | 87,500.00 | 87,500.00 | 87,500.00 | 0.00 |
| 203-000-699.101 | GF CONTRIBUTION | 155,139.99 | 0.00 | 0.00 | 0.00 |
| Total Dept 000 | | 511,064.74 | 351,290.00 | 158,758.79 | 7,852.72 |
| TOTAL REVENUES | | 511,064.74 | 351,290.00 | 158,758.79 | 7,852.72 |
| Expenditures | | | | | |
| Dept 463 - ROUTINE MAINT | | | | | |
| 203-463-818.000 | CONTRACT LABOR | 0.00 | 0.00 | 161,756.95 | 5,823.11 |
| 203-463-965.600 | CONTRIBUTION TO 641 LABOR & EQUIPMENT | 20,000.00 | 25,000.00 | 5,000.00 | 0.00 |
| Total Dept 463 - ROUTINE MAINT | | 20,000.00 | 25,000.00 | 166,756.95 | 5,823.11 |
| Dept 478 - WINTER MAINT | | | | | |
| 203-478-782.000 | STREET MATERIALS & SUPPLIES | 370.96 | 600.00 | 0.00 | 0.00 |
| Total Dept 478 - WINTER MAINT | | 370.96 | 600.00 | 0.00 | 0.00 |
| Dept 480 - CONSTRUCTION | | | | | |
| 203-480-803.000 | ENGINEERS FEES | 11,657.85 | 15,000.00 | 0.00 | 0.00 |
| 203-480-818.000 | CONTRACT LABOR | 233,870.95 | 7,035.92 | 0.00 | 0.00 |
| Total Dept 480 - CONSTRUCTION | | 245,528.80 | 22,035.92 | 0.00 | 0.00 |
| Dept 740 - SPECIAL MAINT | | | | | |
| 203-740-956.000 | TREE TRIMMING | 0.00 | 1,500.00 | 0.00 | 0.00 |
| Total Dept 740 - SPECIAL MAINT | | 0.00 | 1,500.00 | 0.00 | 0.00 |
| Dept 906 - DEBT SERVICE | | | | | |
| 203-906-992.000 | BOND PRINCIPAL | 158,016.70 | 165,347.60 | 33,669.00 | 0.00 |
| 203-906-993.000 | BOND INTEREST | 141,616.77 | 136,806.48 | 83,621.57 | 14,981.98 |
| Total Dept 906 - DEBT SERVICE | | 299,633.47 | 302,154.08 | 117,290.57 | 14,981.98 |
| TOTAL EXPENDITURES | | 565,533.23 | 351,290.00 | 284,047.52 | 20,805.09 |
| Fund 203 - LOCAL STREET FUND: | | | | | |
| TOTAL REVENUES | | 511,064.74 | 351,290.00 | 158,758.79 | 7,852.72 |
| TOTAL EXPENDITURES | | 565,533.23 | 351,290.00 | 284,047.52 | 20,805.09 |
| NET OF REVENUES & EXPENDITURES | | (54,468.49) | 0.00 | (125,288.73) | (12,952.37) |
| BEG. FUND BALANCE | | 92,546.99 | 38,078.50 | 38,078.50 | |
| END FUND BALANCE | | 38,078.50 | 38,078.50 | (87,210.23) | |

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PERIOD ENDING 01/31/2024

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2023 DUAL (ABNORMAL) | 2023-24 ORIGINAL BUDGET DUAL | YTD BALANCE 01/31/2024 DUAL (ABNORMAL) | ACTIVITY FOR MTH 01/31/2024 BASE (DECREASE) |
|--|-------------------------------|--|------------------------------------|---|---|
| Fund 208 - PARK FUND | | | | | |
| Revenues | | | | | |
| Dept 000 | | | | | |
| 208-000-478.000 | LEAGUE FEES | 325.00 | 0.00 | 0.00 | 0.00 |
| 208-000-478.030 | CONCESSIONS | 29,281.18 | 28,030.00 | 14,722.73 | 0.00 |
| 208-000-478.070 | FIELD RENTAL | 28,559.00 | 21,000.00 | 10,953.00 | 150.00 |
| 208-000-478.084 | FLAG FOOTBALL | 1,620.00 | 1,250.00 | 1,035.00 | 0.00 |
| 208-000-478.090 | YOUTH FEES | 6,810.00 | 6,000.00 | 775.00 | 775.00 |
| 208-000-667.000 | PAVILION RENT | 1,520.00 | 1,500.00 | 750.00 | 250.00 |
| 208-000-667.020 | TIFA PAVILION - COMMUNITY CEN | 1,950.00 | 1,650.00 | 1,175.00 | 225.00 |
| 208-000-674.000 | DONATIONS | 1,300.00 | 0.00 | 500.00 | 0.00 |
| 208-000-680.001 | SPECIAL EVENTS | 700.00 | 700.00 | 250.00 | 0.00 |
| 208-000-684.000 | MISC INCOME | 40.00 | 0.00 | 0.00 | 0.00 |
| 208-000-699.101 | GF CONTRIBUTION | 116,255.81 | 285,511.27 | 200,000.00 | 0.00 |
| Total Dept 000 | | 188,360.99 | 345,641.27 | 230,160.73 | 1,400.00 |
| TOTAL REVENUES | | 188,360.99 | 345,641.27 | 230,160.73 | 1,400.00 |
| Expenditures | | | | | |
| Dept 751 - PARK ADMIN | | | | | |
| 208-751-703.000 | SALARIES | 48,748.06 | 51,395.88 | 31,185.05 | 3,970.65 |
| 208-751-703.002 | OVERTIME SALARIES | 0.00 | 0.00 | 176.42 | 0.00 |
| 208-751-719.000 | FRINGE BENEFITS | 20,483.45 | 20,060.39 | 14,310.18 | 1,950.83 |
| 208-751-728.000 | UNIFORM EXPENSES | 0.00 | 550.00 | 0.00 | 0.00 |
| 208-751-731.000 | PUBLICATION | 562.28 | 600.00 | 892.16 | 0.00 |
| 208-751-740.000 | SUPPLIES | 6,460.80 | 5,500.00 | 2,931.97 | 0.00 |
| 208-751-781.000 | COMPUTER SOFTWARE | 72.00 | 150.00 | 0.00 | 0.00 |
| 208-751-803.000 | ENGINEERS FEES | 35,021.32 | 27,000.00 | 4,007.50 | 500.00 |
| 208-751-809.000 | TRAINING | 1,073.11 | 1,200.00 | 200.00 | 200.00 |
| 208-751-810.100 | GRANT EXPENSE | 0.00 | 166,600.00 | 1,377.50 | 1,230.00 |
| 208-751-818.000 | CONTRACT LABOR | 5,439.62 | 2,500.00 | 164,188.04 | 6,678.12 |
| 208-751-853.000 | TELEPHONE EXPENSE | 647.27 | 875.00 | 375.83 | 53.72 |
| 208-751-913.000 | INSURANCE-LIAB & WORKMAN COMP | 9,283.91 | 9,300.00 | 10,055.74 | 0.00 |
| 208-751-962.000 | MILEAGE | 397.08 | 400.00 | 352.10 | 0.00 |
| Total Dept 751 - PARK ADMIN | | 128,188.90 | 286,131.27 | 230,052.49 | 14,583.32 |
| Dept 770 - LAKE ALLIANCE MAINTENANCE | | | | | |
| 208-770-740.000 | SUPPLIES | 2,396.61 | 2,500.00 | 2,429.34 | 0.00 |
| 208-770-775.000 | REPAIRS & MAINT | 3,401.43 | 3,500.00 | 10,380.08 | 1,162.84 |
| 208-770-802.000 | SERVICE | 323.40 | 500.00 | 895.84 | 0.00 |
| 208-770-920.000 | UTILITIES | 13,784.36 | 12,500.00 | 5,303.03 | 609.82 |
| Total Dept 770 - LAKE ALLIANCE MAINTENANCE | | 19,905.80 | 19,000.00 | 19,008.29 | 1,772.66 |
| Dept 771 - CITY PARK | | | | | |
| 208-771-740.000 | SUPPLIES | 0.00 | 500.00 | 0.00 | 0.00 |
| 208-771-775.000 | REPAIRS & MAINT | 1,646.11 | 1,200.00 | 295.00 | 0.00 |
| 208-771-818.000 | CONTRACT LABOR | 0.00 | 1,000.00 | 0.00 | 0.00 |
| Total Dept 771 - CITY PARK | | 1,646.11 | 2,700.00 | 295.00 | 0.00 |
| Dept 772 - SUNSET HILLS PARK | | | | | |
| 208-772-775.000 | REPAIRS & MAINT | 0.00 | 310.00 | 0.00 | 0.00 |
| Total Dept 772 - SUNSET HILLS PARK | | 0.00 | 310.00 | 0.00 | 0.00 |
| Dept 774 - BASEBALL | | | | | |
| 208-774-731.000 | PUBLICATION | 464.80 | 700.00 | 0.00 | 0.00 |
| 208-774-740.000 | SUPPLIES | 211.09 | 800.00 | 49.94 | 0.00 |
| 208-774-745.000 | YOUTH UMPIRE FEES | 0.00 | 100.00 | 0.00 | 0.00 |
| 208-774-775.000 | REPAIRS & MAINT | 2,006.90 | 2,000.00 | 2,020.40 | 0.00 |
| Total Dept 774 - BASEBALL | | 2,682.79 | 3,600.00 | 2,070.34 | 0.00 |
| Dept 777 - BALLFIELD | | | | | |
| 208-777-740.000 | SUPPLIES | 1,441.17 | 4,500.00 | 1,247.82 | 0.00 |
| 208-777-744.000 | YOUTH FEES (UNIFORMS,ETC.) | 5,556.09 | 7,400.00 | 1,010.00 | 0.00 |
| 208-777-745.000 | YOUTH UMPIRE FEES | 1,410.00 | 1,800.00 | 195.00 | 0.00 |
| 208-777-802.000 | SERVICE | 0.00 | 450.00 | 0.00 | 0.00 |

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REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

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PERIOD ENDING 01/31/2024

| GL NUMBER | DESCRIPTION | END BALANCE | 2023-24 | YTD BALANCE | ACTIVITY FOR |
|---------------------------------|---------------------------|-------------------|------------|-------------------|---------------------|
| | | 06/30/2023 | ORIGINAL | 01/31/2024 | MTH 01/31/2024 |
| | | NORMAL (ABNORMAL) | BUDGET | NORMAL (ABNORMAL) | INCREASE (DECREASE) |
| Fund 208 - PARK FUND | | | | | |
| Expenditures | | | | | |
| Total Dept 777 - BALLFIELD | | 8,407.26 | 14,150.00 | 2,452.82 | 0.00 |
| Dept 778 - CONCESSIONS | | | | | |
| 208-778-703.000 | SALARIES | 6,227.66 | 5,700.00 | 3,105.77 | 75.75 |
| 208-778-719.000 | FRINGE BENEFITS | 839.67 | 570.00 | 410.31 | 8.00 |
| 208-778-740.000 | SUPPLIES | 13,434.84 | 11,500.00 | 5,683.89 | 0.00 |
| 208-778-746.000 | CONCESSION - FOOD LICENSE | 870.51 | 880.00 | 0.00 | 0.00 |
| 208-778-814.000 | BANK SERVICE CHARGES | 930.71 | 1,000.00 | 534.87 | 56.85 |
| Total Dept 778 - CONCESSIONS | | 22,303.39 | 19,650.00 | 9,734.84 | 140.60 |
| Dept 779 - SPECIAL EVENTS | | | | | |
| 208-779-740.000 | SUPPLIES | 0.00 | 100.00 | 0.00 | 0.00 |
| Total Dept 779 - SPECIAL EVENTS | | 0.00 | 100.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES | | 183,134.25 | 345,641.27 | 263,613.78 | 16,496.58 |
| Fund 208 - PARK FUND: | | | | | |
| TOTAL REVENUES | | 188,360.99 | 345,641.27 | 230,160.73 | 1,400.00 |
| TOTAL EXPENDITURES | | 183,134.25 | 345,641.27 | 263,613.78 | 16,496.58 |
| NET OF REVENUES & EXPENDITURES | | 5,226.74 | 0.00 | (33,453.05) | (15,096.58) |
| BEG. FUND BALANCE | | 31,971.41 | 37,198.15 | 37,198.15 | |
| END FUND BALANCE | | 37,198.15 | 37,198.15 | 3,745.10 | |

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REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

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PERIOD ENDING 01/31/2024

| GL NUMBER | DESCRIPTION | END BALANCE | 2023-24 | YTD BALANCE | ACTIVITY FOR |
|---------------------------------|--|-----------------|-------------|-------------|---------------------|
| | | 06/30/2023 | ORIGINAL | 01/31/2024 | MONTH 01/31/2024 |
| | | AMAL (ABNORMAL) | BUDGET AMAL | (ABNORMAL) | INCREASE (DECREASE) |
| Fund 211 - GIZZARD FEST | | | | | |
| Revenues | | | | | |
| Dept 000 | | | | | |
| 211-000-665.000 | INTEREST | 601.37 | 600.00 | 913.11 | 134.76 |
| 211-000-674.000 | DONATIONS | 4,287.65 | 3,000.00 | 0.00 | 0.00 |
| 211-000-674.100 | SPONSORSHIP | 14,835.00 | 12,000.00 | 0.00 | 0.00 |
| 211-000-678.000 | POTTERVILLE ATHLETICS | 232.00 | 0.00 | 0.00 | 0.00 |
| 211-000-681.000 | VENDOR BOOTHS | 9,700.00 | 8,000.00 | 150.00 | 0.00 |
| 211-000-682.000 | RACE | 9,164.32 | 6,000.00 | 964.00 | 415.10 |
| 211-000-686.000 | PAGEANT | 3,176.53 | 2,500.00 | 0.00 | 0.00 |
| 211-000-687.000 | INSURANCE REIMBURSEMENT | 0.00 | 0.00 | 402.00 | 0.00 |
| 211-000-688.000 | CARNIVAL | 3,827.90 | 2,900.00 | 0.00 | 0.00 |
| 211-000-690.000 | TENT TICKET SALES | 8,838.27 | 6,500.00 | 0.00 | 0.00 |
| 211-000-691.000 | ATM | 0.00 | 200.00 | 4.00 | 0.00 |
| 211-000-695.000 | T SHIRT SALES | 100.00 | 0.00 | 0.00 | 0.00 |
| 211-000-697.000 | PALLET RAFFLE-BENTON TWP EMERGENCY SERVI | 1,826.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 000 | | 56,589.04 | 41,700.00 | 2,433.11 | 549.86 |
| TOTAL REVENUES | | 56,589.04 | 41,700.00 | 2,433.11 | 549.86 |
| Expenditures | | | | | |
| Dept 779 - SPECIAL EVENTS | | | | | |
| 211-779-740.000 | SUPPLIES | 11,149.08 | 16,000.00 | 0.00 | 0.00 |
| 211-779-818.000 | CONTRACT LABOR | 17,207.00 | 18,000.00 | 0.00 | 0.00 |
| 211-779-880.200 | COMMUNITY SPECIAL EVENTS | 12,150.19 | 10,000.00 | 1,472.98 | 0.00 |
| 211-779-880.500 | PAGEANT | 2,655.04 | 1,000.00 | 0.00 | 0.00 |
| 211-779-880.600 | RACE | 3,378.79 | 4,000.00 | 473.34 | 0.00 |
| Total Dept 779 - SPECIAL EVENTS | | 46,540.10 | 49,000.00 | 1,946.32 | 0.00 |
| TOTAL EXPENDITURES | | 46,540.10 | 49,000.00 | 1,946.32 | 0.00 |
| Fund 211 - GIZZARD FEST : | | | | | |
| TOTAL REVENUES | | 56,589.04 | 41,700.00 | 2,433.11 | 549.86 |
| TOTAL EXPENDITURES | | 46,540.10 | 49,000.00 | 1,946.32 | 0.00 |
| NET OF REVENUES & EXPENDITURES | | 10,048.94 | (7,300.00) | 486.79 | 549.86 |
| BEG. FUND BALANCE | | | 43,034.44 | 43,034.44 | |
| FUND BALANCE ADJUSTMENTS | | 32,985.50 | | | |
| END FUND BALANCE | | 43,034.44 | 35,734.44 | 43,521.23 | |

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REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

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PERIOD ENDING 01/31/2024

| GL NUMBER | DESCRIPTION | END BALANCE | 2023-24 | YTD BALANCE | ACTIVITY FOR |
|--|-------------------------------|------------------|------------|------------------|------------------|
| | | 06/30/2023 | ORIGINAL | 01/31/2024 | MONTH 01/31/2024 |
| | | ORMAL (ABNORMAL) | BUDGET | ORMAL (ABNORMAL) | BASE (DECREASE) |
| Fund 247 - TAX INCREMENT FINANCING AUTHOR | | | | | |
| Revenues | | | | | |
| Dept 728 - TIFA DEPT | | | | | |
| 247-728-401.000 | PROPERTY TAXES | 175,963.07 | 178,000.00 | 183,809.96 | 35,149.50 |
| 247-728-573.000 | LOCAL COMMUNITY STABILIZATION | 19,395.98 | 21,000.00 | 22,561.19 | 0.00 |
| 247-728-665.000 | INTEREST INCOME | 148.99 | 150.00 | 3,022.02 | 81.95 |
| Total Dept 728 - TIFA DEPT | | 195,508.04 | 199,150.00 | 209,393.17 | 35,231.45 |
| TOTAL REVENUES | | 195,508.04 | 199,150.00 | 209,393.17 | 35,231.45 |
| Expenditures | | | | | |
| Dept 728 - TIFA DEPT | | | | | |
| 247-728-703.005 | WAGES - OTHER | 4,899.97 | 4,900.00 | 2,933.31 | 408.33 |
| 247-728-727.000 | OFFICE EXPENSE | 1,123.05 | 1,120.00 | 25.00 | 0.00 |
| 247-728-731.000 | PUBLICATION | 0.00 | 300.00 | 0.00 | 0.00 |
| 247-728-801.000 | ATTORNEY | 0.00 | 500.00 | 0.00 | 0.00 |
| 247-728-803.000 | ENGINEERS FEES | 5,058.86 | 8,000.00 | 13,201.38 | 13,201.38 |
| 247-728-807.000 | AUDIT | 4,250.00 | 4,500.00 | 4,350.00 | 0.00 |
| 247-728-967.700 | CITY IMPROVEMENTS | 1,899.16 | 1,900.00 | 0.00 | 0.00 |
| 247-728-970.000 | CAPITAL OUTLAY | 0.00 | 8,000.00 | 0.00 | 0.00 |
| 247-728-992.000 | BOND PRINCIPAL | 50,000.00 | 50,000.00 | 50,000.00 | 0.00 |
| 247-728-993.000 | BOND INTEREST | 17,432.50 | 15,283.00 | 8,191.25 | 0.00 |
| Total Dept 728 - TIFA DEPT | | 84,663.54 | 94,503.00 | 78,700.94 | 13,609.71 |
| TOTAL EXPENDITURES | | 84,663.54 | 94,503.00 | 78,700.94 | 13,609.71 |
| Fund 247 - TAX INCREMENT FINANCING AUTHOR: | | | | | |
| TOTAL REVENUES | | 195,508.04 | 199,150.00 | 209,393.17 | 35,231.45 |
| TOTAL EXPENDITURES | | 84,663.54 | 94,503.00 | 78,700.94 | 13,609.71 |
| NET OF REVENUES & EXPENDITURES | | 110,844.50 | 104,647.00 | 130,692.23 | 21,621.74 |
| BEG. FUND BALANCE | | 50,368.77 | 161,213.27 | 161,213.27 | |
| END FUND BALANCE | | 161,213.27 | 265,860.27 | 291,905.50 | |

PERIOD ENDING 01/31/2024

| GL NUMBER | DESCRIPTION | END BALANCE | 2023-24 | YTD BALANCE | ACTIVITY FOR |
|--|----------------------|-------------------|----------|-------------------|---------------------|
| | | 06/30/2023 | ORIGINAL | 01/31/2024 | MTH 01/31/2024 |
| | | NORMAL (ABNORMAL) | BUDGET | NORMAL (ABNORMAL) | INCREASE (DECREASE) |
| Fund 401 - CAPITAL PROJECT FUND- DOWNTOWN | | | | | |
| Revenues | | | | | |
| Dept 000 | | | | | |
| 401-000-699.100 | TRANSFER IN | 2,654.00 | 2,654.00 | 2,654.00 | 0.00 |
| Total Dept 000 | | 2,654.00 | 2,654.00 | 2,654.00 | 0.00 |
| TOTAL REVENUES | | 2,654.00 | 2,654.00 | 2,654.00 | 0.00 |
| Expenditures | | | | | |
| Dept 729 - DOWNTOWN | | | | | |
| 401-729-740.600 | LANDSCAPING SUPPLIES | 2,558.48 | 3,000.00 | 218.98 | 0.00 |
| 401-729-818.000 | CONTRACT LABOR | 145.00 | 600.00 | 420.00 | 255.00 |
| Total Dept 729 - DOWNTOWN | | 2,703.48 | 3,600.00 | 638.98 | 255.00 |
| TOTAL EXPENDITURES | | 2,703.48 | 3,600.00 | 638.98 | 255.00 |
| Fund 401 - CAPITAL PROJECT FUND- DOWNTOWN: | | | | | |
| TOTAL REVENUES | | 2,654.00 | 2,654.00 | 2,654.00 | 0.00 |
| TOTAL EXPENDITURES | | 2,703.48 | 3,600.00 | 638.98 | 255.00 |
| NET OF REVENUES & EXPENDITURES | | (49.48) | (946.00) | 2,015.02 | (255.00) |
| BEG. FUND BALANCE | | 3,868.76 | 3,819.28 | 3,819.28 | |
| END FUND BALANCE | | 3,819.28 | 2,873.28 | 5,834.30 | |

PERIOD ENDING 01/31/2024

| GL NUMBER | DESCRIPTION | END BALANCE | 2023-24 | YTD BALANCE | ACTIVITY FOR |
|---------------------------------|---------------------------------------|-----------------|--------------|-----------------|---------------------|
| | | 06/30/2023 | ORIGINAL | 01/31/2024 | MONTH 01/31/2024 |
| | | DUAL (ABNORMAL) | BUDGET | DUAL (ABNORMAL) | INCREASE (DECREASE) |
| Fund 590 - SEWER FUND | | | | | |
| Revenues | | | | | |
| Dept 000 | | | | | |
| 590-000-642.000 | BILLS | 156,709.13 | 155,000.00 | 77,370.69 | 11,686.57 |
| 590-000-642.001 | FIXED COSTS | 484,377.11 | 486,422.00 | 248,724.05 | 41,080.15 |
| 590-000-656.000 | FINES & FORFEITURES | 17,803.76 | 15,000.00 | 10,867.23 | 1,491.55 |
| 590-000-665.000 | INTEREST | 10,472.82 | 10,200.00 | 10,381.55 | 1,709.21 |
| 590-000-666.000 | INSPECTION FEE | 250.00 | 250.00 | 400.00 | 0.00 |
| 590-000-672.000 | HOOK UP FEES | 27,400.00 | 27,400.00 | 0.00 | 0.00 |
| 590-000-684.000 | MISC INCOME | 87.50 | 0.00 | 0.00 | 0.00 |
| 590-000-699.101 | GF CONTRIBUTION | 81,028.33 | 54,000.00 | 0.00 | 0.00 |
| Total Dept 000 | | 778,128.65 | 748,272.00 | 347,743.52 | 55,967.48 |
| TOTAL REVENUES | | 778,128.65 | 748,272.00 | 347,743.52 | 55,967.48 |
| Expenditures | | | | | |
| Dept 537 - ADMINISTRATIVE | | | | | |
| 590-537-775.000 | REPAIRS & MAINT | 845.43 | 3,000.00 | 5,746.50 | 0.00 |
| 590-537-809.000 | TRAINING | 0.00 | 100.00 | 0.00 | 0.00 |
| Total Dept 537 - ADMINISTRATIVE | | 845.43 | 3,100.00 | 5,746.50 | 0.00 |
| Dept 556 - DPW | | | | | |
| 590-556-740.000 | SUPPLIES | 7,857.29 | 14,000.00 | 8,157.65 | 0.00 |
| 590-556-743.000 | METERS | 1,201.48 | 4,550.00 | 6,411.72 | 0.00 |
| 590-556-775.000 | REPAIRS & MAINT | 456.83 | 1,500.00 | 268.90 | 0.00 |
| 590-556-802.000 | SERVICE | 2,866.77 | 7,000.00 | 913.69 | 513.69 |
| 590-556-803.000 | ENGINEERS FEES | 22,907.48 | 15,000.00 | 10,097.49 | 0.00 |
| 590-556-818.000 | CONTRACT LABOR | 700.00 | 5,000.00 | 0.00 | 0.00 |
| 590-556-965.600 | CONTRIBUTION TO 641 LABOR & EQUIPMENT | 190,000.00 | 190,000.00 | 50,000.00 | 0.00 |
| 590-556-968.000 | DEPRECIATION EXPENSE | 295,167.00 | 0.00 | 0.00 | 0.00 |
| 590-556-970.000 | CAPITAL OUTLAY | 0.04 | 60,000.00 | 61,949.75 | 0.00 |
| Total Dept 556 - DPW | | 521,156.89 | 297,050.00 | 137,799.20 | 513.69 |
| Dept 906 - DEBT SERVICE | | | | | |
| 590-906-991.000 | DEBT SERVICE - PRINCIPAL | 0.00 | 168,000.00 | 43,000.00 | 0.00 |
| 590-906-993.000 | BOND INTEREST | 201,707.23 | 206,677.00 | 132,103.18 | 32,780.00 |
| Total Dept 906 - DEBT SERVICE | | 201,707.23 | 374,677.00 | 175,103.18 | 32,780.00 |
| TOTAL EXPENDITURES | | 723,709.55 | 674,827.00 | 318,648.88 | 33,293.69 |
| Fund 590 - SEWER FUND: | | | | | |
| TOTAL REVENUES | | 778,128.65 | 748,272.00 | 347,743.52 | 55,967.48 |
| TOTAL EXPENDITURES | | 723,709.55 | 674,827.00 | 318,648.88 | 33,293.69 |
| NET OF REVENUES & EXPENDITURES | | 54,419.10 | 73,445.00 | 29,094.64 | 22,673.79 |
| BEG. FUND BALANCE | | 2,912,634.93 | 2,967,054.03 | 2,967,054.03 | |
| END FUND BALANCE | | 2,967,054.03 | 3,040,499.03 | 2,996,148.67 | |

PERIOD ENDING 01/31/2024

| GL NUMBER | DESCRIPTION | END BALANCE | 2023-24 | YTD BALANCE | ACTIVITY FOR |
|---------------------------------|---------------------------------------|-------------------|--------------|-------------------|---------------------|
| | | 06/30/2023 | ORIGINAL | 01/31/2024 | MTH 01/31/2024 |
| | | NORMAL (ABNORMAL) | BUDGET | NORMAL (ABNORMAL) | INCREASE (DECREASE) |
| Fund 591 - WATER FUND | | | | | |
| Revenues | | | | | |
| Dept 000 | | | | | |
| 591-000-642.000 | BILLS | 200,282.75 | 197,000.00 | 99,068.54 | 14,910.68 |
| 591-000-642.001 | FIXED COSTS | 382,824.32 | 392,183.28 | 195,385.18 | 32,670.88 |
| 591-000-644.000 | PENALTIES | 650.00 | 650.00 | 480.00 | 0.00 |
| 591-000-656.000 | FINES & FORFEITURES | 15,380.61 | 14,000.00 | 9,691.62 | 1,320.71 |
| 591-000-665.000 | INTEREST | 23,738.38 | 20,000.00 | 23,531.50 | 3,874.21 |
| 591-000-666.000 | INSPECTION FEE | 175.00 | 175.00 | 350.00 | 0.00 |
| 591-000-672.000 | HOOK UP FEES | 18,500.00 | 18,500.00 | 66,150.00 | 0.00 |
| 591-000-684.000 | MISC INCOME | 87.50 | 0.00 | 324.62 | 0.00 |
| 591-000-699.101 | GF CONTRIBUTION | 48,588.02 | 48,588.02 | 0.00 | 0.00 |
| Total Dept 000 | | 690,226.58 | 691,096.30 | 394,981.46 | 52,776.48 |
| TOTAL REVENUES | | 690,226.58 | 691,096.30 | 394,981.46 | 52,776.48 |
| Expenditures | | | | | |
| Dept 537 - ADMINISTRATIVE | | | | | |
| 591-537-731.000 | PUBLICATION | 1,112.68 | 500.00 | 0.00 | 0.00 |
| 591-537-740.000 | SUPPLIES | 644.89 | 1,500.00 | 0.00 | 0.00 |
| 591-537-741.000 | POSTAGE | 3,134.02 | 3,500.00 | 2,242.88 | 0.00 |
| 591-537-781.000 | COMPUTER SOFTWARE | 0.00 | 1,500.00 | 1,018.80 | 0.00 |
| 591-537-809.000 | TRAINING | 75.00 | 1,200.00 | 596.80 | 0.00 |
| Total Dept 537 - ADMINISTRATIVE | | 4,966.59 | 8,200.00 | 3,858.48 | 0.00 |
| Dept 556 - DPW | | | | | |
| 591-556-740.000 | SUPPLIES | 3,473.95 | 4,000.00 | 1,794.40 | 0.00 |
| 591-556-743.000 | METERS | 2,661.48 | 6,000.00 | 0.00 | 0.00 |
| 591-556-775.000 | REPAIRS & MAINT | (16,363.00) | 10,000.00 | 41,255.44 | 27,199.39 |
| 591-556-802.000 | SERVICE | 8,462.96 | 12,000.00 | 34,881.04 | 86.00 |
| 591-556-803.000 | ENGINEERS FEES | 28,538.99 | 29,000.00 | 13,860.28 | 2,632.80 |
| 591-556-818.000 | CONTRACT LABOR | (2,575.07) | 25,000.00 | 17,071.15 | 0.00 |
| 591-556-965.600 | CONTRIBUTION TO 641 LABOR & EQUIPMENT | 200,000.00 | 200,000.00 | 100,000.00 | 0.00 |
| 591-556-968.000 | DEPRECIATION EXPENSE | 153,658.00 | 0.00 | 0.00 | 0.00 |
| 591-556-970.000 | CAPITAL OUTLAY | 35,064.35 | 40,000.00 | 0.00 | 0.00 |
| Total Dept 556 - DPW | | 412,921.66 | 326,000.00 | 208,862.31 | 29,918.19 |
| Dept 906 - DEBT SERVICE | | | | | |
| 591-906-992.000 | BOND PRINCIPAL | 0.00 | 98,000.00 | 27,000.00 | 0.00 |
| 591-906-993.000 | BOND INTEREST | 114,044.55 | 112,674.00 | 75,991.62 | 19,882.50 |
| Total Dept 906 - DEBT SERVICE | | 114,044.55 | 210,674.00 | 102,991.62 | 19,882.50 |
| TOTAL EXPENDITURES | | 531,932.80 | 544,874.00 | 315,712.41 | 49,800.69 |
| Fund 591 - WATER FUND: | | | | | |
| TOTAL REVENUES | | 690,226.58 | 691,096.30 | 394,981.46 | 52,776.48 |
| TOTAL EXPENDITURES | | 531,932.80 | 544,874.00 | 315,712.41 | 49,800.69 |
| NET OF REVENUES & EXPENDITURES | | 158,293.78 | 146,222.30 | 79,269.05 | 2,975.79 |
| BEG. FUND BALANCE | | 2,863,411.99 | 3,021,705.77 | 3,021,705.77 | |
| END FUND BALANCE | | 3,021,705.77 | 3,167,928.07 | 3,100,974.82 | |

PERIOD ENDING 01/31/2024

| GL NUMBER | DESCRIPTION | END BALANCE | 2023-24 | YTD BALANCE | ACTIVITY FOR |
|-------------------------------------|--------------------|-------------------|----------|-------------------|---------------------|
| | | 06/30/2023 | ORIGINAL | 01/31/2024 | MONTH 01/31/2024 |
| | | NORMAL (ABNORMAL) | BUDGET | NORMAL (ABNORMAL) | INCREASE (DECREASE) |
| Fund 598 - STORM DRAIN MAINTENANCE | | | | | |
| Revenues | | | | | |
| Dept 000 | | | | | |
| 598-000-699.101 | GF CONTRIBUTION | 18,500.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 000 | | 18,500.00 | 0.00 | 0.00 | 0.00 |
| TOTAL REVENUES | | 18,500.00 | 0.00 | 0.00 | 0.00 |
| Expenditures | | | | | |
| Dept 556 - DPW | | | | | |
| 598-556-740.000 | SUPPLIES | 1,358.50 | 0.00 | 0.00 | 0.00 |
| 598-556-818.000 | CONTRACT LABOR | 18,500.00 | 0.00 | 0.00 | 0.00 |
| 598-556-931.000 | DPW MAINT & REPAIR | 687.50 | 0.00 | 0.00 | 0.00 |
| Total Dept 556 - DPW | | 20,546.00 | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES | | 20,546.00 | 0.00 | 0.00 | 0.00 |
| Fund 598 - STORM DRAIN MAINTENANCE: | | | | | |
| TOTAL REVENUES | | 18,500.00 | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES | | 20,546.00 | 0.00 | 0.00 | 0.00 |
| NET OF REVENUES & EXPENDITURES | | (2,046.00) | 0.00 | 0.00 | 0.00 |
| BEG. FUND BALANCE | | 7,079.26 | 5,033.26 | 5,033.26 | |
| END FUND BALANCE | | 5,033.26 | 5,033.26 | 5,033.26 | |

PERIOD ENDING 01/31/2024

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2023 DUAL (ABNORMAL) | 2023-24 ORIGINAL BUDGET DUAL | YTD BALANCE 01/31/2024 DUAL (ABNORMAL) | ACTIVITY FOR MONTH 01/31/2024 BASE (DECREASE) |
|--|-----------------------------|--|------------------------------------|---|---|
| Fund 641 - EQUIPMENT REPAIR & REPLACEMENT | | | | | |
| Revenues | | | | | |
| Dept 000 | | | | | |
| 641-000-699.100 | OPERATING TRANSFER-IN | 591,316.72 | 604,591.01 | 305,000.00 | 0.00 |
| Total Dept 000 | | 591,316.72 | 604,591.01 | 305,000.00 | 0.00 |
| TOTAL REVENUES | | 591,316.72 | 604,591.01 | 305,000.00 | 0.00 |
| Expenditures | | | | | |
| Dept 932 - EQUIPMENT REPAIR ACTIVITY | | | | | |
| 641-932-703.000 | SALARIES | 242,702.38 | 240,786.55 | 146,326.15 | 19,465.22 |
| 641-932-703.002 | OVERTIME SALARIES | 15,379.82 | 14,500.00 | 12,530.58 | 3,843.30 |
| 641-932-719.000 | FRINGE BENEFITS | 76,880.60 | 78,092.19 | 51,375.86 | 5,172.61 |
| 641-932-728.000 | UNIFORM EXPENSES | 3,060.15 | 3,000.00 | 2,701.29 | 306.35 |
| 641-932-731.000 | POSTAGE | 0.00 | 1,200.00 | 0.00 | 0.00 |
| 641-932-740.000 | SUPPLIES | 21,143.58 | 23,000.00 | 16,160.66 | 599.55 |
| 641-932-775.000 | REPAIRS & MAINT | 51,842.25 | 45,237.98 | 47,813.95 | 2,220.51 |
| 641-932-781.000 | COMPUTER SOFTWARE | 0.00 | 2,100.00 | 0.00 | 0.00 |
| 641-932-782.000 | STREET MATERIALS & SUPPLIES | 9,855.18 | 11,000.00 | 7,100.46 | 0.00 |
| 641-932-802.000 | SERVICE | 2,291.46 | 4,000.00 | 10,795.93 | 0.00 |
| 641-932-809.000 | TRAINING | 865.00 | 2,000.00 | 860.00 | 0.00 |
| 641-932-853.000 | TELEPHONE EXPENSE | 3,267.08 | 3,900.00 | 1,873.56 | 253.90 |
| 641-932-862.000 | GAS | 25,421.65 | 28,000.00 | 16,780.11 | 2,678.89 |
| 641-932-920.000 | UTILITIES | 121,252.59 | 129,000.00 | 59,805.73 | 11,158.37 |
| 641-932-958.000 | DUES AND SUBSCRIPTIONS | 0.00 | 500.00 | 507.24 | 0.00 |
| 641-932-968.000 | DEPRECIATION EXPENSE | 40,099.00 | 0.00 | 0.00 | 0.00 |
| 641-932-970.000 | CAPITAL OUTLAY | 3,754.75 | 5,000.00 | 57,920.26 | 48,686.91 |
| Total Dept 932 - EQUIPMENT REPAIR ACTIVITY | | 617,815.49 | 591,316.72 | 432,551.78 | 94,385.61 |
| TOTAL EXPENDITURES | | 617,815.49 | 591,316.72 | 432,551.78 | 94,385.61 |
| Fund 641 - EQUIPMENT REPAIR & REPLACEMENT: | | | | | |
| TOTAL REVENUES | | 591,316.72 | 604,591.01 | 305,000.00 | 0.00 |
| TOTAL EXPENDITURES | | 617,815.49 | 591,316.72 | 432,551.78 | 94,385.61 |
| NET OF REVENUES & EXPENDITURES | | (26,498.77) | 13,274.29 | (127,551.78) | (94,385.61) |
| BEG. FUND BALANCE | | 149,435.95 | 122,937.18 | 122,937.18 | |
| END FUND BALANCE | | 122,937.18 | 136,211.47 | (4,614.60) | |
| TOTAL REVENUES - ALL FUNDS | | | | | |
| TOTAL REVENUES - ALL FUNDS | | 4,990,995.06 | 4,930,566.60 | 3,450,561.97 | 186,725.40 |
| TOTAL EXPENDITURES - ALL FUNDS | | 4,628,950.72 | 4,379,454.46 | 3,022,767.59 | 312,447.41 |
| NET OF REVENUES & EXPENDITURES | | 362,044.34 | 551,112.14 | 427,794.38 | (125,722.01) |
| BEG. FUND BALANCE - ALL FUNDS | | 7,414,558.88 | 7,632,002.79 | 7,632,002.79 | |
| FUND BALANCE ADJ - ALL FUNDS | | (144,600.43) | | | |
| END FUND BALANCE - ALL FUNDS | | 7,632,002.79 | 8,183,114.93 | 8,059,797.17 | |

City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
Fax: (517) 645-7810 ♦ www.pottervillemi.org

RESOLUTION NO. 24-0215-02

At a meeting of the City Council of the City of Potterville, Eaton County, Michigan, held in the City of Potterville City Hall 319 N. Nelson Street, Potterville, MI 48876, on the 15th day of February 2024, at 6:00 p.m.

PRESENT:

ABSENT:

RESOLUTION OF CONSUMERS ENERGY PUBLIC STREET LIGHTS FROM THE POTTERVILLE SCHOOL DISTRICT

WHEREAS, the City Council of the City of Potterville (City) is in receipt of an authorized request from the Potterville School District (District) for the Consumers Energy Utility Company to install seven (7) additional public street lights in the street right-of-way(s) of East Main Street and North Hartel Road (M-100) adjacent to the District owned property; and

WHEREAS, the City is the authorized road agency for the right of way(s) where installation has been requested for, and on behalf of the District;

WHEREAS, the District agrees to reimburse the City for all installation costs, repairs, replacements, and reoccurring fees attributable to additional public street lights, as invoiced from Consumer's Energy Utility Company to the City; and

NOW THEREFORE IT IS RESOLVED:

1. The City formally requests that the Consumers Energy Utility Company install additional public streetlights in the street right of way(s) of East Main Street and North Hartel Road (M-100).
2. This request is made with the understanding and authorized agreement that the District shall reimburse the City for all installation costs, repairs, replacements, and reoccurring fees attributable to the additional streetlights including monthly fee(s) as invoiced from Consumers Energy Utility Company to the City.

Those Council Members voted:

Yeas:

Nays:

Absent:

City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
Fax: (517) 645-7810 ♦ www.pottervillemi.org

RESOLUTION DECLARED ADOPTED:

STATE OF MICHIGAN

COUNTY OF EATON

CLERK'S CERTIFICATE

I, Becky Dolman, the duly qualified and acting City Clerk of the City of Potterville, Eaton County Michigan DO HERBY CERTIFY that the foregoing is a true and complete copy of certain proceeding taken by the City Council of said City at regular meeting held on the 15th of February 2024.

Becky Dolman, City Clerk