

City of Potterville - Council Agenda

Thursday, January 18, 2024 at 6:00 p.m. – Potterville City Hall, 319 N. Nelson Street

A. Call to Order:

B. Pledge of Allegiance:

C. Roll Call:

D. Approval of Agenda:

E. Approval of Minutes: Meeting minutes from Dec. 21, 2023

F. Approval of Bills: General Bills of \$111,890.93 + \$7317.60
TOTAL AP \$119,208.53

G. City Manager's Report: Manager's report in the packet.

H. Public Comment on agenda items:

I. Communications:

J. Department Reports: Reports in the packet.

K. New Business:

1. Administering Oath of Office to: Zachary Connor, Hannah Myers-Southerly, Bob Nichols, Libby Ranshaw, and Dawn Sweeney.
2. Election of Mayor and Deputy Mayor
3. Resolution No. 2024-0118-18 MDOT Street Certification

L. Public Comment on non-agenda items:

M. Communications from Council:

N. Next Regular Meeting: Thursday, February 15, 2024 at 6:00 p.m.

O. Excuse absent member(s):

P. Adjourn:

City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
Fax: (517) 645-7810 ♦ www.pottervillemi.org

The City Council Special Meeting was called to order by Mayor Lenneman on Thursday, December 21, 2023, at 6:00 pm at City Hall and the Pledge of Allegiance was recited.

Roll Call: Present: Mayor Lenneman, Deputy Mayor Potter, Member Pulda, Member Nichols, Member Ranshaw, and Member Sweeney.

Absent: Member Connor.

Approval of Agenda: Motion by Member Nichols. Supported by Deputy Mayor Potter. Vote: Unanimous. Motion Carried (6-0).

Approval of Minutes: Nov. 16 and Dec. 14, 2023. Motion by Deputy Mayor Potter. Supported by Member Ranshaw. Vote: Unanimous. Motion Carried (6-0).

Approval of Bills: Motion to pay General Bills in the amount of \$158,134.56 by Deputy Mayor Potter. Supported by Member Sweeney. Roll Call Vote: Unanimous. Motion Carried (6-0).

Public Comment on Agenda Items: None

Department Reports: No Comments

Open Public Hearing – Resolution No. 2023-1116-16, New Water Utility Fee Rates & Tap Fee: Motion Mayor Lenneman. Supported by Member Pulda. Vote: Unanimous. Motion Carried (6-0).

No Comments during Public Hearing.

Close Public Hearing – Resolution No. 2023-1116-16, New Water Utility Fee Rates & Tap Fee: Motion by Mayor Lenneman. Supported by Deputy Mayor Potter. Vote: Unanimous. Motion Carried (6-0).

Resolution No. 2023-1116-16, New Water Utility Fee Rates & Tap Fee: Motion by Deputy Mayor Potter. Supported by Member Pulda. Roll Call Vote: Unanimous. Motion Carried (6-0).

Poverty Exemption Resolution No. 2023-1221-17: Motion by Member Pulda. Supported by Member Sweeney. Roll Call Vote: Unanimous. Motion Carried (6-0).

Approval of 2024 City Council Meetings Dates: Motion by Member Nichols. Supported by Member Ranshaw. Vote: Unanimous. Motion Carried (6-0).

City of Potterville

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DPW Garage and Salt Barn Repair Bids: Motion by Member Nichols. Supported by Deputy Mayor Potter. Roll Call Vote: Unanimous. Motion Carried (6-0).

Wellhead Pilot Study Proposals: Motion by Member Nichols. Supported by Deputy Mayor Potter. Roll Call Vote: Ayes: Mayor Lenneman, Deputy Mayor Potter, Member Pulda, Member Nichols, and Member Sweeney. Nays: Member Ranshaw. Motion Carried (5-1).

Public Comment on Non-Agenda Items: None

Communications from Mayor and Council: from Member Ranshaw - “Resolution No. 2023-1116-16, New Water Utility Fee Rates & Tap Fee(s), is 1 of potentially 3 water rate hikes between Jan. 1 – Dec. 31, 2024. Please refer to the information provided at the Nov. 16 and Dec. 14, 2023, Potterville City Council meetings for all details regarding the proposed water rate hikes.”

Excuse Absent Members: Motion to excuse Member Connor by Mayor Lenneman and Supported by Member Ranshaw. Vote: Unanimous. Motion Carried (6-0).

Next Regular Meeting: January 18, 2024

Meeting Adjourned: 6:35 pm

Respectfully Submitted by:

Becky Dolman

City Clerk

01/11/2024 04:12 PM
 User: RDOLMAN
 DB: Potterville

CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
 EXP CHECK RUN DATES 12/22/2023 - 01/11/2024
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GEN

Page: 1/3

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: ACE HARDWARE-GRAND LEDGE 6848	PRY BAR 15"	25.98
TOTAL VENDOR ACE HARDWARE-GRAND LEDGE		25.98
VENDOR NAME: APPLIED IMAGING 2401014	EQUIPMENT AND PRINTING 12/8-1/7/24	79.30
TOTAL VENDOR APPLIED IMAGING		79.30
VENDOR NAME: BOBCAT OF LANSING P66573	COUPLER	121.54
TOTAL VENDOR BOBCAT OF LANSING		121.54
VENDOR NAME: BRAD BOYCE AUGUST 2023	STORM - REIMBURSEMENT FOR CONTRACT LABOR	401.70
TOTAL VENDOR BRAD BOYCE		401.70
VENDOR NAME: CAPITAL AREA MUNICIPAL CLERKS 2024	MEMBERSHIP	36.00
TOTAL VENDOR CAPITAL AREA MUNICIPAL CLERKS		36.00
VENDOR NAME: CINTAS CORPORATION #725 DEC 2023	UNIFORM EXPENSE	306.35
TOTAL VENDOR CINTAS CORPORATION #725		306.35
VENDOR NAME: CITY OF IONIA 2300012059	WATER LAB TESTS	22.00
TOTAL VENDOR CITY OF IONIA		22.00
VENDOR NAME: CONSUMERS ENERGY 11/22-12/21/23	UTILITIES	10,165.41
TOTAL VENDOR CONSUMERS ENERGY		10,165.41
VENDOR NAME: D & L FUELS 204124 204125	DIESEL GAS REG	826.27 922.99
TOTAL VENDOR D & L FUELS		1,749.26
VENDOR NAME: DELTA DENTAL JAN 2024	DENTAL BENEFITS	938.66
TOTAL VENDOR DELTA DENTAL		938.66
VENDOR NAME: DJ'S LANDSCAPE MANAGEMENT 143083 144018	STORM - WEEK OF 10-02-2023 STORM - WEEK OF 10-09-23	7,931.33 9,136.33
TOTAL VENDOR DJ'S LANDSCAPE MANAGEMENT		17,067.66
VENDOR NAME: EATON COUNTY SHERIFF'S DEPARTMENT 2024-00000002	WORK CREW 12/3 & 12/14/2023	600.00
TOTAL VENDOR EATON COUNTY SHERIFF'S DEPARTMENT		600.00
VENDOR NAME: FCI AUTOMATION - LANSING 00077086	ABRASION SLEEVE, Z SERIES HOS ASSY	108.13
TOTAL VENDOR FCI AUTOMATION - LANSING		108.13
VENDOR NAME: GAMETIME 105440-01-01	COIL SPRING, SPRING MOUNT CASTING, HARDWARE	642.84
TOTAL VENDOR GAMETIME		642.84
VENDOR NAME: GRANGER CONTAINER SERVICE, INC 26415538	WASTE SERVICES	226.75
TOTAL VENDOR GRANGER CONTAINER SERVICE, INC		226.75
VENDOR NAME: JACKSON NATIONAL LIFE INS JAN 2024	VOTER INFO BROCHURE PRINTING	220.45

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 User: RDOLMAN
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CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
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Page: 2/3

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: JACKSON NATIONAL LIFE INS		
	TOTAL VENDOR JACKSON NATIONAL LIFE INS	220.45
VENDOR NAME: MENARDS-LANSING WEST		
67812	TAPE, SPLICE, BLUE DISC SET	57.74
67883	DRY WALL REPAIR SUPPLIES	55.59
67918	DOOR STOP WITH BUMPER	6.01
	TOTAL VENDOR MENARDS-LANSING WEST	119.34
VENDOR NAME: MICHIGAN DEPT OF ENVIRONMENTAL		
761-11176797	WATER SAMPLES	64.00
	TOTAL VENDOR MICHIGAN DEPT OF ENVIRONMENTAL	64.00
VENDOR NAME: MICHIGAN MUNICIPAL LEAGUE		
1010207	PAYROLL AUDIT	2.00
	TOTAL VENDOR MICHIGAN MUNICIPAL LEAGUE	2.00
VENDOR NAME: MICHIGAN POLICE EQUIPMENT		
8254	9MM SUPPLIES	160.00
	TOTAL VENDOR MICHIGAN POLICE EQUIPMENT	160.00
VENDOR NAME: MID MI. ASSOC. OF ASSESSING OFFICER		
2024	ASSESSING BOR TRAINING	75.00
	TOTAL VENDOR MID MI. ASSOC. OF ASSESSING OFFICER	75.00
VENDOR NAME: MID MICHIGAN ELECTRICAL		
DEC. 28	CIRCUITS FOR WELDER/AIR COMP/POWVER	1,380.00
12/28/23	WASHER IN DPW BLDG REPAIR & CONVERT BASKETBALL COURT LIGHTS TO LED	510.00
	TOTAL VENDOR MID MICHIGAN ELECTRICAL	1,890.00
VENDOR NAME: MIKE MCLEAN		
OCT. 2023	STRAW BALES	191.25
	TOTAL VENDOR MIKE MCLEAN	191.25
VENDOR NAME: NATIONAL RECREATION AND PARK ASSOC.		
2024	EXAM	200.00
	TOTAL VENDOR NATIONAL RECREATION AND PARK ASSOC.	200.00
VENDOR NAME: OUBBIER INSTRUMENT CO		
10723	REPAIR TO WELL	1,618.95
	TOTAL VENDOR OUBBIER INSTRUMENT CO	1,618.95
VENDOR NAME: PANNIER		
165451-1221	DOUBLE PEDESTAL EXHIBIT BASE POST AND PANELS	1,230.00
	TOTAL VENDOR PANNIER	1,230.00
VENDOR NAME: PHP		
JAN 2024	MEDICAL BENEFITS	6,828.34
	TOTAL VENDOR PHP	6,828.34
VENDOR NAME: POTTERVILLA APPLIED TECHNOLOGY		
26884	EXCHANGE ONLINE, MICROSOFT 365 & 365 APPS ANNUAL	1,989.00
27047	REMOTE MONITORING, ANTIVIRUS, SOFTWARE PATCH, SERVER LOCAL BACKUP	4,308.00
27180	NETWORK MAP, IT SECURITY, SERVER GROUP POLICY UPDATES	2,062.50
27191	USB AUDIO INTERFACE, OUTLET RACK MOUNT POWER, CONNECTOR, MIC PRE AMP,	1,273.92
	TOTAL VENDOR POTTERVILLA APPLIED TECHNOLOGY	9,633.42
VENDOR NAME: PRESTON COMMUNITY SERVICES LLC		
NOV 2023	ASSESSING SERVICES	1,333.33

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CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
 EXP CHECK RUN DATES 12/22/2023 - 01/11/2024
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Page: 3/3

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: PRESTON COMMUNITY SERVICES LLC		
	TOTAL VENDOR PRESTON COMMUNITY SERVICES LLC	1,333.33
VENDOR NAME: QUILL CO		
36116977	CHAIRMATS, SIGN	83.87
36264861	NAME PLATE	9.39
36309615	LABELS AND ROLL TOWEL	72.97
	TOTAL VENDOR QUILL CO	166.23
VENDOR NAME: THE COUNTY JOURNAL		
270242	NOTICE OF SPECIAL MTG	80.30
	TOTAL VENDOR THE COUNTY JOURNAL	80.30
VENDOR NAME: THE PARTS PLACE-CHARLOTTE		
260741	MULTI PURPOSE CLEANER	79.16
	TOTAL VENDOR THE PARTS PLACE-CHARLOTTE	79.16
VENDOR NAME: UNUM LIFE INSURANCE		
DEC. 2023	SHORT/LONG TERM DISABILITY INSURANCE	306.19
	TOTAL VENDOR UNUM LIFE INSURANCE	306.19
VENDOR NAME: VERIZON WIRELESS		
9953079864	CELL PHONES JANUARY CHARGES	513.47
	TOTAL VENDOR VERIZON WIRELESS	513.47
VENDOR NAME: VISION SERVICE PLAN		
JAN 2024	VISION	202.52
	TOTAL VENDOR VISION SERVICE PLAN	202.52
VENDOR NAME: VISIONARY BUILDERS		
1300	33% DEPOSIT FOR REPAIR ON DPW BARN	44,518.33
	TOTAL VENDOR VISIONARY BUILDERS	44,518.33
VENDOR NAME: VREDEVELD HAEFNER LLC		
6230	COMPLETION OF VARIOUS STATE REPORTING FOR THE YEAR ENDING 6/30/23	2,850.00
	TOTAL VENDOR VREDEVELD HAEFNER LLC	2,850.00
VENDOR NAME: WEAVER, ROBERT		
155937	REPLACE 12X14 OVERHEAD DOOR W/FULL VIEW GLASS SECTION 50% DEP	2,788.58
	TOTAL VENDOR WEAVER, ROBERT	2,788.58
VENDOR NAME: WIGHTMAN		
84964	CAMBRIA	592.61
85215	USDA PROJECT	2,632.80
85216	GENERAL	500.00
85217	SMALL URBAN PROJECT	515.25
	TOTAL VENDOR WIGHTMAN	4,240.66
VENDOR NAME: WILLIAMS FARM MACHINERY		
17944	BOLT CASE, CHAINS	87.83
	TOTAL VENDOR WILLIAMS FARM MACHINERY	87.83
GRAND TOTAL:		111,890.93

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 DB: Pottersville

CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
 EXP CHECK RUN DATES 01/12/2024 - 01/18/2024
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GEN

Page: 1/1

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: ABFALTER REPAIR LLC		
346	FIXED HYD LINE	335.00
347	REPLACED TAILGATE VALVE AND AIR LEAKS	240.00
349	WELDED BRACKETS AND PLOW ON PLOW TRUCK	1,315.00
TOTAL VENDOR ABFALTER REPAIR LLC		1,890.00
VENDOR NAME: ACE HARDWARE-GRAND LEDGE		
6935	SOCKET ADAPTER, PLUG SQUAREHEAD, SQUARE PLUG	28.14
TOTAL VENDOR ACE HARDWARE-GRAND LEDGE		28.14
VENDOR NAME: CARDMEMBER SERVICE		
12/7/23 -1/5/24	SCREEN PROTECTOR, DEPOSIT SLIPS, VACUUM BAGS, TRAINING, PARTS FOR BOBCAT, CHRISTMAS LIGHTS, TRAINING,	1,158.09
TOTAL VENDOR CARDMEMBER SERVICE		1,158.09
VENDOR NAME: D & L FUELS		
204298	PREMIUM DYED DIESEL	361.62
204299	GASOLINE REGULAR	568.01
TOTAL VENDOR D & L FUELS		929.63
VENDOR NAME: EMC INSURANCE		
7001133115	POLICY CHANGE	45.89
TOTAL VENDOR EMC INSURANCE		45.89
VENDOR NAME: FCI AUTOMATION - LANSING		
00077385	Z SERIES HOSE ASSY	100.84
TOTAL VENDOR FCI AUTOMATION - LANSING		100.84
VENDOR NAME: MEDLER ELECTRIC CO		
S5313384.001	TUNNEL LIGHTING	520.00
TOTAL VENDOR MEDLER ELECTRIC CO		520.00
VENDOR NAME: MICHIGAN POLICE EQUIPMENT		
8260	STREAMLIGHT STINGER BATTERY	21.00
TOTAL VENDOR MICHIGAN POLICE EQUIPMENT		21.00
VENDOR NAME: QUILL CO		
36427377	LABELS, PAPER, TRASH BAGS	108.56
36510701	W-2	48.99
36515083	TAX FORMS	16.99
TOTAL VENDOR QUILL CO		174.54
VENDOR NAME: ST. REGIS CULVERT, INC.		
121303	CURB RUNNERS FOR POLAR FLEX	140.00
TOTAL VENDOR ST. REGIS CULVERT, INC.		140.00
VENDOR NAME: UNITED STATES POST OFFICE		
JAN 2024	ELECTIONS	1,596.00
TOTAL VENDOR UNITED STATES POST OFFICE		1,596.00
VENDOR NAME: VERIZON WIRELESS		
9953444183	SERVICE	39.02
TOTAL VENDOR VERIZON WIRELESS		39.02
VENDOR NAME: WOW!BUSINESS		
1/6/24-2/5/24	INTERNET AND PHONES	674.45
TOTAL VENDOR WOW!BUSINESS		674.45
GRAND TOTAL:		7,317.60

GL Number	Description	Beginning Balance
101-000-001.000	CASH	1,500,625.86
202-000-001.000	CASH	73,372.24
203-000-001.000	CASH	(63,870.88)
208-000-001.000	CASH	29,860.42
370-000-001.000	CASH	
401-000-001.000	CASH	6,254.30
590-000-001.000	CASH	178,705.70
590-000-010.000	CASH IN BANK - BOND RESERVE	328,550.00
590-000-011.000	CASH IN BANK-REPLACEMENT FUND	91,613.00
591-000-001.000	CASH	747,582.32
591-000-010.000	CASH IN BANK - BOND RESERVE	184,370.00
591-000-011.000	CASH IN BANK-REPLACEMENT FUND	329,330.00
598-000-001.000	CASH	5,033.26
641-000-001.000	CASH	35,293.73
Beginning GL Balance:		3,446,719.95
Add: Cash Receipts		300,437.29
Less: Cash Disbursements		(159,296.49)
Less: Payroll Disbursements		(73,868.28)
Add: Journal Entries/Other		75,002.16
Ending GL Balance:		3,588,994.63

GL Number	Description	Ending Balance
101-000-001.000	CASH	1,674,912.33
202-000-001.000	CASH	91,073.49
203-000-001.000	CASH	(74,257.86)
208-000-001.000	CASH	18,641.68
370-000-001.000	CASH	
401-000-001.000	CASH	6,089.30
590-000-001.000	CASH	173,598.59
590-000-010.000	CASH IN BANK - BOND RESERVE	328,550.00
590-000-011.000	CASH IN BANK-REPLACEMENT FUND	91,613.00
591-000-001.000	CASH	781,605.98
591-000-010.000	CASH IN BANK - BOND RESERVE	184,370.00
591-000-011.000	CASH IN BANK-REPLACEMENT FUND	329,330.00
598-000-001.000	CASH	5,033.26
641-000-001.000	CASH	(21,565.14)

Ending GL Balance:		3,588,994.63
Ending Bank Balance:		3,739,821.11
Add: Miscellaneous Transactions		2,864.33
Add: Deposits in Transit		
COUNCIL PAYROLL (PAID IN JAN 24 BUT BOOKED IN DEC)		(1,372.28)
TAXES- COUNCIL PAYROLL (PAID IN 24 BUT BOOKED IN DEC)		(264.00)
CHECK PROCESSED DEC 23 BUT VOIDED IN JAN 24 (RIGHT SELF IN JAN)		29.53
MISC		0.01
		(1,606.74)
Less: 32 AP Outstanding Checks		152,084.07
Less: 0 PR Outstanding Checks		

Adjusted Bank Balance 3,588,994.63
 Unreconciled Difference: 0.00

REVIEWED BY: _____

DATE: 1-8-2024

01/03/2024 01:09 PM

BANK RECONCILIATION FOR CITY OF POTTERVILLE

User: JWest

Bank TAX (TAX ACCOUNT)

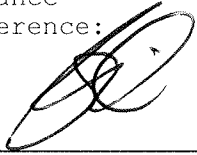
DB: Potterville

FROM 12/01/2023 TO 12/31/2023

Reconciliation Record ID: 227

GL Number	Description	Beginning Balance
703-000-001.000	CASH	2,349.98
Beginning GL Balance:		2,349.98
Add: Cash Receipts		323,503.78
Add: Tax Receipts		18,735.69
Less: Cash Disbursements		(61,935.51)
Add: Journal Entries/Other		143.84
Ending GL Balance:		282,797.78

GL Number	Description	Ending Balance
703-000-001.000	CASH	282,797.78
Ending GL Balance:		282,797.78
Ending Bank Balance:		313,926.37
Add: Miscellaneous Transactions		5,851.87
Add: Deposits in Transit		0.00
Less: 6 AP Outstanding Checks		36,980.46
Less: 0 PR Outstanding Checks		
Adjusted Bank Balance		282,797.78
Unreconciled Difference:		0.00

REVIEWED BY:  _____

DATE: 1-8-2024

01/03/2024 01:01 PM
User: JWest
DB: Potterville

BANK RECONCILIATION FOR CITY OF POTTERVILLE
Bank FEST (GIZZARD FEST)
FROM 12/01/2023 TO 12/31/2023
Reconciliation Record ID: 229

GL Number	Description	Beginning Balance
211-000-001.000	CASH	42,837.93
Beginning GL Balance:		42,837.93
Add: Journal Entries/Other		133.44
Ending GL Balance:		42,971.37

GL Number	Description	Ending Balance
211-000-001.000	CASH	42,971.37
Ending GL Balance:		42,971.37
Ending Bank Balance:		42,971.37
Add: Deposits in Transit		0.00
Less: 0 AP Outstanding Checks		
Less: 0 PR Outstanding Checks		
Adjusted Bank Balance		42,971.37
Unreconciled Difference:		0.00

REVIEWED BY:  _____

DATE: 1-8-2024

01/05/2024 09:23 AM

BANK RECONCILIATION FOR CITY OF POTTERVILLE

User: JWest

Bank PR (PAYROLL ACCOUNT)

DB: Potterville

FROM 12/01/2023 TO 12/31/2023

Reconciliation Record ID: 228

GL Number	Description	Beginning Balance
750-000-001.000	CASH	6,660.79

Beginning GL Balance:	6,660.79
Add: Payroll Disbursements	4,741.57
Ending GL Balance:	11,402.36

GL Number	Description	Ending Balance
750-000-001.000	CASH	11,402.36

Ending GL Balance: 11,402.36

Ending Bank Balance: 11,277.85

Add: Deposits in Transit		
TAXES DEDUCTED COUNCIL PAY DEC BUT NOT PAID UNTIL JAN 24		264.00
MISC		(0.01)
		263.99

Less: 0 AP Outstanding Checks

Less: 1 PR Outstanding Checks 139.48

Adjusted Bank Balance 11,402.36

Unreconciled Difference: 0.00

REVIEWED BY: _____

DATE: 1-8-2024

User: JWest

DB: Potterville

PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	END BALANCE	2023-24	YTD BALANCE	ACTIVITY FOR
		06/30/2023	ORIGINAL	12/31/2023	MONTH 12/31/2023
		(NORMAL) (ABNORMAL)	BUDGET (NORMAL)	(NORMAL) (ABNORMAL)	INCREASE (DECREASE)
Fund 101 - GENERAL FUND					
Revenues					
Dept 000					
101-000-402.000	PROPERTY TAX	599,185.21	599,000.00	602,341.27	875.74
101-000-403.000	SOLID WASTE TAX	76,458.15	76,000.00	76,731.67	71.38
101-000-411.000	DELINQUENT PROP TAX	454.17	200.00	0.00	0.00
101-000-434.000	TRAILER COURT TAX	2,822.50	2,400.00	1,077.50	430.50
101-000-445.000	CITY PENALTY	2,926.99	2,900.00	1,022.10	116.88
101-000-447.000	ADMINISTRATION FEE	30,833.22	30,500.00	22,158.78	596.75
101-000-476.000	PERMITS	8,830.00	7,000.00	3,300.00	650.00
101-000-477.000	3% CABLE T.V.	7,142.52	8,500.00	3,039.39	0.00
101-000-480.000	TELECOM RIGHT OF WAY MAINTENA	11,535.09	11,250.00	0.00	0.00
101-000-481.000	LIQUOR LICENSE FEES	1,994.85	1,994.85	1,948.65	0.00
101-000-488.000	RECYCLING	1,569.19	1,200.00	0.00	0.00
101-000-528.000	OTHER FEDERAL GRANTS	144,600.43	144,600.43	0.00	0.00
101-000-543.010	PUBLIC ACT 302 LAW ENF.	736.18	500.00	569.88	0.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION	238,606.49	230,000.00	111,721.08	0.00
101-000-574.000	ST SHARED REV - SALES TAX	333,973.00	320,000.00	116,409.00	59,961.00
101-000-574.100	CVTRS-CLFRF	41,939.00	41,938.00	14,401.00	7,200.00
101-000-574.200	CVTRS-PUBLIC SAFETY	0.00	0.00	276.00	138.00
101-000-579.000	GRANT REVENUE	63,450.00	118,600.00	0.00	0.00
101-000-602.000	FOIA	252.56	0.00	96.63	0.00
101-000-607.000	CHARGES FOR SERVICES - PD	417.20	350.00	75.00	5.00
101-000-656.000	FINES & FORFEITURES	2,812.68	2,000.00	1,309.93	560.83
101-000-665.000	INTEREST	28,931.97	24,000.00	25,167.61	4,493.84
101-000-667.010	DDA PAVILION - FARMERS MARKET	50.00	0.00	0.00	0.00
101-000-671.100	LEASE/RENT	1,764.91	500.00	293.88	0.00
101-000-674.000	DONATIONS	993.00	0.00	397.42	146.77
101-000-675.030	COMMUNITY POLICING DONATION	1,540.00	0.00	0.00	0.00
101-000-676.000	REIMBURSEMENT	3,985.59	0.00	10,721.68	3,146.68
101-000-677.000	SCHOOL SRO REIMBURSEMENT	41,768.40	43,000.00	11,679.23	0.00
101-000-684.000	MISC INCOME	33.44	0.00	123.85	0.00
101-000-687.000	INSURANCE REIMBURSEMENT	6,809.16	0.00	666,599.03	219,070.42
101-000-689.000	CASH OVER & UNDER	0.00	0.00	3.32	0.00
101-000-693.000	SALE OF FIXED ASSETS	1,450.00	0.00	0.00	0.00
Total Dept 000		1,657,865.90	1,666,433.28	1,671,463.90	297,463.79
TOTAL REVENUES		1,657,865.90	1,666,433.28	1,671,463.90	297,463.79
Expenditures					
Dept 101 - CITY COUNCIL					
101-101-703.000	SALARIES	2,436.50	3,000.00	1,440.94	1,130.00
101-101-706.000	RR-CROSSING MAINTENANCE FEE	2,257.00	2,257.00	0.00	0.00
101-101-719.000	FRINGE BENEFITS	235.59	200.00	107.86	86.44
101-101-731.000	PUBLICATION	327.30	600.00	118.70	0.00
101-101-740.000	SUPPLIES	67.94	200.00	25.98	0.00
101-101-775.000	REPAIRS & MAINT	0.00	50.00	0.00	0.00
101-101-913.000	INSURANCE-LIAB & WORKMAN COMP	54,175.59	57,032.00	59,639.83	0.00
101-101-961.000	CONFERENCE AND WORKSHOPS	85.00	100.00	0.00	0.00
Total Dept 101 - CITY COUNCIL		59,584.92	63,439.00	61,333.31	1,216.44
Dept 171 - MAYOR					
101-171-703.000	SALARIES	660.00	850.00	450.00	390.00
101-171-719.000	FRINGE BENEFITS	27.54	85.00	34.43	29.84
Total Dept 171 - MAYOR		687.54	935.00	484.43	419.84
Dept 172 - CITY MANAGER					
101-172-703.000	SALARIES	78,477.39	79,285.52	37,199.78	6,184.94
101-172-719.000	FRINGE BENEFITS	17,268.95	17,631.79	7,820.92	1,302.33
101-172-740.000	SUPPLIES	19.64	30.00	139.91	0.00
101-172-809.000	TRAINING	0.00	150.00	0.00	0.00
101-172-980.100	COMPUTER EQUIPMENT	0.00	200.00	0.00	0.00
Total Dept 172 - CITY MANAGER		95,765.98	97,297.31	45,160.61	7,487.27
Dept 215 - CLERK					
101-215-703.000	SALARIES	33,067.14	33,672.38	16,749.25	2,838.72
101-215-719.000	FRINGE BENEFITS	3,137.52	3,276.37	1,281.32	217.16
101-215-740.000	SUPPLIES	376.73	450.00	79.74	20.18
101-215-741.000	POSTAGE	282.00	400.00	195.00	0.00
101-215-781.000	COMPUTER SOFTWARE	374.14	400.00	0.00	0.00

PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023 (NORMAL)	2023-24 ORIGINAL BUDGET	YTD BALANCE 12/31/2023 (NORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)
Fund 101 - GENERAL FUND					
Expenditures					
101-215-809.000	TRAINING	1,468.19	2,400.00	0.00	0.00
101-215-822.000	ELECTIONS	8,376.55	11,000.00	4,263.19	687.37
101-215-958.000	DUES AND SUBSCRIPTIONS	95.00	160.00	75.00	0.00
101-215-961.000	CONFERENCE AND WORKSHOPS	150.00	150.00	0.00	0.00
101-215-980.100	COMPUTER EQUIPMENT	0.00	800.00	0.00	0.00
Total Dept 215 - CLERK		47,327.27	52,708.75	22,643.50	3,763.43
Dept 223 - AUDIT					
101-223-807.000	AUDIT	21,450.00	23,850.00	19,000.00	0.00
Total Dept 223 - AUDIT		21,450.00	23,850.00	19,000.00	0.00
Dept 253 - TREASURERS OFFICE					
101-253-703.000	SALARIES	67,773.33	68,471.41	32,125.07	5,341.16
101-253-719.000	FRINGE BENEFITS	21,990.22	22,858.53	11,075.85	1,794.49
101-253-740.000	SUPPLIES	365.78	400.00	269.57	0.00
101-253-741.000	POSTAGE	922.71	1,650.00	478.17	0.00
101-253-781.000	COMPUTER SOFTWARE	0.00	100.00	0.00	0.00
101-253-814.000	BANK SERVICE CHARGES	3,825.45	4,250.00	1,786.92	233.90
101-253-961.000	CONFERENCE AND WORKSHOPS	248.00	250.00	248.00	149.00
101-253-980.100	COMPUTER EQUIPMENT	0.00	0.00	423.48	423.48
Total Dept 253 - TREASURERS OFFICE		95,125.49	97,979.94	46,407.06	7,942.03
Dept 257 - ASSESSOR					
101-257-703.000	SALARIES	1,010.35	1,205.78	532.10	88.47
101-257-719.000	FRINGE BENEFITS	705.87	750.00	296.97	46.19
101-257-731.000	PUBLICATION	269.70	450.00	0.00	0.00
101-257-740.000	SUPPLIES	178.50	250.00	0.00	0.00
101-257-741.000	POSTAGE	467.89	500.00	9.25	0.00
101-257-781.000	COMPUTER SOFTWARE	235.00	250.00	349.99	0.00
101-257-810.050	RE INSPECTION - 20%	3,350.27	3,350.27	1,725.42	265.45
101-257-813.000	BOARD OF REVIEW	1,079.76	1,575.00	0.00	0.00
101-257-818.000	CONTRACT LABOR	15,999.63	16,000.00	6,666.98	2,666.66
Total Dept 257 - ASSESSOR		23,296.97	24,331.05	9,580.71	3,066.77
Dept 265 - CITY HALL					
101-265-703.000	SALARIES	22,893.98	23,295.84	10,964.26	1,925.80
101-265-719.000	FRINGE BENEFITS	8,999.44	9,240.87	3,822.46	644.61
101-265-731.000	PUBLICATION	708.30	650.00	0.00	0.00
101-265-740.000	SUPPLIES	3,370.68	3,970.00	1,789.10	31.21
101-265-741.000	POSTAGE	950.41	1,400.00	453.18	(0.66)
101-265-775.000	REPAIRS & MAINT	862.23	900.00	17,320.37	0.00
101-265-781.000	COMPUTER SOFTWARE	20,998.98	18,000.00	8,214.30	0.00
101-265-802.000	SERVICE	1,951.27	2,100.00	1,050.40	83.05
101-265-818.000	CONTRACT LABOR	2,500.00	400.00	0.00	0.00
101-265-880.100	COMMUNITY HOLIDAY EVENT	1,105.26	1,400.00	1,732.37	1,412.49
101-265-880.200	COMMUNITY SPECIAL EVENTS	1,911.54	1,900.00	494.49	268.77
101-265-913.000	INSURANCE-LIAB & WORKMAN COMP	0.00	0.00	713.96	0.00
101-265-958.000	DUES AND SUBSCRIPTIONS	190.00	300.00	0.00	0.00
101-265-970.000	CAPITAL OUTLAY	179.93	500.00	0.00	0.00
101-265-970.100	RD CAPITAL PROJECT COSTS	287.00	287.00	0.00	0.00
101-265-980.000	OFFICE EQUIPMENT & FURNITURE	750.00	800.00	176.66	176.66
Total Dept 265 - CITY HALL		67,659.02	65,143.71	46,731.55	4,541.93
Dept 266 - ATTORNEY					
101-266-801.000	ATTORNEY	32,317.61	25,000.00	17,283.60	728.50
Total Dept 266 - ATTORNEY		32,317.61	25,000.00	17,283.60	728.50
Dept 301 - POLICE					
101-301-703.000	SALARIES	208,756.25	212,290.21	99,809.49	15,550.75
101-301-703.002	OVERTIME SALARIES	13,203.83	15,000.00	4,884.33	2,143.73
101-301-719.000	FRINGE BENEFITS	55,338.11	53,722.00	28,456.12	4,644.34
101-301-728.000	UNIFORM EXPENSES	6,042.10	5,000.00	5,294.92	0.00
101-301-740.000	SUPPLIES	8,154.21	7,300.00	4,483.91	842.24
101-301-740.700	GUNS AND AMMUNITION	5,257.45	500.00	4,761.04	0.00

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PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)
Fund 101 - GENERAL FUND					
Expenditures					
101-301-775.000	REPAIRS & MAINT	3,741.69	5,000.00	2,366.40	322.50
101-301-781.000	COMPUTER SOFTWARE	481.20	600.00	0.00	0.00
101-301-801.000	ATTORNEY	1,394.00	2,300.00	861.00	0.00
101-301-802.000	SERVICE	10.00	1,000.00	1,070.09	0.00
101-301-809.000	TRAINING	2,577.03	2,500.00	586.20	318.20
101-301-851.000	RADIO REPAIRS	0.00	300.00	0.00	0.00
101-301-853.000	TELEPHONE EXPENSE	1,795.24	2,050.00	829.31	173.19
101-301-862.000	GAS	435.19	1,000.00	0.00	0.00
101-301-958.000	DUES AND SUBSCRIPTIONS	140.00	1,150.00	286.20	0.00
101-301-960.000	MISC	15.31	100.00	0.00	0.00
101-301-970.000	CAPITAL OUTLAY	76,381.10	2,500.00	0.00	0.00
101-301-980.100	COMPUTER EQUIPMENT	64.97	500.00	0.00	0.00
Total Dept 301 - POLICE		383,787.68	312,812.21	153,689.01	23,994.95
Dept 302 - POLICE STATE TRAINING					
101-302-810.000	EXPENSE	250.00	500.00	569.88	0.00
Total Dept 302 - POLICE STATE TRAINING		250.00	500.00	569.88	0.00
Dept 337 - EMS					
101-337-802.000	SERVICE	127,200.00	129,600.00	129,600.00	64,800.00
Total Dept 337 - EMS		127,200.00	129,600.00	129,600.00	64,800.00
Dept 441 - DPW					
101-441-775.000	REPAIRS & MAINT	0.00	2,500.00	0.00	0.00
101-441-810.020	RECYCLING EXPENSE	5,326.18	7,500.00	7,890.31	2,054.79
Total Dept 441 - DPW		5,326.18	10,000.00	7,890.31	2,054.79
Dept 445 - DRAIN AT LARGE					
101-445-810.000	EXPENSE	3,836.40	5,000.00	21.11	21.11
Total Dept 445 - DRAIN AT LARGE		3,836.40	5,000.00	21.11	21.11
Dept 701 - PLANNING COMMISSION					
101-701-703.000	SALARIES	580.00	650.00	0.00	0.00
101-701-719.000	FRINGE BENEFITS	44.39	100.00	0.00	0.00
101-701-731.000	PUBLICATION	837.06	900.00	0.00	0.00
101-701-803.000	ENGINEERS FEES	4,356.81	7,000.00	0.00	0.00
Total Dept 701 - PLANNING COMMISSION		5,818.26	8,650.00	0.00	0.00
Dept 702 - ZONING					
101-702-703.000	SALARIES	39,045.93	39,447.76	18,514.03	3,078.20
101-702-719.000	FRINGE BENEFITS	3,599.42	3,648.54	1,416.33	235.48
101-702-731.000	PUBLICATION	827.88	1,700.00	395.00	395.00
101-702-740.000	SUPPLIES	589.56	700.00	25.58	0.00
101-702-853.000	TELEPHONE EXPENSE	725.31	930.00	322.11	53.72
101-702-961.000	CONFERENCE AND WORKSHOPS	25.00	275.00	0.00	0.00
Total Dept 702 - ZONING		44,813.10	46,701.30	20,673.05	3,762.40
Dept 906 - DEBT SERVICE					
101-906-738.000	TOWNSHIP/MILL	9,022.88	9,500.00	8,208.66	0.00
101-906-991.000	DEBT SERVICE - PRINCIPAL	27,423.30	28,388.40	24,331.00	0.00
101-906-991.500	DEBT PRINCIPAL & INTEREST	0.03	0.00	0.00	0.00
101-906-992.000	PRINCIPAL & INTEREST - PATROL CAR	12,709.08	13,000.00	1,080.34	0.00
101-906-993.000	BOND INTEREST	27,598.43	26,834.53	11,921.52	0.00
Total Dept 906 - DEBT SERVICE		76,753.72	77,722.93	45,541.52	0.00
Dept 966 - CONTRIBUTIONS TO OTHER FUNDS					
101-966-965.203	CONTRIB TO LOCAL STREET FUND	155,139.99	0.00	0.00	0.00
101-966-965.208	CONTRIB TO PARK FUND	116,255.81	285,511.27	200,000.00	0.00
101-966-965.401	CONTRIB TO CAPITAL PROJECT FUND	2,654.00	2,654.00	2,654.00	0.00
101-966-965.590	CONTRIBUTION TO SEWER FUND	81,028.33	54,000.00	0.00	0.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

Page:

4/15

PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	END BALANCE	2023-24	YTD BALANCE	ACTIVITY FOR
		06/30/2023	ORIGINAL	12/31/2023	MONTH 12/31/2023
		NORMAL (ABNORMAL)	BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)
Fund 101 - GENERAL FUND					
Expenditures					
101-966-965.591	CONTRIBUTION TO WATER	48,588.02	0.00	0.00	0.00
101-966-965.598	CONTRIB TO STORM DRAIN MAINT	18,500.00	0.00	0.00	0.00
101-966-965.641	CONTRIB TO EQP REPAIR & REPL	103,316.72	116,591.01	100,000.00	0.00
Total Dept 966 - CONTRIBUTIONS TO OTHER FUNDS		525,482.87	458,756.28	302,654.00	0.00
TOTAL EXPENDITURES		1,616,483.01	1,500,427.48	929,263.65	123,799.46
Fund 101 - GENERAL FUND:					
TOTAL REVENUES		1,657,865.90	1,666,433.28	1,671,463.90	297,463.79
TOTAL EXPENDITURES		1,616,483.01	1,500,427.48	929,263.65	123,799.46
NET OF REVENUES & EXPENDITURES		41,382.89	166,005.80	742,200.25	173,664.33
BEG. FUND BALANCE		1,058,242.05	922,039.01	922,039.01	
FUND BALANCE ADJUSTMENTS		(177,585.93)			
END FUND BALANCE		922,039.01	1,088,044.81	1,664,239.26	

PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)
Fund 202 - MAJOR STREET FUND					
Revenues					
Dept 000					
202-000-451.200	SPEC ASSESSMENT ROAD - SUNSET	5,581.18	5,400.00	5,079.12	0.00
202-000-553.000	ACT 51	246,961.71	227,000.00	84,156.27	20,597.41
202-000-582.000	COUNTY ROAD MILL 2014	41,255.60	41,000.00	8.92	0.00
202-000-665.000	INTEREST	6,981.91	6,338.74	5,781.57	1,122.31
Total Dept 000		300,780.40	279,738.74	95,025.88	21,719.72
TOTAL REVENUES		300,780.40	279,738.74	95,025.88	21,719.72
Expenditures					
Dept 463 - ROUTINE MAINT					
202-463-699.203	TRANSFER TO LOCAL STREETS	87,500.00	87,500.00	87,500.00	0.00
202-463-782.000	STREET MATERIALS & SUPPLIES	3,936.00	4,500.00	477.05	0.00
202-463-818.000	CONTRACT LABOR	0.00	0.00	155,933.76	2,587.77
202-463-956.000	TREE TRIMMING	3,750.00	5,200.00	0.00	0.00
202-463-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	78,000.00	78,000.00	50,000.00	0.00
Total Dept 463 - ROUTINE MAINT		173,186.00	175,200.00	293,910.81	2,587.77
Dept 474 - TRAFFIC SIGNS					
202-474-782.000	STREET MATERIALS & SUPPLIES	0.00	250.00	0.00	0.00
Total Dept 474 - TRAFFIC SIGNS		0.00	250.00	0.00	0.00
Dept 478 - WINTER MAINT					
202-478-782.000	STREET MATERIALS & SUPPLIES	370.96	600.00	0.00	0.00
Total Dept 478 - WINTER MAINT		370.96	600.00	0.00	0.00
Dept 480 - CONSTRUCTION					
202-480-803.000	ENGINEERS FEES	3,410.71	5,500.00	15,420.25	0.00
202-480-818.000	CONTRACT LABOR	41,941.82	25,000.00	0.00	0.00
Total Dept 480 - CONSTRUCTION		45,352.53	30,500.00	15,420.25	0.00
Dept 906 - DEBT SERVICE					
202-906-992.000	BOND PRINCIPAL	10,560.00	11,264.00	0.00	0.00
202-906-993.000	BOND INTEREST	6,419.78	6,160.99	4,511.23	1,430.70
Total Dept 906 - DEBT SERVICE		16,979.78	17,424.99	4,511.23	1,430.70
TOTAL EXPENDITURES		235,889.27	223,974.99	313,842.29	4,018.47
Fund 202 - MAJOR STREET FUND:					
TOTAL REVENUES		300,780.40	279,738.74	95,025.88	21,719.72
TOTAL EXPENDITURES		235,889.27	223,974.99	313,842.29	4,018.47
NET OF REVENUES & EXPENDITURES		64,891.13	55,763.75	(218,816.41)	17,701.25
BEG. FUND BALANCE		244,998.77	309,889.90	309,889.90	
END FUND BALANCE		309,889.90	365,653.65	91,073.49	

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REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

Page:

6/15

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PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	END BALANCE	2023-24	YTD BALANCE	ACTIVITY FOR
		06/30/2023	ORIGINAL	12/31/2023	MONTH 12/31/2023
		(NORMAL)	BUDGET	(NORMAL)	INCREASE (DECREASE)
Fund 203 - LOCAL STREET FUND					
Revenues					
Dept 000					
203-000-451.200	SPEC ASSESSMENT ROAD - SUNSET	34,138.82	36,000.00	29,361.47	0.00
203-000-553.000	ACT 51	98,129.37	95,000.00	33,466.45	8,190.98
203-000-555.100	GRANT ENHANCEMENT - STATE	100,000.00	100,000.00	0.00	0.00
203-000-582.000	COUNTY ROAD MILL 2014	35,458.37	32,000.00	0.00	0.00
203-000-665.000	INTEREST	698.19	790.00	578.15	112.23
203-000-699.001	CONTRIBUTIONS FROM MAJOR STREET FUND	87,500.00	87,500.00	87,500.00	0.00
203-000-699.101	GF CONTRIBUTION	155,139.99	0.00	0.00	0.00
Total Dept 000		511,064.74	351,290.00	150,906.07	8,303.21
TOTAL REVENUES		511,064.74	351,290.00	150,906.07	8,303.21
Expenditures					
Dept 463 - ROUTINE MAINT					
203-463-818.000	CONTRACT LABOR	0.00	0.00	155,933.84	2,587.77
203-463-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	20,000.00	25,000.00	5,000.00	0.00
Total Dept 463 - ROUTINE MAINT		20,000.00	25,000.00	160,933.84	2,587.77
Dept 478 - WINTER MAINT					
203-478-782.000	STREET MATERIALS & SUPPLIES	370.96	600.00	0.00	0.00
Total Dept 478 - WINTER MAINT		370.96	600.00	0.00	0.00
Dept 480 - CONSTRUCTION					
203-480-803.000	ENGINEERS FEES	11,657.85	15,000.00	0.00	0.00
203-480-818.000	CONTRACT LABOR	233,870.95	7,035.92	0.00	0.00
Total Dept 480 - CONSTRUCTION		245,528.80	22,035.92	0.00	0.00
Dept 740 - SPECIAL MAINT					
203-740-956.000	TREE TRIMMING	0.00	1,500.00	0.00	0.00
Total Dept 740 - SPECIAL MAINT		0.00	1,500.00	0.00	0.00
Dept 906 - DEBT SERVICE					
203-906-992.000	BOND PRINCIPAL	158,016.70	165,347.60	33,669.00	0.00
203-906-993.000	BOND INTEREST	141,616.77	136,806.48	68,639.59	16,102.42
Total Dept 906 - DEBT SERVICE		299,633.47	302,154.08	102,308.59	16,102.42
TOTAL EXPENDITURES		565,533.23	351,290.00	263,242.43	18,690.19
Fund 203 - LOCAL STREET FUND:					
TOTAL REVENUES		511,064.74	351,290.00	150,906.07	8,303.21
TOTAL EXPENDITURES		565,533.23	351,290.00	263,242.43	18,690.19
NET OF REVENUES & EXPENDITURES		(54,468.49)	0.00	(112,336.36)	(10,386.98)
BEG. FUND BALANCE		92,546.99	38,078.50	38,078.50	
END FUND BALANCE		38,078.50	38,078.50	(74,257.86)	

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PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	END BALANCE	2023-24	YTD BALANCE	ACTIVITY FOR
		06/30/2023	ORIGINAL	12/31/2023	MONTH 12/31/2023
		DUAL (ABNORMAL)	BUDGET DUAL	(ABNORMAL)	INCREASE (DECREASE)
Fund 208 - PARK FUND					
Revenues					
Dept 000					
208-000-478.000	LEAGUE FEES	325.00	0.00	0.00	0.00
208-000-478.030	CONCESSIONS	29,281.18	28,030.00	14,722.73	0.00
208-000-478.070	FIELD RENTAL	28,559.00	21,000.00	10,803.00	0.00
208-000-478.084	FLAG FOOTBALL	1,620.00	1,250.00	1,035.00	0.00
208-000-478.090	YOUTH FEES	6,810.00	6,000.00	0.00	0.00
208-000-667.000	PAVILION RENT	1,520.00	1,500.00	500.00	0.00
208-000-667.020	TIFA PAVILION - COMMUNITY CEN	1,950.00	1,650.00	950.00	0.00
208-000-674.000	DONATIONS	1,300.00	0.00	500.00	0.00
208-000-680.001	SPECIAL EVENTS	700.00	700.00	250.00	0.00
208-000-684.000	MISC INCOME	40.00	0.00	0.00	0.00
208-000-699.101	GF CONTRIBUTION	116,255.81	285,511.27	200,000.00	0.00
Total Dept 000		188,360.99	345,641.27	228,760.73	0.00
TOTAL REVENUES		188,360.99	345,641.27	228,760.73	0.00
Expenditures					
Dept 751 - PARK ADMIN					
208-751-703.000	SALARIES	48,748.06	51,395.88	27,214.40	4,360.65
208-751-703.002	OVERTIME SALARIES	0.00	0.00	176.42	0.00
208-751-719.000	FRINGE BENEFITS	20,483.45	20,060.39	12,359.35	1,924.41
208-751-728.000	UNIFORM EXPENSES	0.00	550.00	0.00	0.00
208-751-731.000	PUBLICATION	562.28	600.00	892.16	0.00
208-751-740.000	SUPPLIES	6,460.80	5,500.00	2,931.97	40.93
208-751-781.000	COMPUTER SOFTWARE	72.00	150.00	0.00	0.00
208-751-803.000	ENGINEERS FEES	35,021.32	27,000.00	3,507.50	0.00
208-751-809.000	TRAINING	1,073.11	1,200.00	0.00	0.00
208-751-810.100	GRANT EXPENSE	0.00	166,600.00	147.50	0.00
208-751-818.000	CONTRACT LABOR	5,439.62	2,500.00	157,509.92	3,862.80
208-751-853.000	TELEPHONE EXPENSE	647.27	875.00	322.11	53.72
208-751-913.000	INSURANCE-LIAB & WORKMAN COMP	9,283.91	9,300.00	10,055.74	0.00
208-751-962.000	MILEAGE	397.08	400.00	352.10	116.33
Total Dept 751 - PARK ADMIN		128,188.90	286,131.27	215,469.17	10,358.84
Dept 770 - LAKE ALLIANCE MAINTENANCE					
208-770-740.000	SUPPLIES	2,396.61	2,500.00	2,429.34	0.00
208-770-775.000	REPAIRS & MAINT	3,401.43	3,500.00	9,217.24	123.20
208-770-802.000	SERVICE	323.40	500.00	895.84	0.00
208-770-920.000	UTILITIES	13,784.36	12,500.00	4,693.21	679.85
Total Dept 770 - LAKE ALLIANCE MAINTENANCE		19,905.80	19,000.00	17,235.63	803.05
Dept 771 - CITY PARK					
208-771-740.000	SUPPLIES	0.00	500.00	0.00	0.00
208-771-775.000	REPAIRS & MAINT	1,646.11	1,200.00	295.00	0.00
208-771-818.000	CONTRACT LABOR	0.00	1,000.00	0.00	0.00
Total Dept 771 - CITY PARK		1,646.11	2,700.00	295.00	0.00
Dept 772 - SUNSET HILLS PARK					
208-772-775.000	REPAIRS & MAINT	0.00	310.00	0.00	0.00
Total Dept 772 - SUNSET HILLS PARK		0.00	310.00	0.00	0.00
Dept 774 - BASEBALL					
208-774-731.000	PUBLICATION	464.80	700.00	0.00	0.00
208-774-740.000	SUPPLIES	211.09	800.00	49.94	0.00
208-774-745.000	YOUTH UMPIRE FEES	0.00	100.00	0.00	0.00
208-774-775.000	REPAIRS & MAINT	2,006.90	2,000.00	2,020.40	0.00
Total Dept 774 - BASEBALL		2,682.79	3,600.00	2,070.34	0.00
Dept 777 - BALLFIELD					
208-777-740.000	SUPPLIES	1,441.17	4,500.00	1,247.82	0.00
208-777-744.000	YOUTH FEES (UNIFORMS, ETC.)	5,556.09	7,400.00	1,010.00	0.00
208-777-745.000	YOUTH UMPIRE FEES	1,410.00	1,800.00	195.00	0.00
208-777-802.000	SERVICE	0.00	450.00	0.00	0.00

01/11/2024 12:20 PM
 User: JWest
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REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

Page: 8/15

PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	END BALANCE	2023-24	YTD BALANCE	ACTIVITY FOR
		06/30/2023	ORIGINAL	12/31/2023	MONTH 12/31/2023
		{MAL (ABNORMAL)	BUDGET	{MAL (ABNORMAL)	BASE (DECREASE)
Fund 208 - PARK FUND					
Expenditures					
Total Dept 777 - BALLFIELD		8,407.26	14,150.00	2,452.82	0.00
Dept 778 - CONCESSIONS					
208-778-703.000	SALARIES	6,227.66	5,700.00	3,030.02	0.00
208-778-719.000	FRINGE BENEFITS	839.67	570.00	402.31	0.00
208-778-740.000	SUPPLIES	13,434.84	11,500.00	5,683.89	0.00
208-778-746.000	CONCESSION - FOOD LICENSE	870.51	880.00	0.00	0.00
208-778-814.000	BANK SERVICE CHARGES	930.71	1,000.00	478.02	56.85
Total Dept 778 - CONCESSIONS		22,303.39	19,650.00	9,594.24	56.85
Dept 779 - SPECIAL EVENTS					
208-779-740.000	SUPPLIES	0.00	100.00	0.00	0.00
Total Dept 779 - SPECIAL EVENTS		0.00	100.00	0.00	0.00
TOTAL EXPENDITURES		183,134.25	345,641.27	247,117.20	11,218.74
Fund 208 - PARK FUND:					
TOTAL REVENUES		188,360.99	345,641.27	228,760.73	0.00
TOTAL EXPENDITURES		183,134.25	345,641.27	247,117.20	11,218.74
NET OF REVENUES & EXPENDITURES		5,226.74	0.00	(18,356.47)	(11,218.74)
BEG. FUND BALANCE		31,971.41	37,198.15	37,198.15	
END FUND BALANCE		37,198.15	37,198.15	18,841.68	

01/11/2024 12:20 PM

REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

Page:

9/15

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PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	END BALANCE	2023-24	YTD BALANCE	ACTIVITY FOR
		06/30/2023	ORIGINAL	12/31/2023	MONTH 12/31/2023
		AMAL (ABNORMAL)	BUDGET AMAL	(ABNORMAL)	BASE (DECREASE)
Fund 211 - GIZZARD FEST					
Revenues					
Dept 000					
211-000-665.000	INTEREST	601.37	600.00	778.35	133.44
211-000-674.000	DONATIONS	4,287.65	3,000.00	0.00	0.00
211-000-674.100	SPONSORSHIP	14,835.00	12,000.00	0.00	0.00
211-000-678.000	POTTERVILLE ATHLETICS	232.00	0.00	0.00	0.00
211-000-681.000	VENDOR BOOTHS	9,700.00	8,000.00	150.00	0.00
211-000-682.000	RACE	9,164.32	6,000.00	548.90	0.00
211-000-686.000	PAGEANT	3,176.53	2,500.00	0.00	0.00
211-000-687.000	INSURANCE REIMBURSEMENT	0.00	0.00	402.00	0.00
211-000-688.000	CARNIVAL	3,827.90	2,900.00	0.00	0.00
211-000-690.000	TENT TICKET SALES	8,838.27	6,500.00	0.00	0.00
211-000-691.000	ATM	0.00	200.00	4.00	0.00
211-000-695.000	T SHIRT SALES	100.00	0.00	0.00	0.00
211-000-697.000	PALLET RAFFLE-BENTON TWP EMERGENCY SERVI	1,826.00	0.00	0.00	0.00
Total Dept 000		56,589.04	41,700.00	1,883.25	133.44
TOTAL REVENUES		56,589.04	41,700.00	1,883.25	133.44
Expenditures					
Dept 779 - SPECIAL EVENTS					
211-779-740.000	SUPPLIES	11,149.08	16,000.00	0.00	0.00
211-779-818.000	CONTRACT LABOR	17,207.00	18,000.00	0.00	0.00
211-779-880.200	COMMUNITY SPECIAL EVENTS	12,150.19	10,000.00	1,472.98	0.00
211-779-880.500	PAGEANT	2,655.04	1,000.00	0.00	0.00
211-779-880.600	RACE	3,378.79	4,000.00	473.34	0.00
Total Dept 779 - SPECIAL EVENTS		46,540.10	49,000.00	1,946.32	0.00
TOTAL EXPENDITURES		46,540.10	49,000.00	1,946.32	0.00
Fund 211 - GIZZARD FEST :					
TOTAL REVENUES		56,589.04	41,700.00	1,883.25	133.44
TOTAL EXPENDITURES		46,540.10	49,000.00	1,946.32	0.00
NET OF REVENUES & EXPENDITURES		10,048.94	(7,300.00)	(63.07)	133.44
BEG. FUND BALANCE			43,034.44	43,034.44	
FUND BALANCE ADJUSTMENTS		32,985.50			
END FUND BALANCE		43,034.44	35,734.44	42,971.37	

01/11/2024 12:20 PM
 User: JWest
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REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

Page: 10/15

PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)
Fund 247 - TAX INCREMENT FINANCING AUTHOR					
Revenues					
Dept 728 - TIFA DEPT					
247-728-401.000	PROPERTY TAXES	175,963.07	178,000.00	148,660.46	0.00
247-728-573.000	LOCAL COMMUNITY STABILIZATION	19,395.98	21,000.00	22,561.19	0.00
247-728-665.000	INTEREST INCOME	148.99	150.00	2,940.07	80.18
Total Dept 728 - TIFA DEPT		195,508.04	199,150.00	174,161.72	80.18
TOTAL REVENUES		195,508.04	199,150.00	174,161.72	80.18
Expenditures					
Dept 728 - TIFA DEPT					
247-728-703.005	WAGES - OTHER	4,899.97	4,900.00	2,524.98	408.33
247-728-727.000	OFFICE EXPENSE	1,123.05	1,120.00	25.00	0.00
247-728-731.000	PUBLICATION	0.00	300.00	0.00	0.00
247-728-801.000	ATTORNEY	0.00	500.00	0.00	0.00
247-728-803.000	ENGINEERS FEES	5,058.86	8,000.00	0.00	0.00
247-728-807.000	AUDIT	4,250.00	4,500.00	4,350.00	0.00
247-728-967.700	CITY IMPROVEMENTS	1,899.16	1,900.00	0.00	0.00
247-728-970.000	CAPITAL OUTLAY	0.00	8,000.00	0.00	0.00
247-728-992.000	BOND PRINCIPAL	50,000.00	50,000.00	50,000.00	0.00
247-728-993.000	BOND INTEREST	17,432.50	15,283.00	8,191.25	0.00
Total Dept 728 - TIFA DEPT		84,663.54	94,503.00	65,091.23	408.33
TOTAL EXPENDITURES		84,663.54	94,503.00	65,091.23	408.33
Fund 247 - TAX INCREMENT FINANCING AUTHOR:					
TOTAL REVENUES		195,508.04	199,150.00	174,161.72	80.18
TOTAL EXPENDITURES		84,663.54	94,503.00	65,091.23	408.33
NET OF REVENUES & EXPENDITURES		110,844.50	104,647.00	109,070.49	(328.15)
BEG. FUND BALANCE		50,368.77	161,213.27	161,213.27	
END FUND BALANCE		161,213.27	265,860.27	270,283.76	

PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	END BALANCE	2023-24	YTD BALANCE	ACTIVITY FOR
		06/30/2023	ORIGINAL	12/31/2023	MONTH 12/31/2023
		{MAL (ABNORMAL)	BUDGET {MAL	{MAL (ABNORMAL)	BASE (DECREASE)
Fund 401 - CAPITAL PROJECT FUND- DOWNTOWN					
Revenues					
Dept 000					
401-000-699.100	TRANSFER IN	2,654.00	2,654.00	2,654.00	0.00
Total Dept 000		2,654.00	2,654.00	2,654.00	0.00
TOTAL REVENUES		2,654.00	2,654.00	2,654.00	0.00
Expenditures					
Dept 729 - DOWNTOWN					
401-729-740.600	LANDSCAPING SUPPLIES	2,558.48	3,000.00	218.98	0.00
401-729-818.000	CONTRACT LABOR	145.00	600.00	165.00	165.00
Total Dept 729 - DOWNTOWN		2,703.48	3,600.00	383.98	165.00
TOTAL EXPENDITURES		2,703.48	3,600.00	383.98	165.00
Fund 401 - CAPITAL PROJECT FUND- DOWNTOWN:					
TOTAL REVENUES		2,654.00	2,654.00	2,654.00	0.00
TOTAL EXPENDITURES		2,703.48	3,600.00	383.98	165.00
NET OF REVENUES & EXPENDITURES		(49.48)	(946.00)	2,270.02	(165.00)
BEG. FUND BALANCE		3,868.76	3,819.28	3,819.28	
END FUND BALANCE		3,819.28	2,873.28	6,089.30	

PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	END BALANCE	2023-24	YTD BALANCE	ACTIVITY FOR
		06/30/2023	ORIGINAL	12/31/2023	MONTH 12/31/2023
		AMAL (ABNORMAL)	BUDGET	AMAL (ABNORMAL)	BASE (DECREASE)
Fund 590 - SEWER FUND					
Revenues					
Dept 000					
590-000-642.000	BILLS	156,709.13	155,000.00	65,684.12	10,467.16
590-000-642.001	FIXED COSTS	484,377.11	486,422.00	207,643.90	40,926.01
590-000-656.000	FINES & FORFEITURES	17,803.76	15,000.00	9,375.68	1,453.70
590-000-665.000	INTEREST	10,472.82	10,200.00	8,672.34	1,683.46
590-000-666.000	INSPECTION FEE	250.00	250.00	400.00	25.00
590-000-672.000	HOOK UP FEES	27,400.00	27,400.00	0.00	0.00
590-000-684.000	MISC INCOME	87.50	0.00	0.00	0.00
590-000-699.101	GF CONTRIBUTION	81,028.33	54,000.00	0.00	0.00
Total Dept 000		778,128.65	748,272.00	291,776.04	54,555.33
TOTAL REVENUES		778,128.65	748,272.00	291,776.04	54,555.33
Expenditures					
Dept 537 - ADMINISTRATIVE					
590-537-775.000	REPAIRS & MAINT	845.43	3,000.00	5,746.50	0.00
590-537-809.000	TRAINING	0.00	100.00	0.00	0.00
Total Dept 537 - ADMINISTRATIVE		845.43	3,100.00	5,746.50	0.00
Dept 556 - DPW					
590-556-740.000	SUPPLIES	7,857.29	14,000.00	8,157.65	0.00
590-556-743.000	METERS	1,201.48	4,550.00	6,411.72	6,411.72
590-556-775.000	REPAIRS & MAINT	456.83	1,500.00	268.90	0.00
590-556-802.000	SERVICE	2,866.77	7,000.00	400.00	400.00
590-556-803.000	ENGINEERS FEES	22,907.48	15,000.00	10,097.49	1,384.42
590-556-818.000	CONTRACT LABOR	700.00	5,000.00	0.00	0.00
590-556-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	190,000.00	190,000.00	50,000.00	0.00
590-556-968.000	DEPRECIATION EXPENSE	295,167.00	0.00	0.00	0.00
590-556-970.000	CAPITAL OUTLAY	0.04	60,000.00	61,949.75	21,084.12
Total Dept 556 - DPW		521,156.89	297,050.00	137,285.51	29,280.26
Dept 906 - DEBT SERVICE					
590-906-991.000	DEBT SERVICE - PRINCIPAL	0.00	168,000.00	43,000.00	0.00
590-906-993.000	BOND INTEREST	201,707.23	206,677.00	99,323.18	26,814.37
Total Dept 906 - DEBT SERVICE		201,707.23	374,677.00	142,323.18	26,814.37
TOTAL EXPENDITURES		723,709.55	674,827.00	285,355.19	56,094.63
Fund 590 - SEWER FUND:					
TOTAL REVENUES		778,128.65	748,272.00	291,776.04	54,555.33
TOTAL EXPENDITURES		723,709.55	674,827.00	285,355.19	56,094.63
NET OF REVENUES & EXPENDITURES		54,419.10	73,445.00	6,420.85	(1,539.30)
BEG. FUND BALANCE		2,912,634.93	2,967,054.03	2,967,054.03	
END FUND BALANCE		2,967,054.03	3,040,499.03	2,973,474.88	

01/11/2024 12:20 PM
 User: JWest
 DB: Pottersville

REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

Page: 13/15

PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	END BALANCE	2023-24	YTD BALANCE	ACTIVITY FOR
		06/30/2023	ORIGINAL	12/31/2023	MONTH 12/31/2023
		AMAL (ABNORMAL)	BUDGET AMAL	AMAL (ABNORMAL)	BASE (DECREASE)
Fund 591 - WATER FUND					
Revenues					
Dept 000					
591-000-642.000	BILLS	200,282.75	197,000.00	84,157.86	12,859.88
591-000-642.001	FIXED COSTS	382,824.32	392,183.28	162,714.30	32,549.10
591-000-644.000	PENALTIES	650.00	650.00	480.00	0.00
591-000-656.000	FINES & FORFEITURES	15,380.61	14,000.00	8,370.91	1,260.05
591-000-665.000	INTEREST	23,738.38	20,000.00	19,657.29	3,815.85
591-000-666.000	INSPECTION FEE	175.00	175.00	350.00	25.00
591-000-672.000	HOOK UP FEES	18,500.00	18,500.00	66,150.00	4,725.00
591-000-684.000	MISC INCOME	87.50	0.00	324.62	0.00
591-000-699.101	GF CONTRIBUTION	48,588.02	48,588.02	0.00	0.00
Total Dept 000		690,226.58	691,096.30	342,204.98	55,234.88
TOTAL REVENUES		690,226.58	691,096.30	342,204.98	55,234.88
Expenditures					
Dept 537 - ADMINISTRATIVE					
591-537-731.000	PUBLICATION	1,112.68	500.00	0.00	0.00
591-537-740.000	SUPPLIES	644.89	1,500.00	0.00	0.00
591-537-741.000	POSTAGE	3,134.02	3,500.00	2,242.88	437.23
591-537-781.000	COMPUTER SOFTWARE	0.00	1,500.00	1,018.80	1,018.80
591-537-809.000	TRAINING	75.00	1,200.00	596.80	0.00
Total Dept 537 - ADMINISTRATIVE		4,966.59	8,200.00	3,858.48	1,456.03
Dept 556 - DPW					
591-556-740.000	SUPPLIES	3,473.95	4,000.00	1,794.40	520.50
591-556-743.000	METERS	2,661.48	6,000.00	0.00	0.00
591-556-775.000	REPAIRS & MAINT	(16,363.00)	10,000.00	14,056.05	629.19
591-556-802.000	SERVICE	8,462.96	12,000.00	34,795.04	48.00
591-556-803.000	ENGINEERS FEES	28,538.99	29,000.00	11,227.48	2,514.41
591-556-818.000	CONTRACT LABOR	(2,575.07)	25,000.00	17,071.15	1,995.50
591-556-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	200,000.00	200,000.00	100,000.00	0.00
591-556-968.000	DEPRECIATION EXPENSE	153,658.00	0.00	0.00	0.00
591-556-970.000	CAPITAL OUTLAY	35,064.35	40,000.00	0.00	0.00
Total Dept 556 - DPW		412,921.66	326,000.00	178,944.12	5,707.60
Dept 906 - DEBT SERVICE					
591-906-992.000	BOND PRINCIPAL	0.00	98,000.00	27,000.00	0.00
591-906-993.000	BOND INTEREST	114,044.55	112,674.00	56,109.12	13,837.50
Total Dept 906 - DEBT SERVICE		114,044.55	210,674.00	83,109.12	13,837.50
TOTAL EXPENDITURES		531,932.80	544,874.00	265,911.72	21,001.13
Fund 591 - WATER FUND:					
TOTAL REVENUES		690,226.58	691,096.30	342,204.98	55,234.88
TOTAL EXPENDITURES		531,932.80	544,874.00	265,911.72	21,001.13
NET OF REVENUES & EXPENDITURES		158,293.78	146,222.30	76,293.26	34,233.75
BEG. FUND BALANCE		2,863,411.99	3,021,705.77	3,021,705.77	
END FUND BALANCE		3,021,705.77	3,167,928.07	3,097,999.03	

01/11/2024 12:20 PM
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REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	END BALANCE	2023-24	YTD BALANCE	ACTIVITY FOR
		06/30/2023	ORIGINAL	12/31/2023	MONTH 12/31/2023
		NORMAL (ABNORMAL)	BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)
Fund 598 - STORM DRAIN MAINTENANCE					
Revenues					
Dept 000					
598-000-699.101	GF CONTRIBUTION	18,500.00	0.00	0.00	0.00
Total Dept 000		18,500.00	0.00	0.00	0.00
TOTAL REVENUES		18,500.00	0.00	0.00	0.00
Expenditures					
Dept 556 - DPW					
598-556-740.000	SUPPLIES	1,358.50	0.00	0.00	0.00
598-556-818.000	CONTRACT LABOR	18,500.00	0.00	0.00	0.00
598-556-931.000	DPW MAINT & REPAIR	687.50	0.00	0.00	0.00
Total Dept 556 - DPW		20,546.00	0.00	0.00	0.00
TOTAL EXPENDITURES		20,546.00	0.00	0.00	0.00
Fund 598 - STORM DRAIN MAINTENANCE:					
TOTAL REVENUES		18,500.00	0.00	0.00	0.00
TOTAL EXPENDITURES		20,546.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		(2,046.00)	0.00	0.00	0.00
BEG. FUND BALANCE		7,079.26	5,033.26	5,033.26	
END FUND BALANCE		5,033.26	5,033.26	5,033.26	

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 User: JWest
 DB: Potterville

REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

Page: 15/15

PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)
Fund 641 - EQUIPMENT REPAIR & REPLACEMENT					
Revenues					
Dept 000					
641-000-699.100	OPERATING TRANSFER-IN	591,316.72	604,591.01	305,000.00	0.00
Total Dept 000		591,316.72	604,591.01	305,000.00	0.00
TOTAL REVENUES		591,316.72	604,591.01	305,000.00	0.00
Expenditures					
Dept 932 - EQUIPMENT REPAIR ACTIVITY					
641-932-703.000	SALARIES	242,702.38	240,786.55	126,860.93	19,786.83
641-932-703.002	OVERTIME SALARIES	15,379.82	14,500.00	8,687.28	1,120.59
641-932-719.000	FRINGE BENEFITS	76,880.60	78,092.19	46,203.25	7,013.41
641-932-728.000	UNIFORM EXPENSES	3,060.15	3,000.00	2,394.94	897.55
641-932-731.000	POSTAGE	0.00	1,200.00	0.00	0.00
641-932-740.000	SUPPLIES	21,143.58	23,000.00	15,561.11	1,538.49
641-932-775.000	REPAIRS & MAINT	51,842.25	45,237.98	45,593.44	5,803.35
641-932-781.000	COMPUTER SOFTWARE	0.00	2,100.00	0.00	0.00
641-932-782.000	STREET MATERIALS & SUPPLIES	9,855.18	11,000.00	7,100.46	7,100.46
641-932-802.000	SERVICE	2,291.46	4,000.00	10,795.93	0.00
641-932-809.000	TRAINING	865.00	2,000.00	860.00	860.00
641-932-853.000	TELEPHONE EXPENSE	3,267.08	3,900.00	1,619.66	241.87
641-932-862.000	GAS	25,421.65	28,000.00	14,101.22	0.00
641-932-920.000	UTILITIES	121,252.59	129,000.00	48,647.36	10,496.32
641-932-958.000	DUES AND SUBSCRIPTIONS	0.00	500.00	507.24	0.00
641-932-968.000	DEPRECIATION EXPENSE	40,099.00	0.00	0.00	0.00
641-932-970.000	CAPITAL OUTLAY	3,754.75	5,000.00	9,233.35	2,000.00
Total Dept 932 - EQUIPMENT REPAIR ACTIVITY		617,815.49	591,316.72	338,166.17	56,858.87
TOTAL EXPENDITURES		617,815.49	591,316.72	338,166.17	56,858.87
Fund 641 - EQUIPMENT REPAIR & REPLACEMENT:					
TOTAL REVENUES		591,316.72	604,591.01	305,000.00	0.00
TOTAL EXPENDITURES		617,815.49	591,316.72	338,166.17	56,858.87
NET OF REVENUES & EXPENDITURES		(26,498.77)	13,274.29	(33,166.17)	(56,858.87)
BEG. FUND BALANCE		149,435.95	122,937.18	122,937.18	
END FUND BALANCE		122,937.18	136,211.47	89,771.01	
TOTAL REVENUES - ALL FUNDS					
TOTAL REVENUES - ALL FUNDS		4,990,995.06	4,930,566.60	3,263,836.57	437,490.55
TOTAL EXPENDITURES - ALL FUNDS					
TOTAL EXPENDITURES - ALL FUNDS		4,628,950.72	4,379,454.46	2,710,320.18	292,254.82
NET OF REVENUES & EXPENDITURES		362,044.34	551,112.14	553,516.39	145,235.73
BEG. FUND BALANCE - ALL FUNDS		7,414,558.88	7,632,002.79	7,632,002.79	
FUND BALANCE ADJ - ALL FUNDS		(144,600.43)			
END FUND BALANCE - ALL FUNDS		7,632,002.79	8,183,114.93	8,185,519.18	

City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
Fax: (517) 645-7810 ♦ www.pottervillemi.org

January 11, 2024

To: City Council
From: Aaron Sheridan, City Manager
Subject: Manager's Report

Please review my report and let me know if you have questions or comments. Thank you.

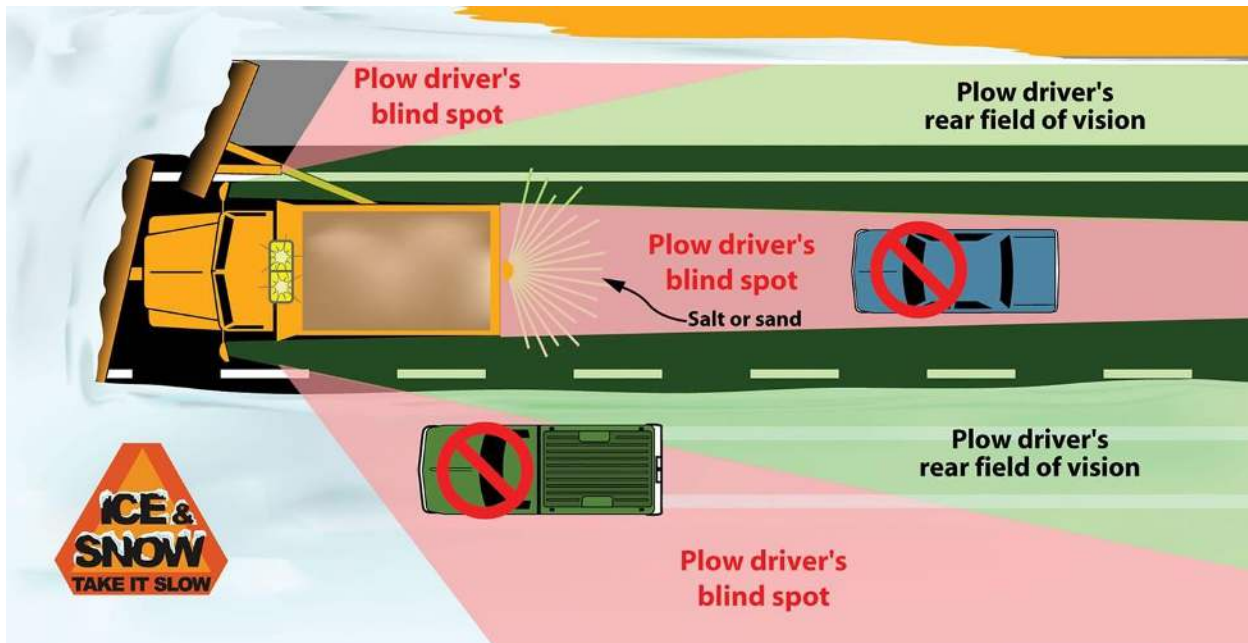
1. Resolution No. 24-0118-01 as included in the packet, is a legal requirement of MDOT and Act 51, P.A. 1951 to formally add "Rose Court" street to the State's inventory of public streets maintained/owned by the City of Potterville. Once the Resolution is approved and provided to MDOT's Bureau of Transportation Planning, Rose Court's new mileage of local street (approximately 682 feet) will be used by the State to slightly increase the City's qualified allotment of "Act 51 Funds" based upon the Cities' total mileage of publicly owned street(s) and motor fuel, vehicle registration taxes collected during the State's fiscal year. Last fiscal year, the City accounted for a mileage of 2.93 miles of Major Streets and 7.46 miles of Local Streets eligible for "Act 51" revenues of \$246,961.71 Major Streets + \$98,129.37 Local Streets = \$345,091.08 total revenues. All Act 51 Funds are restricted and accounted for in the City's Funds 202: Major Streets and Fund 203: Local Streets.

2. Kennedy Industries has received necessary components consisting of a new control panel, variable frequency drives (2) and a "Flygt explosion proof submersible sanitary sewage pump" needed to make replacement repairs to the City's West Side lift station that sustained damage during the Storm Event of August 24th 2023. This is a city critical sanitary sewer asset that experienced electrical surge damage as a result of the wind storm event of August 24th 2023. Kennedy will provide a field service technician to install the new Flygt pump (arrived via freight on the 10th), new VFDs that energize the engine safely, and test run all operations.

3. Winter Public Safety Announcement - Please be advised that motor vehicles and/or trailers should be removed from public right of ways of public streets in the City of Potterville during evening and early morning hours of 2:00 am and 6:00 am of any day. Please help keep City streets clear from parked cars as much possible during winter storm periods. When snow removal conditions exist, take precautions for snow plow vehicles on the road. Always leave extra space between your vehicle and a snow plow, and avoid passing or driving near snow plow vehicles while they are clearing snow or spreading salt/sand debris. Snow plow vehicles make frequent stops and have large blinds spots that hide objects from the vision of the operator. So be safe and give all snow plows extra space while driving.

City of Potterville

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4. The City completed its preconstruction walk through with Visionary Builders, LLC on the 10th of January, and materials and schedules for the DPW Garage Repair project are being finalized for construction. Work on the DPW garage will commence upon issuance of permits with Eaton County Construction Code. In Council's packet, per Visionary Builders proposal is a pay request for 1/3 payment that is acceptable and recommend for approval to start the project. The City is fortunate to have a "nearly local" large supplier of color metal siding in the Village of Vermontville that is the choice of the Visionary Builders for most of their pole barn type projects. Barring any major surprises or set backs the project should be complete around the end of March.

City of Potterville

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TREASURER'S REPORT

January 18, 2024

Utility bills—as of 12/31/23 (bills due on 15th) \$23,035.65 is outstanding with \$19,117.16 over 30 days past due.

Water usage month of Dec (Jan billing): 3,560,655 gallons

Sewer usage month of Dec (Jan billing): 3,557,278 gallons

Ready to service charge-water: \$32,599.05

Ready to service charge-sewer: \$40,989.22

Total water and sewer billed out from 11/28-12/22/23 is \$100,127.02

Payroll month of December, 2023: \$73,868.29 (this includes all payroll taxes + MERS +council pay).

Tax bill summer collection percentage: 97.7%. Winter tax collection percentage: 36.9%. Tax payments received through 12/31/23 have been disbursed. Winter tax bills have been mailed. Winter tax bills are due on 2/14/24.

Attending MMTA (Michigan Municipal Treasurers Association) winter conference in Lansing on 1/19/24.

Water bill increase approved at December 2023 meeting will be put into effect on January water bills. These bills will be sent out around the end of January.

W-2's will be mailed on or before January 31, 2024.

Bank reconciliations completed for month of December 2023:

General account – Reconciled balance: **\$3,588,994.63**

Payroll account - Reconciled balance: **\$11,402.36**

Tax account – Reconciled balance: **\$282,797.78**

Gizzard Fest – Reconciled balance: **\$42,971.37**

Respectfully submitted,

Jodi West

Treasurer

City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
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From the Clerk's office – January 2024

The election cycle has begun. The upcoming week I will be completing preliminary testing on the equipment and then mailing the ballot requests we have already received. Reminder to share with others; “even if you are on the now new Permanent Ballot List to receive it automatically, for this presidential primary you have to request which ballot you want, either Democrat or Republican.”

In preparation for the upcoming three elections, I prepared an informational voting brochure. This will be mailed out next week to every household in the City. The intent is to provide information regarding the three methods of voting options. Also included are the timeline and dates for upcoming elections.

I continue to attend required election meetings and trainings for all the new updating of the election laws and procedures. Always something new to learn.

If I can be of any assistance, please contact me.

Becky Dolman

City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
Fax: (517) 645-7810 ♦ www.pottervillemi.org

January 2024

From the office of the Parks & Recreation Department for the City of Potterville:

The Parks & Recreation Department continues to do administrative work, planning, implementation, observation, evaluating, training, and continuing education.

- It's 2024! Which means the construction of the MDNR Recreation Passport Grant of Sunset Hills Park will take place this Spring/Summer months.
- The interpretive sign has been ordered with Pannier Graphics. This is part of the City's responsibility for the match of the Recreation Passport Grant.
- The 5 Year Parks & Recreation Plan is in its last year (2024). The current plan is from 2020-2024. During 2024, we are already in progress of making updates, edits, modifications, new photos, new survey, etc. Having a 5-year parks and recreation plan is to be approved by MDNR, and it is an inventory of existing facilities, resources, and assets, identifying community recreation and open space needs and to remain eligible for State of Michigan Grants. A 5 Year Parks & Recreation Plan is an overall operation and development guide that preserves other recreation amenities. In other words, it's a brainstorming documentation, with ideas of where the future of the parks and recreation can go with the input of the community. Not all ideas in this "plan" will be completed. Having ideas in the plan will help advance us and give us more of an advantage when applying for grants.
- The holiday season is over, and Christmas decorations have been taken down and properly stored. Garland on streetlights are still up, and we are waiting on DPW to get those down and allow time to dry before putting in containers for storage.
- Continue to further education by webinars, zoom meetings, certifications, etc.
- For the 2024 season after the top tier completed, we have 27 weekends secured and confirm for tournaments. There are still available weekends for the next tiers if interested.
- New Year means, registration forms need updated, and planning of each program are taking place.
- We are partnering with Potterville High School again on their Service Day. Which is to be held on January 16th. We look forward to the group of students that will be volunteering their time on this day and helping us assist in our tasks/projects we have for them.
- The mParks Conference is taking place on February 27th-March 1. The theme this year is "Leap!": Leadership Education for Advancing the Profession.

Respectfully Submitted,

Tiffany Falin, Parks & Recreation Director

City of Potterville

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All permit information has been entered into the system and finishing entering new build data.

Working on Economic Condition Factors and Land Values to set property values for 2024.

Mailed out personal property statements to businesses. They are due back to the City by February 20th.

Thanks,



Sarah Payton, MAAO



Potterville
Police Department
Chief Richard Barry



319 North Nelson St. • Potterville • Michigan • 48876 • Phone (517) 645-7802 • Fax (517) 645-7810

Dear Councilors,

Please see the following update regarding your police department.

- **Upcoming Training:** Chief Barry will be attending the Glock Armorer School in January to add another armorer to the department for primary weapon diagnostics and repair.
- **Completed Events:** Officer Collins, Officer Betts and Chief Barry participated in the Shop with a Hero event at the Charlotte Meijer. This is a yearly event that we participate in that is sponsored by the Charlotte Meijer, providing a child with a gift certificate to purchase gifts for their family or themselves as well as a full meal that the family has for Christmas.
- **Upcoming Events:** None
- **Notes from Chief Barry:** It is the time of year for heavy snowfall and icy conditions. Ensuring all vehicles are properly maintained, and cleared from snow that has settled on the vehicle is essential. It is also advisable to keep an external phone battery in the vehicle along with a blanket of some sort and a flashlight. I would like to remind everyone of our local ordinance preventing any street parking from 2-6 am on city streets. It is imperative that this ordinance be followed during this time of year to ensure ease of passage for local first responders, snow removal, and public works crews. Your police department will be enforcing this ordinance heavily in the coming months.
- Please see the police activity below for the month of December

Total Calls for July: 141		Calls for Service: 32
-Traffic Stops: 38	-Property Check: 36	-Follow-up: 4
-Harassments: 4	-Domestic Dispute: 5	-Criminal Sexual Conduct: 2
-Suspicious Situations: 3	-Stolen Vehicle: 1	-Traffic Crashes: 3

Respectfully Submitted,

Chief R. Barry

EATON COUNTY 911

Events by Nature Code by Agency

Agency: PPD, Event date/Time range: 12/01/2023 00:00:00 - 12/31/2023 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
PPD	911 ABANDONED	0	0	1	1	1%	0:02:55	0:00:00	0:00:00	0:03:42	0:03:42
	911 UNKNOWN CALL	0	0	1	1	1%	0:00:00	0:00:00	0:28:48	0:28:48	0:28:48
	ALARM ALL	0	0	3	3	2%	0:01:53	0:06:25	0:01:53	0:22:50	0:07:37
	ASSAULT	0	1	0	1	1%	0:00:00	0:00:00	0:25:04	0:25:04	0:25:04
	ASSIST CITIZEN	0	2	1	3	2%	0:01:41	0:00:00	0:05:29	0:11:57	0:03:59
	ASSIST OTHER POLICE DEPT	0	1	0	1	1%	0:00:00	0:10:57	0:36:48	0:47:45	0:47:45
	CHECK WELLBEING	0	0	2	2	1%	0:13:40	0:05:18	0:24:44	1:27:23	0:43:42
	CIVIL COMPLAINT	0	0	2	2	1%	0:02:25	0:00:00	0:00:00	0:16:12	0:08:06
	CRIMINAL SEXUAL CONDUCT REPORT	0	0	2	2	1%	0:04:26	3:02:52	1:04:04	8:22:44	4:11:22
	DIRECTED TRAFFIC ENFORCE	0	1	0	1	1%	0:00:00	0:00:00	0:00:03	0:00:03	0:00:03
	DISORDERLY PERSON OR SUBJECT	0	0	1	1	1%	0:02:58	0:02:35	0:12:10	0:17:43	0:17:43
	DOMESTIC DISPUTE	0	1	4	5	4%	0:00:00	0:05:05	0:28:01	2:11:06	0:26:13
	EMS ASSIST	0	0	1	1	1%	0:02:04	0:03:32	0:20:09	0:25:45	0:25:45
	FOLLOWUP OF ANY KIND	0	4	0	4	3%	0:00:01	0:06:26	0:21:54	1:40:28	0:25:07
	HARASSMENT	0	2	2	4	3%	0:04:07	0:18:21	1:43:47	5:58:57	1:29:44
	LARCENY	0	1	1	2	1%	0:02:25	0:00:40	0:38:28	1:20:02	0:40:01
	LOITERING	0	0	1	1	1%	0:03:37	0:13:31	0:35:57	0:53:05	0:53:05
	LOUD NOISE	0	1	3	4	3%	0:32:11	0:01:28	0:04:34	1:19:34	0:26:31
	MDOP	0	0	1	1	1%	0:01:22	0:00:00	0:00:00	0:03:03	0:03:03
	MESSAGE FOR OFFICER	0	9	0	9	6%	0:00:00	0:00:00	0:00:05	0:00:50	0:00:06
	MISCELLANEOUS INCIDENT	0	2	0	2	1%	0:00:01	0:00:00	0:16:24	0:32:49	0:16:25
	PERSONAL INJURY CRASH	0	0	1	1	1%	0:00:01	0:00:00	0:00:28	0:00:29	0:00:29
	PRISONER TRANSPORT	0	0	1	1	1%	0:30:18	0:53:38	1:34:01	2:57:57	2:57:57

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	PROPERTY CHECK	0	36	0	36	26%	0:00:01	0:00:00	0:00:12	0:07:50	0:00:13
	PROPERTY DAMAGE CRASH	0	0	2	2	1%	0:02:42	0:05:56	0:38:27	1:34:09	0:47:05
	STOLEN VEHICLE	0	0	1	1	1%	0:11:21	0:10:48	2:39:48	3:01:57	3:01:57
	SUBPOENA SERVICE	0	3	0	3	2%	0:00:01	0:00:00	0:06:14	0:18:44	0:06:15
	SUSPICIOUS SUBJECT	0	1	0	1	1%	0:00:00	0:00:00	0:00:06	0:00:06	0:00:06
	SUSPICIOUS VEHICLE	0	2	0	2	1%	0:00:00	0:00:00	0:02:12	0:04:24	0:02:12
	TRAFFIC STOP	0	38	0	38	27%	0:00:01	0:03:17	0:09:12	5:56:47	0:09:23
	TRESPASSING	0	1	0	1	1%	0:00:00	0:00:00	0:38:42	0:38:42	0:38:42
	UNWANTED SUBJECT	0	0	1	1	1%	0:00:46	0:04:17	1:00:45	1:05:48	1:05:48
	WARRANT ATTEMPT PICKUP	0	3	0	3	2%	0:00:00	0:00:00	0:22:02	0:58:22	0:19:27
	Subtotals for No Summary Code	0	109	32	141	100%	0:05:16	0:19:43	0:30:01	43:55:05	0:39:12
	Subtotals for PPD	0	109	32	141	100%	0:05:16	0:19:43	0:30:01	43:55:05	0:39:12

Eaton County Central Dispatch

Total Calls For Service

December 2023				
Type Agency	Month To Date		Year To Date	
	Calls	%/Total	Calls	%/Total
EMS	1,385	19.6%	16,928	18.1%
Fire	661	9.4%	9,455	10.1%
Police	5,013	71.0%	67,288	71.8%
Total Calls	7,059	100.0%	93,671	100.0%

Eaton County Central Dispatch

EMS Calls For Service

December 2023				
Agency	Month To Date		Year To Date	
	Calls	%/Total	Calls	%/Total
Benton Twp. EMS	60	4.3%	876	5.2%
Delta Twp. EMS	477	34.4%	5,782	34.2%
Eaton Area EMS	495	35.7%	6,213	36.7%
Grand Ledge EMS	184	13.3%	2,107	12.4%
Vermontville EMS	22	1.6%	223	1.3%
Windsor Twp. EMS	96	6.9%	1,277	7.5%
Outside Agencies* <i>DLHE, LIFE, LTEM, MARE, NEMS</i>	51	3.7%	450	2.7%
Total EMS Calls	1,385	100.0%	16,928	100.0%

* Agencies Outside Eaton County

Eaton County Central Dispatch

Fire Calls For Service

December 2023				
Agency	Month To Date		Year To Date	
	Calls	%/Total	Calls	%/Total
Bellevue Fire	35	5.3%	351	3.7%
Benton Twp Fire	23	3.5%	312	3.3%
Charlotte Fire	61	9.2%	936	9.9%
Delta Fire	281	42.5%	3,437	36.4%
Eaton Rapids City	38	5.7%	738	7.8%
Eaton Rapids Twp.	36	5.4%	738	7.8%
Grand Ledge Fire	59	8.9%	1,004	10.6%
Hamlin Twp Fire	17	2.6%	227	2.4%
Olivet Fire	24	3.6%	275	2.9%
Roxand Twp. Fire	14	2.1%	165	1.7%
Sunfield Fire	19	2.9%	285	3.0%
Vermontville Fire	11	1.7%	148	1.6%
Windsor Fire	29	4.4%	669	7.1%
Outside Agencies*	14	2.1%	170	1.8%
<i>LAFD, LTFD, MNGO</i>				
Total Fire Calls	661	100.0%	9,455	100.0%

* Agencies Outside Eaton County

Eaton County Central Dispatch

Police Calls For Service

December 2023				
Agency	Month To Date		Year To Date	
	Calls	%/Total	Calls	%/Total
Bellevue Police	41	0.8%	409	0.6%
Charlotte Police	667	13.3%	8,235	12.2%
Eaton County Sheriff	2,303	45.9%	35,878	53.3%
<i>Delta</i>	1,439	28.7%	18,362	27.3%
<i>Out County</i>	864	17.2%	11,911	17.7%
<i>Animal Control</i>	115	2.3%	2,001	3.0%
Eaton Rapids Police	228	4.5%	3,555	5.3%
Grand Ledge Police	402	8.0%	4,657	6.9%
Michigan State Police	1,196	23.9%	11,826	17.6%
Olivet Police	24	0.5%	355	0.5%
Potterville Police	141	2.8%	2,239	3.3%
Outside Agencies* <i>ME, DNR</i>	11	0.2%	134	0.2%
Total Police Calls	5,013	100.0%	67,288	100.0%



POTTERVILLE, MI

"The City of Helping Hands"

Sign up for City Alerts through RAVE!



Text PVAAlerts to 67283



POTTERVILLE, MI

"The City of Helping Hands"

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Benton Township Fire Department

4713 Hartel Road

Pottersville, MI 48876

Business 517-645-7061 * Fax 517-645-7074

Proudly Serving Benton Township & the City of Pottersville

Monthly Report December 2023

Operational Information:

- SCBA bottles inventoried
- Fire Extinguishers serviced
- Roxor out for check engine light
- Multiple Site Visits
- Multiple air trucks & trailers filled
- 1 air monitor out of service needs sensor & calibration

Training:

- Hazardous Materials, Confined Space
- New National Incident Reporting System

Meetings & Special Events:

- Community Christmas Parade
- TCEMCA Agency Directors meeting
- TCEMCA Board of Directors meeting
- Stocking Stuffing
- Stocking Delivery

Calls for Service (CFS):

- **Fire** – 11 City of Pottersville, 10 Benton Township, 7 Mutual Aid
- **EMS** – 26 City of Pottersville, 25 Benton Township, 12 Mutual Aid

Dear Pottersville City Council Members,

As a resident of the Pottersville Public School District, I attended the December 4, 2023, and January 8, 2024, Pottersville School Board meetings. At the December meeting Police Chief Barry announced the rules for the meeting, which I videotaped and recorded. Those stated rules specifically called for no harassment of anyone speaking during public comment. The chief sat next to the podium during both meetings to enforce those stated rules. At the January meeting he allowed the members and supporters of the "I'll Be Your Rock" group to continually intimidate and harass most of the speakers who spoke out against having a male in the female restrooms at the Pottersville schools. I spoke at the meeting and was verbally harassed with derogatory comments by Kallie Strous (an I'll Be Your Rock leader). At the end of my comments, she told me to "suck a dick." I turned to Chief Barry and asked him if he heard that comment, to which he answered yes. He did and said nothing. This type of behavior went on for the entire meeting. There is video of this harassment, and I can provide multiple witnesses that will confirm this information. There were no warnings given, no one was escorted out and no charges were filed.

The individual speakers who were harassed would like to know why this was allowed to occur right in front of Chief Barry and the entire school board. Were they instructed to allow this behavior? If so, by whom? The school board president? The Superintendent? There are laws that dictate school board meeting code of conduct and rules were clearly laid out by Chief Barry.

According to Michigan Compiled Law Chapter 380 Section 1808 Part Two the individuals that were harassing and disrupting the meeting are guilty of a misdemeanor. They blatantly broke the law in front of Chief Barry and the school board. Will charges be filed? Do citizens have to formally file the complaint even though the police chief witnessed these acts?

I am including a summary of the law referenced above. I am requesting that this letter be read into the minutes of the Thursday, January 18, 2024, Pottersville City Council minutes.

Sincerely,
Neal Rohrs
517-420-3867

2022 Michigan Compiled Laws Chapter 380 – The Revised School Code Act 451 of 1976-
The Revised School Code (380.1-380.1853) Article 4- (380.1801...380.1853) 451-1976-4-32 – Part 32
Violations (380.1801...380.1816) Section 380.1808 – Disorderly Conduct at Meetings; Penalty.
Universal Citation: MI Comp L 380.1808 Disorderly conduct at meetings; penalty.

- (1) If a person conducts himself or herself in a disorderly manner at a board of education meeting or a school district meeting and, after notice from the officer presiding, persists therein, the officer presiding may order the disorderly person to withdraw from the meeting, and on the person's refusal may order a law enforcement officer or other person to take the disorderly person into custody until the meeting is adjourned.
- (2) A person who refuses to withdraw from the meeting on being so ordered, **or a person who willfully disturbs a school district meeting by rude and indecent behavior, by profane or indecent discourse, or in other ways makes a disturbance, is guilty of a misdemeanor.**

City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
Fax: (517) 645-7810 ♦ www.pottervillemi.org

RESOLUTION NO. 24-0118-01

At a meeting of the City Council of the City of Potterville, Eaton County, Michigan, held in the City of Potterville City Hall 319 N. Nelson Street, Potterville, MI 48876, on the 18th day of January 2024, at 6:00 p.m.

PRESENT:

ABSENT:

RESOLUTION FOR PUBLIC STREET ADDITION AND CERTIFICATION OF ROSE COURT

WHEREAS, the City Council of the City of Potterville (City) did on October 16th of October 2023 acquire title to Rose Court public street and public street right-of-way; and

WHEREAS, it is necessary to furnish certain information to the State of Michigan to place this street within the City of Potterville Street System for the purpose of obtaining funds under Act 51, P.A. 1951 as amended;

NOW THEREFORE IT IS RESOLVED:

1. That the center line of Rose Court is described as:
See attached "EXHIBIT A"
2. That Rose Court is located within the City of Potterville right-of-way and is under the control of the City Council of the City of Potterville.
3. That Rose Court is a public street and is for public street purposes.
4. That Rose Court is accepted into the municipal street system and is open to the public for the public use on or before December 31st of 2023.

Those Council Members voted:

Yeas:

Nays:

Absent:

City of Potterville

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RESOLUTION DECLARED ADOPTED: ()

STATE OF MICHIGAN

COUNTY OF EATON

CLERK'S CERTIFICATE

I, Becky Dolman, the duly qualified and acting City Clerk of the City of Potterville, Eaton County Michigan DO HERBY CERTIFY that the foregoing is a true and complete copy of certain proceeding taken by the City Council of said City at regular meeting held on the 18th of January 2024.

Becky Dolman, City Clerk

City of Potterville

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Fax: (517) 645-7810 ♦ www.pottervillemi.org

EXHIBIT A”

"EXHIBIT A"**LEGAL DESCRIPTION OF THE CENTERLINE OF ROSE COURT, BEING A PUBLIC ROAD
WITHIN THE CAMBRIA RIDGE CONDOMINIUM**

JANUARY 10, 2024
(PROJECT NO. 234032)

COMMENCING AT THE CENTER OF SECTION 23, TOWN 3 NORTH, RANGE 4 WEST, CITY OF POTTERVILLE, EATON COUNTY, MICHIGAN, THENCE NORTH 00° 16' 13" EAST ON THE NORTH AND SOUTH QUARTER LINE OF SAID SECTION 23 A DISTANCE OF 351.00 FEET TO THE NORTH RIGHT OF WAY LINE OF SUNSET DRIVE (66 FOOT WIDE, PUBLIC) AS RECORDED IN LIBER 2975, PAGE 0382, EATON COUNTY RECORDS AND THE SOUTHEAST CORNER OF LOT 50 OF "SUNSET HILLS NO.3" RECORDED IN LIBER 13, PAGE 83 TO 85 EATON COUNTY RECORDS, THENCE SOUTH 89° 49' 33" EAST ON SAID NORTH RIGHT OF WAY LINE 39.80 FEET; THENCE SOUTHEASTERLY 214.74 FEET ON SAID NORTH RIGHT OF WAY LINE AND ON A 313.00 FOOT RADIUS CURVE TO THE RIGHT WHOSE CHORD BEARS SOUTH 70° 10' 19" EAST 210.55 FEET; THENCE SOUTH 50° 31' 05" EAST ON SAID NORTH RIGHT OF WAY LINE 885.17 FEET TO THE POINT OF BEGINNING OF THE CENTERLINE HEREIN DESCRIBED; THENCE NORTH 39° 28' 48" EAST 269.86 FEET; THENCE NORTHEASTERLY 103.11 FEET ON A 150.00 FOOT RADIUS CURVE TO THE LEFT WHOSE CHORD BEARS NORTH 19° 47' 20" EAST 101.09 FEET; THENCE NORTH 00° 05' 53" EAST 276.81 FEET TO THE POINT OF ENDING.

SUBJECT TO SURVEY.

SUBJECT TO ANY AND ALL EASEMENTS AND RESTRICTIONS OF RECORD, OR OTHERWISE.

SUBJECT TO THE RIGHTS OF THE PUBLIC AND OF ANY GOVERNMENTAL UNIT IN ANY PART THEREOF TAKEN, USED, OR DEEDED FOR STREET, ROAD, OR HIGHWAY PURPOSES.

SUBJECT TO ANY FACTS THAT MAY BE DISCLOSED IN A FULL AND ACCURATE TITLE SEARCH.

BEARINGS ARE RELATED TO THE MICHIGAN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE.

THIS LEGAL DESCRIPTION IS BASED ON INFORMATION CONTAINED IN EXHIBIT A, QUIT CLAIM DEED FOR RIGHT OF WAY, RECORDED IN LIBER 3069, PAGE 0140, EATON COUNTY RECORDS.



Gary D. Hahn