



## Potterville's Annual Christmas Parade Entry Form 2023

The Potterville's Christmas Parade will be held at 6:00 p.m. Saturday, December 2, 2023, in downtown Potterville. Placement and line up information will be sent to your organization the week of the parade. Last minute entries may occur as the event gets closer, and placements of line-up may change day of.

\*Line up will begin at Potterville Public Schools at 5:30 p.m., posting of your line up spot will be in place.

Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

E-mail Address: \_\_\_\_\_  
(Please write clearly)

Number of vehicles \_\_\_\_\_ Approx. Number Walking \_\_\_\_\_ Will you have music? \_\_\_\_\_

Type of Vehicle (vehicle with trailer, truck, car, tow truck, etc.)  
\_\_\_\_\_

Santa will be the last entry of the parade. Once the parade has concluded, you are welcome to join us as we turn on the lights on the City's Christmas Tree, enjoy music, refreshments, visiting Santa, and community members. Lineup is not determined by the date the entry is received; however, late entries may be added to the lineup of parade.

It is understood and agreed that this is at your own risk, and you will not hold the City of Potterville, its Directors, employees and representatives, or departments liable for any accident, injury, damage to or caused by resulting from our entry or participation in the event/parade. I/we give consent to City of Potterville to use photos/video coverage for publications, promotions, websites, digital media, and advertising. I and/or my organization hereby waive and release the City of Potterville and its staff from liability arising from the use of the videos or photographs due to me or my organization's participation in the Parade.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Potterville Parks & Recreation Department  
City of Potterville  
319 N. Nelson  
Potterville, MI 48876

517-224-8104  
Fax: 517-645-7810  
parks@pottervillemi.org

Thank you for participating in the City of Potterville's Annual Christmas Event on Saturday, December 2, 2023, at 6:00 p.m. We look forward to seeing you there!