

The City of Potterville Tax Increment Finance Authority

Potterville City Hall, 319 N. Nelson Street – manager@pottervillemi.org – (517) 645-7641

TIFA SPECIAL MEETING AGENDA

Monday, October 11th 2023 at 12:00 p.m.

A. Call the Meeting to Order:

B. Pledge of Allegiance:

C. Roll Call: Members Bob Nichols, Brian Goodman, Joseph Bristol Jr., Judy Lenneman, Jon McNett, Elizabeth Ross, Ronald Norman.

1. Members Present: _____
2. _____
3. Members Absent: _____
4. _____

D. Agenda Approval:

E. Approval of Minutes:

- a. Draft Meeting Minutes from October 9th 2023.

F. Public Comment: Items on the Agenda.

G. Old Business: None.

H. New Business: None.

I. Public Comment: Items not on the Agenda.

J. Communications from Board Members:

K. Next Meeting: November 13th 2023 at 6:00 p.m.

L. Administrative Report: In attendance.

M. Excuse absent Members:

N. Meeting Adjourn:

Potterville TIFA Board Minutes

Monday, October 9, 2023 @ 6:00 p.m. – Potterville City Hall, 319 N. Nelson Street

Meeting was called to order by B. Nichols at 6:00 p.m.

Pledge of Allegiance was recited by all.

Roll Call: Present: B. Nichols, L. Ross, B. Goodman, J. McNett, R. Norman and J. Lenneman.

Absent: J. Bristol

Agenda Approval: Motion by Member Ross to approve the agenda, seconded by Member Goodman. Motion carried (6-0-1).

Approval of Minutes: Motion by Member Ross to approve the minutes from September 11, 2023, seconded by Member McNett. Motion carried (6-0-1).

Approval of Bank Reconciliation: Motion by Member Norman to approve Bank Reconciliation from September 1st – September 30th, 2023, in the amount of \$248,546.78, seconded by Member Ross. Motion carried (6-0-1).

Approval of Bills: Motion by Member Norman to pay bills totaling \$2,508.33, seconded by Member McNett. Motion carried (6-0-1).

Public Comment: N/A

Old Business: N/A

New Business:

- a) TIFA Certified Deposit Investment and Cash Flow: Director explains attached bar chart. Board discusses. Motion by Member Goodman to authorize financial director Jodi West to open a certified deposit through Consumers Credit Union at 6% for the deposit amount of \$170,000 with active Board Members Judy Lenneman and Elizabeth Ross as CD signers, seconded by Member Nichols. Motion carried (6-0-1).
- b) Lansing Road Sidewalk Development Project – Phase III: Director goes over attached maps, costs, and changes. Board discusses. Motion by Member Goodman to open bidding on Lansing Road Sidewalk Development Project – Phase III, seconded by Member Ross. Motion carried (6-0-1).

Public Comment: N/A

Communications from Board: Member Norman questions the sign at Colonial Estates, prompting Director to explain right-of-way laws. Board also discusses middle ground ideas for pocket park and agrees to email Director.

Member Lenneman discusses Pickleball courts. This is a good idea for tourism, Lake Alliance already has volleyball courts to utilize. Chair helps discuss finances, Board discusses potential locations. Tables this idea.

Member Goodman questions if the County Drain project will affect our City sidewalk project in any way. Director does not believe so.

Next Special Meeting: Wednesday, October 11, 2023 at 12:00 p.m.

Administrative Report: In attendance.

Motion to Excuse Absent Members: Motion by Member Norman to excuse Member Bristol, seconded by Member Ross. Motion carried (6-0-1).

Motion to Adjourn: Meeting adjourned by Member Nichols at 6:57 p.m.

Respectfully submitted,
Kayla Schwartz, TIFA Secretary

Approved by TIFA Board _____, 2023