

The City of Potterville Tax Increment Finance Authority

Potterville City Hall, 319 N. Nelson Street – [manager@pottervillemi.org](mailto:manager@pottervillemi.org) – (517) 645-7641

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**TIFA REGULAR MEETING AGENDA**

**Monday, October 9<sup>th</sup> 2023 at 6:00 p.m.**

**A. Call the Meeting to Order:**

**B. Pledge of Allegiance:**

**C. Roll Call:** Members Bob Nichols, Brian Goodman, Joseph Bristol Jr., Judy Lenneman, Jon McNett, Elizabeth Ross, Ronald Norman.

1. Members Present: \_\_\_\_\_
2. \_\_\_\_\_
3. Members Absent: \_\_\_\_\_
4. \_\_\_\_\_

**D. Agenda Approval:**

**E. Approval of Minutes:**

- a. Draft Meeting Minutes from September 11<sup>th</sup> 2023.

**F. Approval of Bank Reconciliation:** \$248,546.78 (CD matures October 27<sup>th</sup> 2023)

**G. Approval of Bills:** \$2,508.33

**H. Public Comment:** Items on the Agenda.

**I. Old Business:** None.

**J. New Business:**

1. TIFA Certified Deposit Investment and Cash Flow
2. Lansing Road Sidewalk Development Project – Phase III

**K. Public Comment:** Items not on the Agenda.

**L. Communications from Board Members:**

**M. Next Meeting:** November 13<sup>th</sup> 2023 at 6:00 p.m.

**N. Administrative Report:** In attendance.

**O. Excuse absent Members:**

**P. Meeting Adjourn:**

**Potterville TIFA Board Minutes**

**Monday, September 11, 2023 @ 6:00 p.m. – Potterville City Hall, 319 N. Nelson Street**

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Meeting was called to order by B. Nichols at 6:00 p.m.

Pledge of Allegiance was recited by all.

**Roll Call: Present:** B. Nichols, L. Ross, B. Goodman, J. McNett, R. Norman and J. Lenneman.

**Absent:** J. Bristol

**Agenda Approval:** Motion by Member Goodman to approve the agenda, seconded by Member Ross. Motion carried (6-0-1).

**Approval of Minutes:** Motion by Member Ross to approve the minutes from August 14, 2023, seconded by Member McNett. Motion carried (6-0-1).

**Approval of Bank Reconciliation:** Motion by Member Norman to approve Bank Reconciliation from August 1<sup>st</sup> – August 31<sup>st</sup>, 2023, in the amount of \$307,009.88, seconded by Member Ross. Motion carried (6-0-1).

**Approval of Bills:** Motion by Member Norman to pay bills totaling \$58,599.58, seconded by Member McNett. Motion carried (6-0-1).

**Public Comment:** N/A

**Old Business:** N/A

**New Business:**

- a) 2023 TIFA Public Audit and Financial Statements: Director shows copy utilizing State objectives, also available on website, noting one upcoming vote and what to do when the CD expires.

**Public Comment:** N/A

**Communications from Board:** N/A

**Next Meeting:** Monday, October 9, 2023 at 6:00 p.m.

**Administrative Report:** In attendance.

**Motion to Excuse Absent Members:** Motion by Member Ross to excuse Member Bristol, seconded by Member Goodman. Motion carried (6-0-1).

**Motion to Adjourn:** Meeting adjourned by Member Nichols at 6:22 p.m.

Respectfully submitted,  
Kayla Schwartz, TIFA Secretary  
Approved by TIFA Board \_\_\_\_\_, 2023

DRAFT

10/05/2023 01:34 PM  
User: JWest  
DB: Potterville

CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE  
EXP CHECK RUN DATES 10/09/2023 - 10/09/2023  
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
BANK CODE: TIFA

Page: 1/1

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: CITY OF POTTERVILLE		
6075	AUDITOR BILL- PAID BY CITY- REIMBURSE C	2,100.00
TOTAL VENDOR CITY OF POTTERVILLE		2,100.00
VENDOR NAME: JODI WEST		
OCT 23	FINANCIAL SECRETARIAL DUTIES MONTH OF O	333.33
TOTAL VENDOR JODI WEST		333.33
VENDOR NAME: KAYLA SCHWARTZ		
OCT 23	SECRETARIAL DUTIES MONTH OF OCT 23	75.00
TOTAL VENDOR KAYLA SCHWARTZ		75.00
GRAND TOTAL:		2,508.33



# Vredeveld Haefner LLC

CPAs and Consultants  
10302 20<sup>th</sup> Avenue  
Grand Rapids, MI 49534  
Fax (616) 828-0307

Douglas J. Vredeveld, CPA  
(616) 446-7474  
Peter S. Haefner, CPA  
(616) 460-9388

SEP 1 1 2023

City of Potterville TIFA  
319 N. Nelson St.  
PO Box 488  
Potterville, MI 48876

Date Invoice#  
8/31/2023 6075

Description	Amount
Billing for professional services rendered through August 31, 2023 in connection with:	
Completion of our audit of the Authority's financial statements for the year ended June 30, 2023	2,100.00

Paid v# 21005 (city check)  
9-12-23

Cut check back to city

**Total Fees**

**\$2,100.00**

9/12/23 Red

GL Number	Description	Beginning Balance
247-000-001.000	CASH	207,009.88
247-000-003.000	CASH-CERTIFICATES OF DEPOSIT	100,000.00
Beginning GL Balance:		307,009.88
Less: Cash Disbursements		(58,599.58)
Add: Journal Entries/Other		136.48
Ending GL Balance:		248,546.78

GL Number	Description	Ending Balance
247-000-001.000	CASH	148,546.78
247-000-003.000	CASH-CERTIFICATES OF DEPOSIT	100,000.00
Ending GL Balance:		248,546.78
Ending Bank Balance:		248,546.78
Add: Deposits in Transit		0.00
Less: 0 AP Outstanding Checks		
Less: 0 PR Outstanding Checks		
Adjusted Bank Balance		248,546.78
Unreconciled Difference:		0.00

REVIEWED BY: \_\_\_\_\_



DATE: \_\_\_\_\_

10-2-23

PERIOD ENDING 09/30/2023

TIFA

GL NUMBER	DESCRIPTION	BALANCE		2023-24 AMENDED BUDGET	END BALANCE	
		NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)
<b>Assets</b>						
247-000-001.000	CASH		127,383.21			148,546.78
247-000-003.000	CASH-CERTIFICATES OF DEPOSIT		0.00			100,000.00
<b>TOTAL ASSETS</b>			<b>127,383.21</b>			<b>248,546.78</b>
<b>Liabilities</b>						
247-000-202.000	ACCOUNTS PAYABLE		(59,241.25)			(58,191.25)
<b>TOTAL LIABILITIES</b>			<b>(59,241.25)</b>			<b>(58,191.25)</b>
<b>Fund Equity</b>						
247-000-390.000	FUND BALANCE		50,368.77			161,213.27
<b>TOTAL FUND EQUITY</b>			<b>50,368.77</b>			<b>161,213.27</b>
<b>Revenues</b>						
247-728-401.000	PROPERTY TAXES		142,284.08	178,000.00		148,660.46
247-728-573.000	LOCAL COMMUNITY STABILIZATION		0.00	21,000.00		0.00
247-728-665.000	INTEREST INCOME		8.12	150.00		339.29
<b>TOTAL REVENUES</b>			<b>142,292.20</b>	<b>199,150.00</b>		<b>148,999.75</b>
<b>Expenditures</b>						
247-728-703.005	WAGES - OTHER		1,224.99	4,900.00		1,224.99
247-728-727.000	OFFICE EXPENSE		0.00	1,120.00		0.00
247-728-731.000	PUBLICATION		0.00	300.00		0.00
247-728-801.000	ATTORNEY		0.00	500.00		0.00
247-728-803.000	ENGINEERS FEES		912.36	8,000.00		0.00
247-728-807.000	AUDIT		2,000.00	4,500.00		2,250.00
247-728-967.700	CITY IMPROVEMENTS		1,899.16	1,900.00		0.00
247-728-970.000	CAPITAL OUTLAY		0.00	8,000.00		0.00
247-728-992.000	BOND PRINCIPAL		0.00	50,000.00		0.00
247-728-993.000	BOND INTEREST		0.00	15,283.00		0.00
<b>TOTAL EXPENDITURES</b>			<b>6,036.51</b>	<b>94,503.00</b>		<b>3,474.99</b>
<b>Total - All Funds:</b>			<b>0.00</b>	<b>(104,647.00)</b>		<b>0.00</b>

CASH SUMMARY BY FUND FOR CITY OF POTTERVILLE  
FROM 07/01/2023 TO 09/30/2023  
FUND: 247  
CASH ACCOUNTS

Fund	Description	Beginning Balance 07/01/2023	Total Debits	Total Credits	Ending Balance 09/30/2023
247	TAX INCREMENT FINANCING AUTHOR	61,213.27	149,074.75	61,741.24	148,546.78



PERIOD ENDING 09/30/2023

GL NUMBER	DESCRIPTION	END BALANCE	2023-24	YTD BALANCE	ACTIVITY FOR
		06/30/2023	ORIGINAL	09/30/2023	MONTH 09/30/20
		NORMAL (ABNORM)	BUDGET	NORMAL (ABNORM)	INCREASE (DECR)
Fund 247 - TAX INCREMENT FINANCING AUTHOR					
Revenues					
Dept 728 - TIFA DEPT					
247-728-401.000	PROPERTY TAXES	175,963.07	178,000.00	148,660.46	0.00
247-728-573.000	LOCAL COMMUNITY STABILIZATION	19,395.98	21,000.00	0.00	0.00
247-728-665.000	INTEREST INCOME	148.99	150.00	339.29	136.48
Total Dept 728 - TIFA DEPT		195,508.04	199,150.00	148,999.75	136.48
TOTAL REVENUES		195,508.04	199,150.00	148,999.75	136.48
Expenditures					
Dept 728 - TIFA DEPT					
247-728-703.005	WAGES - OTHER	4,899.97	4,900.00	1,224.99	408.33
247-728-727.000	OFFICE EXPENSE	1,123.05	1,120.00	0.00	0.00
247-728-731.000	PUBLICATION	0.00	300.00	0.00	0.00
247-728-801.000	ATTORNEY	0.00	500.00	0.00	0.00
247-728-803.000	ENGINEERS FEES	5,058.86	8,000.00	0.00	0.00
247-728-807.000	AUDIT	4,250.00	4,500.00	2,250.00	0.00
247-728-967.700	CITY IMPROVEMENTS	1,899.16	1,900.00	0.00	0.00
247-728-970.000	CAPITAL OUTLAY	0.00	8,000.00	0.00	0.00
247-728-992.000	BOND PRINCIPAL	50,000.00	50,000.00	0.00	0.00
247-728-993.000	BOND INTEREST	17,432.50	15,283.00	0.00	0.00
Total Dept 728 - TIFA DEPT		84,663.54	94,503.00	3,474.99	408.33
TOTAL EXPENDITURES		84,663.54	94,503.00	3,474.99	408.33
Fund 247 - TAX INCREMENT FINANCING AUTHOR:					
TOTAL REVENUES		195,508.04	199,150.00	148,999.75	136.48
TOTAL EXPENDITURES		84,663.54	94,503.00	3,474.99	408.33
NET OF REVENUES & EXPENDITURES		110,844.50	104,647.00	145,524.76	(271.85)
BEG. FUND BALANCE		50,368.77	161,213.27	161,213.27	
END FUND BALANCE		161,213.27	265,860.27	306,738.03	

REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE  
 Balances as of 09/30/2023

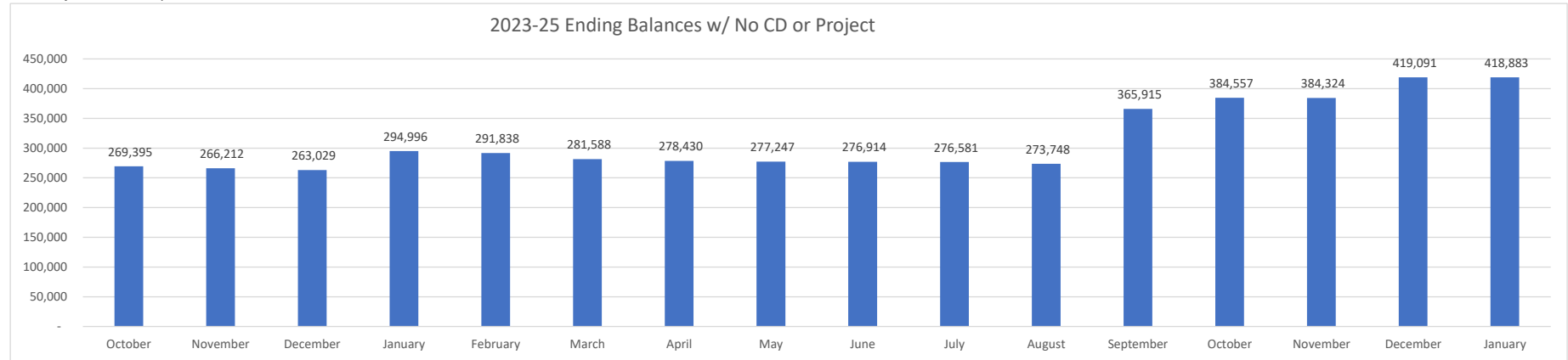
Fund 247 - TAX INCREMENT FINANCING AUTHOR

Account	Description	2023-24 Amended Budget	YEAR-TO-DATE THRU 09/30/23	Available Balance	% Used
<b>Revenues</b>					
Department 728: TIFA DEPT					
401.000	PROPERTY TAXES				
08/03/2023	GJ SUMMER 23 TAX DISTRIBUTION		120349 148,660.46 JE# 7068		
401.000	PROPERTY TAXES	178,000.00	148,660.46	29,339.54	83.52
573.000	LOCAL COMMUNITY STABILIZATION	21,000.00	0.00	21,000.00	0.00
665.000	INTEREST INCOME				
07/31/2023	GJ INTEREST MONTH OF JULY 23- EATON FED		120318 0.07 JE# 7054		
07/31/2023	GJ INTEREST MONTH OF JULY 2023		120319 47.26 JE# 7055		
08/31/2023	GJ INTEREST MONTH OF AUGUST 23		120945 155.45 JE# 7084		
08/31/2023	GJ INT MONTH OF AUG (EATON FED)		120946 0.03 JE# 7085		
09/30/2023	GJ INTEREST MONTH OF SEPT 2023		121897 136.48 JE# 7118		
665.000	INTEREST INCOME	150.00	339.29	(189.29)	226.19
<b>Total - Dept 728</b>		<b>199,150.00</b>	<b>148,999.75</b>	<b>50,150.25</b>	<b>74.82</b>
<b>Total Revenues</b>		<b>199,150.00</b>	<b>148,999.75</b>	<b>50,150.25</b>	<b>74.82</b>
<b>Expenditures</b>					
Department 728: TIFA DEPT					
703.005	WAGES - OTHER				
07/10/2023	AP FINANCIAL SECRETARIAL DUTIES JULY 2023		119976 333.33 Inv #: 'JULY 2023' Vendor '09752'		
07/10/2023	AP SECRETARIAL DUTIES JULY 2023		119978 75.00 Inv #: 'JULY 2023' Vendor '0000011144'		
07/10/2023	AP CHANGED PAYMENT METHOD TO ACH		120314 75.00 Inv #: 'JULY 2023A.' Vendor '0000011144'		
08/10/2023	AP Void Invoice JULY 2023 0000011144		120422 (75.00) Inv #: 'JULY 2023' Vendor '0000011144'		
08/14/2023	AP SECRETARIAL DUTIES MONTH OF AUG 2023		120450 75.00 Inv #: 'AUG 2023' Vendor '0000011144'		
08/14/2023	AP FINANCIAL SECRETARY DUTIES MONTH OF AUG		120451 333.33 Inv #: 'AUG 2023' Vendor '09752'		
09/11/2023	AP SECRETARIAL DUTIES MONTH OF SEPT 2023		120994 75.00 Inv #: 'SEPT 2023' Vendor '0000011144'		
09/11/2023	AP FINANCIAL SECRETARIAL DUTIES MONTH OF SE		120995 333.33 Inv #: 'SEPT 2023' Vendor '09752'		
703.005	WAGES - OTHER	4,900.00	1,224.99	3,675.01	25.00
727.000	OFFICE EXPENSE	1,120.00	0.00	1,120.00	0.00
731.000	PUBLICATION	300.00	0.00	300.00	0.00
801.000	ATTORNEY	500.00	0.00	500.00	0.00
803.000	ENGINEERS FEES	8,000.00	0.00	8,000.00	0.00
807.000	AUDIT				
07/31/2023	AP AUDIT OF 22-23 THROUGH 7/31/23		120452 2,250.00 Inv #: '6053' Vendor '11101'		
807.000	AUDIT	4,500.00	2,250.00	2,250.00	50.00
967.700	CITY IMPROVEMENTS	1,900.00	0.00	1,900.00	0.00
970.000	CAPITAL OUTLAY	8,000.00	0.00	8,000.00	0.00
992.000	BOND PRINCIPAL	50,000.00	0.00	50,000.00	0.00

Fund 247 - TAX INCREMENT FINANCING AUTHOR

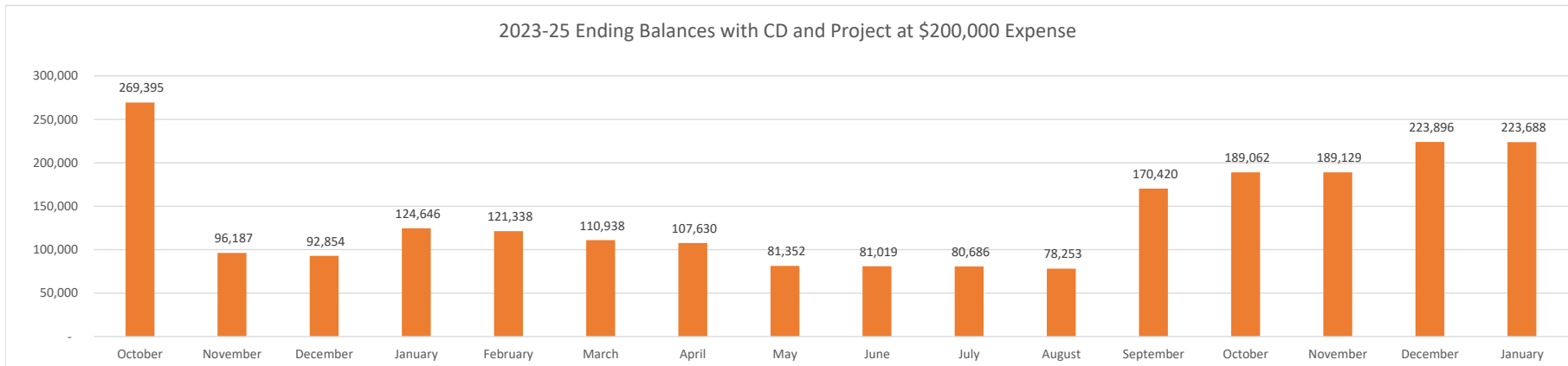
Account	Description	2023-24 Amended Budget	YEAR-TO-DATE THRU 09/30/23	Available Balance	% Used
Expenditures					
Department 728: TIFA DEPT					
993.000	BOND INTEREST	15,283.00	0.00	15,283.00	0.00
Total - Dept 728		94,503.00	3,474.99	91,028.01	3.68
Total Expenditures		94,503.00	3,474.99	91,028.01	3.68
NET OF REVENUES AND EXPENDITURES		104,647.00	145,524.76	(40,877.76)	

TIFA Projected Monthly Cash Balance



Projected cash balance with no CD or project in 2024

	2023			2024												2025
	October	November	December	January	February	March	April	May	June	July	August	September	October	November	December	January
Beginning Ba	248,547	269,395	266,212	263,029	294,996	291,838	281,588	278,430	277,247	276,914	276,581	273,748	365,915	384,557	384,324	419,091
Cash In	23,356	225	225	35,375	250	250	250	225	75	75	75	145,075	21,150	175	35,175	200
Cash Out	(2,508)	(3,408)	(3,408)	(3,408)	(3,408)	(10,500)	(3,408)	(1,408)	(408)	(408)	(2,908)	(52,908)	(2,508)	(408)	(408)	(408)
Ending Balan	269,395	266,212	263,029	294,996	291,838	281,588	278,430	277,247	276,914	276,581	273,748	365,915	384,557	384,324	419,091	418,883



Projected cash balance with CD and project in 2024

	2023			2024												2025
	October	November	December	January	February	March	April	May	June	July	August	September	October	November	December	January
Beginning Ba	248,547	269,395	96,187	92,854	124,646	121,338	110,938	107,630	81,352	81,019	80,686	78,253	170,420	189,062	189,129	223,896
Cash In	23,356	225	75	35,200	100	100	100	175,130	75	75	75	145,075	21,150	175	35,175	200
Cash Out	(2,508)	(173,433)	(3,408)	(3,408)	(3,408)	(10,500)	(3,408)	(201,408)	(408)	(408)	(2,508)	(52,908)	(2,508)	(108)	(408)	(408)
Ending Balan	269,395	96,187	92,854	124,646	121,338	110,938	107,630	81,352	81,019	80,686	78,253	170,420	189,062	189,129	223,896	223,688

\$170,000 CD taken out (Cash OUT)

\$170,000 CD matures (Cash In).

\$200,000 Project Costs (Cash Out)

From: Leah Petrick <leah.petrick@consumerscu.org>  
Sent: Thursday, October 5, 2023 9:18 AM  
To: Jodi West <jwest@pottervillemi.org>  
Subject: RE: [EXT]RE: Root Beer Follow Up

Hi Jodi,

Thank you for reaching out! I am excited to get an opportunity to work with you and the City of Potterville on this. The 6% 6 month CD commercial is just for personal banking and wasn't intended for public funds but we would love to make an exception for you guys and get this CD opened up!

Thank You!

Leah Petrick  
Municipal Relationship Specialist  
Consumers Credit Union  
269.345.7804, ext. 1724  
ConsumersCU.org | Blog | Facebook | 800.991.2221

Bank how you want, when you want.



230 W Main St  
Ionia, MI 48846

Notice Date: 09-27-2023

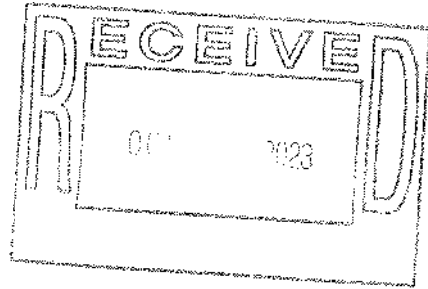
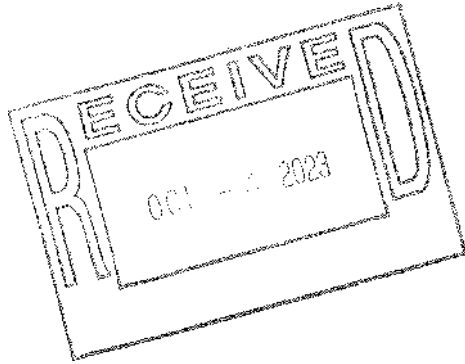
Account Number: XXXXXXXX4538  
Current Balance: 100,000.00

TAX INCREMENT FINANCING AUTHORITY OF THE CITY OF POTTERVILLE  
319 N NELSON ST  
POTTERVILLE MI 48876

\*\*\*MATURITY NOTICE\*\*\*

Our records indicate that your certificate will mature on 10-27-2023. This is to notify you that this certificate will not be renewed automatically. If you choose not to renew your investment, no interest will be paid after the maturity date. Please contact one of our offices to place your investment into a new, interest earning certificate.

Our goal is to ensure that your service is not interrupted. We strive to provide you with efficient, convenient service. We understand that every day counts when it comes to managing your money, so please act now and contact your local Independent Bank representative at 800.355.0641.



000029 8259075 800781 001561 01/01

TD\_NOTE



City of Potterville TIFA

Lansing Rd. Sidewalk Placement Phase 3 - Cormack St. to Lansing Rd. on Nelson St. and Nelson St. to Church St.

ID	Year	Spec Code	Pay Item Description	Units	Qty	Unit Price	Total Price
1	2020	1500001	Mobilization, 10%	LSum	1	\$11,100.00	\$11,100.00
2	2020	2057002	_Machine Grading, Modified	Sta	12.5	\$1,000.00	\$12,500.00
3	2020	3010002	Subbase, CIP	Cyd	162	\$50.00	\$8,101.85
4	2020	3020020	Aggregate Base, 8 inch	Syd	80	\$30.00	\$2,400.00
5	2020	8030034	Curb Ramp, Conc, 6 inch	Sft	300	\$12.00	\$3,600.00
6	2020	8030030	Curb Ramp Opening, Conc	Ft	40	\$40.00	\$1,600.00
7	2020	8030044	Sidewalk, Conc, 4 inch	Sft	7000	\$8.00	\$56,000.00
8	2020	2040020	Curb and Gutter, Rem	Ft	87	\$12.00	\$1,044.00
9	2020	8030010	Detectable Warning Surface	Ft	50	\$55.00	\$2,750.00
10	2020	5010031	HMA, 3C	Ton	10	\$175.00	\$1,750.00
11	2020	8020016	Curb and Gutter, Conc, Det B2	Ft	100	\$35.00	\$3,500.00
			Curb and Gutter, Conc, Det F4,				
12	2020	8020038	Modified	Ft	100	\$40.00	\$4,000.00
13	2020	8160101	Slope Restoration, Type B	Syd	1000	\$5.00	\$5,000.00
14	2020	2080036	Erosion Control, Silt Fence	Ft	800	\$4.00	\$3,200.00
15	2020	2057051	_Pocket Park	Lsum	1	\$6,000.00	\$6,000.00
			Total Construction Cost				\$123,000.00
			Contingency, 15%				\$18,450.00
			Survey/Engineering, 14%				\$17,000.00
			<b>Total Project Cost</b>				<b>\$158,450.00</b>

# CITY OF POTTERVILLE TIFA

## EATON COUNTY, MICHIGAN

### LANSING RD SIDEWALK PHASE III



#### INDEX OF DRAWINGS

	SHEET NO.
TITLE SHEET	1
DETAILS/TYPICALS	2
SIDEWALK PLANS	x
GRADING DETAILS	x
LANDSCAPE PLAN	x
SOIL EROSION AND SEDIMENTATION CONTROL	x

#### PUBLIC UTILITIES

THE FOLLOWING UTILITIES ARE LOCATED IN OR NEAR THIS PROJECT:

**AT&T**  
 337 N. ABBOTT ROAD  
 LANSING, MI 48823  
 (517) 337-3610  
 HEATHER VALLEE-KNOBLAUGH

**WOW, CATV**  
 2512 LANSING ROAD  
 CHARLOTTE, MI 48813  
 JAMES SCOTT  
 (517) 204-4910

**CITY OF POTTERVILLE**  
 AARON SHERIDAN  
 319 NELSON ST  
 POTTERVILLE, MI 48876  
 (517) 645-0162

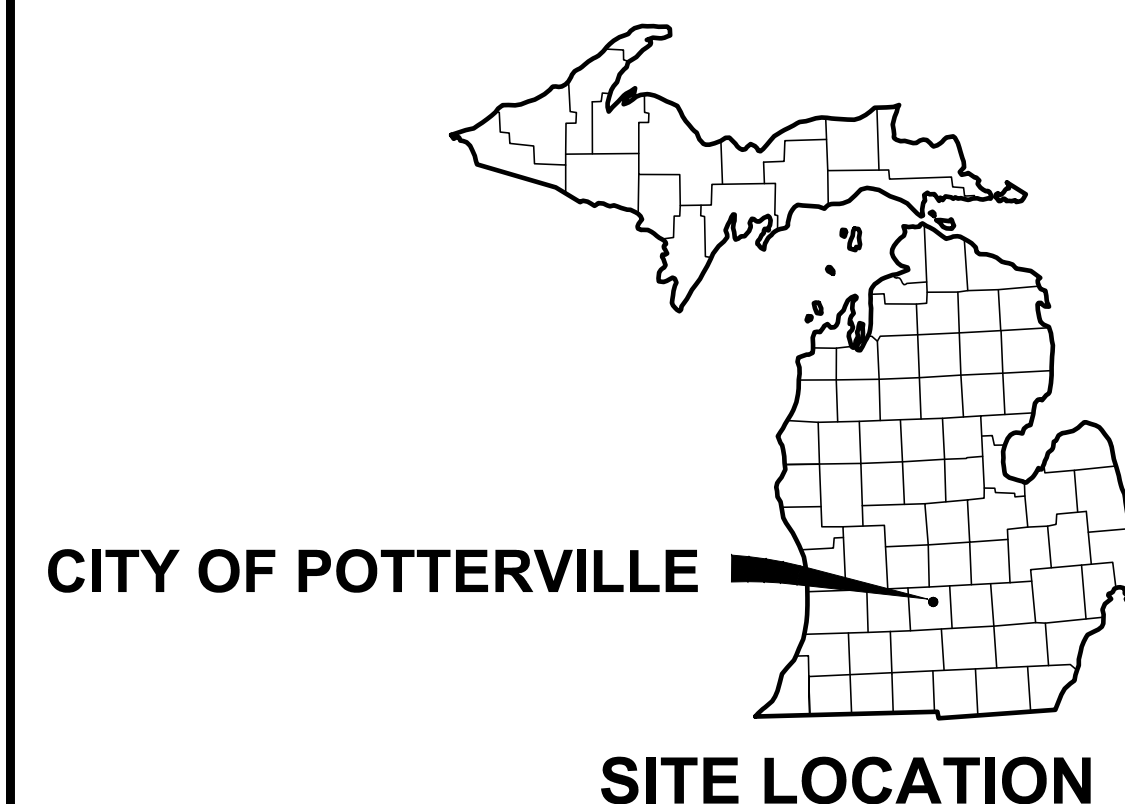
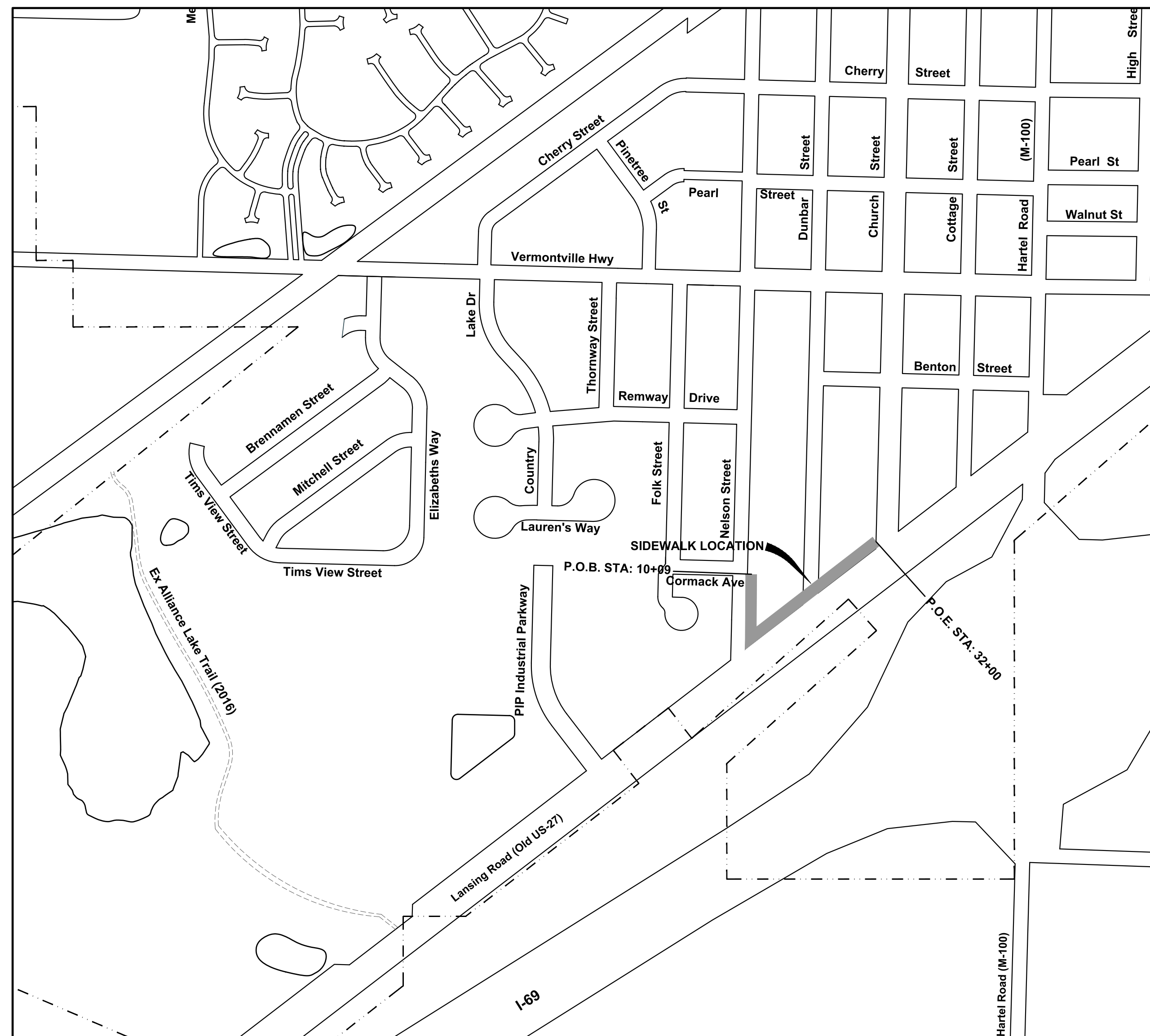
**CONSUMERS ENERGY, GAS**  
 CURTIS FATER  
 530 WILLOW STREET  
 LANSING, MI 48909  
 (517) 374-2345

**CONSUMERS ENERGY ELECTRIC DISTRIBUTION**  
 DAN SMITH  
 530 WILLOW STREET  
 LANSING, MI 48909  
 (517) 374-2259

FOR PROTECTION OF UNDERGROUND UTILITIES, AND IN CONFORMANCE WITH PUBLIC ACT 174, 2013, THE CONTRACTOR SHALL CALL TOLL FREE 1-800-482-7171 A MINIMUM OF THREE FULL WORKING DAYS, EXCLUDING SATURDAYS, SUNDAYS, AND HOLIDAYS, PRIOR TO BEGINNING EACH EXCAVATION IN AREAS WHERE PUBLIC UTILITIES HAVE NOT BEEN PREVIOUSLY LOCATED. ALL "MISS DIG" PARTICIPATING MEMBERS WILL BE THUS ROUTINELY NOTIFIED. THIS DOES NOT RELIEVE THE CONTRACTOR FROM NOTIFYING UTILITY OWNERS WHO MAY NOT BE A PART OF THE "MISS DIG" SYSTEM.

THE PROPOSED IMPROVEMENTS COVERED BY THESE PLANS ARE IN ACCORDANCE WITH THE AMERICAN ASSOCIATION OF STATE HIGHWAY AND TRANSPORTATION OFFICIALS' (AASHTO) "GUIDE FOR THE DEVELOPMENT OF BICYCLE FACILITIES," 2012 EDITION.

THE IMPROVEMENTS COVERED BY THESE PLANS SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION 2012 STANDARD SPECIFICATIONS FOR CONSTRUCTION AS AMENDED BY SUPPLEMENTAL SPECIFICATIONS AND SPECIAL PROVISIONS, AND THE 2011 MICHIGAN MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (MMUTCD).

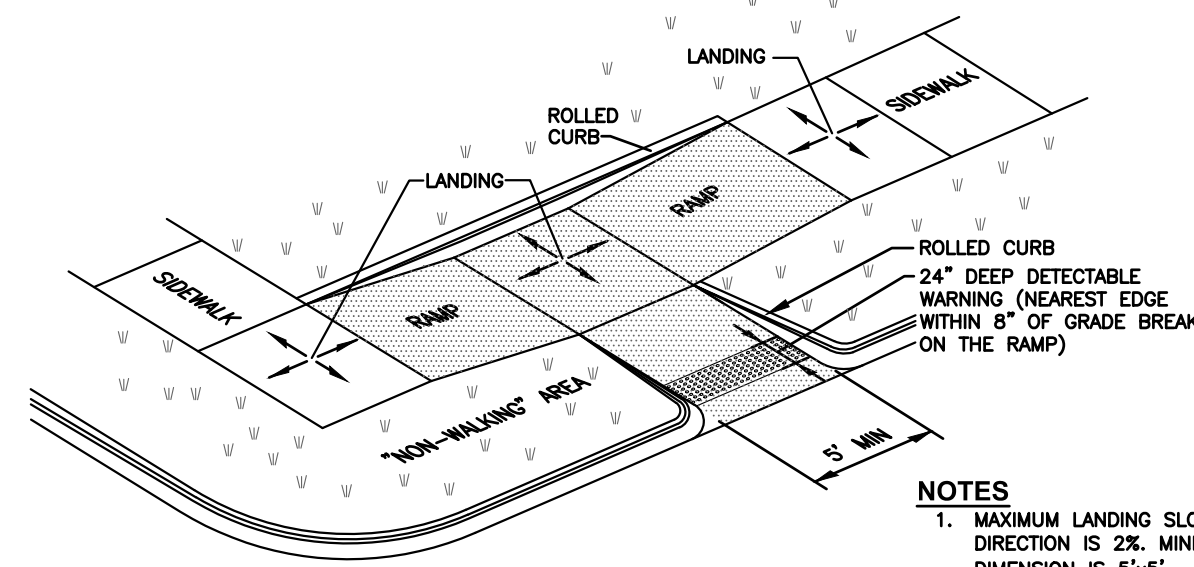


NO.	ISSUED FOR	BY	DATE
1.	OWNER REVIEW	BM	11/11/22

CITY OF POTTERVILLE  
 LANSING ROAD  
 LANSING ROAD SIDEWALK PHASE III  
 TITLE SHEET

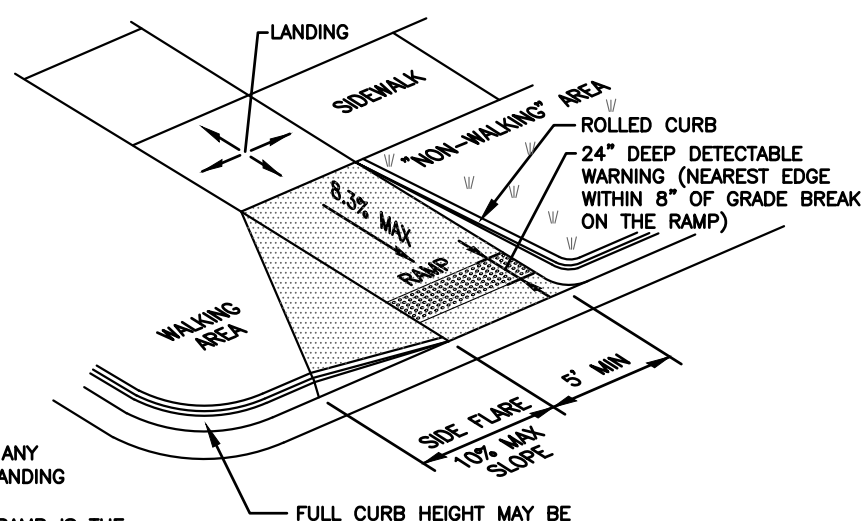
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PROJECT 220149					
FILE CS.dwg					
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SHEET NO.					





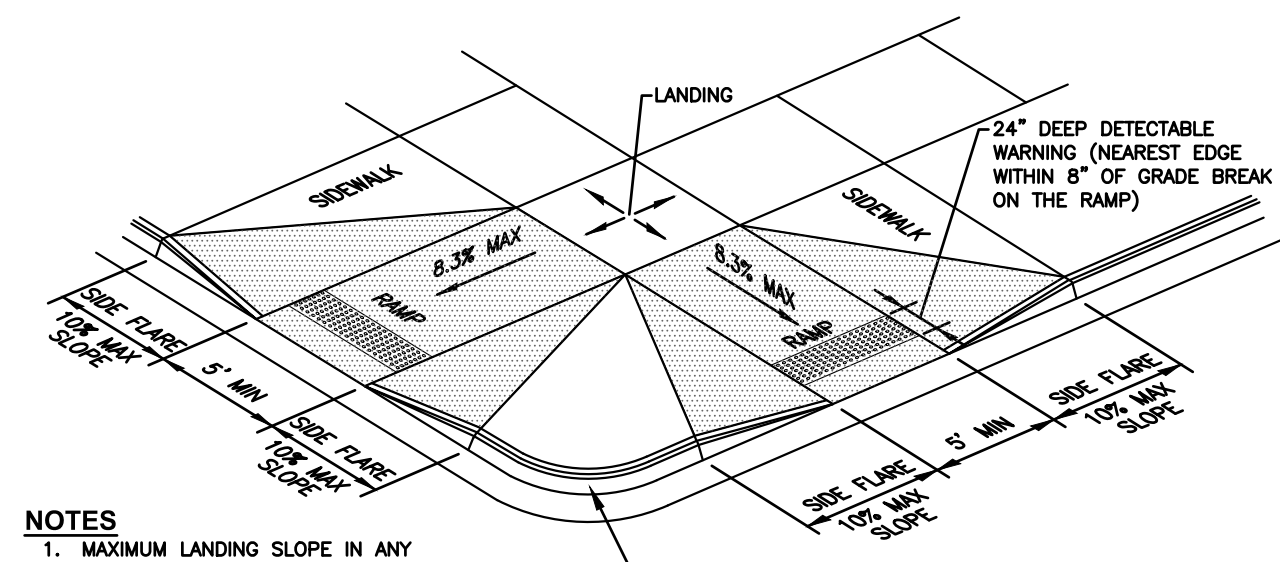
**SIDEWALK RAMP TYPE C**  
(COMBINATION RAMP)  
NO SCALE

- NOTES**
1. MAXIMUM LANDING SLOPE IN ANY DIRECTION IS 2%. MINIMUM LANDING DIMENSION IS 5'x5'.
  2. MAXIMUM CROSS SLOPE ON RAMP IS THE SAME AS THAT FOR SIDEWALK (2%). RUNNING SLOPE IS 5%-7% (8.3% MAX).
  3. REFER TO MDT STANDARD DETAIL R-28 SERIES FOR MORE INFORMATION.



**SIDEWALK RAMP TYPE RF**  
(ROLLED, PARALLEL SIDES)  
NO SCALE

- NOTES**
1. MAXIMUM LANDING SLOPE IN ANY DIRECTION IS 2%. MINIMUM LANDING DIMENSION IS 5'x5'.
  2. MAXIMUM CROSS SLOPE ON RAMP IS THE SAME AS THAT FOR SIDEWALK (2%). RUNNING SLOPE IS 5%-7% (8.3% MAX).
  3. REFER TO MDT STANDARD DETAIL R-28 SERIES FOR MORE INFORMATION.

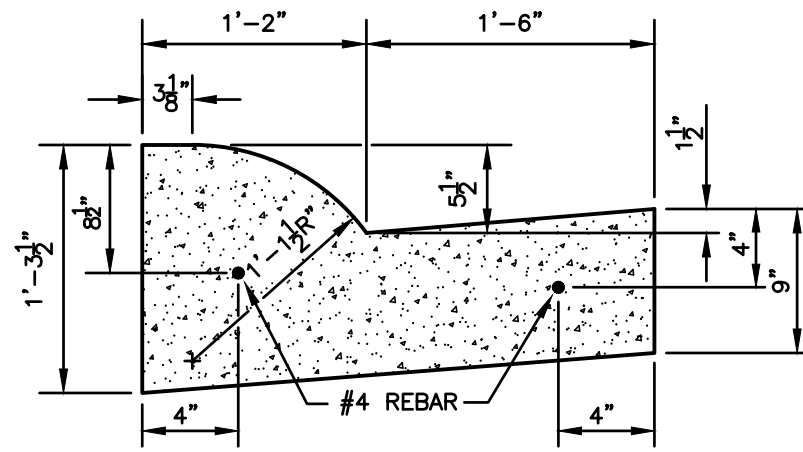


**SIDEWALK RAMP TYPE F**  
NO SCALE

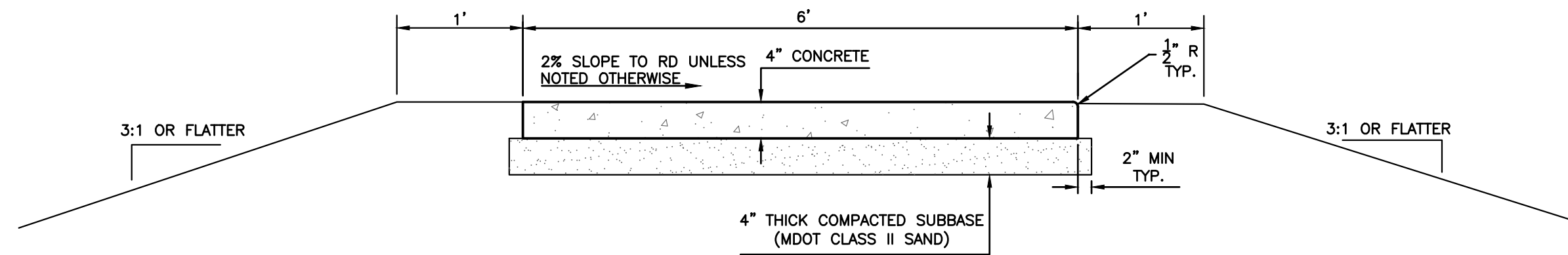
- NOTES**
1. MAXIMUM LANDING SLOPE IN ANY DIRECTION IS 2%. MINIMUM LANDING DIMENSION IS 5'x5'.
  2. MAXIMUM CROSS SLOPE ON RAMP IS THE SAME AS THAT FOR SIDEWALK (2%).
  3. REFER TO MDT STANDARD DETAIL R-28 SERIES FOR MORE INFORMATION.

**CONTRACTION AND EXPANSION JOINT NOTES**

1. PLACE 1" FIBER JOINT FILLER AT 400' MAXIMUM INTERVALS
2. PLACE 1" FIBER JOINT FILLER AT SPRING POINTS OF CURB RETURNS (& INTERSECTING STREETS)
3. PLACE 1" FIBER JOINT FILLER IN ADJACENT CONTRACTION JOINTS EACH SIDE OF CATCH BASINS
4. PLACE CONTRACTION JOINTS AT 40' MAXIMUM INTERVALS (NO SAW JOINTS ALLOWED)

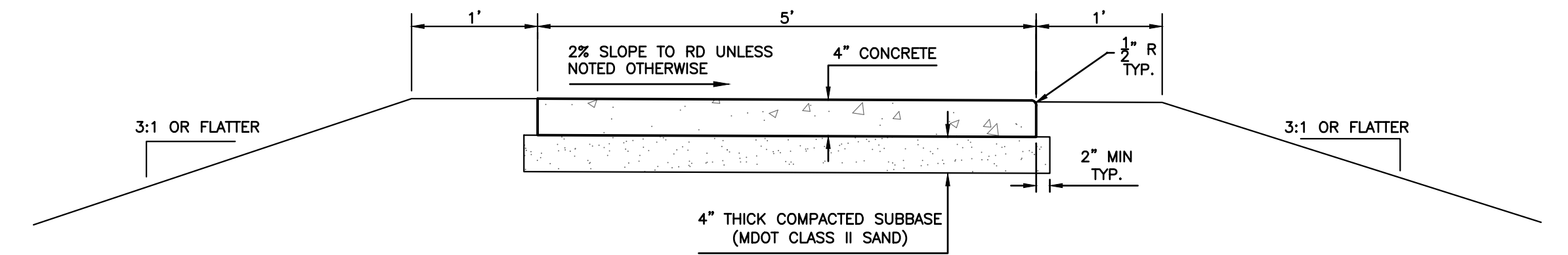


**M.D.O.T. B-2 CURB & GUTTER DETAIL**  
NOT TO SCALE



**STANDARD SIDEWALK (6 FOOT)**

STA: 13+60 TO POE  
NOT TO SCALE



**STANDARD SIDEWALK (5 FOOT)**

STA: POB TO 13+60  
NOT TO SCALE



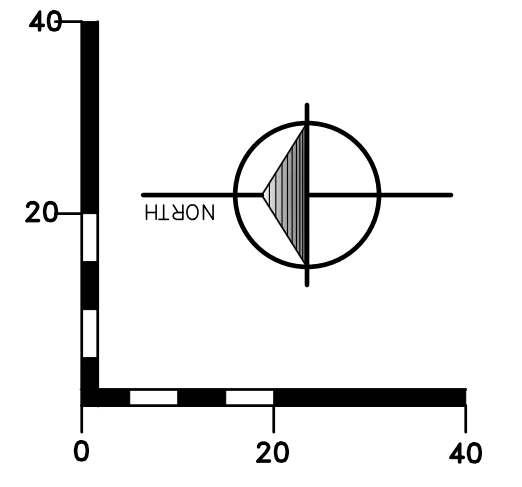
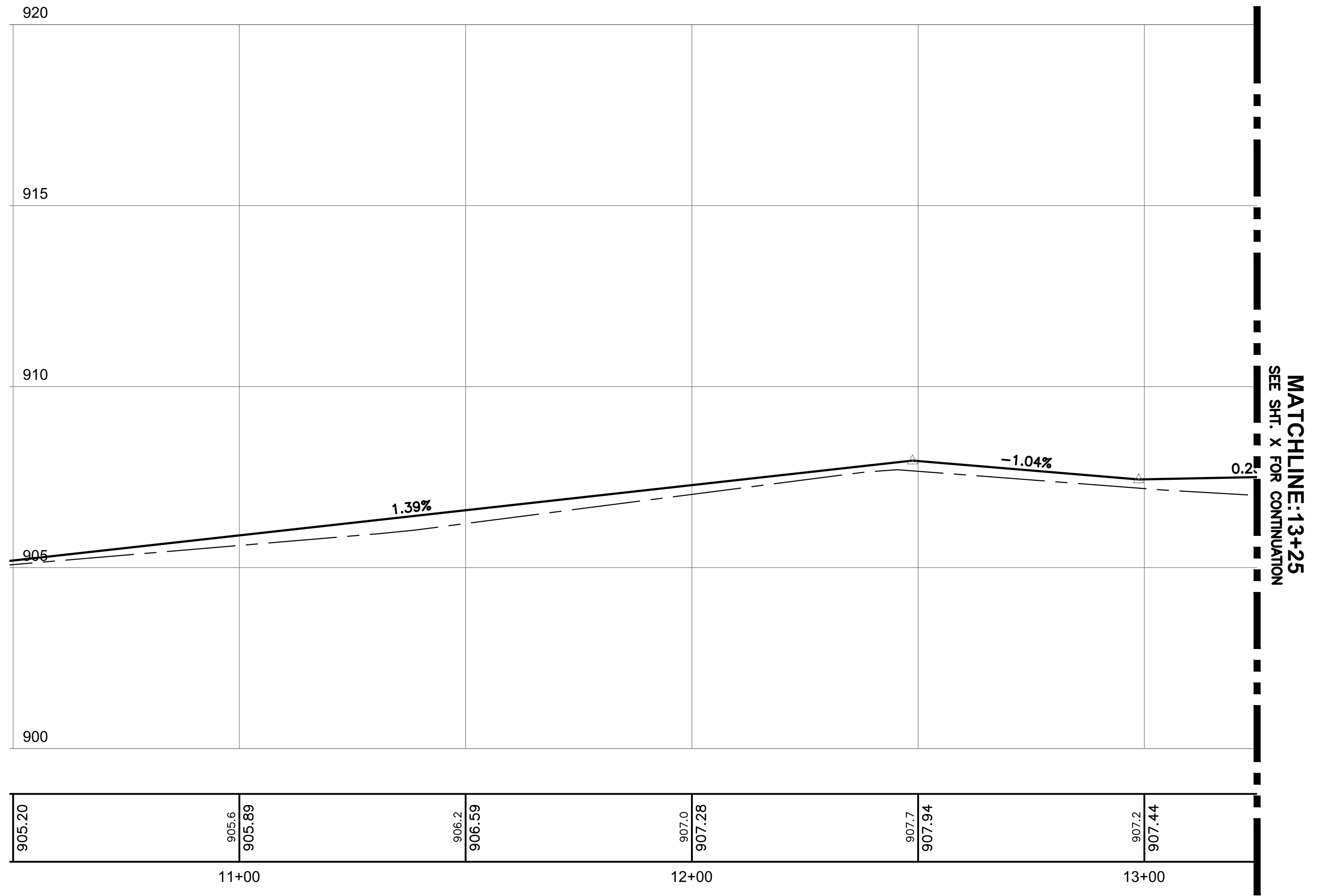
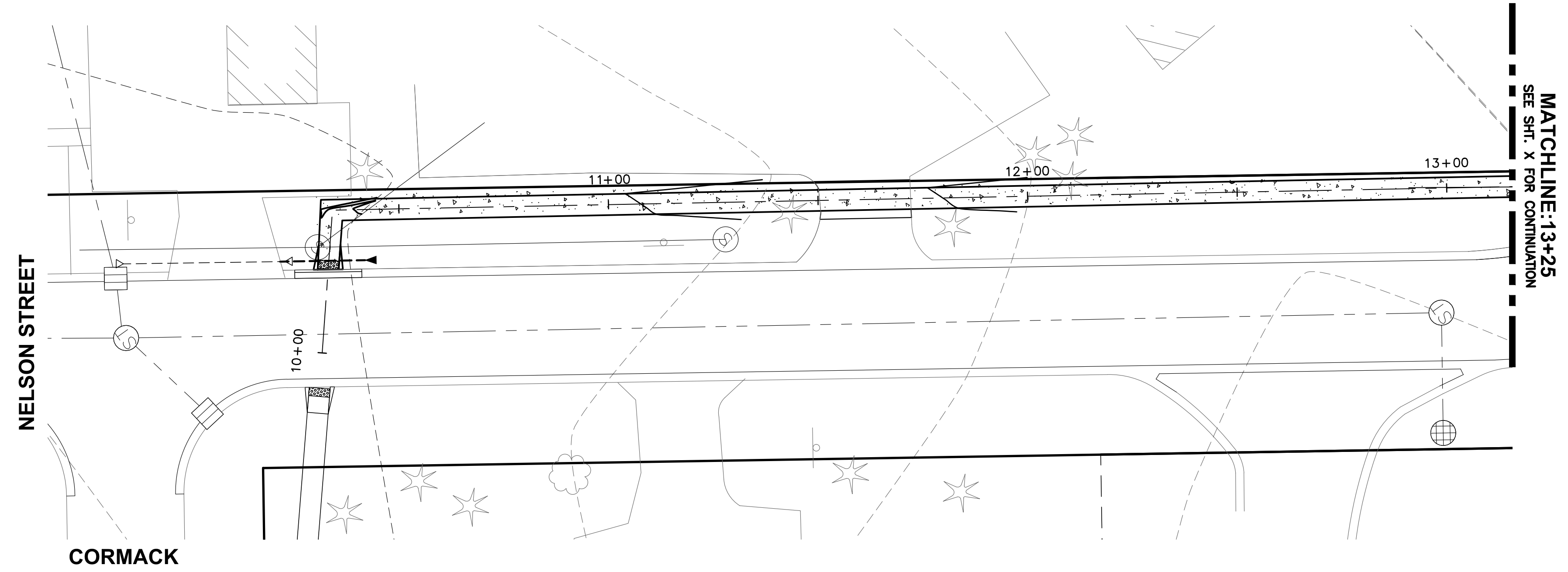
NO.	1.	ISSUED FOR	OWNER REVIEW	BY	BM	DATE	11/11/22
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CITY OF POTTERVILLE  
LANSING ROAD  
LANSING ROAD SIDEWALK PHASE III  
DETAILS

DESIGNED BY	D. MICKEVICH	DATE	7/2021
DRAWN BY	D. MICKEVICH	DATE	7/2021
CHECKED BY	B. MIERAS	DATE	1/4/22

FILE: plt-details  
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SHEET NO.

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**BENCHMARK INFORMATION**  
ALL ELEVATIONS BASED ON X DATUM  
BM#1) ELEVATION: X



THE CONTRACTOR IS CAUTIONED THAT THE LOCATION AND/OR ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS IS BASED ON RECORDS OF THE VARIOUS UTILITY COMPANIES, AND WHERE POSSIBLE, MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION IS NOT RELIED ON TO BE EXACT OR COMPLETE. FOR PROTECTION OF UNDERGROUND UTILITIES, AND IN CONFORMANCE WITH PUBLIC ACT 53, 1974, THE CONTRACTOR SHALL CALL TOLL FREE 1-800-482-7171 OR 811, A MINIMUM OF THREE FULL WORKING DAYS, EXCLUDING SATURDAYS, SUNDAYS, AND HOLIDAYS, PRIOR TO BEGINNING EACH EXCAVATION IN AREAS WHERE PUBLIC UTILITIES HAVE NOT BEEN PREVIOUSLY NOTIFIED. THIS DOES NOT RELIEVE THE CONTRACTOR FROM NOTIFYING UTILITY OWNERS WHO MAY NOT BE A PART OF THE "MISS DIG" SYSTEM. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO RELOCATE ALL EXISTING UTILITIES WHICH CONFLICT WITH THE PROPOSED IMPROVEMENTS SHOWN ON THE PLANS.

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**CITY OF POTTERVILLE**  
**LANSING ROAD**  
**LANSING ROAD SIDEWALK PHASE III**

**PLAN & PROFILE**

DESIGNED BY	DATE	CHECKED BY	DATE
B MERAS	11/22	D MICKEVICH	11/22

PROJECT: 220149  
FILE: PlanProf.dwg

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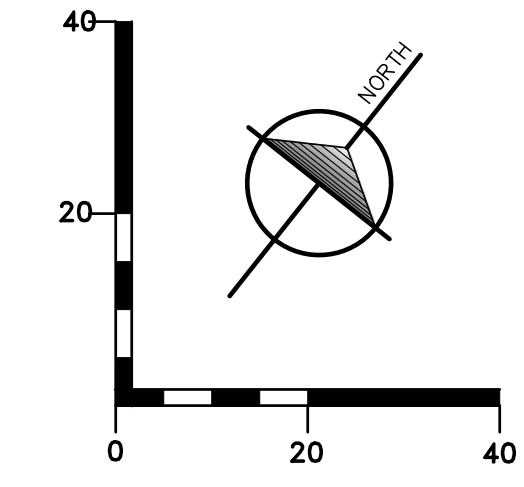
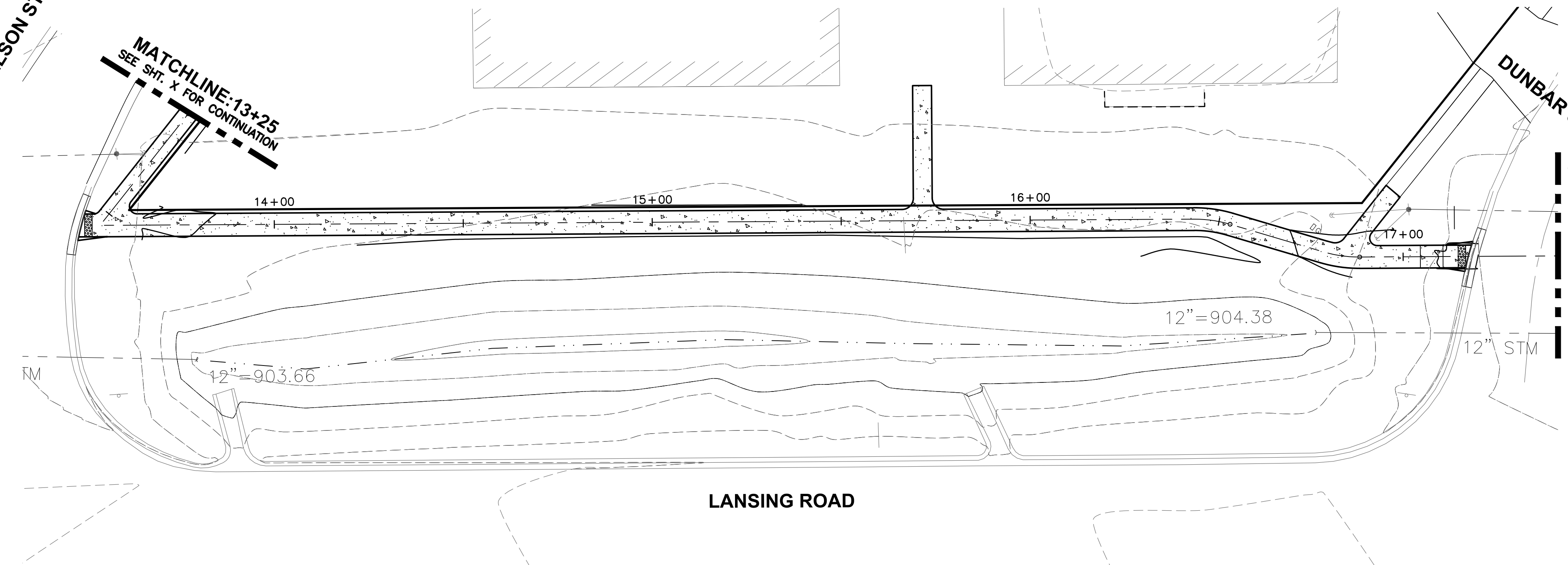
SHEET NO.

NELSON STREET

MATCHLINE: 13+25  
SEE SHT. X FOR CONTINUATION

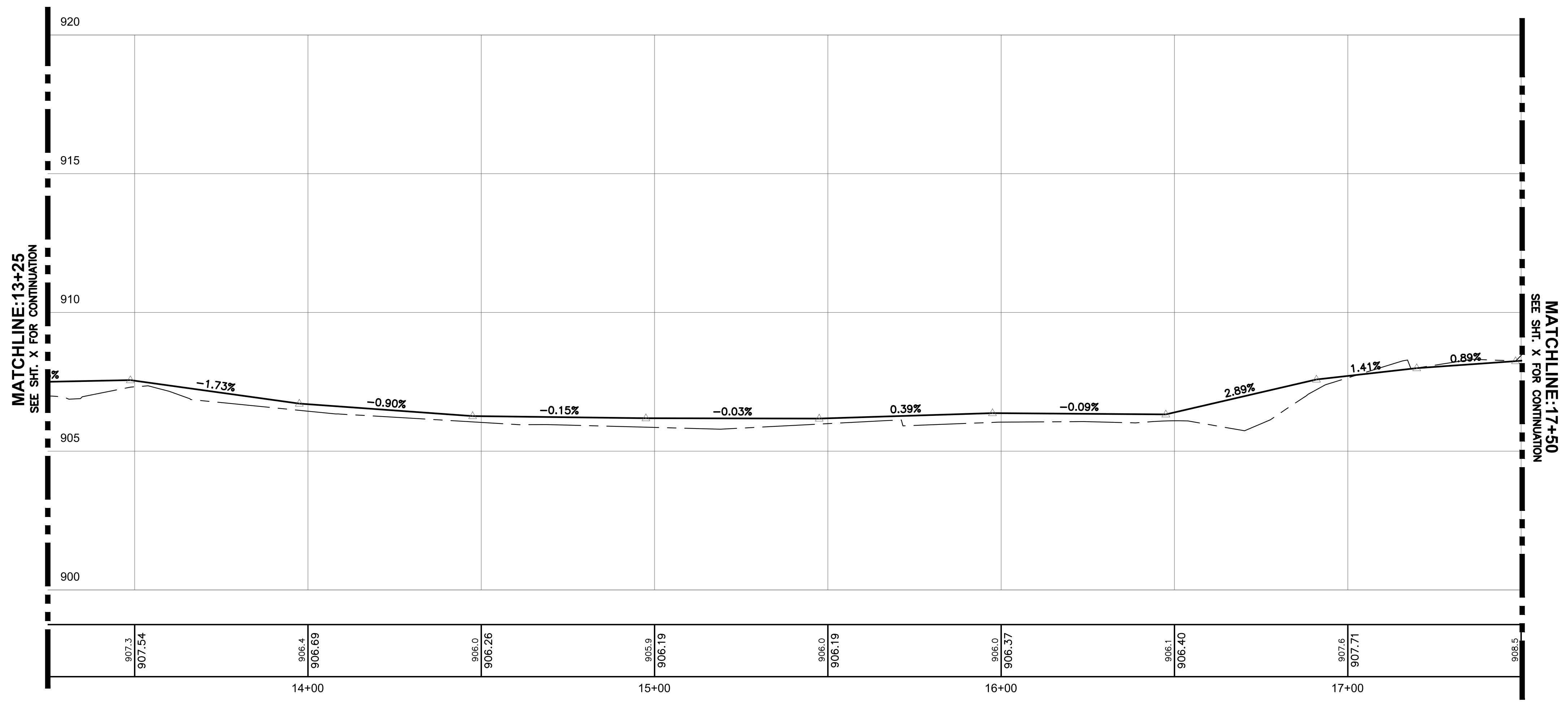
DUNBAR STREET

MATCHLINE: 17+50  
SEE SHT. X FOR CONTINUATION



LANSING ROAD

**BENCHMARK INFORMATION**  
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BM#1) ELEVATION: X



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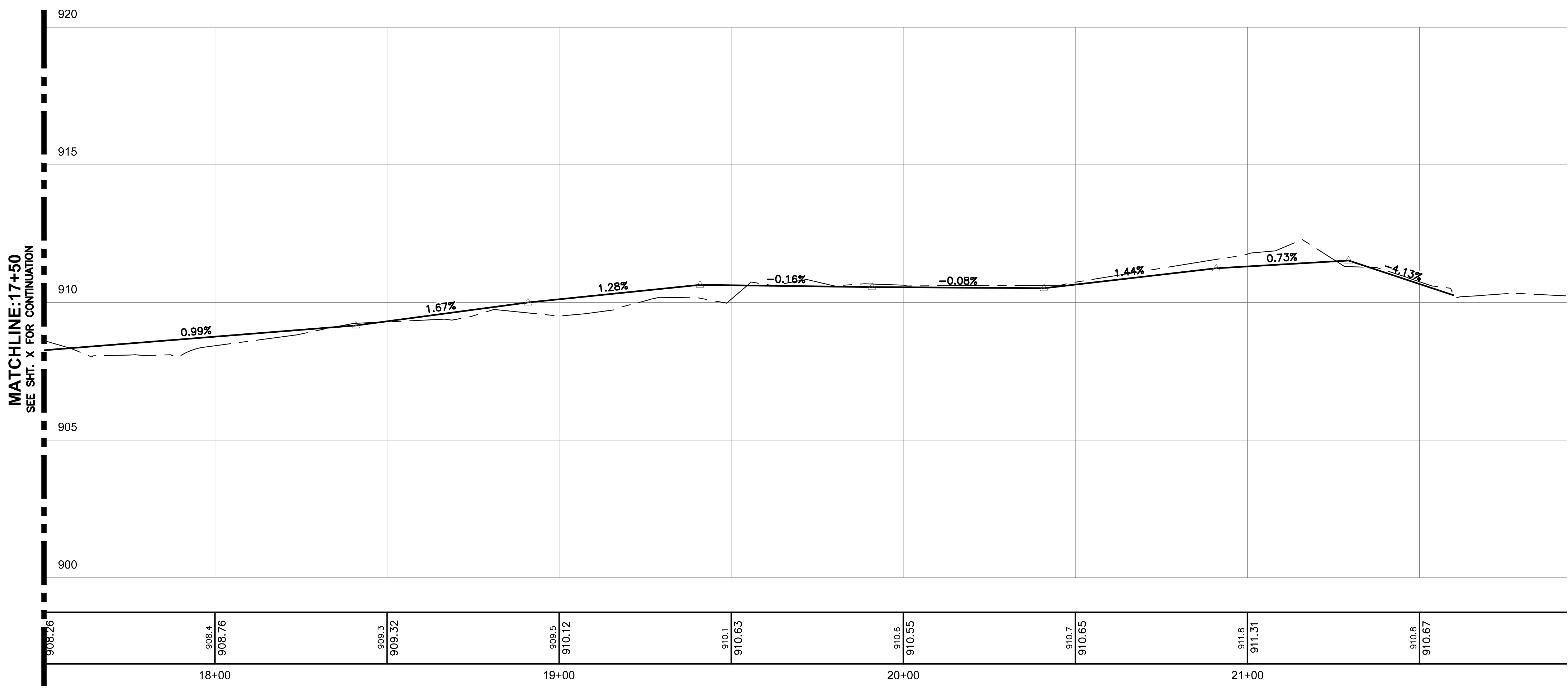
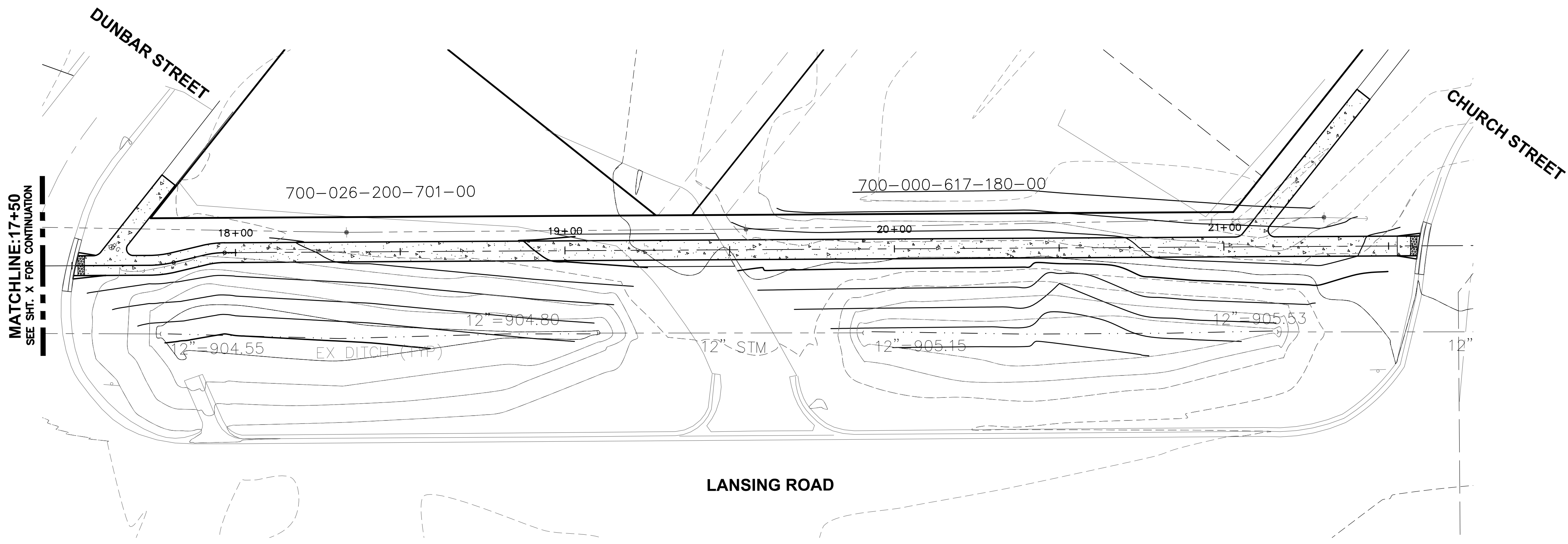
NO.	ISSUED FOR	BY	DATE
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**CITY OF POTTERVILLE**  
LANSING ROAD  
LANSING ROAD SIDEWALK PHASE III  
**PLAN & PROFILE**

DESIGNED BY	DATE
B MERAS	11/22
DRAWN BY	DATE
O CROSBY	11/22
CHECKED BY	DATE
D MICKEVICH	11/22
PROJECT	220149
FILE	PlanProf.dwg
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