

City of Pottersville - Council Agenda

Thursday, July 20, 2023 – 6:00 p.m. – Pottersville City Hall, 319 N. Nelson Street

A. Call to Order:

B. Pledge of Allegiance:

C. Roll Call:

D. Approval of Agenda:

E. Approval of Minutes: Meeting minutes from May 18, 2023

F. Approval of Bills: General Bills of \$139,993.69 (-213.60) + \$67,344.72 = \$207,124.80	
Gizzard Fest of	\$3993.65 + \$1,403.50 = \$5,397.15
TOTAL AP	\$212,735.56

G. City Manager's Report: Manager's report in the packet.

H. Public Comment on agenda items:

I. Department Reports: Reports in the packet.

J. New Business:

- a. Appoint a new Council Member
- b. Rave Alert agreement
- c. Public Hearing for Grant Application entitled "Sunset Hills Park Project" to the 2023 Eaton County Parks community Grant Program
- d. Resolution No. 2023-0720-10 support and full financial commitment for Sunset Hills Park Project
- e. Resolution No. 2023-0720-11 LOU Full-time holiday
- f. Resolution No. 2023-0720-12 LOU Part-time holiday pay
- g. Resolution No. 2023-0720-13 LOU Training days
- h. Warranty Agreement between the City of Pottersville and Peerless Midwest, Inc.

K. Public Comment on non-agenda items:

L. Communications from Council:

M. Next Regular Meeting: Thursday, August 17, 2023, at 6:00 p.m.

N. Excuse absent member(s):

O. Adjourn:

City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
Fax: (517) 645-7810 ♦ www.pottervillemi.org

The City Council Meeting was called to order by Mayor Lenneman on Thursday, June 15, 2023, at 6:00 pm and the Pledge of Allegiance was recited.

Roll Call: Present: Mayor Lenneman, Deputy Mayor Potter, Member Nichols, Member Pulda, Member Ranshaw, and Member Sweeney,

Absent: Member Hammond

Approval of Agenda: with the addition of accepting council member's resignation as first item of new business, Motion by Mayor Lenneman. Supported by Deputy Mayor Potter. Vote: Unanimous. Motion Carried (6-0).

Approval of Minutes from May 18, 2023: Motion by Member Nichols. Supported by Deputy Mayor Potter. Vote: Unanimous. Motion Carried (6-0).

Approval of Bills: Motion by Deputy Mayor Potter to approve payment of General Bills of \$91,521.10 and Gizzard Fest of \$14,149.43 with the total of AP of \$ 105,670.53. Roll Call Vote: Unanimous. Motion Carried (6-0).

City Manager's Report: Manager's report is in the June 15, 2023, Council packet.

Public Comment on Agenda Items: None.

Department Reports: Gizzard Fest was phenomenal. Everything went very smoothly. A special thanks to the Police Department, especially Officer Betts. Member Nichols shared that TIFA sent the budget to Council.

New Business:

Accept Council Member Resignation: Motion to accept Member Hammond's resignation immediately by Deputy Mayor Potter. Supported by Member Ranshaw. Vote: Unanimous. Motion Carried (6-0).

Presentation by: City Engineer, Sam Leatch's, of the Report of the Wellhead Development USDA project including the timeline for USDA bond process. Mr. Leatch shared the project goals, drinking water system needs, the project scope and design, estimated costs, and schedule.

Resolution 2023-0615-08 Fiscal Year 2022 -2023 Budget Amendments: Motion by Member Pulda. Supported by Deputy Mayor Potter. Roll Call Vote: Unanimous. Motion Carried (6-0).

Resolution 2023-0615-09 Fiscal Year 2023-2024 Budget: Motion by Member Nichols. Supported by Deputy Mayor Potter. Roll Call Vote: Unanimous. Motion Carried (6-0).

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Mr. Dave Ballingar spoke regarding EMC's proposal for insurance renewal. Ms. Diane Jones with MML shared proposal for insurance renewal as well.

General Comprehensive Insurance Proposals: Motion to continue with EMC by Member Nichols. Supported by Member Ranshaw. Roll Call Vote: Ayes: Mayor Lenneman, Member Nichols, Member Pulda, Member Ranshaw, and Member Sweeney, Nays: Deputy Mayor Potter. Motion Carried (5-1).

Public Comment on Non-Agenda Items: Kristy Reincke shared concern regarding a previous city employee issue that she wanted to bring awareness of the situation to the council.

Communications from Mayor and Council: Council would like to thank all those who helped make Gizzard Fest a success.

Next Meeting: July 20, 2023

Excuse Absent Members: None

Meeting Adjourned: 7:44 pm

Respectfully Submitted by:

Becky Dolman

City Clerk

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CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
 EXP CHECK RUN DATES 06/16/2023 - 07/13/2023
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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: ACE HARDWARE-GRAND LEDGE		
5376	4 PK BRUSH	15.99
5230	SUPPLIES	71.98
5275	PAINT	88.57
5288	COUPLING, FASTENERS	13.97
5317	SUPPLIES	92.97
5313	LINZER CDHIP BRUSHES	27.24
5398	PUNCH PIN SET 6 PC	27.58
5454	CHAIN COIL,	239.65
5442	FASTNERS	1.76
TOTAL VENDOR ACE HARDWARE-GRAND LEDGE		579.71
VENDOR NAME: AEGION		
88960	WATER TANK	650.00
TOTAL VENDOR AEGION		650.00
VENDOR NAME: AIKIN, MALACHI		
JUL	MILEAGE FOR CONCESSIONS	19.65
TOTAL VENDOR AIKIN, MALACHI		19.65
VENDOR NAME: ALL-STAR FLEET SERVICES, LLC		
1204-23	GRADING LAKE ALLIANCE	1,275.00
TOTAL VENDOR ALL-STAR FLEET SERVICES, LLC		1,275.00
VENDOR NAME: ALTOGAS, INC		
JUNE	PROPANE	40.00
TOTAL VENDOR ALTOGAS, INC		40.00
VENDOR NAME: AM-PAK MEDICAL AND SAFETY		
133851	BALL PARK FIRST AID KITS REFILL	166.65
133850	CITY HALL FIRST AID KITS REFILL	154.90
133849	DPW FIRST AID KITS REFILL	179.85
TOTAL VENDOR AM-PAK MEDICAL AND SAFETY		501.40
VENDOR NAME: APPLIED IMAGING		
2254186	7/8-7/7/23 COPIES	98.00
TOTAL VENDOR APPLIED IMAGING		98.00
VENDOR NAME: AT&T		
MAY 23- JUNE 1, 23	LAKE ALLIANCE INTERNET	92.49
TOTAL VENDOR AT&T		92.49
VENDOR NAME: BOBCAT OF LANSING		
63431	AIR FILTER	81.11
TOTAL VENDOR BOBCAT OF LANSING		81.11
VENDOR NAME: BRYNER'S SEPTIC SERVICE		
JUNE 17	3 PORTABLE TOILETS	330.00
TOTAL VENDOR BRYNER'S SEPTIC SERVICE		330.00
VENDOR NAME: CINTAS CORPORATION #725		
STATEMENT	UNIFORMS	306.35
TOTAL VENDOR CINTAS CORPORATION #725		306.35
VENDOR NAME: CITY OF POTTERVILLE		
5/25-6/23/23	UTILITIES	490.16
TOTAL VENDOR CITY OF POTTERVILLE		490.16
VENDOR NAME: CMP DISTRIBUTORS		
76667	AMMUNITION	1,040.45
TOTAL VENDOR CMP DISTRIBUTORS		1,040.45
VENDOR NAME: COMPLETE ELECTRIC		
9110	DOUBLE ROW ANGULAR CONTACT BEARING, BALL	1,339.16
TOTAL VENDOR COMPLETE ELECTRIC		1,339.16
VENDOR NAME: CONSUMERS ENERGY		
5/25-6/25/23	UTILITIES	9,208.33

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: CONSUMERS ENERGY		
	TOTAL VENDOR CONSUMERS ENERGY	9,208.33
VENDOR NAME: D & L FUELS		
202232	GASOLINE	760.49
202361	GAS	757.64
	TOTAL VENDOR D & L FUELS	1,518.13
VENDOR NAME: DELTA DENTAL		
06/22/2023	DENTAL BENEFITS JULY 2023	938.66
	TOTAL VENDOR DELTA DENTAL	938.66
VENDOR NAME: EMC INSURANCE		
2023-2024	INSURANCE	56,552.00
	TOTAL VENDOR EMC INSURANCE	56,552.00
VENDOR NAME: FALIN, TIFFANI		
MAY/JUNE	MILEAGE AND REIMBURSEMENT	149.14
	TOTAL VENDOR FALIN, TIFFANI	149.14
VENDOR NAME: FAMILY FARM AND HOME		
1612	SEA FOAM MOTOR TREATMENT, PAINT, GROUND	155.94
1611	FLOOD TIP AND PUMP FITTINGS	19.48
	TOTAL VENDOR FAMILY FARM AND HOME	175.42
VENDOR NAME: FERGUSON ENTERPRISES, INC		
0177837	PUSHBUTTON FTN & BRKT	1,351.83
	TOTAL VENDOR FERGUSON ENTERPRISES, INC	1,351.83
VENDOR NAME: FOSTER SWIFT COLLINS & SMITH		
860542	GENERAL, POLICE AND CHERRY ST	4,905.50
	TOTAL VENDOR FOSTER SWIFT COLLINS & SMITH	4,905.50
VENDOR NAME: FREDRICKSON SUPPLY, LLC		
13037	GUTTER BROOM	310.92
	TOTAL VENDOR FREDRICKSON SUPPLY, LLC	310.92
VENDOR NAME: GORDON'S FOOD SERVICE		
809251150	CONCESSIONS	801.42
809251429	CONCESSIONS	213.60
809251696	CONCESSIONS	427.63
809251837	CONCESSIONS	447.41
8092520095	CONCESSIONS	591.99
	TOTAL VENDOR GORDON'S FOOD SERVICE	2,482.05
VENDOR NAME: GRANGER CONTAINER SERVICE, INC		
25743404	TRASH SERVICE	272.91
	TOTAL VENDOR GRANGER CONTAINER SERVICE, INC	272.91
VENDOR NAME: HALLER, TRACY		
205084	PAVILLION REFUND	65.00
	TOTAL VENDOR HALLER, TRACY	65.00
VENDOR NAME: HUTSON, INC		
10038384	BLADE	175.52
10017747	PLUG	4.22
10020063	O-RING	6.14
10007487	FILTER	26.76
	TOTAL VENDOR HUTSON, INC	212.64
VENDOR NAME: LANSING SANITARY SUPPLY, INC		
1201675	TOILET PAPER, CLEANER, TRASH BAGS, PAPER	1,424.84
	TOTAL VENDOR LANSING SANITARY SUPPLY, INC	1,424.84
VENDOR NAME: LANSING WELDING, INC		
2199037	REPAIR 3 HOLES IN TANK	1,193.20
	TOTAL VENDOR LANSING WELDING, INC	1,193.20

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: LOVELAND, JASON		
7.6.23	REPLACE DRINKING FOUNTAIN AT CITY PARK A	595.00
TOTAL VENDOR LOVELAND, JASON		595.00
VENDOR NAME: MENARDS-LANSING WEST		
57081	LAG SCREW, LUMBER	45.74
57731	AMP 2- POLE BREAKER	37.58
TOTAL VENDOR MENARDS-LANSING WEST		83.32
VENDOR NAME: MICHIGAN DEPT OF ENVIRONMENTAL		
761-11100969	WATER TEST	48.00
TOTAL VENDOR MICHIGAN DEPT OF ENVIRONMENTAL		48.00
VENDOR NAME: MICHIGAN RURAL WATER		
JULY '23-JUNE '24	ANNUAL MEMBERSHIP	800.00
TOTAL VENDOR MICHIGAN RURAL WATER		800.00
VENDOR NAME: MID MICHIGAN ELECTRICAL		
JUNE 27	TROUBLE SHOOT POWER OUTAGE AT BALL PARK	160.00
TOTAL VENDOR MID MICHIGAN ELECTRICAL		160.00
VENDOR NAME: MTECH		
235671	LIFT PUMP	845.43
TOTAL VENDOR MTECH		845.43
VENDOR NAME: OAKLAND COMMUNITY COLLEGE/CREST		
10094725	TRAINING	468.18
TOTAL VENDOR OAKLAND COMMUNITY COLLEGE/CREST		468.18
VENDOR NAME: PEERLESS MIDWEST INC		
73398	NEW 3' AND 6' CHAIN OPERATED BUTTERFLY V.	7,311.35
TOTAL VENDOR PEERLESS MIDWEST INC		7,311.35
VENDOR NAME: PETTY CASH		
UMPIRES	2023 SEASON	650.00
TOTAL VENDOR PETTY CASH		650.00
VENDOR NAME: PFEIFLE, ERIC		
06/27/2023	UB refund for account: CHUN-000306-0000-	150.93
TOTAL VENDOR PFEIFLE, ERIC		150.93
VENDOR NAME: PHP		
06/22/2023	MEDICAL BENEFITS JULY 2023	6,160.92
TOTAL VENDOR PHP		6,160.92
VENDOR NAME: PLERUS		
4642	VOTER ID CARDS AND MASTER VOTER CARDS, A	156.48
TOTAL VENDOR PLERUS		156.48
VENDOR NAME: POTTERVILLA APPLIED TECHNOLOGY		
25657	CONFERENCE ROOM AUDIO REPAIRED	150.00
TOTAL VENDOR POTTERVILLA APPLIED TECHNOLOGY		150.00
VENDOR NAME: SHARE CORPORATION		
237025	WASP AND HORNET KILLER	202.02
TOTAL VENDOR SHARE CORPORATION		202.02
VENDOR NAME: SITE ONE LANDSCAPE SUPPLY		
131509392-001	CLAY, LINE MARKER	196.64
TOTAL VENDOR SITE ONE LANDSCAPE SUPPLY		196.64
VENDOR NAME: THE COUNTY JOURNAL		
264038	WATER QUALITY PAGE W	225.54
264037	WATER QUALITY PAGE 1	688.14
263566	PLANNING COMMISSION HEARING	161.90
263151	BUDGET HEARING NOTICE	109.10
263150	BUDGET HEARING NOTICE	109.10

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: THE COUNTY JOURNAL		
	TOTAL VENDOR THE COUNTY JOURNAL	1,293.78
VENDOR NAME: THE PARTS PLACE-CHARLOTTE		
251973	LATEX GLOVES	121.51
250747	BATTERY	163.98
251122	REFUND CORE DEPOSIT	(18.00)
251261	SUPPLIES	65.76
251845	OIL AND FUEL FILTER	73.86
251818	LATEX GLOVES	47.97
577-251402	SUPPLIES	22.19
577-251853	SUPPLIES CREDIT	(54.42)
577-251976	SUPPLIES	125.30
252266	FUEL FILTER, STARTING FLUID	41.07
	TOTAL VENDOR THE PARTS PLACE-CHARLOTTE	589.22
VENDOR NAME: UNITED STATES POST OFFICE		
JULY 2023	WATER BILLS	218.46
TAX BILLS J 2023	TAX BILLS JULY 2023	457.00
JULY	POSTAGE- MISC EVERDAY	774.00
YEARLY	PERMIT	310.00
	TOTAL VENDOR UNITED STATES POST OFFICE	1,759.46
VENDOR NAME: UNUM LIFE INSURANCE		
06/22/2023	SHORT/LONG TERM DISABILITY INSURANCE JUN	306.19
	TOTAL VENDOR UNUM LIFE INSURANCE	306.19
VENDOR NAME: VERIZON WIRELESS		
9936521860	MAY 6-JUNE 5, 2023	39.02
9938530204	7/2-8/1/23 USEAGE	482.31
	TOTAL VENDOR VERIZON WIRELESS	521.33
VENDOR NAME: VISION SERVICE PLAN		
06/22/2023	VISION JULY 2023	202.52
	TOTAL VENDOR VISION SERVICE PLAN	202.52
VENDOR NAME: WEX BANK		
APR STATEMNT	FUEL	148.24
	TOTAL VENDOR WEX BANK	148.24
VENDOR NAME: WIGHTMAN		
82302	GENERAL ENGINEERING USDA	3,384.38
82303	PARK GRANT AND PLANNING COMMISSION	8,301.25
PER JODI	CAMBRIA RIDGE DEVELOPMENT	16,015.00
82301	CAMBRIA RIDGE	1,890.00
	TOTAL VENDOR WIGHTMAN	29,590.63
GRAND TOTAL:		139,993.69

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: ABFALTER REPAIR LLC		
257	REPLACED COOLANT LINE & BROKEN FITTING O	1,095.29
TOTAL VENDOR ABFALTER REPAIR LLC		1,095.29
VENDOR NAME: ACE HARDWARE-GRAND LEDGE		
5534	SHELF BRACKET, PILASTER SHELF ZINC, PIPE	61.32
TOTAL VENDOR ACE HARDWARE-GRAND LEDGE		61.32
VENDOR NAME: BS&A SOFTWARE		
148921	SUPPORT FOR GENERAL LEDGER, ACCOUNTS PAY.	3,578.00
TOTAL VENDOR BS&A SOFTWARE		3,578.00
VENDOR NAME: CALEDONIA FARMERS ELEVATOR		
4757984	TIRE, VALVE STEM	182.59
TOTAL VENDOR CALEDONIA FARMERS ELEVATOR		182.59
VENDOR NAME: CARDMEMBER SERVICE		
6/7 - 7/7/23	PAINT, CONCESSIONS, BACKGROUND CHECK, FI	748.34
TOTAL VENDOR CARDMEMBER SERVICE		748.34
VENDOR NAME: D & L FUELS		
202439	DIESEL	595.02
202440	GAS	1,077.52
TOTAL VENDOR D & L FUELS		1,672.54
VENDOR NAME: DUROTECH AUTOMOTIVE		
43477	2020 FORD POLICE - PADS AND ROTORS	870.68
43478	2013 DODGE AIR CONDITIONING SERVICED	721.98
TOTAL VENDOR DUROTECH AUTOMOTIVE		1,592.66
VENDOR NAME: FOSTER SWIFT COLLINS & SMITH		
862580	GENERAL, PROSECUTIONS & CHERYY STREET SE	2,724.00
TOTAL VENDOR FOSTER SWIFT COLLINS & SMITH		2,724.00
VENDOR NAME: HAMMERSMITH EQUIPMENT COMPANY		
546647	DRIVER, RHINO GAS POST, MISC SUPPLY	2,425.00
TOTAL VENDOR HAMMERSMITH EQUIPMENT COMPANY		2,425.00
VENDOR NAME: HUTSON, INC		
10046214	TOGGLE/ROCKER SWITCH, CLUTCH, BLADES, WA	748.36
10046213	ISOLATOR, DOOR	459.60
TOTAL VENDOR HUTSON, INC		1,207.96
VENDOR NAME: KENNEDY INDUSTRIES INC.		
637449	PUMPS	38,261.00
TOTAL VENDOR KENNEDY INDUSTRIES INC.		38,261.00
VENDOR NAME: MENARDS-LANSING WEST		
58695	FLOOR PAINT, BRUSHES, ROLLER, TRAY	137.37
4757984	PAINT SUPPLIES	251.90
TOTAL VENDOR MENARDS-LANSING WEST		389.27
VENDOR NAME: MUNICIPAL SUPPLY		
81069	HAND HELD WAND WITH FLAG HOLDER 34"	60.00
81070	HEAVY DUTY ANTI-SEIZE	25.00
3918	RETURN OF 34" STRIPING WAND GROUND MARKI	(57.00)
TOTAL VENDOR MUNICIPAL SUPPLY		28.00
VENDOR NAME: PEERLESS MIDWEST INC		
73572	AIR SCOUR BLOWER AND MOTOR REPLACEMENT	12,280.00
TOTAL VENDOR PEERLESS MIDWEST INC		12,280.00
VENDOR NAME: POIRIER, KAISHA		
07/20/2023	UB refund for account: FOLK-000116-0000-	82.56
TOTAL VENDOR POIRIER, KAISHA		82.56
VENDOR NAME: QUILL CO		

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: AARON SHERIDAN		
REIMBURSEMENT	10 X 10 CANOPY	83.74
TOTAL VENDOR AARON SHERIDAN		83.74
VENDOR NAME: CARDMEMBER SERVICE		
67/7-7/7/2023	ICE, 36" RUNNER	324.76
TOTAL VENDOR CARDMEMBER SERVICE		324.76
VENDOR NAME: PLANET X EVENTS		
17359913	NNO 18' SLIDE, OBSTACLE COURSE, COTTON C.	995.00
TOTAL VENDOR PLANET X EVENTS		995.00
GRAND TOTAL:		1,403.50

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: AUTUMN REYNOLDS QUEEN	PAGEANT	500.00
TOTAL VENDOR AUTUMN REYNOLDS		500.00
VENDOR NAME: BREANNA OCKERT 1ST RUNNER UP	PAGEANT	350.00
TOTAL VENDOR BREANNA OCKERT		350.00
VENDOR NAME: DALE HILL GIZZARD FEST	SECURITY FOR BEVERAGE TENT JUNE 9 & 10	200.00
TOTAL VENDOR DALE HILL		200.00
VENDOR NAME: DRIVEN GRAPHIX GIZZARD FEST 6/8/23	STICKERS 3X3 SIGNS - FREE SHUTTLE	132.00 25.00
TOTAL VENDOR DRIVEN GRAPHIX		157.00
VENDOR NAME: EVELYN DENNIS PRINCESS	PAGEANT	500.00
TOTAL VENDOR EVELYN DENNIS		500.00
VENDOR NAME: INTERNATIONAL MINUTE PRESS 33092 33141	VINYL BANNER, RAFFLE TICKETS SIGNS, RAFFLE TICKETS, MAPS	173.55 707.55
TOTAL VENDOR INTERNATIONAL MINUTE PRESS		881.10
VENDOR NAME: JOCELYNN BURDICK 2ND RUNNER UP	PAGEANT	150.00
TOTAL VENDOR JOCELYNN BURDICK		150.00
VENDOR NAME: LANSING SANITARY SUPPLY, INC 1201675B	TOILET PAPER FOR CITY PARK	77.68
TOTAL VENDOR LANSING SANITARY SUPPLY, INC		77.68
VENDOR NAME: LARISA BALLARD GIZZ FEST	5 K EXPENSES	25.87
TOTAL VENDOR LARISA BALLARD		25.87
VENDOR NAME: LILLIANN BALDWIN 1ST RUNNER UP	PAGEANT	350.00
TOTAL VENDOR LILLIANN BALDWIN		350.00
VENDOR NAME: MICHIGAN MILLERS INSURANCE JUNE 8-11, 2023	GENERAL LIABILITY POLICY	402.00
TOTAL VENDOR MICHIGAN MILLERS INSURANCE		402.00
VENDOR NAME: WOODLAND, JOSH 080223	ENTERTAINMENT FOR NATIONAL NIGHT OUT	400.00
TOTAL VENDOR WOODLAND, JOSH		400.00
GRAND TOTAL:		3,993.65

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: QUILL CO		
33382873	CLEANING SUPPLIES, INK	161.81
TOTAL VENDOR QUILL CO		161.81
VENDOR NAME: THE PARTS PLACE-CHARLOTTE		
252834	DISPOSABLE GLOVES	43.05
TOTAL VENDOR THE PARTS PLACE-CHARLOTTE		43.05
VENDOR NAME: VERIZON WIRELESS		
9938882978	JUNE 6-JULY 5, 2023	39.02
TOTAL VENDOR VERIZON WIRELESS		39.02
VENDOR NAME: WOW!BUSINESS		
7/6-8/5/23	PHONES	672.31
TOTAL VENDOR WOW!BUSINESS		672.31
GRAND TOTAL:		67,244.72

GL Number	Description	Beginning Balance
101-000-001.000	CASH	971,713.34
202-000-001.000	CASH	258,225.43
203-000-001.000	CASH	51,484.94
208-000-001.000	CASH	17,088.77
370-000-001.000	CASH	
401-000-001.000	CASH	5,679.36
590-000-001.000	CASH	135,307.61
590-000-010.000	CASH IN BANK - BOND RESERVE	290,800.00
590-000-011.000	CASH IN BANK-REPLACEMENT FUND	123,812.00
591-000-001.000	CASH	681,199.06
591-000-010.000	CASH IN BANK - BOND RESERVE	163,360.00
591-000-011.000	CASH IN BANK-REPLACEMENT FUND	296,397.00
598-000-001.000	CASH	5,033.26
641-000-001.000	CASH	25,066.16

Beginning GL Balance:	3,025,166.93
Add: Cash Receipts	121,326.83
Less: Cash Disbursements	(137,415.23)
Less: Payroll Disbursements	(75,757.87)
Less: Journal Entries/Other	(6,483.69)
Ending GL Balance:	2,926,836.97

GL Number	Description	Ending Balance
101-000-001.000	CASH	859,554.93
202-000-001.000	CASH	267,953.63
203-000-001.000	CASH	21,426.01
208-000-001.000	CASH	40,618.49
370-000-001.000	CASH	
401-000-001.000	CASH	3,819.28
590-000-001.000	CASH	127,086.26
590-000-010.000	CASH IN BANK - BOND RESERVE	290,800.00
590-000-011.000	CASH IN BANK-REPLACEMENT FUND	115,141.00
591-000-001.000	CASH	723,440.86
591-000-010.000	CASH IN BANK - BOND RESERVE	163,360.00
591-000-011.000	CASH IN BANK-REPLACEMENT FUND	296,397.00
598-000-001.000	CASH	5,033.26
641-000-001.000	CASH	12,206.25

Ending GL Balance: 2,926,836.97

Ending Bank Balance: 2,927,885.22

Add: Miscellaneous Transactions 1,470.28

Add: Deposits in Transit

06/30/2023 Deposit ID: 1363 2,984.01

TRANSFER GF CASH RECEIVED INTO GENERAL (650.00)

2,334.01

Less: 8 AP Outstanding Checks 4,852.54

Less: 0 PR Outstanding Checks

Adjusted Bank Balance 2,926,836.97

Unreconciled Difference: 0.00

REVIEWED BY: _____

DATE: 7-7-2023

07/03/2023 10:40 AM

BANK RECONCILIATION FOR CITY OF POTTERVILLE

User: JWest

Bank PR (PAYROLL ACCOUNT)

DB: Potterville

FROM 06/01/2023 TO 06/30/2023

Reconciliation Record ID: 198

GL Number	Description	Beginning Balance
750-000-001.000	CASH	(525.36)

Beginning GL Balance:	(525.36)
Add: Payroll Disbursements	526.27
Less: Journal Entries/Other	(0.91)
Ending GL Balance:	0.00

GL Number	Description	Ending Balance
750-000-001.000	CASH	

Ending GL Balance:	0.00
Ending Bank Balance:	1,126.00
Add: Deposits in Transit	0.00
Less: 0 AP Outstanding Checks	
Less: 1 PR Outstanding Checks	1,126.00
Adjusted Bank Balance	
Unreconciled Difference:	0.00



REVIEWED BY: _____

DATE: 7-5-23

GL Number	Description	Beginning Balance
703-000-001.000	CASH	2,186.37
Beginning GL Balance:		2,186.37
Add: Cash Receipts		1,728.67
Less: Cash Disbursements		(3,484.07)
Less: Journal Entries/Other		(430.31)
Ending GL Balance:		0.66


GL Number	Description	Ending Balance
703-000-001.000	CASH	0.66
Ending GL Balance:		0.66
Ending Bank Balance:		630.42
Add: Deposits in Transit		(0.04)
		(0.04)
Less: 3 AP Outstanding Checks		629.72
Less: 0 PR Outstanding Checks		
Adjusted Bank Balance		0.66
Unreconciled Difference:		0.00

REVIEWED BY:  _____

DATE: 7-5-23

GL Number	Description	Beginning Balance
211-000-001.000	CASH	39,027.46
Beginning GL Balance:		39,027.46
Add: Cash Receipts		18,173.72
Less: Cash Disbursements		(15,473.16)
Add: Journal Entries/Other		2,017.87
Ending GL Balance:		43,745.89

GL Number	Description	Ending Balance
211-000-001.000	CASH	43,745.89
Ending GL Balance:		43,745.89
Ending Bank Balance:		47,214.54
Add: Miscellaneous Transactions		650.00
Add: Deposits in Transit		0.00
Less: 12 AP Outstanding Checks		4,118.65
Less: 0 PR Outstanding Checks		
Adjusted Bank Balance		43,745.89
Unreconciled Difference:		0.00

REVIEWED BY:  _____

DATE: 7-5-23

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REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

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PERIOD ENDING 06/30/2023

GL NUMBER	DESCRIPTION	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR
		06/30/2022	ORIGINAL	2022-23	06/30/2023	MONTH 06/30/2023
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) INCREASE	(DECREASE)
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	PROPERTY TAX	595,722.54	596,000.00	599,158.36	599,185.21	26.85
101-000-403.000	SOLID WASTE TAX	75,046.54	75,000.00	76,458.15	76,458.15	0.00
101-000-411.000	DELINQUENT PROP TAX	438.63	200.00	454.17	454.17	0.00
101-000-432.000	PAYMENT IN LIEU OF TAXES	2,174.02	1,500.00	0.00	0.00	0.00
101-000-434.000	TRAILER COURT TAX	2,413.00	2,500.00	2,500.00	2,606.50	430.00
101-000-445.000	CITY PENALTY	3,604.76	3,000.00	2,926.99	2,926.99	0.00
101-000-447.000	ADMINISTRATION FEE	29,921.55	29,800.00	30,833.22	30,833.22	0.00
101-000-476.000	PERMITS	9,578.45	6,465.45	8,630.00	8,830.00	400.00
101-000-477.000	3% CABLE T.V.	7,722.55	8,500.00	8,500.00	7,142.52	0.00
101-000-478.000	BLIGHT FEES	175.00	0.00	0.00	0.00	0.00
101-000-479.000	OTHER PERMITS	200.00	0.00	0.00	0.00	0.00
101-000-480.000	TELECOM RIGHT OF WAY MAINTENA	10,818.30	10,818.30	11,535.09	11,535.09	11,535.09
101-000-481.000	LIQUOR LICENSE FEES	0.00	0.00	1,994.85	1,994.85	0.00
101-000-488.000	RECYCLING	2,785.50	2,650.00	1,208.61	1,569.19	360.58
101-000-528.000	OTHER FEDERAL GRANTS	144,603.72	144,600.00	144,600.43	144,600.43	0.00
101-000-543.010	PUBLIC ACT 302 LAW ENF.	500.00	500.00	736.18	736.18	0.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION	186,603.29	176,549.97	238,606.49	238,606.49	0.00
101-000-574.000	ST SHARED REV - SALES TAX	360,782.00	280,000.00	323,758.00	333,973.00	110,215.00
101-000-574.100	EVIP DISTRIBUTION (A, C, E)	39,564.00	39,564.00	41,935.00	41,939.00	13,982.00
101-000-579.000	GRANT REVENUE	0.00	108,850.00	63,450.00	63,450.00	0.00
101-000-602.000	FOIA	0.00	0.00	163.58	252.56	88.98
101-000-607.000	CHARGES FOR SERVICES - PD	546.23	350.00	412.20	417.20	5.00
101-000-656.000	FINES & FORFEITURES	2,785.11	2,100.00	2,779.58	2,812.68	33.10
101-000-665.000	INTEREST	3,689.34	3,500.00	28,254.59	28,931.97	3,325.58
101-000-667.010	DDA PAVILION - FARMERS MARKET	0.00	0.00	50.00	50.00	0.00
101-000-671.100	LEASE/RENT	0.00	0.00	1,250.62	1,764.91	514.29
101-000-674.000	DONATIONS	20.00	20.00	993.00	993.00	0.00
101-000-675.030	COMMUNITY POLICING DONATION	0.00	0.00	1,540.00	1,540.00	0.00
101-000-676.000	REIMBURSEMENT	26,944.31	0.00	3,984.59	3,985.59	508.09
101-000-677.000	SCHOOL SRO REIMBURSEMENT	0.00	0.00	43,249.00	41,768.40	13,566.44
101-000-680.004	SPECIAL EVENTS-GIZZARDFEST	45,750.00	34,000.00	0.00	0.00	0.00
101-000-684.000	MISC INCOME	51.25	0.00	33.44	33.44	0.00
101-000-687.000	INSURANCE REIMBURSEMENT	8,815.00	0.00	6,809.16	6,809.16	0.00
101-000-689.000	CASH OVER & UNDER	41.37	0.00	0.00	0.00	0.00
101-000-693.000	SALE OF FIXED ASSETS	0.00	0.00	1,450.00	1,450.00	0.00
Total Dept 000		1,561,296.46	1,526,467.72	1,648,255.30	1,657,649.90	154,991.00
TOTAL REVENUES		1,561,296.46	1,526,467.72	1,648,255.30	1,657,649.90	154,991.00
Expenditures						
Dept 101 - CITY COUNCIL						
101-101-703.000	SALARIES	2,047.50	3,000.00	3,000.00	2,436.50	320.00
101-101-706.000	RR-CROSSING MAINTENANCE FEE	2,257.00	2,260.00	2,260.00	2,257.00	0.00
101-101-719.000	FRINGE BENEFITS	156.63	515.00	300.00	235.59	24.48
101-101-731.000	PUBLICATION	116.20	600.00	600.00	109.10	0.00
101-101-740.000	SUPPLIES	0.00	200.00	200.00	67.94	0.00
101-101-775.000	REPAIRS & MAINT	0.00	50.00	50.00	0.00	0.00
101-101-913.000	INSURANCE-LIAB & WORKMAN COMP	21,996.50	23,850.00	55,500.00	54,175.59	0.00
101-101-961.000	CONFERENCE AND WORKSHOPS	0.00	0.00	100.00	85.00	0.00
Total Dept 101 - CITY COUNCIL		26,573.83	30,475.00	62,010.00	59,366.72	344.48

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PERIOD ENDING 06/30/2023

GL NUMBER	DESCRIPTION	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR
		06/30/2022	ORIGINAL	2022-23	06/30/2023	MONTH 06/30/2023
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)
Fund 101 - GENERAL FUND						
Expenditures						
Dept 171 - MAYOR						
101-171-703.000	SALARIES	810.00	850.00	850.00	660.00	90.00
101-171-719.000	FRINGE BENEFITS	61.96	85.00	85.00	27.54	6.88
Total Dept 171 - MAYOR		871.96	935.00	935.00	687.54	96.88
Dept 172 - CITY MANAGER						
101-172-703.000	SALARIES	75,045.36	78,060.53	76,976.23	78,477.39	9,006.99
101-172-719.000	FRINGE BENEFITS	16,954.92	19,000.00	17,118.24	17,268.95	1,577.14
101-172-740.000	SUPPLIES	25.99	30.00	30.00	19.64	0.00
101-172-809.000	TRAINING	0.00	150.00	150.00	0.00	0.00
101-172-980.100	COMPUTER EQUIPMENT	0.00	200.00	200.00	0.00	0.00
Total Dept 172 - CITY MANAGER		92,026.27	97,440.53	94,474.47	95,765.98	10,584.13
Dept 215 - CLERK						
101-215-703.000	SALARIES	30,701.43	34,733.28	32,691.63	33,067.14	3,492.67
101-215-719.000	FRINGE BENEFITS	3,150.09	4,000.00	3,180.94	3,137.52	267.19
101-215-740.000	SUPPLIES	387.31	450.00	450.00	220.25	0.00
101-215-741.000	POSTAGE	156.00	200.00	400.00	282.00	0.00
101-215-781.000	COMPUTER SOFTWARE	144.00	400.00	400.00	374.14	0.00
101-215-809.000	TRAINING	1,304.94	2,000.00	2,300.00	1,468.19	0.00
101-215-818.000	CONTRACT LABOR	108.00	800.00	0.00	0.00	0.00
101-215-822.000	ELECTIONS	8,344.84	7,000.00	8,500.00	8,376.55	0.00
101-215-958.000	DUES AND SUBSCRIPTIONS	60.00	160.00	160.00	95.00	0.00
101-215-961.000	CONFERENCE AND WORKSHOPS	0.00	150.00	150.00	150.00	0.00
101-215-980.100	COMPUTER EQUIPMENT	804.41	500.00	500.00	0.00	0.00
Total Dept 215 - CLERK		45,161.02	50,393.28	48,732.57	47,170.79	3,759.86
Dept 223 - AUDIT						
101-223-807.000	AUDIT	17,600.00	18,000.00	22,000.00	21,450.00	0.00
Total Dept 223 - AUDIT		17,600.00	18,000.00	22,000.00	21,450.00	0.00
Dept 253 - TREASURERS OFFICE						
101-253-703.000	SALARIES	64,533.44	67,404.17	66,477.10	67,773.33	7,777.41
101-253-719.000	FRINGE BENEFITS	22,990.37	23,000.00	22,192.75	21,990.22	1,172.64
101-253-740.000	SUPPLIES	520.08	300.00	500.00	365.78	0.00
101-253-741.000	POSTAGE	935.26	1,400.00	1,600.00	897.78	(450.00)
101-253-781.000	COMPUTER SOFTWARE	721.00	800.00	100.00	0.00	0.00
101-253-814.000	BANK SERVICE CHARGES	2,923.82	3,000.00	4,100.00	3,825.45	308.69
101-253-961.000	CONFERENCE AND WORKSHOPS	75.00	75.00	240.00	248.00	0.00
Total Dept 253 - TREASURERS OFFICE		92,698.97	95,979.17	95,209.85	95,100.56	8,808.74
Dept 257 - ASSESSOR						
101-257-703.000	SALARIES	1,113.72	1,205.78	988.87	1,010.35	128.88
101-257-719.000	FRINGE BENEFITS	697.47	827.50	705.87	705.87	48.15
101-257-731.000	PUBLICATION	262.20	600.00	600.00	269.70	0.00
101-257-740.000	SUPPLIES	200.00	250.00	250.00	178.50	0.00

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GL NUMBER	DESCRIPTION	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR
		06/30/2022	ORIGINAL	2022-23	06/30/2023	MONTH 06/30/2023
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) INCREASE	(DECREASE)
Fund 101 - GENERAL FUND						
Expenditures						
101-257-741.000	POSTAGE	426.68	500.00	500.00	467.89	0.00
101-257-781.000	COMPUTER SOFTWARE	235.00	250.00	250.00	235.00	0.00
101-257-810.050	RE INSPECTION - 20%	3,237.00	3,150.00	3,350.27	3,350.27	257.70
101-257-813.000	BOARD OF REVIEW	1,260.14	1,575.00	1,575.00	1,079.76	0.00
101-257-818.000	CONTRACT LABOR	15,999.96	16,000.00	16,000.00	14,666.63	1,333.33
Total Dept 257 - ASSESSOR		23,432.17	24,358.28	24,220.01	21,963.97	1,768.06
Dept 265 - CITY HALL						
101-265-703.000	SALARIES	20,965.53	22,617.32	22,513.46	22,893.98	2,573.04
101-265-719.000	FRINGE BENEFITS	9,011.83	10,000.00	8,971.72	8,999.44	753.71
101-265-731.000	PUBLICATION	610.48	500.00	708.30	708.30	212.20
101-265-740.000	SUPPLIES	3,968.14	3,600.00	3,850.00	3,215.78	0.00
101-265-741.000	POSTAGE	635.17	500.00	1,200.00	887.41	(0.65)
101-265-775.000	REPAIRS & MAINT	527.54	650.00	1,500.00	862.23	0.00
101-265-781.000	COMPUTER SOFTWARE	18,031.00	7,000.00	23,000.00	20,848.98	300.00
101-265-802.000	SERVICE	1,007.16	2,000.00	2,300.00	1,951.27	(1,677.79)
101-265-818.000	CONTRACT LABOR	0.00	400.00	2,500.00	2,500.00	1,800.00
101-265-880.100	COMMUNITY HOLIDAY EVENT	636.89	700.00	1,500.00	1,105.26	0.00
101-265-880.200	COMMUNITY SPECIAL EVENTS	5,885.04	1,200.00	1,950.00	1,911.54	0.00
101-265-880.300	COMMUNITY SPECIAL EVENTS/GIZZARDFEST	28,801.64	30,000.00	0.00	0.00	0.00
101-265-958.000	DUES AND SUBSCRIPTIONS	220.00	350.00	350.00	190.00	0.00
101-265-970.000	CAPITAL OUTLAY	3,664.16	500.00	500.00	179.93	0.00
101-265-970.100	RD CAPITAL PROJECT COSTS	0.00	0.00	287.00	287.00	0.00
101-265-980.000	OFFICE EQUIPMENT & FURNITURE	50.00	50.00	800.00	750.00	0.00
101-265-980.100	COMPUTER EQUIPMENT	669.00	0.00	0.00	0.00	0.00
Total Dept 265 - CITY HALL		94,683.58	80,067.32	71,930.48	67,291.12	3,960.51
Dept 266 - ATTORNEY						
101-266-801.000	ATTORNEY	17,615.00	18,000.00	38,000.00	28,150.11	0.00
Total Dept 266 - ATTORNEY		17,615.00	18,000.00	38,000.00	28,150.11	0.00
Dept 301 - POLICE						
101-301-703.000	SALARIES	144,626.53	222,326.62	206,107.00	208,680.56	25,054.54
101-301-703.002	OVERTIME SALARIES	685.13	2,300.00	15,000.00	13,203.83	1,191.20
101-301-719.000	FRINGE BENEFITS	36,466.56	38,377.80	52,157.28	55,332.32	6,053.90
101-301-728.000	UNIFORM EXPENSES	2,083.20	2,400.00	6,000.00	6,042.10	1,300.00
101-301-740.000	SUPPLIES	7,964.22	7,300.00	8,500.00	7,992.75	75.54
101-301-740.300	SUPPLIES COMMUNITY POLICING	754.25	0.00	0.00	0.00	0.00
101-301-740.700	GUNS AND AMMUNITION	0.00	0.00	4,500.00	4,217.00	0.00
101-301-775.000	REPAIRS & MAINT	2,989.55	5,000.00	5,000.00	3,741.69	0.00
101-301-781.000	COMPUTER SOFTWARE	878.44	600.00	600.00	481.20	0.00
101-301-801.000	ATTORNEY	615.00	2,300.00	1,000.00	656.00	0.00
101-301-802.000	SERVICE	837.41	1,000.00	1,000.00	0.00	0.00
101-301-809.000	TRAINING	2,972.23	1,800.00	2,800.00	2,108.85	0.00
101-301-851.000	RADIO REPAIRS	0.00	300.00	300.00	0.00	0.00
101-301-853.000	TELEPHONE EXPENSE	1,453.22	1,600.00	2,500.00	1,795.24	160.77
101-301-862.000	GAS	6,771.72	1,000.00	1,000.00	286.95	0.00
101-301-958.000	DUES AND SUBSCRIPTIONS	1,053.10	1,100.00	1,150.00	140.00	0.00
101-301-960.000	MISC	244.99	250.00	250.00	15.31	0.00
101-301-970.000	CAPITAL OUTLAY	1,407.97	63,000.00	77,000.00	76,381.10	0.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

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GL NUMBER	DESCRIPTION	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR
		06/30/2022	ORIGINAL	2022-23	06/30/2023	MONTH 06/30/2023
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)
Fund 101 - GENERAL FUND						
Expenditures						
101-301-980.100	COMPUTER EQUIPMENT	0.00	500.00	500.00	64.97	0.00
Total Dept 301 - POLICE		211,803.52	351,154.42	385,364.28	381,139.87	33,835.95
Dept 302 - POLICE STATE TRAINING						
101-302-810.000	EXPENSE	500.00	500.00	500.00	250.00	0.00
Total Dept 302 - POLICE STATE TRAINING		500.00	500.00	500.00	250.00	0.00
Dept 337 - EMS						
101-337-802.000	SERVICE	124,800.00	127,200.00	127,200.00	127,200.00	0.00
Total Dept 337 - EMS		124,800.00	127,200.00	127,200.00	127,200.00	0.00
Dept 441 - DPW						
101-441-731.000	PUBLICATION	217.00	0.00	0.00	0.00	0.00
101-441-775.000	REPAIRS & MAINT	4,800.00	1,000.00	1,000.00	0.00	0.00
101-441-802.000	SERVICE	0.00	100.00	100.00	0.00	0.00
101-441-810.020	RECYCLING EXPENSE	5,320.00	8,500.00	7,500.00	5,326.18	2,660.00
101-441-920.000	UTILITIES	2,052.99	0.00	0.00	0.00	0.00
Total Dept 441 - DPW		12,389.99	9,600.00	8,600.00	5,326.18	2,660.00
Dept 445 - DRAIN AT LARGE						
101-445-810.000	EXPENSE	3,259.51	2,000.00	3,900.00	3,836.40	0.00
Total Dept 445 - DRAIN AT LARGE		3,259.51	2,000.00	3,900.00	3,836.40	0.00
Dept 701 - PLANNING COMMISSION						
101-701-703.000	SALARIES	290.00	800.00	650.00	580.00	110.00
101-701-719.000	FRINGE BENEFITS	22.20	101.79	100.00	44.39	8.41
101-701-731.000	PUBLICATION	199.64	450.00	800.00	675.16	0.00
101-701-803.000	ENGINEERS FEES	5,103.60	6,500.00	6,500.00	3,814.31	0.00
Total Dept 701 - PLANNING COMMISSION		5,615.44	7,851.79	8,050.00	5,113.86	118.41
Dept 702 - ZONING						
101-702-703.000	SALARIES	37,826.70	38,850.93	38,298.80	39,045.93	4,482.81
101-702-719.000	FRINGE BENEFITS	3,498.60	3,850.00	3,542.27	3,599.42	342.93
101-702-731.000	PUBLICATION	1,610.79	1,200.00	1,700.00	827.88	0.00
101-702-740.000	SUPPLIES	165.77	450.00	700.00	589.56	0.00
101-702-853.000	TELEPHONE EXPENSE	892.30	900.00	925.00	725.31	53.59
101-702-961.000	CONFERENCE AND WORKSHOPS	0.00	275.00	275.00	25.00	0.00
Total Dept 702 - ZONING		43,994.16	45,525.93	45,441.07	44,813.10	4,879.33
Dept 906 - DEBT SERVICE						
101-906-738.000	TOWNSHIP/MILL	9,870.48	9,961.00	9,023.00	9,022.88	0.00
101-906-964.000	REFUND AND REBATES	3,277.47	0.00	0.00	0.00	0.00

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GL NUMBER	DESCRIPTION	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR
		06/30/2022	ORIGINAL	2022-23	06/30/2023	MONTH 06/30/2023
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) INCREASE	(DECREASE)
Fund 101 - GENERAL FUND						
Expenditures						
101-906-991.000	DEBT SERVICE - PRINCIPAL	26,877.70	27,800.00	27,800.00	27,423.30	2,284.80
101-906-991.500	DEBT PRINCIPAL & INTEREST	0.00	3,590.00	3,590.00	3,339.45	3,339.45
101-906-992.000	PRINCIPAL & INTEREST - PATROL CAR	12,329.08	13,000.00	13,000.00	12,952.08	1,079.34
101-906-993.000	BOND INTEREST	28,748.08	29,800.00	28,000.00	27,355.43	1,469.26
Total Dept 906 - DEBT SERVICE		81,102.81	84,151.00	81,413.00	80,093.14	8,172.85
Dept 966 - CONTRIBUTIONS TO OTHER FUNDS						
101-966-965.203	CONTRIB TO LOCAL STREET FUND	117,103.27	180,139.99	155,139.99	155,139.99	0.00
101-966-965.208	CONTRIB TO PARK FUND	98,255.81	98,255.81	116,255.81	116,255.81	35,000.00
101-966-965.401	CONTRIB TO CAPITAL PROJECT FUND	2,654.00	2,654.00	2,654.00	2,654.00	0.00
101-966-965.590	CONTRIBUTION TO SEWER FUND	149,178.78	54,000.00	81,028.33	81,028.33	0.00
101-966-965.591	CONTRIBUTION TO WATER	0.00	0.00	48,588.02	48,588.02	0.00
101-966-965.598	CONTRIB TO STORM DRAIN MAINT	5,000.00	7,950.00	18,500.00	18,500.00	0.00
101-966-965.641	CONTRIB TO EQP REPAIR & REPL	152,104.04	119,671.32	103,316.72	103,316.72	63,645.40
Total Dept 966 - CONTRIBUTIONS TO OTHER FUNDS		524,295.90	462,671.12	525,482.87	525,482.87	98,645.40
TOTAL EXPENDITURES		1,418,424.13	1,506,302.84	1,643,463.60	1,610,202.21	177,634.60
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		1,561,296.46	1,526,467.72	1,648,255.30	1,657,649.90	154,991.00
TOTAL EXPENDITURES		1,418,424.13	1,506,302.84	1,643,463.60	1,610,202.21	177,634.60
NET OF REVENUES & EXPENDITURES		142,872.33	20,164.88	4,791.70	47,447.69	(22,643.60)

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GL NUMBER	DESCRIPTION	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR
		06/30/2022	ORIGINAL	2022-23	06/30/2023	MONTH 06/30/2023
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) INCREASE	(DECREASE)
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000						
202-000-451.200	SPEC ASSESSMENT ROAD - SUNSET	6,373.38	6,200.00	5,581.18	5,581.18	0.00
202-000-553.000	ACT 51	231,406.78	227,000.00	235,000.00	226,078.09	40,162.06
202-000-582.000	COUNTY ROAD MILL 2014	41,338.18	41,000.00	41,212.71	41,212.71	0.00
202-000-665.000	INTEREST	0.00	0.00	7,838.81	6,981.91	831.15
Total Dept 000		279,118.34	274,200.00	289,632.70	279,853.89	40,993.21
TOTAL REVENUES		279,118.34	274,200.00	289,632.70	279,853.89	40,993.21
Expenditures						
Dept 463 - ROUTINE MAINT						
202-463-699.203	TRANSFER TO LOCAL STREETS	87,500.00	87,500.00	87,500.00	87,500.00	0.00
202-463-782.000	STREET MATERIALS & SUPPLIES	2,951.49	4,000.00	6,000.00	3,936.00	0.00
202-463-956.000	TREE TRIMMING	0.00	0.00	6,000.00	3,750.00	0.00
202-463-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	78,000.00	78,000.00	78,000.00	78,000.00	0.00
Total Dept 463 - ROUTINE MAINT		168,451.49	169,500.00	177,500.00	173,186.00	0.00
Dept 474 - TRAFFIC SIGNS						
202-474-782.000	STREET MATERIALS & SUPPLIES	0.00	250.00	250.00	0.00	0.00
Total Dept 474 - TRAFFIC SIGNS		0.00	250.00	250.00	0.00	0.00
Dept 478 - WINTER MAINT						
202-478-782.000	STREET MATERIALS & SUPPLIES	185.22	250.00	500.00	370.96	0.00
Total Dept 478 - WINTER MAINT		185.22	250.00	500.00	370.96	0.00
Dept 480 - CONSTRUCTION						
202-480-803.000	ENGINEERS FEES	4,057.50	5,500.00	8,000.00	3,410.71	0.00
202-480-818.000	CONTRACT LABOR	21,828.17	33,500.00	48,000.00	41,941.82	10,255.25
Total Dept 480 - CONSTRUCTION		25,885.67	39,000.00	56,000.00	45,352.53	10,255.25
Dept 906 - DEBT SERVICE						
202-906-992.000	BOND PRINCIPAL	10,560.00	11,000.00	10,600.00	10,560.00	0.00
202-906-993.000	BOND INTEREST	6,662.66	6,700.00	6,500.00	6,419.78	0.00
Total Dept 906 - DEBT SERVICE		17,222.66	17,700.00	17,100.00	16,979.78	0.00
TOTAL EXPENDITURES		211,745.04	226,700.00	251,350.00	235,889.27	10,255.25
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		279,118.34	274,200.00	289,632.70	279,853.89	40,993.21
TOTAL EXPENDITURES		211,745.04	226,700.00	251,350.00	235,889.27	10,255.25
NET OF REVENUES & EXPENDITURES		67,373.30	47,500.00	38,282.70	43,964.62	30,737.96

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		06/30/2022	ORIGINAL	2022-23	06/30/2023	MONTH 06/30/2023
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)

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GL NUMBER	DESCRIPTION	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR
		06/30/2022	ORIGINAL	2022-23	06/30/2023	MONTH 06/30/2023
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) INCREASE	(DECREASE)
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000						
203-000-451.200	SPEC ASSESSMENT ROAD - SUNSET	38,946.62	38,000.00	34,138.82	34,138.82	0.00
203-000-553.000	ACT 51	92,397.76	88,000.00	93,867.37	89,824.71	15,957.34
203-000-555.100	GRANT ENHANCEMENT - STATE	0.00	100,000.00	100,000.00	100,000.00	0.00
203-000-582.000	COUNTY ROAD MILL 2014	33,819.39	32,000.00	35,458.37	35,458.37	0.00
203-000-665.000	INTEREST	0.00	0.00	790.00	698.19	83.12
203-000-699.001	CONTRIBUTIONS FROM MAJOR STREET FUND	87,500.00	87,500.00	87,500.00	87,500.00	0.00
203-000-699.101	GF CONTRIBUTION	117,103.27	180,139.99	155,139.99	155,139.99	0.00
Total Dept 000		369,767.04	525,639.99	506,894.55	502,760.08	16,040.46
TOTAL REVENUES		369,767.04	525,639.99	506,894.55	502,760.08	16,040.46
Expenditures						
Dept 463 - ROUTINE MAINT						
203-463-782.000	STREET MATERIALS & SUPPLIES	3,114.16	0.00	0.00	0.00	500.00
203-463-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	25,000.00	25,000.00	20,000.00	20,000.00	(5,000.00)
Total Dept 463 - ROUTINE MAINT		28,114.16	25,000.00	20,000.00	20,000.00	(4,500.00)
Dept 478 - WINTER MAINT						
203-478-782.000	STREET MATERIALS & SUPPLIES	285.58	300.00	500.00	370.96	0.00
Total Dept 478 - WINTER MAINT		285.58	300.00	500.00	370.96	0.00
Dept 480 - CONSTRUCTION						
203-480-803.000	ENGINEERS FEES	14,081.82	15,000.00	16,500.00	11,657.85	0.00
203-480-818.000	CONTRACT LABOR	8,615.69	235,000.00	239,000.00	233,870.95	0.00
Total Dept 480 - CONSTRUCTION		22,697.51	250,000.00	255,500.00	245,528.80	0.00
Dept 740 - SPECIAL MAINT						
203-740-956.000	TREE TRIMMING	0.00	1,500.00	1,500.00	0.00	0.00
Total Dept 740 - SPECIAL MAINT		0.00	1,500.00	1,500.00	0.00	0.00
Dept 906 - DEBT SERVICE						
203-906-992.000	BOND PRINCIPAL	155,562.30	148,500.00	158,016.70	158,016.70	25,715.20
203-906-993.000	BOND INTEREST	146,003.51	156,300.00	141,616.77	141,616.77	16,536.36
Total Dept 906 - DEBT SERVICE		301,565.81	304,800.00	299,633.47	299,633.47	42,251.56
TOTAL EXPENDITURES		352,663.06	581,600.00	577,133.47	565,533.23	37,751.56
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		369,767.04	525,639.99	506,894.55	502,760.08	16,040.46
TOTAL EXPENDITURES		352,663.06	581,600.00	577,133.47	565,533.23	37,751.56

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		NORMAL	(ABNORMAL)	ORIGINAL	AMENDED	NORMAL	(ABNORMAL)	MONTH	06/30/2023	INCREASE	(DECREASE)
Fund 203 - LOCAL STREET FUND											
NET OF REVENUES & EXPENDITURES		17,103.98		(55,960.01)		(70,238.92)		(62,773.15)			(21,711.10)

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		06/30/2022	ORIGINAL	2022-23	06/30/2023	MONTH 06/30/2023
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) INCREASE	(DECREASE)
Fund 208 - PARK FUND						
Revenues						
Dept 000						
208-000-478.030	CONCESSIONS	25,430.85	22,000.00	28,500.00	29,281.18	3,917.34
208-000-478.070	FIELD RENTAL	16,654.00	23,000.00	21,500.00	25,209.00	6,140.00
208-000-478.072	BASEBALL FIELD RENTAL	9,047.00	4,400.00	0.00	0.00	0.00
208-000-478.084	FLAG FOOTBALL	1,080.00	1,080.00	1,620.00	1,620.00	0.00
208-000-478.090	YOUTH FEES	6,000.00	5,500.00	6,810.00	6,810.00	0.00
208-000-581.000	LOCAL GRANT	0.00	45,000.00	0.00	0.00	0.00
208-000-667.000	PAVILION RENT	1,020.00	850.00	1,455.00	1,585.00	195.00
208-000-667.020	TIFA PAVILION - COMMUNITY CEN	2,850.00	2,000.00	1,800.00	1,950.00	300.00
208-000-674.000	DONATIONS	5.00	0.00	1,300.00	1,300.00	0.00
208-000-680.001	SPECIAL EVENTS	1,860.00	1,680.00	700.00	700.00	0.00
208-000-684.000	MISC INCOME	0.00	0.00	40.00	40.00	0.00
208-000-699.101	GF CONTRIBUTION	98,255.81	98,255.81	116,255.81	116,255.81	35,000.00
Total Dept 000		162,202.66	203,765.81	179,980.81	184,750.99	45,552.34
TOTAL REVENUES		162,202.66	203,765.81	179,980.81	184,750.99	45,552.34
Expenditures						
Dept 751 - PARK ADMIN						
208-751-703.000	SALARIES	48,472.10	51,395.88	47,626.52	48,700.49	6,023.35
208-751-719.000	FRINGE BENEFITS	20,499.10	20,060.39	20,453.89	20,479.81	974.65
208-751-728.000	UNIFORM EXPENSES	369.76	400.00	600.00	0.00	(468.00)
208-751-731.000	PUBLICATION	570.80	580.00	600.00	562.28	0.00
208-751-740.000	SUPPLIES	3,858.59	3,700.00	6,500.00	5,224.16	0.00
208-751-781.000	COMPUTER SOFTWARE	144.00	150.00	150.00	72.00	0.00
208-751-803.000	ENGINEERS FEES	6,102.23	2,600.00	34,000.00	27,262.57	0.00
208-751-809.000	TRAINING	0.00	0.00	1,100.00	1,073.11	0.00
208-751-810.100	GRANT EXPENSE	10.00	45,000.00	0.00	0.00	0.00
208-751-818.000	CONTRACT LABOR	12,165.00	5,000.00	7,000.00	4,164.62	0.00
208-751-853.000	TELEPHONE EXPENSE	853.73	850.00	900.00	647.27	53.59
208-751-913.000	INSURANCE-LIAB & WORKMAN COMP	9,000.00	9,300.00	9,300.00	9,283.91	0.00
208-751-962.000	MILEAGE	0.00	0.00	400.00	247.94	0.00
Total Dept 751 - PARK ADMIN		102,045.31	139,036.27	128,630.41	117,718.16	6,583.59
Dept 770 - LAKE ALLIANCE MAINTENANCE						
208-770-740.000	SUPPLIES	2,157.95	2,500.00	2,600.00	1,805.12	0.00
208-770-775.000	REPAIRS & MAINT	10,029.13	1,800.00	6,000.00	2,911.43	0.00
208-770-802.000	SERVICE	310.00	500.00	500.00	323.40	0.00
208-770-920.000	UTILITIES	8,544.40	1,500.00	12,300.00	13,784.36	3,089.92
Total Dept 770 - LAKE ALLIANCE MAINTENANCE		21,041.48	6,300.00	21,400.00	18,824.31	3,089.92
Dept 771 - CITY PARK						
208-771-740.000	SUPPLIES	650.85	800.00	800.00	0.00	0.00
208-771-775.000	REPAIRS & MAINT	718.93	900.00	2,600.00	1,646.11	0.00
208-771-818.000	CONTRACT LABOR	468.00	1,000.00	1,000.00	0.00	0.00
208-771-920.000	UTILITIES	2,231.97	3,300.00	0.00	0.00	0.00
Total Dept 771 - CITY PARK		4,069.75	6,000.00	4,400.00	1,646.11	0.00

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		06/30/2022	ORIGINAL	2022-23	06/30/2023	MONTH 06/30/2023
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)
Fund 208 - PARK FUND						
Expenditures						
Dept 772 - SUNSET HILLS PARK						
208-772-775.000	REPAIRS & MAINT	297.85	500.00	500.00	0.00	0.00
Total Dept 772 - SUNSET HILLS PARK		297.85	500.00	500.00	0.00	0.00
Dept 774 - BASEBALL						
208-774-728.000	UNIFORM EXPENSES	0.00	0.00	0.00	0.00	(2,007.00)
208-774-731.000	PUBLICATION	232.40	250.00	700.00	464.80	0.00
208-774-740.000	SUPPLIES	1,230.83	800.00	800.00	211.09	132.71
208-774-745.000	YOUTH UMPIRE FEES	50.00	100.00	0.00	0.00	(100.00)
208-774-775.000	REPAIRS & MAINT	500.98	1,200.00	3,000.00	2,006.90	0.00
208-774-920.000	UTILITIES	0.00	550.00	0.00	0.00	0.00
Total Dept 774 - BASEBALL		2,014.21	2,900.00	4,500.00	2,682.79	(1,974.29)
Dept 777 - BALLFIELD						
208-777-740.000	SUPPLIES	3,233.71	4,500.00	5,000.00	1,441.17	0.00
208-777-744.000	YOUTH FEES (UNIFORMS,ETC.)	7,229.39	1,800.00	7,500.00	5,556.09	2,526.00
208-777-745.000	YOUTH UMPIRE FEES	1,580.00	450.00	2,000.00	1,410.00	210.00
208-777-802.000	SERVICE	353.20	250.00	250.00	0.00	0.00
208-777-920.000	UTILITIES	0.00	6,500.00	0.00	0.00	0.00
Total Dept 777 - BALLFIELD		12,396.30	13,500.00	14,750.00	8,407.26	2,736.00
Dept 778 - CONCESSIONS						
208-778-703.000	SALARIES	3,353.20	4,300.00	6,440.76	6,227.66	2,098.48
208-778-719.000	FRINGE BENEFITS	457.54	700.00	849.41	839.67	266.95
208-778-740.000	SUPPLIES	10,116.15	8,000.00	15,100.00	11,992.19	601.04
208-778-746.000	CONCESSION - FOOD LICENSE	593.00	820.00	900.00	870.51	0.00
208-778-814.000	BANK SERVICE CHARGES	632.32	450.00	900.00	930.71	153.68
208-778-920.000	UTILITIES	0.00	550.00	0.00	0.00	0.00
Total Dept 778 - CONCESSIONS		15,152.21	14,820.00	24,190.17	20,860.74	3,120.15
Dept 779 - SPECIAL EVENTS						
208-779-740.000	SUPPLIES	54.28	250.00	250.00	0.00	0.00
Total Dept 779 - SPECIAL EVENTS		54.28	250.00	250.00	0.00	0.00
TOTAL EXPENDITURES		157,071.39	183,306.27	198,620.58	170,139.37	13,555.37
Fund 208 - PARK FUND:						
TOTAL REVENUES		162,202.66	203,765.81	179,980.81	184,750.99	45,552.34
TOTAL EXPENDITURES		157,071.39	183,306.27	198,620.58	170,139.37	13,555.37
NET OF REVENUES & EXPENDITURES		5,131.27	20,459.54	(18,639.77)	14,611.62	31,996.97

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		06/30/2022	ORIGINAL	2022-23	06/30/2023	MONTH 06/30/2023
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) INCREASE	(DECREASE)
Fund 211 - GIZZARD FEST						
Revenues						
Dept 000						
211-000-665.000	INTEREST	0.00	0.00	600.00	601.37	131.37
211-000-674.000	DONATIONS	0.00	0.00	4,140.10	4,287.65	147.55
211-000-674.100	SPONSORSHIP	0.00	0.00	13,835.00	14,835.00	1,500.00
211-000-678.000	POTTERVILLE ATHLETICS	0.00	0.00	0.00	232.00	232.00
211-000-681.000	VENDOR BOOTHS	0.00	0.00	9,200.00	9,700.00	1,500.00
211-000-682.000	RACE	0.00	0.00	7,225.82	9,164.32	1,938.50
211-000-686.000	PAGEANT	0.00	0.00	3,176.53	3,176.53	150.00
211-000-688.000	CARNIVAL	0.00	0.00	2,900.00	3,827.90	3,827.90
211-000-690.000	TENT TICKET SALES	0.00	0.00	6,500.00	8,838.27	8,838.27
211-000-691.000	ATM	0.00	0.00	200.00	0.00	0.00
211-000-695.000	T SHIRT SALES	0.00	0.00	0.00	100.00	100.00
211-000-697.000	PALLET RAFFLE-BENTON TWP EMERGENCY SERVI	0.00	0.00	0.00	1,826.00	1,826.00
Total Dept 000		0.00	0.00	47,777.45	56,589.04	20,191.59
TOTAL REVENUES		0.00	0.00	47,777.45	56,589.04	20,191.59
Expenditures						
Dept 779 - SPECIAL EVENTS						
211-779-740.000	SUPPLIES	0.00	0.00	20,000.00	10,824.32	4,013.29
211-779-818.000	CONTRACT LABOR	0.00	0.00	24,000.00	17,207.00	5,200.00
211-779-880.200	COMMUNITY SPECIAL EVENTS	0.00	0.00	15,000.00	11,763.50	2,342.00
211-779-880.500	PAGEANT	0.00	0.00	1,000.00	2,655.04	1,850.00
211-779-880.600	RACE	0.00	0.00	3,500.00	3,378.79	1,083.87
Total Dept 779 - SPECIAL EVENTS		0.00	0.00	63,500.00	45,828.65	14,489.16
TOTAL EXPENDITURES		0.00	0.00	63,500.00	45,828.65	14,489.16
Fund 211 - GIZZARD FEST :						
TOTAL REVENUES		0.00	0.00	47,777.45	56,589.04	20,191.59
TOTAL EXPENDITURES		0.00	0.00	63,500.00	45,828.65	14,489.16
NET OF REVENUES & EXPENDITURES		0.00	0.00	(15,722.55)	10,760.39	5,702.43

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GL NUMBER	DESCRIPTION	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR
		06/30/2022	ORIGINAL	2022-23	06/30/2023	MONTH 06/30/2023
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)
Fund 247 - TAX INCREMENT FINANCING AUTHOR						
Revenues						
Dept 728 - TIFA DEPT						
247-728-401.000	PROPERTY TAXES	166,580.22	171,000.00	175,963.07	175,963.07	0.00
247-728-573.000	LOCAL COMMUNITY STABILIZATION	18,570.52	19,000.00	19,395.98	19,395.98	0.00
247-728-665.000	INTEREST INCOME	84.62	90.00	90.00	148.99	46.05
247-728-684.000	MISC INCOME	1,047.12	0.00	0.00	0.00	0.00
Total Dept 728 - TIFA DEPT		186,282.48	190,090.00	195,449.05	195,508.04	46.05
TOTAL REVENUES		186,282.48	190,090.00	195,449.05	195,508.04	46.05
Expenditures						
Dept 728 - TIFA DEPT						
247-728-703.005	WAGES - OTHER	4,975.00	4,900.00	4,900.00	4,899.97	408.33
247-728-727.000	OFFICE EXPENSE	1,065.58	1,120.00	1,120.00	1,123.05	0.00
247-728-731.000	PUBLICATION	0.00	300.00	300.00	0.00	0.00
247-728-801.000	ATTORNEY	47.00	500.00	500.00	0.00	0.00
247-728-803.000	ENGINEERS FEES	23,328.45	11,326.56	8,000.00	5,058.86	0.00
247-728-807.000	AUDIT	4,500.00	4,650.00	4,650.00	4,250.00	0.00
247-728-967.700	CITY IMPROVEMENTS	42.75	0.00	2,000.00	1,899.16	0.00
247-728-970.000	CAPITAL OUTLAY	151,960.13	125,000.00	8,000.00	0.00	0.00
247-728-992.000	BOND PRINCIPAL	45,000.00	50,000.00	50,000.00	50,000.00	0.00
247-728-993.000	BOND INTEREST	19,382.50	17,432.00	17,432.00	17,432.50	0.00
Total Dept 728 - TIFA DEPT		250,301.41	215,228.56	96,902.00	84,663.54	408.33
TOTAL EXPENDITURES		250,301.41	215,228.56	96,902.00	84,663.54	408.33
Fund 247 - TAX INCREMENT FINANCING AUTHOR:						
TOTAL REVENUES		186,282.48	190,090.00	195,449.05	195,508.04	46.05
TOTAL EXPENDITURES		250,301.41	215,228.56	96,902.00	84,663.54	408.33
NET OF REVENUES & EXPENDITURES		(64,018.93)	(25,138.56)	98,547.05	110,844.50	(362.28)

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GL NUMBER	DESCRIPTION	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR
		06/30/2022	ORIGINAL	2022-23	06/30/2023	MONTH 06/30/2023
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)
Fund 401 - CAPITAL PROJECT FUND- DOWNTOWN						
Revenues						
Dept 000						
401-000-699.100	TRANSFER IN	2,654.00	2,654.00	2,654.00	2,654.00	0.00
Total Dept 000		2,654.00	2,654.00	2,654.00	2,654.00	0.00
TOTAL REVENUES		2,654.00	2,654.00	2,654.00	2,654.00	0.00
Expenditures						
Dept 729 - DOWNTOWN						
401-729-740.600	LANDSCAPING SUPPLIES	1,777.71	3,000.00	3,000.00	2,558.48	1,555.82
401-729-818.000	CONTRACT LABOR	55.50	600.00	600.00	145.00	0.00
Total Dept 729 - DOWNTOWN		1,833.21	3,600.00	3,600.00	2,703.48	1,555.82
TOTAL EXPENDITURES		1,833.21	3,600.00	3,600.00	2,703.48	1,555.82
Fund 401 - CAPITAL PROJECT FUND- DOWNTOWN:						
TOTAL REVENUES		2,654.00	2,654.00	2,654.00	2,654.00	0.00
TOTAL EXPENDITURES		1,833.21	3,600.00	3,600.00	2,703.48	1,555.82
NET OF REVENUES & EXPENDITURES		820.79	(946.00)	(946.00)	(49.48)	(1,555.82)

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GL NUMBER	DESCRIPTION	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR
		06/30/2022	ORIGINAL	2022-23	06/30/2023	MONTH 06/30/2023
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) INCREASE	(DECREASE)
Fund 590 - SEWER FUND						
Revenues						
Dept 000						
590-000-642.000	BILLS	147,145.57	155,000.00	152,500.00	156,709.13	27,618.74
590-000-642.001	FIXED COSTS	421,033.63	415,000.00	484,654.00	484,377.11	81,943.83
590-000-656.000	FINES & FORFEITURES	12,831.59	15,000.00	17,300.00	17,803.76	1,653.99
590-000-665.000	INTEREST	0.00	0.00	10,100.00	10,472.82	1,246.73
590-000-666.000	INSPECTION FEE	0.00	0.00	250.00	250.00	0.00
590-000-672.000	HOOK UP FEES	0.00	10,000.00	27,400.00	27,400.00	12,400.00
590-000-699.101	GF CONTRIBUTION	149,178.75	54,000.00	81,028.30	81,028.33	0.00
Total Dept 000		730,189.54	649,000.00	773,232.30	778,041.15	124,863.29
TOTAL REVENUES		730,189.54	649,000.00	773,232.30	778,041.15	124,863.29
Expenditures						
Dept 537 - ADMINISTRATIVE						
590-537-741.000	POSTAGE	(113.78)	0.00	0.00	0.00	0.00
590-537-775.000	REPAIRS & MAINT	933.14	3,000.00	3,000.00	0.00	0.00
590-537-809.000	TRAINING	185.00	100.00	100.00	0.00	0.00
Total Dept 537 - ADMINISTRATIVE		1,004.36	3,100.00	3,100.00	0.00	0.00
Dept 556 - DPW						
590-556-740.000	SUPPLIES	20,360.83	14,000.00	14,000.00	7,857.29	0.00
590-556-743.000	METERS	3,760.84	4,550.00	4,550.00	1,201.48	0.00
590-556-775.000	REPAIRS & MAINT	1,726.81	1,500.00	1,500.00	438.83	0.00
590-556-802.000	SERVICE	4,712.36	7,000.00	7,000.00	2,866.77	0.00
590-556-803.000	ENGINEERS FEES	11,139.93	15,000.00	23,000.00	21,215.29	0.00
590-556-818.000	CONTRACT LABOR	900.00	1,500.00	5,000.00	700.00	0.00
590-556-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	135,000.00	135,000.00	190,000.00	190,000.00	30,000.00
590-556-968.000	DEPRECIATION EXPENSE	295,462.00	0.00	0.00	0.00	0.00
590-556-970.000	CAPITAL OUTLAY	8,785.11	90,000.00	90,000.00	70,803.04	0.00
Total Dept 556 - DPW		481,847.88	268,550.00	335,050.00	295,082.70	30,000.00
Dept 906 - DEBT SERVICE						
590-906-991.000	DEBT SERVICE - PRINCIPAL	0.00	160,001.00	163,000.00	163,000.00	28,000.00
590-906-993.000	BOND INTEREST	206,724.75	216,155.00	203,034.23	203,034.23	27,286.87
Total Dept 906 - DEBT SERVICE		206,724.75	376,156.00	366,034.23	366,034.23	55,286.87
TOTAL EXPENDITURES		689,576.99	647,806.00	704,184.23	661,116.93	85,286.87
Fund 590 - SEWER FUND:						
TOTAL REVENUES		730,189.54	649,000.00	773,232.30	778,041.15	124,863.29
TOTAL EXPENDITURES		689,576.99	647,806.00	704,184.23	661,116.93	85,286.87
NET OF REVENUES & EXPENDITURES		40,612.55	1,194.00	69,048.07	116,924.22	39,576.42

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		06/30/2022	ORIGINAL	2022-23	06/30/2023	MONTH 06/30/2023
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL) INCREASE	(DECREASE)
Fund 591 - WATER FUND						
Revenues						
Dept 000						
591-000-642.000	BILLS	192,043.54	203,000.00	196,000.00	200,282.75	35,428.87
591-000-642.001	FIXED COSTS	347,274.86	476,460.00	382,000.00	382,824.32	65,170.85
591-000-644.000	PENALTIES	220.00	0.00	650.00	650.00	0.00
591-000-656.000	FINES & FORFEITURES	12,477.79	14,000.00	15,000.00	15,380.61	1,409.24
591-000-665.000	INTEREST	0.00	0.00	23,200.00	23,738.38	2,825.92
591-000-666.000	INSPECTION FEE	0.00	0.00	175.00	175.00	0.00
591-000-672.000	HOOK UP FEES	0.00	2,000.00	18,500.00	18,500.00	(12,400.00)
591-000-699.101	GF CONTRIBUTION	0.00	0.00	48,588.02	48,588.02	0.00
Total Dept 000		552,016.19	695,460.00	684,113.02	690,139.08	92,434.88
TOTAL REVENUES		552,016.19	695,460.00	684,113.02	690,139.08	92,434.88
Expenditures						
Dept 537 - ADMINISTRATIVE						
591-537-731.000	PUBLICATION	630.48	500.00	500.00	199.00	89.90
591-537-740.000	SUPPLIES	58.55	1,500.00	1,500.00	625.41	0.00
591-537-741.000	POSTAGE	3,324.13	3,500.00	3,500.00	3,134.02	668.46
591-537-781.000	COMPUTER SOFTWARE	991.99	1,500.00	1,500.00	0.00	0.00
591-537-809.000	TRAINING	1,062.43	1,200.00	1,200.00	75.00	0.00
Total Dept 537 - ADMINISTRATIVE		6,067.58	8,200.00	8,200.00	4,033.43	758.36
Dept 556 - DPW						
591-556-731.000	PUBLICATION	763.44	150.00	0.00	0.00	0.00
591-556-740.000	SUPPLIES	3,564.34	2,500.00	4,000.00	3,472.95	0.00
591-556-743.000	METERS	3,760.85	4,550.00	6,000.00	2,661.48	0.00
591-556-775.000	REPAIRS & MAINT	31,906.54	2,500.00	10,000.00	4,359.80	0.00
591-556-802.000	SERVICE	10,500.08	8,200.00	12,000.00	8,414.96	0.00
591-556-803.000	ENGINEERS FEES	7,218.02	18,000.00	29,000.00	26,846.80	0.00
591-556-818.000	CONTRACT LABOR	600.00	1,500.00	25,000.00	15,924.93	0.00
591-556-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	177,328.68	230,000.00	200,000.00	200,000.00	(30,000.00)
591-556-968.000	DEPRECIATION EXPENSE	152,386.00	0.00	0.00	0.00	0.00
591-556-970.000	CAPITAL OUTLAY	0.00	90,000.00	68,000.00	35,064.00	0.00
Total Dept 556 - DPW		388,027.95	357,400.00	354,000.00	296,744.92	(30,000.00)
Dept 906 - DEBT SERVICE						
591-906-992.000	BOND PRINCIPAL	0.00	92,000.00	95,000.00	95,000.00	13,000.00
591-906-993.000	BOND INTEREST	116,739.99	117,494.99	114,823.55	114,823.55	14,056.87
Total Dept 906 - DEBT SERVICE		116,739.99	209,494.99	209,823.55	209,823.55	27,056.87
TOTAL EXPENDITURES		510,835.52	575,094.99	572,023.55	510,601.90	(2,184.77)
Fund 591 - WATER FUND:						
TOTAL REVENUES		552,016.19	695,460.00	684,113.02	690,139.08	92,434.88
TOTAL EXPENDITURES		510,835.52	575,094.99	572,023.55	510,601.90	(2,184.77)

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REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

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		NORMAL	(ABNORMAL)	ORIGINAL	AMENDED	NORMAL	(ABNORMAL)	MONTH	06/30/2023	INCREASE	(DECREASE)
Fund 591 - WATER FUND											
NET OF REVENUES & EXPENDITURES		41,180.67		120,365.01		112,089.47		179,537.18			94,619.65

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GL NUMBER	DESCRIPTION	END BALANCE		2022-23		YTD BALANCE		ACTIVITY FOR	
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	NORMAL	(ABNORMAL)	MONTH 06/30/2023 INCREASE	(DECREASE)
Fund 598 - STORM DRAIN MAINTENANCE									
Revenues									
Dept 000									
598-000-699.101	GF CONTRIBUTION	5,000.00		7,950.00	18,500.00		18,500.00		0.00
Total Dept 000		5,000.00		7,950.00	18,500.00		18,500.00		0.00
TOTAL REVENUES		5,000.00		7,950.00	18,500.00		18,500.00		0.00
Expenditures									
Dept 556 - DPW									
598-556-740.000	SUPPLIES	0.00		0.00	1,500.00		1,358.50		0.00
598-556-818.000	CONTRACT LABOR	1,234.39		7,700.00	22,000.00		18,500.00		0.00
598-556-931.000	DPW MAINT & REPAIR	66.00		250.00	800.00		687.50		0.00
Total Dept 556 - DPW		1,300.39		7,950.00	24,300.00		20,546.00		0.00
TOTAL EXPENDITURES		1,300.39		7,950.00	24,300.00		20,546.00		0.00
Fund 598 - STORM DRAIN MAINTENANCE:									
TOTAL REVENUES		5,000.00		7,950.00	18,500.00		18,500.00		0.00
TOTAL EXPENDITURES		1,300.39		7,950.00	24,300.00		20,546.00		0.00
NET OF REVENUES & EXPENDITURES		3,699.61		0.00	(5,800.00)		(2,046.00)		0.00

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GL NUMBER	DESCRIPTION	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR
		06/30/2022	ORIGINAL	2022-23	06/30/2023	MONTH 06/30/2023
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)
Fund 641 - EQUIPMENT REPAIR & REPLACEMENT						
Revenues						
Dept 000						
641-000-699.100	OPERATING TRANSFER-IN	567,432.72	587,671.32	591,316.72	591,316.72	58,645.40
Total Dept 000		567,432.72	587,671.32	591,316.72	591,316.72	58,645.40
TOTAL REVENUES		567,432.72	587,671.32	591,316.72	591,316.72	58,645.40
Expenditures						
Dept 932 - EQUIPMENT REPAIR ACTIVITY						
641-932-703.000	SALARIES	252,405.79	258,750.00	233,773.35	242,692.81	29,953.36
641-932-703.002	OVERTIME SALARIES	14,006.07	14,000.00	15,000.00	15,372.99	1,967.14
641-932-719.000	FRINGE BENEFITS	72,654.26	85,500.00	75,817.66	76,879.34	3,534.34
641-932-728.000	UNIFORM EXPENSES	5,191.90	3,300.00	3,300.00	2,753.80	245.08
641-932-731.000	POSTAGE	0.00	1,200.00	1,200.00	0.00	0.00
641-932-740.000	SUPPLIES	13,631.32	18,000.00	23,000.00	19,371.25	1,197.18
641-932-775.000	REPAIRS & MAINT	33,629.84	16,000.00	54,000.00	49,114.14	104.36
641-932-781.000	COMPUTER SOFTWARE	2,100.00	2,100.00	2,100.00	0.00	0.00
641-932-782.000	STREET MATERIALS & SUPPLIES	8,500.40	10,000.00	12,500.00	10,024.34	0.00
641-932-802.000	SERVICE	10,521.08	8,000.00	8,000.00	2,291.46	0.00
641-932-809.000	TRAINING	1,912.99	1,500.00	2,000.00	865.00	0.00
641-932-853.000	TELEPHONE EXPENSE	4,090.11	3,900.00	3,900.00	3,228.06	253.38
641-932-862.000	GAS	23,214.39	26,000.00	26,500.00	23,903.52	1,582.22
641-932-913.000	INSURANCE-LIAB & WORKMAN COMP	27,640.10	28,000.00	0.00	0.00	0.00
641-932-920.000	UTILITIES	126,185.05	127,500.00	128,000.00	120,762.43	9,190.85
641-932-958.000	DUES AND SUBSCRIPTIONS	72.00	800.00	500.00	0.00	0.00
641-932-968.000	DEPRECIATION EXPENSE	40,099.00	0.00	0.00	0.00	0.00
641-932-970.000	CAPITAL OUTLAY	7,052.55	5,000.00	15,000.00	3,754.75	0.00
Total Dept 932 - EQUIPMENT REPAIR ACTIVITY		642,906.85	609,550.00	604,591.01	571,013.89	48,027.91
TOTAL EXPENDITURES		642,906.85	609,550.00	604,591.01	571,013.89	48,027.91
Fund 641 - EQUIPMENT REPAIR & REPLACEMENT:						
TOTAL REVENUES		567,432.72	587,671.32	591,316.72	591,316.72	58,645.40
TOTAL EXPENDITURES		642,906.85	609,550.00	604,591.01	571,013.89	48,027.91
NET OF REVENUES & EXPENDITURES		(75,474.13)	(21,878.68)	(13,274.29)	20,302.83	10,617.49
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		4,415,959.43	4,662,898.84	4,937,805.90	4,957,762.89	553,758.22
NET OF REVENUES & EXPENDITURES		4,236,657.99	4,557,138.66	4,739,668.44	4,478,238.47	386,780.10
NET OF REVENUES & EXPENDITURES		179,301.44	105,760.18	198,137.46	479,524.42	166,978.12

City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
Fax: (517) 645-7810 ♦ www.pottervillemi.org

July 11, 2023

To: City Council
From: Aaron Sheridan, City Manager
Subject: Manager's Report

Please review my report and let me know if you have questions or comments. Thank you.

1. The City has completed its DNR review of the Sunset Park Recreation Passport Grant Project Plans #PSB-RP22-0031-905, and (the City) has permission to proceed with its bidding process for construction at Sunset Park. Bid package has been assembled by the Engineer and a Bid date has been set for August 4th at 2:00 pm <https://pottervillemi.org/wp-content/uploads/2023/07/Ad-for-Bid-Sunset-Park.pdf>. The City makes project construction plans online at <https://bids.gowightman.com/> and bid packages/specification contracts available at City Hall or online at <https://bids.gowightman.com/>.

2. The City is seeking public input during a Public Hearing this month for application to the new 2023 Eaton County Parks Community Grant Program. The City's Parks and Recreation Department is asking for a grant match reimbursement of up to \$65,556.50 to go towards the Sunset Park Grant Project that has been formally accepted by the Michigan DNR Recreation Passport Program and City Council. If the City's application is awarded by the Eaton County Parks Grant Committee, the City could leverage grants funds from the new County program to offset matching expenses from the City towards the "ADA" accessibility improvements at Sunset Park. This new grant program is a reimbursement grant to the local unit of government from Eaton County Parks and Recreation Millage as passed by voters November 8th 2022. A portion of the millage's revenue to the County Park's Department is intended to assist local communities like, Potterville, with expenses for planning, purchasing, preliminary engineering and construction cost directly related to park and open space projects throughout the County. See the 2023 Eaton County Park Community Grant timeline for acceptance.

Activity	Timeline
Grant application release	June 15 th 2023
Grant application deadline	July 28 th 2023, 5:00 p.m. (EST) deadline
Grant request reviewed by the Eaton County Parks Community Grant Program Committee	July 31 st – August 4 th
Parks Director submits recommendations to the Public Works and Planning Committee	August 9 th
Public Works and Planning Committee submits recommendations to Eaton County Board of Commissioners	August 16 th
Eaton County Board of Commissioners renders decision and directs grant agreements be issued	August 17 th
Submission of grant agreements to Eaton County Controllers Office	September 1 st
2023-2024 Eaton County Parks Grant Cycle	October 1 st , 2023- September 30 th , 2024 5:00 p.m. (EST) deadline

City of Potterville

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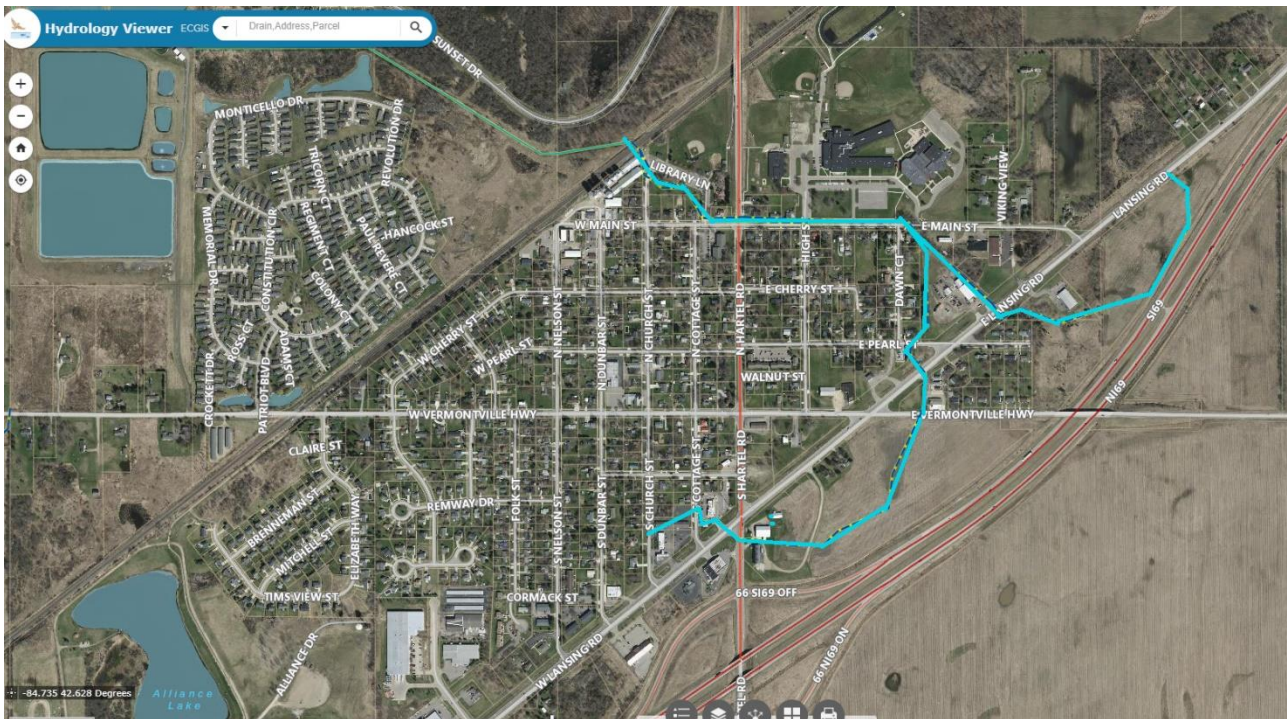
7. Wightman Engineering has substantially completed the City's important Preliminary Engineering Report (PER) as provided to Council on June 30th, that pertains to the City's wellhead development project. The PER and test results performed by the City are used as the basis for an online funding application to the USDA Rural Development that is reviewed and approved prior to submission by City Council. I have word from City Engineering Samuel Leatch that once feedback is provided regarding the "return looping water main" that was added to the project, the City should be able to work towards public notice and hearings announcing the availability of an Environmental Assessment for wellhead project as discussed last month. The City Engineers are working as fast as possible through all steps of the Project, as it's becoming more apparent that the City's Iron Removal Plant at Well #4 City Park circa 1986, is at risk of failure. Regarding the wellhead improvement project, I'd expect Council to see financial review of the project PER from Baker Tilley, (Financial consultants) encouraging a need for rate increase for utilities prior to USDA Rural Development acceptance of the project.

8. As reported this month, City received the Eaton County Drain Commission's "Notice of Necessity" regarding a future project and (inevitable) drain assessment for the "Potter Drain" system that lies within the watershed/area including the City, Benton Charter Township, and Winsor Charter Township. On June 26th the Drain Commission held public hearing and received input regarding the drain, and subsequently determined to pursue a future "Potter Drain" maintenance restoration project. Pursuant to Chapter 8 of Public Act 40 of 1956, the Drain Commission has authority to start such a project and make City and Charter Township taxpayers liable for an "at large" assessment to property owners. It's unknown at this time what the assessment entails and/or how large the project scope will be, but I want to keep you apprised of the likelihood of new drain assessment tax coming from the Drain Commission. The Drain Commissioner's Notice included a signed Order of Public Health Determination dated June 28th 2023 that is a prelude to professional study of the drain. "Professional study" can mean costs that can be assessed to landowners in the district... If you have questions or concerns, please let me know. The City and the Potterville School are not exempt from this type of "Drains at Large" Assessment Fees, so I'd consider the likelihood of budget discussions involving increased appropriations for Drains at Large General Fund Department 445. I'll keep you apprised on the project and/or any new large drain assessments from the "Potter Drain" project. The Potter Drain system is depicted by the County on a drain map that you can use as a reference on the next page of this report. Please note the area of impact of the watershed that benefits the drain system may extend far beyond adjacent parcels of the County's Drain(s).

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Eaton County “Potter Drain” System <https://ecgis.maps.arcgis.com/home/index.html>



5. The City’s legal processes are still moving forward as directed by Council regarding East Cherry Street utilities. After speaking with the City’s legal again last week, I can report that the City and other parties may meet later this month and/or August for mediation to discuss and *hopefully* resolve legal solutions involving Cherry Street utilities.

6. Council has three draft Resolutions to consider changes to your Collective Bargaining Agreement between the Police Capital City Labor Group (Police Union) and the City of Potterville. Each Resolution helps to install same treatment of rate of pay between Full-Time and Part-Time Officers regarding Holidays and Training events, and helps to ensure Part-time and Full-Time Officers, receive same treatment of 2x hourly rate of pay/ 3x hourly rate for overtime of work on Union Holidays. The Resolution entitled “Training days” helps clarify that all Part-Time and Full-Time Police employees receive same allotment of paid hours for training events during work days. The intent is to clarify the rule that training events or “days” for some officers equate to the same number of hours of “pay” in exchange for that training “day”. It’s agreed by the Union that Police employees (doing similar work) whether they are Part-Time or Full-Time, should receive the same total hour benefit in compensation for the same training event; and that Holiday compensation of hours are treated the same. Normal work days are defined as 8-hour work days in the existing Union Agreement and Personnel Policy, and it is an appropriate and fair protection that this remain in both agreements and be used as the standard rate of compensation for “days” of Police training days and/or holidays. Thus, a full “day” of training or Holiday should be awarded the same 8 hours allotment/compensation per Officer in an example. All proposed Resolution drafts should help clarify rules for payroll operations and fairness in the Police Department. It’s my understanding the Police Union and Police Chief Barry have agreed to the language of these Resolutions.

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9. Council has been provided a legal warranty agreement between Peerless Midwest, Inc. water supply service company and the City for a three-year replacement of all electrical devices in the Well House #3 Iron Removal Plant (IRP) off of Sunset Drive- to be funded 100% by Peerless Midwest, Inc. The warranty is for electrical equipment and panels that were drenched in water during a service call with Peerless Midwest, Inc. in May of this year. Peerless Midwest admits to fault during the “incident” as referred to in the Agreement, when their employee forgot to shut off a valve feeding pressurized water in the IRP building. The IRP and on its electrical components are in working order now, but there remains risk of unknown or unseen damages. Immediately after the incident, Peerless Midwest contacted Don Stanley, DPW Director who responded to the scene and evaluated damages. Since May, the City has monitored electronics in the IRP and had them checked by the City’s SCADA Vender who is a licensed electrician. Since this time, the City has been in contact with Peerless Midwest, Inc. owner Mike Williams about replacing damaged equipment and/or payment for damages that may not be apparent or may surface later. The result is the proposed legal Agreement. This document has been reviewed by the City’s attorney and verbally accepted from Mr. Mike Williams, owner/operator of Peerless Midwest, Inc. It offers a 100% funded replacement warranty should any/all electrical equipment in the wellhouse fail or malfunction prior to June 1st 2026. There is no aggregate or itemized limit(s) in the Agreement, and it includes an immediate payment of \$2,500 to the City for drafting the said Agreement. It includes specialized labor and materials involved in an equipment replacement should the City recognize issue with the wellhouse’s electronics. Should the Council consider this Agreement and approve, it would be authorized by both parties and filed with the City Clerk, City Attorney and with DPW Director’s Office. Should any issue develop with any electronics in Well House #3 Iron Removal Plant, it is understood that Peerless Midwest would immediately replace the electronic equipment – at their cost.

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TREASURER'S REPORT July 20, 2023

Utility bills—as of 06/30/2023 (bills due on 15th) \$18,651.91 is outstanding with \$18,532.16 over 30 days past due.

Water usage month of May (June billing): 4,599,166 gallons

Sewer usage month of May (June billing): 4,595,315 gallons

Ready to service charge-water: \$32,415.57

Ready to service charge-sewer: \$40,756.98

Total water and sewer billed out from 5/26-6/23/23- is \$107,311.11

Payroll month of June, 2023: \$75,757.87 (this includes all payroll taxes + MERS+ planning + council).

Tax bills were mailed to residents and mortgage companies on 7/1/23. Summer tax bills are due on 9/14/23.

Attached please find a revenue/expense report for the month of June 2023. We are still receiving some monies and expenses that pertain to the June 2023 fiscal year. For August's meeting I will include a June 2023 revenue/expense report and a July 2023 revenue/expense report to reflect these updates. Please note that when I was assisting the City Manager with the budget, I provided estimated year end accrued salaries (these are salaries that have been earned by the employees during the pay period in the fiscal year but are paid in the new fiscal year). I incorrectly accrued one week of salaries and FICA in the budget and should have accrued two weeks. I caught this error when I was doing the July 7th payroll. Based on this error you will find that the budgeted salaries on the June 2023 revenue/expense report are less than the actuals reported. As this is kind of confusing, please let me know if you have any questions on this.

Bank reconciliations completed for month of June, 2023:

General account – Reconciled balance: **\$2,926,836.97**

Payroll account - Reconciled balance: **\$0.00**

Tax account – Reconciled balance: **\$.66**

Gizzard Fest – Reconciled balance: **\$43,745.89**

Respectfully submitted,
Jodi West

City of Potterville

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From the Clerk's office – July 2023

Eight election-related bills were passed by both chambers of the legislature and were sent to the governor, who signed the bills. The bills cover a variety of topics and will be implemented on different timelines depending on the legislation. The timing of implementation of each provision will depend on whether the bill was given “immediate effect” (some bills were not) and whether the provision in the legislation is already in place under Proposal 2022-2 or will be modified by the legislation.

The Bureau of Election is currently working through which provisions will be implemented prior to and for the 2024 presidential primary. Please note that early voting is required by the Michigan Constitution under Proposal 2022-2 and will be in place for the presidential primary.

Eaton County Clerk has determined that the whole county should prepare for early voting by providing early voting for the November 2023 election so we can maybe work out any issues we might have.

[SB 367 \(Early Voting\)](#) **can be up to** 29 days of early voting.

[SB 370 \(Prepaid postage/signature cure\)](#) The State has set up an account at Post office for each municipality for postage prepaid return envelope provided by the clerk.

[SB 373 \(Election ID Definition\)](#) added additional identification allowed to be used.

[SB 339 \(Ballot Tracking\)](#) for Absentee ballots

[HB 4696 \(EV penalties\)](#) detailed list of acts that are felonies regarding election fraud.

[HB 4697 \(Drop Boxes\)](#) State will provide each jurisdiction with a required drop box, installed and video monitored.

[HB 4699 \(Permanent mail ballot list\)](#) elector has the right to have an absent voter ballot sent to that elector before each election by submitting a single, signed absent voter ballot application that covers all future elections.

[HB 4702 \(Precinct size\)](#) a precinct size was changed to be up to 5000 now from previous of 3000 voters.

For those who wish **to be a candidate as a City Council Member** and be on the ballot on November 7, 2023. The **deadline for filing is July 25 at 4:00 pm with the City Clerk**. Also, to clarify Libby's position, remainder of term ending in 2025, you will have to let me know if you are interested in specifically that position. This council seat will run independently and only those who apply for this position will be eligible, unlike the other 4 positions (3-Four-year terms and 1-two-year term) which will be awarded according to number of votes.

If I can be of any assistance, please contact me.

Becky Dolman

City of Potterville

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July 2023

From the office of the Parks & Recreation Department for the City of Potterville:

The Parks & Recreation Department continues to do administrative work, planning, implementation, observation, evaluating, training, and continuing education.

- Update on the MDNR Recreation Passport Sunset Hills Park Project: The Engineers has completed the bid documents to be uploaded to migrants to be approved by our Grant Coordinator and the DNR. Currently, we are in the bidding stage for the project as the bid documents have been approved.
- T-Ball & Coach Pitch Programs ended in mid-June. It was another great year with the participants gaining knowledge and fundamental and development skills. We look forward to seeing all the participants returning for next season.
- 10U & 14U have completed their regular season with the Pony league. 10U went 10-1-1. While our 14U went 1-11. Both are currently in the End of Season Tournament: 10U is in a double elimination tournament and the 14U are in a single elimination tournament and this is taking place all week. After completion of the end of season tournament all baseball programs will be complete for the 2023 year.
- Tournaments on our ball fields continue to keep going. Last month we had a four-day baseball tournament, and we will have another baseball tournament later this month. Schedules are all determined based on how many teams have registered. We also had a different type of tournament which was a Sunday Funday by the NSA Organization where it was co-ed teams. Something we have not seen at the fields.
- Projects are currently being completed and new ones are being added to our list.
- Continuing my education.
- Meet Up & Eat Up has been using the City Park as a location for families in the community to get sack lunches throughout the summer.
- Pavilion Rentals are continuing to be steady and booking.
- Continuing to bring in organizations/teams to utilize the fields not just on the weekends but during the weekdays as well.
- We are currently applying for the Eaton County Parks Community Grant Program. The grant is being applied to offset matching expenses from the City for the ADA accessibility improvements at Sunset Hills Park Project. The Eaton County Parks Community Grant Program is a new program that is a reimbursement program for the local Eaton County Parks and Recreation Millage that was passed at the last year's November elections. The intentions of the Grant program is to assist local communities with planning, purchasing, preliminary engineering/design, and construction costs directly related to park and open space projects located in Eaton County. We are seeking the public's input at this month's council meeting during the public hearing regarding the application and the grant program. A resolution is presented in the packet.

Respectfully Submitted,

Tiffani Falin, Parks & Recreation Director

City of Potterville

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To: City Council
From: Don Stanley, DPW Director

July City Council Report DPW 2023

1. We had to have Lansing Welding come in again to weld on the iron removal plant in the city park as it sprung 3 more leaks this last month.
2. We got the docks out to Lake Alliance Park all painted.
3. The iron removal plant at Well 3 Sunset Drive was completely painted on inside.
4. All the fire hydrants in town have been painted.
5. The mowing is going very well with no major issues.
6. We weed whipped the overpass at city park by tunnel to railroad tracks.



City of Potterville

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July 12, 2023

To: City of Potterville Council Members

From: Brandy Miller, Zoning Administrator

Re: Report to Council

Below is a list of the projects I am currently working on for the City of Potterville. Please keep in mind, these projects do not include the day-to-day commutations or projects with property owners located in the City of Potterville.

- Cambria Ridge Site Condominium Development: Nine Zoning Referrals have been issued for the construction of new homes. The construction of the newly constructed road Rose Court is near complete. Once the road is complete and accepted by the City of Potterville, construction of new homes off Rose Court will begin.
- The Planning Commission met on June 20th to hear a Special Use Permit Application submitted by Becks Propane proposing a propane distribution facility and City of Potterville Parks project located off from Sunset Drive. The Planning Commission approved both requests.
- 121 W. Lansing Road (former sparrow complex): The property has been purchased. The new owner has been in contact regarding the use of the building. They have several ideas, but have not made a final decision at this time. I will continue to work with the new property owner to ensure compliant and successful business are brought into the city.
- Marihuana (Cannabis): The Planning Commission will continue discussions regarding potential rules and regulations at their September 19th meeting.
- Enforcements: There are currently 34 open enforcements in the City of Potterville. Most of the enforcements relate to the location of trailers (campers and utility) on the property and keeping of junk.
- National Night Out: Chief Barry and I are working on hosting National Night Out on Wednesday, August 2nd this year. Chief, based on community feed back from last years event, has chosen to move the location from Lake Alliance to the City Park. Please look for the flyer on the Zoning Potterville Facebook page and share it with our community. We will have live music, bounce houses, food and games.

Please do not hesitate to reach out to me directly with any questions or concerns. I can be reached by calling (517) 281-5659 or e-mail Zoning@pottervillemi.org.

“City of Helping Hands”



Benton Township Fire Department

4713 Hartel Road

Pottersville, MI 48876

Business 517-645-7061 * Fax 517-645-7074

Proudly Serving Benton Township & the City of Pottersville

Monthly Report June 2023

Operational Information:

- Fire station new air conditioning system is installed and is working well
- Gizzard Fest went very well
- District 1 Regional Medical Response Coalition - CBRNE Support Trailer was re-deployed to BTFD
- A-111 serviced
- E-211 circuit breakers replaced and new batteries installed
- CHEMDOT 2023 Exercise

Training:

- Cardiovascular emergencies
- Drafting/Water Supply
- Eaton County Tanker Task Force

Meetings & Special Events:

- Pottersville Public Schools Field Day
- Pottersville High School Track Send Off
- TCEMCA Board of Agency Directors Meeting
- Gizzard Fest meetings
- Gizzard Fest Parade
- Benton Township Board Meeting

Calls for Service (CFS):

- **Fire** – 8 City of Pottersville, 5 Benton Township, 5 Mutual Aid
- **EMS** – 27 City of Pottersville, 9 Benton Township, 27 Mutual Aid



**Potterville
Police Department**
Chief Richard Barry



319 North Nelson St. • Potterville • Michigan • 48876 • Phone (517) 645-7802 • Fax (517) 645-7810

Dear Councilors,

I hope all of you are enjoying the warm summer days and fun-filled holidays that come with summer. I would like to first recognize Officer Luke Betts for assisting with managing the department while I was away for a couple of weeks for military training. Officer Betts has been an asset to our department and will continue to be for years to come.

I have provided an additional packet that provides a draft agreement with Benton Charter Township and would be happy to answer any questions or concerns regarding this proposal at any time. This potential partnership would strengthen your police services as well as hours of available coverage and enhance our departmental capabilities as we expand our jurisdictional footprint to a larger area.

Last month I mentioned our stationary speed radar that provides active informational feedback for drivers as they traverse through the city. This equipment has been placed in strategic positions throughout the city to attempt to slow traffic in our high-activity areas and give drivers real-time input on their speed.

Below is a breakdown of the most frequent calls for service that we responded to for the month of June. I have also included a complete breakdown, by type, for your review. If you have any questions, comments, or concerns please reach out to me via my email or issued cell phone at any time.

- Total Calls: 157

- | | | |
|----------------------------|------------------------|-----------------|
| - Traffic Stops: 50 | - Property Checks: 11 | - Follow-Up: 8 |
| - Domestic Disputes: 4 | - 911 Unknown: 9 | - Crashes: 5 |
| - Suspicious Situations: 3 | - Traffic Violation: 5 | - EMS Assist: 2 |

Respectfully Submitted,

Chief R. Barry

EATON COUNTY 911

Events by Nature Code by Agency

Agency: PPD, Event date/Time range: 06/01/2023 00:00:00 - 06/30/2023 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
PPD	911 UNKNOWN CALL	0	0	9	9	6%	0:04:16	0:04:34	0:05:24	1:53:15	0:12:35
	ALARM ALL	0	0	1	1	1%	0:01:36	0:06:49	0:02:31	0:10:56	0:10:56
	ARGUMENT OR VERBAL ALTERCATION	0	0	1	1	1%	0:02:09	0:02:47	0:13:49	0:18:45	0:18:45
	BREAKING AND ENTERING	0	2	0	2	1%	0:00:00	0:00:00	0:58:42	1:57:24	0:58:42
	CAR DEER ACCIDENT	0	0	1	1	1%	0:15:47	0:00:52	0:28:25	0:45:04	0:45:04
	CHECK WELLBEING	0	0	2	2	1%	0:00:01	0:00:00	0:08:39	0:12:58	0:06:29
	CHILD ABUSE OR NEGLECT	0	1	0	1	1%	0:00:00	0:52:21	0:24:49	1:17:10	1:17:10
	CIVIL COMPLAINT	0	0	2	2	1%	0:04:19	0:36:39	0:18:39	1:23:21	0:41:41
	CRIMINAL SEXUAL CONDUCT REPORT	0	1	0	1	1%	0:00:00	0:00:00	0:00:16	0:00:16	0:00:16
	DISORDERLY PERSON OR SUBJECT	0	1	0	1	1%	0:00:00	0:00:00	0:36:58	0:36:58	0:36:58
	DOG RUNNING LOOSE	0	0	2	2	1%	0:35:58	0:03:03	0:53:36	1:44:25	0:52:13
	DOMESTIC DISPUTE	0	0	4	4	3%	0:09:15	0:29:09	1:12:46	5:04:38	1:16:10
	DRUG OFFENSE	0	0	1	1	1%	0:01:28	0:00:51	0:12:17	0:14:36	0:14:36
	EMS ASSIST	0	1	1	2	1%	0:00:04	0:03:19	0:26:10	0:32:53	0:16:27
	FOLLOWUP OF ANY KIND	0	6	2	8	5%	0:08:13	0:14:21	0:16:15	2:56:54	0:22:07
	FRAUD RETAIL EMBEZZLEMENT	0	0	1	1	1%	0:02:48	0:06:58	1:05:52	1:15:38	1:15:38
	HARASSMENT	0	0	3	3	2%	0:11:27	0:03:09	0:32:42	1:23:16	0:27:45
	LARCENY	0	3	0	3	2%	0:00:01	0:00:00	0:04:01	0:12:08	0:04:03
	LOCKOUT	0	1	0	1	1%	0:00:00	0:00:00	0:00:06	0:00:06	0:00:06
	LOUD NOISE	0	0	1	1	1%	0:03:40	0:00:00	0:00:00	0:03:47	0:03:47
	MESSAGE FOR OFFICER	0	10	0	10	6%	0:00:01	0:00:00	0:00:07	0:01:19	0:00:08
	MISCELLANEOUS ANIMAL	0	0	1	1	1%	0:01:46	0:03:34	0:07:57	0:13:17	0:13:17
	MISCELLANEOUS INCIDENT	0	2	0	2	1%	0:00:01	0:06:57	0:15:58	0:45:51	0:22:56

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	MOTORIST ASSIST	0	2	1	3	2%	0:00:00	0:01:07	0:21:14	1:04:50	0:21:37
	OPEN DOOR	0	1	0	1	1%	0:00:00	0:00:00	0:00:04	0:00:04	0:00:04
	PARKING VIOLATIONS	0	2	2	4	3%	0:33:35	0:00:00	0:01:17	2:54:22	0:43:36
	PERSONAL INJURY CRASH	0	0	2	2	1%	0:00:00	0:02:53	0:15:09	0:36:04	0:18:02
	PRIVATE PROPERTY DAMAGE CRASH	0	0	1	1	1%	0:01:39	0:00:00	0:00:00	0:34:12	0:34:12
	PROPERTY CHECK	0	11	0	11	7%	0:00:01	0:00:00	0:00:15	0:02:50	0:00:15
	PROPERTY DAMAGE CRASH	0	0	2	2	1%	0:03:06	0:00:00	0:34:43	1:06:37	0:33:19
	PUBLIC RELATIONS	0	1	0	1	1%	0:00:00	0:00:00	0:00:04	0:00:04	0:00:04
	RUNAWAY	0	0	1	1	1%	0:00:00	1:23:09	0:00:07	1:23:16	1:23:16
	STRAY CAT	0	0	1	1	1%	0:00:00	0:00:00	0:00:00	0:40:22	0:40:22
	SUBPOENA SERVICE	0	2	0	2	1%	0:00:00	0:00:00	0:01:32	0:03:04	0:01:32
	SUICIDAL THRT OR ATTEMPT	0	0	2	2	1%	0:06:30	0:07:38	0:51:02	2:03:49	1:01:55
	SUSPICIOUS SITUATION	0	1	1	2	1%	0:01:00	0:00:47	0:28:20	0:59:26	0:29:43
	SUSPICIOUS VEHICLE	0	1	0	1	1%	0:00:00	0:00:00	0:04:04	0:04:04	0:04:04
	THREATS	0	0	1	1	1%	0:03:16	0:00:00	0:00:00	0:18:00	0:18:00
	TRAFFIC HAZARD	0	0	1	1	1%	0:02:29	0:01:13	0:08:22	0:12:04	0:12:04
	TRAFFIC STOP	0	50	0	50	32%	0:00:01	0:00:00	0:05:39	4:43:06	0:05:40
	TRAFFIC VIOLATION	0	2	3	5	3%	0:00:01	0:00:00	0:30:33	2:41:03	0:32:13
	TRESPASSING	0	3	0	3	2%	0:00:00	0:00:00	0:49:00	2:27:01	0:49:00
	UNWANTED SUBJECT	0	0	2	2	1%	0:02:52	0:02:26	1:12:59	2:36:35	1:18:18
	WEAPONS VIOLATION	0	1	0	1	1%	0:00:00	0:00:00	0:10:13	0:10:13	0:10:13
	Subtotals for No Summary Code	0	105	52	157	100%	0:05:26	0:12:29	0:21:01	47:46:01	0:27:37
	Subtotals for PPD	0	105	52	157	100%	0:05:26	0:12:29	0:21:01	47:46:01	0:27:37

RAVE SERVICE AGREEMENT

This is an agreement between the City of Potterville, 319 N. Nelson St., Potterville, MI 48876 (“Municipality”) located within Eaton County, and Eaton County (“County”) 1045 Independence Boulevard, Charlotte, MI 48813, and is entered into and effective on the date of the last signature below.

I. OVERVIEW:

The County, through its Central Dispatch Department (“Dispatch”) centrally receives 9-1-1 calls originating from within Eaton County, Michigan, and dispatches emergency police, fire, and ambulance and wrecker services. In 2013, the County purchased Rave Alert through Rave Mobile Safety for county-wide public alerting. The licensing allows the county to permit other entities within Eaton County to utilize this resource.

II. COUNTY OBLIGATIONS:

The County will be responsible for the following during the term of the Agreement:

- 1) The County will contract with Rave® Mobile Safety for the use of the Rave Alerts.
- 2) The County shall be responsible for any licensing, registration, or maintenance of Rave Alerts.
- 3) The County shall provide administrative access to the Municipality’s lists and settings within Rave Alert to at least one individual identified by that Municipality.
- 4) The County will annually invoice each participating municipality for the utilization of a keyword/short code which will be specific to their opt-in audience. The cost of the keyword is \$1,500/year.

III. MUNICIPALITY OBLIGATIONS:

The Municipality will be responsible for the following during the term of the Agreement:

- 1) Hereby licensing the County to provide access to the Rave Alerts.
- 2) The Municipality shall provide the County with the contact information for at least one individual who is authorized to administer the Municipality’s lists and settings.
- 3) Maintaining user settings within the Rave Alerts for their municipality.

- 4) Payment of its allocated annual share of the Rave Alert system costs as described in Section II (4) within thirty (30) days of the date of the invoice.

IV. TERM AND TERMINATION

The term of this Agreement shall extend until 08/01/2026 at which time the agreement can be amended, extended, or terminated. Early termination by either party will require sixty (60) days' notice in writing to the chief administrative officer of the other party's organization.

V. ADEQUACY OF CONSIDERATION AND SEVERANCE

The Parties acknowledge and stipulate that the mutual covenants and promises contained herein constitute sufficient and adequate consideration for this Agreement and that the Agreement is otherwise fully enforceable. If any provision is found to be illegal, the parties agree that such provision may be severed, and the remaining portions of the Agreement are fully enforceable and constitute adequate consideration for the Agreement to be enforceable.

VI. NO THIRD-PARTY BENEFIT OR WARRANTY

The Parties acknowledge that this is public safety agreement between them and there is no guarantee or warranty that the Rave Alert system will work nor should any of the provisions of this Agreement be construed as conferring a third-party benefit or the right to pursue a legal remedy because of the Rave Alert's use or effectiveness.

VII. MERGER & COUNTERPARTS

This Agreement contains the complete expression of the parties' understanding regarding the Rave Alert system and its use, and all other agreements, oral or in writing, are merged herein. This Agreement may only be modified, added to or amended in a writing signed by both parties. Only the original form of this Agreement may be executed in counterparts, any amendment or modification must bear the authorized signatures of both parties to become effective.

VIII. EXECUTION

The Parties acknowledge that the signatories below are authorized to execute the agreement on behalf of their respective Party.

CITY OF POTTERVILLE

Representative: _____

Title of Representative: _____

Signature: _____

Date: _____, 2023

EATON COUNTY

Representative: _____

Signature: _____

Date: _____, 2023

Always Be Notified

Sign up for [COMPANY] alerts and receive important notifications via text message.



SEVERE WEATHER ALERTS



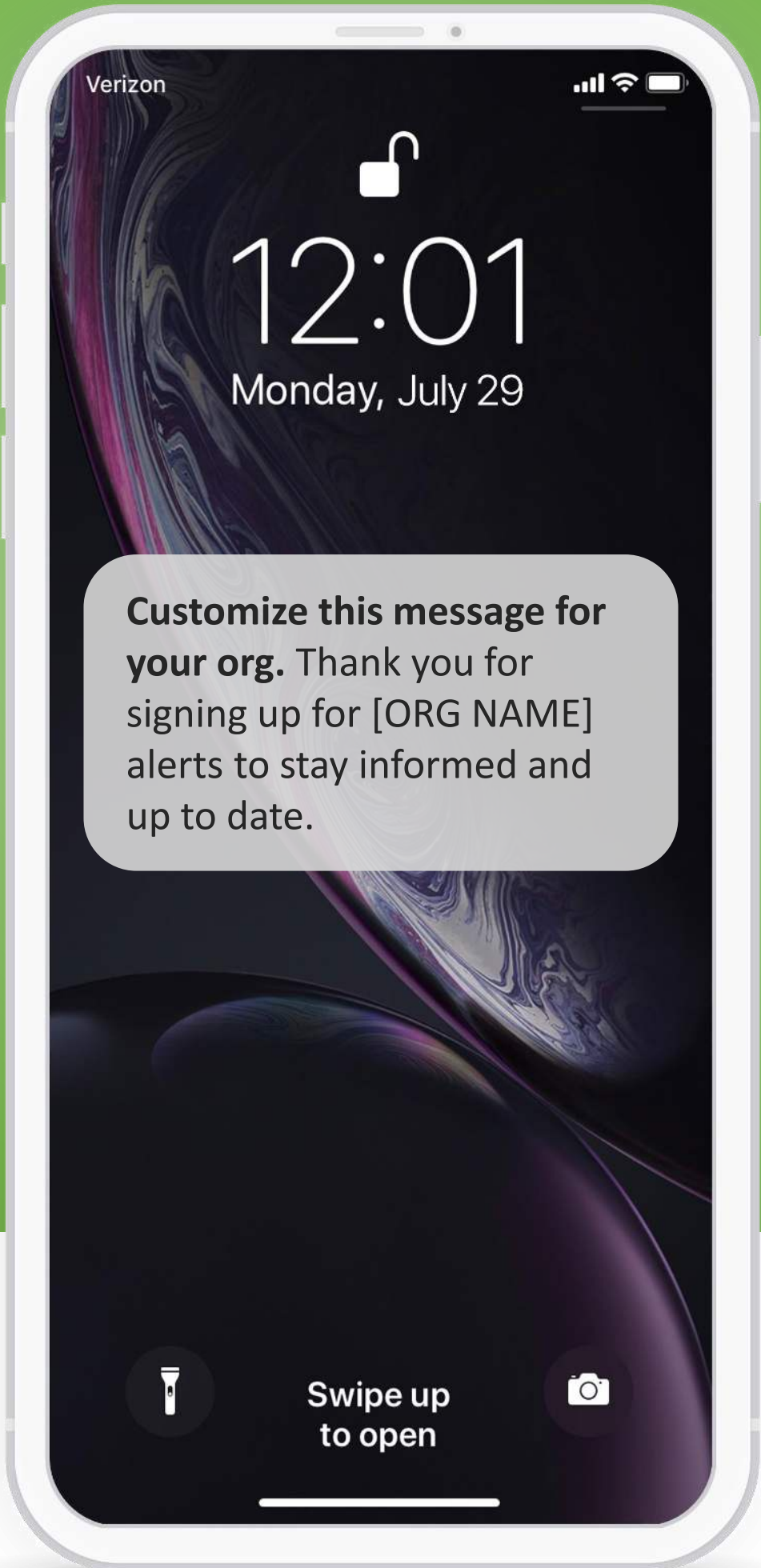
TRAFFIC UPDATES



EMERGENCY NOTIFICATIONS



EVENT REMINDERS



This service is provided by the [insert your location] at no cost to the public; however, message and data rates may apply depending on your provider and phone services. Please refer to your mobile phone's service plan for more information. Visit smart911.com (or referral URL) to create your free safety profile.

Logo

City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
Fax: (517) 645-7810 ♦ www.pottervillemi.org

RESOLUTION NO. 2023-0720-10

At a regular meeting of the City Council of the City of Potterville, Eaton County, Michigan, held at the City Hall in said City on the 20th day of July, at 6:00 p.m.

Present:

Absent:

The following Resolution was offered by _____ and seconded by _____.

RESOLUTION OF SUPPORT AND FULL FINANCIAL COMMITMENT FOR APPLICATION ENTITLED “SUNSET HILLS PARK PROJECT” TO THE 2023 EATON COUNTY COMMUNITY GRANT PROGRAM

WHEREAS, the City Council of the City of Potterville (the City) supports submission of grant application to the 2023 Eaton County Parks Community Grant Program, and authorizes full financial commitment of match for its application as entitled “Sunset Hills Park Project” for new public “ADA” access to new and existing park facilities located at Sunset Hills Park, East Gresham Highway, along Sunset Hills Drive in Section 23 of the City of Potterville, real property parcel #700-023-100-120-00; and

WHEREAS, the proposed application and project goals of improving “ADA” access, park aesthetics, park safety, environmental sustainability and public education are strongly supported by The City of Potterville’s 5-Year Parks and Recreation Plan, and Eaton County Parks Master Plan; and

WHEREAS, the City supports and approves of the full financial commitment of the monetary grant match of \$5,000 in General Funds (Applicants own Cash) in addition to \$5,000 in Force Account Labor/Materials owned by the City, towards its 2023 Eaton County Parks Community Grant Program Application, and shall appropriate 100% of awarded funds from the 2023 Eaton County Parks Community Grant Program towards the City’s formally accepted DNR Recreation Passport Grant Project #RP22-0031 entitled “Sunset Hills Park Project;”

NOW THEREFORE, BE IT RESOLVED, The City Council of the City of Potterville hereby authorizes submission of the City’s grant application to the 2023 Eaton County Parks Community Grant Program, as entitled “Sunset Hills Park Project,” and supports, approves and fully commits to the financial commitment of \$5,000 in monetary grant matching funds in addition to \$5,000 in

City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
Fax: (517) 645-7810 ♦ www.pottervillemi.org

force account labor/materials towards the City's application to the 2023 Eaton County Parks Community Grant Program, that if awarded, shall appropriate 100% of awarded funds towards the City's accepted DNR Recreation Passport Grant Project #RP22-0031 entitled "Sunset Hills Park Project."

Those Council Members voted:

Yeas:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED:

STATE OF MICHIGAN

COUNTY OF EATON

CLERK'S CERTIFICATE

I, Becky Dolman, the duly qualified and acting City Clerk of the City of Potterville, Eaton County Michigan DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceeding taken by the City Council of said City at regular meeting held on the July 20th, 2023.

Becky Dolman
City Clerk



LETTER OF UNDERSTANDING HOLIDAY COMPENSATION

THE CITY OF POTTERRVILLE, MICHIGAN
AND THE
CAPITOL CITY LABOR PROGRAM, INC.



POTTERRVILLE POLICE DEPARTMENT NON-SUPERVISORY DIVISION

Resolution No. 2023-0720-11

This Agreement is made and entered into by and between the City of Potterville (herein after "City") and the Capitol City Labor Program, Inc. ("CCLP") (herein after "Union"), on the 20th day of July, 2023.

WHEREAS, the City and the Union are parties to a collective bargaining agreement ("CBA") effective 01 July 2021 to 30 June 2025; and

WHEREAS, Article 10 – Holidays, Section 2 – Holiday Payment, of the CBA provides full-time employees six (6) "protected holidays" wherein the employee, at their discretion, may select to have any chosen holiday off where their normal schedule would have otherwise required they work; and

WHEREAS, the parties have discussed and agreed to revise the designated compensation under Article 10, Section 2, of the CBA to align with the benefit provided to other City employees; and

WHEREAS, the parties wish to formalize their understanding and agreement regarding holiday pay for employees.

NOW, THEREFORE, the parties agree as follow:

1. Upon execution of this Agreement, *Article 10 – Holidays, Section 2 – Holiday Payment shall be changed as follows:*

"Full-time employees not scheduled or called in to work for holidays recognized by the CBA shall be compensated for eight (8) hours of pay at their regular hourly rate. .

Employees who are required to work a holiday shall be paid two (2) times their regular rate of pay for all hours worked during their regularly scheduled hours on any holiday designated in Section 1 above. Any work that exceeds the regularly scheduled shift (overtime) that falls on the holiday shall be paid three (3) times the regular rate of pay.

Employees covered by this Agreement shall, on an annual basis, be provided all recognized CBA holiday's off, wherein the Employee, at their discretion, may select to have a chosen holiday off where their normal schedule would have otherwise required they work.

The parties agree this provision shall not guarantee employees time off on designated holidays in the event of an emergency.

”

-end-

2. All other terms of the CBA between the City and the Union remain unaltered and shall remain in full force and effect.
3. This Letter of Understanding Shall be effective July 20th, 2023, and shall continue in effect through the termination date of the CBA.

Capitol City Labor Program:

City of Potterville:

Executive Director

Chief of Police

Union President

City Manager

27468:00001:7109428-2

Those Council Members voted:

Yeas:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED:

STATE OF MICHIGAN
COUNTY OF EATON

CLERK’S CERTIFICATE

I, Becky Dolman, the duly qualified and acting City Clerk of the City of Potterville, Eaton County Michigan DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceeding taken by the City Council of said City at regular meeting held on the 20th day of July, 2023.

Becky Dolman, City Clerk



LETTER OF AGREEMENT PART-TIME HOLIDAY PAY



THE CITY OF POTTERVILLE, MICHIGAN
AND THE
CAPITOL CITY LABOR PROGRAM, INC.

POTTERVILLE POLICE DEPARTMENT NON-SUPERVISORY DIVISION

Resolution No. 2023-0720-12

This Agreement is made and entered into by and between the City of Potterville (herein after "City") and the Capitol City Labor Program, Inc. (herein after "Union"), on the 20th day of July, 2023.

WHEREAS, the City and the Union are parties to a collective bargaining agreement (CBA) effective 01 July 2021 to 30 June 2025; and

WHEREAS, Article 14 – Part-Time employees, Section 7 – Part-Time Holiday pay, part-time employees be compensated at an hourly rate of one and one half times (1 ½) their regular rate of pay for every hour worked on a designated holiday; and

WHEREAS, the parties have discussed and agreed to revise the designated rate of pay provided to part-time employees under Article 14, Section 7, of the CBA to align with full-time employees; and

WHEREAS, the parties wish to formalize their understanding and agreement regarding the holiday pay for part-time employees.

NOW, THEREFORE, the parties agree as follow:

1. Upon execution of this Agreement, Article 14, Section 7 of the CBA shall be changed as follows:

Article 14 – Part-Time Employees, Section 7 – Part-Time Holiday Pay. "Part-time officers who work on a holiday defined by this Agreement shall be compensated at an hourly rate of two times (2) their regular rate of pay for every hour worked."

2. All other terms of the CBA between the City of Union remain unaltered and shall remain in full force and effect.
3. This Letter of Agreement shall be effective 20th day of July, 2023, and shall continue in effect through the termination date of the CBA.

Capitol City Labor Program:

City of Potterville:

Executive Director

Chief of Police

Union President

City Manager

27468:00001:7109421-2

Those Council Members voted:

Yeas:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED:

STATE OF MICHIGAN
COUNTY OF EATON

CLERK’S CERTIFICATE

I, Becky Dolman, the duly qualified and acting City Clerk of the City of Potterville, Eaton County Michigan DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceeding taken by the City Council of said City at regular meeting held on the July 20th, 2023.

Becky Dolman, City Clerk



LETTER OF AGREEMENT TRAINING



THE CITY OF POTTERTVILLE, MICHIGAN
AND THE
CAPITOL CITY LABOR PROGRAM, INC.

POTTERTVILLE POLICE DEPARTMENT NON-SUPERVISORY DIVISION

Resolution No. 2023-0720-13

This Agreement is made and entered into by and between the City of Potterville (from herein after “City”) and the Capitol City Labor Program, Inc (“CCLP”) (herein after “Union”), on the 20th day of July, 2023.

WHEREAS, the City and the Union are parties to a collective bargaining agreement effective 01 July 2021 to 30 June 2025 (“CBA”); and

WHEREAS, Pursuant to Article 9 – Hours of Work, Section 6 – Training Days of the CBA, employees are compensated for the actual hours spent training when training occurs within the city. If scheduled training occurs outside the City of Potterville, the employee(s) shall be compensated for their complete normally scheduled workday; and

WHEREAS, the parties have discussed and agreed to revise the designated rate of pay under Article 9, Section 6, of the CBA to compensate employees for time spent training; and

WHEREAS, the parties wish to formalize their understanding and agreement regarding training compensation.

NOW, THEREFORE, the parties agree as follow:

1. Article 9, Section 6 shall be changed as follows:

Bargaining unit employees who attend training conducted or occurring within the City of Potterville shall be compensated for the actual hours spent training. Similarly, employees attending training outside the City of Potterville where no overnight accommodation is necessary shall be compensated for the actual hours spent training (to include travel time). Compensation for all training shall be paid consistent with the terms of the collective bargaining agreement.

If scheduled training occurs outside the City of Potterville such that overnight accommodations are necessary, the employee shall be compensated at the rate of eight (8) hours of pay, for each day spent training. Compensation for all training shall be paid consistent with the terms of the collective bargaining agreement.

2. All other terms of the CBA between the City and the Union remain unaltered and shall continue in full force and effect.

Capitol City Labor Program:

City of Potterville:

Executive Director

Chief of Police

Union President

City Manager

27468:00001:7109426-2

Those Council Members voted:

Yeas:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED:

STATE OF MICHIGAN
COUNTY OF EATON

CLERK’S CERTIFICATE

I, Becky Dolman, the duly qualified and acting City Clerk of the City of Potterville, Eaton County Michigan DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceeding taken by the City Council of said City at regular meeting held on the 20th day of July, 2023

Becky Dolman, City Clerk

An Agreement Between
The City of Potterville and Peerless Midwest, Inc.

Recitals

WHEREAS, the City of Potterville is a city in Eaton County, Michigan, incorporated under Public Act 279 of 1909, MCL 117.1 *et seq.*, as amended; and

WHEREAS, Peerless Midwest, Inc., is a water supply contracting and hydrogeologic services provider headquartered in Mishawaka, Indiana; and

WHEREAS, in May 2023, during a service call Peerless Midwest conducted at Well House #3's Iron Removal Plant in the City, an error by Peerless Midwest caused the City's electrical equipment at that site to become wet (the "Incident"); and

WHEREAS, the City is concerned that the service life of the electrical equipment located at Well House #3's Iron Removal Plant may be reduced as a result of the Incident.

Agreement

1. Peerless Midwest agrees to replace any and all electrical equipment located in Well House #3's Iron Removal Plant on the day of the Incident that becomes faulty or ceases to function before June 1, 2026, including but without limitation:
 - all electrical circuits;
 - wiring;
 - capacitors, including service panels of the diesel generator control system, regardless of their location in Well House #3's Iron Removal Plant;
 - chemical feed pumps;
 - main power electrical service panel and fuse switches;
 - light fixtures;
 - security cameras;
 - security camera DVR and wiring;
 - electrical door locks;
 - hanging propane furnace and furnace controls;
 - "Tonka" well pump controls; and
 - any other electrical equipment housed in Well House #3's Iron Removal Plant when the incident occurred.

2. Peerless Midwest agrees to replace faulty or nonfunctioning equipment located in Well House #3's Iron Removal Plant on the date of the Incident within a reasonable time after the City notifies Peerless Midwest in writing that the equipment has become faulty or ceases to function. The replacement equipment must be comparable and must perform to specifications acceptable to the City.

- 3. Peerless Midwest agrees to provide, without charge, any specialized labor skills the City requires to complete the installation of any replacement equipment.
- 4. Peerless Midwest, within 30 days of signing this Agreement, shall reimburse the City \$2,500.00 for costs related to responding to the Incident, including but not limited to City staff time and costs related to drafting this Agreement.
- 5. The City agrees to release any claim it may have to recover for damages to the electrical equipment located in Well House #3's Iron Removal Plant on the date of the Incident, provided that Peerless Midwest reimburses the City and replaces such electrical equipment, if necessary, without cost to the City per the terms of this Agreement.

_____ Date: _____

[NAME], [TITLE], on behalf of Peerless Midwest, Inc.

_____ Date: _____

Aaron Sheridan, Manager, on behalf of the City of Pottersville