

City of Potterville - Council Agenda

Thursday, December 15, 2022 – 7:00 p.m. – Potterville City Hall, 319 N. Nelson Street

A. Call to Order:

B. Pledge of Allegiance:

C. Roll Call:

D. Approval of Agenda:

E. Approval of Minutes: Meeting minutes from November 17, 2022

F. Approval of Bills: General Bills of \$70,492.06 + \$10,248.97 = \$80,741.03

G. City Manager's Report: Manager's report in the packet.

H. Public Comment on agenda items:

I. Department Reports: Reports in the packet.

J. New Business:

- a) Planning Commission Request of Council to review Marijuana Prohibition
- b) Resolution No. 22-1215-18 - Poverty Exemption Guidelines for 2023
- c) Public Hearing for Resolutions No. 22-1215-19 & 22-1215-20 DNR Spark Grant
- d) Resolution No. 22-1215-19 - City Park Renovations DNR Spark Grant
- e) Resolution No. 22-1215-20 - Veterans Park Renovations DNR Spark Grant
- f) Auditor Presentation

K. Public Comment on non-agenda items:

L. Communications from Council:

M. Next Regular Meeting: Thursday, January 19, 2023, at 7:00 p.m.

N. Excuse absent member(s):

O. Adjourn:

City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
Fax: (517) 645-7810 ♦ www.pottervillemi.org

The City Council Meeting was called to order by Mayor Lenneman on Thursday, November 17, 2022, at 7:00 pm and the Pledge of Allegiance was recited.

Roll Call: Present: Mayor Lenneman, Deputy Mayor Potter, Member Nichols, Member Pulda, Member Ranshaw, Member Smalley, and Member Sweeney.

Absent: None

Approval of Agenda: Motion by Member Nichols. Supported by Member Smalley. Vote: Unanimous. Motion Carried (7-0).

Approval of Minutes: Motion by Member Smalley. Supported by Member Ranshaw. Vote: Unanimous. Motion Carried (7-0).

Approval of Bills: Motion by Deputy Mayor Potter to approve payment of General Bills in the amount of \$490,583.70. Supported by Member Nichols. Roll Call Vote: Unanimous. Motion Carried (7-0).

City Manager's Report: Manager's report is in the November 17, 2022, Council packet.

Public Comment on Agenda Items: None

Department Reports: Included in the November 17, 2022, Council packet. Chief Barry shared that the department had training, De-escalation, Active Shooter, and Basic Detective School. The department received a grant for Virtual Reality equipment for future training. Fill a Cop Car is Dec. 3 at Dollar General from 10-1. The department is also participating with Shop with a Hero. Zoning Administrator Miller asked the council if they wished for the planning commission to move forward to create the zoning and ordinances needed for possible marijuana facilities. This would allow for the City to regulate the conditions better in comparison to if it passed on a ballot issue. Cambria Ridge expects to break ground in January.

New Business:

City Park/Veteran's Park, Sparks Grant Application to DNR – Discussion only: Michigan Spark Grants, a \$65 million program that is for outdoor recreation, helping local communities that want to create, renovate, or redevelop public outdoor opportunities for residents and visitors. If the Council approves applying as means to develop (either) the City Park or Veteran Park with minimal financial match requirement, it could be an opportunity to speed up the timeline of repairs to the parks system at either site.

Public Comment on Non-Agenda Items: None

City of Potterville

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Communications from Mayor and Council: Mayor Lenneman reminded of Annual Christmas Event on December 3 at 6:00 pm beginning with the parade.

Next Meeting: December 15, 2022

Excuse Absent Members: None

Meeting Adjourned: 8:15 pm

Respectfully Submitted by:

Becky Dolman

City Clerk

12/08/2022 02:40 PM

User: RDOLMAN

DB: Potterville

CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
 EXP CHECK RUN DATES 11/18/2022 - 12/08/2022
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GEN

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: ACE HARDWARE-GRAND LEDGE		
3537	HAMMER DRILLING	52.97
3594	CABLE TIES,	33.94
TOTAL VENDOR ACE HARDWARE-GRAND LEDGE		86.91
VENDOR NAME: ALL-STAR FLEET SERVICES, LLC		
1193-22	GRADE LAKE ALLIANCE LOOP, SCRAPE AND LEV	1,275.00
TOTAL VENDOR ALL-STAR FLEET SERVICES, LLC		1,275.00
VENDOR NAME: AT&T		
11/17-12/16/22	INTERNET	92.49
TOTAL VENDOR AT&T		92.49
VENDOR NAME: AXON ENTERPRISE, INC.		
INUS116041	BASIC LICENSE BUNDLE	195.00
TOTAL VENDOR AXON ENTERPRISE, INC.		195.00
VENDOR NAME: BERESFORD		
72656	SUPPLIES	175.00
TOTAL VENDOR BERESFORD		175.00
VENDOR NAME: CAPITOL IRRIGATION		
WINTERIZATION	IRRIGATION WINTERIZATION	315.00
WINTERIZATION 2	ZONE 21 LOCATE AND WINTERIZE	315.00
TOTAL VENDOR CAPITOL IRRIGATION		630.00
VENDOR NAME: CITY OF POTTERVILLE		
10/27-11/23	UTILITIES	455.82
TOTAL VENDOR CITY OF POTTERVILLE		455.82
VENDOR NAME: CMP DISTRIBUTORS		
73107	BALLISTIC VEST	670.00
TOTAL VENDOR CMP DISTRIBUTORS		670.00
VENDOR NAME: CONSUMERS ENERGY		
10/24-11/22/22	UTILITIES	7,303.98
11/1-11/30/22	UTILITIES	1,876.65
TOTAL VENDOR CONSUMERS ENERGY		9,180.63
VENDOR NAME: CUMMINS, INC		
S3-62761	LARGE GENERATOR	18,683.25
S3-62094	SERVICE OF BLOCK HEATER	317.29
TOTAL VENDOR CUMMINS, INC		19,000.54
VENDOR NAME: D & L FUELS		
2041	FUEL	2,345.51
TOTAL VENDOR D & L FUELS		2,345.51
VENDOR NAME: DELTA DENTAL		
12/1-12/31/22	DENTAL BENEFITS	1,046.53
TOTAL VENDOR DELTA DENTAL		1,046.53
VENDOR NAME: EGLE		
761-11052512	NPDES ANNUAL PERMIT FEE, 2023 WWTP	400.00
TOTAL VENDOR EGLE		400.00
VENDOR NAME: FAMILY FARM AND HOME		
1447	HYDRAULIC FLUID 5 GAL.	89.98
TOTAL VENDOR FAMILY FARM AND HOME		89.98
VENDOR NAME: GORDON'S FOOD SERVICE		
809244117	HOLIDAY EVENT	26.47
809244183	HOT COCOA	67.92
TOTAL VENDOR GORDON'S FOOD SERVICE		94.39
VENDOR NAME: HOWARD, MARYANN		
DEPOSIT RETURN	DEPOSIT RETURN FOR SPECIAL EVENT WALK/RU	100.00

12/08/2022 02:40 PM

User: RDOLMAN

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CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
 EXP CHECK RUN DATES 11/18/2022 - 12/08/2022
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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: HOWARD, MARYANN		
TOTAL VENDOR HOWARD, MARYANN		100.00
VENDOR NAME: INDIAN CREEK AG		
4938 TIRE REPAIR TRUCK		15.00
4969 RECAP LDL DRIVE		529.87
TOTAL VENDOR INDIAN CREEK AG		544.87
VENDOR NAME: JUST A FEW MC		
DEPOSIT RETURN DEPOSIT FROM SPECIAL EVENT TACO P.		100.00
TOTAL VENDOR JUST A FEW MC		100.00
VENDOR NAME: MICHIGAN CAT		
ER14211183 PARTS CATERPILLAR		4,511.00
TOTAL VENDOR MICHIGAN CAT		4,511.00
VENDOR NAME: MICHIGAN MUNICIPAL LEAGUE		
25747 COUNCIL MEMBER TRAINING		85.00
8578206 PAYROLL AUDIT		324.00
TOTAL VENDOR MICHIGAN MUNICIPAL LEAGUE		409.00
VENDOR NAME: MISSION COMMUNICATIONS, LLC		
1070603 SERVICE PACKAGE 1 YR 12/1/22-11/30/23		1,000.00
TOTAL VENDOR MISSION COMMUNICATIONS, LLC		1,000.00
VENDOR NAME: NYE UNIFORM		
833657 UNIFORMS		135.77
TOTAL VENDOR NYE UNIFORM		135.77
VENDOR NAME: PHP		
DEC 2022 MEDICAL BENEFITS		6,552.04
TOTAL VENDOR PHP		6,552.04
VENDOR NAME: PRESTON COMMUNITY SERVICES LLC		
10/1-10/31/22 ASSESSING SERVICES		1,333.33
TOTAL VENDOR PRESTON COMMUNITY SERVICES LLC		1,333.33
VENDOR NAME: QUILL CO		
29058621 ENGRAVED SIGN		23.98
TOTAL VENDOR QUILL CO		23.98
VENDOR NAME: SHROYER TOWING		
P54363 AFTER HOURS HEAVY DUTY SERVICE		370.00
TOTAL VENDOR SHROYER TOWING		370.00
VENDOR NAME: ST. REGIS CULVERT, INC.		
118793 CURB RUNNERS FOR POLAR FLEX		142.00
TOTAL VENDOR ST. REGIS CULVERT, INC.		142.00
VENDOR NAME: THE COUNTY JOURNAL		
254715-254717 ANNUAL CHRISTMAS EVENT		348.60
TOTAL VENDOR THE COUNTY JOURNAL		348.60
VENDOR NAME: THE PARTS PLACE-CHARLOTTE		
241303 PREM START FL		16.77
TOTAL VENDOR THE PARTS PLACE-CHARLOTTE		16.77
VENDOR NAME: UNUM LIFE INSURANCE		
NOV 2022 SHORT/LONG TERM DISABILITY INSURANCE		358.77
TOTAL VENDOR UNUM LIFE INSURANCE		358.77
VENDOR NAME: VISION SERVICE PLAN		
DEC 2022 VISION		202.52
TOTAL VENDOR VISION SERVICE PLAN		202.52
VENDOR NAME: VREDEVOLD HAEFNER LLC		
5771 AUDIT		5,250.00

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CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE

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User: RDOLMAN

EXP CHECK RUN DATES 11/18/2022 - 12/08/2022

DB: Potterville

BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

BANK CODE: GEN

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: VREDEVELD HAEFNER LLC		
	TOTAL VENDOR VREDEVELD HAEFNER LLC	5,250.00
VENDOR NAME: WEST MICHIGAN INTERNATIONAL		
11/30/22	SUPPLIES	373.29
	TOTAL VENDOR WEST MICHIGAN INTERNATIONAL	373.29
VENDOR NAME: WILLIAMS & WORKS		
95246	SUNSET DR	4,159.19
95290	PRODUCTION WELL - EXPLORATOION PHASE	6,932.90
95310	VERMONTVILLE & LANSING ROAD INTERSECTION	630.00
95306	ENGINEER OF RECORD	695.00
95312	2021 ROAD MAINTENANCE	557.44
	TOTAL VENDOR WILLIAMS & WORKS	12,974.53
VENDOR NAME: WILLIAMS FARM MACHINERY		
4082	SPARK PLUG, ROPE	7.79
	TOTAL VENDOR WILLIAMS FARM MACHINERY	7.79
GRAND TOTAL:		70,492.06

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CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
 EXP CHECK RUN DATES 12/09/2022 - 12/15/2022
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GEN

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: ABFALTER REPAIR LLC 12/7/22	REPLACED FUEL PUMP	625.00
TOTAL VENDOR ABFALTER REPAIR LLC		625.00
VENDOR NAME: ACE HARDWARE-GRAND LEDGE 3675	PLIERS AND FASTENERS	25.57
TOTAL VENDOR ACE HARDWARE-GRAND LEDGE		25.57
VENDOR NAME: ALTOGAS, INC 11/2/22	PROPANE	890.15
TOTAL VENDOR ALTOGAS, INC		890.15
VENDOR NAME: ATKINS, MICHELLE 12/13/2022	UB refund for account: ELIZ-000155-0000-	71.81
TOTAL VENDOR ATKINS, MICHELLE		71.81
VENDOR NAME: AXON ENTERPRISE, INC. INUS121138	EVIDENCE BASIC LICENSE,	1,203.00
TOTAL VENDOR AXON ENTERPRISE, INC.		1,203.00
VENDOR NAME: BERKSHIRE HATHAWAY 12/13/2022	UB refund for account: DUNS-000320-0000-	104.75
TOTAL VENDOR BERKSHIRE HATHAWAY		104.75
VENDOR NAME: CARDMEMBER SERVICE 11/5-12/6/22	GARAGE REMOTES, SCANNER, TRAINING, ELECT	1,892.55
TOTAL VENDOR CARDMEMBER SERVICE		1,892.55
VENDOR NAME: CINTAS CORPORATION #725 NOV 2022	UNIFORM SERVICE	227.96
TOTAL VENDOR CINTAS CORPORATION #725		227.96
VENDOR NAME: COLLINS, TYLER NOV	BOOTS	357.00
TOTAL VENDOR COLLINS, TYLER		357.00
VENDOR NAME: CUMMINS BRIDGEWAY, LLC S3-63475	MAINTENANCE ON EQUIPMENT	953.92
TOTAL VENDOR CUMMINS BRIDGEWAY, LLC		953.92
VENDOR NAME: D & L FUELS 153294	DIESEL	750.89
TOTAL VENDOR D & L FUELS		750.89
VENDOR NAME: EMC INSURANCE 7000297522	GENERAL LIABILITY	84.00
TOTAL VENDOR EMC INSURANCE		84.00
VENDOR NAME: FALIN, TERENCE 2022	SANTA	200.00
TOTAL VENDOR FALIN, TERENCE		200.00
VENDOR NAME: FAMILY FARM AND HOME 1464	RV ANTIFREEZE	47.84
TOTAL VENDOR FAMILY FARM AND HOME		47.84
VENDOR NAME: GRANGER CONTAINER SERVICE, INC 24840562	DEC TRASH SERVICE	237.32
TOTAL VENDOR GRANGER CONTAINER SERVICE, INC		237.32
VENDOR NAME: MENARDS-LANSING WEST 47498	MUD PAN, TAPING KNIFE, SLEDGE HAMMER, DI	95.54
TOTAL VENDOR MENARDS-LANSING WEST		95.54
VENDOR NAME: MMTA 7229	TRAINING	149.00

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: MMTA		
	TOTAL VENDOR MMTA	149.00
VENDOR NAME: NYE UNIFORM		
833927A	NAME BADGES, KNIT SKULL CAP EMBROIDERY F	291.87
	TOTAL VENDOR NYE UNIFORM	291.87
VENDOR NAME: STATE OF MICHIGAN (C)		
MIDEAL ID# 245	JAN 1- DEC 31, 2023	180.00
	TOTAL VENDOR STATE OF MICHIGAN (C)	180.00
VENDOR NAME: STATE OF MICHIGAN (E) STATE POLICE		
551-608564	TOKEN FEE	33.00
	TOTAL VENDOR STATE OF MICHIGAN (E) STATE POLICE	33.00
VENDOR NAME: UNITED STATES POST OFFICE		
DEC.	NOV 2022 USAGE	212.46
TAX BILLS 2022	TAX BILLS DEC 2022	455.81
	TOTAL VENDOR UNITED STATES POST OFFICE	668.27
VENDOR NAME: VERIZON WIRELESS		
9922192810	11/6-12/5/22	39.02
9921841662	11/2/22-12/01/22	483.79
	TOTAL VENDOR VERIZON WIRELESS	522.81
VENDOR NAME: WOW!BUSINESS		
12/6/22 - 1/5/23	PHONE AND INTERNET	636.72
	TOTAL VENDOR WOW!BUSINESS	636.72
GRAND TOTAL:		10,248.97

12/02/2022 02:28 PM

BANK RECONCILIATION FOR CITY OF POTTERVILLE

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User: JWest

Bank GEN (GENERAL POOLED ACCOUNT)

DB: Potterville

FROM 11/01/2022 TO 11/30/2022

Reconciliation Record ID: 165

GL Number	Description	Beginning Balance
101-000-001.000	CASH	1,494,869.31
202-000-001.000	CASH	249,845.88
203-000-001.000	CASH	127,189.96
208-000-001.000	CASH	4,849.99
370-000-001.000	CASH	
401-000-001.000	CASH	3,502.36
590-000-001.000	CASH	140,248.30
590-000-010.000	CASH IN BANK - BOND RESERVE	253,050.00
590-000-011.000	CASH IN BANK-REPLACEMENT FUND	109,079.00
591-000-001.000	CASH	597,049.50
591-000-010.000	CASH IN BANK - BOND RESERVE	142,350.00
591-000-011.000	CASH IN BANK-REPLACEMENT FUND	263,464.00
598-000-001.000	CASH	(5,516.74)
641-000-001.000	CASH	60,823.33

Beginning GL Balance:	3,440,804.89
Add: Cash Receipts	86,557.93
Less: Cash Disbursements	(486,043.55)
Less: Payroll Disbursements	(70,611.66)
Add: Journal Entries/Other	33,856.51
Ending GL Balance:	3,004,564.12

GL Number	Description	Ending Balance
101-000-001.000	CASH	1,278,229.45
202-000-001.000	CASH	186,418.69
203-000-001.000	CASH	32,029.97
208-000-001.000	CASH	(957.45)
370-000-001.000	CASH	
401-000-001.000	CASH	3,502.36
590-000-001.000	CASH	143,928.02
590-000-010.000	CASH IN BANK - BOND RESERVE	253,050.00
590-000-011.000	CASH IN BANK-REPLACEMENT FUND	109,079.00
591-000-001.000	CASH	600,602.36
591-000-010.000	CASH IN BANK - BOND RESERVE	142,350.00
591-000-011.000	CASH IN BANK-REPLACEMENT FUND	263,464.00
598-000-001.000	CASH	(5,516.74)
641-000-001.000	CASH	(1,615.54)

Ending GL Balance:	3,004,564.12
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Ending Bank Balance:	3,028,765.60
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Add: Miscellaneous Transactions	1,729.08
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Add: Deposits in Transit	
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11/30/2022 Deposit ID: 1123	374.75
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Less: 23 AP Outstanding Checks	26,305.31
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Less: 0 PR Outstanding Checks	
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Adjusted Bank Balance	3,004,564.12
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Unreconciled Difference:	0.00
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REVIEWED BY: _____

DATE: _____

12-2-22

12/02/2022 08:49 AM

User: JWest

DB: Potterville

BANK RECONCILIATION FOR CITY OF POTTERVILLE

Bank PR (PAYROLL ACCOUNT)

FROM 11/01/2022 TO 11/30/2022

Reconciliation Record ID: 163

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000010

GL Number	Description	Beginning Balance
750-000-001.000	CASH	5,869.08
Beginning GL Balance:		5,869.08
Add: Payroll Disbursements		1,792.35
Ending GL Balance:		7,661.43

GL Number	Description	Ending Balance
750-000-001.000	CASH	7,661.43
Ending GL Balance:		7,661.43
Ending Bank Balance:		8,229.65
Add: Deposits in Transit		0.00
Less: 0 AP Outstanding Checks		
Less: 4 PR Outstanding Checks		568.22
Adjusted Bank Balance		7,661.43
Unreconciled Difference:		0.00

REVIEWED BY: _____

DATE: 12-2-22

12/02/2022 08:56 AM

User: JWest

DB: Potterville

BANK RECONCILIATION FOR CITY OF POTTERVILLE

Bank TAX (TAX ACCOUNT)

FROM 11/01/2022 TO 11/30/2022

Reconciliation Record ID: 164

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000011

GL Number	Description	Beginning Balance
703-000-001.000	CASH	19,222.07
Beginning GL Balance:		19,222.07
Add: Cash Receipts		1,380.51
Add: Tax Receipts		17.52
Less: Cash Disbursements		(17,693.37)
Add: Journal Entries/Other		2.72
Ending GL Balance:		2,929.45

GL Number	Description	Ending Balance
703-000-001.000	CASH	2,929.45
Ending GL Balance:		2,929.45
Ending Bank Balance:		6,404.40
Add: Deposits in Transit		0.00
Less: 2 AP Outstanding Checks		3,474.95
Less: 0 PR Outstanding Checks		
Adjusted Bank Balance		2,929.45
Unreconciled Difference:		0.00

REVIEWED BY: 

DATE: 12-2-2022

12/08/2022 12:36 PM

REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

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User: JWest

DB: Potterville

PERIOD ENDING 11/30/2022

		END BALANCE	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
		06/30/2022	ORIGINAL	11/30/2022	MONTH 11/30/22	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	NORM (ABNORM)	BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 101 - GENERAL FUND							
Revenues							
Dept 000							
101-000-402.000	PROPERTY TAX	595,722.54	596,000.00	581,532.05	5,279.30	14,467.95	97.57
101-000-403.000	SOLID WASTE TAX	75,046.54	75,000.00	74,209.18	673.69	790.82	98.95
101-000-411.000	DELINQUENT PROP TAX	438.63	200.00	0.00	0.00	200.00	0.00
101-000-432.000	PAYMENT IN LIEU OF TAXES	2,174.02	1,500.00	0.00	0.00	1,500.00	0.00
101-000-434.000	TRAILER COURT TAX	2,413.00	2,500.00	880.50	219.00	1,619.50	35.22
101-000-445.000	CITY PENALTY	3,604.76	3,000.00	676.56	281.79	2,323.44	22.55
101-000-447.000	ADMINISTRATION FEE	29,921.55	29,800.00	20,803.75	153.39	8,996.25	69.81
101-000-476.000	PERMITS	9,578.45	6,465.45	3,860.00	0.00	2,605.45	59.70
101-000-477.000	3% CABLE T.V.	7,722.55	8,500.00	3,864.45	1,795.75	4,635.55	45.46
101-000-478.000	BLIGHT FEES	175.00	0.00	0.00	0.00	0.00	0.00
101-000-479.000	OTHER PERMITS	200.00	0.00	0.00	0.00	0.00	0.00
101-000-480.000	TELECOM RIGHT OF WAY MAINTENA	10,818.30	10,818.30	0.00	0.00	10,818.30	0.00
101-000-481.000	LIQUOR LICENSE FEES	0.00	0.00	1,994.85	0.00	(1,994.85)	100.00
101-000-488.000	RECYCLING	2,785.50	2,650.00	0.00	0.00	2,650.00	0.00
101-000-528.000	OTHER FEDERAL GRANTS	144,603.72	144,600.00	144,600.43	0.00	(0.43)	100.00
101-000-543.010	PUBLIC ACT 302 LAW ENF.	500.00	500.00	250.00	0.00	250.00	50.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION	186,603.29	176,549.97	100,483.25	0.00	76,066.72	56.91
101-000-574.000	ST SHARED REV - SALES TAX	360,782.00	280,000.00	61,073.00	(4,999.00)	218,927.00	21.81
101-000-574.100	EVIP DISTRIBUTION (A, C, E)	39,564.00	39,564.00	6,990.00	0.00	32,574.00	17.67
101-000-579.000	GRANT REVENUE	0.00	108,850.00	0.00	0.00	108,850.00	0.00
101-000-602.000	FOIA	0.00	0.00	25.53	25.53	(25.53)	100.00
101-000-607.000	CHARGES FOR SERVICES - PD	546.23	350.00	317.20	5.00	32.80	90.63
101-000-656.000	FINES & FORFEITURES	2,785.11	2,100.00	718.85	0.00	1,381.15	34.23
101-000-665.000	INTEREST	3,689.34	3,500.00	18,157.42	5,725.41	(14,657.42)	518.78
101-000-671.100	LEASE/RENT	0.00	0.00	1,250.62	1,250.62	(1,250.62)	100.00
101-000-674.000	DONATIONS	20.00	20.00	0.00	0.00	20.00	0.00
101-000-675.030	COMMUNITY POLICING DONATION	0.00	0.00	1,540.00	0.00	(1,540.00)	100.00
101-000-676.000	REIMBURSEMENT	26,944.31	0.00	100.00	0.00	(100.00)	100.00
101-000-680.004	SPECIAL EVENTS-GIZZARDFEST	45,750.00	34,000.00	1,350.00	0.00	32,650.00	3.97
101-000-684.000	MISC INCOME	51.25	0.00	12.69	0.00	(12.69)	100.00
101-000-687.000	INSURANCE REIMBURSEMENT	8,815.00	0.00	5,786.16	0.00	(5,786.16)	100.00
101-000-689.000	CASH OVER & UNDER	41.37	0.00	0.00	0.00	0.00	0.00
101-000-693.000	SALE OF FIXED ASSETS	0.00	0.00	1,250.00	0.00	(1,250.00)	100.00
Total Dept 000		1,561,296.46	1,526,467.72	1,031,726.49	10,410.48	494,741.23	67.59
TOTAL REVENUES		1,561,296.46	1,526,467.72	1,031,726.49	10,410.48	494,741.23	67.59
Expenditures							
Dept 101 - CITY COUNCIL							
101-101-703.000	SALARIES	2,047.50	3,000.00	240.00	0.00	2,760.00	8.00
101-101-706.000	RR-CROSSING MAINTENANCE FEE	2,257.00	2,260.00	0.00	0.00	2,260.00	0.00
101-101-719.000	FRINGE BENEFITS	156.63	515.00	18.36	0.00	496.64	3.57
101-101-731.000	PUBLICATION	116.20	600.00	0.00	0.00	600.00	0.00
101-101-740.000	SUPPLIES	0.00	200.00	32.97	32.97	167.03	16.49
101-101-775.000	REPAIRS & MAINT	0.00	50.00	0.00	0.00	50.00	0.00
101-101-913.000	INSURANCE-LIAB & WORKMAN COMP	21,996.50	23,850.00	1,752.00	0.00	22,098.00	7.35
Total Dept 101 - CITY COUNCIL		26,573.83	30,475.00	2,043.33	32.97	28,431.67	6.70
Dept 171 - MAYOR							
101-171-703.000	SALARIES	810.00	850.00	90.00	0.00	760.00	10.59
101-171-719.000	FRINGE BENEFITS	61.96	85.00	6.89	0.00	78.11	8.11

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GL NUMBER	DESCRIPTION	END BALANCE	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		06/30/2022	ORIGINAL	11/30/2022	MONTH 11/30/22	BALANCE	
		NORM (ABNORM)	BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 171 - MAYOR		871.96	935.00	96.89	0.00	838.11	10.36
Dept 172 - CITY MANAGER							
101-172-703.000	SALARIES	75,045.36	78,060.53	33,025.63	6,004.66	45,034.90	42.31
101-172-719.000	FRINGE BENEFITS	16,954.92	19,000.00	6,967.03	1,353.51	12,032.97	36.67
101-172-740.000	SUPPLIES	25.99	30.00	19.64	0.00	10.36	65.47
101-172-809.000	TRAINING	0.00	150.00	0.00	0.00	150.00	0.00
101-172-980.100	COMPUTER EQUIPMENT	0.00	200.00	0.00	0.00	200.00	0.00
Total Dept 172 - CITY MANAGER		92,026.27	97,440.53	40,012.30	7,358.17	57,428.23	41.06
Dept 215 - CLERK							
101-215-703.000	SALARIES	30,701.43	34,733.28	14,415.96	2,671.68	20,317.32	41.50
101-215-719.000	FRINGE BENEFITS	3,150.09	4,000.00	1,102.82	204.38	2,897.18	27.57
101-215-740.000	SUPPLIES	387.31	450.00	87.56	64.12	362.44	19.46
101-215-741.000	POSTAGE	156.00	200.00	194.00	150.00	6.00	97.00
101-215-781.000	COMPUTER SOFTWARE	144.00	400.00	0.00	0.00	400.00	0.00
101-215-809.000	TRAINING	1,304.94	2,000.00	0.00	0.00	2,000.00	0.00
101-215-818.000	CONTRACT LABOR	108.00	800.00	0.00	0.00	800.00	0.00
101-215-822.000	ELECTIONS	8,344.84	7,000.00	7,776.16	3,048.40	(776.16)	111.09
101-215-958.000	DUES AND SUBSCRIPTIONS	60.00	160.00	0.00	0.00	160.00	0.00
101-215-961.000	CONFERENCE AND WORKSHOPS	0.00	150.00	0.00	0.00	150.00	0.00
101-215-980.100	COMPUTER EQUIPMENT	804.41	500.00	0.00	0.00	500.00	0.00
Total Dept 215 - CLERK		45,161.02	50,393.28	23,576.50	6,138.58	26,816.78	46.79
Dept 223 - AUDIT							
101-223-807.000	AUDIT	17,600.00	18,000.00	13,500.00	0.00	4,500.00	75.00
Total Dept 223 - AUDIT		17,600.00	18,000.00	13,500.00	0.00	4,500.00	75.00
Dept 253 - TREASURERS OFFICE							
101-253-703.000	SALARIES	64,533.44	67,404.17	28,517.17	5,184.94	38,887.00	42.31
101-253-719.000	FRINGE BENEFITS	22,990.37	23,000.00	11,851.64	2,109.10	11,148.36	51.53
101-253-740.000	SUPPLIES	520.08	300.00	166.43	0.00	133.57	55.48
101-253-741.000	POSTAGE	935.26	1,400.00	716.76	716.76	683.24	51.20
101-253-781.000	COMPUTER SOFTWARE	721.00	800.00	0.00	0.00	800.00	0.00
101-253-814.000	BANK SERVICE CHARGES	2,923.82	3,000.00	1,556.29	300.68	1,443.71	51.88
101-253-961.000	CONFERENCE AND WORKSHOPS	75.00	75.00	99.00	0.00	(24.00)	132.00
Total Dept 253 - TREASURERS OFFICE		92,698.97	95,979.17	42,907.29	8,311.48	53,071.88	44.70
Dept 257 - ASSESSOR							
101-257-703.000	SALARIES	1,113.72	1,205.78	472.48	85.90	733.30	39.18
101-257-719.000	FRINGE BENEFITS	697.47	827.50	284.10	48.96	543.40	34.33
101-257-731.000	PUBLICATION	262.20	600.00	0.00	0.00	600.00	0.00
101-257-740.000	SUPPLIES	200.00	250.00	0.00	0.00	250.00	0.00
101-257-741.000	POSTAGE	426.68	500.00	0.00	0.00	500.00	0.00
101-257-781.000	COMPUTER SOFTWARE	235.00	250.00	235.00	0.00	15.00	94.00
101-257-810.050	RE INSPECTION - 20%	3,237.00	3,150.00	1,417.43	257.72	1,732.57	45.00

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2022 NORM (ABNORM)	2022-23 ORIGINAL BUDGET	YTD BALANCE 11/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-257-813.000	BOARD OF REVIEW	1,260.14	1,575.00	150.00	0.00	1,425.00	9.52
101-257-818.000	CONTRACT LABOR	15,999.96	16,000.00	3,999.99	0.00	12,000.01	25.00
Total Dept 257 - ASSESSOR		23,432.17	24,358.28	6,559.00	392.58	17,799.28	26.93
Dept 265 - CITY HALL							
101-265-703.000	SALARIES	20,965.53	22,617.32	9,535.65	1,739.52	13,081.67	42.16
101-265-719.000	FRINGE BENEFITS	9,011.83	10,000.00	3,513.77	689.93	6,486.23	35.14
101-265-731.000	PUBLICATION	610.48	500.00	147.50	0.00	352.50	29.50
101-265-740.000	SUPPLIES	3,968.14	3,600.00	1,151.76	198.99	2,448.24	31.99
101-265-741.000	POSTAGE	635.17	500.00	491.18	209.25	8.82	98.24
101-265-775.000	REPAIRS & MAINT	527.54	650.00	402.49	12.69	247.51	61.92
101-265-781.000	COMPUTER SOFTWARE	18,031.00	7,000.00	4,311.00	0.00	2,689.00	61.59
101-265-802.000	SERVICE	1,007.16	2,000.00	321.42	29.11	1,678.58	16.07
101-265-818.000	CONTRACT LABOR	0.00	400.00	0.00	0.00	400.00	0.00
101-265-880.100	COMMUNITY HOLIDAY EVENT	636.89	700.00	0.00	0.00	700.00	0.00
101-265-880.200	COMMUNITY SPEC EVENTS	5,885.04	1,200.00	1,435.07	139.91	(235.07)	119.59
101-265-880.300	COMMUNITY SPEC EVENTS/GIZZARDFEST	28,801.64	30,000.00	(560.51)	0.00	30,560.51	(1.87)
101-265-958.000	DUES AND SUBSCRIPTIONS	220.00	350.00	10.00	10.00	340.00	2.86
101-265-970.000	CAPITAL OUTLAY	3,664.16	500.00	0.00	0.00	500.00	0.00
101-265-970.100	RD CAPITAL PROJECT COSTS	0.00	0.00	287.00	0.00	(287.00)	100.00
101-265-980.000	OFFICE EQUIPMENT & FURNITURE	50.00	50.00	0.00	0.00	50.00	0.00
101-265-980.100	COMPUTER EQUIPMENT	669.00	0.00	0.00	0.00	0.00	0.00
Total Dept 265 - CITY HALL		94,683.58	80,067.32	21,046.33	3,029.40	59,020.99	26.29
Dept 266 - ATTORNEY							
101-266-801.000	ATTORNEY	17,615.00	18,000.00	14,299.34	4,905.62	3,700.66	79.44
Total Dept 266 - ATTORNEY		17,615.00	18,000.00	14,299.34	4,905.62	3,700.66	79.44
Dept 301 - POLICE							
101-301-703.000	SALARIES	144,626.53	222,326.62	73,883.42	17,201.02	148,443.20	33.23
101-301-703.002	OVERTIME SALARIES	685.13	2,300.00	2,753.69	753.37	(453.69)	119.73
101-301-719.000	FRINGE BENEFITS	36,466.56	38,377.80	20,338.42	4,873.26	18,039.38	53.00
101-301-728.000	UNIFORM EXPENSES	2,083.20	2,400.00	2,357.99	1,974.75	42.01	98.25
101-301-740.000	SUPPLIES	7,964.22	7,300.00	2,257.46	743.44	5,042.54	30.92
101-301-740.300	SUPPLIES COMMUNITY POLICING	754.25	0.00	0.00	0.00	0.00	0.00
101-301-775.000	REPAIRS & MAINT	2,989.55	5,000.00	1,454.19	250.00	3,545.81	29.08
101-301-781.000	COMPUTER SOFTWARE	878.44	600.00	286.20	0.00	313.80	47.70
101-301-801.000	ATTORNEY	615.00	2,300.00	82.00	82.00	2,218.00	3.57
101-301-802.000	SERVICE	837.41	1,000.00	0.00	0.00	1,000.00	0.00
101-301-809.000	TRAINING	2,972.23	1,800.00	1,382.13	1,382.13	417.87	76.79
101-301-851.000	RADIO REPAIRS	0.00	300.00	0.00	0.00	300.00	0.00
101-301-853.000	TELEPHONE EXPENSE	1,453.22	1,600.00	662.73	226.23	937.27	41.42
101-301-862.000	GAS	6,771.72	1,000.00	158.04	84.03	841.96	15.80
101-301-958.000	DUES AND SUBSCRIPTIONS	1,053.10	1,100.00	0.00	0.00	1,100.00	0.00
101-301-960.000	MISC	244.99	250.00	0.00	0.00	250.00	0.00
101-301-970.000	CAPITAL OUTLAY	1,407.97	63,000.00	63,800.00	63,800.00	(800.00)	101.27
101-301-980.100	COMPUTER EQUIPMENT	0.00	500.00	0.00	0.00	500.00	0.00
Total Dept 301 - POLICE		211,803.52	351,154.42	169,416.27	91,370.23	181,738.15	48.25

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		END BALANCE	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
		06/30/2022	ORIGINAL	11/30/2022	MONTH 11/30/22	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	NORM (ABNORM)	BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 101 - GENERAL FUND							
Expenditures							
Dept 302 - POLICE STATE TRAINING							
101-302-810.000	EXPENSE	500.00	500.00	250.00	250.00	250.00	50.00
Total Dept 302 - POLICE STATE TRAINING		500.00	500.00	250.00	250.00	250.00	50.00
Dept 337 - EMS							
101-337-802.000	SERVICE	124,800.00	127,200.00	63,600.00	0.00	63,600.00	50.00
Total Dept 337 - EMS		124,800.00	127,200.00	63,600.00	0.00	63,600.00	50.00
Dept 441 - DPW							
101-441-731.000	PUBLICATION	217.00	0.00	0.00	0.00	0.00	0.00
101-441-775.000	REPAIRS & MAINT	4,800.00	1,000.00	0.00	0.00	1,000.00	0.00
101-441-802.000	SERVICE	0.00	100.00	0.00	0.00	100.00	0.00
101-441-810.020	RECYCLING EXPENSE	5,320.00	8,500.00	2,666.18	2,666.18	5,833.82	31.37
101-441-920.000	UTILITIES	2,052.99	0.00	0.00	0.00	0.00	0.00
Total Dept 441 - DPW		12,389.99	9,600.00	2,666.18	2,666.18	6,933.82	27.77
Dept 445 - DRAIN AT LARGE							
101-445-810.000	EXPENSE	3,259.51	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 445 - DRAIN AT LARGE		3,259.51	2,000.00	0.00	0.00	2,000.00	0.00
Dept 701 - PLANNING COMMISSION							
101-701-703.000	SALARIES	290.00	800.00	180.00	0.00	620.00	22.50
101-701-719.000	FRINGE BENEFITS	22.20	101.79	13.78	0.00	88.01	13.54
101-701-731.000	PUBLICATION	199.64	450.00	575.66	0.00	(125.66)	127.92
101-701-803.000	ENGINEERS FEES	5,103.60	6,500.00	914.00	0.00	5,586.00	14.06
Total Dept 701 - PLANNING COMMISSION		5,615.44	7,851.79	1,683.44	0.00	6,168.35	21.44
Dept 702 - ZONING							
101-702-703.000	SALARIES	37,826.70	38,850.93	16,436.97	2,988.54	22,413.96	42.31
101-702-719.000	FRINGE BENEFITS	3,498.60	3,850.00	1,257.44	228.62	2,592.56	32.66
101-702-731.000	PUBLICATION	1,610.79	1,200.00	395.00	0.00	805.00	32.92
101-702-740.000	SUPPLIES	165.77	450.00	0.00	0.00	450.00	0.00
101-702-853.000	TELEPHONE EXPENSE	892.30	900.00	310.91	92.66	589.09	34.55
101-702-961.000	CONFERENCE AND WORKSHOPS	0.00	275.00	0.00	0.00	275.00	0.00
Total Dept 702 - ZONING		43,994.16	45,525.93	18,400.32	3,309.82	27,125.61	40.42
Dept 906 - DEBT SERVICE							
101-906-738.000	TOWNSHIP/MILL	9,870.48	9,961.00	9,022.88	0.00	938.12	90.58
101-906-964.000	REFUND AND REBATES	3,277.47	0.00	0.00	0.00	0.00	0.00
101-906-991.000	DEBT SERVICE - PRINCIPAL	26,877.70	27,800.00	23,492.00	0.00	4,308.00	84.50
101-906-991.500	DEBT PRINCIPAL & INTEREST	0.00	3,590.00	0.00	0.00	3,590.00	0.00
101-906-992.000	PRINCIPAL & INTEREST - PATROL CAR	12,329.08	13,000.00	5,396.70	1,079.34	7,603.30	41.51
101-906-993.000	BOND INTEREST	28,748.08	29,800.00	12,370.45	0.00	17,429.55	41.51

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2022 NORM (ABNORM)	2022-23 ORIGINAL BUDGET	YTD BALANCE 11/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 906 - DEBT SERVICE		81,102.81	84,151.00	50,282.03	1,079.34	33,868.97	59.75
Dept 966 - CONTRIBUTIONS TO OTHER FUNDS							
101-966-965.203	CONTRIB TO LOCAL STREET FUND	117,103.27	180,139.99	100,000.00	100,000.00	80,139.99	55.51
101-966-965.208	CONTRIB TO PARK FUND	98,255.81	98,255.81	0.00	0.00	98,255.81	0.00
101-966-965.401	CONTRIB TO CAPITAL PROJECT FUND	2,654.00	2,654.00	0.00	0.00	2,654.00	0.00
101-966-965.590	CONTRIBUTION TO SEWER FUND	149,178.78	54,000.00	0.00	0.00	54,000.00	0.00
101-966-965.598	CONTRIB TO STORM DRAIN MAINT	5,000.00	7,950.00	7,950.00	0.00	0.00	100.00
101-966-965.641	CONTRIB TO EQP REPAIR & REPL	152,104.04	119,671.32	60,000.00	0.00	59,671.32	50.14
Total Dept 966 - CONTRIBUTIONS TO OTHER FUNDS		524,295.90	462,671.12	167,950.00	100,000.00	294,721.12	36.30
TOTAL EXPENDITURES		1,418,424.13	1,506,302.84	638,289.22	228,844.37	868,013.62	42.37
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		1,561,296.46	1,526,467.72	1,031,726.49	10,410.48	494,741.23	67.59
TOTAL EXPENDITURES		1,418,424.13	1,506,302.84	638,289.22	228,844.37	868,013.62	42.37
NET OF REVENUES & EXPENDITURES		142,872.33	20,164.88	393,437.27	(218,433.89)	(373,272.39)	1,951.10

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PERIOD ENDING 11/30/2022

GL NUMBER	DESCRIPTION	END BALANCE	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		06/30/2022 NORM (ABNORM)	ORIGINAL BUDGET	11/30/2022 NORM (ABNORM)	MONTH 11/30/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000							
202-000-451.200	SPEC ASSESSMENT ROAD - SUNSET	6,373.38	6,200.00	4,713.99	22.53	1,486.01	76.03
202-000-553.000	ACT 51	231,406.78	227,000.00	62,861.67	20,540.55	164,138.33	27.69
202-000-582.000	COUNTY ROAD MILL 2014	41,338.18	41,000.00	149.38	0.00	40,850.62	0.36
Total Dept 000		279,118.34	274,200.00	67,725.04	20,563.08	206,474.96	24.70
TOTAL REVENUES		279,118.34	274,200.00	67,725.04	20,563.08	206,474.96	24.70
Expenditures							
Dept 463 - ROUTINE MAINT							
202-463-699.203	TRANSFER TO LOCAL STREETS	87,500.00	87,500.00	50,000.00	50,000.00	37,500.00	57.14
202-463-782.000	STREET MATERIALS & SUPPLIES	2,951.49	4,000.00	0.00	0.00	4,000.00	0.00
202-463-956.000	TREE TRIMMING	0.00	0.00	3,750.00	3,750.00	(3,750.00)	100.00
202-463-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	78,000.00	78,000.00	40,000.00	0.00	38,000.00	51.28
Total Dept 463 - ROUTINE MAINT		168,451.49	169,500.00	93,750.00	53,750.00	75,750.00	55.31
Dept 474 - TRAFFIC SIGNS							
202-474-782.000	STREET MATERIALS & SUPPLIES	0.00	250.00	0.00	0.00	250.00	0.00
Total Dept 474 - TRAFFIC SIGNS		0.00	250.00	0.00	0.00	250.00	0.00
Dept 478 - WINTER MAINT							
202-478-782.000	STREET MATERIALS & SUPPLIES	185.22	250.00	0.00	0.00	250.00	0.00
Total Dept 478 - WINTER MAINT		185.22	250.00	0.00	0.00	250.00	0.00
Dept 480 - CONSTRUCTION							
202-480-803.000	ENGINEERS FEES	4,057.50	5,500.00	1,302.50	0.00	4,197.50	23.68
202-480-818.000	CONTRACT LABOR	21,828.17	33,500.00	28,042.73	27,030.38	5,457.27	83.71
Total Dept 480 - CONSTRUCTION		25,885.67	39,000.00	29,345.23	27,030.38	9,654.77	75.24
Dept 906 - DEBT SERVICE							
202-906-992.000	BOND PRINCIPAL	10,560.00	11,000.00	0.00	0.00	11,000.00	0.00
202-906-993.000	BOND INTEREST	6,662.66	6,700.00	3,209.89	3,209.89	3,490.11	47.91
Total Dept 906 - DEBT SERVICE		17,222.66	17,700.00	3,209.89	3,209.89	14,490.11	18.13
TOTAL EXPENDITURES		211,745.04	226,700.00	126,305.12	83,990.27	100,394.88	55.71
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		279,118.34	274,200.00	67,725.04	20,563.08	206,474.96	24.70
TOTAL EXPENDITURES		211,745.04	226,700.00	126,305.12	83,990.27	100,394.88	55.71
NET OF REVENUES & EXPENDITURES		67,373.30	47,500.00	(58,580.08)	(63,427.19)	106,080.08	123.33

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		END BALANCE	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
		06/30/2022	ORIGINAL	11/30/2022	MONTH 11/30/22	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	NORM (ABNORM)	BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 203 - LOCAL STREET FUND							
Revenues							
Dept 000							
203-000-451.200	SPEC ASSESSMENT ROAD - SUNSET	38,946.62	38,000.00	28,766.04	137.47	9,233.96	75.70
203-000-553.000	ACT 51	92,397.76	88,000.00	24,975.93	8,161.10	63,024.07	28.38
203-000-555.100	GRANT ENHANCEMENT - STATE	0.00	100,000.00	85,969.45	0.00	14,030.55	85.97
203-000-582.000	COUNTY ROAD MILL 2014	33,819.39	32,000.00	867.46	0.00	31,132.54	2.71
203-000-699.001	CONTRIBUTIONS FROM MAJOR STREET FUND	87,500.00	87,500.00	50,000.00	50,000.00	37,500.00	57.14
203-000-699.101	GF CONTRIBUTION	117,103.27	180,139.99	100,000.00	100,000.00	80,139.99	55.51
Total Dept 000		369,767.04	525,639.99	290,578.88	158,298.57	235,061.11	55.28
TOTAL REVENUES		369,767.04	525,639.99	290,578.88	158,298.57	235,061.11	55.28
Expenditures							
Dept 463 - ROUTINE MAINT							
203-463-782.000	STREET MATERIALS & SUPPLIES	3,114.16	0.00	0.00	0.00	0.00	0.00
203-463-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	25,000.00	25,000.00	25,000.00	0.00	0.00	100.00
Total Dept 463 - ROUTINE MAINT		28,114.16	25,000.00	25,000.00	0.00	0.00	100.00
Dept 478 - WINTER MAINT							
203-478-782.000	STREET MATERIALS & SUPPLIES	285.58	300.00	0.00	0.00	300.00	0.00
Total Dept 478 - WINTER MAINT		285.58	300.00	0.00	0.00	300.00	0.00
Dept 480 - CONSTRUCTION							
203-480-803.000	ENGINEERS FEES	14,081.82	15,000.00	5,211.04	0.00	9,788.96	34.74
203-480-818.000	CONTRACT LABOR	8,615.69	235,000.00	233,870.95	233,870.95	1,129.05	99.52
Total Dept 480 - CONSTRUCTION		22,697.51	250,000.00	239,081.99	233,870.95	10,918.01	95.63
Dept 740 - SPECIAL MAINT							
203-740-956.000	TREE TRIMMING	0.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 740 - SPECIAL MAINT		0.00	1,500.00	0.00	0.00	1,500.00	0.00
Dept 906 - DEBT SERVICE							
203-906-992.000	BOND PRINCIPAL	155,562.30	148,500.00	32,508.00	0.00	115,992.00	21.89
203-906-993.000	BOND INTEREST	146,003.51	156,300.00	54,505.91	19,587.61	101,794.09	34.87
Total Dept 906 - DEBT SERVICE		301,565.81	304,800.00	87,013.91	19,587.61	217,786.09	28.55
TOTAL EXPENDITURES		352,663.06	581,600.00	351,095.90	253,458.56	230,504.10	60.37
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		369,767.04	525,639.99	290,578.88	158,298.57	235,061.11	55.28
TOTAL EXPENDITURES		352,663.06	581,600.00	351,095.90	253,458.56	230,504.10	60.37
NET OF REVENUES & EXPENDITURES		17,103.98	(55,960.01)	(60,517.02)	(95,159.99)	4,557.01	108.14

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GL NUMBER	DESCRIPTION	END BALANCE	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		06/30/2022	ORIGINAL	11/30/2022	MONTH 11/30/22	BALANCE	
		NORM (ABNORM)	BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED

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		END BALANCE	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
		06/30/2022	ORIGINAL	11/30/2022	MONTH 11/30/22	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	NORM (ABNORM)	BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 208 - PARK FUND							
Revenues							
Dept 000							
208-000-478.030	CONCESSIONS	25,430.85	22,000.00	16,382.06	0.00	5,617.94	74.46
208-000-478.070	FIELD RENTAL	16,654.00	23,000.00	1,910.00	550.00	21,090.00	8.30
208-000-478.072	BASEBALL FIELD RENTAL	9,047.00	4,400.00	11,763.00	2,200.00	(7,363.00)	267.34
208-000-478.084	FLAG FOOTBALL	1,080.00	1,080.00	1,620.00	0.00	(540.00)	150.00
208-000-478.090	YOUTH FEES	6,000.00	5,500.00	0.00	0.00	5,500.00	0.00
208-000-581.000	LOCAL GRANT	0.00	45,000.00	0.00	0.00	45,000.00	0.00
208-000-667.000	PAVILION RENT	1,020.00	850.00	515.00	0.00	335.00	60.59
208-000-667.020	TIFA PAVILION - COMMUNITY CEN	2,850.00	2,000.00	900.00	0.00	1,100.00	45.00
208-000-674.000	DONATIONS	5.00	0.00	1,000.00	0.00	(1,000.00)	100.00
208-000-680.001	SPECIAL EVENTS	1,860.00	1,680.00	700.00	0.00	980.00	41.67
208-000-699.101	GF CONTRIBUTION	98,255.81	98,255.81	0.00	0.00	98,255.81	0.00
Total Dept 000		162,202.66	203,765.81	34,790.06	2,750.00	168,975.75	17.07
TOTAL REVENUES		162,202.66	203,765.81	34,790.06	2,750.00	168,975.75	17.07
Expenditures							
Dept 751 - PARK ADMIN							
208-751-703.000	SALARIES	48,472.10	51,395.88	20,881.75	3,361.00	30,514.13	40.63
208-751-719.000	FRINGE BENEFITS	20,499.10	20,060.39	10,363.58	1,795.81	9,696.81	51.66
208-751-728.000	UNIFORM EXPENSES	369.76	400.00	468.00	0.00	(68.00)	117.00
208-751-731.000	PUBLICATION	570.80	580.00	446.08	0.00	133.92	76.91
208-751-740.000	SUPPLIES	3,858.59	3,700.00	202.28	0.00	3,497.72	5.47
208-751-781.000	COMPUTER SOFTWARE	144.00	150.00	0.00	0.00	150.00	0.00
208-751-803.000	ENGINEERS FEES	6,102.23	2,600.00	5,389.22	0.00	(2,789.22)	207.28
208-751-809.000	TRAINING	0.00	0.00	200.00	0.00	(200.00)	100.00
208-751-810.100	GRANT EXPENSE	10.00	45,000.00	0.00	0.00	45,000.00	0.00
208-751-818.000	CONTRACT LABOR	12,165.00	5,000.00	1,764.62	1,164.62	3,235.38	35.29
208-751-853.000	TELEPHONE EXPENSE	853.73	850.00	271.89	53.64	578.11	31.99
208-751-913.000	INSURANCE-LIAB & WORKMAN COMP	9,000.00	9,300.00	0.00	0.00	9,300.00	0.00
208-751-962.000	MILEAGE	0.00	0.00	78.74	0.00	(78.74)	100.00
Total Dept 751 - PARK ADMIN		102,045.31	139,036.27	40,066.16	6,375.07	98,970.11	28.82
Dept 770 - LAKE ALLIANCE MAINTENANCE							
208-770-740.000	SUPPLIES	2,157.95	2,500.00	1,575.09	0.00	924.91	63.00
208-770-775.000	REPAIRS & MAINT	10,029.13	1,800.00	1,623.45	0.00	176.55	90.19
208-770-802.000	SERVICE	310.00	500.00	323.40	323.40	176.60	64.68
208-770-920.000	UTILITIES	8,544.40	1,500.00	2,903.68	789.98	(1,403.68)	193.58
Total Dept 770 - LAKE ALLIANCE MAINTENANCE		21,041.48	6,300.00	6,425.62	1,113.38	(125.62)	101.99
Dept 771 - CITY PARK							
208-771-740.000	SUPPLIES	650.85	800.00	0.00	0.00	800.00	0.00
208-771-775.000	REPAIRS & MAINT	718.93	900.00	209.48	209.48	690.52	23.28
208-771-818.000	CONTRACT LABOR	468.00	1,000.00	0.00	0.00	1,000.00	0.00
208-771-920.000	UTILITIES	2,231.97	3,300.00	462.50	0.00	2,837.50	14.02
Total Dept 771 - CITY PARK		4,069.75	6,000.00	671.98	209.48	5,328.02	11.20

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		END BALANCE 06/30/2022	2022-23 ORIGINAL	YTD BALANCE 11/30/2022	ACTIVITY FOR MONTH 11/30/22	AVAILABLE BALANCE	% BDGT USED
GL NUMBER	DESCRIPTION	NORM (ABNORM)	BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
Fund 208 - PARK FUND							
Expenditures							
Dept 772 - SUNSET HILLS PARK							
208-772-775.000	REPAIRS & MAINT	297.85	500.00	0.00	0.00	500.00	0.00
Total Dept 772 - SUNSET HILLS PARK		297.85	500.00	0.00	0.00	500.00	0.00
Dept 774 - BASEBALL							
208-774-731.000	PUBLICATION	232.40	250.00	0.00	0.00	250.00	0.00
208-774-740.000	SUPPLIES	1,230.83	800.00	0.00	0.00	800.00	0.00
208-774-745.000	YOUTH UMPIRE FEES	50.00	100.00	100.00	0.00	0.00	100.00
208-774-775.000	REPAIRS & MAINT	500.98	1,200.00	0.00	(69.00)	1,200.00	0.00
208-774-920.000	UTILITIES	0.00	550.00	31.55	0.00	518.45	5.74
Total Dept 774 - BASEBALL		2,014.21	2,900.00	131.55	(69.00)	2,768.45	4.54
Dept 777 - BALLFIELD							
208-777-740.000	SUPPLIES	3,233.71	4,500.00	1,441.17	0.00	3,058.83	32.03
208-777-744.000	YOUTH FEES (UNIFORMS,ETC.)	7,229.39	1,800.00	1,230.09	0.00	569.91	68.34
208-777-745.000	YOUTH UMPIRE FEES	1,580.00	450.00	(120.00)	(120.00)	570.00	(26.67)
208-777-802.000	SERVICE	353.20	250.00	0.00	0.00	250.00	0.00
208-777-920.000	UTILITIES	0.00	6,500.00	401.53	0.00	6,098.47	6.18
Total Dept 777 - BALLFIELD		12,396.30	13,500.00	2,952.79	(120.00)	10,547.21	21.87
Dept 778 - CONCESSIONS							
208-778-703.000	SALARIES	3,353.20	4,300.00	2,819.63	104.00	1,480.37	65.57
208-778-719.000	FRINGE BENEFITS	457.54	700.00	401.82	14.81	298.18	57.40
208-778-740.000	SUPPLIES	10,116.15	8,000.00	5,502.91	16.61	2,497.09	68.79
208-778-746.000	CONCESSION - FOOD LICENSE	593.00	820.00	0.00	0.00	820.00	0.00
208-778-814.000	BANK SERVICE CHARGES	632.32	450.00	354.93	43.94	95.07	78.87
208-778-920.000	UTILITIES	0.00	550.00	184.98	0.00	365.02	33.63
Total Dept 778 - CONCESSIONS		15,152.21	14,820.00	9,264.27	179.36	5,555.73	62.51
Dept 779 - SPECIAL EVENTS							
208-779-740.000	SUPPLIES	54.28	250.00	0.00	0.00	250.00	0.00
Total Dept 779 - SPECIAL EVENTS		54.28	250.00	0.00	0.00	250.00	0.00
TOTAL EXPENDITURES		157,071.39	183,306.27	59,512.37	7,688.29	123,793.90	32.47
Fund 208 - PARK FUND:							
TOTAL REVENUES		162,202.66	203,765.81	34,790.06	2,750.00	168,975.75	17.07
TOTAL EXPENDITURES		157,071.39	183,306.27	59,512.37	7,688.29	123,793.90	32.47
NET OF REVENUES & EXPENDITURES		5,131.27	20,459.54	(24,722.31)	(4,938.29)	45,181.85	120.84

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2022 NORM (ABNORM)	2022-23 ORIGINAL BUDGET	YTD BALANCE 11/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 247 - TAX INCREMENT FINANCING AUTHOR							
Revenues							
Dept 728 - TIFA DEPT							
247-728-401.000	PROPERTY TAXES	166,580.22	171,000.00	142,284.08	0.00	28,715.92	83.21
247-728-573.000	LOCAL COMMUNITY STABILIZATION	18,570.52	19,000.00	19,395.98	0.00	(395.98)	102.08
247-728-665.000	INTEREST INCOME	84.62	90.00	19.42	5.91	70.58	21.58
247-728-684.000	MISC INCOME	1,047.12	0.00	0.00	0.00	0.00	0.00
Total Dept 728 - TIFA DEPT		186,282.48	190,090.00	161,699.48	5.91	28,390.52	85.06
TOTAL REVENUES		186,282.48	190,090.00	161,699.48	5.91	28,390.52	85.06
Expenditures							
Dept 728 - TIFA DEPT							
247-728-703.005	WAGES - OTHER	4,975.00	4,900.00	2,041.65	408.33	2,858.35	41.67
247-728-727.000	OFFICE EXPENSE	1,065.58	1,120.00	0.00	0.00	1,120.00	0.00
247-728-731.000	PUBLICATION	0.00	300.00	0.00	0.00	300.00	0.00
247-728-801.000	ATTORNEY	47.00	500.00	0.00	0.00	500.00	0.00
247-728-803.000	ENGINEERS FEES	23,328.45	11,326.56	2,878.86	0.00	8,447.70	25.42
247-728-807.000	AUDIT	4,500.00	4,650.00	3,250.00	1,250.00	1,400.00	69.89
247-728-967.700	CITY IMPROVEMENTS	42.75	0.00	1,899.16	0.00	(1,899.16)	100.00
247-728-970.000	CAPITAL OUTLAY	151,960.13	125,000.00	0.00	0.00	125,000.00	0.00
247-728-992.000	BOND PRINCIPAL	45,000.00	50,000.00	50,000.00	0.00	0.00	100.00
247-728-993.000	BOND INTEREST	19,382.50	17,432.00	9,241.25	0.00	8,190.75	53.01
Total Dept 728 - TIFA DEPT		250,301.41	215,228.56	69,310.92	1,658.33	145,917.64	32.20
TOTAL EXPENDITURES		250,301.41	215,228.56	69,310.92	1,658.33	145,917.64	32.20
Fund 247 - TAX INCREMENT FINANCING AUTHOR:							
TOTAL REVENUES		186,282.48	190,090.00	161,699.48	5.91	28,390.52	85.06
TOTAL EXPENDITURES		250,301.41	215,228.56	69,310.92	1,658.33	145,917.64	32.20
NET OF REVENUES & EXPENDITURES		(64,018.93)	(25,138.56)	92,388.56	(1,652.42)	(117,527.12)	367.52

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2022 NORM (ABNORM)	2022-23 ORIGINAL BUDGET	YTD BALANCE 11/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 401 - CAPITAL PROJECT FUND- DOWNTOWN							
Revenues							
Dept 000							
401-000-699.100	TRANSFER IN	2,654.00	2,654.00	0.00	0.00	2,654.00	0.00
Total Dept 000		2,654.00	2,654.00	0.00	0.00	2,654.00	0.00
TOTAL REVENUES		2,654.00	2,654.00	0.00	0.00	2,654.00	0.00
Expenditures							
Dept 729 - DOWNTOWN							
401-729-740.600	LANDSCAPING SUPPLIES	1,777.71	3,000.00	366.40	0.00	2,633.60	12.21
401-729-818.000	CONTRACT LABOR	55.50	600.00	0.00	0.00	600.00	0.00
Total Dept 729 - DOWNTOWN		1,833.21	3,600.00	366.40	0.00	3,233.60	10.18
TOTAL EXPENDITURES		1,833.21	3,600.00	366.40	0.00	3,233.60	10.18
Fund 401 - CAPITAL PROJECT FUND- DOWNTOWN:							
TOTAL REVENUES		2,654.00	2,654.00	0.00	0.00	2,654.00	0.00
TOTAL EXPENDITURES		1,833.21	3,600.00	366.40	0.00	3,233.60	10.18
NET OF REVENUES & EXPENDITURES		820.79	(946.00)	(366.40)	0.00	(579.60)	38.73

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		END BALANCE	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
		06/30/2022	ORIGINAL	11/30/2022	MONTH 11/30/22	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	NORM (ABNORM)	BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 590 - SEWER FUND							
Revenues							
Dept 000							
590-000-642.000	BILLS	147,145.57	155,000.00	62,925.37	23,627.10	92,074.63	40.60
590-000-642.001	FIXED COSTS	421,033.63	415,000.00	201,581.10	79,379.81	213,418.90	48.57
590-000-656.000	FINES & FORFEITURES	12,831.59	15,000.00	7,322.78	1,344.88	7,677.22	48.82
590-000-672.000	HOOK UP FEES	0.00	10,000.00	0.00	0.00	10,000.00	0.00
590-000-699.101	GF CONTRIBUTION	149,178.75	54,000.00	0.00	0.00	54,000.00	0.00
Total Dept 000		730,189.54	649,000.00	271,829.25	104,351.79	377,170.75	41.88
TOTAL REVENUES		730,189.54	649,000.00	271,829.25	104,351.79	377,170.75	41.88
Expenditures							
Dept 537 - ADMINISTRATIVE							
590-537-741.000	POSTAGE	(113.78)	0.00	0.00	0.00	0.00	0.00
590-537-775.000	REPAIRS & MAINT	933.14	3,000.00	0.00	0.00	3,000.00	0.00
590-537-809.000	TRAINING	185.00	100.00	0.00	0.00	100.00	0.00
Total Dept 537 - ADMINISTRATIVE		1,004.36	3,100.00	0.00	0.00	3,100.00	0.00
Dept 556 - DPW							
590-556-740.000	SUPPLIES	20,360.83	14,000.00	7,763.80	7,763.80	6,236.20	55.46
590-556-743.000	METERS	3,760.84	4,550.00	0.00	0.00	4,550.00	0.00
590-556-775.000	REPAIRS & MAINT	1,726.81	1,500.00	0.00	0.00	1,500.00	0.00
590-556-802.000	SERVICE	4,712.36	7,000.00	0.00	0.00	7,000.00	0.00
590-556-803.000	ENGINEERS FEES	11,139.93	15,000.00	4,197.71	0.00	10,802.29	27.98
590-556-818.000	CONTRACT LABOR	900.00	1,500.00	0.00	0.00	1,500.00	0.00
590-556-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	135,000.00	135,000.00	0.00	0.00	135,000.00	0.00
590-556-968.000	DEPRECIATION EXPENSE	295,462.00	0.00	0.00	0.00	0.00	0.00
590-556-970.000	CAPITAL OUTLAY	8,785.11	90,000.00	52,119.79	39,985.00	37,880.21	57.91
Total Dept 556 - DPW		481,847.88	268,550.00	64,081.30	47,748.80	204,468.70	23.86
Dept 906 - DEBT SERVICE							
590-906-991.000	DEBT SERVICE - PRINCIPAL	0.00	160,001.00	42,000.00	0.00	118,001.00	26.25
590-906-993.000	BOND INTEREST	206,724.75	216,155.00	74,662.50	0.00	141,492.50	34.54
Total Dept 906 - DEBT SERVICE		206,724.75	376,156.00	116,662.50	0.00	259,493.50	31.01
TOTAL EXPENDITURES		689,576.99	647,806.00	180,743.80	47,748.80	467,062.20	27.90
Fund 590 - SEWER FUND:							
TOTAL REVENUES		730,189.54	649,000.00	271,829.25	104,351.79	377,170.75	41.88
TOTAL EXPENDITURES		689,576.99	647,806.00	180,743.80	47,748.80	467,062.20	27.90
NET OF REVENUES & EXPENDITURES		40,612.55	1,194.00	91,085.45	56,602.99	(89,891.45)	7,628.60

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REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

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PERIOD ENDING 11/30/2022

		END BALANCE	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
		06/30/2022	ORIGINAL	11/30/2022	MONTH 11/30/22	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	NORM (ABNORM)	BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 591 - WATER FUND							
Revenues							
Dept 000							
591-000-642.000	BILLS	192,043.54	203,000.00	80,331.31	30,116.51	122,668.69	39.57
591-000-642.001	FIXED COSTS	347,274.86	476,460.00	157,920.02	63,126.42	318,539.98	33.14
591-000-644.000	PENALTIES	220.00	0.00	250.00	80.00	(250.00)	100.00
591-000-656.000	FINES & FORFEITURES	12,477.79	14,000.00	6,293.66	1,165.46	7,706.34	44.95
591-000-672.000	HOOK UP FEES	0.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 000		552,016.19	695,460.00	244,794.99	94,488.39	450,665.01	35.20
TOTAL REVENUES		552,016.19	695,460.00	244,794.99	94,488.39	450,665.01	35.20
Expenditures							
Dept 537 - ADMINISTRATIVE							
591-537-731.000	PUBLICATION	630.48	500.00	0.00	0.00	500.00	0.00
591-537-740.000	SUPPLIES	58.55	1,500.00	485.53	0.00	1,014.47	32.37
591-537-741.000	POSTAGE	3,324.13	3,500.00	1,111.16	212.46	2,388.84	31.75
591-537-781.000	COMPUTER SOFTWARE	991.99	1,500.00	0.00	0.00	1,500.00	0.00
591-537-809.000	TRAINING	1,062.43	1,200.00	75.00	0.00	1,125.00	6.25
Total Dept 537 - ADMINISTRATIVE		6,067.58	8,200.00	1,671.69	212.46	6,528.31	20.39
Dept 556 - DPW							
591-556-731.000	PUBLICATION	763.44	150.00	0.00	0.00	150.00	0.00
591-556-740.000	SUPPLIES	3,564.34	2,500.00	1,631.30	839.61	868.70	65.25
591-556-743.000	METERS	3,760.85	4,550.00	0.00	0.00	4,550.00	0.00
591-556-775.000	REPAIRS & MAINT	31,906.54	2,500.00	577.97	0.00	1,922.03	23.12
591-556-802.000	SERVICE	10,500.08	8,200.00	3,378.96	1,921.96	4,821.04	41.21
591-556-803.000	ENGINEERS FEES	7,218.02	18,000.00	11,246.45	7,279.49	6,753.55	62.48
591-556-818.000	CONTRACT LABOR	600.00	1,500.00	4,613.72	0.00	(3,113.72)	307.58
591-556-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	177,328.68	230,000.00	115,000.00	0.00	115,000.00	50.00
591-556-968.000	DEPRECIATION EXPENSE	152,386.00	0.00	0.00	0.00	0.00	0.00
591-556-970.000	CAPITAL OUTLAY	0.00	90,000.00	31,314.00	31,314.00	58,686.00	34.79
Total Dept 556 - DPW		388,027.95	357,400.00	167,762.40	41,355.06	189,637.60	46.94
Dept 906 - DEBT SERVICE							
591-906-992.000	BOND PRINCIPAL	0.00	92,000.00	26,000.00	0.00	66,000.00	28.26
591-906-993.000	BOND INTEREST	116,739.99	117,494.99	43,560.00	0.00	73,934.99	37.07
Total Dept 906 - DEBT SERVICE		116,739.99	209,494.99	69,560.00	0.00	139,934.99	33.20
TOTAL EXPENDITURES		510,835.52	575,094.99	238,994.09	41,567.52	336,100.90	41.56
Fund 591 - WATER FUND:							
TOTAL REVENUES		552,016.19	695,460.00	244,794.99	94,488.39	450,665.01	35.20
TOTAL EXPENDITURES		510,835.52	575,094.99	238,994.09	41,567.52	336,100.90	41.56
NET OF REVENUES & EXPENDITURES		41,180.67	120,365.01	5,800.90	52,920.87	114,564.11	4.82

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REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

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PERIOD ENDING 11/30/2022

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2022 NORM (ABNORM)	2022-23 ORIGINAL BUDGET	YTD BALANCE 11/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 598 - STORM DRAIN MAINTENANCE							
Revenues							
Dept 000							
598-000-699.101	GF CONTRIBUTION	5,000.00	7,950.00	7,950.00	0.00	0.00	100.00
Total Dept 000		5,000.00	7,950.00	7,950.00	0.00	0.00	100.00
TOTAL REVENUES		5,000.00	7,950.00	7,950.00	0.00	0.00	100.00
Expenditures							
Dept 556 - DPW							
598-556-740.000	SUPPLIES	0.00	0.00	1,358.50	0.00	(1,358.50)	100.00
598-556-818.000	CONTRACT LABOR	1,234.39	7,700.00	18,500.00	0.00	(10,800.00)	240.26
598-556-931.000	DPW MAINT & REPAIR	66.00	250.00	687.50	0.00	(437.50)	275.00
Total Dept 556 - DPW		1,300.39	7,950.00	20,546.00	0.00	(12,596.00)	258.44
TOTAL EXPENDITURES		1,300.39	7,950.00	20,546.00	0.00	(12,596.00)	258.44
Fund 598 - STORM DRAIN MAINTENANCE:							
TOTAL REVENUES		5,000.00	7,950.00	7,950.00	0.00	0.00	100.00
TOTAL EXPENDITURES		1,300.39	7,950.00	20,546.00	0.00	(12,596.00)	258.44
NET OF REVENUES & EXPENDITURES		3,699.61	0.00	(12,596.00)	0.00	12,596.00	100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

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PERIOD ENDING 11/30/2022

GL NUMBER	DESCRIPTION	END BALANCE	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		06/30/2022 NORM (ABNORM)	ORIGINAL BUDGET	11/30/2022 NORM (ABNORM)	MONTH 11/30/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 641 - EQUIPMENT REPAIR & REPLACEMENT							
Revenues							
Dept 000							
641-000-699.100	OPERATING TRANSFER-IN	567,432.72	587,671.32	240,000.00	0.00	347,671.32	40.84
Total Dept 000		567,432.72	587,671.32	240,000.00	0.00	347,671.32	40.84
TOTAL REVENUES		567,432.72	587,671.32	240,000.00	0.00	347,671.32	40.84
Expenditures							
Dept 932 - EQUIPMENT REPAIR ACTIVITY							
641-932-703.000	SALARIES	252,405.79	258,750.00	113,792.07	17,040.81	144,957.93	43.98
641-932-703.002	OVERTIME SALARIES	14,006.07	14,000.00	5,663.97	1,417.90	8,336.03	40.46
641-932-719.000	FRINGE BENEFITS	72,654.26	85,500.00	40,549.64	6,619.83	44,950.36	47.43
641-932-728.000	UNIFORM EXPENSES	5,191.90	3,300.00	1,026.99	229.64	2,273.01	31.12
641-932-731.000	POSTAGE	0.00	1,200.00	0.00	0.00	1,200.00	0.00
641-932-740.000	SUPPLIES	13,631.32	18,000.00	7,865.40	882.85	10,134.60	43.70
641-932-775.000	REPAIRS & MAINT	33,629.84	16,000.00	21,816.66	14,790.16	(5,816.66)	136.35
641-932-781.000	COMPUTER SOFTWARE	2,100.00	2,100.00	0.00	0.00	2,100.00	0.00
641-932-782.000	STREET MATERIALS & SUPPLIES	8,500.40	10,000.00	6,832.44	6,486.69	3,167.56	68.32
641-932-802.000	SERVICE	10,521.08	8,000.00	1,956.46	156.46	6,043.54	24.46
641-932-809.000	TRAINING	1,912.99	1,500.00	801.80	0.00	698.20	53.45
641-932-853.000	TELEPHONE EXPENSE	4,090.11	3,900.00	1,288.81	259.55	2,611.19	33.05
641-932-862.000	GAS	23,214.39	26,000.00	9,251.53	1,276.13	16,748.47	35.58
641-932-913.000	INSURANCE-LIAB & WORKMAN COMP	27,640.10	28,000.00	0.00	0.00	28,000.00	0.00
641-932-920.000	UTILITIES	126,185.05	127,500.00	43,013.81	9,807.55	84,486.19	33.74
641-932-958.000	DUES AND SUBSCRIPTIONS	72.00	800.00	0.00	0.00	800.00	0.00
641-932-968.000	DEPRECIATION EXPENSE	40,099.00	0.00	0.00	0.00	0.00	0.00
641-932-970.000	CAPITAL OUTLAY	7,052.55	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 932 - EQUIPMENT REPAIR ACTIVITY		642,906.85	609,550.00	253,859.58	58,967.57	355,690.42	41.65
TOTAL EXPENDITURES		642,906.85	609,550.00	253,859.58	58,967.57	355,690.42	41.65
Fund 641 - EQUIPMENT REPAIR & REPLACEMENT:							
TOTAL REVENUES		567,432.72	587,671.32	240,000.00	0.00	347,671.32	40.84
TOTAL EXPENDITURES		642,906.85	609,550.00	253,859.58	58,967.57	355,690.42	41.65
NET OF REVENUES & EXPENDITURES		(75,474.13)	(21,878.68)	(13,859.58)	(58,967.57)	(8,019.10)	63.35
TOTAL REVENUES - ALL FUNDS		4,415,959.43	4,662,898.84	2,351,094.19	390,868.22	2,311,804.65	50.42
TOTAL EXPENDITURES - ALL FUNDS		4,236,657.99	4,557,138.66	1,939,023.40	723,923.71	2,618,115.26	42.55
NET OF REVENUES & EXPENDITURES		179,301.44	105,760.18	412,070.79	(333,055.49)	(306,310.61)	389.63

City of Potterville

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December 7, 2022

To: City Council
From: Aaron Sheridan, City Manager
Subject: Manager's Report

Please review my report and let me know if you have questions or comments. Thank you.

1. The City has prepared two separate Michigan DNR Spark Grant Applications that provide safe, accessible, public recreation facilities and spaces to improve people's health, introduce new recreation experiences, build on existing park infrastructure and make it easier for people to enjoy both indoor and outdoor recreation. Both applications require Resolutions of support and financial commitment of \$1,500 and need to be submitted to the MiGrants DNR by December 19th. The DNR Spark Grant is extremely competitive, and only 1 application may be funded per City, so staff is increasing its opportunities by submitting two separate proposals for improvement to downtown park facilities. The first application, ARPA #0232 is the larger request and consists of renovations to the City Park bathroom and "Imagination Station" Playground facility that is functionally obsolete, yet critical to the City's Park system. The second application, ARPA #0246 is aimed at renovating and improving Veterans Park and the adjacent vacant parking lot / open space that would be "ADA" inclusive *and* special events friendly. Both grants offer a unique opportunity due to State funded stimulus provided by the Building Michigan Together Plan that allows for a zero-grant match requirement and spending limits of up to 1 million dollars. Typical developmental grant programs like the DNR Spark Grant that support Parks and Recreation require 25% or 50% financial "match" of project costs – Spark requires 0%.

2. I'm proud to report the City obtained 100% of its eligible points for its Sunset Hills Park DNR Recreation Passport Grant application that was submitted to DNR in April. The City's application score of 190 is greater than all minimum scores awarded over the last three years by the DNR MiGrants Committee, and is extremely competitive. Staff will hear from the DNR "sometime this month" whether or not the project will be funded for a total of \$166,600 *less* the Cities financial match of \$43,000. I would not be surprised if the City is awarded this project to develop numerous ADA improvements, a vehicle parking facility, landscaping, pollinator gardens, interpretive learning pedestal, and a new playground feature (track zip line). UPDATE on this report ITEM.... **SEE PARK AND RECREATION DIRECTOR REPORT.** 😊

3. The city completed capital outlay replacement of components in its large diesel *Cummings* Waste Water Treatment Facility Generator along with load tests of propane and gasoline powered generators wired into the west side waste water lift station behind the Lockview subdivision and wellhead pumps for wellhead located off Sunset Drive and City Park. Cummings, Inc. provides annual load tests and tune ups of all waste water and water generators that provide redundant power to the City's utility systems for water and waste water treatment pumps. The city has an adopted maintenance agreement with Cummings, Inc. who checks and services all City water and sewer generators to ensure that critical assets, like waste water generators, remain a constant state of operational readiness.

4. As reported by City Zoning Administrator Brandy Miller, Council has been asked by its Planning Commission (PC) to consider lifting its adopted prohibition of Marihuana business establishments inside City limits and pursue action (through its PC) to draft zoning ordinance / zoning districts for "appropriate controls" of marihuana businesses operations, rather than leaving significant controls to the decision of a

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voter proposal. A major concern behind the PC's request, is that permitted marihuana business activities in the city is believed by some to be evitable due to likelihood that a proposal will be filed continuously, and put to voters until a vote is approved. The thought is that this proposal will be passed in the near future, and that if Council delays to install its own ordinance(s), it may (not shall) put city residents and business at an unacceptable risk of losing significant controls of that would otherwise be developed by the PC – with Council final approval. Some zoning laws and state conditions still would apply for any voter proposal, but the City could (not shall) lose enough control to make the action of the prohibition a hazard. The PC's request is a means to avoid this possible harm, by acting premeditatedly to avoid the inevitable business. Obviously, this is based on a large assumption that numerous petitions will be drafted (again), endorsed by enough voters to be legal (again), put on a ballot again, and approved (not denied) by voters at an election. See below for more information from the State of Michigan regarding this detailed issue.

<https://www.michigan.gov/cra/-/media/Project/Websites/cra/Laws-Rules-Other-Resources/705502---Municipal-Guide.pdf?rev=0cf0e2d6348e414ab0319f7aaac25a30&hash=85664292D81FFD83C18D7D4319C97597>

Again, my report is from the perspective of Manager only and not an expert planner or zoning attorney...but I can say from a Policy standpoint that fear, by itself, of losing significant control of a legal business activity in the city is not a historically a good enough reason to contradict a recent vote of a certified election unless for example, significant conditions have changed or new information has as come to light for example. That said, I can say that new council members and constituents exist since the prohibition was put in place, and that they may want to re-review this issue or the prohibition. This alone, I believe is just cause to discuss the issue. For better or worse elected officials across the state have been asked *more than once* to weigh this issue. They have been asked to decide if the economic and social factors involving marihuana businesses are worth the liberties of allowing the business. Please note that the local business inside the City may result in a greater demand for services upon law enforcement and zoning services that may or may not, depending on who you talk to, exceed additional revenues of about \$56,400 per every license retail store and microbusiness located with the City. Whether or not this is “enough” to subsidize the business governance remains to be seen. From a fiduciary standpoint of the City's General Fund - if marihuana businesses are allowed to exist by Council (or a vote of the people) I'd recommend that a large share of “marihuana” state shared revenues be allocated toward police and zoning type services - either in the Zoning or Police General Fund Departments. Given the result of the recent City's police millage in November it may be appropriate to consider this type of approach provided there are actual increases in demands for services.

5. The downtown Christmas tree electrical issue has been fixed. A damaged wire in the last street light pole on Nelson Street was discovered as the culprit, not a blown fuse as assumed... As told by the election, a pinched wire in the street light pole lost connectivity in the circuit connecting the street light poles from the Farmer's Market to the corner of N. Nelson Street. The wire in the street light pole shorted and lost power to the outlet/switch combo that connects to the tree. The issue has been repaired and the City should have no issue utilizing the Christmas tree light switch and/or GFCI outlets for future events. This includes the speaker system. Special thanks to Benton Township Fire Department for helping us to get the tree lit during the event. It looked great.

6. The City's audit is now available and will be presented to Council by City Auditor Peter Haufner. The 2022 Public Audit and Financial Statements are available online at <https://pottervillemi.org/wp->

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[content/uploads/2022/11/Potterville-audit-2022Final.pdf](#) Mr. Haufner's presentation is a good opportunity for Council and the general public to become familiar with City finances, and its true financial health as it stood June 30th 2022, as reported to the State of Michigan. In summary, the City had another smooth year as reported by Mr. Haefner, with accurate budgeting that did not exceed controls or Budget Department allocations. City financial records reflect that General Fund property taxes that were accurately increased to reflect additional taxable values, Federal revenues that were accurately reduced to reflect actual grants received, and revenues that were properly increased to reflect additional state shared revenues. As reported, the City met all of its employer and long-term debt obligations and reported no deficiencies or fund deficits. It reports a combined ending fund balance of \$1,294,108, that is an increase of +\$236,985 over the prior year for its Chief Operating General Fund. As of the fiscal year end June 30th 2022, the City's unassigned General Fund balance was \$913,642 or a healthy 61% of its total General Fund expenditures and transfers out. This is an indicator of the City's current financial stability, and is used in local government to help evaluate your Chief Operating fund's liquidity and its capability to respond to emergency type expenses, increases in State standards or mandates, and/or needs to offset bond principles or loans for critical infrastructure.

The City's audit also accounts for both Major and Local Street Funds that are used to account for receipts and expenditures of State shared gas and weight taxes under Act 51 PA 1951. The City's fund balance of these important Street Funds amounts to \$244,998 and \$92,548 respectively, that also reports modest fund balance increases of +\$67,372 for the Major Street Fund and +\$17,105 for the Local Street Fund. It is a good sign to see these balances increasing while the City also fulfilled its debt obligations for street debt, and normal service schedules for summer and winter maintenance. The City's Enterprise Funds that involve fee revenues and expenditures for its Water and Wastewater customers are also reported in the Audit, and show modest gains in both Funds' net positions (difference between water and sewer assets and liabilities) of +\$40,592 for the Wastewater Fund and +\$41,180 for the Water Fund. These gains were made alongside significant additions to Enterprise Fund capital assets - including a land acquisition and major system improvements like the City's new water well property on the corner of M-100 and Sunset Drive, and wastewater manhole improvements at the #1 priority infiltration and intrusion of storm water behind Sunset Hills Park. The City's own investment in its capital assets improves the outlook of future services for its residents and amounts to a total of \$24,982,782. Of this amount over \$9.7 million or about 40% is for general governmental activities (General Fund's DPW, Police, Fire, Parks, Streets, City Hall, etc..) and about \$15.2 million or 60% is for water and wastewater systems.

6. The City Engineer is in receipt of the City's new Well No. 5. groundwater chemistry report and will have a comprehensive review submitted to the City and EGLE this week. The City's new water RADs radionucleotides are low which is a most excellent result, Iron is 0.8 ppm as expected, manganese is 0.025 ppm as expected, arsenic is 8 ppb (parts per billion) that is expected and safe for drinking levels. This was extremely good news and is another step in the right direction in the City's wellhead development project.

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TREASURER'S REPORT December 15, 2022

Utility bills—as of 11/30/22 (bills due on 15th) \$128,479.93 is outstanding with \$22,110.70 over 30 days past due.

Water usage month of Nov (Dec billing): 3,913,316 gallons

Sewer usage month of Nov (Dec billing): 3,905,348 gallons

Ready to service charge-water: \$31,520.81

Ready to service charge-sewer: \$39,636.24

Total water and sewer billed out from 10/27/22-11/23/22 is \$98,819.05

Payroll month of November, 2022: \$70,611.66 (this includes all payroll taxes + MERS+ election payroll).

Winter tax bills were mailed to homeowners, mortgage companies and banks that requested copies on 12/1/22. Tax bills are due on 2/14/2023. Penalties and interest will be applied after 5:00 P.M. on 2/14/23. All real property tax bills must be paid by 2/28/22. If not paid by 2/28/2022, the outstanding amounts are collected by the County.

Bank reconciliations completed for month of November:

General account – Reconciled balance: **\$3,004,564.12**

Payroll account - Reconciled balance: **\$7,661.43**

Tax account – Reconciled balance: **\$2,929.45**

Jodi West, Treasurer

City of Potterville

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From the Clerk's office – December 2022

You may have heard there will be a partial recount including many Michigan precincts. The Bureau of Elections received partial recount petitions for Proposals 2 and 3. The petitions include precincts in many counties, but not all. Fortunately, only 3 precincts must be recounted in Eaton County: Grand Ledge Precincts 1 & 2 and Eaton Township Precinct 2. The petitioner will pay \$70,000 representing \$125 per precinct for 560 precincts as the votes separating the questions were reported as greater than 0.5%. This will take place in St. Johns, Clinton County Courthouse, for our county, on December 14th at 9:00 a.m. This also means the security for the elections have not been released yet and the audits by the State will be delayed.

With the next election not being until November 2023, this allows me to use the time to make sure the records for the City of Potterville are kept up to date. It is a constant task of organizing and updating the required documents that need to be maintained according to the Michigan Retention Schedule.

If I can be of any assistance, please contact me.

Becky Dolman

City of Potterville

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December 2022

From the office of the Parks & Recreation Department for the City of Potterville:

The Parks & Recreation Department continues to do administrative work, planning, implementation, winterizing, observation and evaluating.

- The City of Potterville has received their final score for the Michigan DNR Recreation Passport Grant. Previously our preliminary Score was 170, and now our final score is 190. Where we maxed out in all the categories that we could receive maximum points in. Which puts us in the range of being awarded the grant prior to past years final scores.
 - On the Michigan Department of Natural Resources website, they have posted the 2022 Recreation Passport Awards. I am pleased to announce that the City of Potterville's Recreation Passport Grant RP22-0031 for Sunset Hills Park Project is one of the recipients! This is the City's third time apply for this grant and due to a conversion issue the first round, put us back. This year the MDNR Recreation Passport Grant received 35 applications of a cumulative sum of \$4.4 million. Only 14 of those applications were rewarded for a cumulative sum of \$1.9 million. This is only the 2nd grant application awarded in the Eaton County Area. The City of Potterville has not received a MDNR Grant since 1990.
- The 2022 Christmas Event took place on Saturday, December 3, 2022, kicking off at 6:00 p.m.
 - We want to thank all those that helped for this event. Mayor Lenneman, for her involvement during this event. She is always lending a hand and wants to be put where you need someone. She was a great help this year. A huge addition is the Parks & Recreation Assistant. She has been doing a lot of the advertising of this event and being another contact person. She helped increase the number of participants this year. And other resident volunteers, and Staff members helped made this event possible. We thank you.
 - Parade Participants: We had a total of 19 participants the day of the event. Which is an increase of 8 participants on the day of event.
 - Comments we received, the pace of the participates in the parade was fantastic, walkers were able to keep up and not feel rushed, we were notified by Mayor Lenneman that Fire Chief James reached out to here and stated: out of all the years, this has been the biggest he seen the event.
- The Best Holiday House Contest is in its 6th year. City of Potterville residents can participate by decorating their houses. Judges do not enter the homeowners property. Judging is based on a scoring criterion and what is seen from a curbs eye view. To enter: email parks@pottervillemi.org with your home address and you will receive confirmation of your entry.
- Continue to fill, book, secure and confirm tournaments for the 2023 Season, working on the MDNR Spark Grant applications and further education and learning opportunities.

Respectfully Submitted,

Tiffani Falin, Parks & Recreation Director

City of Potterville

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Please review and approve the Poverty Exemption resolution for 2023. MCL 211.7u provides for a property tax exemption for the principal residence of persons who, by reason of poverty, are unable to contribute to the public charges. For purposes of the poverty exemption "principal residence" means how principal residence exemption and qualified agricultural property are defined in MCL 211.7dd. The exemption does not apply to the property of a corporation. MCL 211.7u requires local units to adopt guidelines that must include the specific income and asset levels of the applicant and the total household income and assets.

Per the Eaton County Equalization studies, there will be an increase in *assessed* value for the City in 2023: Residential- approx. 9%, Commercial- approx. 7%, and Industrial- approx. 14%

Per the State of Michigan Bulletin 17 of 2022 the Inflation Rate Multiplier for use in the 2023 capped value formula is 1.05, so taxpayers will see a 5% increase in their *taxable* value next year.

Inputting drawings, data, and photos (from field work including any new construction) into the system is complete.

December Board of Review will be held on December 13th, 2022, to correct qualified errors, etc.

Thanks,



Sarah Payton, MAAO



Benton Township Fire Department

4713 Hartel Road

Pottersville, MI 48876

Business 517-645-7061 * Fax 517-645-7074

Proudly Serving Benton Township & the City of Pottersville

Monthly Report November 29, 2022

Operational Information:

- T-215 rebuild is moving forward, hoping to have it back by the first of the year
- 2 BTFD members attending Eaton County FF I & II school doing well
- 1 BTFD members attending has completed EMT school at WTES, state test in near future
- November 05, 2022 - Windstorm
- 2 Brush Trucks serviced
- State of Michigan EMS Agency license renewed
- 1 new Firefighter/EMT, 1 new EMT

Training:

- Pediatric Medication Administration, IV maintenance

Meetings & Special Events:

- Eaton County Fire Chiefs Meeting
- Tri County Emergency Medical Control Authority Board Meeting
- Eaton County Central Dispatch Fire/EMS Meeting
- Eaton County Fire Chiefs Tanker Task Force – December 03, 2022 @ 0830 in Eaton Rapids
- Pottersville Community Christmas Parade – December 03, 2022 @ 1800 Hrs

Calls for Service (CFS):

- **Fire** – 11 City of Pottersville, 15 Benton Township, 05 Mutual Aid
- **EMS** – 24 City of Pottersville, 23 Benton Township, 15 Mutual Aid

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RESOLUTION NO. 22-1215-18

At a meeting of the City Council of the City of Potterville, Eaton County, Michigan, held in the City of Potterville City Hall 319 N. Nelson Street, Potterville, MI 48876, on the 15th day of December 2022, at 7:00 p.m.

PRESENT:

ABSENT:

RESOLUTION TO ADOPT POVERTY EXEMPTION ELIGIBILITY REQUIREMENTS, INCOME STANDARDS/ASSET TEST FOR 2023

WHEREAS, the principal residence of persons who, in the judgment of the Board of Review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under the General Property Tax Act; and

WHEREAS, the City of Potterville Council is required by Section 7u of the General Property Tax Act, Public Act 206 of 1893 (MCL 211.7u), to adopt guidelines for poverty exemptions; and

WHEREAS, the following (1) Eligibility Requirements and (2) Income Standards/Asset Test have been developed to comply with MCL 211.7u:

(1.) ELIGIBILITY REQUIREMENTS

Unless a claimant is exempt from the annual reapplication requirement pursuant to a separate Resolution, in order to be eligible for the poverty exemption, the claimant must do all of the following **on an annual basis**:

- 1) Own and occupy as a principal residence the property for which the exemption is requested.
- 2) File a claim with the Board of Review after January 1, 2023, but before the day prior to the last day of the Board of Review on Form 5737, *Application for MCL 211.7u Poverty Exemption* is the approved application form.
- 3) Provide a completed and signed Form 5739, *Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty*.
- 4) Provide Federal and State income tax returns for all persons residing in the principal residence, including any property tax credit returns, filed in the immediately preceding year or in the current year. All persons residing in the residence who were not required to file federal or state

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income tax returns in the current or immediately preceding year must file Form 4988, *Poverty Exemption Affidavit*.

- 5) Produce a valid driver's license or other form of identification if requested.
- 6) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is being requested, if requested.
- 7) Meet the poverty income level guidelines adopted by the governing body of the local assessing unit (which shall not be set lower than the federal poverty guidelines published in 2022 in the Federal Register by the United States Department of Health and Human Services).
- 8) Meet the asset levels set by the governing body of the local assessing unit.
- 9) Mail all application materials to City of Potterville Assessor, 319 N. Nelson St., Potterville, MI 48876.

A claimant may Request a Poverty Exemption and Appeal the Property's Assessment to the City of Potterville Board of Review in the same year.

(2.) INCOME STANDARDS/ASSET TEST

The following are the federal poverty income guidelines that the United States Office of Management and Budget recommend that federal departments and agencies use. The City of Potterville has adopted these Income Guidelines for the basis of granting poverty exemptions. These amounts are adjusted annually.

To be eligible for a poverty exemption in the City of Potterville for 2023 the claimant's household income MAY NOT exceed these guidelines. If household income exceeds the levels listed below, the claimant does not qualify for a Poverty Exemption:

1 person.....	\$ 13,590
2 persons.....	\$ 18,310
3 persons.....	\$ 23,030
4 persons.....	\$ 27,750
5 persons.....	\$ 32,470
6 persons.....	\$ 37,190
7 persons.....	\$ 41,910
8 persons.....	\$ 46,630
For Each Additional Person add.....	\$ 4,720

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MAXIMUM ASSET STANDARDS TO BE ELIGIBLE FOR A POVERTY EXEMPTION

(PA 390 of 1994 states that the poverty exemption guidelines established by the governing body of the local assessing unit shall include an asset level test)

The City of Potterville has adopted the following MAXIMUM ASSET STANDARDS for a household to be eligible for a POVERTY EXEMPTION. The below asset levels DO NOT include the value of the claimant's principal residence.

1 person	\$ 25,760
2 persons	\$ 34,840
3 persons.....	\$ 43,920
4 persons.....	\$ 53,000
5 persons.....	\$ 62,080
6 persons.....	\$ 71,160
7 persons.....	\$ 80,240
8 persons or more.....	\$ 89,320

If applicant household assets exceed this amount, the applicant is NOT eligible for a POVERTY EXEMPTION.

CLERK'S CERTIFICATE

I, Becky Dolman, the duly qualified and acting City Clerk of the City of Potterville, Eaton County Michigan DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceeding taken by the City Council of said City at regular meeting held on the October 20, 2022.

Becky Dolman
City Clerk

City of Potterville

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RESOLUTION NO. 22-1215-19

At a regular meeting of the City Council of the City of Potterville, Eaton County, Michigan, held at the City Hall in said City on the 15th day of December 2022, at 7:00 p.m.

Present:

Absent:

The following Resolution was offered by Member _____ and seconded by Member _____.

**RESOLUTION OF SUPPORT AND FULL FINANCIAL COMMITMENT FOR THE CITY OF
POTTERVILLE DNR SPARK GRANT APPLICATION ARPA-0232 ENTITLED
“CITY PARK RENOVATIONS”**

WHEREAS, The City Council of the City of Potterville supports the submission of the City of Potterville grant application ARPA-0232 to the Michigan DNR Spark Grant Program, entitled “City Park Renovations,” that would renovate the City’s only downtown playground and adjacent bathroom facilities and bring both amenities up to “ADA” standards for inclusiveness, accessibility, usability and universal design accesses; and

WHEREAS, the project is located at City Park, that is City owned property located in Section 23 of the City of Potterville, real property parcel #700-023-400-600-01; and

WHEREAS, the City’s application ARPA-0232 and its project goals of renovating the City Park playground and bathroom facilities up to “ADA” design standards are strongly supported by the City’s 5-Year Parks and Recreation Plan; and

WHEREAS, The City Council of the City of Potterville supports, affirms, and approves of the full financial commitment of the monetary grant match of up to \$1,500 in public funds that exceeds the minimum grant match requirement of the grant application ARPA-0232 to the Michigan DNR Spark Grant Program;

NOW THEREFORE, BE IT RESOLVED, The City Council of the City of Potterville hereby authorizes submission of the City’s grant application ARPA-0232 to the Michigan DNR Spark Grant Program, as entitled “City Park Renovations,” and supports, affirms, and approves to the full financial commitment of \$1,500 in monetary grant matching funds towards the City of Potterville DNR Spark Grant Application ARPA-0232 to the Michigan DNR Spark Grant Program.

Those Council Members voted:

Yeas:

Nays:

Absent:

City of Potterville

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RESOLUTION DECLARED ADOPTED:

STATE OF MICHIGAN

COUNTY OF EATON

CLERK'S CERTIFICATE

I, Becky Dolman, the duly qualified and acting City Clerk of the City of Potterville, Eaton County Michigan DO HERBY CERTIFY that the foregoing is a true and complete copy of certain proceeding taken by the City Council of said City at regular meeting held on the 15th of December 2022.

Becky Dolman

City Clerk

City of Potterville

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RESOLUTION NO. 22-1215-20

At a regular meeting of the City Council of the City of Potterville, Eaton County, Michigan, held at the City Hall in said City on the 15th day of December 2022, at 7:00 p.m.

Present:

Absent:

The following Resolution was offered by Member _____ and seconded by Member _____.

RESOLUTION OF SUPPORT AND FULL FINANCIAL COMMITMENT FOR THE CITY OF POTTERVILLE DNR SPARK GRANT APPLICATION ARPA-0246 ENTITLED “VETERAN PARK RENOVATIONS”

WHEREAS, The City Council of the City of Potterville supports the submission of the City of Potterville grant application ARPA-0246 to the Michigan DNR Spark Grant Program, entitled “Veteran Park Renovations” that would renovate the City’s downtown Veteran Park and provide an adjacent “ADA” parking facility that connects Park amenities located in Section 23 of the City of Potterville, real property parcel #700-000-610-111-01 to real property parcel #700-000-610-103-02 without barriers to “ADA” accessibility, usability and universal design access; and

WHEREAS, the proposed application and project goals of improving the City’s Veteran Park and promoting “ADA” design standards are strongly supported by the City’s 5-Year Parks and Recreation Plan and would greatly increases accessibility for all Park users throughout the Park for the benefit of the entire public; and

WHEREAS, The City Council of the City of Potterville supports, affirms, and approves of full financial commitment of the monetary grant match of up to \$1,500 in public funds that exceeds the minimum grant match requirement of the grant application ARPA-0246 to the Michigan DNR Spark Grant Program;

NOW THEREFORE, BE IT RESOLVED, The City Council of the City of Potterville hereby authorizes submission of the City’s grant application ARPA-0246 to the Michigan DNR Spark Grant Program, as entitled “Veteran Park Renovations,” and supports, affirms, and approves to the full financial commitment of \$1,500 in monetary grant matching funds towards the City of Potterville DNR Spark Grant Application ARPA-0246 to the Michigan DNR Spark Grant Program.

Those Council Members voted:

Yeas:

Nays:

Absent:

City of Potterville

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RESOLUTION DECLARED ADOPTED:

STATE OF MICHIGAN

COUNTY OF EATON

CLERK'S CERTIFICATE

I, Becky Dolman, the duly qualified and acting City Clerk of the City of Potterville, Eaton County Michigan DO HERBY CERTIFY that the foregoing is a true and complete copy of certain proceeding taken by the City Council of said City at regular meeting held on the 15th of December 2022.

Becky Dolman
City Clerk