

## City of Potterville - Council Agenda

Thursday, September 15, 2022 – 7:00 p.m. – Potterville City Hall, 319 N. Nelson Street

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**A. Call to Order:**

**B. Pledge of Allegiance:**

**C. Roll Call:**

**D. Approval of Agenda:**

**E. Approval of Minutes:** Meeting minutes from August 17, 2022

**F. Approval of Bills:** General Bills of \$42,638.26 less adj (176.10) + \$20,369.60 = \$62,831.76

**G. City Manager's Report:** Manager's report in the packet.

**H. Public Comment on agenda items:**

**I. Department Reports:** Reports in the packet.

**J. New Business:**

- a) Public Hearing for Consumers Energy Franchise Ordinance 2022-0817
- b) Consumers Energy Franchise Ordinance 2022-0817 an Ordinance granting to Consumers Energy Company, the right and authority to lay, maintain and commercially operate gas lines and facilities.
- c) TIFA Approved Traffic Calming design option- Intersection of East Vermontville Hwy & Lansing Rd.
- d) School Resource Officer Agreement

**K. Public Comment on non-agenda items:**

**L. Communications from Council:**

**M. Next Regular Meeting:** Thursday, October 20, 2022, at 7:00 p.m.

**N. Excuse absent member(s):**

**O. Adjourn:**

# City of Potterville

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319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641  
Fax: (517) 645-7810 ♦ [www.pottervillemi.org](http://www.pottervillemi.org)

City Council Meeting was called to order by Mayor Lenneman on Wednesday, August 17, 2022, at 7:00 pm and the Pledge of Allegiance was recited.

**Roll Call:** Present: Mayor Lenneman, Deputy Mayor Potter, Member Kring, Member Nichols, Member Pulda (arrived 7:05), and Member Smalley

**Absent:** Member Rogers

**Approval of Agenda:** Motion by Member Smalley. Supported by Member Nichols. Vote: Unanimous. Motion Carried (5-0).

**Approval of Minutes:** Motion by Member Nichols. Supported by Member Smalley. Vote: Unanimous. Motion Carried (5-0).

**Approval of Bills:** Motion by Deputy Mayor Potter to approve payment of General Bills in the amount of \$60,377.32. Supported by Member Kring. Roll Call Vote: Unanimous. Motion Carried (5-0).

**City Manager's Report:** Manager's report is in the August 17, 2022, Council packet.

**Public Comment on Agenda Items:** None

**Department Reports:** Included in the August 17, 2022, Council packet.

**New Business:**

**Motion to introduce a Consumers Energy Franchise Ordinance:** Motion by Deputy Mayor Potter and supported by Mayor Lenneman. Roll Call Vote: Unanimous. Motion Carried (6-0).

**Mid-Michigan Cooperative Invasive Species Management Area Permission Agreement Form:** Motion by Member Kring and supported by Member Smalley. Roll Call Vote: Unanimous. Motion Carried (6-0).

**Waiver of Benton Township Fire Department Special Event Fees.** Motion by Deputy Mayor Potter to refund previous special event fee paid and to have a blanket waiver for future use by Benton Township Fire Dept. Supported by Member Smalley. Roll Call Vote: Unanimous. Motion Carried (6-0).

**Recommended Bid for Construction and Testing of Well No.5.** Motion by Member Nichols and supported by Member Pulda. Roll Call Vote: Unanimous. Motion Carried (6-0).

# City of Potterville

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**Public Comment on Non-Agenda Items:** None

**Communications from Mayor and Council:** Member Kring appreciated the success of National Night Out at Lake Alliance and encouraged all the council member to attempt to attend all city events. Member Pulda apologized for being late. Deputy Mayor Potter thanked the Clerk for a well-run election.

**Next Meeting:** September 15, 2022

**Excuse Absent Members:** Motion by Member Kring to not excuse Member Rogers. Supported by Member Pulda. Vote: Unanimous. Motion Carried (6-0).

**Meeting Adjourned at 8:00 pm**

Respectfully Submitted by:

*Becky Dolman*

City Clerk

09/08/2022 03:51 PM

User: RDOLMAN

DB: Potterville

CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE  
 EXP CHECK RUN DATES 08/18/2022 - 09/08/2022  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: GEN

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: ACE HARDWARE-GRAND LEDGE		
2739	PNT TRAY, RLR, JOINT KNIFE,WALL SCRAPER,	96.26
1358	SUPPLIES	211.13
TOTAL VENDOR ACE HARDWARE-GRAND LEDGE		307.39
VENDOR NAME: APPLIED IMAGING		
2037946	COPIER	46.62
TOTAL VENDOR APPLIED IMAGING		46.62
VENDOR NAME: AT&T		
AUG '22	INTERNET	92.49
TOTAL VENDOR AT&T		92.49
VENDOR NAME: BENTON TWP FIRE DEPT.		
REFUND	REFUND OF PAVILION RENTAL	150.00
TOTAL VENDOR BENTON TWP FIRE DEPT.		150.00
VENDOR NAME: BILL'S POWERWASHER SALES &		
3224	FLOAT WITH ELBOW	50.00
TOTAL VENDOR BILL'S POWERWASHER SALES &		50.00
VENDOR NAME: CALEDONIA FARMERS ELEVATOR		
429136	CORNERSTONE PLUS 2.5 GAL	335.29
TOTAL VENDOR CALEDONIA FARMERS ELEVATOR		335.29
VENDOR NAME: CITY OF POTTERVILLE		
7/26-8/25/22	UTILITIES	457.72
TOTAL VENDOR CITY OF POTTERVILLE		457.72
VENDOR NAME: CONSUMERS ENERGY		
7/25/-8/22/22	UTILITIES	5,498.97
8/1-8/31/22	UTILITIES	3,614.65
TOTAL VENDOR CONSUMERS ENERGY		9,113.62
VENDOR NAME: D & L FUELS		
8/31/22	FUEL	1,887.51
8/15/22	GAS	1,883.20
TOTAL VENDOR D & L FUELS		3,770.71
VENDOR NAME: DELTA DENTAL		
08/18/2022	DENTAL BENEFITS	944.18
TOTAL VENDOR DELTA DENTAL		944.18
VENDOR NAME: DUROTECH AUTOMOTIVE		
42541	REPLACE RAIDATOR, DRIVERS COOLING FAN	1,146.35
TOTAL VENDOR DUROTECH AUTOMOTIVE		1,146.35
VENDOR NAME: EATON COUNTY CLERK		
2022-00000050	AUG. 2, 2022 PRIMARY ELECTION COSTS	290.59
TOTAL VENDOR EATON COUNTY CLERK		290.59
VENDOR NAME: EATON COUNTY SHERIFF'S DEPARTMENT		
2021-00000024	WORK CREW SERVICES FOR 4/1/21	300.00
TOTAL VENDOR EATON COUNTY SHERIFF'S DEPARTMENT		300.00
VENDOR NAME: EATON COUNTY TREASURER		
2022-00000048	2021 TAX YEAR PRE CHANGES	19.14
TOTAL VENDOR EATON COUNTY TREASURER		19.14
VENDOR NAME: ELECTIONSOURCE		
22-4834	ABSENTEE DOUBLE WINDOW ENVELOPE	22.00
TOTAL VENDOR ELECTIONSOURCE		22.00
VENDOR NAME: FAMILY FARM AND HOME		
1382	MEASURING PITCHER 64 OZ, NUTS/BOLTS, WAS	12.75
TOTAL VENDOR FAMILY FARM AND HOME		12.75

09/08/2022 03:51 PM

User: RDOLMAN

DB: Potterville

CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE  
 EXP CHECK RUN DATES 08/18/2022 - 09/08/2022  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: GEN

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: FCI AUTOMATION - LANSING		
52217	HOSE ASSY, O RING- FOR SEAL TUBE	66.15
	TOTAL VENDOR FCI AUTOMATION - LANSING	66.15
VENDOR NAME: FOSTER SWIFT COLLINS & SMITH		
839553	CHERRY ST, GENERAL, ELECTION COMM MTG,AT	8,061.22
	TOTAL VENDOR FOSTER SWIFT COLLINS & SMITH	8,061.22
VENDOR NAME: GORDON'S FOOD SERVICE		
809240559	CONCESSIONS	372.55
809240243	CONCESSIONS	353.55
	TOTAL VENDOR GORDON'S FOOD SERVICE	726.10
VENDOR NAME: GRANGER CONTAINER SERVICE, INC		
24404448	WASTE SERVICES	237.32
	TOTAL VENDOR GRANGER CONTAINER SERVICE, INC	237.32
VENDOR NAME: HUTSON, INC		
9633820	AXLE	197.82
	TOTAL VENDOR HUTSON, INC	197.82
VENDOR NAME: INDIAN CREEK AG		
4022	2 SETS OF 4 TIRES	1,634.76
	TOTAL VENDOR INDIAN CREEK AG	1,634.76
VENDOR NAME: INTERSTATE BATTERIES		
110112340	HVCORE	461.70
	TOTAL VENDOR INTERSTATE BATTERIES	461.70
VENDOR NAME: LAURA KEMPF		
FF REFUND	FLAG FOOTBALL REFUND	90.00
	TOTAL VENDOR LAURA KEMPF	90.00
VENDOR NAME: MENARDS-LANSING WEST		
41238	PLIER SET, RECIP BLADE, TONGUEGROOVE PLI	349.21
	TOTAL VENDOR MENARDS-LANSING WEST	349.21
VENDOR NAME: METZMAKER, DAVID		
OVERPAYMENT FROM H	CUB refund for account: MAIW-000123-0000-	56.73
	TOTAL VENDOR METZMAKER, DAVID	56.73
VENDOR NAME: MICHIGAN DEPT OF ENVIRONMENTAL		
761-11018182	WATER TEST 7/12-7/22/22	1,182.00
	TOTAL VENDOR MICHIGAN DEPT OF ENVIRONMENTAL	1,182.00
VENDOR NAME: MILLER, LINDSAY		
09/08/2022	UB refund for account: MAIW-000112-0000-	35.50
	TOTAL VENDOR MILLER, LINDSAY	35.50
VENDOR NAME: PHP		
08/18/2022	MEDICAL BENEFITS	5,351.42
	TOTAL VENDOR PHP	5,351.42
VENDOR NAME: PRESTON COMMUNITY SERVICES LLC		
JULY 1-31, 2022	ASSESSING SERVICES	1,333.33
	TOTAL VENDOR PRESTON COMMUNITY SERVICES LLC	1,333.33
VENDOR NAME: PRINTING SYSTEMS		
224703	AP CHECKS	183.27
224705	UTILITY BILLING FORMS	485.53
	TOTAL VENDOR PRINTING SYSTEMS	668.80
VENDOR NAME: THE COUNTY JOURNAL		
250566	FLAG FOOTBALL	223.04
250567	FLAG FOOTBALL	223.04
251521	NOTICE OF PUBLIC HEARING CONSUMERS ENERG	147.50

09/08/2022 03:51 PM

## CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE

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User: RDOLMAN

EXP CHECK RUN DATES 08/18/2022 - 09/08/2022

DB: Potterville

BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

BANK CODE: GEN

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: THE COUNTY JOURNAL		
	TOTAL VENDOR THE COUNTY JOURNAL	593.58
VENDOR NAME: UNITED STATES POST OFFICE		
SEPT 2022	AUGUST 2022 WTR/SWR USAGE	218.27
	TOTAL VENDOR UNITED STATES POST OFFICE	218.27
VENDOR NAME: UNUM LIFE INSURANCE		
08/18/2022	SHORT/LONG TERM DISABILITY INSURANCE	261.29
	TOTAL VENDOR UNUM LIFE INSURANCE	261.29
VENDOR NAME: VISION SERVICE PLAN		
08/18/2022	VISION	155.32
	TOTAL VENDOR VISION SERVICE PLAN	155.32
VENDOR NAME: WILLIAMS & WORKS		
94749	JULY ENGINEER	1,807.72
94761	IRON REMOVAL PLANT	2,091.17
	TOTAL VENDOR WILLIAMS & WORKS	3,898.89
GRAND TOTAL:		42,638.26

09/15/2022 02:43 PM

User: RDOLMAN

DB: Potterville

CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE  
 EXP CHECK RUN DATES 09/09/2022 - 09/15/2022  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: GEN

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: ACE HARDWARE-GRAND LEDGE 2910	FASTENERS	90.64
TOTAL VENDOR ACE HARDWARE-GRAND LEDGE		90.64
VENDOR NAME: CARDMEMBER SERVICE 8/9-9/6/22	TRAINING,WINDSHIELD,SHOP VAC,POSTAGE,SCA	3,269.89
TOTAL VENDOR CARDMEMBER SERVICE		3,269.89
VENDOR NAME: CINTAS CORPORATION #725 8/5-8/26/22	UNIFORMS	227.96
TOTAL VENDOR CINTAS CORPORATION #725		227.96
VENDOR NAME: CIVICPLUS 238232	ONLINE CODE HOSTING	395.00
TOTAL VENDOR CIVICPLUS		395.00
VENDOR NAME: COLIN SMITH SEPT	MILEAGE FOR CONCESSIONS	15.00
TOTAL VENDOR COLIN SMITH		15.00
VENDOR NAME: FALIN,TIFFANI SEPT	MILEAGE AND REIMBURSEMENT	157.28
TOTAL VENDOR FALIN,TIFFANI		157.28
VENDOR NAME: GORDON'S FOOD SERVICE 809241109	CONCESSIONS	568.12
TOTAL VENDOR GORDON'S FOOD SERVICE		568.12
VENDOR NAME: I.T. RIGHT 82422	SSL CERTIFICATE - WILD CARD 7/18/22-7/17	250.00
TOTAL VENDOR I.T. RIGHT		250.00
VENDOR NAME: QUILL CO 27387458	PEN, HIGHLIGHTER, HP BLACK TONER	190.99
TOTAL VENDOR QUILL CO		190.99
VENDOR NAME: SHARE CORPORATION 211604	TORSION IMPACT BIT SET MASTER 58 PC BIT	212.83
TOTAL VENDOR SHARE CORPORATION		212.83
VENDOR NAME: SITE ONE LANDSCAPE SUPPLY 123202934-001	TURFACE DRYING AGENT	335.65
TOTAL VENDOR SITE ONE LANDSCAPE SUPPLY		335.65
VENDOR NAME: STATE OF MICHIGAN (E) STATE POLICE 551-605245	TOKEN FEE FROM 7/1 - 9/30/2022	33.00
TOTAL VENDOR STATE OF MICHIGAN (E) STATE POLICE		33.00
VENDOR NAME: VERIZON WIRELESS 9915072539 9914723956	INTERNET PHONES	39.02 450.71
TOTAL VENDOR VERIZON WIRELESS		489.73
VENDOR NAME: VREDEVELD HAEFNER LLC 5657	JUNE 30, 2022 AUDIT	13,500.00
TOTAL VENDOR VREDEVELD HAEFNER LLC		13,500.00
VENDOR NAME: WOW!BUSINESS 9/6-10/5/22	PHONES	633.51
TOTAL VENDOR WOW!BUSINESS		633.51
GRAND TOTAL:		20,369.60

User: JWest

Bank GEN (GENERAL POOLED ACCOUNT)

DB: Potterville

FROM 08/01/2022 TO 08/31/2022

Reconciliation Record ID: 154

GL Number	Description	Beginning Balance
101-000-001.000	CASH	858,843.74
202-000-001.000	CASH	225,833.12
203-000-001.000	CASH	123,272.97
208-000-001.000	CASH	25,048.86
370-000-001.000	CASH	
401-000-001.000	CASH	3,868.76
590-000-001.000	CASH	29,036.96
590-000-010.000	CASH IN BANK - BOND RESERVE	253,050.00
590-000-011.000	CASH IN BANK-REPLACEMENT FUND	109,079.00
591-000-001.000	CASH	592,658.67
591-000-010.000	CASH IN BANK - BOND RESERVE	142,350.00
591-000-011.000	CASH IN BANK-REPLACEMENT FUND	263,464.00
598-000-001.000	CASH	7,079.26
641-000-001.000	CASH	(28,987.19)

Beginning GL Balance:	2,604,598.15
Add: Cash Receipts	285,657.30
Less: Cash Disbursements	(88,833.28)
Less: Payroll Disbursements	(73,050.11)
Add: Journal Entries/Other	141,819.79
Ending GL Balance:	2,870,191.85

GL Number	Description	Ending Balance
101-000-001.000	CASH	1,054,714.69
202-000-001.000	CASH	245,246.57
203-000-001.000	CASH	131,628.70
208-000-001.000	CASH	18,878.26
370-000-001.000	CASH	
401-000-001.000	CASH	3,868.76
590-000-001.000	CASH	94,235.55
590-000-010.000	CASH IN BANK - BOND RESERVE	253,050.00
590-000-011.000	CASH IN BANK-REPLACEMENT FUND	109,079.00
591-000-001.000	CASH	647,409.82
591-000-010.000	CASH IN BANK - BOND RESERVE	142,350.00
591-000-011.000	CASH IN BANK-REPLACEMENT FUND	263,464.00
598-000-001.000	CASH	(13,466.74)
641-000-001.000	CASH	(80,266.76)

Ending GL Balance:	2,870,191.85
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Ending Bank Balance:	2,858,616.84
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Add: Miscellaneous Transactions	1,196.78
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Add: Deposits in Transit	
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08/31/2022 Deposit ID: 1035	24,679.11
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24,679.11
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Less: 16 AP Outstanding Checks	14,300.88
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Less: 0 PR Outstanding Checks	
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Adjusted Bank Balance	2,870,191.85
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Unreconciled Difference:	0.00
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REVIEWED BY: 

DATE: 9-12-22



09/08/2022 09:45 AM

## BANK RECONCILIATION FOR CITY OF POTTERVILLE

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User: JWest

Bank PR (PAYROLL ACCOUNT)

DB: Potterville

FROM 08/01/2022 TO 08/31/2022

Reconciliation Record ID: 151

GL Number	Description	Beginning Balance
750-000-001.000	CASH	4,166.73

Beginning GL Balance:	4,166.73
Less: Payroll Disbursements	(449.19)
Less: Journal Entries/Other	(34.00)
Ending GL Balance:	3,683.54

GL Number	Description	Ending Balance
750-000-001.000	CASH	3,683.54

Ending GL Balance:	3,683.54
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Ending Bank Balance:	3,797.52
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Add: Deposits in Transit	0.00
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Less: 0 AP Outstanding Checks	
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Less: 2 PR Outstanding Checks	113.98
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Adjusted Bank Balance	3,683.54
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Unreconciled Difference:	0.00
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REVIEWED BY: \_\_\_\_\_



DATE: 9-12-22

09/08/2022 10:01 AM  
 User: JWest  
 DB: Potterville

BANK RECONCILIATION FOR CITY OF POTTERVILLE  
 Bank TAX (TAX ACCOUNT)  
 FROM 08/01/2022 TO 08/31/2022  
 Reconciliation Record ID: 152

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GL Number	Description	Beginning Balance
703-000-001.000	CASH	439,485.56
Beginning GL Balance:		439,485.56
Add: Cash Receipts		365,311.51
Add: Tax Receipts		5,362.41
Less: Cash Disbursements		(497,337.11)
Add: Journal Entries/Other		402.40
Ending GL Balance:		313,224.77
GL Number	Description	Ending Balance
703-000-001.000	CASH	313,224.77
Ending GL Balance:		313,224.77
Ending Bank Balance:		365,013.82
Add: Miscellaneous Transactions		568.72
Add: Deposits in Transit		11,264.84
08/31/2022 Deposit ID: 1036		11,264.84
Less: 5 AP Outstanding Checks		63,622.61
Less: 0 PR Outstanding Checks		
Adjusted Bank Balance		313,224.77
Unreconciled Difference:		0.00

REVIEWED BY: 

DATE: 9-12-22

09/12/2022 09:33 AM

User: JWest

DB: Potterville

## REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

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PERIOD ENDING 08/31/2022

		END BALANCE	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
		06/30/2022	ORIGINAL	08/31/2022	MONTH 08/31/22	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	NORM (ABNORM)	BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 101 - GENERAL FUND							
Revenues							
Dept 000							
101-000-402.000	PROPERTY TAX	595,722.54	596,000.00	170,099.36	146,831.28	425,900.64	28.54
101-000-403.000	SOLID WASTE TAX	75,046.54	75,000.00	21,706.67	18,737.57	53,293.33	28.94
101-000-411.000	DELINQUENT PROP TAX	438.63	200.00	0.00	0.00	200.00	0.00
101-000-432.000	PAYMENT IN LIEU OF TAXES	2,174.02	1,500.00	0.00	0.00	1,500.00	0.00
101-000-434.000	TRAILER COURT TAX	2,413.00	2,500.00	221.00	221.00	2,279.00	8.84
101-000-445.000	CITY PENALTY	3,604.76	3,000.00	0.00	0.00	3,000.00	0.00
101-000-447.000	ADMINISTRATION FEE	29,921.55	29,800.00	5,660.54	4,950.14	24,139.46	19.00
101-000-476.000	PERMITS	9,578.45	6,465.45	2,570.00	2,120.00	3,895.45	39.75
101-000-477.000	3% CABLE T.V.	7,722.55	8,500.00	2,068.70	2,068.70	6,431.30	24.34
101-000-478.000	BLIGHT FEES	175.00	0.00	0.00	0.00	0.00	0.00
101-000-479.000	OTHER PERMITS	200.00	0.00	0.00	0.00	0.00	0.00
101-000-480.000	TELECOM RIGHT OF WAY MAINTENA	10,818.30	10,818.30	0.00	0.00	10,818.30	0.00
101-000-488.000	RECYCLING	2,785.50	2,650.00	0.00	0.00	2,650.00	0.00
101-000-528.000	OTHER FEDERAL GRANTS	144,603.72	144,600.00	0.00	0.00	144,600.00	0.00
101-000-543.010	PUBLIC ACT 302 LAW ENF.	500.00	500.00	0.00	0.00	500.00	0.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION	186,603.29	176,549.97	0.00	0.00	176,549.97	0.00
101-000-574.000	ST SHARED REV - SALES TAX	355,783.00	280,000.00	4,999.00	4,999.00	275,001.00	1.79
101-000-574.100	EVIP DISTRIBUTION (A, C, E)	39,564.00	39,564.00	1.00	1.00	39,563.00	0.00
101-000-579.000	GRANT REVENUE	0.00	108,850.00	0.00	0.00	108,850.00	0.00
101-000-607.000	CHARGES FOR SERVICES - PD	546.23	350.00	5.00	0.00	345.00	1.43
101-000-656.000	FINES & FORFEITURES	2,785.11	2,100.00	407.55	240.90	1,692.45	19.41
101-000-665.000	INTEREST	3,689.34	3,500.00	3,854.35	2,372.32	(354.35)	110.12
101-000-674.000	DONATIONS	20.00	20.00	0.00	(140.00)	20.00	0.00
101-000-675.030	COMMUNITY POLICING DONATION	0.00	0.00	1,540.00	140.00	(1,540.00)	100.00
101-000-676.000	REIMBURSEMENT	26,944.31	0.00	100.00	100.00	(100.00)	100.00
101-000-680.004	SPECIAL EVENTS-GIZZARDFEST	45,750.00	34,000.00	1,150.00	0.00	32,850.00	3.38
101-000-684.000	MISC INCOME	51.25	0.00	0.00	0.00	0.00	0.00
101-000-687.000	INSURANCE REIMBURSEMENT	8,815.00	0.00	0.00	0.00	0.00	0.00
101-000-689.000	CASH OVER & UNDER	41.37	0.00	0.00	0.00	0.00	0.00
101-000-693.000	SALE OF FIXED ASSETS	0.00	0.00	1,250.00	0.00	(1,250.00)	100.00
Total Dept 000		1,556,297.46	1,526,467.72	215,633.17	182,641.91	1,310,834.55	14.13
TOTAL REVENUES		1,556,297.46	1,526,467.72	215,633.17	182,641.91	1,310,834.55	14.13
Expenditures							
Dept 101 - CITY COUNCIL							
101-101-703.000	SALARIES	2,047.50	3,000.00	0.00	0.00	3,000.00	0.00
101-101-706.000	RR-CROSSING MAINTENANCE FEE	2,257.00	2,260.00	0.00	0.00	2,260.00	0.00
101-101-719.000	FRINGE BENEFITS	156.63	515.00	0.00	0.00	515.00	0.00
101-101-731.000	PUBLICATION	116.20	600.00	0.00	0.00	600.00	0.00
101-101-740.000	SUPPLIES	0.00	200.00	0.00	0.00	200.00	0.00
101-101-775.000	REPAIRS & MAINT	0.00	50.00	0.00	0.00	50.00	0.00
101-101-913.000	INSURANCE-LIAB & WORKMAN COMP	21,996.50	23,850.00	0.00	0.00	23,850.00	0.00
Total Dept 101 - CITY COUNCIL		26,573.83	30,475.00	0.00	0.00	30,475.00	0.00
Dept 171 - MAYOR							
101-171-703.000	SALARIES	810.00	850.00	0.00	0.00	850.00	0.00
101-171-719.000	FRINGE BENEFITS	61.96	85.00	0.00	0.00	85.00	0.00
Total Dept 171 - MAYOR		871.96	935.00	0.00	0.00	935.00	0.00

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PERIOD ENDING 08/31/2022

		END BALANCE	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
		06/30/2022	ORIGINAL	08/31/2022	MONTH 08/31/22	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	NORM (ABNORM)	BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 101 - GENERAL FUND							
Expenditures							
Dept 172 - CITY MANAGER							
101-172-703.000	SALARIES	75,045.36	78,060.53	12,009.32	6,004.66	66,051.21	15.38
101-172-719.000	FRINGE BENEFITS	16,954.92	19,000.00	2,691.92	1,325.75	16,308.08	14.17
101-172-740.000	SUPPLIES	25.99	30.00	19.64	19.64	10.36	65.47
101-172-809.000	TRAINING	0.00	150.00	0.00	0.00	150.00	0.00
101-172-980.100	COMPUTER EQUIPMENT	0.00	200.00	0.00	0.00	200.00	0.00
Total Dept 172 - CITY MANAGER		92,026.27	97,440.53	14,720.88	7,350.05	82,719.65	15.11
Dept 215 - CLERK							
101-215-703.000	SALARIES	30,701.43	34,733.28	5,343.37	2,671.68	29,389.91	15.38
101-215-719.000	FRINGE BENEFITS	3,150.09	4,000.00	408.77	204.38	3,591.23	10.22
101-215-740.000	SUPPLIES	387.31	450.00	13.48	13.48	436.52	3.00
101-215-741.000	POSTAGE	156.00	200.00	0.00	0.00	200.00	0.00
101-215-781.000	COMPUTER SOFTWARE	144.00	400.00	0.00	0.00	400.00	0.00
101-215-809.000	TRAINING	1,304.94	2,000.00	0.00	0.00	2,000.00	0.00
101-215-818.000	CONTRACT LABOR	108.00	800.00	0.00	0.00	800.00	0.00
101-215-822.000	ELECTIONS	8,344.84	7,000.00	4,121.92	3,621.92	2,878.08	58.88
101-215-958.000	DUES AND SUBSCRIPTIONS	60.00	160.00	0.00	0.00	160.00	0.00
101-215-961.000	CONFERENCE AND WORKSHOPS	0.00	150.00	0.00	0.00	150.00	0.00
101-215-980.100	COMPUTER EQUIPMENT	804.41	500.00	0.00	0.00	500.00	0.00
Total Dept 215 - CLERK		45,161.02	50,393.28	9,887.54	6,511.46	40,505.74	19.62
Dept 223 - AUDIT							
101-223-807.000	AUDIT	17,600.00	18,000.00	0.00	0.00	18,000.00	0.00
Total Dept 223 - AUDIT		17,600.00	18,000.00	0.00	0.00	18,000.00	0.00
Dept 253 - TREASURERS OFFICE							
101-253-703.000	SALARIES	64,533.44	67,404.17	10,369.88	5,184.94	57,034.29	15.38
101-253-719.000	FRINGE BENEFITS	22,990.37	23,000.00	5,339.81	2,081.99	17,660.19	23.22
101-253-740.000	SUPPLIES	520.08	300.00	0.00	0.00	300.00	0.00
101-253-741.000	POSTAGE	935.26	1,400.00	0.00	0.00	1,400.00	0.00
101-253-781.000	COMPUTER SOFTWARE	721.00	800.00	0.00	0.00	800.00	0.00
101-253-814.000	BANK SERVICE CHARGES	2,923.82	3,000.00	569.18	284.71	2,430.82	18.97
101-253-961.000	CONFERENCE AND WORKSHOPS	75.00	75.00	0.00	0.00	75.00	0.00
Total Dept 253 - TREASURERS OFFICE		92,698.97	95,979.17	16,278.87	7,551.64	79,700.30	16.96
Dept 257 - ASSESSOR							
101-257-703.000	SALARIES	1,113.72	1,205.78	171.81	85.91	1,033.97	14.25
101-257-719.000	FRINGE BENEFITS	697.47	827.50	112.72	63.76	714.78	13.62
101-257-731.000	PUBLICATION	262.20	600.00	0.00	0.00	600.00	0.00
101-257-740.000	SUPPLIES	200.00	250.00	0.00	0.00	250.00	0.00
101-257-741.000	POSTAGE	426.68	500.00	0.00	0.00	500.00	0.00
101-257-781.000	COMPUTER SOFTWARE	235.00	250.00	235.00	235.00	15.00	94.00
101-257-810.050	RE INSPECTION - 20%	3,237.00	3,150.00	515.43	257.71	2,634.57	16.36
101-257-813.000	BOARD OF REVIEW	1,260.14	1,575.00	150.00	150.00	1,425.00	9.52
101-257-818.000	CONTRACT LABOR	15,999.96	16,000.00	1,333.33	1,333.33	14,666.67	8.33

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		END BALANCE	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
		06/30/2022	ORIGINAL	08/31/2022	MONTH 08/31/22	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	NORM (ABNORM)	BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 257 - ASSESSOR		23,432.17	24,358.28	2,518.29	2,125.71	21,839.99	10.34
Dept 265 - CITY HALL							
101-265-703.000	SALARIES	20,965.53	22,617.32	3,415.62	1,748.58	19,201.70	15.10
101-265-719.000	FRINGE BENEFITS	9,011.83	10,000.00	1,395.22	670.41	8,604.78	13.95
101-265-731.000	PUBLICATION	610.48	500.00	0.00	0.00	500.00	0.00
101-265-740.000	SUPPLIES	3,968.14	3,600.00	259.63	259.63	3,340.37	7.21
101-265-741.000	POSTAGE	635.17	500.00	281.93	16.93	218.07	56.39
101-265-775.000	REPAIRS & MAINT	527.54	650.00	60.00	0.00	590.00	9.23
101-265-781.000	COMPUTER SOFTWARE	18,031.00	7,000.00	3,316.00	0.00	3,684.00	47.37
101-265-802.000	SERVICE	1,007.16	2,000.00	210.53	36.94	1,789.47	10.53
101-265-818.000	CONTRACT LABOR	0.00	400.00	0.00	0.00	400.00	0.00
101-265-880.100	COMMUNITY HOLIDAY EVENT	636.89	700.00	0.00	0.00	700.00	0.00
101-265-880.200	COMMUNITY SPEC EVENTS	5,885.04	1,200.00	1,295.16	1,295.16	(95.16)	107.93
101-265-880.300	COMMUNITY SPEC EVENTS/GIZZARDFEST	28,801.64	30,000.00	(560.51)	0.00	30,560.51	(1.87)
101-265-958.000	DUES AND SUBSCRIPTIONS	220.00	350.00	0.00	0.00	350.00	0.00
101-265-970.000	CAPITAL OUTLAY	3,664.16	500.00	0.00	0.00	500.00	0.00
101-265-970.100	RD CAPITAL PROJECT COSTS	0.00	0.00	287.00	287.00	(287.00)	100.00
101-265-980.000	OFFICE EQUIPMENT & FURNITURE	50.00	50.00	0.00	0.00	50.00	0.00
101-265-980.100	COMPUTER EQUIPMENT	669.00	0.00	0.00	0.00	0.00	0.00
Total Dept 265 - CITY HALL		94,683.58	80,067.32	9,960.58	4,314.65	70,106.74	12.44
Dept 266 - ATTORNEY							
101-266-801.000	ATTORNEY	17,615.00	18,000.00	0.00	0.00	18,000.00	0.00
Total Dept 266 - ATTORNEY		17,615.00	18,000.00	0.00	0.00	18,000.00	0.00
Dept 301 - POLICE							
101-301-703.000	SALARIES	144,626.53	222,326.62	22,808.27	12,156.75	199,518.35	10.26
101-301-703.002	OVERTIME SALARIES	685.13	2,300.00	805.02	0.00	1,494.98	35.00
101-301-719.000	FRINGE BENEFITS	36,466.56	38,377.80	5,939.16	2,849.59	32,438.64	15.48
101-301-728.000	UNIFORM EXPENSES	2,083.20	2,400.00	46.24	46.24	2,353.76	1.93
101-301-740.000	SUPPLIES	7,964.22	7,300.00	329.84	329.84	6,970.16	4.52
101-301-740.300	SUPPLIES COMMUNITY POLICING	754.25	0.00	0.00	0.00	0.00	0.00
101-301-775.000	REPAIRS & MAINT	2,989.55	5,000.00	0.00	0.00	5,000.00	0.00
101-301-781.000	COMPUTER SOFTWARE	878.44	600.00	286.20	286.20	313.80	47.70
101-301-801.000	ATTORNEY	615.00	2,300.00	0.00	0.00	2,300.00	0.00
101-301-802.000	SERVICE	837.41	1,000.00	0.00	0.00	1,000.00	0.00
101-301-809.000	TRAINING	2,972.23	1,800.00	0.00	0.00	1,800.00	0.00
101-301-851.000	RADIO REPAIRS	0.00	300.00	0.00	0.00	300.00	0.00
101-301-853.000	TELEPHONE EXPENSE	1,453.22	1,600.00	210.62	101.56	1,389.38	13.16
101-301-862.000	GAS	6,771.72	1,000.00	0.00	0.00	1,000.00	0.00
101-301-958.000	DUES AND SUBSCRIPTIONS	1,053.10	1,100.00	0.00	0.00	1,100.00	0.00
101-301-960.000	MISC	244.99	250.00	0.00	0.00	250.00	0.00
101-301-970.000	CAPITAL OUTLAY	1,407.97	63,000.00	0.00	0.00	63,000.00	0.00
101-301-980.100	COMPUTER EQUIPMENT	0.00	500.00	0.00	0.00	500.00	0.00
Total Dept 301 - POLICE		211,803.52	351,154.42	30,425.35	15,770.18	320,729.07	8.66
Dept 302 - POLICE STATE TRAINING							
101-302-810.000	EXPENSE	500.00	500.00	0.00	0.00	500.00	0.00

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GL NUMBER	DESCRIPTION	END BALANCE	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		06/30/2022 NORM (ABNORM)	ORIGINAL BUDGET	08/31/2022 NORM (ABNORM)	MONTH 08/31/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 302 - POLICE STATE TRAINING		500.00	500.00	0.00	0.00	500.00	0.00
Dept 337 - EMS							
101-337-802.000	SERVICE	124,800.00	127,200.00	63,600.00	0.00	63,600.00	50.00
Total Dept 337 - EMS		124,800.00	127,200.00	63,600.00	0.00	63,600.00	50.00
Dept 441 - DPW							
101-441-731.000	PUBLICATION	217.00	0.00	0.00	0.00	0.00	0.00
101-441-775.000	REPAIRS & MAINT	4,800.00	1,000.00	0.00	0.00	1,000.00	0.00
101-441-802.000	SERVICE	0.00	100.00	0.00	0.00	100.00	0.00
101-441-810.020	RECYCLING EXPENSE	5,320.00	8,500.00	0.00	0.00	8,500.00	0.00
101-441-920.000	UTILITIES	2,052.99	0.00	0.00	0.00	0.00	0.00
Total Dept 441 - DPW		12,389.99	9,600.00	0.00	0.00	9,600.00	0.00
Dept 445 - DRAIN AT LARGE							
101-445-810.000	EXPENSE	3,259.51	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 445 - DRAIN AT LARGE		3,259.51	2,000.00	0.00	0.00	2,000.00	0.00
Dept 701 - PLANNING COMMISSION							
101-701-703.000	SALARIES	290.00	800.00	0.00	0.00	800.00	0.00
101-701-719.000	FRINGE BENEFITS	22.20	101.79	0.00	0.00	101.79	0.00
101-701-731.000	PUBLICATION	199.64	450.00	0.00	0.00	450.00	0.00
101-701-803.000	ENGINEERS FEES	5,103.60	6,500.00	0.00	0.00	6,500.00	0.00
Total Dept 701 - PLANNING COMMISSION		5,615.44	7,851.79	0.00	0.00	7,851.79	0.00
Dept 702 - ZONING							
101-702-703.000	SALARIES	37,826.70	38,850.93	5,977.08	2,988.54	32,873.85	15.38
101-702-719.000	FRINGE BENEFITS	3,498.60	3,850.00	457.25	228.62	3,392.75	11.88
101-702-731.000	PUBLICATION	1,610.79	1,200.00	0.00	0.00	1,200.00	0.00
101-702-740.000	SUPPLIES	165.77	450.00	0.00	0.00	450.00	0.00
101-702-853.000	TELEPHONE EXPENSE	892.30	900.00	105.31	50.78	794.69	11.70
101-702-961.000	CONFERENCE AND WORKSHOPS	0.00	275.00	0.00	0.00	275.00	0.00
Total Dept 702 - ZONING		43,994.16	45,525.93	6,539.64	3,267.94	38,986.29	14.36
Dept 906 - DEBT SERVICE							
101-906-738.000	TOWNSHIP/MILL	9,870.48	9,961.00	0.00	0.00	9,961.00	0.00
101-906-964.000	REFUND AND REBATES	3,277.47	0.00	0.00	0.00	0.00	0.00
101-906-991.000	DEBT SERVICE - PRINCIPAL	15,606.78	27,800.00	23,492.00	0.00	4,308.00	84.50
101-906-991.500	DEBT PRINCIPAL & INTEREST	0.00	3,590.00	0.00	0.00	3,590.00	0.00
101-906-992.000	PRINCIPAL & INTEREST - PATROL CAR	12,952.08	13,000.00	2,158.68	1,079.34	10,841.32	16.61
101-906-993.000	BOND INTEREST	39,396.00	29,800.00	11,484.34	0.00	18,315.66	38.54
Total Dept 906 - DEBT SERVICE		81,102.81	84,151.00	37,135.02	1,079.34	47,015.98	44.13

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2022 NORM (ABNORM)	2022-23 ORIGINAL BUDGET	YTD BALANCE 08/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Dept 966 - CONTRIBUTIONS TO OTHER FUNDS							
101-966-965.203	CONTRIB TO LOCAL STREET FUND	117,103.27	180,139.99	0.00	0.00	180,139.99	0.00
101-966-965.208	CONTRIB TO PARK FUND	98,255.81	98,255.81	0.00	0.00	98,255.81	0.00
101-966-965.401	CONTRIB TO CAPITAL PROJECT FUND	2,654.00	2,654.00	0.00	0.00	2,654.00	0.00
101-966-965.590	CONTRIBUTION TO SEWER FUND	149,178.78	54,000.00	0.00	0.00	54,000.00	0.00
101-966-965.598	CONTRIB TO STORM DRAIN MAINT	5,000.00	7,950.00	0.00	0.00	7,950.00	0.00
101-966-965.641	CONTRIB TO EQP REPAIR & REPL	152,104.04	119,671.32	0.00	0.00	119,671.32	0.00
Total Dept 966 - CONTRIBUTIONS TO OTHER FUNDS		524,295.90	462,671.12	0.00	0.00	462,671.12	0.00
TOTAL EXPENDITURES		1,418,424.13	1,506,302.84	191,066.17	47,970.97	1,315,236.67	12.68
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		1,556,297.46	1,526,467.72	215,633.17	182,641.91	1,310,834.55	14.13
TOTAL EXPENDITURES		1,418,424.13	1,506,302.84	191,066.17	47,970.97	1,315,236.67	12.68
NET OF REVENUES & EXPENDITURES		137,873.33	20,164.88	24,567.00	134,670.94	(4,402.12)	121.83

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		END BALANCE	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
		06/30/2022	2022-23	08/31/2022	MONTH 08/31/22	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	NORM (ABNORM)	BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000							
202-000-451.200	SPEC ASSESSMENT ROAD - SUNSET	6,373.38	6,200.00	112.64	112.64	6,087.36	1.82
202-000-553.000	ACT 51	231,406.78	227,000.00	0.00	0.00	227,000.00	0.00
202-000-582.000	COUNTY ROAD MILL 2014	41,338.18	41,000.00	135.16	0.00	40,864.84	0.33
Total Dept 000		279,118.34	274,200.00	247.80	112.64	273,952.20	0.09
TOTAL REVENUES		279,118.34	274,200.00	247.80	112.64	273,952.20	0.09
Expenditures							
Dept 463 - ROUTINE MAINT							
202-463-699.203	TRANSFER TO LOCAL STREETS	87,500.00	87,500.00	0.00	0.00	87,500.00	0.00
202-463-782.000	STREET MATERIALS & SUPPLIES	2,951.49	4,000.00	0.00	0.00	4,000.00	0.00
202-463-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	78,000.00	78,000.00	0.00	0.00	78,000.00	0.00
Total Dept 463 - ROUTINE MAINT		168,451.49	169,500.00	0.00	0.00	169,500.00	0.00
Dept 474 - TRAFFIC SIGNS							
202-474-782.000	STREET MATERIALS & SUPPLIES	0.00	250.00	0.00	0.00	250.00	0.00
Total Dept 474 - TRAFFIC SIGNS		0.00	250.00	0.00	0.00	250.00	0.00
Dept 478 - WINTER MAINT							
202-478-782.000	STREET MATERIALS & SUPPLIES	185.22	250.00	0.00	0.00	250.00	0.00
Total Dept 478 - WINTER MAINT		185.22	250.00	0.00	0.00	250.00	0.00
Dept 480 - CONSTRUCTION							
202-480-803.000	ENGINEERS FEES	4,057.50	5,500.00	0.00	0.00	5,500.00	0.00
202-480-818.000	CONTRACT LABOR	21,828.17	33,500.00	0.00	0.00	33,500.00	0.00
Total Dept 480 - CONSTRUCTION		25,885.67	39,000.00	0.00	0.00	39,000.00	0.00
Dept 906 - DEBT SERVICE							
202-906-992.000	BOND PRINCIPAL	10,560.00	11,000.00	0.00	0.00	11,000.00	0.00
202-906-993.000	BOND INTEREST	6,662.66	6,700.00	0.00	0.00	6,700.00	0.00
Total Dept 906 - DEBT SERVICE		17,222.66	17,700.00	0.00	0.00	17,700.00	0.00
TOTAL EXPENDITURES		211,745.04	226,700.00	0.00	0.00	226,700.00	0.00
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		279,118.34	274,200.00	247.80	112.64	273,952.20	0.09
TOTAL EXPENDITURES		211,745.04	226,700.00	0.00	0.00	226,700.00	0.00
NET OF REVENUES & EXPENDITURES		67,373.30	47,500.00	247.80	112.64	47,252.20	0.52



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		END BALANCE	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
		06/30/2022	ORIGINAL	08/31/2022	MONTH 08/31/22	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	NORM (ABNORM)	BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 203 - LOCAL STREET FUND							
Revenues							
Dept 000							
203-000-451.200	SPEC ASSESSMENT ROAD - SUNSET	38,946.62	38,000.00	687.36	687.36	37,312.64	1.81
203-000-553.000	ACT 51	92,397.76	88,000.00	0.00	0.00	88,000.00	0.00
203-000-555.100	GRANT ENHANCEMENT - STATE	0.00	100,000.00	85,969.45	0.00	14,030.55	85.97
203-000-582.000	COUNTY ROAD MILL 2014	33,819.39	32,000.00	824.81	0.00	31,175.19	2.58
203-000-699.001	CONTRIBUTIONS FROM MAJOR STREET FUND	87,500.00	87,500.00	0.00	0.00	87,500.00	0.00
203-000-699.101	GF CONTRIBUTION	117,103.27	180,139.99	0.00	0.00	180,139.99	0.00
Total Dept 000		369,767.04	525,639.99	87,481.62	687.36	438,158.37	16.64
TOTAL REVENUES		369,767.04	525,639.99	87,481.62	687.36	438,158.37	16.64
Expenditures							
Dept 463 - ROUTINE MAINT							
203-463-782.000	STREET MATERIALS & SUPPLIES	3,114.16	0.00	0.00	0.00	0.00	0.00
203-463-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 463 - ROUTINE MAINT		28,114.16	25,000.00	0.00	0.00	25,000.00	0.00
Dept 478 - WINTER MAINT							
203-478-782.000	STREET MATERIALS & SUPPLIES	285.58	300.00	0.00	0.00	300.00	0.00
Total Dept 478 - WINTER MAINT		285.58	300.00	0.00	0.00	300.00	0.00
Dept 480 - CONSTRUCTION							
203-480-803.000	ENGINEERS FEES	14,081.82	15,000.00	0.00	0.00	15,000.00	0.00
203-480-818.000	CONTRACT LABOR	8,615.69	235,000.00	0.00	0.00	235,000.00	0.00
Total Dept 480 - CONSTRUCTION		22,697.51	250,000.00	0.00	0.00	250,000.00	0.00
Dept 740 - SPECIAL MAINT							
203-740-956.000	TREE TRIMMING	0.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 740 - SPECIAL MAINT		0.00	1,500.00	0.00	0.00	1,500.00	0.00
Dept 906 - DEBT SERVICE							
203-906-992.000	BOND PRINCIPAL	139,965.72	148,500.00	32,508.00	0.00	115,992.00	21.89
203-906-993.000	BOND INTEREST	161,600.09	156,300.00	15,891.91	0.00	140,408.09	10.17
Total Dept 906 - DEBT SERVICE		301,565.81	304,800.00	48,399.91	0.00	256,400.09	15.88
TOTAL EXPENDITURES		352,663.06	581,600.00	48,399.91	0.00	533,200.09	8.32
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		369,767.04	525,639.99	87,481.62	687.36	438,158.37	16.64
TOTAL EXPENDITURES		352,663.06	581,600.00	48,399.91	0.00	533,200.09	8.32
NET OF REVENUES & EXPENDITURES		17,103.98	(55,960.01)	39,081.71	687.36	(95,041.72)	69.84

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REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE  
PERIOD ENDING 08/31/2022

GL NUMBER	DESCRIPTION	END BALANCE	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		06/30/2022	ORIGINAL	08/31/2022	MONTH 08/31/22	BALANCE	
		NORM (ABNORM)	BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED

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		END BALANCE	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
		06/30/2022	ORIGINAL	08/31/2022	MONTH 08/31/22	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	NORM (ABNORM)	BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 208 - PARK FUND							
Revenues							
Dept 000							
208-000-478.030	CONCESSIONS	26,670.85	22,000.00	10,367.71	5,629.99	11,632.29	47.13
208-000-478.070	FIELD RENTAL	16,654.00	23,000.00	345.00	210.00	22,655.00	1.50
208-000-478.072	BASEBALL FIELD RENTAL	9,047.00	4,400.00	5,295.00	3,132.00	(895.00)	120.34
208-000-478.084	FLAG FOOTBALL	1,080.00	1,080.00	1,710.00	1,620.00	(630.00)	158.33
208-000-478.090	YOUTH FEES	6,000.00	5,500.00	0.00	0.00	5,500.00	0.00
208-000-581.000	LOCAL GRANT	0.00	45,000.00	0.00	0.00	45,000.00	0.00
208-000-667.000	PAVILION RENT	1,020.00	850.00	345.00	105.00	505.00	40.59
208-000-667.020	TIFA PAVILION - COMMUNITY CEN	2,850.00	2,000.00	600.00	225.00	1,400.00	30.00
208-000-674.000	DONATIONS	5.00	0.00	500.00	500.00	(500.00)	100.00
208-000-680.001	SPECIAL EVENTS	1,860.00	1,680.00	350.00	0.00	1,330.00	20.83
208-000-699.101	GF CONTRIBUTION	98,255.81	98,255.81	0.00	0.00	98,255.81	0.00
Total Dept 000		163,442.66	203,765.81	19,512.71	11,421.99	184,253.10	9.58
TOTAL REVENUES		163,442.66	203,765.81	19,512.71	11,421.99	184,253.10	9.58
Expenditures							
Dept 751 - PARK ADMIN							
208-751-703.000	SALARIES	48,472.10	51,395.88	8,045.75	4,043.50	43,350.13	15.65
208-751-719.000	FRINGE BENEFITS	20,499.10	20,060.39	4,656.56	1,841.35	15,403.83	23.21
208-751-728.000	UNIFORM EXPENSES	369.76	400.00	0.00	0.00	400.00	0.00
208-751-731.000	PUBLICATION	570.80	580.00	0.00	0.00	580.00	0.00
208-751-740.000	SUPPLIES	3,858.59	3,700.00	0.00	0.00	3,700.00	0.00
208-751-781.000	COMPUTER SOFTWARE	144.00	150.00	0.00	0.00	150.00	0.00
208-751-803.000	ENGINEERS FEES	6,102.23	2,600.00	0.00	0.00	2,600.00	0.00
208-751-810.100	GRANT EXPENSE	10.00	45,000.00	0.00	0.00	45,000.00	0.00
208-751-818.000	CONTRACT LABOR	12,165.00	5,000.00	300.00	300.00	4,700.00	6.00
208-751-853.000	TELEPHONE EXPENSE	853.73	850.00	105.31	50.78	744.69	12.39
208-751-913.000	INSURANCE-LIAB & WORKMAN COMP	9,000.00	9,300.00	0.00	0.00	9,300.00	0.00
208-751-962.000	MILEAGE	0.00	0.00	78.74	0.00	(78.74)	100.00
Total Dept 751 - PARK ADMIN		102,045.31	139,036.27	13,186.36	6,235.63	125,849.91	9.48
Dept 770 - LAKE ALLIANCE MAINTENANCE							
208-770-740.000	SUPPLIES	2,157.95	2,500.00	1,575.09	735.64	924.91	63.00
208-770-775.000	REPAIRS & MAINT	10,029.13	1,800.00	1,623.45	1,130.01	176.55	90.19
208-770-802.000	SERVICE	310.00	500.00	0.00	0.00	500.00	0.00
208-770-920.000	UTILITIES	8,544.40	1,500.00	806.71	705.71	693.29	53.78
Total Dept 770 - LAKE ALLIANCE MAINTENANCE		21,041.48	6,300.00	4,005.25	2,571.36	2,294.75	63.58
Dept 771 - CITY PARK							
208-771-740.000	SUPPLIES	650.85	800.00	0.00	0.00	800.00	0.00
208-771-775.000	REPAIRS & MAINT	718.93	900.00	0.00	0.00	900.00	0.00
208-771-818.000	CONTRACT LABOR	468.00	1,000.00	0.00	0.00	1,000.00	0.00
208-771-920.000	UTILITIES	2,231.97	3,300.00	233.48	173.29	3,066.52	7.08
Total Dept 771 - CITY PARK		4,069.75	6,000.00	233.48	173.29	5,766.52	3.89
Dept 772 - SUNSET HILLS PARK							

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		END BALANCE	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
		06/30/2022	ORIGINAL	08/31/2022	MONTH 08/31/22	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	NORM (ABNORM)	BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 208 - PARK FUND							
Expenditures							
208-772-775.000	REPAIRS & MAINT	297.85	500.00	0.00	0.00	500.00	0.00
Total Dept 772 - SUNSET HILLS PARK		297.85	500.00	0.00	0.00	500.00	0.00
Dept 774 - BASEBALL							
208-774-731.000	PUBLICATION	232.40	250.00	0.00	0.00	250.00	0.00
208-774-740.000	SUPPLIES	1,230.83	800.00	0.00	0.00	800.00	0.00
208-774-745.000	YOUTH UMPIRE FEES	50.00	100.00	100.00	0.00	0.00	100.00
208-774-775.000	REPAIRS & MAINT	500.98	1,200.00	69.00	69.00	1,131.00	5.75
208-774-920.000	UTILITIES	0.00	550.00	31.55	31.55	518.45	5.74
Total Dept 774 - BASEBALL		2,014.21	2,900.00	200.55	100.55	2,699.45	6.92
Dept 777 - BALLFIELD							
208-777-740.000	SUPPLIES	3,233.71	4,500.00	1,105.52	0.00	3,394.48	24.57
208-777-744.000	YOUTH FEES (UNIFORMS,ETC.)	7,229.39	1,800.00	0.00	0.00	1,800.00	0.00
208-777-745.000	YOUTH UMPIRE FEES	1,580.00	450.00	0.00	0.00	450.00	0.00
208-777-802.000	SERVICE	353.20	250.00	0.00	0.00	250.00	0.00
208-777-920.000	UTILITIES	0.00	6,500.00	401.53	401.53	6,098.47	6.18
Total Dept 777 - BALLFIELD		12,396.30	13,500.00	1,507.05	401.53	11,992.95	11.16
Dept 778 - CONCESSIONS							
208-778-703.000	SALARIES	3,353.20	4,300.00	1,624.75	1,142.31	2,675.25	37.78
208-778-719.000	FRINGE BENEFITS	457.54	700.00	231.53	162.77	468.47	33.08
208-778-740.000	SUPPLIES	10,116.15	8,000.00	3,215.77	2,072.21	4,784.23	40.20
208-778-746.000	CONCESSION - FOOD LICENSE	593.00	820.00	0.00	0.00	820.00	0.00
208-778-814.000	BANK SERVICE CHARGES	632.32	450.00	252.08	114.94	197.92	56.02
208-778-920.000	UTILITIES	0.00	550.00	92.49	0.00	457.51	16.82
Total Dept 778 - CONCESSIONS		15,152.21	14,820.00	5,416.62	3,492.23	9,403.38	36.55
Dept 779 - SPECIAL EVENTS							
208-779-740.000	SUPPLIES	54.28	250.00	0.00	0.00	250.00	0.00
Total Dept 779 - SPECIAL EVENTS		54.28	250.00	0.00	0.00	250.00	0.00
TOTAL EXPENDITURES		157,071.39	183,306.27	24,549.31	12,974.59	158,756.96	13.39
Fund 208 - PARK FUND:							
TOTAL REVENUES		163,442.66	203,765.81	19,512.71	11,421.99	184,253.10	9.58
TOTAL EXPENDITURES		157,071.39	183,306.27	24,549.31	12,974.59	158,756.96	13.39
NET OF REVENUES & EXPENDITURES		6,371.27	20,459.54	(5,036.60)	(1,552.60)	25,496.14	24.62

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2022 NORM (ABNORM)	2022-23 ORIGINAL BUDGET	YTD BALANCE 08/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 247 - TAX INCREMENT FINANCING AUTHOR							
Revenues							
Dept 728 - TIFA DEPT							
247-728-401.000	PROPERTY TAXES	166,580.22	171,000.00	0.00	0.00	171,000.00	0.00
247-728-573.000	LOCAL COMMUNITY STABILIZATION	18,570.52	19,000.00	0.00	0.00	19,000.00	0.00
247-728-665.000	INTEREST INCOME	84.62	90.00	4.56	2.27	85.44	5.07
247-728-684.000	MISC INCOME	1,047.12	0.00	0.00	0.00	0.00	0.00
Total Dept 728 - TIFA DEPT		186,282.48	190,090.00	4.56	2.27	190,085.44	0.00
TOTAL REVENUES		186,282.48	190,090.00	4.56	2.27	190,085.44	0.00
Expenditures							
Dept 728 - TIFA DEPT							
247-728-703.005	WAGES - OTHER	4,975.00	4,900.00	816.66	408.33	4,083.34	16.67
247-728-727.000	OFFICE EXPENSE	1,065.58	1,120.00	0.00	0.00	1,120.00	0.00
247-728-731.000	PUBLICATION	0.00	300.00	0.00	0.00	300.00	0.00
247-728-801.000	ATTORNEY	47.00	500.00	0.00	0.00	500.00	0.00
247-728-803.000	ENGINEERS FEES	23,328.45	11,326.56	0.00	0.00	11,326.56	0.00
247-728-807.000	AUDIT	4,500.00	4,650.00	0.00	0.00	4,650.00	0.00
247-728-967.700	CITY IMPROVEMENTS	42.75	0.00	0.00	0.00	0.00	0.00
247-728-970.000	CAPITAL OUTLAY	151,960.13	125,000.00	0.00	0.00	125,000.00	0.00
247-728-992.000	BOND PRINCIPAL	45,000.00	50,000.00	0.00	0.00	50,000.00	0.00
247-728-993.000	BOND INTEREST	19,382.50	17,432.00	0.00	0.00	17,432.00	0.00
Total Dept 728 - TIFA DEPT		250,301.41	215,228.56	816.66	408.33	214,411.90	0.38
TOTAL EXPENDITURES		250,301.41	215,228.56	816.66	408.33	214,411.90	0.38
Fund 247 - TAX INCREMENT FINANCING AUTHOR:							
TOTAL REVENUES		186,282.48	190,090.00	4.56	2.27	190,085.44	0.00
TOTAL EXPENDITURES		250,301.41	215,228.56	816.66	408.33	214,411.90	0.38
NET OF REVENUES & EXPENDITURES		(64,018.93)	(25,138.56)	(812.10)	(406.06)	(24,326.46)	3.23

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2022 NORM (ABNORM)	2022-23 ORIGINAL BUDGET	YTD BALANCE 08/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 401 - CAPITAL PROJECT FUND- DOWNTOWN							
Revenues							
Dept 000							
401-000-699.100	TRANSFER IN	2,654.00	2,654.00	0.00	0.00	2,654.00	0.00
Total Dept 000		2,654.00	2,654.00	0.00	0.00	2,654.00	0.00
TOTAL REVENUES		2,654.00	2,654.00	0.00	0.00	2,654.00	0.00
Expenditures							
Dept 729 - DOWNTOWN							
401-729-740.600	LANDSCAPING SUPPLIES	1,777.71	3,000.00	0.00	0.00	3,000.00	0.00
401-729-818.000	CONTRACT LABOR	55.50	600.00	0.00	0.00	600.00	0.00
Total Dept 729 - DOWNTOWN		1,833.21	3,600.00	0.00	0.00	3,600.00	0.00
TOTAL EXPENDITURES		1,833.21	3,600.00	0.00	0.00	3,600.00	0.00
Fund 401 - CAPITAL PROJECT FUND- DOWNTOWN:							
TOTAL REVENUES		2,654.00	2,654.00	0.00	0.00	2,654.00	0.00
TOTAL EXPENDITURES		1,833.21	3,600.00	0.00	0.00	3,600.00	0.00
NET OF REVENUES & EXPENDITURES		820.79	(946.00)	0.00	0.00	(946.00)	0.00

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PERIOD ENDING 08/31/2022

GL NUMBER	DESCRIPTION	END BALANCE	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		06/30/2022	ORIGINAL	08/31/2022	MONTH 08/31/22	BALANCE	
		NORM (ABNORM)	BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
Fund 590 - SEWER FUND							
Revenues							
Dept 000							
590-000-642.000	BILLS	147,145.57	155,000.00	27,196.70	13,394.82	127,803.30	17.55
590-000-642.001	FIXED COSTS	421,033.63	415,000.00	82,336.31	42,681.37	332,663.69	19.84
590-000-656.000	FINES & FORFEITURES	12,831.59	15,000.00	3,528.80	1,648.61	11,471.20	23.53
590-000-672.000	HOOK UP FEES	0.00	10,000.00	0.00	0.00	10,000.00	0.00
590-000-699.101	GF CONTRIBUTION	149,178.75	54,000.00	0.00	0.00	54,000.00	0.00
Total Dept 000		730,189.54	649,000.00	113,061.81	57,724.80	535,938.19	17.42
TOTAL REVENUES		730,189.54	649,000.00	113,061.81	57,724.80	535,938.19	17.42
Expenditures							
Dept 537 - ADMINISTRATIVE							
590-537-741.000	POSTAGE	(113.78)	0.00	0.00	0.00	0.00	0.00
590-537-775.000	REPAIRS & MAINT	933.14	3,000.00	0.00	0.00	3,000.00	0.00
590-537-809.000	TRAINING	185.00	100.00	0.00	0.00	100.00	0.00
Total Dept 537 - ADMINISTRATIVE		1,004.36	3,100.00	0.00	0.00	3,100.00	0.00
Dept 556 - DPW							
590-556-740.000	SUPPLIES	20,360.83	14,000.00	0.00	0.00	14,000.00	0.00
590-556-743.000	METERS	3,760.84	4,550.00	0.00	0.00	4,550.00	0.00
590-556-775.000	REPAIRS & MAINT	1,726.81	1,500.00	0.00	0.00	1,500.00	0.00
590-556-802.000	SERVICE	4,712.36	7,000.00	0.00	0.00	7,000.00	0.00
590-556-803.000	ENGINEERS FEES	11,139.93	15,000.00	1,565.00	1,287.00	13,435.00	10.43
590-556-818.000	CONTRACT LABOR	900.00	1,500.00	0.00	0.00	1,500.00	0.00
590-556-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	135,000.00	135,000.00	0.00	0.00	135,000.00	0.00
590-556-970.000	CAPITAL OUTLAY	175,498.11	90,000.00	0.00	0.00	90,000.00	0.00
Total Dept 556 - DPW		353,098.88	268,550.00	1,565.00	1,287.00	266,985.00	0.58
Dept 906 - DEBT SERVICE							
590-906-991.000	DEBT SERVICE - PRINCIPAL	152,921.25	160,001.00	42,000.00	0.00	118,001.00	26.25
590-906-993.000	BOND INTEREST	215,107.50	216,155.00	33,357.50	0.00	182,797.50	15.43
Total Dept 906 - DEBT SERVICE		368,028.75	376,156.00	75,357.50	0.00	300,798.50	20.03
TOTAL EXPENDITURES		722,131.99	647,806.00	76,922.50	1,287.00	570,883.50	11.87
Fund 590 - SEWER FUND:							
TOTAL REVENUES		730,189.54	649,000.00	113,061.81	57,724.80	535,938.19	17.42
TOTAL EXPENDITURES		722,131.99	647,806.00	76,922.50	1,287.00	570,883.50	11.87
NET OF REVENUES & EXPENDITURES		8,057.55	1,194.00	36,139.31	56,437.80	(34,945.31)	3,026.74

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		END BALANCE	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
		06/30/2022	ORIGINAL	08/31/2022	MONTH 08/31/22	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	NORM (ABNORM)	BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 591 - WATER FUND							
Revenues							
Dept 000							
591-000-642.000	BILLS	192,043.54	203,000.00	34,722.73	17,064.73	168,277.27	17.10
591-000-642.001	FIXED COSTS	347,274.86	476,460.00	63,092.04	31,556.47	413,367.96	13.24
591-000-644.000	PENALTIES	220.00	0.00	90.00	40.00	(90.00)	100.00
591-000-656.000	FINES & FORFEITURES	12,477.79	14,000.00	2,967.04	1,318.57	11,032.96	21.19
591-000-672.000	HOOK UP FEES	0.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 000		552,016.19	695,460.00	100,871.81	49,979.77	594,588.19	14.50
TOTAL REVENUES		552,016.19	695,460.00	100,871.81	49,979.77	594,588.19	14.50
Expenditures							
Dept 537 - ADMINISTRATIVE							
591-537-731.000	PUBLICATION	630.48	500.00	0.00	0.00	500.00	0.00
591-537-740.000	SUPPLIES	58.55	1,500.00	0.00	0.00	1,500.00	0.00
591-537-741.000	POSTAGE	3,324.13	3,500.00	438.77	218.27	3,061.23	12.54
591-537-781.000	COMPUTER SOFTWARE	991.99	1,500.00	0.00	0.00	1,500.00	0.00
591-537-809.000	TRAINING	1,062.43	1,200.00	0.00	0.00	1,200.00	0.00
Total Dept 537 - ADMINISTRATIVE		6,067.58	8,200.00	438.77	218.27	7,761.23	5.35
Dept 556 - DPW							
591-556-731.000	PUBLICATION	763.44	150.00	0.00	0.00	150.00	0.00
591-556-740.000	SUPPLIES	3,564.34	2,500.00	0.00	0.00	2,500.00	0.00
591-556-743.000	METERS	3,760.85	4,550.00	0.00	0.00	4,550.00	0.00
591-556-775.000	REPAIRS & MAINT	31,906.54	2,500.00	0.00	0.00	2,500.00	0.00
591-556-802.000	SERVICE	10,500.08	8,200.00	227.00	227.00	7,973.00	2.77
591-556-803.000	ENGINEERS FEES	7,218.02	18,000.00	1,565.00	1,287.00	16,435.00	8.69
591-556-818.000	CONTRACT LABOR	600.00	1,500.00	4,613.72	0.00	(3,113.72)	307.58
591-556-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	177,328.68	230,000.00	0.00	0.00	230,000.00	0.00
591-556-970.000	CAPITAL OUTLAY	57,500.00	90,000.00	0.00	0.00	90,000.00	0.00
Total Dept 556 - DPW		293,141.95	357,400.00	6,405.72	1,514.00	350,994.28	1.79
Dept 906 - DEBT SERVICE							
591-906-992.000	BOND PRINCIPAL	92,000.00	92,000.00	26,000.00	0.00	66,000.00	28.26
591-906-993.000	BOND INTEREST	117,494.99	117,494.99	20,611.25	0.00	96,883.74	17.54
Total Dept 906 - DEBT SERVICE		209,494.99	209,494.99	46,611.25	0.00	162,883.74	22.25
TOTAL EXPENDITURES		508,704.52	575,094.99	53,455.74	1,732.27	521,639.25	9.30
Fund 591 - WATER FUND:							
TOTAL REVENUES		552,016.19	695,460.00	100,871.81	49,979.77	594,588.19	14.50
TOTAL EXPENDITURES		508,704.52	575,094.99	53,455.74	1,732.27	521,639.25	9.30
NET OF REVENUES & EXPENDITURES		43,311.67	120,365.01	47,416.07	48,247.50	72,948.94	39.39



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## REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

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PERIOD ENDING 08/31/2022

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2022 NORM (ABNORM)	2022-23 ORIGINAL BUDGET	YTD BALANCE 08/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 598 - STORM DRAIN MAINTENANCE							
Revenues							
Dept 000							
598-000-699.101	GF CONTRIBUTION	5,000.00	7,950.00	0.00	0.00	7,950.00	0.00
Total Dept 000		5,000.00	7,950.00	0.00	0.00	7,950.00	0.00
TOTAL REVENUES		5,000.00	7,950.00	0.00	0.00	7,950.00	0.00
Expenditures							
Dept 556 - DPW							
598-556-740.000	SUPPLIES	0.00	0.00	1,358.50	1,358.50	(1,358.50)	100.00
598-556-818.000	CONTRACT LABOR	1,234.39	7,700.00	18,500.00	18,500.00	(10,800.00)	240.26
598-556-931.000	DPW MAINT & REPAIR	66.00	250.00	687.50	687.50	(437.50)	275.00
Total Dept 556 - DPW		1,300.39	7,950.00	20,546.00	20,546.00	(12,596.00)	258.44
TOTAL EXPENDITURES		1,300.39	7,950.00	20,546.00	20,546.00	(12,596.00)	258.44
Fund 598 - STORM DRAIN MAINTENANCE:							
TOTAL REVENUES		5,000.00	7,950.00	0.00	0.00	7,950.00	0.00
TOTAL EXPENDITURES		1,300.39	7,950.00	20,546.00	20,546.00	(12,596.00)	258.44
NET OF REVENUES & EXPENDITURES		3,699.61	0.00	(20,546.00)	(20,546.00)	20,546.00	100.00

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## REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

Page: 16/16

PERIOD ENDING 08/31/2022

		END BALANCE 06/30/2022	2022-23 ORIGINAL	YTD BALANCE 08/31/2022	ACTIVITY FOR MONTH 08/31/22	AVAILABLE BALANCE	% BDGT
GL NUMBER	DESCRIPTION	NORM (ABNORM)	BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 641 - EQUIPMENT REPAIR & REPLACEMENT							
Revenues							
Dept 000							
641-000-699.100	OPERATING TRANSFER-IN	567,432.72	587,671.32	0.00	0.00	587,671.32	0.00
Total Dept 000		567,432.72	587,671.32	0.00	0.00	587,671.32	0.00
TOTAL REVENUES		567,432.72	587,671.32	0.00	0.00	587,671.32	0.00
Expenditures							
Dept 932 - EQUIPMENT REPAIR ACTIVITY							
641-932-703.000	SALARIES	252,405.79	258,750.00	47,271.63	23,901.08	211,478.37	18.27
641-932-703.002	OVERTIME SALARIES	14,006.07	14,000.00	1,401.73	726.39	12,598.27	10.01
641-932-719.000	FRINGE BENEFITS	72,654.26	85,500.00	19,042.07	7,434.65	66,457.93	22.27
641-932-728.000	UNIFORM EXPENSES	5,191.90	3,300.00	284.44	284.44	3,015.56	8.62
641-932-731.000	POSTAGE	0.00	1,200.00	0.00	0.00	1,200.00	0.00
641-932-740.000	SUPPLIES	13,631.32	18,000.00	3,614.14	2,376.66	14,385.86	20.08
641-932-775.000	REPAIRS & MAINT	33,629.84	16,000.00	3,052.43	1,470.53	12,947.57	19.08
641-932-781.000	COMPUTER SOFTWARE	2,100.00	2,100.00	0.00	0.00	2,100.00	0.00
641-932-782.000	STREET MATERIALS & SUPPLIES	8,670.40	10,000.00	0.00	0.00	10,000.00	0.00
641-932-802.000	SERVICE	10,521.08	8,000.00	1,800.00	1,800.00	6,200.00	22.50
641-932-809.000	TRAINING	1,912.99	1,500.00	0.00	0.00	1,500.00	0.00
641-932-853.000	TELEPHONE EXPENSE	4,090.11	3,900.00	499.34	242.17	3,400.66	12.80
641-932-862.000	GAS	23,214.39	26,000.00	1,785.74	0.00	24,214.26	6.87
641-932-913.000	INSURANCE-LIAB & WORKMAN COMP	27,640.10	28,000.00	0.00	0.00	28,000.00	0.00
641-932-920.000	UTILITIES	126,185.05	127,500.00	13,759.28	13,043.65	113,740.72	10.79
641-932-958.000	DUES AND SUBSCRIPTIONS	72.00	800.00	0.00	0.00	800.00	0.00
641-932-970.000	CAPITAL OUTLAY	27,443.55	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 932 - EQUIPMENT REPAIR ACTIVITY		623,368.85	609,550.00	92,510.80	51,279.57	517,039.20	15.18
TOTAL EXPENDITURES		623,368.85	609,550.00	92,510.80	51,279.57	517,039.20	15.18
Fund 641 - EQUIPMENT REPAIR & REPLACEMENT:							
TOTAL REVENUES		567,432.72	587,671.32	0.00	0.00	587,671.32	0.00
TOTAL EXPENDITURES		623,368.85	609,550.00	92,510.80	51,279.57	517,039.20	15.18
NET OF REVENUES & EXPENDITURES		(55,936.13)	(21,878.68)	(92,510.80)	(51,279.57)	70,632.12	422.84
TOTAL REVENUES - ALL FUNDS		4,412,200.43	4,662,898.84	536,813.48	302,570.74	4,126,085.36	11.51
TOTAL EXPENDITURES - ALL FUNDS		4,247,543.99	4,557,138.66	508,267.09	136,198.73	4,048,871.57	11.15
NET OF REVENUES & EXPENDITURES		164,656.44	105,760.18	28,546.39	166,372.01	77,213.79	26.99

# City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641  
Fax: (517) 645-7810 ♦ www.pottervillemi.org

September 8, 2022

To: City Council  
From: Aaron Sheridan, City Manager  
Subject: Manager's Report

Please review my report for the City and TIFA and let me know if you have questions or comments. Thank you.

1. In accordance with City Charter and Michigan Metro Act 48 of 2022, Council may choose to adopt a new Franchise Agreement Ordinance with Consumers Energy that permits the utility to continue to operate, with conditions as stated in the Ordinance, in the public right of way and provide natural gas and electricity to City residents. Per City Charter, Article III, Section 3.12(3) the new Franchise Agreement is acted on by Ordinance only and involves a Public Hearing and notice (that has been published). As Utility Franchise involves an electric / gas provider, CE is not subject to a City maintenance fee(s) like other Franchise Agreements involving Telecommunication Companies per MCL 484.3108 Section 8(19). All persons interested in providing public input during the public hearing shall have an opportunity to be heard. After the hearing Council may adopt the ordinance with or without amendment or reject it. As soon as practicable after adoption of any ordinance, the Clerk shall have it published together with a notice of adoption.

2. The City has completed its site visit analysis with Andy Campbell, CPA from Bakertilly Municipal Financial Advisors September 7<sup>th</sup> in review USDA financing options for Phases of the City's planned wellhead development project that is planned to be financed through the Rural Development Program and paid for by utility fees and charges. If a bond is sought by council and approved by the USDA, the wellhead development project would be executed in Phases and be subject to change. Phases 1 -3 are described by the engineer as follows:

Phases 1 thru 3 – Water Supply Well Development – Phase 1 for \$103,000 including well drilling, bid documents, contract engineering, EGLE reporting and pump testing (cash/bided August); **Phase 2 for \$5.23M Iron Removal Plant sized for storage pumps, booster pumps and underground Water Storage Tank of 300,000 gallons in volume.** Phase 3 for \$1.3M including a tie in of Well 2 to new IRP Plant on Sunset Drive, removal of old Iron Removal Plant (1986) at City Park. Demolition of old bathroom facilities and construction onsite of old IRP Plant where existing water/sewer infrastructure exists, eligible for Michigan Trust Fund DNR Grant Funds.

After this meeting, Mr. Campbell will now be taking the next step and presenting Options and a timeline for your review that may likely involve a bond initiative of 5.2 million over a term of 40 years. The advice of Mr. Campbell was to seek authorization and approval, sooner rather than later for large amounts of debt due to market increases in municipal bond rates, and to pursue the entire Phase 2 Project, then possibly scale back any aspects of the project if/when USDA Funds are authorized.

3. City's DPW has been working this August improving numerous Park/Sign landscapes, preparing for recreational programming, removing down tree limbs due to storm damage, clearing trail heads at Lake Alliance Park with County Correction Crew, and removing debris from City Park throughout an area of about 0.15 acre of open space. The removal of debris at City Park as mentioned in Don Stanley's report involves an

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approximately +/- 50 cubic yards of debris and dirt that over the decades has been accumulating near an Eaton County Drain and CN Railway ROW. I have discussed the removal of debris with both agencies who has supported action to have the pile removed. CN maintenance has agreed to remove any railroad materials like scrap railroad tiles and pipe upon request after the City has cleared the area. The action plan at this time is to excavate the site and prepare it for use as recreational open space that can be used for community events and/or recreational programming. Should the City's Gizzard Fest carnival attraction INCREASE in size again, the space to be clear will be a valuable asset for parks. As in the past, I continue to discuss work options with sub-contractors who are willing to volunteer services and/or agreeable with trading goods for services, such as exchanging topsoil and fill sand owned by the City for hauling and grading at the Park. The trade is intended to keep costs low for services that are needed, but beyond the scope of DPW work. The trade of excess commodities for competitive contractor services has been proven to reduce taxpayer costs for projects like these when they are agreed to by the City and the contractor.

4. To ensure City drinking water and waste water treatment standards, and to meet all Environment, Great Lakes, and Energy (EGLE), Water Resources Division compliance standards with the Michigan Safe Water Drinking Act, 1976 PA 399 and Part 31 Water Resource Protection of the Natural Resources and Environmental Protection Act, 1994 PA 451, the City will be reviewing its Waste Water Treatment Plant quality assurance / quality control protocols including those used at its contracted laboratories, and its processes of providing findings of review to EGLE. The City will act to divide waste water discharge samples between multiple laboratories for its bi-annual discharge periods in order to assure the quality of test samples, and take action that the all test results are provided in writing to EGLE, and that WWTP plant discharges are documented and certified to EGLE at all times. All discharge monitoring reports (DMRs) will be provided to EGLE with certified documents. Per Michigan Safe Water Drinking Act standards, the City plans to replace corroded pipes and supports in the newer Well House No.4 and plug and replace an abandoned pipe at Well No. 4 that was used during construction for water transport. The City plans to add a new secondary storage containment or chemical storage tanks and chemical shipping tanks at its No. 3 and No. 4 wells for health/safety. It also intends to update the Wellhead Protection Plan with EGLE grant assistance – that is recommended to be reviewed every 6 years. The Plan's focus will reflect new lands acquired by the City for wellhead development and a new wellhead protection zone for the new well to be located at the corner of Sunset Drive and Hartel Road / M-100.

5. **TIFA August Report:** At its regular meeting held August 8<sup>th</sup>, TIFA Board Members reviewed possible locations for a Phase III of the Lansing Road Sidewalk and discuss the latest engineered Plan Option for "traffic calming" lane striping at the intersection of East Vermontville Hwy., and Lansing Road.

**TREASURER'S REPORT**  
**September 15, 2022**

Utility bills—as of 8/31/22 (bills due on 15<sup>th</sup>) \$27,595.72 is outstanding with \$18,247.53 over 30 days past due.

Water usage month of Aug (Sept billing): 4,516,718 gallons

Sewer usage month of Aug (Sept billing): 4,511,052 gallons

Ready to service charge-water: \$31,572.53

Ready to service charge-sewer: \$39,701.70

Total water and sewer billed out from 7/26-8/25/22 is \$103,179.62

Payroll month of August, 2022: \$73,050.11 (this includes all payroll taxes + MERS+ election+ board of review)

Auditors completed field work the week of 8/12/2022.

Tax bills were mailed both to homeowners, mortgage companies and banks that requested copies on 7/1/22. Tax bills are due on 9/14/22. Penalties and interest will be applied after 5:00 P.M. on 9/14/22. Water/sewer bills are due on 9/15/22.

Bank reconciliations completed for month of July:

General account – Working on- returned from vacation on 9/7/22

Payroll account - Reconciled balance \$3,683.54

Tax account – Reconciled balance \$313,224.77

Revenue/expenditure report will be sent next week after bank reconciliation complete.

Jodi West  
Treasurer

# City of Potterville

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## *From the Clerk's office – September 2022*

It is hard to believe that summer is officially over and now it is time for fall. Our upcoming big event is the November 8, 2022, election, well at least in my life 😊.

Absent Voter Applications went out to those who had not already indicated in August that they wanted a absent voter ballot for November. If they are on the permanent list and already completed the applications, they are all set. Please communicate to your friends and family that many organizations will be sending out applications for absent voting. They will most likely receive multiple applications. These are just applications – like the city's ballot application. You only must apply once. If people end up sending multiple applications in, no worries, we track the applications and ballots closely- they will only get one ballot. Ballots should be mailed out by September 29<sup>th</sup> to all who have requested up to that point.

If I can be of any assistance, please contact me.

*Becky Dolman*

# City of Potterville

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**September 2022**

*From the office of the Parks & Recreation Department for the City of Potterville:*

The Parks & Recreation Department continues to do administrative work, planning, implementation, field work, observation and evaluating.

- Youth Program Flag Football has arrived and is already a few weeks in. This year we had an increase in numbers. Which is the most increase for this program from the past few years. We went from two teams last year to five teams this year. We had enough participants to implement what the program has been trying to achieve for a while where the 5-6 years old would play other kids in their age division. There was enough participation where we were able to create two teams for the 5-6 years age division and three teams for the 7-9 age division. Our program goes from 5-9 years of age, due to the school offering tackle (which is the next level which was for 10 years old and older). The school changed their tackle football program this year which did not have a replacement activity in place for the 10-year-olds. We kept our program 5-9 as it has benefited the program and keeping the age gap to a minimum really makes improvements at this level. The young division is playing out at Lake Alliance so it will benefit them as their attention span is short, they will be able to get the one-on-one they need from the coaches, it is more of an instructional program as most of the players do not know anything about the sport of football. While the 7-9 age division is playing at City Park. These kids are more advanced, and each have their own skill set as to where the coaches can focus on how to improve the players skills in a fast-paced game setting which will allow more game time experiences.
- Tournaments are still going; however, we are nearing the end of the 2022 season. We have our last Slow Pitch tournament coming up which was set to be a one-day but there was an out-pouring response to teams registering that it turned into a two-day tournament. Then the rest of the tournaments are Girls Fast Pitch. Our season ends at the end of October. So far this season, the tournament statistics are: our fields have seen 521 games and 259 teams. This does not include the youth baseball, t-ball & coach pitch program games nor does this include other travel organizations that has utilized our ball fields this season. This is just to give you a look at how busy we have been on the fields.
- Landscaping took place at the entrance to Lake Alliance Park where the sign is located in the right-of-way.
- Other landscaping maintenance are being scheduled to do such as the weeds at the ball parks, field maintenance is still in progress, and we are doing our best to keep up with maintaining them.

Respectfully Submitted,

*Tiffani Falin*, Parks & Recreation Director

# City of Potterville

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## Council Report September 2022

- We cleaned up multiple branches and a tree down in city right of way after the storms
- Assisted Dimondale in storm clean up after the storms last week
- We have been making headway on cleaning up the junk pile in the city park by the ball field
- Cleaned storm drains after the storms last week
- Worked on the area in the woods out to Lake Alliance Park cleaned more brush and picked rocks
- We replaced wood on some of the structures at the Imagination Station and painted the new wood
- We received our letters from the DEQ for the water survey and wastewater sanitary survey all was very good had a couple of deficiency's we need to address nothing major small fixes all in all both were very good
- We painted all the benches at Lake Alliance Park
- We assisted Debbie on the sign area at Lake Alliance Park with new landscape flowers and a tree

Donald Stanley  
Director of Public Works  
City of Potterville, Michigan  
[Dstanley@pottervillemi.org](mailto:Dstanley@pottervillemi.org)  
(517)667-9524



# Potterville Police Department

*Chief Richard Barry*

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**319 N. Nelson St. • Potterville • MI • 48876 • Ph. (517) 645-7802 • Fax (517) 645-7810**

Dear Councilors,

I do not have much to share this month with the department. The school contract is still being completed for the resource officer and an official offer has not been made to any applicant at this time.

For community based events, I am planning on having one more outing sometime in late September or early October to spend time with the community prior to winter arriving. This event would potentially be held downtown at the pavilion to make it easier for residents to visit.

Please see the following for a breakdown of the calls for service for the police this month.

- Total Calls: 127

- Traffic Stops: 33

- Property Checks: 43

- Public Relations: 4

- Follow-Up: 4

- Larceny: 2

- Crashes: 1

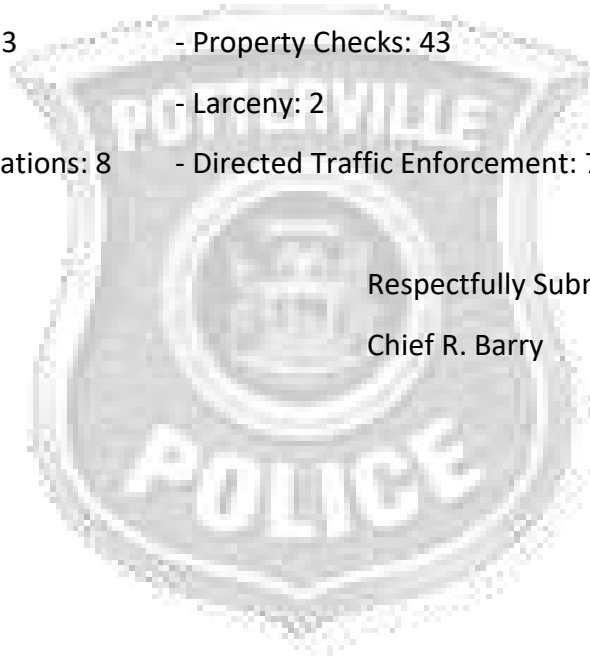
- Suspicious Situations: 8

- Directed Traffic Enforcement: 7

- Drunk Drivers: 1

Respectfully Submitted,

Chief R. Barry



# City of Potterville

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Field work, sketching, and data entry is almost complete.

The residential sales study has been completed by county equalization. After reviewing it and comparing it to our sales records, there will be an approximate 9% increase in assessed value in the residential class.

Thanks,

A handwritten signature in cursive script that reads "Sarah Payton".

Sarah Payton, MAAO



# Benton Township Fire Department

4713 Hartel Road

Pottersville, MI 48876

Business 517-645-7061 \* Fax 517-645-7074

Proudly Serving Benton Township & the City of Pottersville

## Monthly Report August 2022

### Operational Information:

- Braun Ambulance is almost ready to be placed in-service completed
- Assisted at Pottersville Public Schools

### Training:

- New Ambulance review & in-service
- Stryker power load & power cot review
- Drivers Training
- AVI Training in Grand Ledge

### Meetings & Special Events:

- National Night Out
- EC Fire Chiefs Association
- ECCD meeting

### Calls for Service (CFS):

- Fire – 6 City of Pottersville, 11 Benton Township, 6 Mutual Aid
- EMS – 15 City of Pottersville, 17 Benton Township, 44 Mutual Aid

Possible Franchise Enactment Schedule  
REVOCABLE GAS FRANCHISE  
CITY OF POTTERVILLE, EATON COUNTY, MICHIGAN

Must enact Franchise pursuant to rules within your Charter

## ORDINANCE NO. 2022-0817

## CONSUMERS ENERGY COMPANY GAS FRANCHISE ORDINANCE

AN ORDINANCE, granting to CONSUMERS ENERGY COMPANY, its successors and assigns, the right and authority to lay, maintain and commercially operate gas lines and facilities including but not limited to mains, pipes, services and on, under, along, and across public places including but not limited to highways, streets, alleys, bridges, and waterways, and to conduct a local gas business in the CITY OF POTTERVILLE, EATON COUNTY, MICHIGAN, for a period of thirty (30) years.

## THE CITY OF POTTERVILLE ORDAINS:

SECTION 1. GRANT and TERM. The CITY OF POTTERVILLE, EATON COUNTY, MICHIGAN (the "City"), hereby grants to Consumers Energy Company, a Michigan corporation, its successors and assigns (hereinafter called "Consumers"), the right and authority to lay, maintain and commercially operate gas lines and facilities including but not limited to mains, pipes, services and valves on, under, along, and across public places including but not limited to highways, streets, alleys, bridges, and waterways (collectively, "Public Ways"), and to conduct a local gas business (the "Gas System") in the City for a period of thirty (30) years.

SECTION 2. CONSIDERATION. In consideration of the rights and authority hereby granted, Consumers shall faithfully perform all things required by the terms hereof.

SECTION 3. CONDITIONS. No public place or roadway used by Consumers shall be obstructed longer than necessary during construction or repair and shall be restored to the same order and condition as when work was commenced. All of Consumers' gas lines and related facilities shall be placed as not to unnecessarily interfere with the public's use of public places. Consumers shall have the right to trim or remove trees on public property, if necessary, in the conducting of such business.

SECTION 4. VACATION OR RELOCATION. The City may require Consumers to vacate or relocate any portion of the Gas System within the Public Ways at Consumers' expense if such vacation or relocation is necessary to secure the public health and welfare or is otherwise required by the City in the exercise of a governmental function. If Consumers' Gas System components located within the public highways physically interfere with City improvements made in furtherance of the rights of the public to the public highways under the jurisdiction of the City, Consumers shall relocate components of the Gas System to a mutually agreeable alternative location within the public highways at no charge to the City, provided however, that nothing in this provision shall be construed as a waiver by Consumers of any of its existing or future rights under state or federal law.

SECTION 5. COMPLIANCE WITH LAWS. Consumers shall comply with all laws, statutes, ordinances, rules and regulations regarding the installation, construction, ownership or use of its Gas System, whether federal, state or local. Before any installation is commenced, Consumers shall secure all necessary permits, licenses and approvals from all appropriate departments, agencies, boards, councils or commissions of the City or other governmental entity as may be required by law. Consumers shall comply with all zoning and land use ordinances and historic preservation ordinances as may be applicable.

SECTION 6. HOLD HARMLESS. Consumers shall save the City free and harmless from any and all claims, losses, liabilities, causes of action, demands, judgments, decrees, and costs and expenses of any nature (including without limitation reasonable attorney fees and expert witness fees) to which it may be subject by reason of the negligent construction and maintenance of the lines and related facilities hereby authorized. In case any action is commenced against the City on account of the permission herein given, Consumers shall, upon notice, defend the City and its representatives and hold them harmless from all loss, costs and damage arising out of such negligent construction and maintenance. Except when arising out of or related to any negligent act or omission of the City or its agents, employees, or contractors, the City and its agents, employees, and contractors shall not be liable to the Consumers for any interference with or disruption in the operation of the Gas System, or the provision of service over or through the Gas System, or for any damages arising out of the Consumers use of the Public Ways.

SECTION 7. EXTENSIONS. Consumers shall construct and extend its gas distribution system within said City and shall furnish gas service to applicants residing therein in accordance with applicable laws, rules and regulations.

SECTION 8. FRANCHISE NOT EXCLUSIVE. The rights, power and authority herein granted, are not exclusive.

SECTION 9. RATES and CONDITIONS. Consumers shall be entitled to provide gas service to the inhabitants of the City at the rates and pursuant to the conditions as approved by the Michigan Public Service Commission. Such rates and conditions shall be subject to review and change upon petition to the Michigan Public Service Commission.

SECTION 10. REVOCATION. The franchise granted by this ordinance is subject to revocation upon sixty (60) days written notice by either party. Upon revocation this ordinance shall be considered repealed and of no effect past, present or future.

SECTION 11. MICHIGAN PUBLIC SERVICE COMMISSION JURISDICTION. Consumers remains subject to the reasonable rules and regulations of the Michigan Public Service Commission applicable to gas service in the City and those rules and regulations preempt any term of any ordinance of the City to the contrary.

SECTION 12. REPEALER. This ordinance, when enacted, shall repeal and supersede the provisions of any previous Consumers' gas franchise ordinance adopted by the City including any amendments.

SECTION 13. EFFECTIVE DATE. This ordinance shall take effect on October 23, 2022.

[SIGNATURES TO FOLLOW ON NEXT PAGE]

We certify that the foregoing Franchise Ordinance was duly enacted by the City Council of the CITY OF POTTERVILLE, EATON COUNTY, MICHIGAN, on the 15th day of September, 2022.

---

Aaron Sheridan, Manager

Attest:

I, Becky Dolman, Clerk of the CITY OF POTTERVILLE, EATON COUNTY, MICHIGAN, DO HEREBY CERTIFY that the ordinance granting Consumers Energy Company, a gas franchise, was properly adopted by the City Council of the CITY OF POTTERVILLE, EATON COUNTY, MICHIGAN, and that all proceedings were regular and in accordance with all legal requirements.

---

Becky Dolman, City Clerk

Dated: August 17, 2022

27468:00001:6243180-1



EATON COUNTY

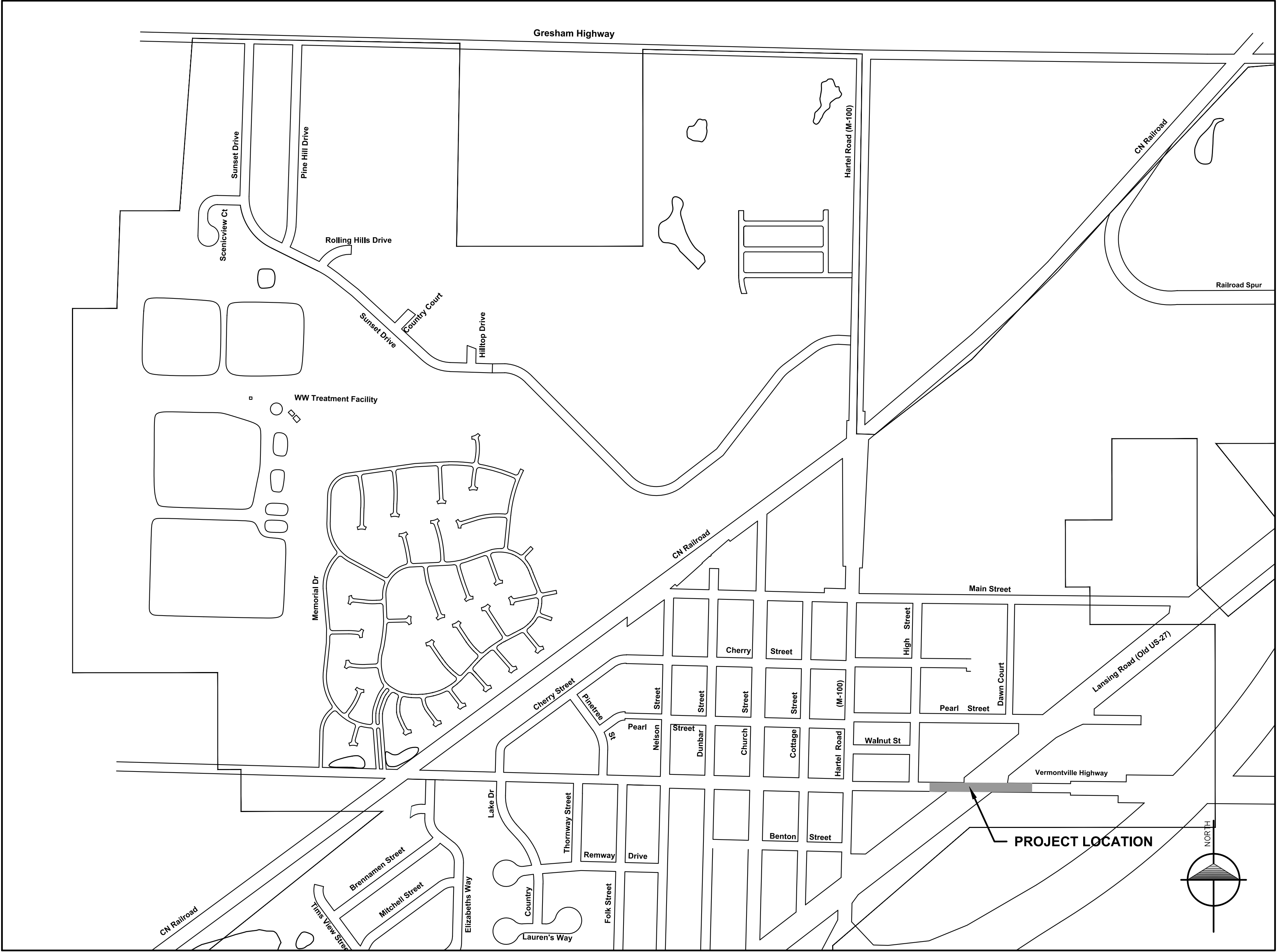
VICINITY MAP



BEFORE YOU DIG  
CALL MISS DIG  
CALL 3 FEET  
WORKING DAYS:  
811  
1-800-482-7171

LEGEND

PROJECT AREA



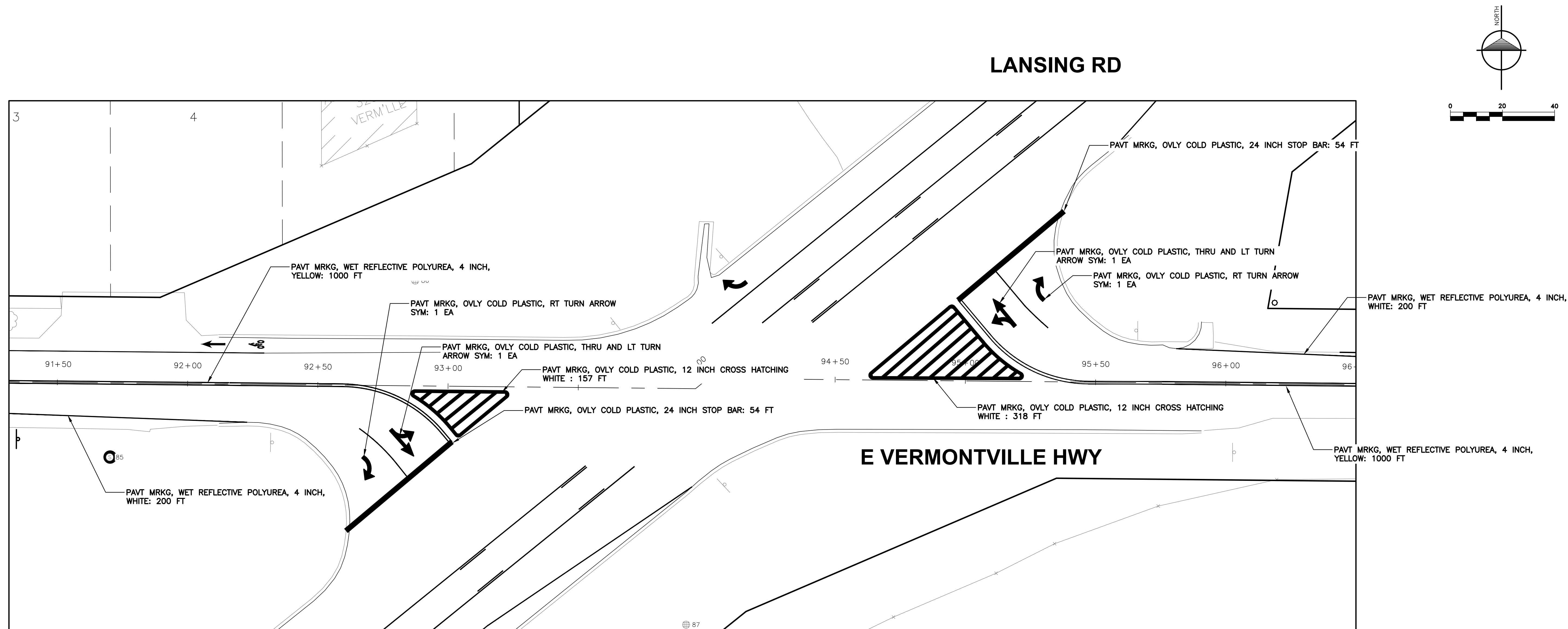
LOCATION MAP  
NOT TO SCALE

INDEX OF SHEETS

1	COVER SHEET
2	PAVEMENT MARKING PLAN

Aug 01, 2022 - 1:28pm P:\Projects\220086 Vermontville & Lansing Intersection\220086\plan-cover-sheet.dwg, REF: [0]d  
By: MICKEND





**LANSING RD**

**E VERMONTVILLE HWY**

**CITY OF POTTERVILLE  
EATON COUNTY, MICHIGAN  
VERMONTVILLE & LANSING INTERSECTION  
PAVEMENT MARKING PLAN**

NO.	ISSUED FOR	BY	DATE
1.	CLIENT REVIEW	INI	7/22/20

DESIGNED BY D. MICKEVICH	DATE 08/2022
DRAWN BY D. MICKEVICH	DATE 08/2022
CHECKED BY B. MIERAS	DATE 08/02/22
PROJECT 220086	
FILE Pit-Layout	
<div style="font-size: 48pt; font-weight: bold;">2</div> <div style="font-size: 24pt; font-weight: bold;">SHEET NO</div>	

# Common Safety Countermeasures for Local Agencies



## Roadside Design Improvements at Curves

- Increased clear zone:
  - ◇ A 16.7-foot clear zone (increased from 3 feet) can provide a 22 percent reduction in crashes.
  - ◇ A 30-foot clear zone can provide a 44 percent reduction in crashes.
- Roadside barriers:
  - ◇ Guardrail can be used when fixed objects cannot be removed from the clear zone or if space is limited.

Source: Federal Highway Administration (FHWA), [https://safety.fhwa.dot.gov/provencountermeasures/roadside\\_design/](https://safety.fhwa.dot.gov/provencountermeasures/roadside_design/)



## Benefits of Using Enhanced Delineation and Friction for Horizontal Curves in Michigan

- Chevron signs:
  - ◇ 20 percent reduction in crashes on curves.
- High-friction surface treatment:
  - ◇ 35 percent fewer wet roadway crashes.

Source: Michigan Department of Transportation (MDOT), [www.Michigan.gov/documents/MDOT/TZD\\_Safety\\_Fact\\_Sheet\\_495542\\_7.pdf](http://www.Michigan.gov/documents/MDOT/TZD_Safety_Fact_Sheet_495542_7.pdf)



## Systemic Application of Multiple Low-Cost Countermeasures at Stop-Controlled Intersections

- Doubled-up, oversized signs (Stop Ahead and Stop).
- Reflective sheeting on sign posts.
- Clearing obstructions that limit sight distance.
- Double-arrow warning sign (for T-intersections).
- Benefits of these improvements:
  - ◇ 10 percent reduction in injury and fatal crashes.
  - ◇ 15 percent reduction in nighttime crashes.
  - ◇ 12:1 average benefit-cost ratio.

Source: FHWA, [https://safety.fhwa.dot.gov/provencountermeasures/syst\\_stop\\_control/](https://safety.fhwa.dot.gov/provencountermeasures/syst_stop_control/)



## Benefits of Installing Longitudinal Rumble Strips and Stripes in Michigan

- Centerline rumble strips:
  - ◇ 50 percent reduction in head-on crashes.
  - ◇ 55 percent reduction in opposite-direction sideswipe crashes.
- Shoulder rumble strips:
  - ◇ 46 percent reduction in run-off-the-road crashes.
  - ◇ 51 percent reduction in fatal crashes.
  - ◇ 41 percent reduction in incapacitating injury crashes.

Source: MDOT, [https://www.michigan.gov/documents/MDOT/Non-Freeway\\_Rumble\\_Strips\\_Spotlight\\_7-30-15\\_495960\\_7.pdf](https://www.michigan.gov/documents/MDOT/Non-Freeway_Rumble_Strips_Spotlight_7-30-15_495960_7.pdf)



### Benefits of Roundabouts in Michigan

- Converting a signalized intersection to a roundabout:
  - ◇ 20 - 70 percent reduction in injury crashes.
- Changing a stop-controlled intersection to a roundabout:
  - ◇ 35 - 45 percent reduction in injury crashes.

Source: MDOT, [https://www.Michigan.gov/documents/MDOT/MDOT\\_Research\\_Spotlight\\_Evaluating\\_Roundabouts\\_382373\\_7.pdf](https://www.Michigan.gov/documents/MDOT/MDOT_Research_Spotlight_Evaluating_Roundabouts_382373_7.pdf)



### Road Safety Audit

- A proactive formal safety performance examination of an existing or future road by an independent and multi-disciplinary team:
  - ◇ 10 - 60 percent reduction in total crashes.

Source: FHWA, [https://safety.fhwa.dot.gov/provencountermeasures/road\\_safety\\_audit/](https://safety.fhwa.dot.gov/provencountermeasures/road_safety_audit/)



### Benefits of Road Diets in Michigan (Roadway Reconfiguration)

- Can improve safety, calm traffic, provide better mobility and access for all road users, and enhance overall quality of life.
- Four-lane to three-lane conversion:
  - ◇ 40 percent reduction in crashes.

Source: MDOT; [https://www.Michigan.gov/documents/MDOT/Research\\_Spotlight\\_road\\_diets\\_423935\\_7.pdf](https://www.Michigan.gov/documents/MDOT/Research_Spotlight_road_diets_423935_7.pdf)



### Left and Right-Turn Lanes at Two-Way Stop-Controlled Intersections

- Left-turn lanes:
  - ◇ 28 - 48 percent reduction in total crashes.
- Right-Turn Lanes:
  - ◇ 14 - 26 percent reduction in total crashes.

Source: FHWA, [https://safety.fhwa.dot.gov/provencountermeasures/left\\_right\\_turn\\_lanes/](https://safety.fhwa.dot.gov/provencountermeasures/left_right_turn_lanes/)



For Additional Information:

MDOT – Toward Zero Deaths: [www.Michigan.gov/ZeroDeaths](http://www.Michigan.gov/ZeroDeaths)

FHWA – Proven Safety Countermeasures: <https://safety.fhwa.dot.gov/provencountermeasures/>





# VERMONTVILLE & LANSING INTERSECTION



williams&works



# williams&works

engineers | surveyors | planners

Phone: (616) 224-1500

Fax: (616) 224-1501

## Preliminary Construction Cost Opinion

Project: City of Pottersville TIFA

Project No.: 215048

319 N. Nelson St.

Location: Pottersville, MI 48876

Work: Lansing Rd. and Vermontville Hwy. Pavement Markings

Item No.	Work Item	Unit	Est. Quantity	Unit Price	Amount
1	Bonds, Insurance, GC, OH&P (10%)	LS	1	\$1,387	\$1,387
2	Mobilization	LS	1	\$1,500	\$1,500
3	Pavt Mrkg, Ovly Cold Plastic, 12 inch Cross Hatching Wh	LF	475	\$5	\$2,375
4	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	LF	106	\$15	\$1,590
5	Recessing Pavt Mrkg, Transv	SFT	212	\$4	\$742
6	Rem Spec Mrkg	LF	800	\$2	\$1,560
7	Pavt Mrkg, Wet Reflective Polyurea, 4 inch, White	LF	400	\$2	\$600
8	Pavt Mrkg, Wet Reflective Polyurea, 4 inch, Yellow	LF	2000	\$2	\$3,000
9	Pavt Mrkg, Ovly Cold Plastic, Thru and Lt Turn Arrow Sy	EA	2	\$300	\$600
10	Pavt Mrkg, Ovly Cold Plastic, Rt Turn Arrow Sym	EA	3	\$300	\$900
11	Traffic Control	LS	1	\$1,000	\$1,000

Construction Total	\$15,300
Contingency (15%)	\$2,300
Engineering (25%)	\$3,800
Total Project Cost	\$21,400

By: DCM

Date: 8/3/2022

Chk'd: BM

## School Resource Officer Agreement

This Agreement (the "Agreement") for a school resource officer ("SRO"), effective [REDACTED], 2022, is made and entered into between Pottersville Public Schools (the "District") and the City of Pottersville (the "City").

WHEREAS, the District desires increased police protection services by having a police officer who will, among other duties, serve as an SRO at District grounds and facilities and for District events, and who will assist the District with school safety; and

WHEREAS, the City desires to provide a police officer for increased police protection pursuant to the terms and conditions of this Agreement; and

WHEREAS, municipal corporations may contract with each other for services pursuant to Public Act 35 of 1951 (MCL 124.1 et seq.); and

WHEREAS, the District has the authority to enter into agreements with third parties pursuant to section 11a of the Revised School Code, MCL 380.11a;

THEREFORE, in consideration of these premises and the promises, agreements, representations, and acknowledgements contained in this Agreement and incorporated Attachments, it is mutually agreed as follows:

1. **Agreement Term.** This Agreement will be effective on [REDACTED], 2022, for a [REDACTED] year term until [REDACTED], 202[REDACTED]. This Agreement may be terminated by either party without cause by providing 60 days' written notice to the other party.
2. **Officer Selection and Assignment.** The City will assign one City police officer to the District to serve as an SRO. The City will ensure that any person appointed to serve as an SRO is fully trained, certified, and licensed to serve in that role. The SRO will be selected and appointed by the City after consultation with the District's Superintendent. The District and the City agree that neither the City nor any SRO, by virtue of this Agreement or otherwise, may be considered an employee, contractor, subcontractor, partner, joint venture, representative, or agent of the District and that at all times and for all purposes under this Agreement, the City and its SRO will be controlled and governed by this Agreement and its Attachments. Subject to the cost reimbursement obligations under paragraph 6, the City will be the sole and exclusive employer of the SRO for all purposes, including hiring, directing, discharge, compensation, overtime wages, fringe benefits, pension or retirement benefits, travel expenses, mileage allowances, training expenses, transportation costs, and other allowances or reimbursements of any kind, including, but not limited to, workers' disability compensation, unemployment compensation, Social Security Act protections and benefits, retirement and pension, any employment taxes, and any other statutory or contractual right or benefit based on any employment status.
3. **Duties.** The SRO will perform the duties specified in the job description, which is attached as Attachment A and incorporated as part of this Agreement. The SRO will be scheduled for a minimum of [REDACTED] hours per week. The City will determine the SRO's work schedule after consultation with District officials.
4. **School Resource Officer Replacement.** If an SRO resigns, or if the District requests replacement of an SRO for reasonable cause, the City will replace the SRO with a similarly qualified individual in a reasonable amount of time. The District shall be responsible for costs as stated in paragraph 6, below.

5. **School Building Space and Computer Access.** The District will provide the SRO with a locking office with an individual work station and computer and internet access and a secure container for items that must be secured from student access.. The SRO may use District equipment and supplies for purposes of carrying out this Agreement. The SRO may only use District computers, internet, equipment, and supplies for purposes directly related to implementation of this Agreement.
6. **Consideration.** The District will pay the City the sum of \$\_\_\_\_\_ annually, payable in \_\_\_\_\_ installments. In addition, the District will reimburse the City for any cost or expenses related to the SRO, including all additional compensation, overtime wages, fringe benefits, pension or retirement benefits, training expenses, travel expenses, mileage allowances, and transportation costs attributed to SRO training requested or required by i) this Agreement, ii) the District, or iii) for overtime related to school business. The City will send the District an invoice every \_\_\_\_\_. The District will make the payment within 30 days from its receipt of the invoice. In the event this Agreement is terminated pursuant to Paragraph 1, all costs referenced in this Paragraph will be prorated based on the number of days the SRO actually worked in the District prior to termination, and each Party will promptly issue any payment or refund to the other Party as applicable.
7. **School Resource Officer Training.** Training is an essential element of providing quality police services. SRO training expenses specifically related to the role of an SRO will be paid by the City and reimbursed by the District pursuant to paragraph 6, above. The City will schedule all training for the SRO on days the District is not in school session.
8. **Other Costs.** Except as other provided in this Agreement, the City is responsible for the costs of any other resources necessary for the SRO to satisfy the obligations of this Agreement, including, without limitation, the costs of uniforms, special equipment, and vehicles.
9. **Substitute School Resource Officers.** In the event the SRO normally assigned by the City to provide the District with services under this Agreement has other City-related job functions unrelated to the District and is unable to provide services to the District, the City may assign another similarly qualified officer to provide the District services under this Agreement. In the event that the normally assigned SRO is unable to provide services under this Agreement for a time interval greater than two weeks, and the City does not provide a substitute officer, the District will either receive a *per diem* credit, which will be applied to the next scheduled billing, or will not be billed for that period in excess of two weeks when there is no substitute officer.
10. **Criminal Background Check.**
  - a. The City will not furnish any personnel to the District who would be ineligible for employment by the District if the person(s) were instead employed directly by the District.
  - b. Pursuant to the requirements of Revised School Code Sections 1230 and 1230a-h, the District will perform a criminal history check through the Michigan State Police and a criminal records check through the Federal Bureau of Investigation for all persons assigned by the City under this Agreement to work in any District facilities or at program sites where the District delivers educational programs and services. The City will ensure that all persons assigned pursuant to this Agreement take all necessary steps, including completing all paperwork and paying all fees, to comply with Revised School Code Sections 1230 and 1230a-h, and any record keeping requirements of the Michigan State Police. The District may decline an SRO's assignment based on the results of criminal history check and criminal records check.

11. **Criminal Convictions Prohibited.** The City will not assign any of its employees, agents, or other person(s) to perform any services under this Agreement where the person(s) would regularly and continuously work in the District's facilities or program sites if the person(s) has been convicted of any of the following offenses:
  - a. Any "listed offense" as defined under Section 2 of the Sex Offenders Registration Act, MCL 28.722;
  - b. Any offense enumerated in Sections 1535a or 1539b of the Revised School Code;
  - c. Any felony;
  - d. Any misdemeanor conviction involving sexual or physical abuse as those terms are defined in Revised School Code Sections 1230(10) and 1230a(8);
  - e. Any offense of a substantially similar enactment to those enumerated in A-D above of the United States or another State; or
  - f. Any other offense that would, in the judgment of the District, create a potential risk to the safety and security of students serviced by the District or employees of the District.
12. **Compliance with School Policies.** The SRO will abide by District policies that are applicable to the Agreement, including but not limited to, policies pertinent to:
  - a. Non-discrimination;
  - b. Child abuse and neglect reporting;
  - c. Sexual harassment;
  - d. Confidentiality of student records and student record information;
  - e. Administration of medication to pupils;
  - f. Communicable diseases;
  - g. Seclusion and Restraint;
  - h. Search and Seizure;
  - i. Alcohol/controlled substance possession and use; and
  - j. Emergency Procedures.

Before the effective date of this Agreement, The District will provide a copy of the above policies to the City.

13. **FERPA.** The SRO will be deemed the District's "Law Enforcement Unit," as defined by the Family Educational Rights and Privacy Act (FERPA), 20 USC § 1232g and its underlying regulations. The SRO will also be deemed a "School Official" as defined by FERPA. The SRO may access personally identifiable information from student education records only for the following purposes:



- a. *To access directory information.* For purposes of this Agreement, directory information means information described in the District's Board Policy [REDACTED]. Before accessing a student's directory information, the SRO must first determine whether the student's parents have submitted a directory information opt-out form. If so, the SRO may not access the student information except pursuant to subparagraphs 13.b. and 13.c. of this Agreement.
- b. *For a legitimate educational purpose.* For purposes of this Agreement, a legitimate educational purpose includes ensuring the safety of District facilities and events and protecting the safety of District staff, students, volunteers, and visitors. The SRO may not access student information for law enforcement purposes unless the SRO has a legitimate educational purpose.
- c. *In response to a health or safety emergency.* For purposes of this Agreement, a health or safety emergency means that the SRO believes there is an articulable and significant threat to a student or to another person. In such a circumstance, the SRO may access student information only as necessary to protect that student or person from the threat. After accessing student information pursuant to this paragraph, the SRO, in consultation with the building principal, will document the articulable and significant threat that prompted access to the student information and to whom information was shared.

Except as otherwise stated in this Agreement or permitted by law, the SRO will not disclose any student information without prior written consent of the student's parent/guardian or eligible student. The SRO may, however, redisclose student information to the same extent any other school official would be permitted to disclose the information pursuant to FERPA and other state and federal laws that apply to local educational agencies. If the SRO rediscloses personally identifiable information, the SRO must notify the building principal of the redisclosure and must, in consultation with the building principal, take steps required by state and federal law to document to whom the information was disclosed and the purpose for the redisclosure.

14. **Insurance.** The City will maintain, at its own expense during the term of this Agreement, the following insurances:
- a. Worker's compensation insurance with Michigan statutory limits and employer's liability insurance with a minimum limit of One Hundred Thousand Dollars (\$100,000) each occurrence for any employee;
  - b. Comprehensive/commercial general liability insurance with a combined single limit of Two Million Dollars (\$2,000,000) each occurrence for bodily injury and property damage. Policy includes personal injury coverage;
  - c. Automobile liability insurance covering all owned, hired and non-owned vehicles with personal protection insurance to comply with provisions of the Michigan No Fault insurance law including residual liability insurance with a minimum combined single limit of Two Million Dollars (\$2,000,000) each occurrence for bodily injury and property damage;
  - d. Police professional liability coverage with a minimum limit of Five Hundred Thousand Dollars (\$500,000) each occurrence.

The City will name the District as an additional insured on its general liability insurances and other insurance as is reasonably necessary to insure the District from any liability as a result of any act or omission of the SRO.

15. **Liability and Indemnity.** Neither the District nor the City will waive its governmental immunity nor any defense available to them or their officers, agents, or employees under the Michigan Governmental Immunity Act, or any other defenses which may be available to each governmental entity, or its officers, agents, and employees. The District and the City are solely responsible for the acts, errors, or omissions of its respective officers, agents, and employees.
16. **Employment Discrimination.** The District and the City will not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment, because of religion, race, color, national origin, age, sex, height, weight, marital status, disability, pregnancy, sexual orientation, gender identity, veteran status, or any other characteristic for which discrimination is prohibited by state or federal law. The District and the City will not discriminate against any student or other recipient of services under this Agreement due to race, color, religion, sex, national origin, disability or any other characteristic for which discrimination is prohibited by state or federal law in the delivery of programs and services rendered under this Agreement.
17. **Conflicts of Interest.** The SRO will comply with Michigan law concerning actual or potential financial conflicts of interests between the District, the City, its staff and any third party.
18. **Notices.** The parties will send, by first class mail, postage prepaid, all correspondence and written notices required or permitted by this Agreement to each signatory of this Agreement or any signatory successor in office, to the following addresses:
  - a. If to the District:  
Superintendent, Pottersville Public Schools  
420 N. High Street  
Pottersville, MI 48876
  - b. If to the City:  
City of Pottersville, Attn:                       
319 N. Nelson Street  
Pottersville, Michigan 48876

Except as otherwise provided by this Agreement, all correspondence or written notices will be considered delivered to a party as of the date that the notice is deposited with sufficient postage with the United States Postal Service.

19. **Dispute Resolution.** Disputes arising from or relating to this Agreement must be presented to the District or the City, in writing, for discussion and informal resolution. Disputes must identify the provision(s) in dispute, the full relief requested, and all the facts and circumstances supporting the requested relief, including the names of all witnesses and relevant documents. If the issues cannot be resolved between the District and the City, then the dispute may be submitted to the appropriate Michigan state court. The laws of Michigan will apply.
20. **Construction of Agreement.** This Agreement will be deemed to have been jointly drafted by both parties. Any asserted ambiguity may not be construed against either party.
21. **Severability.** If any provision of this Agreement is held invalid by any other applicable statute or regulation or by a decision of a court of competent jurisdiction, the invalidity will not affect any other provision of this Agreement that is severable and can be given effect without the invalid provision.

22. **Non-Enforcement of Waiver.** The District and the City may enforce this Agreement in strict accordance with the terms, notwithstanding any conduct or custom on the part of a party in refraining from doing so at any time. All rights and remedies of the respective parties are cumulative and concurrent. The exercise of, or failure to exercise, a right or remedy will not be deemed a waiver or release of any other right or remedy.
23. **Force Majeure.** Neither party is liable for any delays or failures in performance due to circumstances beyond its control which could not be avoided by the exercise of due care. Causes beyond a party's control may include, but are not limited to, any act of God; compliance with any order, decree, or law of any governmental authority; fire; labor difficulty; or declaration of national emergency.
24. **Authorization.** This Agreement has been authorized, executed, and delivered by the parties and constitutes a legal, valid, and binding obligation, enforceable in accordance with its terms.
25. **Third Party Rights.** This Agreement does not confer any rights or remedies upon any third party other than the parties to this Agreement and their respective successors and assigns.
26. **Captions.** Captions are provided for convenience only and do not affect the interpretation of this Agreement.
27. **Entire Agreement.** This document, and its Attachments, represent the Parties' entire Agreement, and supersedes all prior negotiations, representations, or contracts, either written or oral related to the subject matter of this Agreement. Modification to this Agreement, including to this Paragraph, may only be made by a writing signed by both parties.

IN WITNESS WHEREOF, each person's signature below represents and warrants that he or she is the signatory authorized to execute this Agreement on behalf of the District or the City.

**City of Potterville,  
a Michigan Municipal Corporation**

By: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_, 2022

**Potterville Public Schools, a Michigan  
general powers school district**

By: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_, 2022

ATTACHMENT A  
JOB DESCRIPTION

[To be completed by the parties].

DRAFT

ATTACHMENT B  
PAYMENT

[OPTIONAL: To be completed by the parties.]

DRAFT