

City of Pottersville - Council Agenda

Thursday, July 21, 2022 – 7:00 p.m. – Pottersville City Hall, 319 N. Nelson Street

A. Call to Order:

B. Pledge of Allegiance:

C. Roll Call:

D. Approval of Agenda:

E. Approval of Minutes: Meeting minutes from June 16, 2022

F. Approval of Bills: General Bills of **\$188,503.73 + \$22,038.71 = \$210,542.44**

G. City Manager's Report: Manager's report in the packet.

H. Public Comment on agenda items:

I. Department Reports: Reports in the packet.

J. New Business:

- a) **Additional Authorized Check Signers**
- b) **Closed Session** with legal counsel regarding City's Water and Wastewater System Improvements Project from 2017-2018. regarding utility work on East Cherry Street, -Open Meetings Act statute (MCL 15.268(1)(h)),
- c) **Authorization for the City Attorney** to proceed as discussed in the closed session.

K. Public Comment on non-agenda items:

L. Next Regular Meeting: Wednesday, August 17, 2022, at 7:00 p.m. (Note change from usual)

M. Excuse absent member(s):

N. Adjourn:

City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
Fax: (517) 645-7810 ♦ www.pottervillemi.org

City Council Meeting was called to order by Mayor Lenneman on Thursday, June 16, 2022, at 7:00 pm at 319 N Nelson Street, Potterville, Michigan, and the Pledge of Allegiance was recited.

Roll Call: Present: Mayor Lenneman, Deputy Mayor Potter, Member Kring, Member Nichols, and Member Pulda.

Absent: Member Rogers and Member Smalley

Approval of Agenda: Motion by Deputy Mayor Potter. Supported by Member Pulda. Vote: Unanimous. Motion Carried (5-0).

Approval of Minutes May 19, 2022: Motion by Member Nichols. Supported by Member Pulda. Vote: Unanimous. Motion Carried (5-0).

Approval of Minutes May 25, 2022: Motion by Member Nichols. Supported by Member Pulda. Vote: Unanimous. Motion Carried (5-0).

Approval of Bills: Motion by Member Pulda to pay General Bills in the amount of \$83,689.13. Supported by Deputy Mayor Potter. Roll Call Vote: Unanimous. Motion Carried (5-0).

Approval of Bank Reconciliations: Motion by Member Nichols to approve May 2022 accounts for General, Tax and Payroll. Supported by Member Pulda. Roll Call Vote: Unanimous. Motion Carried (5-0).

City Manager's Report: Manager's report is in the June 16, 2022, Council packet.

Public Comment on Agenda Items: Katherine Bussard shared several concerns regarding budget amendments and the proposed law enforcement millage.

Commission/Committee Reports: Member Kring shared TIFA's Lansing Road Sidewalk project almost complete besides the bench and trash receptacle near Vermontville intersection.

Department Reports: Chief Barry informed that the Potterville School Board approved to joint fund a resource officer at 75% and with the City funding 25%. Gizzard Fest was smooth, and the officers utilized the new bicycle for patrol. Zoning Director Miller updated on process of Cambria Ridge approvals. This is a four-phase development. Gizzard Fest was a great success.

New Business:

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Resolution No. 22-0616-11 to adopt and approve of the City's application to the MDOT Category B Grant Program for street repairs to Pine Hill Drive and a portion of Sunset Drive: Motion by Member Kring. Supported by Deputy Mayor Potter. Roll Call Vote: Unanimous. Motion Carried (5-0).

Public Hearing of Ordinance No. 2022-0519 to Amended Article III, Section 22-56 of the City Code of Ordinances regarding Release of Yard Waste. Motion to Open Public Hearing by Member Nichols and Supported by Member Pulda. Vote: Unanimous. Motion Carried (5-0).

Public Comment: None

Motion to Close Public Hearing by Member Pulda and Supported by Deputy Mayor Potter. Vote: Unanimous. Motion Carried (5-0).

Resolution No. 22-0616-12 Adopting Ordinance No. 2022-0519 to Amended Article III, Section 22-56 of the City Code of Ordinances Regarding Release of Yard Waste. Motion by Member Kring. Supported by Member Nichols. Roll Call Vote: Unanimous. Motion Carried (5-0).

2022-2023 Michigan Municipal Insurance Coverage Proposals: Motion by Member Kring to continue with EMC Insurance. Supported by Member Nichols. Roll Call Vote: Unanimous. Motion Carried (5-0).

Budget Hearing of City Fiscal Budget Amendments of 2021-2022. Motion to Open Public Hearing by Member Pulda and Supported by Member Nichols. Vote: Unanimous. Motion Carried (5-0).

Public Comment: Katherine Bussard question spending over budgeted amounts and needing amendments.

Motion to Close Public Hearing by Mayor Lenneman and Supported by Member Nichols. Vote: Unanimous. Motion Carried (5-0).

Resolution No. 22-0616-13 to Adopt City Fiscal Budget Amendments of 2021-2022. Motion by Deputy Mayor Potter. Supported by Member Pulda. Roll Call Vote: Unanimous. Motion Carried (5-0).

Budget Hearing of the City Fiscal Budget of 2022-2023. Motion to Open Public Hearing by Member Nichols and Supported by Member Kring. Vote: Unanimous. Motion Carried (5-0).

Public Comment: Katherine Bussard inquired why an 130,000.00 increase in the police budget over last year. Also asked if the budget accommodated the high inflation amounts in each department.

Motion to Close Public Hearing by Member Kring and Supported by Deputy Mayor Potter. Vote: Unanimous. Motion Carried (5-0).

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Resolution No. 22-0616-14 to Adopt City Fiscal Budget of 2022-2023. Motion by Deputy Mayor Potter. Supported by Member Nichols. Roll Call Vote: Unanimous. Motion Carried (5-0).

Public Hearing of Resolution No. 22-0616-15 to Approve Law Enforcement Ballot Proposal. Motion to Open Public Hearing by Deputy Mayor Potter and Supported by Member Pulda. Vote: Unanimous. Motion Carried (5-0).

Public Comment: Katherine Bussard believes now is not in the best interest of the community to add another tax.

Motion to Close Public Hearing by Member Pulda and Supported by Member Nichols. Vote: Unanimous. Motion Carried (5-0).

Resolution No. 22-0616-15 to Approve Law Enforcement Ballot Proposal. Motion by Member Nichols. Supported by Member Pulda. Roll Call Vote: Yeas: Mayor Lenneman, Deputy Mayor Potter, Member Nichols, and Member Pulda. Nays: Member Kring. Motion Carried (4-1).

Correspondence: from Angela Witwer, State Representative's office, congratulating the City of Potterville Police Department on the recent grant award for First Responder Training and Recruitment Grant.

Public Comment on Non-Agenda Items: Katherine Bussard commented on council responsibility as elected officials to make the hard decisions that they were elected to represent the people.

Next Meeting: July 21, 2022

Excuse Absent Members: Member Rogers and Member Smalley. Motion by Deputy Mayor Potter. Supported by Member Pulda. Vote: Ayes: 4. Nays: 1. Motion Carried (4-1).

Meeting Adjourned at 8:30 pm

Respectfully Submitted by:

Becky Dolman

City Clerk

07/14/2022 10:06 AM

BANK RECONCILIATION FOR CITY OF POTTERVILLE

Page 1/1

User: JWest

Bank GEN (GENERAL POOLED ACCOUNT)

DB: Potterville

FROM 06/01/2022 TO 06/30/2022

Reconciliation Record ID: 145

GL Number	Description	Beginning Balance
101-000-001.000	CASH	891,574.39
202-000-001.000	CASH	189,265.76
203-000-001.000	CASH	182,818.33
208-000-001.000	CASH	55,540.39
370-000-001.000	CASH	
401-000-001.000	CASH	4,607.87
590-000-001.000	CASH	25,604.61
590-000-010.000	CASH IN BANK - BOND RESERVE	253,050.00
590-000-011.000	CASH IN BANK-REPLACEMENT FUND	109,079.00
591-000-001.000	CASH	604,074.92
591-000-010.000	CASH IN BANK - BOND RESERVE	142,350.00
591-000-011.000	CASH IN BANK-REPLACEMENT FUND	263,464.00
598-000-001.000	CASH	7,079.26
641-000-001.000	CASH	19,593.72

Beginning GL Balance:	2,748,102.25
Add: Cash Receipts	106,639.47
Less: Cash Disbursements	(146,006.06)
Less: Payroll Disbursements	(66,245.94)
Add: Journal Entries/Other	138,299.49
Ending GL Balance:	2,780,789.21

GL Number	Description	Ending Balance
101-000-001.000	CASH	978,877.83
202-000-001.000	CASH	208,201.01
203-000-001.000	CASH	83,752.07
208-000-001.000	CASH	34,799.91
370-000-001.000	CASH	
401-000-001.000	CASH	3,868.76
590-000-001.000	CASH	64,048.95
590-000-010.000	CASH IN BANK - BOND RESERVE	253,050.00
590-000-011.000	CASH IN BANK-REPLACEMENT FUND	109,079.00
591-000-001.000	CASH	620,447.55
591-000-010.000	CASH IN BANK - BOND RESERVE	142,350.00
591-000-011.000	CASH IN BANK-REPLACEMENT FUND	263,464.00
598-000-001.000	CASH	7,079.26
641-000-001.000	CASH	11,770.87

Ending GL Balance:	2,780,789.21
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Ending Bank Balance:	2,791,568.08
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Add: Miscellaneous Transactions	1,223.77
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Add: Deposits in Transit	
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06/30/2022 Deposit ID: 960	2,000.20
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07/06/2022 *Deposit ID: 961	183.52
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609 REMWAY (CK 2652 WRITTEN FOR \$100 PROCESSED AT \$110.79- CORRECT	10.79
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CK FOR 89.01 MISSED IN 6/29 DEPOSIT- ADDED TO 6/30 DEPOSIT	89.01
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	2,283.52
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Less: 13 AP Outstanding Checks	14,286.16
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Less: 0 PR Outstanding Checks	
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Adjusted Bank Balance	2,780,789.21
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Unreconciled Difference:	0.00
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REVIEWED BY: _____

DATE: _____

7-14-22

07/05/2022 09:46 AM

BANK RECONCILIATION FOR CITY OF POTTERVILLE

Page 1/1

User: JWest

Bank TAX (TAX ACCOUNT)

DB: Potterville

FROM 06/01/2022 TO 06/30/2022

Reconciliation Record ID: 143

GL Number	Description	Beginning Balance
703-000-001.000	CASH	16,366.65

Beginning GL Balance:	16,366.65
Add: Cash Receipts	1,415.22
Less: Cash Disbursements	(18,216.98)
Add: Journal Entries/Other	637.12
Ending GL Balance:	202.01

GL Number	Description	Ending Balance
703-000-001.000	CASH	202.01

Ending GL Balance:	202.01
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Ending Bank Balance:	15,142.84
Add: Deposits in Transit	0.00
Less: 5 AP Outstanding Checks	14,940.83
Less: 0 PR Outstanding Checks	

Adjusted Bank Balance	202.01
Unreconciled Difference:	0.00

REVIEWED BY: 

DATE: 7-11-22

07/05/2022 09:44 AM

BANK RECONCILIATION FOR CITY OF POTTERVILLE

Page 1/1

User: JWest

Bank PR (PAYROLL ACCOUNT)

DB: Potterville

FROM 06/01/2022 TO 06/30/2022

Reconciliation Record ID: 144

GL Number	Description	Beginning Balance
750-000-001.000	CASH	13,324.45
Beginning GL Balance:		13,324.45
Less: Payroll Disbursements		(336.45)
Less: Journal Entries/Other		(12,987.98)
Ending GL Balance:		0.02

GL Number	Description	Ending Balance
750-000-001.000	CASH	0.02
Ending GL Balance:		0.02
Ending Bank Balance:		230.90
Add: Deposits in Transit		0.00
Less: 0 AP Outstanding Checks		
Less: 3 PR Outstanding Checks		230.88
Adjusted Bank Balance		0.02
Unreconciled Difference:		0.00

REVIEWED BY: 

DATE: 7-11-22

07/14/2022 04:20 PM

User: RDOLMAN

DB: Potterville

CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
 EXP CHECK RUN DATES 06/20/2022 - 07/14/2022
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GEN

Page: 1/4

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: ACE HARDWARE-GRAND LEDGE 2073	GARDEN SPRAYER, SIMPLE GREEN	45.97
TOTAL VENDOR ACE HARDWARE-GRAND LEDGE		45.97
VENDOR NAME: AIRGAS GREAT LAKES 9127609187	OCYGEN INDUSTRIAL	153.60
TOTAL VENDOR AIRGAS GREAT LAKES		153.60
VENDOR NAME: ALRO STEEL CF07092LZ	USABLE DROPS- STEEL SOLIDS	24.64
TOTAL VENDOR ALRO STEEL		24.64
VENDOR NAME: ALTOGAS, INC INTEREST	INTEREST	41.70
TOTAL VENDOR ALTOGAS, INC		41.70
VENDOR NAME: APPLIED IMAGING 1994125	COPIER	111.59
TOTAL VENDOR APPLIED IMAGING		111.59
VENDOR NAME: AT&T MAY 17- JUN 16	INTERNET AT CONCESSION	107.96
TOTAL VENDOR AT&T		107.96
VENDOR NAME: BENTON TWP FIRE DEPT. 06/07/2022	FIRE/EMS SERVICE 2022-2023 -1ST PAYMENT	63,600.00
TOTAL VENDOR BENTON TWP FIRE DEPT.		63,600.00
VENDOR NAME: BOBCAT OF LANSING P56719	HARNESS, VALVE, 7-PIN	418.12
TOTAL VENDOR BOBCAT OF LANSING		418.12
VENDOR NAME: CALEDONIA FARMERS ELEVATOR 4750511 4750788	BKT SKID POWER HD, VALVE STEM \$412 MOWER CHALK	98.60 239.52
TOTAL VENDOR CALEDONIA FARMERS ELEVATOR		338.12
VENDOR NAME: CASH JULY	END OF SEASON TURNAMENT UMPIRES	400.00
TOTAL VENDOR CASH		400.00
VENDOR NAME: CINTAS CORPORATION #725 6/30/22	UNIFORM EXPENSES	227.96
TOTAL VENDOR CINTAS CORPORATION #725		227.96
VENDOR NAME: CITY OF POTTERVILLE 5/23-6/23/22	UTILITIES	491.12
TOTAL VENDOR CITY OF POTTERVILLE		491.12
VENDOR NAME: CONSUMERS ENERGY 5/24/22-6/22/22	UTILITIES	7,931.51
TOTAL VENDOR CONSUMERS ENERGY		7,931.51
VENDOR NAME: CORRIGAN'S TRUCK ACCESSORIES 20317	AIRLIFT	561.00
TOTAL VENDOR CORRIGAN'S TRUCK ACCESSORIES		561.00
VENDOR NAME: COTTAGE GARDENS 213203	PLANTS FOR NON MOTORIZED TRAIL	338.00
TOTAL VENDOR COTTAGE GARDENS		338.00
VENDOR NAME: D & L FUELS 6/30/22	FUEL	4,343.99
TOTAL VENDOR D & L FUELS		4,343.99
VENDOR NAME: DEAN, STEPHANIE		

07/14/2022 04:20 PM

User: RDOLMAN

DB: Potterville

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Page: 2/4

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: DEAN, STEPHANIE		
07/13/2022	UB refund for account: CHUS-000103-0000-	30.20
TOTAL VENDOR DEAN, STEPHANIE		30.20
VENDOR NAME: DELTA DENTAL		
RIS0004231067	7/1/22-7/30/22	944.18
TOTAL VENDOR DELTA DENTAL		944.18
VENDOR NAME: DRIVEN GRAPHIX		
1005	GIZZARD FEST BANNERS	185.30
TOTAL VENDOR DRIVEN GRAPHIX		185.30
VENDOR NAME: ELECTIONSOURCE		
22-3231	SIGNS, THERMAL PAPER, STORAGE CONTAINERS	500.00
TOTAL VENDOR ELECTIONSOURCE		500.00
VENDOR NAME: EMC INSURANCE		
7000297516	ANNUAL PREMIUM	52,636.00
TOTAL VENDOR EMC INSURANCE		52,636.00
VENDOR NAME: FAMILY FARM AND HOME		
1340	PUMP FITTINGS	5.99
1337	POST DRIVER, T-POST, POULTRY NET	111.70
JUNE STATEMENT	SUPPLIES	117.69
TOTAL VENDOR FAMILY FARM AND HOME		235.38
VENDOR NAME: FCI AUTOMATION - LANSING		
49265	Z SERIES HOSE ASSY	66.00
TOTAL VENDOR FCI AUTOMATION - LANSING		66.00
VENDOR NAME: GORDON'S FOOD SERVICE		
809238526	CONCESSIONS	113.21
809238065	CONCESSIONS	135.95
809238021	CONCESSIONS	119.41
89238723	CONCESSIONS	556.12
TOTAL VENDOR GORDON'S FOOD SERVICE		924.69
VENDOR NAME: GRANGER CONTAINER SERVICE, INC		
24171269	TRASH SERVICE	243.50
TOTAL VENDOR GRANGER CONTAINER SERVICE, INC		243.50
VENDOR NAME: HUTSON, INC		
9590250	SPINDLE, HIGH LIFT BLADE, SHIELD	485.12
9584766	TUBE NUT, WHEEL	108.67
9586212	BOLT	3.59
9586785	NUT	5.40
JUNE	PARTS SALES	127.96
TOTAL VENDOR HUTSON, INC		730.74
VENDOR NAME: KENDAL ELECTRIC INC		
S111841869.001	VOLTAGE CONINUITY & CURRENT TESTER	152.85
TOTAL VENDOR KENDAL ELECTRIC INC		152.85
VENDOR NAME: LA CROSSE SEED		
SI-2118008	GRASS SEED	358.00
TOTAL VENDOR LA CROSSE SEED		358.00
VENDOR NAME: MENARDS-LANSING WEST		
38684	FASCIA, CARR BOLT, NYL LOCK NUT, DEHUMID	370.46
38083	CLEANING SUPPLIES	215.70
39177	HOSE CLAMP, COIL, IMPACT DRIVE BIT, LUMB	155.44
TOTAL VENDOR MENARDS-LANSING WEST		741.60
VENDOR NAME: OAKLAND COMMUNITY COLLEGE/CREST		
009710379	SPRING 2022 JAN-JUNE 2022- ADVANCED POLI	250.00
TOTAL VENDOR OAKLAND COMMUNITY COLLEGE/CREST		250.00
VENDOR NAME: PEERLESS MIDWEST INC		

07/14/2022 04:20 PM

User: RDOLMAN

DB: Potterville

CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
 EXP CHECK RUN DATES 06/20/2022 - 07/14/2022
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Page: 3/4

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: PEERLESS MIDWEST INC		
67527	NEW 25 HP SUBMERSIBLE MOTOR, STEEL PUMP	21,916.11
TOTAL VENDOR PEERLESS MIDWEST INC		21,916.11
VENDOR NAME: PHP		
221661950	INS COVERAGE 7/1/22-7/31/22	5,351.42
TOTAL VENDOR PHP		5,351.42
VENDOR NAME: PRESTON COMMUNITY SERVICES LLC		
JUNE 21	SERVICES FOR MAY 2022	1,333.33
TOTAL VENDOR PRESTON COMMUNITY SERVICES LLC		1,333.33
VENDOR NAME: QUILL CO		
25979977	CARDSTOCK PAPER, PENS, TAPE REFILL, SPRA	72.56
TOTAL VENDOR QUILL CO		72.56
VENDOR NAME: ROBERT E-LEE EATON		
1205 HANCOCK	FIRE ESCROW	10,750.00
TOTAL VENDOR ROBERT E-LEE EATON		10,750.00
VENDOR NAME: STATE OF MICHIGAN (A)		
761-11013340	WATER SAMPLE TESTS	64.00
761-11012945	WATER TEST	80.00
TOTAL VENDOR STATE OF MICHIGAN (A)		144.00
VENDOR NAME: THE COUNTY JOURNAL		
248257	BUDGET HEARING NOTICE	97.00
248258	BUDGET HEARING 2022-2023 FISCAL	97.00
248777	QUALITY WATER REPORT	685.64
248782	ORDINANCE ADOPTION	250.67
TOTAL VENDOR THE COUNTY JOURNAL		1,130.31
VENDOR NAME: THE PARTS PLACE-CHARLOTTE		
233732	WIPER, OIL FIL/WRENCH, JUMP STARTER	291.99
233328	SUPPLIES	111.37
TOTAL VENDOR THE PARTS PLACE-CHARLOTTE		403.36
VENDOR NAME: UNITED STATES POST OFFICE		
2022	P.O. BOX 488 RENEWAL FEE	62.00
JULY 2022	JULY 22 INVOICES (JUNE 22 USAGE)	201.55
TAX BILLS 7/22	TAX BILLS 07/01/22	431.02
JULY 2022-23	PERMIT FEE FOR FIRST CLASS PRESORT	265.00
TOTAL VENDOR UNITED STATES POST OFFICE		959.57
VENDOR NAME: UNUM LIFE INSURANCE		
6/1/22-6/30/22	DISABILTIY INS	261.29
TOTAL VENDOR UNUM LIFE INSURANCE		261.29
VENDOR NAME: VERIZON WIRELESS		
9910062237	CELL PHONES SERVICE 7/2-8/1/22	436.27
9910409707	INTERNET	39.02
TOTAL VENDOR VERIZON WIRELESS		475.29
VENDOR NAME: VISION SERVICE PLAN		
8185407286	VISION COVERAGE JULY	155.32
TOTAL VENDOR VISION SERVICE PLAN		155.32
VENDOR NAME: WEX BANK		
82181970	FUEL	293.33
TOTAL VENDOR WEX BANK		293.33
VENDOR NAME: WILLIAMS & WORKS		
94349	SUNSET DR TEDF CAT B 2022	1,060.30
94428	IRON REMOVAL PLANT	487.75
94411	IRP, CAMBRIA RIDGE, PINE HILL, E CHERRY,	2,796.75
94391	WELL NO 6	3,146.00
TOTAL VENDOR WILLIAMS & WORKS		7,490.80

07/14/2022 04:20 PM
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INVOICE		
NUMBER	DESCRIPTION	AMOUNT
<hr/>		
VENDOR NAME: WOW!BUSINESS		
7/6-8/5/22	INTERNET	633.32
TOTAL VENDOR WOW!BUSINESS		<hr/> 633.32
GRAND TOTAL:		188,503.73

07/21/2022 02:46 PM

User: RDOLMAN

DB: Potterville

CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
 EXP CHECK RUN DATES 07/15/2022 - 07/21/2022
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 BANK CODE: GEN

Page: 1/2

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: ACE HARDWARE-GRAND LEDGE		
2228	AUGER 1/4"X25 POWER DRM	29.99
2248	ICEMAKER KIT, ADAPTER, BATTERY	61.75
TOTAL VENDOR ACE HARDWARE-GRAND LEDGE		91.74
VENDOR NAME: BS&A SOFTWARE		
142697	SOFTWARE SUPPORT 8/1/22-8/1/23	3,316.00
TOTAL VENDOR BS&A SOFTWARE		3,316.00
VENDOR NAME: CALEDONIA FARMERS ELEVATOR		
4750888	HC CORNSTONE PLUS 2.5 GAL	333.45
4750889	WEEDTRINE D AQUATIC HERBICIDE GAL	88.03
TOTAL VENDOR CALEDONIA FARMERS ELEVATOR		421.48
VENDOR NAME: CARDMEMBER SERVICE		
6/7/22-7/7/22 A	GIZZARDFEST - TPAPER, PESTICIDE, AIRFLOW	377.11
6/7-7/7/22 B	GIZZARDFEST CREDIT FOR WRISTBANDS	(560.51)
TOTAL VENDOR CARDMEMBER SERVICE		(183.40)
VENDOR NAME: CASH		
JUNE 30	W2, SOAP, WTR BOIL ADVISORY, POSTAGE, MA	76.62
TOTAL VENDOR CASH		76.62
VENDOR NAME: D & L FUELS		
7/15/22	GAS	1,785.74
TOTAL VENDOR D & L FUELS		1,785.74
VENDOR NAME: DEAN, STEPHANIE		
07/21/2022	UB refund for account: CHUS-000103-0000-	37.21
TOTAL VENDOR DEAN, STEPHANIE		37.21
VENDOR NAME: DELAU FIRE SERVICES		
365227	10# ABC RECHARGE	60.00
TOTAL VENDOR DELAU FIRE SERVICES		60.00
VENDOR NAME: FIRST ADVANTAGE LNS		
2500832206	CLINIC COLLECTION	146.12
TOTAL VENDOR FIRST ADVANTAGE LNS		146.12
VENDOR NAME: FOSTER SWIFT COLLINS & SMITH		
837052	GENERAL, CHERRY ST. SANITARY SEWER	3,054.50
TOTAL VENDOR FOSTER SWIFT COLLINS & SMITH		3,054.50
VENDOR NAME: GORDON'S FOOD SERVICE		
809238959	CONCESSIONS	458.87
TOTAL VENDOR GORDON'S FOOD SERVICE		458.87
VENDOR NAME: LANSING SANITARY SUPPLY, INC		
1167449	POLY LINER, BROWN ROLL TOWEL, TISSUE, LO	839.45
TOTAL VENDOR LANSING SANITARY SUPPLY, INC		839.45
VENDOR NAME: MENARDS-LANSING WEST		
39410	CONCRETE MIX, POTHOLE PATCH	41.62
39824	WASHER, LOCKNUT, CARR BOLT, 2X10-8' AC2	135.89
TOTAL VENDOR MENARDS-LANSING WEST		177.51
VENDOR NAME: PIONEER MANUFACTURING COMPANY		
844091	GAME DAY AEROSOL WHITE	866.00
TOTAL VENDOR PIONEER MANUFACTURING COMPANY		866.00
VENDOR NAME: PRESTON COMMUNITY SERVICES LLC		
6/1-6/30/22	JUNE ASSESSING SERVICES	1,333.33
TOTAL VENDOR PRESTON COMMUNITY SERVICES LLC		1,333.33
VENDOR NAME: SEBASTIAN & SONS WELL DRILLING		
9556	BLOWING BREAKER, LAKE ALLIANCE WELL	4,613.72

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CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE

Page: 2/2

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EXP CHECK RUN DATES 07/15/2022 - 07/21/2022

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BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

BANK CODE: GEN

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: SEBASTIAN & SONS WELL DRILLING		
	TOTAL VENDOR SEBASTIAN & SONS WELL DRILLING	4,613.72
VENDOR NAME: WILLIAMS & WORKS		
94465	SUNSET DR TEDF CAT B 2022	2,427.50
94544	CAMBRIA RIDGE, CAT B. PINE HILL DR., E.	1,777.52
94560	IRON REMOVAL PLANT	556.00
94546	WWTF ACCESS ROAD	182.80
	TOTAL VENDOR WILLIAMS & WORKS	4,943.82
GRAND TOTAL:		22,038.71

07/13/2022 01:30 PM

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DB: Potterville

REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

Page: 1/19

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	END BALANCE	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		06/30/2021		06/30/2022			
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	MONTH 06/30/22	NORM (ABNORM)	USED
					INCR (DECR)		
Fund 101 - GENERAL FUND							
Revenues							
Dept 000							
101-000-402.000	PROPERTY TAX	572,765.81	596,223.32	595,722.54	(897.39)	500.78	99.92
101-000-403.000	SOLID WASTE TAX	73,921.62	75,063.83	75,046.54	(17.29)	17.29	99.98
101-000-411.000	DELINQUENT PROP TAX	230.38	200.00	438.63	438.63	(238.63)	219.32
101-000-432.000	PAYMENT IN LIEU OF TAXES	0.00	1,500.00	2,174.02	2,174.02	(674.02)	144.93
101-000-434.000	TRAILER COURT TAX	2,644.05	2,500.00	2,413.00	663.50	87.00	96.52
101-000-445.000	CITY PENALTY	7,131.86	3,770.96	3,592.22	(691.03)	178.74	95.26
101-000-447.000	ADMINISTRATION FEE	29,350.56	29,928.78	29,921.55	(21.21)	7.23	99.98
101-000-476.000	PERMITS	6,379.25	7,518.45	8,578.45	1,060.00	(1,060.00)	114.10
101-000-477.000	3% CABLE T.V.	9,099.75	8,500.00	7,722.55	0.00	777.45	90.85
101-000-478.000	BLIGHT FEES	0.00	175.00	175.00	0.00	0.00	100.00
101-000-479.000	OTHER PERMITS	0.00	200.00	200.00	0.00	0.00	100.00
101-000-480.000	TELECOM RIGHT OF WAY MAINTENA	9,424.73	10,818.30	10,818.30	0.00	0.00	100.00
101-000-488.000	RECYCLING	2,952.10	2,700.00	2,785.50	367.85	(85.50)	103.17
101-000-528.000	OTHER FEDERAL GRANTS	13,055.00	144,603.72	144,603.72	0.00	0.00	100.00
101-000-543.010	PUBLIC ACT 302 LAW ENF.	500.00	500.00	500.00	0.00	0.00	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION	176,549.97	186,603.29	186,603.29	0.00	0.00	100.00
101-000-574.000	ST SHARED REV - SALES TAX	260,924.00	340,000.00	302,171.00	53,479.00	37,829.00	88.87
101-000-574.100	EVIP DISTRIBUTION (A, C, E)	38,789.00	39,564.00	32,970.00	6,594.00	6,594.00	83.33
101-000-579.000	GRANT REVENUE	7,478.18	0.00	0.00	0.00	0.00	0.00
101-000-602.000	FOIA	100.30	0.00	0.00	0.00	0.00	0.00
101-000-607.000	CHARGES FOR SERVICES - PD	185.00	531.23	546.23	15.00	(15.00)	102.82
101-000-656.000	FINES & FORFEITURES	2,701.12	2,643.54	2,785.11	141.57	(141.57)	105.36
101-000-665.000	INTEREST	3,583.63	3,300.00	3,689.34	829.25	(389.34)	111.80
101-000-667.010	DDA PAVILION - FARMERS MARKET	50.00	0.00	0.00	0.00	0.00	0.00
101-000-671.000	AT&T COMM TOWER LEASE	5,000.00	0.00	0.00	0.00	0.00	0.00
101-000-674.000	DONATIONS	0.00	20.00	20.00	0.00	0.00	100.00
101-000-676.000	REIMBURSEMENT	8,250.43	26,944.31	26,944.31	0.00	0.00	100.00
101-000-680.004	SPECIAL EVENTS-GIZZARDFEST	24,719.00	34,000.00	45,750.00	16,525.00	(11,750.00)	134.56
101-000-684.000	MISC INCOME	9.75	51.25	51.25	0.00	0.00	100.00
101-000-687.000	INSURANCE REIMBURSEMENT	5,610.00	8,815.00	8,815.00	0.00	0.00	100.00
101-000-689.000	CASH OVER & UNDER	(0.82)	8.53	8.53	0.00	0.00	100.00
101-000-692.000	PROCEEDS OF BORROWING	37,089.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		1,298,493.67	1,526,683.51	1,495,046.08	80,660.90	31,637.43	97.93
TOTAL REVENUES		1,298,493.67	1,526,683.51	1,495,046.08	80,660.90	31,637.43	97.93
Expenditures							
Dept 101 - CITY COUNCIL							
101-101-703.000	SALARIES	3,110.50	2,500.00	2,047.50	380.00	452.50	81.90
101-101-706.000	RR-CROSSING MAINTENANCE FEE	2,257.00	2,260.00	2,257.00	0.00	3.00	99.87
101-101-719.000	FRINGE BENEFITS	270.67	160.00	156.63	29.07	3.37	97.89
101-101-731.000	PUBLICATION	195.04	600.00	116.20	0.00	483.80	19.37
101-101-740.000	SUPPLIES	183.05	200.00	0.00	0.00	200.00	0.00
101-101-775.000	REPAIRS & MAINT	11.84	50.00	0.00	0.00	50.00	0.00
101-101-913.000	INSURANCE-LIAB & WORKMAN COMP	20,028.83	22,500.00	21,996.50	0.00	503.50	97.76
Total Dept 101 - CITY COUNCIL		26,056.93	28,270.00	26,573.83	409.07	1,696.17	94.00
Dept 171 - MAYOR							
101-171-703.000	SALARIES	990.00	800.00	810.00	150.00	(10.00)	101.25
101-171-719.000	FRINGE BENEFITS	75.74	80.00	61.96	11.47	18.04	77.45

07/13/2022 01:30 PM

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REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

Page: 2/19

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	END BALANCE	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		06/30/2021 NORM (ABNORM)	AMENDED BUDGET	06/30/2022 NORM (ABNORM)	MONTH 06/30/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 171 - MAYOR		1,065.74	880.00	871.96	161.47	8.04	99.09
Dept 172 - CITY MANAGER							
101-172-703.000	SALARIES	72,497.22	75,045.36	75,045.36	6,098.16	0.00	100.00
101-172-703.004	FAMILIES FIRST CORONAVIRUS RESPONSE ACT	357.65	0.00	0.00	0.00	0.00	0.00
101-172-719.000	FRINGE BENEFITS	14,883.93	18,500.00	16,954.92	1,335.53	1,545.08	91.65
101-172-740.000	SUPPLIES	9.79	30.00	25.99	0.00	4.01	86.63
101-172-809.000	TRAINING	0.00	150.00	0.00	0.00	150.00	0.00
101-172-980.100	COMPUTER EQUIPMENT	197.91	200.00	0.00	0.00	200.00	0.00
Total Dept 172 - CITY MANAGER		87,946.50	93,925.36	92,026.27	7,433.69	1,899.09	97.98
Dept 215 - CLERK							
101-215-703.000	SALARIES	27,933.55	32,935.00	30,701.43	1,784.56	2,233.57	93.22
101-215-703.003	HAZARD PAY- COVID	445.00	0.00	0.00	0.00	0.00	0.00
101-215-703.004	FAMILIES FIRST CORONAVIRUS RESPONSE ACT	144.00	0.00	0.00	0.00	0.00	0.00
101-215-719.000	FRINGE BENEFITS	7,812.88	3,700.00	2,941.60	102.45	758.40	79.50
101-215-740.000	SUPPLIES	837.37	450.00	377.53	0.00	72.47	83.90
101-215-741.000	POSTAGE	36.00	200.00	156.00	0.00	44.00	78.00
101-215-781.000	COMPUTER SOFTWARE	0.00	400.00	144.00	0.00	256.00	36.00
101-215-809.000	TRAINING	1,322.77	2,000.00	1,304.94	0.00	695.06	65.25
101-215-818.000	CONTRACT LABOR	75.00	800.00	108.00	108.00	692.00	13.50
101-215-822.000	ELECTIONS	10,191.76	8,300.00	8,344.84	1,205.85	(44.84)	100.54
101-215-958.000	DUES AND SUBSCRIPTIONS	226.25	160.00	60.00	0.00	100.00	37.50
101-215-961.000	CONFERENCE AND WORKSHOPS	0.00	150.00	0.00	0.00	150.00	0.00
101-215-980.100	COMPUTER EQUIPMENT	197.91	850.00	804.41	0.00	45.59	94.64
Total Dept 215 - CLERK		49,222.49	49,945.00	44,942.75	3,200.86	5,002.25	89.98
Dept 223 - AUDIT							
101-223-807.000	AUDIT	17,350.00	18,000.00	17,600.00	0.00	400.00	97.78
Total Dept 223 - AUDIT		17,350.00	18,000.00	17,600.00	0.00	400.00	97.78
Dept 253 - TREASURERS OFFICE							
101-253-703.000	SALARIES	62,170.87	64,533.44	64,533.44	5,243.84	0.00	100.00
101-253-703.004	FAMILIES FIRST CORONAVIRUS RESPONSE ACT	480.08	0.00	0.00	0.00	0.00	0.00
101-253-719.000	FRINGE BENEFITS	19,595.76	23,100.00	22,920.14	(537.88)	179.86	99.22
101-253-740.000	SUPPLIES	286.69	550.00	520.08	0.00	29.92	94.56
101-253-741.000	POSTAGE	902.17	1,400.00	920.65	0.00	479.35	65.76
101-253-781.000	COMPUTER SOFTWARE	711.00	800.00	721.00	0.00	79.00	90.13
101-253-814.000	BANK SERVICE CHARGES	4,945.92	3,000.00	2,923.82	344.38	76.18	97.46
101-253-961.000	CONFERENCE AND WORKSHOPS	75.00	75.00	75.00	0.00	0.00	100.00
101-253-980.100	COMPUTER EQUIPMENT	197.92	0.00	0.00	0.00	0.00	0.00
Total Dept 253 - TREASURERS OFFICE		89,365.41	93,458.44	92,614.13	5,050.34	844.31	99.10
Dept 257 - ASSESSOR							
101-257-703.000	SALARIES	1,051.61	1,165.00	1,113.72	117.72	51.28	95.60
101-257-719.000	FRINGE BENEFITS	620.47	803.40	697.47	47.32	105.93	86.81
101-257-731.000	PUBLICATION	585.12	600.00	262.20	0.00	337.80	43.70

07/13/2022 01:30 PM

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REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

Page: 3/19

PERIOD ENDING 06/30/2022

		END BALANCE		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
		06/30/2021	2021-22	06/30/2022	MONTH 06/30/22	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 101 - GENERAL FUND							
Expenditures							
101-257-740.000	SUPPLIES	253.50	250.00	200.00	0.00	50.00	80.00
101-257-741.000	POSTAGE	434.33	500.00	426.68	0.00	73.32	85.34
101-257-781.000	COMPUTER SOFTWARE	235.00	250.00	235.00	0.00	15.00	94.00
101-257-810.050	RE INSPECTION - 20%	3,149.53	3,150.00	3,237.00	249.00	(87.00)	102.76
101-257-813.000	BOARD OF REVIEW	1,116.12	1,400.00	1,260.14	0.00	139.86	90.01
101-257-818.000	CONTRACT LABOR	15,999.96	16,000.00	13,333.30	0.00	2,666.70	83.33
Total Dept 257 - ASSESSOR		23,445.64	24,118.40	20,765.51	414.04	3,352.89	86.10
Dept 265 - CITY HALL							
101-265-703.000	SALARIES	18,210.57	20,947.44	20,965.53	2,003.89	(18.09)	100.09
101-265-703.004	FAMILIES FIRST CORONAVIRUS RESPONSE ACT	780.48	0.00	0.00	0.00	0.00	0.00
101-265-719.000	FRINGE BENEFITS	6,919.71	9,800.00	9,011.83	835.93	788.17	91.96
101-265-731.000	PUBLICATION	750.82	500.00	416.48	0.00	83.52	83.30
101-265-740.000	SUPPLIES	1,807.16	3,970.00	3,966.38	0.00	3.62	99.91
101-265-741.000	POSTAGE	262.30	500.00	633.61	357.45	(133.61)	126.72
101-265-775.000	REPAIRS & MAINT	424.44	650.00	527.54	28.88	122.46	81.16
101-265-781.000	COMPUTER SOFTWARE	5,653.50	18,300.00	18,031.00	0.00	269.00	98.53
101-265-802.000	SERVICE	1,970.43	2,000.00	1,007.16	46.47	992.84	50.36
101-265-818.000	CONTRACT LABOR	0.00	400.00	0.00	0.00	400.00	0.00
101-265-880.100	COMMUNITY HOLIDAY EVENT	239.98	700.00	636.89	214.42	63.11	90.98
101-265-880.200	COMMUNITY SPEC EVENTS	504.98	6,000.00	5,885.04	0.00	114.96	98.08
101-265-880.300	COMMUNITY SPEC EVENTS/GIZZARDFEST	11,652.86	35,500.00	28,389.17	714.00	7,110.83	79.97
101-265-920.000	UTILITIES	0.00	0.00	0.00	1,067.33	0.00	0.00
101-265-958.000	DUES AND SUBSCRIPTIONS	336.00	350.00	220.00	0.00	130.00	62.86
101-265-970.000	CAPITAL OUTLAY	0.00	3,664.16	3,664.16	0.00	0.00	100.00
101-265-980.000	OFFICE EQUIPMENT & FURNITURE	96.94	50.00	50.00	0.00	0.00	100.00
101-265-980.100	COMPUTER EQUIPMENT	0.00	0.00	669.00	669.00	(669.00)	100.00
Total Dept 265 - CITY HALL		49,610.17	103,331.60	94,073.79	5,937.37	9,257.81	91.04
Dept 266 - ATTORNEY							
101-266-801.000	ATTORNEY	11,275.00	24,500.00	14,560.50	8,123.50	9,939.50	59.43
Total Dept 266 - ATTORNEY		11,275.00	24,500.00	14,560.50	8,123.50	9,939.50	59.43
Dept 301 - POLICE							
101-301-703.000	SALARIES	124,977.10	144,994.07	144,626.53	12,451.55	367.54	99.75
101-301-703.002	OVERTIME SALARIES	2,438.23	2,300.00	685.13	0.00	1,614.87	29.79
101-301-703.003	HAZARD PAY- COVID	3,000.00	0.00	0.00	0.00	0.00	0.00
101-301-703.004	FAMILIES FIRST CORONAVIRUS RESPONSE ACT	1,692.14	0.00	0.00	0.00	0.00	0.00
101-301-719.000	FRINGE BENEFITS	31,372.29	37,080.00	36,297.66	2,765.52	782.34	97.89
101-301-728.000	UNIFORM EXPENSES	1,698.28	2,400.00	2,083.20	304.41	316.80	86.80
101-301-740.000	SUPPLIES	5,050.31	7,900.00	7,814.28	389.35	85.72	98.91
101-301-740.300	SUPPLIES COMMUNITY POLICING	0.00	760.00	754.25	0.00	5.75	99.24
101-301-775.000	REPAIRS & MAINT	2,354.36	5,000.00	2,217.46	827.59	2,782.54	44.35
101-301-781.000	COMPUTER SOFTWARE	185.00	1,000.00	878.44	0.00	121.56	87.84
101-301-801.000	ATTORNEY	2,121.00	2,300.00	615.00	0.00	1,685.00	26.74
101-301-802.000	SERVICE	0.00	1,000.00	837.41	0.00	162.59	83.74
101-301-809.000	TRAINING	823.22	2,700.00	2,822.23	887.46	(122.23)	104.53
101-301-851.000	RADIO REPAIRS	0.00	300.00	0.00	0.00	300.00	0.00
101-301-853.000	TELEPHONE EXPENSE	1,224.70	1,600.00	1,453.22	110.16	146.78	90.83
101-301-862.000	GAS	4,817.86	7,100.00	6,478.39	0.00	621.61	91.24

07/13/2022 01:30 PM

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DB: Potterville

REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

Page: 4/19

PERIOD ENDING 06/30/2022

		END BALANCE 06/30/2021	2021-22	YTD BALANCE 06/30/2022	ACTIVITY FOR MONTH 06/30/22	AVAILABLE BALANCE	% BDGT USED
GL NUMBER	DESCRIPTION	NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
101-301-958.000	DUES AND SUBSCRIPTIONS	140.00	1,100.00	1,053.10	0.00	46.90	95.74
101-301-960.000	MISC	0.00	250.00	244.99	0.00	5.01	98.00
101-301-970.000	CAPITAL OUTLAY	49,924.55	1,500.00	1,407.97	0.00	92.03	93.86
101-301-980.100	COMPUTER EQUIPMENT	1,907.25	500.00	0.00	0.00	500.00	0.00
Total Dept 301 - POLICE		233,726.29	219,784.07	210,269.26	17,736.04	9,514.81	95.67
Dept 302 - POLICE STATE TRAINING							
101-302-810.000	EXPENSE	749.40	500.00	400.00	0.00	100.00	80.00
Total Dept 302 - POLICE STATE TRAINING		749.40	500.00	400.00	0.00	100.00	80.00
Dept 337 - EMS							
101-337-802.000	SERVICE	117,250.00	124,800.00	124,800.00	0.00	0.00	100.00
Total Dept 337 - EMS		117,250.00	124,800.00	124,800.00	0.00	0.00	100.00
Dept 441 - DPW							
101-441-731.000	PUBLICATION	0.00	0.00	217.00	217.00	(217.00)	100.00
101-441-775.000	REPAIRS & MAINT	0.00	4,800.00	4,800.00	0.00	0.00	100.00
101-441-802.000	SERVICE	0.00	100.00	0.00	0.00	100.00	0.00
101-441-810.020	RECYCLING EXPENSE	11,797.84	8,500.00	5,320.00	2,660.00	3,180.00	62.59
101-441-818.000	CONTRACT LABOR	1,973.32	0.00	0.00	0.00	0.00	0.00
101-441-920.000	UTILITIES	0.00	0.00	0.00	257.66	0.00	0.00
Total Dept 441 - DPW		13,771.16	13,400.00	10,337.00	3,134.66	3,063.00	77.14
Dept 445 - DRAIN AT LARGE							
101-445-810.000	EXPENSE	1,006.08	3,259.51	3,259.51	0.00	0.00	100.00
Total Dept 445 - DRAIN AT LARGE		1,006.08	3,259.51	3,259.51	0.00	0.00	100.00
Dept 701 - PLANNING COMMISSION							
101-701-703.000	SALARIES	790.00	800.00	290.00	0.00	510.00	36.25
101-701-719.000	FRINGE BENEFITS	60.44	101.79	22.20	0.00	79.59	21.81
101-701-731.000	PUBLICATION	448.97	450.00	199.64	0.00	250.36	44.36
101-701-803.000	ENGINEERS FEES	17,708.08	6,500.00	1,375.85	35.75	5,124.15	21.17
Total Dept 701 - PLANNING COMMISSION		19,007.49	7,851.79	1,887.69	35.75	5,964.10	24.04
Dept 702 - ZONING							
101-702-703.000	SALARIES	36,996.62	37,826.11	37,826.70	3,176.94	(0.59)	100.00
101-702-719.000	FRINGE BENEFITS	3,332.64	3,608.16	3,498.60	220.88	109.56	96.96
101-702-731.000	PUBLICATION	0.00	1,200.00	1,360.12	202.60	(160.12)	113.34
101-702-740.000	SUPPLIES	95.80	450.00	165.77	0.00	284.23	36.84
101-702-853.000	TELEPHONE EXPENSE	612.39	910.00	892.30	55.09	17.70	98.05
101-702-961.000	CONFERENCE AND WORKSHOPS	0.00	275.00	0.00	0.00	275.00	0.00
Total Dept 702 - ZONING		41,037.45	44,269.27	43,743.49	3,655.51	525.78	98.81

07/13/2022 01:30 PM

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REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

Page: 5/19

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	END BALANCE	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT
		06/30/2021		06/30/2022		BALANCE		
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	MONTH 06/30/22	NORM	(ABNORM)	USED
					INCR (DECR)			
Fund 101 - GENERAL FUND								
Expenditures								
Dept 906 - DEBT SERVICE								
101-906-738.000	TOWNSHIP/MILL	9,960.66	9,870.48	9,870.48	0.00	0.00		100.00
101-906-964.000	REFUND AND REBATES	0.00	3,277.47	3,277.47	3,277.47	0.00		100.00
101-906-991.000	DEBT SERVICE - PRINCIPAL	25,912.60	15,606.78	15,606.78	2,203.20	0.00		100.00
101-906-991.500	DEBT PRINCIPAL & INTEREST	0.45	3,650.00	3,339.42	3,339.42	310.58		91.49
101-906-992.000	PRINCIPAL & INTEREST - PATROL CAR	10,974.74	13,000.00	12,952.08	1,079.34	47.92		99.63
101-906-993.000	BOND INTEREST	29,770.20	39,396.00	39,396.00	1,506.44	0.00		100.00
Total Dept 906 - DEBT SERVICE		76,618.65	84,800.73	84,442.23	11,405.87	358.50		99.58
Dept 966 - CONTRIBUTIONS TO OTHER FUNDS								
101-966-965.203	CONTRIB TO LOCAL STREET FUND	43,229.74	117,103.27	117,103.27	(63,036.72)	0.00		100.00
101-966-965.208	CONTRIB TO PARK FUND	69,594.74	98,255.81	98,255.81	0.00	0.00		100.00
101-966-965.401	CONTRIB TO CAPITAL PROJECT FUND	2,654.00	2,654.00	2,654.00	0.00	0.00		100.00
101-966-965.590	CONTRIBUTION TO SEWER FUND	92,069.24	149,178.78	149,178.78	45,178.78	0.00		100.00
101-966-965.598	CONTRIB TO STORM DRAIN MAINT	0.00	5,000.00	5,000.00	0.00	0.00		100.00
101-966-965.641	CONTRIB TO EQP REPAIR & REPL	107,240.59	152,104.04	152,104.04	32,432.72	0.00		100.00
Total Dept 966 - CONTRIBUTIONS TO OTHER FUNDS		314,788.31	524,295.90	524,295.90	14,574.78	0.00		100.00
TOTAL EXPENDITURES		1,173,292.71	1,459,390.07	1,407,463.82	81,272.95	51,926.25		96.44
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		1,298,493.67	1,526,683.51	1,495,046.08	80,660.90	31,637.43		97.93
TOTAL EXPENDITURES		1,173,292.71	1,459,390.07	1,407,463.82	81,272.95	51,926.25		96.44
NET OF REVENUES & EXPENDITURES		125,200.96	67,293.44	87,582.26	(612.05)	(20,288.82)		130.15

07/13/2022 01:30 PM

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DB: Potterville

REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

Page: 6/19

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	END BALANCE	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		06/30/2021		06/30/2022	MONTH 06/30/22	BALANCE	
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000							
202-000-451.200	SPEC ASSESSMENT ROAD - SUNSET	6,944.26	6,373.38	6,373.38	0.00	0.00	100.00
202-000-553.000	ACT 51	200,517.13	227,000.00	212,105.97	36,688.31	14,894.03	93.44
202-000-582.000	COUNTY ROAD MILL 2014	41,489.66	41,334.80	41,334.80	(44.08)	0.00	100.00
Total Dept 000		248,951.05	274,708.18	259,814.15	36,644.23	14,894.03	94.58
TOTAL REVENUES		248,951.05	274,708.18	259,814.15	36,644.23	14,894.03	94.58
Expenditures							
Dept 463 - ROUTINE MAINT							
202-463-699.203	TRANSFER TO LOCAL STREETS	87,500.00	87,500.00	87,500.00	0.00	0.00	100.00
202-463-782.000	STREET MATERIALS & SUPPLIES	1,074.59	5,000.00	2,951.49	0.00	2,048.51	59.03
202-463-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	97,001.83	78,000.00	78,000.00	0.00	0.00	100.00
Total Dept 463 - ROUTINE MAINT		185,576.42	170,500.00	168,451.49	0.00	2,048.51	98.80
Dept 474 - TRAFFIC SIGNS							
202-474-782.000	STREET MATERIALS & SUPPLIES	252.25	250.00	0.00	0.00	250.00	0.00
Total Dept 474 - TRAFFIC SIGNS		252.25	250.00	0.00	0.00	250.00	0.00
Dept 478 - WINTER MAINT							
202-478-782.000	STREET MATERIALS & SUPPLIES	128.65	250.00	185.22	0.00	64.78	74.09
Total Dept 478 - WINTER MAINT		128.65	250.00	185.22	0.00	64.78	74.09
Dept 480 - CONSTRUCTION							
202-480-803.000	ENGINEERS FEES	4,951.37	5,500.00	4,057.50	149.50	1,442.50	73.77
202-480-818.000	CONTRACT LABOR	27,696.49	33,178.00	21,828.17	0.00	11,349.83	65.79
Total Dept 480 - CONSTRUCTION		32,647.86	38,678.00	25,885.67	149.50	12,792.33	66.93
Dept 906 - DEBT SERVICE							
202-906-992.000	BOND PRINCIPAL	9,856.00	10,570.00	10,560.00	0.00	10.00	99.91
202-906-993.000	BOND INTEREST	6,864.70	6,670.00	6,662.66	0.00	7.34	99.89
Total Dept 906 - DEBT SERVICE		16,720.70	17,240.00	17,222.66	0.00	17.34	99.90
TOTAL EXPENDITURES		235,325.88	226,918.00	211,745.04	149.50	15,172.96	93.31
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		248,951.05	274,708.18	259,814.15	36,644.23	14,894.03	94.58
TOTAL EXPENDITURES		235,325.88	226,918.00	211,745.04	149.50	15,172.96	93.31
NET OF REVENUES & EXPENDITURES		13,625.17	47,790.18	48,069.11	36,494.73	(278.93)	100.58

07/13/2022 01:30 PM

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DB: Potterville

REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

Page: 7/19

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	END BALANCE	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		06/30/2021		06/30/2022			
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	MONTH 06/30/22	NORM (ABNORM)	USED
					INCR (DECR)		
Fund 203 - LOCAL STREET FUND							
Revenues							
Dept 000							
203-000-451.200	SPEC ASSESSMENT ROAD - SUNSET	42,375.74	38,962.54	38,962.54	0.00	0.00	100.00
203-000-553.000	ACT 51	81,288.84	91,000.00	84,729.39	14,576.51	6,270.61	93.11
203-000-582.000	COUNTY ROAD MILL 2014	33,014.05	33,800.00	33,819.39	(36.06)	(19.39)	100.06
203-000-699.001	CONTRIBUTIONS FROM MAJOR STREET FUND	87,500.00	87,500.00	87,500.00	0.00	0.00	100.00
203-000-699.101	GF CONTRIBUTION	43,229.74	117,103.27	117,103.27	(63,036.72)	0.00	100.00
Total Dept 000		287,408.37	368,365.81	362,114.59	(48,496.27)	6,251.22	98.30
TOTAL REVENUES		287,408.37	368,365.81	362,114.59	(48,496.27)	6,251.22	98.30
Expenditures							
Dept 463 - ROUTINE MAINT							
203-463-782.000	STREET MATERIALS & SUPPLIES	0.00	3,500.00	2,187.68	0.00	1,312.32	62.51
203-463-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	47,842.30	25,000.00	25,000.00	0.00	0.00	100.00
Total Dept 463 - ROUTINE MAINT		47,842.30	28,500.00	27,187.68	0.00	1,312.32	95.40
Dept 478 - WINTER MAINT							
203-478-782.000	STREET MATERIALS & SUPPLIES	0.00	300.00	285.58	0.00	14.42	95.19
Total Dept 478 - WINTER MAINT		0.00	300.00	285.58	0.00	14.42	95.19
Dept 480 - CONSTRUCTION							
203-480-803.000	ENGINEERS FEES	5,955.18	16,500.00	9,200.50	1,802.00	7,299.50	55.76
203-480-818.000	CONTRACT LABOR	89,852.02	20,000.00	8,615.69	0.00	11,384.31	43.08
Total Dept 480 - CONSTRUCTION		95,807.20	36,500.00	17,816.19	1,802.00	18,683.81	48.81
Dept 740 - SPECIAL MAINT							
203-740-956.000	TREE TRIMMING	1,300.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 740 - SPECIAL MAINT		1,300.00	1,500.00	0.00	0.00	1,500.00	0.00
Dept 906 - DEBT SERVICE							
203-906-992.000	BOND PRINCIPAL	148,231.40	139,965.72	139,965.72	24,796.80	0.00	100.00
203-906-993.000	BOND INTEREST	150,033.09	161,600.09	161,600.09	16,954.81	0.00	100.00
Total Dept 906 - DEBT SERVICE		298,264.49	301,565.81	301,565.81	41,751.61	0.00	100.00
TOTAL EXPENDITURES		443,213.99	368,365.81	346,855.26	43,553.61	21,510.55	94.16
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		287,408.37	368,365.81	362,114.59	(48,496.27)	6,251.22	98.30
TOTAL EXPENDITURES		443,213.99	368,365.81	346,855.26	43,553.61	21,510.55	94.16
NET OF REVENUES & EXPENDITURES		(155,805.62)	0.00	15,259.33	(92,049.88)	(15,259.33)	100.00

07/13/2022 01:30 PM

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DB: Potterville

REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

Page: 8/19

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	END BALANCE	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		06/30/2021		06/30/2022	MONTH 06/30/22	BALANCE	
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 208 - PARK FUND							
Revenues							
Dept 000							
208-000-478.030	CONCESSIONS	18,352.48	26,500.00	26,670.85	2,290.61	(170.85)	100.64
208-000-478.070	FIELD RENTAL	26,096.00	15,889.00	16,654.00	810.00	(765.00)	104.81
208-000-478.072	BASEBALL FIELD RENTAL	1,240.00	6,307.00	9,047.00	3,216.00	(2,740.00)	143.44
208-000-478.084	FLAG FOOTBALL	0.00	1,080.00	1,080.00	0.00	0.00	100.00
208-000-478.090	YOUTH FEES	2,975.00	6,000.00	6,000.00	0.00	0.00	100.00
208-000-478.092	YOUTH DONATIONS	450.00	0.00	0.00	0.00	0.00	0.00
208-000-478.095	LAWN MOWER RACING	1,800.00	0.00	0.00	0.00	0.00	0.00
208-000-581.000	LOCAL GRANT	12,285.64	0.00	0.00	0.00	0.00	0.00
208-000-667.000	PAVILION RENT	1,330.00	1,055.00	1,095.00	105.00	(40.00)	103.79
208-000-667.020	TIFA PAVILION - COMMUNITY CEN	1,950.00	2,400.00	2,850.00	750.00	(450.00)	118.75
208-000-674.000	DONATIONS	0.00	450.00	5.00	0.00	445.00	1.11
208-000-676.000	REIMBURSEMENT	2,088.62	0.00	0.00	0.00	0.00	0.00
208-000-680.001	SPECIAL EVENTS	2,190.00	1,860.00	1,860.00	50.00	0.00	100.00
208-000-693.200	SALE OF TIMBER	9,050.00	0.00	0.00	0.00	0.00	0.00
208-000-699.101	GF CONTRIBUTION	69,594.74	98,255.81	98,255.81	0.00	0.00	100.00
208-000-699.103	CONTRIBUTION FROM TIFA	2,000.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		151,402.48	159,796.81	163,517.66	7,221.61	(3,720.85)	102.33
TOTAL REVENUES		151,402.48	159,796.81	163,517.66	7,221.61	(3,720.85)	102.33
Expenditures							
Dept 751 - PARK ADMIN							
208-751-703.000	SALARIES	41,758.83	48,815.15	48,472.10	3,752.88	343.05	99.30
208-751-703.004	FAMILIES FIRST CORONAVIRUS RESPONSE ACT	85.55	0.00	0.00	0.00	0.00	0.00
208-751-719.000	FRINGE BENEFITS	15,101.17	22,000.00	20,569.33	(362.94)	1,430.67	93.50
208-751-728.000	UNIFORM EXPENSES	0.00	500.00	369.76	0.00	130.24	73.95
208-751-731.000	PUBLICATION	320.68	600.00	570.80	0.00	29.20	95.13
208-751-740.000	SUPPLIES	2,160.09	3,800.00	3,294.63	6.36	505.37	86.70
208-751-781.000	COMPUTER SOFTWARE	0.00	150.00	144.00	0.00	6.00	96.00
208-751-803.000	ENGINEERS FEES	3,029.50	2,600.00	1,969.75	0.00	630.25	75.76
208-751-809.000	TRAINING	200.00	0.00	0.00	0.00	0.00	0.00
208-751-810.100	GRANT EXPENSE	14,885.28	10,000.00	8,670.00	0.00	1,330.00	86.70
208-751-818.000	CONTRACT LABOR	5,144.00	4,500.00	3,505.00	1,390.00	995.00	77.89
208-751-853.000	TELEPHONE EXPENSE	612.39	880.00	853.73	55.09	26.27	97.01
208-751-913.000	INSURANCE-LIAB & WORKMAN COMP	9,085.64	9,000.00	9,000.00	0.00	0.00	100.00
Total Dept 751 - PARK ADMIN		92,383.13	102,845.15	97,419.10	4,841.39	5,426.05	94.72
Dept 770 - LAKE ALLIANCE MAINTENANCE							
208-770-740.000	SUPPLIES	883.89	1,400.00	1,257.95	0.00	142.05	89.85
208-770-775.000	REPAIRS & MAINT	5,509.32	31,200.00	10,029.13	8,836.28	21,170.87	32.14
208-770-802.000	SERVICE	5,130.00	500.00	310.00	0.00	190.00	62.00
208-770-920.000	UTILITIES	1,865.79	1,400.00	1,214.31	101.00	185.69	86.74
Total Dept 770 - LAKE ALLIANCE MAINTENANCE		13,389.00	34,500.00	12,811.39	8,937.28	21,688.61	37.13
Dept 771 - CITY PARK							
208-771-740.000	SUPPLIES	3,895.08	750.00	650.85	0.00	99.15	86.78
208-771-775.000	REPAIRS & MAINT	580.00	900.00	718.93	0.00	181.07	79.88
208-771-818.000	CONTRACT LABOR	2,600.00	1,800.00	468.00	0.00	1,332.00	26.00

07/13/2022 01:30 PM

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DB: Potterville

REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

Page: 9/19

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	END BALANCE	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		06/30/2021 NORM (ABNORM)	AMENDED BUDGET	06/30/2022 NORM (ABNORM)	MONTH 06/30/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 208 - PARK FUND							
Expenditures							
208-771-920.000	UTILITIES	1,505.69	3,300.00	2,231.97	175.01	1,068.03	67.64
Total Dept 771 - CITY PARK		8,580.77	6,750.00	4,069.75	175.01	2,680.25	60.29
Dept 772 - SUNSET HILLS PARK							
208-772-775.000	REPAIRS & MAINT	0.00	500.00	297.85	0.00	202.15	59.57
Total Dept 772 - SUNSET HILLS PARK		0.00	500.00	297.85	0.00	202.15	59.57
Dept 774 - BASEBALL							
208-774-731.000	PUBLICATION	0.00	250.00	232.40	0.00	17.60	92.96
208-774-740.000	SUPPLIES	794.08	1,200.00	1,230.83	76.07	(30.83)	102.57
208-774-745.000	YOUTH UMPIRE FEES	0.00	100.00	50.00	0.00	50.00	50.00
208-774-775.000	REPAIRS & MAINT	2,246.00	1,200.00	500.98	0.00	699.02	41.75
208-774-920.000	UTILITIES	364.32	550.00	499.24	63.11	50.76	90.77
Total Dept 774 - BASEBALL		3,404.40	3,300.00	2,513.45	139.18	786.55	76.17
Dept 777 - BALLFIELD							
208-777-740.000	SUPPLIES	6,003.99	4,500.00	3,233.71	0.00	1,266.29	71.86
208-777-744.000	YOUTH FEES (UNIFORMS,ETC.)	1,588.97	3,300.00	2,686.39	0.00	613.61	81.41
208-777-745.000	YOUTH UMPIRE FEES	450.00	1,400.00	1,580.00	330.00	(180.00)	112.86
208-777-802.000	SERVICE	381.46	360.00	353.20	0.00	6.80	98.11
208-777-920.000	UTILITIES	4,838.43	6,500.00	6,213.36	977.91	286.64	95.59
Total Dept 777 - BALLFIELD		13,262.85	16,060.00	14,066.66	1,307.91	1,993.34	87.59
Dept 778 - CONCESSIONS							
208-778-703.000	SALARIES	2,417.36	4,300.00	3,353.20	670.70	946.80	77.98
208-778-719.000	FRINGE BENEFITS	332.10	683.00	457.54	95.56	225.46	66.99
208-778-740.000	SUPPLIES	9,182.85	11,000.00	9,860.79	1,970.69	1,139.21	89.64
208-778-746.000	CONCESSION - FOOD LICENSE	820.00	593.00	593.00	0.00	0.00	100.00
208-778-814.000	BANK SERVICE CHARGES	214.28	650.00	632.32	153.27	17.68	97.28
208-778-920.000	UTILITIES	0.00	700.00	617.49	190.17	82.51	88.21
Total Dept 778 - CONCESSIONS		12,966.59	17,926.00	15,514.34	3,080.39	2,411.66	86.55
Dept 779 - SPECIAL EVENTS							
208-779-740.000	SUPPLIES	5,465.88	150.00	54.28	0.00	95.72	36.19
Total Dept 779 - SPECIAL EVENTS		5,465.88	150.00	54.28	0.00	95.72	36.19
TOTAL EXPENDITURES		149,452.62	182,031.15	146,746.82	18,481.16	35,284.33	80.62
Fund 208 - PARK FUND:							
TOTAL REVENUES		151,402.48	159,796.81	163,517.66	7,221.61	(3,720.85)	102.33
TOTAL EXPENDITURES		149,452.62	182,031.15	146,746.82	18,481.16	35,284.33	80.62

07/13/2022 01:30 PM

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DB: Pottersville

REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

Page: 10/19

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2021		2021-22 AMENDED BUDGET	YTD BALANCE 06/30/2022		ACTIVITY FOR MONTH 06/30/22 INCR (DECR)	AVAILABLE BALANCE		% BDGT USED
		NORM	(ABNORM)		NORM	(ABNORM)		NORM	(ABNORM)	
Fund 208 - PARK FUND										
NET OF REVENUES & EXPENDITURES		1,949.86		(22,234.34)	16,770.84		(11,259.55)	(39,005.18)		75.43

07/13/2022 01:30 PM

User: JWest

DB: Potterville

REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

Page: 11/19

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	END BALANCE	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		06/30/2021	2021-22	06/30/2022	MONTH 06/30/22	BALANCE	
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
Fund 247 - TAX INCREMENT FINANCING AUTHOR							
Revenues							
Dept 728 - TIFA DEPT							
247-728-401.000	PROPERTY TAXES	159,788.72	166,580.22	166,580.22	0.00	0.00	100.00
247-728-573.000	LOCAL COMMUNITY STABILIZATION	12,248.61	18,570.52	18,570.52	0.00	0.00	100.00
247-728-665.000	INTEREST INCOME	359.33	81.00	84.62	5.32	(3.62)	104.47
247-728-684.000	MISC INCOME	0.00	1,047.12	1,047.12	0.00	0.00	100.00
Total Dept 728 - TIFA DEPT		172,396.66	186,278.86	186,282.48	5.32	(3.62)	100.00
TOTAL REVENUES		172,396.66	186,278.86	186,282.48	5.32	(3.62)	100.00
Expenditures							
Dept 728 - TIFA DEPT							
247-728-703.005	WAGES - OTHER	4,899.98	4,975.00	4,975.00	408.68	0.00	100.00
247-728-727.000	OFFICE EXPENSE	1,110.87	1,120.00	1,065.58	16.79	54.42	95.14
247-728-731.000	PUBLICATION	195.04	300.00	0.00	0.00	300.00	0.00
247-728-801.000	ATTORNEY	586.50	1,000.00	47.00	0.00	953.00	4.70
247-728-803.000	ENGINEERS FEES	25,250.88	25,000.00	22,306.27	6,803.78	2,693.73	89.23
247-728-807.000	AUDIT	4,400.00	4,500.00	4,500.00	0.00	0.00	100.00
247-728-823.000	GRANT PROJECTS	2,000.00	0.00	0.00	0.00	0.00	0.00
247-728-967.000	SIDEWALK AND LIGHTING IMPROVE	4,601.26	0.00	0.00	0.00	0.00	0.00
247-728-967.400	ROAD IMPROVEMENTS	5,797.50	0.00	0.00	0.00	0.00	0.00
247-728-967.700	CITY IMPROVEMENTS	2,650.00	250.00	42.75	0.00	207.25	17.10
247-728-970.000	CAPITAL OUTLAY	151,433.72	159,000.00	151,960.13	143,364.34	7,039.87	95.57
247-728-992.000	BOND PRINCIPAL	40,000.00	45,000.00	45,000.00	0.00	0.00	100.00
247-728-993.000	BOND INTEREST	21,042.50	19,383.00	19,382.50	0.00	0.50	100.00
Total Dept 728 - TIFA DEPT		263,968.25	260,528.00	249,279.23	150,593.59	11,248.77	95.68
TOTAL EXPENDITURES		263,968.25	260,528.00	249,279.23	150,593.59	11,248.77	95.68
Fund 247 - TAX INCREMENT FINANCING AUTHOR:							
TOTAL REVENUES		172,396.66	186,278.86	186,282.48	5.32	(3.62)	100.00
TOTAL EXPENDITURES		263,968.25	260,528.00	249,279.23	150,593.59	11,248.77	95.68
NET OF REVENUES & EXPENDITURES		(91,571.59)	(74,249.14)	(62,996.75)	(150,588.27)	(11,252.39)	84.85

07/13/2022 01:30 PM

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DB: Potterville

REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

Page: 12/19

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		06/30/2021	2021-22	06/30/2022	MONTH 06/30/22	BALANCE	
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
Fund 401 - CAPITAL PROJECT FUND- DOWNTOWN							
Revenues							
Dept 000							
401-000-699.100	TRANSFER IN	2,654.00	2,654.00	2,654.00	0.00	0.00	100.00
Total Dept 000		2,654.00	2,654.00	2,654.00	0.00	0.00	100.00
TOTAL REVENUES		2,654.00	2,654.00	2,654.00	0.00	0.00	100.00
Expenditures							
Dept 729 - DOWNTOWN							
401-729-740.600	LANDSCAPING SUPPLIES	1,489.39	1,500.00	1,777.71	81.88	(277.71)	118.51
401-729-818.000	CONTRACT LABOR	18,193.84	500.00	55.50	0.00	444.50	11.10
401-729-943.000	EQUIPMENT RENTAL	0.00	2,000.00	0.00	0.00	2,000.00	0.00
401-729-967.000	SIDEWALK AND LIGHTING IMPROVE	987.50	0.00	0.00	0.00	0.00	0.00
Total Dept 729 - DOWNTOWN		20,670.73	4,000.00	1,833.21	81.88	2,166.79	45.83
TOTAL EXPENDITURES		20,670.73	4,000.00	1,833.21	81.88	2,166.79	45.83
Fund 401 - CAPITAL PROJECT FUND- DOWNTOWN:							
TOTAL REVENUES		2,654.00	2,654.00	2,654.00	0.00	0.00	100.00
TOTAL EXPENDITURES		20,670.73	4,000.00	1,833.21	81.88	2,166.79	45.83
NET OF REVENUES & EXPENDITURES		(18,016.73)	(1,346.00)	820.79	(81.88)	(2,166.79)	60.98

07/13/2022 01:30 PM

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DB: Potterville

REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

Page: 13/19

PERIOD ENDING 06/30/2022

		END BALANCE		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
		06/30/2021	2021-22	06/30/2022	MONTH 06/30/22	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 590 - SEWER FUND							
Revenues							
Dept 000							
590-000-642.000	BILLS	150,031.32	144,000.00	147,145.57	24,988.21	(3,145.57)	102.18
590-000-642.001	FIXED COSTS	402,800.99	420,000.00	421,008.63	78,749.90	(1,008.63)	100.24
590-000-656.000	FINES & FORFEITURES	12,785.75	15,000.00	12,831.59	(1,199.50)	2,168.41	85.54
590-000-672.000	HOOK UP FEES	2,500.00	0.00	0.00	0.00	0.00	0.00
590-000-693.000	GAIN/LOSS ON SALE OF FA	(25,108.00)	0.00	0.00	0.00	0.00	0.00
590-000-699.101	GF CONTRIBUTION	92,069.24	149,178.75	149,178.75	45,178.75	0.00	100.00
Total Dept 000		635,079.30	728,178.75	730,164.54	147,717.36	(1,985.79)	100.27
TOTAL REVENUES		635,079.30	728,178.75	730,164.54	147,717.36	(1,985.79)	100.27
Expenditures							
Dept 537 - ADMINISTRATIVE							
590-537-775.000	REPAIRS & MAINT	2,840.05	3,000.00	933.14	525.00	2,066.86	31.10
590-537-809.000	TRAINING	0.00	100.00	185.00	95.00	(85.00)	185.00
Total Dept 537 - ADMINISTRATIVE		2,840.05	3,100.00	1,118.14	620.00	1,981.86	36.07
Dept 556 - DPW							
590-556-740.000	SUPPLIES	5,819.45	14,000.00	13,600.02	0.00	399.98	97.14
590-556-743.000	METERS	0.00	4,550.00	3,760.84	0.00	789.16	82.66
590-556-775.000	REPAIRS & MAINT	0.00	2,500.00	1,726.81	0.00	773.19	69.07
590-556-802.000	SERVICE	3,143.13	6,000.00	4,712.36	0.00	1,287.64	78.54
590-556-803.000	ENGINEERS FEES	14,291.67	15,000.00	7,348.00	1,789.00	7,652.00	48.99
590-556-818.000	CONTRACT LABOR	0.00	1,500.00	900.00	0.00	600.00	60.00
590-556-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	146,091.59	145,000.00	135,000.00	0.00	10,000.00	93.10
590-556-968.000	DEPRECIATION EXPENSE	298,108.00	0.00	0.00	0.00	0.00	0.00
590-556-970.000	CAPITAL OUTLAY	3,403.50	177,000.00	175,498.11	0.00	1,501.89	99.15
Total Dept 556 - DPW		470,857.34	365,550.00	342,546.14	1,789.00	23,003.86	93.71
Dept 906 - DEBT SERVICE							
590-906-991.000	DEBT SERVICE - PRINCIPAL	0.00	152,921.25	152,921.25	27,000.00	0.00	100.00
590-906-993.000	BOND INTEREST	212,834.24	215,107.50	215,107.50	27,742.50	0.00	100.00
Total Dept 906 - DEBT SERVICE		212,834.24	368,028.75	368,028.75	54,742.50	0.00	100.00
TOTAL EXPENDITURES		686,531.63	736,678.75	711,693.03	57,151.50	24,985.72	96.61
Fund 590 - SEWER FUND:							
TOTAL REVENUES		635,079.30	728,178.75	730,164.54	147,717.36	(1,985.79)	100.27
TOTAL EXPENDITURES		686,531.63	736,678.75	711,693.03	57,151.50	24,985.72	96.61
NET OF REVENUES & EXPENDITURES		(51,452.33)	(8,500.00)	18,471.51	90,565.86	(26,971.51)	217.31

07/13/2022 01:30 PM

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DB: Potterville

REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

Page: 14/19

PERIOD ENDING 06/30/2022

		END BALANCE		YTD BALANCE	ACTIVITY FOR	AVAILABLE	
		06/30/2021	2021-22	06/30/2022	MONTH 06/30/22	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 591 - WATER FUND							
Revenues							
Dept 000							
591-000-642.000	BILLS	198,145.76	189,000.00	192,043.54	31,530.34	(3,043.54)	101.61
591-000-642.001	FIXED COSTS	338,136.97	344,000.00	347,249.86	62,590.83	(3,249.86)	100.94
591-000-644.000	PENALTIES	145.00	270.00	220.00	(50.00)	50.00	81.48
591-000-656.000	FINES & FORFEITURES	12,182.26	14,500.00	12,477.79	(963.85)	2,022.21	86.05
591-000-672.000	HOOK UP FEES	2,000.00	0.00	0.00	0.00	0.00	0.00
591-000-684.000	MISC INCOME	235.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		550,844.99	547,770.00	551,991.19	93,107.32	(4,221.19)	100.77
TOTAL REVENUES		550,844.99	547,770.00	551,991.19	93,107.32	(4,221.19)	100.77
Expenditures							
Dept 537 - ADMINISTRATIVE							
591-537-731.000	PUBLICATION	659.72	680.00	630.48	363.00	49.52	92.72
591-537-740.000	SUPPLIES	1,195.87	500.00	58.55	0.00	441.45	11.71
591-537-741.000	POSTAGE	4,348.24	3,500.00	3,437.91	201.55	62.09	98.23
591-537-781.000	COMPUTER SOFTWARE	970.80	1,200.00	991.99	0.00	208.01	82.67
591-537-809.000	TRAINING	0.00	1,200.00	1,062.43	0.00	137.57	88.54
591-537-931.000	DPW MAINT & REPAIR	63.45	0.00	0.00	0.00	0.00	0.00
Total Dept 537 - ADMINISTRATIVE		7,238.08	7,080.00	6,181.36	564.55	898.64	87.31
Dept 556 - DPW							
591-556-731.000	PUBLICATION	111.88	310.20	77.80	0.00	232.40	25.08
591-556-740.000	SUPPLIES	5,377.85	3,021.61	3,021.61	931.00	0.00	100.00
591-556-743.000	METERS	0.00	4,550.00	3,760.85	0.00	789.15	82.66
591-556-775.000	REPAIRS & MAINT	2,108.04	41,000.00	9,811.43	0.00	31,188.57	23.93
591-556-802.000	SERVICE	5,385.24	12,000.00	10,228.08	128.00	1,771.92	85.23
591-556-803.000	ENGINEERS FEES	300.00	10,000.00	5,293.90	786.50	4,706.10	52.94
591-556-818.000	CONTRACT LABOR	0.00	1,500.00	600.00	0.00	900.00	40.00
591-556-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	175,923.20	177,328.68	177,328.68	0.00	0.00	100.00
591-556-968.000	DEPRECIATION EXPENSE	153,553.00	0.00	0.00	0.00	0.00	0.00
591-556-970.000	CAPITAL OUTLAY	0.00	57,500.00	57,500.00	0.00	0.00	100.00
Total Dept 556 - DPW		342,759.21	307,210.49	267,622.35	1,845.50	39,588.14	87.11
Dept 906 - DEBT SERVICE							
591-906-992.000	BOND PRINCIPAL	0.00	92,000.00	92,000.00	12,000.00	0.00	100.00
591-906-993.000	BOND INTEREST	119,676.99	117,494.99	117,494.99	14,259.37	0.00	100.00
Total Dept 906 - DEBT SERVICE		119,676.99	209,494.99	209,494.99	26,259.37	0.00	100.00
TOTAL EXPENDITURES		469,674.28	523,785.48	483,298.70	28,669.42	40,486.78	92.27
Fund 591 - WATER FUND:							
TOTAL REVENUES		550,844.99	547,770.00	551,991.19	93,107.32	(4,221.19)	100.77
TOTAL EXPENDITURES		469,674.28	523,785.48	483,298.70	28,669.42	40,486.78	92.27
NET OF REVENUES & EXPENDITURES		81,170.71	23,984.52	68,692.49	64,437.90	(44,707.97)	286.40

07/13/2022 01:30 PM

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REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

Page: 15/19

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	END BALANCE		2021-22 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR MONTH 06/30/22 INCR (DECR)	AVAILABLE		% BDGT USED
		06/30/2021			06/30/2022			BALANCE		
		NORM (ABNORM)			NORM (ABNORM)			NORM (ABNORM)		

07/13/2022 01:30 PM

User: JWest

DB: Potterville

REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

Page: 16/19

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2021		2021-22 AMENDED BUDGET		YTD BALANCE 06/30/2022		ACTIVITY FOR MONTH 06/30/22		AVAILABLE BALANCE		% BDGT USED		
		NORM	(ABNORM)			NORM	(ABNORM)	INCR	(DECR)	NORM	(ABNORM)			
Fund 598 - STORM DRAIN MAINTENANCE														
Revenues														
Dept 000														
598-000-699.101	GF CONTRIBUTION	0.00		5,000.00		5,000.00		0.00		0.00		100.00		
Total Dept 000		0.00		5,000.00		5,000.00		0.00		0.00		100.00		
TOTAL REVENUES		0.00		5,000.00		5,000.00		0.00		0.00		100.00		
Expenditures														
Dept 556 - DPW														
598-556-818.000	CONTRACT LABOR	7,650.00		3,000.00		1,234.39		0.00		1,765.61		41.15		
598-556-931.000	DPW MAINT & REPAIR	1,311.70		250.00		66.00		0.00		184.00		26.40		
Total Dept 556 - DPW		8,961.70		3,250.00		1,300.39		0.00		1,949.61		40.01		
TOTAL EXPENDITURES		8,961.70		3,250.00		1,300.39		0.00		1,949.61		40.01		
Fund 598 - STORM DRAIN MAINTENANCE:														
TOTAL REVENUES		0.00		5,000.00		5,000.00		0.00		0.00		100.00		
TOTAL EXPENDITURES		8,961.70		3,250.00		1,300.39		0.00		1,949.61		40.01		
NET OF REVENUES & EXPENDITURES		(8,961.70)		1,750.00		3,699.61		0.00		(1,949.61)		211.41		

07/13/2022 01:30 PM

User: JWest

DB: Potterville

REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

Page: 17/19

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	END BALANCE	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		06/30/2021 NORM (ABNORM)	AMENDED BUDGET	06/30/2022 NORM (ABNORM)	MONTH 06/30/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 641 - EQUIPMENT REPAIR & REPLACEMENT							
Revenues							
Dept 000							
641-000-699.100	OPERATING TRANSFER-IN	574,099.51	577,432.72	567,432.72	32,432.72	10,000.00	98.27
Total Dept 000		574,099.51	577,432.72	567,432.72	32,432.72	10,000.00	98.27
TOTAL REVENUES		574,099.51	577,432.72	567,432.72	32,432.72	10,000.00	98.27
Expenditures							
Dept 932 - EQUIPMENT REPAIR ACTIVITY							
641-932-703.000	SALARIES	219,798.73	250,559.70	252,405.79	23,770.02	(1,846.09)	100.74
641-932-703.002	OVERTIME SALARIES	9,266.14	14,000.00	14,006.07	846.07	(6.07)	100.04
641-932-703.004	FAMILIES FIRST CORONAVIRUS RESPONSE ACT	1,442.20	0.00	0.00	(56.00)	0.00	0.00
641-932-719.000	FRINGE BENEFITS	72,119.38	85,000.00	72,989.26	(574.42)	12,010.74	85.87
641-932-728.000	UNIFORM EXPENSES	3,253.01	4,800.00	4,963.94	1,501.96	(163.94)	103.42
641-932-731.000	POSTAGE	501.28	0.00	0.00	0.00	0.00	0.00
641-932-740.000	SUPPLIES	24,420.71	22,500.00	22,466.79	1,360.38	33.21	99.85
641-932-775.000	REPAIRS & MAINT	23,918.35	35,000.00	32,896.88	2,631.47	2,103.12	93.99
641-932-781.000	COMPUTER SOFTWARE	4,333.50	2,150.00	2,100.00	0.00	50.00	97.67
641-932-782.000	STREET MATERIALS & SUPPLIES	9,978.28	12,500.00	8,670.40	0.00	3,829.60	69.36
641-932-802.000	SERVICE	8,440.71	17,000.00	14,507.44	427.50	2,492.56	85.34
641-932-809.000	TRAINING	1,118.92	2,000.00	1,912.99	0.00	87.01	95.65
641-932-810.000	EXPENSE	96.93	0.00	0.00	0.00	0.00	0.00
641-932-853.000	TELEPHONE EXPENSE	3,083.15	3,900.00	4,090.11	299.23	(190.11)	104.87
641-932-862.000	GAS	12,420.11	25,000.00	18,828.70	1,845.43	6,171.30	75.31
641-932-913.000	INSURANCE-LIAB & WORKMAN COMP	25,956.34	27,640.10	27,640.10	0.00	0.00	100.00
641-932-920.000	UTILITIES	116,786.67	127,000.00	125,693.93	18,214.73	1,306.07	98.97
641-932-958.000	DUES AND SUBSCRIPTIONS	1,000.00	450.00	72.00	0.00	378.00	16.00
641-932-968.000	DEPRECIATION EXPENSE	21,101.00	0.00	0.00	0.00	0.00	0.00
641-932-970.000	CAPITAL OUTLAY	20,769.36	28,000.00	27,443.55	0.00	556.45	98.01
Total Dept 932 - EQUIPMENT REPAIR ACTIVITY		579,804.77	657,499.80	630,687.95	50,266.37	26,811.85	95.92
TOTAL EXPENDITURES		579,804.77	657,499.80	630,687.95	50,266.37	26,811.85	95.92
Fund 641 - EQUIPMENT REPAIR & REPLACEMENT:							
TOTAL REVENUES		574,099.51	577,432.72	567,432.72	32,432.72	10,000.00	98.27
TOTAL EXPENDITURES		579,804.77	657,499.80	630,687.95	50,266.37	26,811.85	95.92
NET OF REVENUES & EXPENDITURES		(5,705.26)	(80,067.08)	(63,255.23)	(17,833.65)	(16,811.85)	79.00

07/13/2022 01:30 PM

User: JWest

DB: Pottersville

REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERTVILLE

Page: 18/19

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2021		2021-22 AMENDED BUDGET	YTD BALANCE 06/30/2022		ACTIVITY FOR MONTH 06/30/22 INCR (DECR)	AVAILABLE BALANCE		% BDGT USED				
		NORM	(ABNORM)		NORM	(ABNORM)		NORM	(ABNORM)					
Fund 703 - SPECIAL TAX ACCOUNT														
Revenues														
Dept 000														
703-000-665.000	INTEREST	0.03		0.00	0.43		(101.02)	(0.43)		100.00				
Total Dept 000		0.03		0.00	0.43		(101.02)	(0.43)		100.00				
TOTAL REVENUES		0.03		0.00	0.43		(101.02)	(0.43)		100.00				
Fund 703 - SPECIAL TAX ACCOUNT:														
TOTAL REVENUES		0.03		0.00	0.43		(101.02)	(0.43)		100.00				
TOTAL EXPENDITURES		0.00		0.00	0.00		0.00	0.00		0.00				
NET OF REVENUES & EXPENDITURES		0.03		0.00	0.43		(101.02)	(0.43)		100.00				

07/13/2022 01:30 PM

User: JWest

DB: Potterville

REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

Page: 19/19

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2021		2021-22 AMENDED BUDGET	YTD BALANCE 06/30/2022		ACTIVITY FOR MONTH 06/30/22 INCR (DECR)	AVAILABLE BALANCE		% BDGT USED				
		NORM	(ABNORM)		NORM	(ABNORM)		NORM	(ABNORM)					
Fund 750 - FED TAX OVERPAYMENT														
Expenditures														
Dept 000														
750-000-910.000	HEALTH INSURANCE	0.00		0.00	0.00		10,543.20	0.00		0.00				
750-000-910.015	DISABILITY & LIFE	0.00		0.00	0.00		843.16	0.00		0.00				
750-000-910.030	DENTAL AND VISION	0.00		0.00	0.00		635.00	0.00		0.00				
Total Dept 000		0.00		0.00	0.00		12,021.36	0.00		0.00				
TOTAL EXPENDITURES		0.00		0.00	0.00		12,021.36	0.00		0.00				
Fund 750 - FED TAX OVERPAYMENT:														
TOTAL REVENUES		0.00		0.00	0.00		0.00	0.00		0.00				
TOTAL EXPENDITURES		0.00		0.00	0.00		12,021.36	0.00		0.00				
NET OF REVENUES & EXPENDITURES		0.00		0.00	0.00		(12,021.36)	0.00		0.00				
TOTAL REVENUES - ALL FUNDS														
TOTAL REVENUES - ALL FUNDS		3,921,330.06		4,376,868.64	4,324,017.84		349,192.17	52,850.80		98.79				
TOTAL EXPENDITURES - ALL FUNDS		4,030,896.56		4,422,447.06	4,190,903.45		442,241.34	231,543.61		94.76				
NET OF REVENUES & EXPENDITURES		(109,566.50)		(45,578.42)	133,114.39		(93,049.17)	(178,692.81)		292.06				

City of Potterville

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Fax: (517) 645-7810 ♦ www.pottervillemi.org

July 14, 2022

To: City Council
From: Aaron Sheridan, City Manager
Subject: Manager's Report

Please review my report and let me know if you have questions or comments. Report Item #11 is added for the City's TIFA Component Unit of Government. Thank you.

1. The City is anticipating several rubberized crack fill projects this month that includes the non-motorized trail (includes emulsion spray coat) and concession stand walking path at Lake Alliance Park, crack fill at local streets Library Lane and Murphy Blvd., County Lake Subdivision, and 4 lane miles w/ routing of cracks on Vermontville Hwy. The crack fill and routing on Vermontville Hwy will be the first major maintenance performed on East and West Vermontville Hwy since 2017-2018.
2. Council should anticipate a closed session period of its regular July meeting to confer with legal counsel regarding corrective action of defective utility work on East Cherry Street.
3. A legal draft of the City/School's Intergovernmental Agreement is under review of School District's attorney and will be provided to the City's attorney and Council for review once draft edits are complete. Unless there are significant delays between attorneys, I'd anticipate the Police Resource Officer Intergovernmental Agreement to be reviewed at your next regular meeting in August or September.
4. Currently, the City has only two authorized check signers besides myself for its major public accounts including the General Account, Tax Account and Payroll Accounts. After conferring with accounts receivable and payable Department I believe it would be helpful if Council could add at least two more signers for its public accounts. I recommend sitting members of Council that are not engaged with the City for professional services, and who are willing to visit your friendly City Hall to sign checks 2-3 times a month. Normally this task involves a quick visit and 5 minutes of time. I'd be supportive of Council authorizing all of its current members as check signers for the City's major public accounts to help ensure all payments are provided to vendors in a timely manner.
5. Mayor Lenneman, Council Member Smalley and I participated in a Tri-County Regional Planning Commission meeting to discuss a Regional Trail Connectors Feasibility Study aimed at connecting local communities in the Tri-county area to a regional non-motorized trail system. The Tri-County RPC has been working with an advisory committee comprised of local parks and trails representatives and a consultant, OHM Advisors, to draft alternative trail routes through Eaton County and the Tri-county region. While the advisory committee has good knowledge, there is no substitute for the "boots on the ground" local perspective... much of this was added from representatives from Potterville, Charlotte, and the Eaton County Road Commission. The City may be asked in a more formal capacity to support a regional trail concept put forth by the Tri-County RPC once a preliminary route is decided by the RPC. Regional Trails like this can be a valuable recreation asset that supported by the City's professional plans, but they can also be expensive to plan, construct and maintain without some kind of regional special funding. If an Eaton County Non-motorized regional trail continues to be planned, I'd advise the City continue to participate in the stages (all stages) of its development.
6. I put in a request to the Eaton County Road Commission to have its Lansing Road ditches cleaned along the Lansing Road corridor. Two problem areas that are in need of attention is the intersection near East Main Street and at the end of South Nelson Street. I have been told from Asst. Engineer of the Eaton County Road Commission as of the 6th of July that tree removal in certain ditches is considered normal maintenance and

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may be performed by City DPW. With this permission – I plan to instruct the DPW to cut down certain overgrown nuisance trees blocking intersection sight lines in Road Commission owned drains and ditches.

7. Comcast High Speed Internet is coming to the west side of Potterville including Lockview and County Lake Subdivisions pursuant to an aggressive expansion effort facilitated by Comcast, Inc. and the City's Planning and Zoning Office. Brandy Miller has more detailed permitting information, but I'm excited to steal her thunder and report our residents in these areas will have more high-speed options for this private utility.

8. Also expect to see large rental equipment staged near the storm drain pond on the north east corner of Lake Alliance this month. A long arm excavator and bulldozer are planned to be rented for about a week in to clean out and grade an existing retention pond (owned by the City) that acts as an effluent spillway/reservoir for a significant portion of Independence Commons Estates, Country Lake and Lockview Subdivisions. City DPW staff is capable of operating the machinery and performing the work necessary to dredge the pond, grade its approaches, and haul the spoils to the City's composting facility located on the west side of Lake Alliance Park. The large retention pond, that is currently full of 30 years of plant debris, will be excavated to a target depth of about 18 inches. Restoration will include final grading, grass seed w/ mulch blanket, and silt fencing. The priority of this project was elevated by the City following the June 29th flood event of 2021. Having the necessary DPW staff in place to perform this project will amount to a savings of roughly \$20,000 in tax payer expense versus sub-contracted labor and materials.

9. The City's "Well #5" Wellhead Development is underway as discussed and described by City Engineer in project memos and cost opinions dated March 10th and April 12th 2022. As planned, the City will be soliciting bids to secure a competitive well driller to construct a new wellhead and conduct necessary pump tests to determine the well's pump's actual capacity of gallons per minute from the city's underground aquifer. As discussed last year, this site has been acquired by the City from MDOT and has been drilled and tested twice as a viable site for Type I water supply. The wellhead will not be permanently energized or connected to the City's public water system until an IRP is developed, but it will satisfy an important role in determining treatment capacity and design details of future iron removal apparatuses. This is the 1st phase of the overall effort to develop a new well and Iron Removal Plant that will increase the City's firm capacity of water for public consumption and fire protection. As noted in the City's new Water Reliability Study, Potterville desperately needs a third source of water since losing a well in 2018. With added population growth of +10% growth of population this improvement is prioritized as #1 in the City's master planning. The Engineer's April Cost Opinion for well drilling phase of the project is about \$116,000. It is anticipated to be expensed without need or want for additional debt or interest costs to City taxpayers. As planned, the project will be entirely funded with cash of the City's Water and Sewer Enterprise Funds.

10. DPW has prioritized several pedestrian sidewalk corners that have gone neglected, have no truncated dome warning pads, and have sunk over time. The areas are high use and beyond the threshold that is compliant with ADA standards for sidewalks or acceptable for normal pedestrian traffic. The sunken portions of sidewalk pose a hazard to adults and youth using the sidewalk and impede bikers, strollers and runners who utilize the utility. I expect to receive competitive prices to fix the "worst" of these areas, two of which are the Nelson Street/West Vermontville and Country Lake Drive/West Vermontville Intersections.

11. TIFA June Report – The 2023 TIFA Budget has been approved with discussion of next year's capital improvement projects including landscaping around the Lake Alliance Sign, traffic calming improvements at the Lansing Road / East Vermontville Intersection, and Phase 3 of the Lansing Road sidewalk project. The Board met on July 11th with the Engineer at Lansing Road /East Vermontville to evaluate traffic flow and potential traffic calming options.

williams&works

engineers | surveyors | planners

July 7, 2022

Mr. Aaron Sheridan, City Manager
City of Pottersville
319 N. Nelson St.
Pottersville, MI 48876

**Re: Council Meeting – July 12, 2022
Engineering Projects Update**

Dear Mr. Sheridan:

Williams & Work is currently working on five (5) construction or design projects for the City, and is in the planning stages of a couple others. Two of the construction projects are all but closed out. A brief update of the status of each is provided below.

TIFA Lansing Road Sidewalk – Phase 2

Project Status: Ironhorse Construction is substantially complete. The trash receptacle and bench should go in this weekend. The final payment request has been submitted.

Engineering Status: The engineering budget appears adequate at this time.

2021 Street Maintenance Project

Project Status: Wolverine Seal Coating should be back next week to finish the work they did not complete last year in Alliance Lake Park, to seal cracks in the patches at Country Lake and the library/park parking lot, Vermontville Hwy, and fog sealing the SUP at Alliance Lake.

Engineering Status: The engineering budget appears adequate at this time.

Sunset Dr. Crush, Shape and Fill – MDOT Cat B Project

Project Status: Awarded to Mike and Son Asphalt. ADA ramps will be added via change order, which is already agreed upon. Work is expected to begin in late August or early September. The work must be complete by October 3, 2022.

Engineering Status: The engineering budget appears adequate at this time.

Water Supply Well No. 5

Project Status: Bid package is nearly complete and will be out by early next week. The Bid Date is Thursday, August 4, 2022 at 2:00 p.m. An updated total project cost estimate is attached to this document. We expect drilling the 220' well and pump testing to cost about \$86,000. The total project cost is estimated to be \$116,000 with a 15% contingency and 25% for engineering and report.

Engineering Status: Budget appears sufficient at this time.

Mr. Aaron Sheridan
July 7, 2022
Page 2 of 2

Iron Removal Plant:

Project Status: RCAP has been engaged to complete the environmental report. RESCOM is working on the SHOP 106 application. Our office is securing cost proposals for various types of iron removal for the PER. Hoping this work can be completed in a couple of months' time.

Engineering Status: No issues at this time.

Misc. EOR Work:

1. Pine Hill Dr. MDOT Cat B application has been submitted to MDOT.
2. Cambria Ridge. Engineering review complete.
3. Veteran Park: Maleah working on preliminary site plans and renderings for delivery in late July.
4. Vermontville Hwy and Lansing Rd. intersection safety improvements: Meeting Monday July 11, 2022 to go over what can be done.
5. Cherry St. Sewer Deficient Work: Working with attorney to seek corrective actions by Contractor.

Sincerely,

Williams & Works

Brandon Mieras, P.E.
Principal

Enclosure: Phase 1 Well Development Cost Opinion

Cc: File

Fax: (616) 224-1501

Work: Water Well Development - Phase 1

Construction Total	\$86,000
Contingency (15%)	\$10,000
Engineering (25%)	\$20,000
Total Project Cost	\$116,000

Date:	7/7/2022	Chk'd:
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City of Potterville

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TREASURER'S REPORT

July 21, 2022

Utility bills—as of 6/30/2022 (bills due on 15th) \$19,312.41 is outstanding with \$19,806.28 over 30 days past due.

Water usage month of June (July billing): 4,453,125 gallons

Sewer usage month of June (July billing): 4,447,451 gallons

Ready to service charge-water: \$31,484.03

Ready to service charge-sewer: \$39,589.718

Total water and sewer billed out from 5/23-6/23/2022 is \$102,573.39

Payroll month of June, 2022: \$66,245.94 (this includes all payroll taxes + MERS + council pay).

The State of Michigan chart of accounts update project has been completed.

The auditors will be in on July 21 to do their pre-prep work for the audit. A date for audit will be finalized when they arrive.

Tax bills were mailed both to homeowners, mortgage companies and banks that requested copies on 7/1/22. Tax bills are due on 9/14/22.

The city received the 2nd and final installment of American Recue Plan Act monies in the amount of \$144,600.43.

Bank reconciliations completed for month of June:

General account - Reconciled balance \$2,780,789.21

Payroll account - Reconciled balance \$.02

Tax account – Reconciled balance \$202.01

Jodi West
Treasurer

City of Potterville

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From the Clerk's office – July 2022

During my six-weeks of leave, I continued to respond to emails, completed planning and organizing the election inspectors for training and scheduling for the August 2, 2022, election. In June our election equipment had the needed upgrade for Windows 10 by Eaton County.

When I returned on June 13, we mailed immediately 342 applications for Absent Voters who are on the permanent Absent Voter List. I attended 12 hours of continued education for Elections and several online trainings to be prepared for the upcoming election. We will have Precinct 1, which will process the in-person voting and our AVCB precinct will see to all the absent voter's ballots. There will be twelve Election Inspectors and five of them are new to cover the Precinct 1, AVCB, and Receiving Board. The State of Michigan has allowed \$1500 for security upgrades for each polling place. The City of Potterville will be receiving some signs, ballot storage bags and metal crowd control stanchions.

Eaton Cares Coalition filed Medical Marijuana Initiation of Legislation Amendment to the Charter. After review by the attorney, it was recommended that as Clerk, I should reject based on the below reasons. I decided to reject the petitions.

****Excerpt from the letter:*

This letter serves notice that the undersigned Clerk of the City of Potterville is rejecting as insufficient the "INITIATION OF LEGISLATION AMENDMENT TO THE CHARTER" filed with the City Clerk on June 26, 2022. Specifically, the Clerk identifies the following deficiencies:

- **The petitions were not confined to one subject.** The Home Rule City Act, Act 279 of 1909 (HRCA), restricts petitions to being "confined to 1 subject" and provides that related propositions should be "separately stated to afford an opportunity for an elector to vote for or against each proposition." MCL 117.21(3). The submitted petitions include two propositions: (1) that the City end its prohibition of medical marijuana facilities, and (2) that the City establishes the licensing system proposed by the petitioner. Because the petitions contain two separate propositions in contravention of the HRCA, these petitions are insufficient.
- **The petitions fundamentally change the City Charter.** The HRCA also limits initiative petitions to amendments of the City Charter, not revisions. The Michigan Department of Attorney General has found similar petitions to be a "fundamental restructuring of city government which may not be accomplished by a charter amendment" See *enclosed Letter re City of Perry Proposed Charter Amendment by Initiative Petition – Medical Marijuana Facilities* (September 8, 2021). Based on the Department's guidance, we find this petition as improper.

City of Potterville

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The initiatory petitions propose more than one subject and propose fundamental changes to the City Charter, and each of these are prohibited by the HRCA. Therefore, the petitions are rejected as insufficient and improper.

They also had me include an AG letter re: City of Perry decision as reference. If you are interested in reading that I can email you it.

If I can be of any assistance, please contact me.

Becky Dolman

City of Potterville

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July 2022

From the office of the Parks & Recreation Department for the City of Potterville:

The Parks & Recreation Department continues to do administrative work, planning, implementation, field work, observation and evaluating.

- Youth Programs are nearing the end. T-Ball and Coach Pitch has been completed. 10U & 12U baseball team both have decided to play in the leagues End of Season Tournament. Which was supposed to have taken place the week of July 4th but was moved to the following week.
- We are the host site for the 12U age division for the bracket games of the End of Season Tournament which will be played at the City Park Baseball Field on Saturday and Sunday. We are also the host site for the 14U age division for the bracket games of the End of Season Tournament which will be played at the Lake Alliance Baseball Field.
- We also have a College Summer Team that will be utilizing the Lake Alliance Baseball Field for a few of their games starting this week.
- Pastime Tournaments will be here next week for the baseball tournament. It's the Michigan State University -2022 All Scout World Series Regional which starts on July 21st.
- Tournaments are still going strong on the weekends. Thus far we have done 14 tournaments at the ball fields.
- Registrations is open for the youth program of Flag Football which is coed for ages of 5-9. The intention of the program is to provide an introductory to the sport and work on the basic and fundamental skills. It is also to have teams of the age divisions which may not be the case as there may not be enough participants signed up for and teams will be mixed.
- We should be stocked up on chalk and paint for field markings until next season.
- Landscaping continues to be a work in progress.
- We have been doing a lot of field work to keep up with the demands of usage (practices and games) nail dragging, finish dragging, replacing anchors, maintaining bases, leveling fields, etc.

Respectfully Submitted,
Tiffani Schauer, Parks & Recreation Director

City of Potterville

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July 13, 2022

To: City Council
From: Donald Stanley, DPW Director
Subject: July Council Meeting Report

1. Did more street sweeping
2. Removed silt fence at Lake Alliance at Big Thornapple drain and mowed path
3. Spread woodchips on pathways at Lake Alliance Park near the Veteran Monument corner
4. Moved rocks and wood chips at Lake Alliance near Veterans area
5. Put in second kids play excavator at City Park
6. Finished cleaning area by railroad tracks by removing rocks at Lake Alliance Park - just needs to be seeded now
7. Trimmed tree branches on new TIFA sidewalk
8. Removed trees from Lansing Road ditch at Nelson Street
9. Started trimming trees in road way for winter snow removal
10. Had to have well motor starter replaced at Lake Alliance softball park
11. Finished water sampling for wells and distribution of water system
12. Completed Water Quality Report for 2021
13. Installed new (auction used) trash cans around Lake Alliance Park
14. Repaired 4 picnic tables at Lake Alliance Park

Donald Stanley
Director of Public Works
City of Potterville, Michigan
Dstanley@pottervillemi.org
(517)667-9524



City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
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July 12, 2022

To: City of Potterville Council Members

From: Brandy Miller, Zoning Administrator

Re: Report to Council

Below is a list of the projects I am currently working on for the City of Potterville. Please keep in mind, these projects do not include the day-to-day commutations or projects with property owners located in the City of Potterville.

- Independence Commons: There have been three fires in Independence Commons this year. Two of the homes have been removed/cleaned up and escrow fees released. I am working with the property owner of 1809 Regiment Court, the Manager of Independence Commons and their attorney to get the home located at 1809 Regiment Court taken care of. All fire bills for these homes have been paid.
- Cambria Ridge Site Condominium Development: Westview Capital, LLC has submitted their final Master Deed and Bylaws for review by our attorney. Our attorney has completed the review with recommended changes. Westview Capital, LLC is hoping to have all of their plans and documents ready for submittal this month for review by the Planning Commission in August.
- Comcast Installation: Comcast has completed their Franchise Agreement with the City of Potterville. We issued five Right-of-Way Permits to Comcast at the end of June. Work is expected to begin this month or next.
- Just Wood and Steel: As Council may recall from my verbal report at the June Council Meeting, Just Wood and Steel was granted a variance from the Zoning Board of Appeals. They have removed the shed off the property located at 311 E. Lansing Road in preparation to have their contractors begin and complete the required site work before the sheds are placed back on the property. The owner of the property, Mr. Joe Bristol has applied for and received his MDOT permit for removal of the driveway to the property off from Hartel Road.

Please feel free to contact me directly with any questions or concerns. I can be reached by calling (517) 281-5659 or e-mail Zoning@pottervillemi.org.

"City of Helping Hands"

City of Potterville

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Field work data collection and data entry will continue throughout the summer.

The July Board of Review meeting will be held Tuesday, July 19, 2022 to fix clerical errors, etc.

On July 11, 2022, Governor Gretchen Whitmer signed House Bill 4534, enacting [Public Act 141 of 2022](#), which amended Section 211.7cc of the General Property Tax Act, regarding the Principal Residence Exemption. Assessors are awaiting further clarification on these changes.

Thanks,



Sarah Payton, MAAO



Benton Township Fire Department

4713 Hartel Road

Pottersville, MI 48876

Business 517-645-7061 * Fax 517-645-7074

Proudly Serving Benton Township & the City of Pottersville

Monthly Report June 2022

Operational Information:

- A-111 Fuel System Repairs should be done this week
- Tanker 215 repair authorizations have been received, tank & body is being built, parts ordered
- Braun Ambulance is mostly completed at Kodiak, waiting on Stryker Cot system
- Phone Service – still trying to settle with AT&T, making slow progress
- Eavestrough replaced on northwest side of the fire station
- Gizzard Festival
- Pottersville Elementary Field Day
- Many THANKS to Chief Buck & Staff for a job well done, even with the ever increasing workload

Training:

- Gizzard Fest preparation

Meetings & Special Events:

Calls for Service (CFS):

- **Fire** – 11 City of Pottersville, 14 Benton Township, 10 Mutual Aid
- **EMS** – 23 City of Pottersville, 34 Benton Township, 46 Mutual Aid

FOSTER SWIFT

FOSTER SWIFT COLLINS & SMITH PC || ATTORNEYS

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Lansing

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Lansing MI 48933

Detroit

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Detroit MI 48226

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1878-1961
Richard B. Foster
1908-1996
Theodore W. Swift
1928-2000
John L. Collins
1926-2001

Webb A. Smith
Scott A. Storey
Charles A. Janssen
Charles E. Barbieri
Scott L. Mandel
Michael D. Sanders
Brent A. Titus

Brian G. Goodenough
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151 Central Avenue – Suite 260
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Michael R. Blum
Jonathan J. David
Andrew C. Vredenburg
Julie I. Fershtman
Todd W. Hoppe
Jennifer B. Van Regenmorter
Thomas R. TerMaat
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Michael C. Zahrt
Gilbert M. Frimet

Stephen W. Smith
Mark T. Koerner
Warren H. Krueger, III
Sarah J. Gabis
Amanda Afton Martin
Steven J. Tjapkes
Jacquelyn A. Dupler
Daniel S. Zick
Scott R. Forbush
Taylor A. Gast
Rachel G. Olney
Tyler J. Olney
Mark J. DeLuca
Thomas K. Dillon
Robert A. Hamor
Michael A. Cassar

Grand Rapids

1700 E. Beltline NE – Suite 200
Grand Rapids MI 49525

St. Joseph

800 Ship Street – Suite 105
St. Joseph MI 49085

Hilary J. McDaniel Stafford
Emily R. Wisniewski
Amanda J. Dernovshek
Brandon M. H. Schumacher
Alexander J. Thibodeau
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Anthony M. Dalimonte
Jim W. Scales
Benjamin C. Dilley

Writer's Direct Phone: 616.726.2230

Fax: 517.367.7120

Reply To: Grand Rapids

Email: MHomier@fosterswift.com

July 14, 2022

Mr. Aaron Sheridan
City of Pottersville
319 N. Nelson
Pottersville, MI 48876

Re: City of Pottersville – East Cherry Street
Introduction of Issue

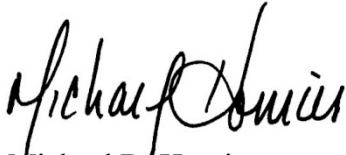
Dear Mr. Sheridan:

This letter is in advance of the upcoming City Council meeting for the City of Pottersville next week Thursday, July 21, 2022, at 7:00 p.m. It is our understanding that there is an agenda item regarding the City's Water and Wastewater System Improvements Project from 2017-2018. Specifically, the City intends to discuss ongoing issues with the East Cherry Street portion of that project. Through our office, the City is communicating with the contractor that performed the work to resolve these ongoing issues and is doing so as diligently and efficiently as possible.

I look forward to discussing this issue with you and City Council.

Sincerely,

FOSTER SWIFT COLLINS & SMITH PC



Michael D. Homier