

City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
Fax: (517) 645-7810 ♦ www.pottervillemi.org

VACATION CHECK REQUEST

Potterville Police Department
Police Chief Richard Barry

Phone: 517-645-7802

Fax: 517-645-7810

Email: rbarry@pottervillemi.org

Property owner/occupant name

Property owner/occupant contact
information

Property address in the City: _____

Is anyone expected to be at the Property for any reason? Yes No

If yes, then provide the name and contact phone number for person(s) with permission to check the property:

Expected date and time of departure

Expected date and time of arrival

Description of any vehicle(s) left on property or in the driveway.

Additional information regarding the property (i.e., alarm system, lights on a timer, existing property damage to fences/doors/windows, "For Sale" status, existing Pets, etc...)
