

The City of Pottersville Tax Increment Finance Authority

Pottersville City Hall, 319 N. Nelson Street – manager@pottersvillemi.org – (517) 645-7641

TIFA REGULAR MEETING AGENDA

Monday, January 10th 2022 at 5:30 p.m.

- 1. Call the Meeting to Order:**
- 2. Pledge of Allegiance:**
- 3. Roll Call:** Members Bruce Kring, Vacant Seat, Joseph Bristol Jr., Bob Nichols, Jon McNett, Elizabeth Ross, Ronald Norman

Members Present: _____

Members Absent: _____

- 4. Agenda Approval:** _____
- 5. Approval of Minutes:**
 - a) Regular Draft Meeting Minutes from December 10th 2021.
- 6. Approval of Bank Reconciliation:** \$179,297.50
- 7. Approval of Bills:** \$645.89
- 8. Public Comment:** Items on the Agenda.
- 9. New Business:**
 - a) Phase II Lansing Road Sidewalk Project – Design Plans, Contract, Bid Notice.
 - b) TIFA Board Member Annual Election – Chair and Vice Chair.

10. Public Comment: Items not on the Agenda.

11. Next Meeting: February 14th 2022 at 5:30 pm.

12. Administrative Report: In attendance.

13. Excuse absent Members:

14. Meeting Adjourn:

Pottersville TIFA Board Minutes

Monday, December 13, 2021 @ 5:30 p.m. – Pottersville City Hall, 319 N. Nelson Street

Meeting was called to order by B. Kring at 5:30 p.m.

Pledge of Allegiance was recited by all.

Roll Call: **Present:** B. Kring, J. Bristol, B. Nichols, L. Ross and J. McNett.

Absent: R. Parker and R. Norman.

Agenda Approval: Motion by Member Kring to approve the agenda, seconded by Member Nichols. Motion carried (4-0-3).

Approval of Minutes: Motion by Member Kring to approve the minutes from November 8, 2021, seconded by Member Nichols. Motion carried (4-0-3).

Approval of Bank Reconciliation: Motion by Member Nichols to approve Bank Reconciliation from November 1st – November 30th, 2021, in the amount of \$181,048.17, seconded by Member Bristol. Motion carried (5-0-2).

Approval of Bills: Motion by Member Ross to pay bills totaling \$1,758.33, seconded by Member Bristol. Motion carried (5-0-2).

Public Comment: None.

New Business:

- a) Review Fiscal Audit Year Ending June 30, 2021: Auditor will also be at City Council meeting on Thursday.

Public Comment: None.

Next Meeting: Monday, January 10, 2022 at 5:30 p.m.

Administrative Report: In attendance.

Motion to Excuse Absent Members: Member Parker will be stepping down from the TIFA Board, the Board will be seeking a new member. Motion to excuse Member Norman. Motion carried (5-0-2).

Motion to Adjourn: Meeting adjourned by Member Kring

Meeting adjourned at 5:37 p.m.

Respectfully submitted,

Kayla Schwartz, TIFA Secretary

Approved by TIFA Board _____, 2021


01/04/2022 10:41 AM
 User: JWest
 DB: Potterville

BANK RECONCILIATION FOR CITY OF POTTERVILLE
 Bank TIFA (TIFA)
 FROM 12/01/2021 TO 12/31/2021
 Reconciliation Record ID: 122

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GL Number	Description	Beginning Balance
247-000-001.000	CASH	181,048.17
Beginning GL Balance:		181,048.17
Less: Cash Disbursements		(1,758.33)
Add: Journal Entries/Other		7.66
Ending GL Balance:		179,297.50

GL Number	Description	Ending Balance
247-000-001.000	CASH	179,297.50
Ending GL Balance:		179,297.50
Ending Bank Balance:		179,372.50
Add: Deposits in Transit		0.00
Less: 1 AP Outstanding Checks		75.00
Less: 0 PR Outstanding Checks		
Adjusted Bank Balance		179,297.50
Unreconciled Difference:		0.00

REVIEWED BY: 

DATE: 1-4-2022

01/04/2022 11:40 AM
User: JWest
DB: Potterville

MONTHLY BALANCES REPORT FOR CITY OF POTTERVILLE
FROM 07/01/2021 TO 12/31/2021
Bank code: TIFA - TIFA
Account Category: Cash

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GL #	DESCRIPTION	NET ACTIVITY	BALANCE
		DR (CR)	DR (CR)
247-000-001.000 CASH		Beg. Balance	124,836.57
July		(486.79)	124,349.78
August		(9,523.59)	114,826.19
September		61,851.69	176,677.88
October		(10,799.56)	165,878.32
November		15,169.85	181,048.17
December		(1,750.67)	179,297.50
End Balance 12/31/2021		(1,750.67)	179,297.50

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 DB: Pottersville

CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
 EXP CHECK RUN DATES 01/10/2022 - 01/10/2022
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: TIFA

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INVOICE NUMBER	DESCRIPTION	PAID BY CHECK AMOUNT NUMBER
VENDOR NAME: JODI WEST		
JAN 2022	FINANCIAL SECRETARIAL DUTIES JAN 2022	333.33
	TOTAL VENDOR JODI WEST	333.33
VENDOR NAME: KAYLA SCHWARTZ		
JAN 2022	SECRETARIAL DUTIES JAN 2022	75.00
	TOTAL VENDOR KAYLA SCHWARTZ	75.00
VENDOR NAME: VREDEVELD HAEFNER LLC		
5427	COMPLETION OF REQUIRED TIFA REPORTING FORM 6/30/21	150.00
	TOTAL VENDOR VREDEVELD HAEFNER LLC	150.00
VENDOR NAME: WILLIAMS & WORKS		
93432	LANSING SIDEWALK PROJECT- WORK COMPLETED THROUGH 11/27/21	87.56
	TOTAL VENDOR WILLIAMS & WORKS	87.56
GRAND TOTAL:		645.89

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ACCOUNT BALANCE REPORT FOR CITY OF POTTERVILLE

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PERIOD ENDING 12/31/2021

TIFA

GL NUMBER	DESCRIPTION	BALANCE		2021-22 AMENDED BUDGET	END BALANCE 12/31/2021
		NORMAL	(ABNORMAL)		
Assets					
247-000-001.000	CASH		280,570.00		179,297.50
TOTAL ASSETS			280,570.00		179,297.50
Total - All Funds:			280,570.00	0.00	179,297.50



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REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

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User: JWest

DB: Potterville

PERIOD ENDING 12/31/2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 12/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	END BALANCE 06/30/2021 NORM (ABNORM)
Fund 247 - TAX INCREMENT FINANCING AUTHOR							
Revenues							
Dept 728 - TIFA DEPT							
247-728-401.000	PROPERTY TAXES	159,788.72	127,307.78	0.00	32,480.94	79.67	159,788.72
247-728-573.000	LOCAL COMMUNITY STABILIZATION	12,248.61	18,570.52	0.00	(6,321.91)	151.61	12,248.61
247-728-664.000	INTEREST INCOME	400.00	37.47	7.66	362.53	9.37	359.33
247-728-698.000	MISC INCOME	0.00	47.12	0.00	(47.12)	100.00	0.00
Total Dept 728 - TIFA DEPT		172,437.33	145,962.89	7.66	26,474.44	84.65	172,396.66
TOTAL REVENUES		172,437.33	145,962.89	7.66	26,474.44	84.65	172,396.66
Expenditures							
Dept 728 - TIFA DEPT							
247-728-702.000	WAGES - OTHER	4,900.00	2,524.99	408.33	2,375.01	51.53	4,899.98
247-728-726.000	OFFICE EXPENSE	1,120.00	0.00	0.00	1,120.00	0.00	1,110.87
247-728-731.000	PUBLICATION	300.00	0.00	0.00	300.00	0.00	195.04
247-728-801.000	ATTORNEY	3,000.00	0.00	0.00	3,000.00	0.00	586.50
247-728-803.000	ENGINEERS FEES	20,000.00	10,398.31	0.00	9,601.69	51.99	25,250.88
247-728-807.000	AUDIT	4,650.00	4,350.00	1,350.00	300.00	93.55	4,400.00
247-728-814.000	BANK SERVICE CHARGES	50.00	0.00	0.00	50.00	0.00	0.00
247-728-823.000	GRANT PROJECTS	0.00	0.00	0.00	0.00	0.00	2,000.00
247-728-967.000	SIDEWALK AND LIGHTING IMPROVE	5,000.00	0.00	0.00	5,000.00	0.00	4,601.26
247-728-967.400	ROAD IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	5,797.50
247-728-967.700	CITY IMPROVEMENTS	3,400.00	42.75	0.00	3,357.25	1.26	2,650.00
247-728-970.000	CAPITAL OUTLAY	135,000.00	8,595.79	0.00	126,404.21	6.37	151,433.72
247-728-995.000	BOND INTEREST	19,383.00	10,141.25	0.00	9,241.75	52.32	21,042.50
247-728-996.000	BOND PRINCIPAL	45,000.00	45,000.00	0.00	0.00	100.00	40,000.00
Total Dept 728 - TIFA DEPT		241,803.00	81,053.09	1,758.33	160,749.91	33.52	263,968.25
TOTAL EXPENDITURES		241,803.00	81,053.09	1,758.33	160,749.91	33.52	263,968.25
Fund 247 - TAX INCREMENT FINANCING AUTHOR:							
TOTAL REVENUES		172,437.33	145,962.89	7.66	26,474.44	84.65	172,396.66
TOTAL EXPENDITURES		241,803.00	81,053.09	1,758.33	160,749.91	33.52	263,968.25
NET OF REVENUES & EXPENDITURES		(69,365.67)	64,909.80	(1,750.67)	(134,275.47)	93.58	(91,571.59)

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CASH SUMMARY BY FUND FOR CITY OF POTTERVILLE

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FROM 07/01/2021 TO 12/31/2021

FUND: 247

CASH ACCOUNTS

Fund	Description	Beginning Balance 07/01/2021	Total Debits	Total Credits	Ending Balance 12/31/2021
247	TAX INCREMENT FINANCING AUTHOR	124,836.57	146,037.89	91,576.96	179,297.50

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REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE
Balances as of 12/31/2021

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Fund 247 - TAX INCREMENT FINANCING AUTHOR

Account	Description	2021-22 Amended Budget	YEAR-TO-DATE THRU 12/31/21	Available Balance	% Used
Revenues					
Department 728: TIFA DEPT					
401.000	PROPERTY TAXES				
09/24/2021	GJ TAX DISTRIBUTION		110566 127,307.78 JE# 6419		
401.000	PROPERTY TAXES	159,788.72	127,307.78	32,480.94	79.67
573.000	LOCAL COMMUNITY STABILIZATION				
11/05/2021	GJ PPT REIMBURSEMENT-LOCAL COMMUNITY STABIL		111140 18,570.52 JE# 6473		
573.000	LOCAL COMMUNITY STABILIZATION	12,248.61	18,570.52	(6,321.91)	151.61
664.000	INTEREST INCOME				
07/31/2021	GJ INTEREST MONTH OF JULY 2021		109076 5.30 JE# 6355		
08/31/2021	GJ INTEREST MONTH OF AUGUST 2021		109558 5.04 JE# 6389		
09/30/2021	GJ INTEREST MONTH OF SEPT 2021		110567 4.73 JE# 6420		
10/31/2021	GJ INTEREST MONTH OF OCT 21		110867 7.08 JE# 6435		
11/30/2021	GJ INTEREST MONTH OF NOV 21		111141 7.66 JE# 6474		
12/31/2021	GJ INTEREST MONTH OF DEC 21		111819 7.66 JE# 6487		
664.000	INTEREST INCOME	400.00	37.47	362.53	9.37
698.000	MISC INCOME				
08/31/2021	GJ MISC INCOME-CK RECEIVED		109559 48.34 JE# 6390		
08/31/2021	GJ MISC INCOME- SWEEP DIFFERENTIAL		109559 (1.22) JE# 6390		
698.000	MISC INCOME	0.00	47.12	(47.12)	100.00
Total - Dept 728		172,437.33	145,962.89	26,474.44	84.65
Total Revenues		172,437.33	145,962.89	26,474.44	84.65
Expenditures					
Department 728: TIFA DEPT					
702.000	WAGES - OTHER				
07/12/2021	AP JULY 2021 FINANCIAL SECRETARIAL DUTIES		108693 333.34 Inv #: 'JULY 2021' Vendor '09752'		
07/12/2021	AP JULY 2021 SECRETARIAL DUTIES		108694 75.00 Inv #: 'JULY 2021' Vendor '0000011144'		
08/09/2021	AP SECRETARIAL DUTIES MONTH OF AUGUST 2021		109105 75.00 Inv #: 'AUGUST 2021' Vendor '0000011144'		
08/09/2021	AP AUGUST 2021 FINANCIAL SECRETARY DUTIES		109106 333.33 Inv #: 'AUGUST 2021' Vendor '09752'		
09/02/2021	AP Void Invoice JUNE 2021 0000011144		109611 (75.00) Inv #: 'JUNE 2021' Vendor '0000011144'		
09/13/2021	AP SEPT MEETING, XTRA AUG MEETING AND VOID		110264 225.00 Inv #: 'SEPT 2021' Vendor '0000011144'		
09/13/2021	AP FINANCIAL DUTIES MONTH OF SEPT 2021		110265 333.33 Inv #: 'SEPT 2021' Vendor '09752'		
10/11/2021	AP SECRETARIAL DUTIES MONTH OF OCT 2021		110637 75.00 Inv #: 'OCT 2021' Vendor '0000011144'		
10/11/2021	AP FINANCIAL SECRETARIAL DUTIES OCT 21		110636 333.33 Inv #: 'OCTOBER 21' Vendor '09752'		
11/08/2021	AP FINANCIAL SECRETARIAL DUTIES MONTH OF NO		110921 333.33 Inv #: 'NOV 2021' Vendor '09752'		
11/08/2021	AP SECREATARIAL DUTIES MONTH OF NOV 2021		110922 75.00 Inv #: 'NOV 2021' Vendor '0000011144'		
12/13/2021	AP SECRETARIAL DUTIES MONTH OF DEC 2021		111223 75.00 Inv #: 'DEC 2021' Vendor '0000011144'		
12/13/2021	AP FINANCIAL SECRETARY DUTIES MONTH OF DEC		111224 333.33 Inv #: 'DEC 2021' Vendor '09752'		
702.000	WAGES - OTHER	4,900.00	2,524.99	2,375.01	51.53
726.000	OFFICE EXPENSE	1,120.00	0.00	1,120.00	0.00
731.000	PUBLICATION	300.00	0.00	300.00	0.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE
Balances as of 12/31/2021

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Fund 247 - TAX INCREMENT FINANCING AUTHOR

Account	Description	2021-22 Amended Budget	YEAR-TO-DATE THRU 12/31/21	Available Balance	% Used
Expenditures					
Department 728: TIFA DEPT					
801.000	ATTORNEY	3,000.00	0.00	3,000.00	0.00
803.000	ENGINEERS FEES				
07/12/2021	AP LANSING ROAD SIDEWALK PROJECT APRIL 2021		108692 83.75	Inv #: '92192' Vendor '10540'	
08/03/2021	AP REVERSE JE#: 108692 (20-21 FISCAL YEAR)		109103 (83.75)	Inv #: '6362' Vendor ''	
10/11/2021	AP LANSING RD SIDEWALK- PHASE 2- BILLING -		110635 5,757.30	Inv #: '92756' Vendor '10540'	
10/11/2021	AP LANSING RD SIDEWALK PROJECT- THROUGH 8/2		110638 4,641.01	Inv #: '92918' Vendor '10540'	
803.000	ENGINEERS FEES	20,000.00	10,398.31	9,601.69	51.99
807.000	AUDIT				
11/08/2021	AP PROGRESS ON JUNE 30, 2021 AUDIT		110923 3,000.00	Inv #: '5345' Vendor '11101'	
12/13/2021	AP COMPLETION OF AUDIT 6/30/21		111222 1,350.00	Inv #: '5367' Vendor '11101'	
807.000	AUDIT	4,650.00	4,350.00	300.00	93.55
814.000	BANK SERVICE CHARGES	50.00	0.00	50.00	0.00
967.000	SIDEWALK AND LIGHTING IMPROVE	5,000.00	0.00	5,000.00	0.00
967.700	CITY IMPROVEMENTS				
08/09/2021	AP FLOWERS FOR SIGN AT ALLIANCE PARK		109107 42.75	Inv #: '211238TIFA' Vendor '0000011230'	
967.700	CITY IMPROVEMENTS	3,400.00	42.75	3,357.25	1.26
970.000	CAPITAL OUTLAY				
08/20/2021	AP LANSING RD SIDEWALK- PHASE 1 - FINAL		110261 8,595.79	Inv #: '220149' Vendor '0000011235'	
970.000	CAPITAL OUTLAY	135,000.00	8,595.79	126,404.21	6.37
995.000	BOND INTEREST				
09/13/2021	AP TIFA 2013 BOND, LTGO		110262 10,141.25	Inv #: 'TIFA BOND' Vendor '0000011228'	
995.000	BOND INTEREST	19,383.00	10,141.25	9,241.75	52.32
996.000	BOND PRINCIPAL				
09/13/2021	AP TIFA 2013 BOND, LTGO		110262 45,000.00	Inv #: 'TIFA BOND' Vendor '0000011228'	
996.000	BOND PRINCIPAL	45,000.00	45,000.00	0.00	100.00
Total - Dept 728		241,803.00	81,053.09	160,749.91	33.52
Total Expenditures		241,803.00	81,053.09	160,749.91	33.52
NET OF REVENUES AND EXPENDITURES		(69,365.67)	64,909.80	(134,275.47)	

williams&works

engineers | surveyors | planners

City of Pottersville TIFA

Lansing Rd. Sidewalk Placement Phase 2 - Alliance Dr To Nelson St.

Spec Pay Item							
ID	Year	Code	Description	Units	Qty	Unit Price	Total Price
1	2020	1500001	Mobilization, 10%	LSum	1	\$14,600.00	\$14,600.00
2	2020	2057002	_Machine Grading, Modified	Sta	23	\$575.00	\$13,225.00
3	2020	3010002	Subbase, CIP	Cyd	165	\$18.00	\$2,970.00
4	2020	3020020	Aggregate Base, 8 inch	Syd	79	\$18.00	\$1,422.00
5	2020	8030034	Curb Ramp, Conc, 6 inch	Sft	573	\$9.00	\$5,157.00
6	2020	8030030	Curb Ramp Opening, Conc	Ft	36	\$29.00	\$1,044.00
7	2020	8030044	Sidewalk, Conc, 4 inch	Sft	13236	\$5.50	\$72,798.00
8	2020	2040020	Curb and Gutter, Rem	Ft	87	\$12.00	\$1,044.00
9	2020	8030010	Detectable Warning Surface	Ft	36	\$52.00	\$1,872.00
10	2020	5010031	HMA, 3C	Ton	8	\$103.00	\$824.00
11	2020	8020016	Curb and Gutter, Conc, Det B2	Ft	116	\$31.00	\$3,596.00
12	2020	8020038	Curb and Gutter, Conc, Det F4	Ft	353	\$35.00	\$12,355.00
13	2020	8160101	Slope Restoration, Type B	Syd	2940	\$5.00	\$14,700.00
14	2020	2080036	Erosion Control, Silt Fence	Ft	1953	\$4.00	\$7,812.00
15	2020	2057051	_Pocket Park	Lsum	1	\$6,000.00	\$6,000.00
16	<u>2020</u>	<u>2010001</u>	<u>Clearing</u>	<u>Acre</u>	<u>0.1</u>	<u>\$10,000.00</u>	<u>\$1,000.00</u>
			Total Construction Cost				\$160,400.00
			Contingency, 10%				\$16,040.00
			Survey/Engineering, 10%				\$16,040.00
			Total Project Cost				\$192,480.00

City of Potterville TIFA

Eaton County Michigan



LANSING ROAD SIDEWALK – PHASE 2

CONTRACT SPECIFICATIONS

williams&works
engineers | surveyors | planners

Project No. 220149.02
January 5, 2022

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SECTION 00 00 1500 00 15.1
LIST OF DRAWINGS

The following drawings are attached hereto and form a part of the Contract Documents. Generally entitled "City of Potterville TIFA; Lansing Road Sidewalk – Phase 2," they include:

INDEX OF SHEETS

1	TITLE SHEET
2	DETAILS/TYPICALS
3-5	SIDEWALK PLANS
6-7	GRADING DETAILS
8	LANDSCAPE PLAN
9	SOIL EROSION & SEDIMENTATION CONTROL

SECTION 00 10 0000 10 00.1
BID SOLICITATIONADVERTISEMENT
FOR
LANSING ROAD SIDEWALK - PHASE 2
FOR
CITY OF POTTERVILLE TIFA

The City of Potterville Tax Increment Finance Authority (TIFA) is soliciting sealed proposals for the construction of sidewalk along Lansing Rd. The sidewalk to be constructed is along Lansing Rd. from Alliance Lake Rd. to Nelson St.

Sealed proposals will be received by the City of Potterville at City Hall; located at 319 N Nelson St, Potterville, MI 48876 until 2:00 p.m. local time, Thursday, January 27th, 2022, at which time they will be publicly opened and read aloud. The Potterville City Hall is open pursuant to the MDHHS COVID-19 Guidelines. No more than 25 people will be allowed in the council chamber where the sealed proposals will be opened, and social distancing and mask use orders are in place.

Contract Documents may be viewed online* at the following locations:

- <http://williams-works.com/#bids>, (616) 224-1500*
- Builders Exchange of Grand Rapids, 678 Front Ave. NW #330, Grand Rapids, MI 49504*
- Builders Exchange of Kalamazoo, 3431 East Kilgore Road, Kalamazoo, MI 49001*
- Builders Exchange of Lansing 1240 East Saginaw, Lansing, MI 48906*
- Mc Graw Hill, 401 Hall Street, Grand Rapids, MI 49503*

Plan Rooms are authorized to share the contract documents for viewing with other exchanges.

Each proposal shall be accompanied by a certified check or bid bond by a recognized surety in the amount of five percent (5%) of the total of the bid price.

After the time of opening, no bid may be withdrawn for a period of thirty (30) days.

The City of Potterville TIFA reserves the right to accept any bid, reject any or all bids, to waive informalities and make the award in any manner deemed in the best interest of the City of Potterville TIFA.

City of Potterville TIFA

BY ORDER OF:

Aaron Sheridan
City Manager

SECTION 00 20 0000 20 00.1
INSTRUCTIONS TO BIDDERSARTICLE 1 - BASIS OF PROPOSAL

- 1.1 The Bid is based on unit and lump sum prices as stipulated in the Bid Form. The totals of the extensions of unit and lump sum prices will be used as a basis for determining the total bid price.
- 1.2 All work necessary for completion of the Contract, but not specifically listed as a pay item, will be considered to be covered under one or more of the Bid items.

ARTICLE 2 - QUALIFICATIONS OF BIDDERS

Bids are solicited only from responsible BIDDERS skilled and regularly engaged in work of similar character and magnitude.

ARTICLE 3 - EXAMINATION OF CONTRACT DOCUMENTS AND SITE

- 3.1 Before submitting a Bid, each BIDDER shall:
 - A. Examine the Contract Documents thoroughly;
 - B. Visit the Site, either by attending a mandatory pre-bid meeting if required in Section 00 10 00, or on your own initiative, to become familiar with local conditions that may in any manner affect cost, progress, performance or timely completion of the Work;
 - C. Become familiar with all laws, rules and regulations that may in any manner affect cost, progress, performance or timely completion of the Work; and
 - D. Study and carefully correlate BIDDER's observations with the Contract Documents.
- 3.2 Surveys, investigations, and reports of subsurface or latent physical conditions at the Site which have been relied upon by ENGINEER in preparing the Drawings and Specifications are not guaranteed as to accuracy or completeness. Each BIDDER shall, at his own expense, make additional surveys and investigations as necessary to determine his Bid for the performance of the Work.

ARTICLE 4 - INTERPRETATION

Questions about the meaning or intent of the Contract Documents shall be submitted to the ENGINEER not less than four (4) days prior to date of opening of Bids. Replies will be issued by Addenda mailed or delivered to Planholders of Record not less than three (3) days before Bids are due. ENGINEER may issue other Addenda at any time prior to opening of Bids. Only answers given by Addenda shall be binding. Oral and other interpretations or clarifications shall be without legal effect.

ARTICLE 5 - BID SECURITY

- 5.1 The type and amount of Bid Security is stated in the Advertisement. Bid Security from each BIDDER on the Work shall be by a single Surety.
- 5.2 A Bid Bond when used as Bid Security, shall be issued by a Surety named in U.S. Treasury Circular 570 licensed to conduct business in the state in which the Work is located.
- 5.3 The Bid Security of the successful BIDDER will be retained until the executed Agreement, Bonds, insurance certificates and other required information is delivered by the BIDDER to the OWNER.
- 5.4 Failure of the successful BIDDER to execute and deliver the Agreement, Bonds, insurance certificates and other required information within ten (10) days of the Notice of Award shall be just cause for OWNER to annul the Notice of Award and declare the Bid and Bid Security forfeited.
- 5.5 The Bid Security of any BIDDER whom OWNER believes to have a reasonable chance of receiving the award may be retained by OWNER until either the executed Agreement, Bonds, insurance certificates and other required information are delivered by the successful BIDDER to the OWNER or the expiration of the time limit specified for the Bid Hold Period, whichever occurs first.

SECTION 00 20 0000 20 00.2
INSTRUCTIONS TO BIDDERS

- 5.6 Unless specifically requested, Bid Bond will not be returned to BIDDER.

ARTICLE 6 - CONTRACT TIME

The time(s) for completion of the Work shall be as stipulated in the Agreement. If the time requirement(s) cannot be met, the BIDDER is requested to stipulate in the Bid Form his schedule for performance of the Work. Consideration will be given to time in evaluating Bids.

ARTICLE 7 - LIQUIDATED DAMAGES AND EXPENSES

Provisions for liquidated damages and expenses for failure to complete on time are set forth in the Agreement.

ARTICLE 8 - BID PREPARATION

- 8.1 Submit the Bid on the separate Proposal and Bid Form with Bid Security and other required documents. The bound copy is for BIDDER's records.
- 8.2 No change shall be made in the wording of the form or in any of the items. Bids should be typed or filled out legibly in ink.
- 8.3 All names must be printed or typed below the signature.
- 8.4 The Proposal shall contain an acknowledgement of receipt of all Addenda.
- 8.5 Bid by partnership shall be executed in the partnership name and signed by a partner. Partner's title must appear under signature.
- 8.6 Bid submitted by two or more firms will not be considered (i.e. no joint bids).
- 8.7 Bid by corporation must be executed in the corporate name by a corporate officer accompanied by evidence of authority to sign. The corporate address and state of incorporation shall be listed.
- 8.8 Agreement will be on the basis of material and equipment described in the Contract Documents without consideration of substitute or "or-equal" items; except for alternates which may be offered by the BIDDER in the Bid Form and accepted by the OWNER prior to execution of the Agreement. Applications for substitutions will be considered only after the Agreement has been executed. The procedure for substitutions is set forth in the General Conditions.
- 8.9 On unit price Bids, BIDDERS shall show the unit price for each item listed, the total price for the quantity of each item, and the total price for all items. If ENGINEER finds any errors in the Bidder's computations, ENGINEER reserves the right to make corrections.

ARTICLE 9 - SUBMISSION OF BIDS

- 9.1 Bids, Bid Security and other required documents shall be submitted prior to the time and at the place indicated in the Advertisement.
- 9.2 Submit Bid Documents, in a sealed envelope, properly identified.
- 9.3 If the Bid Documents are sent through the mail or other delivery system, the sealed envelope shall be enclosed in a separate envelope with the notation "BID ENCLOSED" on the face thereof.
- 9.4 Bid documents may not be sent by facsimile. Bids must be submitted in a sealed envelope as stated in part 9.2

ARTICLE 10 - MODIFICATION AND WITHDRAWAL OF BIDS

- 10.1 Bids may be modified or withdrawn by an appropriate document duly executed and delivered to the place where Bids are to be submitted at any time prior to the opening of Bids.
- 10.2 If, within 24 hours after Bids are opened, any BIDDER files a duly signed notice with OWNER and

SECTION 00 20 0000 20 00.3
INSTRUCTIONS TO BIDDERS

promptly thereafter demonstrates to the reasonable satisfaction of OWNER that there was a material and substantial mistake in the preparation of Bid, that BIDDER may withdraw its Bid, and the Bid Security will be returned by OWNER.

ARTICLE 11 - OPENING OF BIDS

The Bid opening location and time will be as indicated in the Advertisement.

ARTICLE 12 - BID HOLD PERIOD

All bids shall remain firm, after the day of the Bid opening, for the period stipulated in the Advertisement.

ARTICLE 13 - AWARD OF CONTRACT(S)

- 13.1 BIDDER will be required to complete Bid documentation and correct irregularities as a condition of award. OWNER reserves the right to reject any and all Bids and waive any and all irregularities. OWNER further reserves the right to accept or reject nonconforming, qualified, alternate or conditional Bids.
- 13.2 In evaluating Bids, OWNER will consider the qualifications of the BIDDERS, whether or not the Bids comply with the prescribed requirements and include completed alternates and unit prices if requested in the Bid Form. OWNER may conduct investigations to establish the responsibility, qualifications and financial ability of the BIDDERS and proposed Subcontractors to do the Work within the prescribed time. OWNER reserves the right to reject the Bid of any BIDDER who does not pass such evaluation to OWNER's satisfaction.
- 13.3 Subject to the rights reserved by the OWNER, it is intended that a contract will be awarded to the low responsible, responsive BIDDER whose evaluation indicates to OWNER that such award will be in the best interests of the OWNER.
- 13.4 Prior to the Notice of Award, ENGINEER will notify the apparent successful BIDDER if OWNER, after due investigation, has reasonable objection to any listed Subcontractor(s), where such listing is requested in the Bid Form. Failure of OWNER to make objection prior to Notice of Award will constitute acceptance of the listed Subcontractor(s), but not a waiver of any right of OWNER to reject defective work, material or equipment, or material and equipment not in conformance with the requirements of the Contract Documents.
- 13.5 If, prior to the Notice of Award, OWNER refuses to accept any listed Subcontractor(s), the apparent successful BIDDER may:
 - A. Submit an acceptable substitute without an increase in bid price; or
 - B. Withdraw Bid and Bid Security.
- 13.6 If, after Notice of Award, OWNER refuses to accept any Subcontractor, CONTRACTOR shall submit an acceptable substitute and the Contract Price will be adjusted by the difference in cost occasioned by such substitution.
- 13.7 Concurrently with execution and delivery of Agreement, CONTRACTOR shall deliver to OWNER the Bonds, insurance certificates and other information as required by the Contract Documents.
- 13.8 If Bidder is a business entity (i.e., corporation, partnership, joint venture, etc.) organized under the laws of a state other than the state of the location of the Work, Bidder must provide evidence of proper registration to do business in the state of the location of the Work as a condition to execution of the Agreement.
- 13.9 The Agreement and such other documents as required will be signed by OWNER and CONTRACTOR within 25 days of the Notice of Award. OWNER will sign Agreement within 10 days of receipt of required Bonds, insurance certificates, other required information, and CONTRACTOR executed Agreement. OWNER, CONTRACTOR, SURETY and ENGINEER will each receive an executed copy of the Agreement.

SECTION 00 41 0000 41 00.1
BID FORMCITY OF POTTERVILLE TIFA
LANSING ROAD SIDEWALK – PHASE 2ARTICLE 1-SCHEDULE OF PRICES

For the entire Work outlined in these Contract Documents complete as specified, using equipment and materials only of the type and manufacturers where specifically named, the following unit and lump sum prices:

No.	Description	Units	Qty	Unit Price	Total Price
1	Mobilization, 10%	LSum	1	\$ _____	\$ _____
2	_Machine Grading, Modified	Sta	23	\$ _____	\$ _____
3	Subbase, CIP	Cyd	165	\$ _____	\$ _____
4	Aggregate Base, 8 inch	Syd	79	\$ _____	\$ _____
5	Curb Ramp, Conc, 6 inch	Sft	573	\$ _____	\$ _____
6	Curb Ramp Opening, Conc	Ft	36	\$ _____	\$ _____
7	Sidewalk, Conc, 4 inch	Sft	13236	\$ _____	\$ _____
8	Curb and Gutter, Rem	Ft	87	\$ _____	\$ _____
9	Detectable Warning Surface	Ft	36	\$ _____	\$ _____
10	HMA, 3C	Ton	8	\$ _____	\$ _____
11	Curb and Gutter, Conc, Det B2	Ft	116	\$ _____	\$ _____
12	Curb and Gutter, Conc, Det F4	Ft	353	\$ _____	\$ _____
13	Slope Restoration, Type B	Syd	2940	\$ _____	\$ _____
14	Erosion Control, Silt Fence	Ft	1953	\$ _____	\$ _____
15	_Pocket Park	Lsum	1	\$ _____	\$ _____
16	Clearing	Acre	0.1	\$ _____	\$ _____
Total Bid Price					\$ _____

SECTION 00 41 0000 41 00.2
BID FORMARTICLE 2-MATERIAL AND EQUIPMENT ALTERNATES

The Contract Documents stipulate that the Base Bid price shall include materials and equipment selected from the designated items and manufacturers listed therein. This is done to establish uniformity in bidding and to establish standards of quality for the items named.

If the BIDDER wishes to quote alternate items for consideration by the OWNER, he may do so under this Article. A complete description of the item and the proposed price differential are to be provided. Unless approved at the time of award, substitutions, where items are specifically named, will be considered only in accordance with the terms set forth in the General Conditions.

<u>Item No.</u>	<u>Description</u>	<u>Add/Deduct Amount (Dollars)</u>
-----------------	--------------------	--

ARTICLE 3-TIME ALTERNATE

If the BIDDER takes exception to the time(s) stipulated in Article 3 - Contract Time of the Agreement, he is requested to stipulate below his proposed time for performance of the Work. Consideration will be given to time in evaluating bids.

ARTICLE 4-SUBCONTRACTOR LISTING

Bid is submitted on the basis of the use of the following Subcontractors:

<u>WORK ITEM</u>	<u>FIRM</u>	<u>CITY</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please note if work is to be performed by BIDDER. Failure to list Subcontractors with the Bid waives BIDDER'S rights to a change in Contract Time or Price or withdrawal of Bid and Bid Security; in the event OWNER has reasonable objection to any Subcontractor.

OWNER shall have the right to reject any Subcontractor for reasonable cause. If Subcontractors are not identified in the Bid, the BIDDER/CONTRACTOR shall engage a Subcontractor acceptable to OWNER and waives the right to withdraw Bid and Bid Security, and further, waives right to a change in Contract Time or Price due to failure to list.

SECTION 00 42 0000 42 00.1
PROPOSALCITY OF POTTERVILLE TIFA
LANSING ROAD SIDEWALK – PHASE 2

City of Potterville
319 N. Nelson Street
Potterville, MI 48876

Gentlemen:

ARTICLE 1-CONTRACT PRICE

Having carefully examined the site of the proposed Work; being fully informed of the conditions to be met in the prosecution and completion of the Work; having read and examined the Contract Documents applicable to this Work and agreeing to be bound thereby; the undersigned proposes to perform all services, and furnish all necessary labor, materials, tools, and equipment to complete the Work described in the Contract Documents for the amounts set forth in the accompanying Bid Form.

ARTICLE 2-CONTRACT TIME

If awarded a Contract, undersigned agrees to prosecute the Work regularly and diligently to ensure full completion within the Contract Time(s) indicated in the Agreement.

ARTICLE 3-LIQUIDATED DAMAGES

The undersigned agrees that liquidated damages, in the amount stipulated in the Agreement, shall be assessed for each day that expires after the completion time(s), stipulated in the Agreement, until the Work is complete.

ARTICLE 4 -BIDDER'S QUALIFICATIONS

The undersigned agrees to furnish, upon request, a list of projects of a similar nature completed in the last 3 years.

ARTICLE 5-WAIVER

The undersigned certifies the price(s) entered in the Bid Form are correct and complete and that all information given or furnished in connection therewith is correct, complete and submitted as intended. The undersigned waives any right to:

- 5.1 claims he may now have or which may accrue to him,
- 5.2 refuse to execute the Contract if awarded to him,
- 5.3 demand the return of the Bid Security,
- 5.4 be relieved from any obligation by reason of any errors, mistakes or omissions, subject to right of withdrawal of Bid as provided in the Instructions to Bidders.

ARTICLE 6-BID NON-COLLUSIVE

The undersigned certifies that this Proposal is fair, genuine and not collusive or sham, and has not in any manner, directly or indirectly, agreed or colluded with any other person, firm or association to submit a sham Bid, to refrain from bidding, or in any way to fix the amount of this Bid or that of any other BIDDER, or to secure any advantage against the OWNER. The undersigned further certifies that no officer or employee of the OWNER is personally or financially interested, directly or indirectly, in this Bid or in the undersigned.

ARTICLE 7-BID SECURITY

The undersigned encloses a Bid Security in the form and amount required by the Advertisement. The undersigned agrees to contract for the Work and to furnish the necessary Bonds, Insurance Certificates and other information, as stipulated in the Instructions to Bidders. If this Proposal shall be accepted by the OWNER and the undersigned shall fail to contract as aforesaid and to furnish the required Bonds, Insurance Certificates and other information, then the

SECTION 00 42 0000 42 00.2
PROPOSAL

undersigned shall be considered to have abandoned the Contract and the Bid Security accompanying this Proposal shall become due and payable to the OWNER.

ARTICLE 8-OWNERS' RIGHTS

In submitting this Bid, it is understood that the right is reserved by the OWNER to accept any Bid, or reject any or all Bids, or to waive irregularities and/or informalities in any Bid and to make the award in any manner deemed in the best interest of the OWNER.

ARTICLE 9-RECEIPT OF ADDENDA

Receipt of Addenda _____ through _____ is acknowledged.

SIGNED THIS _____ DAY OF _____, 2021.

(Firm Name)

(Signature)

(Street Address)

(Name Printed)

(City, State and Zip)

(Title)

(Telephone No.)

SECTION 00 42 0000 42 00.3
PROPOSAL

LEGAL STATUS OF BIDDER: (Fill out appropriate form and cross out others.)

*Joint BIDDERS including:

Firm Name	City	State
_____	_____	_____
_____	_____	_____
_____	_____	_____

We hereby authorize _____ to sign the Bid on behalf of the firms listed:

_____	_____
Signature and Title	Firm
_____	_____
Signature and Title	Firm
_____	_____
Signature and Title	Firm

*A Corporation, duly organized in good standing and doing business under the laws of the state of _____, for whom _____ bearing the office title of _____ whose signature is affixed to this proposal, is duly authorized to execute contracts. If a foreign corporation, the BIDDER states this corporation is qualified to and will register in state in which project Work is located.

*A Partnership, all members of which with address are:

_____	_____
_____	_____
_____	_____
_____	_____

*An Individual whose name with address is:

_____	_____
-------	-------

SECTION 00 50 0000 50 00.1
AGREEMENT

This Agreement is dated the ____ day of January, 2021, by and between the City of Pottersville TIFA, hereinafter called OWNER, and _____, hereinafter called CONTRACTOR.

OWNER and CONTRACTOR, in consideration of the mutual covenants set forth herein, agree as follows:

ARTICLE 1-WORK

CONTRACTOR shall complete the Work as specified or indicated in the Contract Documents, generally described as follows:

City of Pottersville TIFA
Lansing Rd. Sidewalk – Phase 2

ARTICLE 2-ENGINEER

The Work has been designed by the firm of Williams & Works, Inc., who will act as ENGINEER on the Work, unless Notice is otherwise given by the OWNER.

ARTICLE 3-CONTRACT TIME

- 3.1 The Work to be completed under this Contract shall be commenced immediately after receipt of a fully executed Contract and Notice to Proceed. The Notice to Proceed will be issued at the time of the contract signing.
- 3.2 The Work under this Contract shall commence after contract is signed and a notice to proceed is issued, and shall be substantially completed by October 20, 2021, which shall be the Contract Time.
- 3.3 OWNER and CONTRACTOR recognize that time is of the essence of this Contract and that OWNER will suffer financial loss if the Work is not completed within the Contract Time(s) plus any extensions as provided for in the General Conditions. They recognize that the financial loss suffered by OWNER in the event that CONTRACTOR fails to complete the Work within the Contract Time(s) would be most difficult to determine accurately in any legal or arbitration proceedings. Instead of requiring such proof, OWNER and CONTRACTOR agree that as liquidated damages, but not as a penalty, CONTRACTOR shall pay OWNER Four Hundred Dollars (\$400.00) for each day of delay in the completion of the Work beyond the Contract Time(s)
- 3.4 CONTRACTOR agrees to pay, in addition to liquidated damages, expenses arising from failure to complete the Work within the Contract Time including expenses for engineering services, attorney's fees, technical services and administration costs.

ARTICLE 4-CONTRACT PRICE

- 4.1 OWNER shall pay CONTRACTOR for performance of the Work in accordance with the Contract Documents in current funds as follows: _____ (\$_____).
- 4.2 The amount paid shall be equitably adjusted to cover changes in the Work ordered by the ENGINEER but not required by the specifications. Such increases or decreases in the Contract Price shall be determined by agreement between the OWNER and CONTRACTOR.

ARTICLE 5-PAYMENTS

- 5.1 CONTRACTOR will prepare and submit monthly and final payment requests in accordance with the General Conditions.
- 5.2 OWNER will make bi-weekly and final payments in accordance with the GENERAL CONDITIONS.
- 5.3 All monies not paid when due shall bear interest at the greater of the rate of 7% per annum, or the highest rate allowed by law.

SECTION 00 50 0000 50 00.2
AGREEMENTARTICLE 6-CONTRACT DOCUMENTS

6.1 The complete Contract between OWNER and CONTRACTOR consists of the following Contract Documents:

Advertisement
Instruction to Bidders
Proposal
Bid Form
Bonds
Agreement
General Conditions
Specifications
Drawings
Modifications

6.2 In resolving conflicts, errors and discrepancies, the Contract Documents shall be given precedence in the following order: Modifications, Agreement, Addenda, Supplemental Conditions, General Conditions, Specifications, Drawings, Advertisement, Instructions to Bidders, Proposal/Bid Form, and Bonds.

ARTICLE 7-MISCELLANEOUS

7.1 Terms used in this Agreement are defined in the General Conditions.

7.2 Neither party shall assign, in whole or in part, any of its rights or obligations, including any monies due, or to become due, under the terms of the Contract Documents without the written prior consent of the other party. This paragraph shall not be construed to limit the powers vested in the OWNER under the General Conditions.

7.3 The OWNER and CONTRACTOR each binds itself, successors and assigns to the other party hereto in respect to all covenants, agreements, and obligations contained in the Contract Documents.

7.4 The Contract Documents may only be altered, amended, or repealed by a Modification.

SECTION 00 50 0000 50 00.3
AGREEMENT

IN TESTIMONY WHEREOF, the parties hereto have executed this contract in at least four (4) counterparts, each of which shall be deemed an original, the day and year first above written.

WITNESS

CONTRACTOR_____
(Contractor)By _____
(Signature)

Title _____

WITNESS

OWNER_____
City of Pottersville TIFA
(Owner)
Aaron SheridanBy _____
(Signature)Title City Manager

APPROVED AS TO FORM:

OWNER's Attorney

SECTION 00 50 0000 50 00.4
AGREEMENT

LEGAL STATUS OF CONTRACTOR: (Fill out appropriate form and cross out others.)

*A Corporation: The same officer shall not execute both the Agreement and this certificate, unless only one person occupies all corporation offices.

I, _____, certify that I am the _____ of the corporation named as CONTRACTOR herein; that _____, who signed this Agreement on behalf of the corporation, was then _____ of the corporation, that the Agreement was duly signed for and in behalf of the corporation by authority of its board of directors, and is within the scope of its corporate powers. If a foreign corporation, this corporation is qualified to and will register in state in which project Work is located.

(Date) (Signature) LS

*A Partnership: The same officer shall not execute both the Agreement and this certificate, unless only one person occupies all partnership offices.

I, _____, certify that I am the _____ of the partnership named as CONTRACTOR herein; that _____, who signed this Agreement on behalf of the partnership, was then _____ of the partnership, that the Agreement was duly signed for and in behalf of the partnership by authority of its partners, and is within the scope of its partnership powers. If a foreign partnership, this partnership is qualified to and will register in state in which project Work is located.

(Date) (Signature) L.S.

*A Joint Venture: The same officer shall not execute both the Agreement and this certificate, unless only one person occupies all offices.

I, _____, certify that I am the _____ of _____, a _____ engaged in a Joint Venture with _____, a _____, pursuant to a Joint Venture Agreement dated _____, 2015; that _____, who signed this Agreement on behalf of _____, was then its _____, that this Agreement was duly signed for and in behalf of the Joint Venture in accordance with the Joint Venture Agreement and by authority of the members of the Joint Venture.

(Date) (Signature) LS

SECTION 00 61 1000 61 10.1
PERFORMANCE BONDPERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS, that _____, as Principal, and _____, a Corporation, organized and existing under the laws of the State of _____, and duly authorized to transact business in the State of Michigan, as Surety, are held and firmly bound unto _____, as obligee, and hereinafter called OWNER, in the just and full sum of _____ Dollars (\$_____) lawful money of the United States of America, for the payment whereof the Principal and Surety bind themselves, their heirs, administrators, executors, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the above Principal has entered into a written Contract with the OWNER, dated the _____ day of _____, 2022, for _____ in accordance with plans and specifications prepared by Williams & Works, Inc., 549 Ottawa Avenue, N.W., Grand Rapids, Michigan, 49503 which Contract is hereby referred to and made a part hereof as fully and to the same extent as if the same were entirely written herein.

NOW, THEREFORE, the conditions of this obligation are such, that if the said Principal shall in all respects well and truly keep and perform the said Contract, and shall pay all sums of money due or to become due, for any labor, materials, apparatus, fixtures or equipment furnished for the purpose of constructing the work provided in said Contract, and shall defend, indemnify and save harmless the OWNER against any and all liens, incumbrances, damages, demands, expenses, costs and charges of every kind except as otherwise provided in said Contract Documents, arising out of or in relation to the performance of said Work and the provisions of said Contract, and shall remove and replace any defects in workmanship or materials which may be apparent or may develop within a period for one year from the date of final acceptance, then this obligation shall be null and void; otherwise it shall remain in full force and effect;

AND PROVIDED, that any alterations which may be made in the terms of said Contract, or in the Work to be done under it, or any extension of time for the performance of said Contract, or any forbearance on the part of either party to the other, or the placing of an inspector or resident engineer thereon by the OWNER, shall not in any way release the Principal and Surety or either of them, their heirs, executors, administrators, successors or assigns from any liability hereunder; notice to the surety of any such alteration, extension or forbearance being hereby waived.

Signed and sealed this _____ day of _____ A.D., 2022

WITNESS:

PRINCIPAL:

By _____ (Seal)
By _____

WITNESS:

SURETY:

By _____ (Seal)
Title _____

LOCAL ADDRESS OF AGENT FOR SURETY:

Street City State Zip Code

SECTION 00 61 1500 61 15.1
PAYMENT BONDPAYMENT BOND

(under Act 213 of 1963)

KNOW ALL MEN BY THESE PRESENTS, that _____, as Principal, and _____, a Corporation, organized and existing under the laws of the State of _____, and duly authorized to transact business in the State of Michigan, as Surety, are held and firmly bound unto the (City/Village/Township) of _____, as obligee, and hereinafter called OWNER, in the just and full sum of (\$_____) lawful money of the United States of America, or the payment whereof the Principal and Surety bind themselves, their heirs, administrators, executors, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the above Principal has entered into a written Contract with the OWNER, dated the ____ day of _____, 2022 for _____ in accordance with plans and specifications prepared by Williams & Works Inc., 549 Ottawa Avenue N.W., Grand Rapids, MI 49503 which Contract is hereby referred to and made a part hereof as fully and to the same extent as if the same were entirely written herein;

AND WHEREAS, this bond is given in compliance with subject to the provisions of Act. No. 213 of the Public Acts of Michigan, for the year 1963, as amended by subsequent acts to date.

NOW, THEREFORE, the condition of this obligation is that if the Principal and his Subcontractors shall make all payments as they become due and payable of all amounts owing to Subcontractors and to parties supplying labor or materials to the Principal or to his Subcontractors in the prosecution of the Work provided for in said Contract (intending to include herein all claimants as defined in Section 6 of Act 213 of 1963, as amended), then this obligation shall be void, otherwise the same shall be in full force and effect;

AND PROVIDED, that any alterations which may be made in the terms of said Contract, or in the Work to be done under it, or the giving by the party of the first part of said Contract, any extension of time for the performance of said Contract or any other forbearance on the part of either party to the other, shall not in any way release the Principal and the Surety or either of them, their heirs, executors, administrators, successors or assigns from any liability hereunder; notice to the Surety of any alterations, extensions of or of any forbearance being hereby waived.

Signed and sealed this _____ day of _____ A.D., 2022

WITNESS:

PRINCIPAL:

By _____ (Seal)
By _____

WITNESS:

SURETY:

By _____ (Seal)
Title _____

LOCAL ADDRESS OF AGENT FOR SURETY:

Street City State Zip Code

SECTION 00 70 0000 70 00.1
GENERAL CONDITIONSARTICLE 1-DEFINITIONS

Wherever used in these General Conditions or in the other Contract Documents, the following terms shall have the meanings indicated which shall be applicable to both the singular and plural thereof:

Act of God	Unpredictable phenomenon of nature such as earthquake, flood or cyclone.
Addendum	A document issued by ENGINEER prior to the receipt of bids which sets forth additional provisions, changes or clarifications of the Contract Documents.
Advertisement	The notice published by OWNER to solicit Bids.
Affidavit of Completion	A document which includes the CONTRACTOR's sworn statement that the Work has been completed in accordance with the Contract Documents and that labor and material men have been paid and the Surety's consent to final payment.
Agreement	An instrument, signed by OWNER and CONTRACTOR covering the Work to be performed and setting forth the Contract Time, the Contract Price and other matters.
Allowance	A fixed sum stipulated in the Contract Documents, to be used in total or in part, as determined by the OWNER, for a specific service, product or group of products to be furnished by CONTRACTOR. All cash allowances shall be included in the Contract Price.
Bid	The offer of the BIDDER submitted on the prescribed forms setting forth the conditions under and prices for which the Work will be performed.
Bid Documents	The Bid and additional documents required to be submitted with the Bid as set forth in the Instructions to Bidders.
BIDDER	Any person, firm, joint venture or corporation submitting a Bid for the Work.
Bid Security	Bid Bond or other instrument of security furnished by BIDDER.
Bonds	Bid, Performance and Payment Bonds furnished by CONTRACTOR.
Bulletin	A document issued by ENGINEER which clarifies and interprets the Contract Documents or which directs minor changes or alterations in the Work not involving extra cost.
Certificate of Completion	Notice from ENGINEER to OWNER that the Work has been completed and establishing a one year bonded correction period.
Change Order	An order to CONTRACTOR signed by OWNER authorizing an addition, deletion or revision in the Work, or an adjustment in the Contract Price or the Contract Time or both, issued after execution of the Agreement.
Construction Schedule	The timetable outline of CONTRACTOR's sequence of operations.
Contract	The agreement between OWNER and CONTRACTOR set forth in the Contract Documents.
Contract Documents	The Agreement and all related documents as identified in the Agreement.
Contract Price	The total moneys payable to CONTRACTOR for the Work.
Contract Time	The stated date or number of days for the completion of the Work.
CONTRACTOR	The person, firm, joint venture or corporation with whom OWNER has executed the Contract.
Day	Calendar day of 24 hours from midnight to the next midnight.
Defective Work	Work that does not conform to the requirements of the Contract Documents and damaged Work.
Drawings	The Drawings prepared or approved by ENGINEER and approved by OWNER, which show the character and scope of the Work to be performed.
Effective Date of Contract	The date shown in the Agreement.

SECTION 00 70 0000 70 00.2
GENERAL CONDITIONS

ENGINEER	The designated representative of the OWNER.
General Requirements	The Sections of Division 1 of the Specifications.
Inspect, Inspection, Inspector	Observe the work of the CONTRACTOR as it relates to implementing CONSULTANT's plans, specifications, reports, and other instruments of professional service. An inspector has no authority or responsibility to direct any construction workers, and may not stop the work. An inspector is not responsible for the means, methods, sequences, or operations of construction, or safety procedures attendant thereto.
Insurance Certificate	The documents issued by CONTRACTOR's insurer listing policies and extent of coverage applicable to the Work.
Liens	Claims, security interests, and encumbrances.
Modification	(a) An amendment of the Contract Documents signed by both parties, (b) a Change Order, or (c) Bulletin. A Modification may only be issued after the Effective Date of the Contract.
Notice	A written communication between the parties specifically called for by the Contract Documents.
Notice of Award	The Notice by OWNER to BIDDER that BIDDER has been awarded the Contract.
Notice of Termination	Notice from OWNER to CONTRACTOR terminating services of the CONTRACTOR.
Notice to Proceed	A Notice by ENGINEER to CONTRACTOR fixing the date on which the Contract Time will commence and on which CONTRACTOR shall start the Work.
OWNER	The public body or authority, corporation, association, partnership, or individual with whom CONTRACTOR has entered into the Contract and for whom the Work is to be performed.
Partial Completion	For the Work that is being constructed in phases, Partial Completion is Substantial Completion of a defined portion of the Work. Partial Completion is reached whenever the defined portion of the Work is ready for use by OWNER. To be considered partially complete, use must not be prevented by other activities of CONTRACTOR. When use is delayed by factors that are beyond CONTRACTOR's control, the designated portion of the Work shall be considered partially complete.
Partial Utilization	Partial Utilization is placing a portion of the Work or facility in service for the purpose for which it was intended or for a related use before reaching Partial Completion or Substantial Completion.
Planholders of Record	Parties recorded by ENGINEER as having received a copy of Contract Documents and a separate set of Bid Documents and as making required deposit therefor, under their own name.
Product	Materials, systems, and equipment incorporated or to be incorporated in the Work.
Product Data	Catalog data, illustrations, standard schedules, performance charts, instructions, and other information prepared by manufacturer or supplier.
Project	Work and other related facilities of the OWNER.
Project Manual	The volume or volumes containing the bidding information, schedules, equipment uses, page-size details, and the Contract Documents for the Work except large drawings and modifications.
Proposal	The document which forms a portion of the Bid.
Provide	Furnish and install.
Resident Project Representative	The authorized representative of ENGINEER who is assigned to the Work site or any part thereof.
Schedule of Values	The breakdown of the Bid into component parts aggregating the total Bid.

SECTION 00 70 0000 70 00.3
GENERAL CONDITIONS

Shop Drawings	All drawings, diagrams, illustrations, schedules and other data specifically prepared by CONTRACTOR, a Subcontractor, manufacturer, fabricator, supplier or distributor to illustrate the equipment, material or some portion of the Work.
Site	The location(s) where the Work is to be performed.
Specifications	Those portions of the Contract Documents consisting of technical descriptions of materials, equipment, systems, standards and workmanship as applied to the Work, and certain administrative details applicable thereto, specifically Divisions 1 through 16.
Subcontractor	An individual, firm, joint venture or corporation having a direct contract with CONTRACTOR or with any other Subcontractor for the performance of a part of the Work at the Site.
Substantial Completion	The stage in construction when the Work can be utilized for the purposes for which it was intended. At Substantial Completion, minor items and items that are seasonally restricted need not be completed, but the items that affect operational integrity and function of the Work must be capable of continuous use.
Supplier	Firm providing products to CONTRACTOR.
Surety	A company which provides a Bond.
Work	The entire completed construction and the various separately identified parts thereof required to be furnished under the Contract Documents. Work is the result of performing services, furnishing labor, and furnishing and incorporating Products into the construction as required by the Contract Documents.

ARTICLE 2-PRELIMINARY MATTERS

COPIES OF DOCUMENTS

- 2.1 OWNER will furnish CONTRACTOR up to 10 copies of the Contract Documents. Additional copies will be furnished, upon request, as ENGINEER determines are necessary for execution of the Work. Copies requested beyond these limits are available at the cost of reproduction.

CONTRACTOR'S REPRESENTATION

- 2.2 By executing the Agreement, CONTRACTOR represents that CONTRACTOR has visited the Site and assumes full responsibility for being familiar with the nature and extent of the Contract Documents, Work, locality, local conditions and availability of manpower, materials and machinery that may in any manner affect the Work to be done, the Contract Price or the Contract Time.

CONTRACT TIME

- 2.3 The Contract Time will commence on the day indicated in the Notice to Proceed; but in no event shall the Contract Time commence later than the later of 30 days after the time stipulated for Bids to remain firm or 30 days after the Effective Date of Contract.
- 2.4 The date of beginning and the Contract Time for completion of the Work are essential conditions of the Contract Documents. Time requirements are for the benefit of OWNER, CONTRACTOR and other Project Contractors.
- 2.5 CONTRACTOR shall proceed with the Work at a rate of progress to ensure completion within the stipulated Contract Time. It is expressly agreed by CONTRACTOR that the Contract Time is reasonable, taking into consideration the average climatic and economic conditions and the availability of manpower, products, and construction machinery prevailing at the locality of the Work.

SECTION 00 70 0000 70 00.4
GENERAL CONDITIONS**BEFORE STARTING THE WORK**

- 2.6 CONTRACTOR shall carefully study and compare the Contract Documents and check and verify all figures shown thereon and all field measurements. CONTRACTOR shall, within 48 hours, report to ENGINEER any conflict, error or discrepancy which CONTRACTOR may discover before proceeding with the Work.
- 2.7 CONTRACTOR shall submit to the ENGINEER:
Construction Schedules;
Schedule of Values; and
Schedule of Shop Drawings, Product Data and samples submittals.
- 2.8 A preconstruction meeting will be held to review the Construction Schedules, to establish procedures for handling Shop Drawings and other submissions and for processing payments, and to establish working relationships between the parties.

STARTING THE WORK

- 2.9 CONTRACTOR shall start to perform the Work on the date when the Contract Time commences.
- 2.10 CONTRACTOR shall attend a progress meeting a minimum of once each month at a time and place designated by the ENGINEER.

ARTICLE 3-CONTRACT DOCUMENTS INTENT**GENERAL**

- 3.1 It is the intent that the Contract Documents comprise the entire agreement between OWNER and CONTRACTOR and may be altered only by a Modification.
- 3.2 All communications between OWNER, CONTRACTOR, and ENGINEER intended to affect or modify any of the terms or obligations contained in the Contract Documents shall be in writing in order to be valid. Communications intended to affect or modify the Contract Documents include the following terms: claim, submission, notice, request, acceptance, report, objection, order, consent, advise, communicate, communications, certify, authorize, authorization, issue, or like terms.
- 3.3 No oral order, objection, claim or notice by OWNER, CONTRACTOR or ENGINEER shall affect or modify any of the terms or obligations contained in the Contract Documents.
- 3.4 The Contract Documents are complementary; what is called for by one is as binding as if called for by all. In resolving conflicts, errors and discrepancies, the documents shall be given precedence in the order stipulated in the Agreement. Detailed drawings shall govern over general drawings. Any Work that may reasonably be inferred from the Contract Documents as being required to produce the intended result shall be supplied whether or not it is specifically called for. Work, materials or equipment described in words which, so applied, have a well-known technical or trade meaning shall be deemed to refer to such recognized standards or meanings.
- 3.5 The Contract Documents shall be governed by the law of the place of the Work.

REUSE OF DOCUMENTS

- 3.6 Neither CONTRACTOR nor any Subcontractor, manufacturer, fabricator, supplier or distributor shall have or acquire any title to or ownership rights in any of the Drawings, Specifications or other documents or copies thereof prepared by or bearing the seal of ENGINEER; and they shall not reuse any of them on extensions of the Project or any other project without written consent of OWNER and ENGINEER and specific written verification or adaptation by ENGINEER.

SECTION 00 70 0000 70 00.5
GENERAL CONDITIONSARTICLE 4-LANDS AND CONTROLS

GENERAL

- 4.1 OWNER will, upon request, furnish to CONTRACTOR copies of all available boundary surveys and subsurface tests.

AVAILABILITY OF LANDS

- 4.2 OWNER will furnish, not later than CONTRACTOR's Construction Schedule starting date, the lands or rights-of-way upon which or within which the Work is to be performed, rights-of-way for access thereto, and lands designated for the use of CONTRACTOR. Easements for permanent structures or permanent changes in existing facilities will be obtained by OWNER. CONTRACTOR shall obtain all additional lands and access required for temporary construction facilities and storage of materials and equipment.

UNFORESEEN SUBSURFACE CONDITIONS

- 4.3 The underground conditions indicated in the Contract Documents represent the information available at the time of preparation and are not guaranteed as to accuracy or completeness. CONTRACTOR shall within 48 hours after discovery notify OWNER and ENGINEER of any subsurface or latent physical conditions at the site differing materially from those indicated in the Contract Documents. ENGINEER will investigate within 72 hours after Notice and, if warranted, advise OWNER to obtain additional investigations and tests. If said additional investigations and tests show subsurface or latent physical conditions to be materially different and which could not have reasonably been anticipated by CONTRACTOR, a Change Order will be issued incorporating the necessary revision.

REFERENCE POINTS

- 4.4 CONTRACTOR shall be responsible for the preservation of established property corners, monuments, bench marks and similar reference points outside of the normal working area. CONTRACTOR shall report to ENGINEER whenever any reference point is lost, destroyed or requires relocation.
- 4.5 Replacement of reference points within the normal working area are the responsibility of OWNER. CONTRACTOR shall report to ENGINEER whenever any reference point is in danger of being lost or destroyed or requires relocation.
- 4.6 Construction stakes will be provided by the OWNER to the extent as may be set forth in the Specifications.

ARTICLE 5 - BONDS AND INSURANCE

PERFORMANCE AND PAYMENT BONDS:

- 5.1 CONTRACTOR shall furnish separate Bonds as security for the faithful performance and payment of all CONTRACTOR's obligations under the Contract Documents. Each of these Bonds shall be in amounts at least equal to the Contract Price and in such form and with such Sureties as are acceptable to OWNER. Bond forms for the aforementioned securities are a part of the Contract Documents and CONTRACTOR shall ensure that each executed copy of the Bond form is complete and sealed.
- A. Bonds shall be issued by a Surety named in U.S. Treasury Circular 570 licensed to conduct business in the state where the Work is located.
- B. If the Surety on any Bond is declared bankrupt or becomes insolvent or its right to do business is terminated in the state where the Work is located, or it ceases to be listed as an acceptable Surety in U.S. Treasury Circular 570, CONTRACTOR shall, within 5 days thereafter, substitute another Bond from an acceptable Surety.

CONTRACTOR'S LIABILITY INSURANCE

- 5.2 CONTRACTOR shall purchase and maintain such comprehensive general liability and other insurance from an insurance company authorized to write casualty insurance in the state where the Work is located and shall

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GENERAL CONDITIONS

provide protection from claims set forth below which may arise out of, or result from, CONTRACTOR's performance of the Work and CONTRACTOR's other obligations under the Contract Documents, whether such performance is by CONTRACTOR, by any Subcontractor, by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable.

- A. Claims under worker's compensation, disability benefits, and other similar employee benefits.
- B. Claims for damages because of bodily injury, occupational sickness or disease, or death of CONTRACTOR's employees.
- C. Claims for damages because of bodily injury, sickness or disease, or death of any person other than CONTRACTOR's employees.
- D. Claims for damages insured by personal injury liability coverage which are sustained by any person as a result of an offense directly or indirectly related to the employment of such person by CONTRACTOR or by any other person for any other reason.
- E. Claims for damages because of injury to, or destruction of, tangible property, including loss of use resulting therefrom.
- F. Claims for damages because of bodily injury or death of any person or property damage arising out of the ownership, maintenance or use of any motor vehicle.

5.3 This insurance shall be written for the following minimum limits of liability and shall have an endorsement covering all CONTRACTOR'S obligations under the Contract Documents:

- A. Worker's Compensation & Employer's Liability Insurance:

Worker's Compensation	Statutory
Employer's Liability	\$500,000

- B. Comprehensive General Liability (personal injury, bodily injury and property damage) - covering premises; underground, explosion and collapse hazard; products completed operations; independent contractors' property damage; personal injury and blanket broad form contractual liability.

General Aggregate	\$2,000,000
Each Occurrence	\$1,000,000

This Policy Must Include coverage for the liability assumed by the CONTRACTOR under the indemnity provisions of the Contract.

- C. Automobile Liability Insurance (bodily injury and property damage) - covering all owned, hired and non-owned automobile equipment.

Combined Single Limit	\$1,000,000
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Coverage will also comply with all applicable automobile statutes and no-fault laws.

Comprehensive General Liability and Comprehensive Automobile Liability Insurance may be arranged under a single policy for the full limits required or a combination of underlying policies with the balance provided by an Excess or Umbrella Liability Policy.

OWNER'S LIABILITY INSURANCE

- 5.4 CONTRACTOR shall obtain Owner's Protective liability insurance in the name of OWNER and ENGINEER as agent for OWNER, with such provisions as will protect OWNER and ENGINEER from contingent liability under this Contract, and shall maintain and pay the premiums of such insurance. The amounts of coverage shall be the same as CONTRACTOR's liability insurance requirements in this Article.

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GENERAL CONDITIONS

PROPERTY INSURANCE

- 5.5 CONTRACTOR shall purchase and maintain property insurance upon the Work to the full insurable value thereof. This insurance shall include the interests of OWNER, CONTRACTOR, and Subcontractors in the Work and shall insure against the perils of fire and include extended coverage and "all risk" coverage for physical loss and damage including theft, vandalism, and malicious mischief, collapse and water damage. Payment for losses, if any, shall be retained by OWNER as security for Contract and shall be released to CONTRACTOR in periodic payments as such Work progresses.
- A. Any insured loss under the property insurance policies is to be adjusted with, and made payable to, OWNER as trustee for the insureds, as their interests may appear, subject to the requirements of any applicable mortgage clause.
 - B. OWNER and CONTRACTOR waive all rights against each other and the Subcontractors and their agents and employees and against ENGINEER and separate contractors' agents and employees for damages caused by fire or other perils to the extent covered by this property insurance, except such rights as they may have to the proceeds of such insurance held by OWNER as trustee. CONTRACTOR shall require similar waivers by Subcontractors.
 - C. OWNER as trustee will have the power to adjust and settle any loss with the insurers unless one of the parties in interest shall object to OWNER's exercise of this power within 15 days after the occurrence of loss. If such objection be made, arbitrators shall be chosen by the American Arbitration Association. OWNER as trustee will, in that case, make settlement with the insurers in accordance with the direction of such arbitrators. If distribution of the insurance proceeds by arbitration is required, the arbitrators will direct the distribution.
 - D. If OWNER finds it necessary to occupy or use a portion or portions of the Work prior to Substantial Completion, no such use or occupancy shall commence before the insurers providing the property insurance have acknowledged notice thereof from OWNER and consented by endorsement on the policy or policies. The property insurance shall not be canceled or lapse on account of any such use or occupancy.

CERTIFICATE OF INSURANCE

- 5.6 Before commencing performance of Contract, CONTRACTOR shall furnish the OWNER with Certificates of Insurance evidencing:
- A. Insurer(s) affording coverage, acceptable to the OWNER.
 - B. Effective and expiration dates of policies.
 - C. That the OWNER will be given 30 days written notice of any cancellation, non-renewal or material change in any policy.
 - D. That the Contractual Liability Endorsement has been included in Comprehensive General Liability policy.
 - E. Any deductibles and/or self-insured retentions.
 - F. Any exclusions to policies which are not part of the standard form.

ARTICLE 6-CONTRACTOR'S RESPONSIBILITIES

GENERAL

- 6.1 CONTRACTOR will issue communications relative to the Work, to OWNER through ENGINEER.
- 6.2 CONTRACTOR shall supervise and direct the Work competently, efficiently and with skill and attention required to complete the Work in accordance with the Contract Documents. CONTRACTOR shall be solely

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GENERAL CONDITIONS

responsible for the means, methods, techniques, sequences and procedures of construction. CONTRACTOR shall be responsible for accurate compliance of the finished Work with the Contract Documents.

- 6.3 CONTRACTOR shall keep on the Work, at all times the Work is in progress, a competent superintendent who shall be replaced only under extraordinary circumstances with Notice to OWNER and ENGINEER. The superintendent shall have authority to act on behalf of CONTRACTOR. All communications given to the superintendent shall be binding on CONTRACTOR.
- 6.4 CONTRACTOR shall provide notice to allow all utilities to locate their facilities prior to the performance of Work. The form and time of notice, the person(s) notified and all other issues related to notice to utilities which may be effected by the Work shall be in accordance with the laws and regulations of the state in which the Work is to be performed.
- 6.5 Unless otherwise specified, restricted work times shall be as follows, except in the event of an emergency as defined in this Article: Sunday or holiday work will not be permitted; and, work will not be permitted from 8:00 p.m. to 7:00 a.m.

LABOR, MATERIALS AND EQUIPMENT

- 6.6 CONTRACTOR shall provide competent, suitably qualified personnel to execute and complete the Work as required by the Contract Documents. CONTRACTOR shall at all times maintain good discipline and order at the Site. ENGINEER may judge the competency and qualifications of personnel and, upon his written request to the CONTRACTOR, the CONTRACTOR shall cause the immediate dismissal from the Work of any personnel considered by ENGINEER to be incompetent and/or unqualified.
- 6.7 CONTRACTOR shall guarantee that he has available the quantities and quality of labor and supervision necessary to fulfill the CONTRACTOR'S obligations under the Contract Documents.
- 6.8 CONTRACTOR shall furnish all materials, equipment, labor, transportation, construction equipment and machinery, tools, appliances, fuel, power, light, heat, telephone, water, sanitary facilities, and all other facilities and incidentals necessary for the execution, testing, initial operation, and completion of the Work.
- 6.9 All Products shall be of good quality and new. When required by ENGINEER, CONTRACTOR shall furnish satisfactory evidence as to the kind and quality of materials and installed equipment. CONTRACTOR shall submit to the ENGINEER Shop Drawings, Product Data and samples of Products to be incorporated in the Work.

SUBCONTRACTORS

- 6.10 CONTRACTOR shall be fully responsible for all acts and omissions of Subcontractors and of persons directly or indirectly employed by them and persons for whose acts any of them may be liable to the same extent that CONTRACTOR is responsible for the acts and omissions of persons directly employed by CONTRACTOR. Nothing in the Contract Documents shall create any contractual relationship between any Subcontractor and OWNER or ENGINEER or any obligation on the part of OWNER or ENGINEER to pay or to see to the payment of any moneys due any Subcontractor, except as may otherwise be required by law. OWNER or ENGINEER may furnish to any Subcontractor, to the extent practicable, evidence of amounts paid to CONTRACTOR for specific work done.
- 6.11 The Divisions and Sections of the Specifications and the identifications of any Drawings shall not control CONTRACTOR in dividing the Work among Subcontractors or delineating work to be performed by any specific trade.
- 6.12 All work performed for CONTRACTOR by a Subcontractor shall be pursuant to an appropriate agreement between CONTRACTOR and the Subcontractor, subject to the applicable terms and conditions of the Contract Documents.

SUBSTITUTE PRODUCTS

- 6.13 Whenever Products are specified or described in the Drawings or Specifications by using the name of a proprietary item or the name of a particular manufacturer, fabricator, supplier or distributor, it is intended to establish the type, function and quality required. Unless the substitution is specifically prohibited, substitute

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GENERAL CONDITIONS

items may be accepted by ENGINEER. ENGINEER will be the sole judge of the acceptability of proposed substitutions. No substitution shall be ordered or installed without ENGINEER's prior acceptance. OWNER may require CONTRACTOR to furnish a special performance guarantee or other surety with respect to any substitute.

- A. During the bidding period, requests for substitutions may be given consideration by the ENGINEER, and if approved, an Addendum will be issued to incorporate the approved Product into the Contract Documents. Such requests must be received by the ENGINEER in ample time, not later than 10 days before bid due date, so that any necessary Addendum can be issued to all prospective BIDDERS before submission of the Bids.
- B. A request for substitution after award of the Contract shall be accepted from the CONTRACTOR only, shall be accompanied by manufacturer's data or other detailed description of the proposed Product and will be considered for one of the following reasons only:
 - 1. Increased value to the OWNER.
 - 2. Decreased cost to the OWNER.
 - 3. Specified item not procurable.
- C. A request for a substitution constitutes a representation that the CONTRACTOR has investigated and determined that the proposed Product is equal to or superior in all respects to that specified.
- D. CONTRACTOR shall reimburse OWNER for the charges of ENGINEER and ENGINEER's consultants for evaluating accepted or rejected substitutes and for resulting changes in Drawings and Specifications.

OWNER FURNISHED PRODUCTS:

- 6.14 When the Contract Documents stipulate that the OWNER will furnish Products to be incorporated in the Work, the CONTRACTOR'S responsibilities will be:
 - A. Designate the delivery for each Product in the Construction Schedule.
 - B. Review the Shop Drawings, Product Data and samples.
 - C. Submit to ENGINEER Notice of any discrepancies or problems anticipated in the use of the Product.
 - D. Receive and unload the Products at the Site.
 - E. Promptly inspect Products jointly with the OWNER, record shortages, and damaged or defective items.
 - F. Handle Products at the Site, including uncrating and storage.
 - G. Protect the Products from exposure to the elements and from damage.
 - H. Assemble, install, connect, and adjust the Products as stipulated in the Specifications.
 - I. Repair or replace items damaged by the CONTRACTOR.

PERMITS

- 6.15 CONTRACTOR shall obtain all temporary permits required to complete the Work. Application and inspection fees associated with temporary permits shall be paid by the CONTRACTOR.

USE OF PREMISES

- 6.16 CONTRACTOR shall confine Work operations to the Site and other designated areas. All disturbed areas shall be restored to equal to or better than original condition.
- 6.17 Material and equipment storage areas on Site shall be established and maintained in a manner that will not disrupt or impair the use of the Site.

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GENERAL CONDITIONS

PATENT FEES AND ROYALTIES

- 6.18 CONTRACTOR shall pay license fees, royalties and costs incident to the use of any invention, design, process or device which is the subject of patent rights or copyrights in connection with the Work. OWNER will pay for processes involved in the operation of the completed facilities.

SAFETY AND PROTECTION

- 6.19 CONTRACTOR shall be responsible for initiating, maintaining and supervising safety programs in connection with the Work. CONTRACTOR shall take precautions and provide protection to prevent damage, injury or loss to:
- A. Employees on the Work and other persons who may be affected thereby;
 - B. The Work and Products to be incorporated therein, whether in storage on or off the site; and
 - C. Other property at the Site or adjacent thereto, both above and below ground, not designated for removal, relocation or replacement. CONTRACTOR shall erect and maintain necessary safeguards for safety and protection of property and shall notify owners of adjacent utilities when prosecution of the Work may affect them. CONTRACTOR shall be responsible for costs associated with all damage, injury or loss.
- 6.20 CONTRACTOR shall designate a superintendent at the site as safety officer, whose duty shall be the prevention of accidents.
- 6.21 Damage, injury or loss to property referred to in this Article caused, directly or indirectly, in whole or in part, by CONTRACTOR, any Subcontractor and anyone directly or indirectly employed by any of them and anyone for whose acts any of them may be liable, shall be remedied by CONTRACTOR at CONTRACTOR'S cost. CONTRACTOR's duties and responsibilities for the safety and protection of the Work shall continue until the Work is completed and ENGINEER has issued the Certificate of Completion.

LAWS AND REGULATIONS

- 6.22 CONTRACTOR shall comply with all laws, ordinances, rules, regulations and orders of public bodies applicable to the Work.
- 6.23 When the CONTRACTOR becomes aware that the Contract Documents, or any requirements thereof, are at variance to laws and regulations, CONTRACTOR shall promptly serve written Notice to the ENGINEER. Any alterations required to bring the Work in compliance will be made by Modification.
- 6.24 When the CONTRACTOR is aware that the Contract Documents, or any requirements thereof, are at variance to laws and regulations and performs any of the Work contrary to laws and regulations without Notice to the ENGINEER, all costs incurred in correcting the Work shall be borne by the CONTRACTOR.

HAZARDOUS MATERIALS

- 6.25 In the event CONTRACTOR discovers on the Site unexpected regulated hazardous materials, including without limitation, inorganics, organics and asbestos, CONTRACTOR shall immediately give Notice to ENGINEER and request a determination of how to proceed. In the event CONTRACTOR releases, under any circumstances, regulated hazardous materials on the Site, CONTRACTOR shall immediately give Notice to ENGINEER, take emergency action as appropriate and, following approval by ENGINEER of CONTRACTOR'S proposed plan of remediation, CONTRACTOR shall remediate said release at CONTRACTOR'S expense, all in compliance with all applicable laws and regulations.

EMERGENCIES

- 6.26 In emergencies affecting the safety of persons, the Work or adjacent property, CONTRACTOR, without authorization from ENGINEER or OWNER, is obligated to act, at CONTRACTOR's discretion, to prevent threatened damage, injury or loss. CONTRACTOR shall give ENGINEER prompt Notice of the emergency

SECTION 00 70 0000 70 00.11
GENERAL CONDITIONS

action taken, and any significant changes in the Work or deviations from the Contract Documents caused thereby.

INDEMNIFICATION

- 6.27 CONTRACTOR shall indemnify, defend and hold harmless OWNER and ENGINEER, their consultants, agents and employees, from and against claims, damages, losses, attorney's fees, and expenses arising out of, or resulting from, the performance of the Work, provided that any such claim, damage, loss or expense:
- A. is attributable to bodily injury, sickness, disease or death, or to injury to, or destruction of, tangible property other than the Work itself, including the loss of use resulting therefrom; and
 - B. is caused in whole or in part by any negligent act or omission of CONTRACTOR, any Subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder.
- 6.28 In all claims against OWNER or ENGINEER or their agents or employees, by any employee of CONTRACTOR or Subcontractors or anyone for whose acts they may be liable, the indemnification obligation shall not be limited by the amount or type of damages, compensation or benefits under workmen's compensation acts, disability benefit acts, or other employee benefit acts.
- 6.29 The indemnification obligation of CONTRACTOR shall not extend to the liability of ENGINEER, agents or employees arising out of the preparation or approval of maps, Drawings, reports, surveys, Change Orders, designs or Specifications.

ARTICLE 7-WORK BY OTHERS

- 7.1 OWNER may perform or may contract with others to do additional work related to the Project. CONTRACTOR shall afford others a reasonable opportunity to perform work as well as to store materials and equipment on Site and shall properly integrate and coordinate CONTRACTOR's work with others. CONTRACTOR shall coordinate and cooperate with contractors working in the area for other owners or jurisdictions.
- 7.2 If any part of CONTRACTOR's work depends for proper execution or results upon the work of other contractors, other owners, or OWNER, CONTRACTOR shall inspect and promptly report to ENGINEER any defects or deficiencies in such work. CONTRACTOR's failure to so report shall constitute an acceptance of the other work as fit and proper for integration with CONTRACTOR's work.
- 7.3 Additional Work resulting from other contracts, or work by OWNER not noted in the Contract Documents will be added by Change Order.

ARTICLE 8-OWNER'S RESPONSIBILITIESGENERAL

- 8.1 OWNER will issue all communications to the CONTRACTOR through the ENGINEER.
- 8.2 In case of termination of the employment of ENGINEER, OWNER will appoint an engineer against whom CONTRACTOR makes no substantial objections, whose status under the Contract Documents will be that of the former ENGINEER.
- 8.3 OWNER will furnish the data required under the Contract Documents promptly and will make payments to CONTRACTOR promptly.

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GENERAL CONDITIONS

OWNER FURNISHED PRODUCTS

- 8.4 When the Contract Documents stipulate that the OWNER will furnish Products to be incorporated in the Work, the OWNER'S responsibilities will be:
- A. Arrange for and deliver the necessary Shop Drawings, Product Data, and samples to the CONTRACTOR.
 - B. Arrange and pay for delivery of the Products to the Site in accordance with the Construction Schedule.
 - C. Deliver supplier's bill of materials to the CONTRACTOR.
 - D. Inspect deliveries jointly with the CONTRACTOR.
 - E. Submit claims for transportation damage.

ARTICLE 9-ENGINEER'S STATUS

OWNER'S REPRESENTATIVE

- 9.1 ENGINEER will be OWNER'S representative during the bidding and construction period. Communications between the OWNER and the CONTRACTOR, or claimant, will be directed through the ENGINEER. The duties, responsibilities and limitations of authority of ENGINEER as OWNER's representative during the bidding and construction are set forth in these Contract Documents and shall be modified only with consent of OWNER and ENGINEER.
- 9.2 ENGINEER will not be responsible for the construction means, methods, techniques, sequences or procedures, or the safety precautions and programs incident thereto, and ENGINEER will not be responsible for the CONTRACTOR's failure to perform the Work in accordance with the Contract Documents.
- 9.3. ENGINEER will not be responsible for the acts or omissions of the CONTRACTOR, or any Subcontractors, or any of their agents or employees, or any other persons performing any of the Work.

VISITS TO SITE

- 9.4 ENGINEER will make visits to the site at intervals appropriate to the various stages of construction to observe the progress and quality of the executed Work and to determine, in general, if the Work is proceeding in accordance with the Contract Documents. ENGINEER will not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. ENGINEER'S efforts will be directed toward providing for OWNER a greater degree of confidence that the completed Work will conform to the Contract Documents. On the basis of such visits and on-site observations as an experienced and qualified professional, ENGINEER will keep OWNER informed of the progress of the Work and will endeavor to guard OWNER against defects and deficiencies in the Work.

CLARIFICATIONS AND INTERPRETATIONS

- 9.5 ENGINEER may issue clarifications or interpretations consistent with, or inferable from, the intent of the Contract Documents.

SHOP DRAWINGS, PRODUCT DATA AND SAMPLES

- 9.6 ENGINEER shall review Shop Drawings, Product Data and samples of Products submitted by the CONTRACTOR.

REJECTING DEFECTIVE WORK

- 9.7 ENGINEER will have authority to disapprove of or reject Defective Work. ENGINEER will also have authority to require special inspection or testing of Work whether or not the Work is fabricated, installed or completed.

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GENERAL CONDITIONS

SITE REPRESENTATIVE

- 9.8 ENGINEER will furnish a Resident Project Representative, who may have one or more assistants, to aid OWNER and ENGINEER in carrying out their responsibilities at the Site. The duties, responsibilities and authority of the Resident Project Representative are set forth in Article 18 of these General Conditions.

DECISIONS ON DISAGREEMENT

- 9.9 ENGINEER will be initial interpreter of the requirements of Contract Documents and judge of acceptability of the Work. Claims, disputes, and other matters pertaining to bidding, execution and progress of the Work shall be referred initially to ENGINEER with a request for an informal meeting and a formal decision. Notice of each such claim, dispute and other matter shall be delivered by claimant to ENGINEER and other party within 15 days of occurrence of the event giving rise thereto. Additional supporting data shall be supplied within 30 days of occurrence. ENGINEER's written decision will be rendered within 40 days after the occurrence. In ENGINEER's capacity as interpreter and judge, ENGINEER will be impartial to OWNER, CONTRACTOR or claimant and will not be liable for any decision rendered in good faith.
- 9.10 The rendering of a decision by ENGINEER with respect to any such claim, dispute or other matter, will be a condition precedent to arbitration under these General Conditions. The ENGINEER's decision shall become final and binding on the parties 30 days after the decision is rendered unless deferred by an arbitration request, litigation or administrative appeal (if applicable) is filed by either party within the 30-day period. Lawsuits shall be brought in Kent County.
- 9.11 No decision made by ENGINEER in good faith, either to exercise or not to exercise authority under this Article shall give rise to any duty, liability or responsibility of ENGINEER to claimant, CONTRACTOR, any Subcontractor, any of their agents or employees, or any other person performing any of the Work.

ARTICLE 10-CHANGES IN THE WORK

- 10.1 Without invalidating the Contract, OWNER may, at any time, order additions, deletions or revisions in the Work by Change Orders. Upon receipt of an executed Change Order, CONTRACTOR shall proceed with the Work involved.
- 10.2 ENGINEER may authorize minor changes or alterations in the Work not involving extra cost and not inconsistent with the overall intent of the Contract Documents. These changes will be authorized by a Bulletin and will be binding upon OWNER and CONTRACTOR.
- 10.3 Additional work performed by CONTRACTOR without authorization of a Change Order will not entitle CONTRACTOR to an increase in the Contract Price or an extension of the Contract Time, except as set forth in these General Conditions.
- 10.4 OWNER shall execute appropriate Change Orders recommended by ENGINEER as set forth in these General Conditions.
- 10.5 It shall be CONTRACTOR's responsibility to notify Surety of any changes affecting the general scope of the Work or change in the Contract Price or Time. The amount of the applicable Bonds shall be adjusted accordingly.

ARTICLE 11-CHANGE OF CONTRACT PRICE

GENERAL

- 11.1 The Contract Price constitutes the total compensation payable for performing all duties, responsibilities and obligations assigned to or undertaken by CONTRACTOR, and includes all taxes payable by CONTRACTOR as a result of the Work.
- 11.2 The Contract Price shall only be changed by a Change Order. Claims for a change in the Contract Price shall be submitted, with supporting data, to ENGINEER within 15 days of the occurrence of the event giving rise to the claim.

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- 11.3 Claims for extra compensation shall not be made by CONTRACTOR for reasonable delays:
- A. caused by the work of other Project contractors or subcontractors.
 - B. due to the failure of OWNER to perform any obligations required of OWNER under these Contract Documents.
- 11.4 Value of the Work covered by a Change Order shall be determined by one of the following methods:
- A. where the Work is covered by Contract unit prices by application of unit prices to the items involved.
 - B. by mutual acceptance of a lump sum.
 - C. on the basis of the cost of the Work, plus overhead and profit, but only in the event OWNER and CONTRACTOR cannot agree on one of the above methods.

COST-PLUS WORK

- 11.5 Cost-plus work means cost of the Work plus a fee. Cost of the Work means the sum of all costs incurred and paid by CONTRACTOR in the performance of cost-plus work. Such costs shall be in amounts no higher than those prevailing in the locality of the Work. Cost of the Work shall only include:
- A. payroll costs for employees including superintendents and foremen at the Site in the direct employ of CONTRACTOR under schedules of job classifications. Payroll costs shall include, but not be limited to, salaries and wages, social security contributions, unemployment, excise and payroll taxes, workers' or workmen's compensation, health and retirement benefits, bonuses, sick leave, vacation and holiday pay.
 - B. cost of all materials and equipment furnished and incorporated in the Work, including costs of transportation, storage and manufacturers' field services.
 - C. rentals of all construction equipment, machinery and accessories, and costs of transportation, loading, unloading, installation, dismantling and removal. Rental rates shall not exceed rates listed in the "Rental Rate Blue Book for Construction Equipment" published by Equipment Guide Book Company. Rates allowed will be based on the most economical time unit. The rental determined by multiplying the rate (e.g., hourly, daily, weekly, etc.) by the period of use shall not exceed the rental determined by applying the next highest rate (e.g., for this purpose the daily rate would be "higher" than the hourly rate, etc.) to the corresponding period of use.
 - D. fees of special consultants.
 - E. cost, including transportation and maintenance, of all materials, supplies, equipment, machinery, appliances, hand tools, office and temporary facilities at the Site.
 - F. transportation, travel and subsistence expenses.
 - G. sales, use or similar taxes imposed by any governmental authority.
 - H. unavoidable deposit losses, royalty payments, and fees for permits and licenses, and losses and damages to the Work not compensated by insurance.
 - I. the cost of utilities, fuel, telegrams, long distance telephone calls, and expressage.
- 11.6 Cost of the Work shall not include:
- A. compensation for CONTRACTOR's officers, executives, principals, managers, professionals, clerks and other personnel, whether at the Site or office.
 - B. any part of CONTRACTOR's capital expenses, including interest on CONTRACTOR's capital employed for the Work and charges against CONTRACTOR for delinquent payments.

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- C. cost due to the negligence of CONTRACTOR, any Subcontractor, or anyone directly or indirectly employed by any of them or for whose acts any of them may be liable, including but not limited to, the correction of Defective Work or damage to the property, disposal of materials or equipment wrongly supplied.
 - D. other overhead or general expense costs.
- 11.7 The fee allowed to the CONTRACTOR for overhead and profit shall be 10 percent of the cost of the Work; except for payments to Subcontractors in which case the fee shall be 5 percent.
- 11.8 Payments to Subcontractors will be determined in the same manner as CONTRACTOR's cost of the Work. The fee allowed to the Subcontractors for overhead and profit shall be 10 percent.
- 11.9 The amount of credit to OWNER for any change which results in a net decrease in cost will be the amount of the actual net decrease, exclusive of any fee for overhead and profit. When both additions and credits are involved in any one change, the overhead and profit shall be based on the net increase in the Work.
- 11.10 CONTRACTOR shall submit daily cost reports of cost-plus work to the ENGINEER.

ARTICLE 12-CHANGE OF THE CONTRACT TIME

- 12.1 The Contract Time may only be altered by a Change Order. Claim for a change of Contract Time shall be delivered to OWNER and ENGINEER within 15 days of the event giving rise to the claim. Adjustment in the Contract Time will be determined by ENGINEER.
- 12.2 The Contract Time will be extended in an amount equal to time lost due to unreasonable time delays beyond control of CONTRACTOR. Reasons for such delays shall be restricted to fires, labor disputes, epidemics, abnormal weather conditions, and Acts of God. In addition Contract Time may be extended for unreasonable time delays:
- A. caused solely by work of other Project contractors or subcontractors
 - B. due to failure of OWNER to perform any obligations required of OWNER under these Contract Documents.

ARTICLE 13-WARRANTY, TESTS AND DEFECTIVE WORKWARRANTY AND GUARANTEE

- 13.1 CONTRACTOR warrants and guarantees to OWNER and ENGINEER that materials and equipment shall be new and that Work shall be of good quality and free from faults or defects and in accordance with requirements of the Contract Documents. Prompt Notice of any defects will be given to CONTRACTOR.
- 13.2 CONTRACTOR warrants and guarantees that title to all Work, materials and equipment covered by monthly estimates, passes automatically to OWNER at the time of payment, free and clear of all liens.

TESTS AND INSPECTIONS

- 13.3 If the Contract Documents, laws, ordinances, rules, regulations or orders of any public authority having jurisdiction require any portion of the Work to be inspected, tested, or approved by someone other than CONTRACTOR, CONTRACTOR shall give ENGINEER timely notice of readiness therefore. Such tests shall be in accordance with the methods prescribed by the applicable organization or the Contract Documents. All certification fees, testing laboratory fees, and inspection fees of said public authorities will be paid by CONTRACTOR. Inspection coordination is the responsibility of the CONTRACTOR, unless otherwise indicated in the Contract Documents.

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- 13.4 Neither observations by ENGINEER nor inspections, tests or approvals by persons other than CONTRACTOR shall relieve CONTRACTOR from obligations to perform the Work required by the Contract Documents, laws, ordinances, rules, regulations or orders of public authority having jurisdiction.
- 13.5 When inspection readiness is declared by the CONTRACTOR and the inspection proves unsuccessful, all costs for the inspection shall be borne by the CONTRACTOR.

ACCESS TO THE WORK

- 13.6 ENGINEER, his representatives, and representatives of OWNER shall at all times have access to the Work. CONTRACTOR shall provide proper facilities for access, observation of the Work, and for any inspection or testing by manufacturers, suppliers, material men, and other parties as authorized by OWNER.

UNCOVERING WORK

- 13.7 If Work requiring inspection, testing or approval is covered either without ENGINEER's written approval where required, or contrary to ENGINEER's specific request, the Work shall, if requested by ENGINEER, be uncovered for observation and replaced at CONTRACTOR's expense.
- 13.8 If ENGINEER considers it necessary or advisable that covered Work be inspected or tested, other than as outlined under the previous paragraph, CONTRACTOR, at ENGINEER's request, shall uncover and expose that portion of the Work. If the Work is defective, CONTRACTOR shall bear all the expenses of satisfactory repair and reconstruction, including compensation for additional engineering services resulting therefrom. If such Work is not found to be defective, CONTRACTOR shall be allowed an increase in Contract Price, an extension of Contract Time, or both, directly attributable to such uncovering and reconstruction.

CUTTING AND PATCHING

- 13.9 CONTRACTOR shall be responsible for all cutting, fitting and patching required to complete the Work, to make its several parts fit together properly, or to uncover portions of the Work to provide for installation of ill-timed Work. CONTRACTOR shall not cut or alter any part of the Work or the work of another Contractor or Subcontractor without written approval of the ENGINEER. In no case shall the CONTRACTOR endanger any portion of the Work by cutting or altering any part of it.

CORRECTION OR REMOVAL OF DEFECTIVE WORK

- 13.10 CONTRACTOR shall promptly, as specified by ENGINEER, either correct any Defective Work or remove it from the Site and replace it with acceptable Work. If CONTRACTOR does not correct or remove and replace such Defective Work within a reasonable time, OWNER may have the deficiency corrected or the Defective Work removed and replaced by others. All direct and indirect costs of such correction or removal, and replacement, including compensation for additional engineering services, shall be paid by CONTRACTOR in an amount as verified by ENGINEER. CONTRACTOR shall also repair all Work of others destroyed or damaged by replacement of CONTRACTOR's Defective Work.

ONE YEAR CORRECTION PERIOD

- 13.11 Prior to the expiration of one year after the date of Certificate of Completion or such longer period of time as may be prescribed by law or by the terms of any applicable special guarantee required by the Contract Documents, CONTRACTOR shall promptly correct identified Defective Work or remove it from the Site and replace it with acceptable Work. If CONTRACTOR does not promptly comply, OWNER's rights to correction will be the same as for Defective Work in this Article. Repairs and replacements made under this paragraph shall bear an additional 12-month correction period dated from the acceptance of repair and replacement.

ACCEPTANCE OF DEFECTIVE WORK

- 13.12 If OWNER prefers to accept Defective Work, an appropriate reduction in the Contract Price will be made. If the acceptance occurs after final payment, an appropriate amount, as determined by ENGINEER, shall be paid by CONTRACTOR to OWNER.

OWNER'S RIGHT TO DO WORK:

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- 13.13 If CONTRACTOR should neglect to prosecute the Work properly and diligently, or fail to perform any provision of this Contract, including requirements of the Construction Schedule, OWNER, after three (3) days Notice to CONTRACTOR and his Surety may, without prejudice to any other remedy that OWNER may have, correct and remedy any such deficiency. Direct and indirect costs of OWNER, including compensation for additional engineering services, shall be verified by ENGINEER and an appropriate reduction in the Contract Price will be made. If the payments due CONTRACTOR are not sufficient to cover such amount, CONTRACTOR shall pay the difference to OWNER.

ARTICLE 14-PAYMENTS AND COMPLETIONPROGRESS PAYMENTS AND RETAINAGES

- 14.1 As a condition precedent to the first progress payment, CONTRACTOR shall submit a Construction Schedule and Schedule of Values.
- 14.2 Monthly, CONTRACTOR will prepare a payment request covering Work completed to date supported by such data as ENGINEER may reasonably request from CONTRACTOR.
- 14.3 The monthly payment requests shall not include Products not incorporated in the Work unless specifically requested by CONTRACTOR and approved by OWNER subject to the following mandatory conditions:
- A. the Products have been specifically manufactured for the Work;
 - B. the Products have been delivered and suitably stored at the Site or at another location agreed to; and
 - C. CONTRACTOR has furnished supporting data, satisfactory to OWNER, that establishes OWNER's title to the Products, free of any Liens or other encumbrances, and protects OWNER's interest therein, including applicable insurance.
- 14.4 Monthly progress payments and retainage shall conform to the following, provided CONTRACTOR'S progress is in accordance with the approved Construction Schedule and the conditions for payment as set forth in this Article.
- A. Progress payments covering the first 50 percent of the Work shall be 90 percent of the progress period Work completed and 75 percent of the Products furnished and not incorporated in the Work, but specifically authorized by the OWNER.
 - B. Progress payments covering the final 50 percent of the Work, at the discretion of the OWNER, may be increased to 100 percent of the progress period Work completed and 75 percent of Products furnished and not incorporated in the Work, but specifically authorized by the OWNER.
 - C. All payments to the CONTRACTOR by the OWNER, including retainage, shall be in accordance with all laws and regulations applicable to these activities in the state in which the Work is performed.

APPROVAL OF PAYMENT

- 14.5 CONTRACTOR will prepare monthly payment requests and present them to ENGINEER for recommendation to the OWNER. ENGINEER shall complete review of such requests, make adjustments as deemed appropriate, and forward to the OWNER within ten (10) days of receipt from the CONTRACTOR.
- 14.6 ENGINEER'S submittal and recommendation of any payment request shall constitute a representation by ENGINEER to OWNER, based on ENGINEER's on-site observations of Work in progress as an experienced qualified professional, that the Work has progressed to the point indicated; that, to the best of ENGINEER's knowledge, information and belief, the quality of the Work is in accordance with the Contract Documents; and that CONTRACTOR is entitled to payment. However, by recommending payment, ENGINEER shall not thereby be deemed to have represented that ENGINEER made exhaustive or continuous on-site inspections to check the quality or the quantity of the Work, or that ENGINEER has reviewed the means, methods, techniques, sequences, and procedures of construction or that ENGINEER has made any examination to

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ascertain how or for what purpose CONTRACTOR has used the moneys paid or to be paid to CONTRACTOR or that title to any Work, materials, or equipment has passed to OWNER free and clear of any liens.

- 14.7 OWNER will make payment to CONTRACTOR on monthly requests within 30 days of ENGINEER'S presentation to OWNER.

PAYMENT WITHHELD

- 14.8 ENGINEER may not recommend any payment or may nullify any payment previously recommended, to such extent as may be necessary to protect OWNER from loss because:
- A. Work is defective or completed Work has been damaged requiring correction or replacement.
 - B. written claims have been made against OWNER or liens have been filed in connection with the Work.
 - C. Contract Price has been reduced by Modifications.
 - D. CONTRACTOR has failed to file receipts for payment of equipment and materials not incorporated in the Work.
 - E. OWNER has been required to correct Defective Work or complete neglected Work.
 - F. unsatisfactory prosecution of the Work, including failure to clean-up or failure to perform testing as required by the Contract Documents.

PARTIAL UTILIZATION

- 14.9 OWNER shall have the right to take possession of, and use any completed or partially completed portions of the Work prior to completion. The OWNER's possession and use shall not be deemed an acceptance of any Work not completed in accordance with the Contract Documents. Unless otherwise called for in the Contract Documents, CONTRACTOR will be reimbursed for any extra costs or provide an extension of Contract Time for any delays or both which result from Partial Utilization of Work. Special insurance coverage, if required, shall be provided by the OWNER. Upon receipt of a request from OWNER to utilize a portion of the Work, ENGINEER shall:
- A. make an inspection and shall prepare a list of items of incompleting and Defective Work remaining for the portion of the Work to be utilized.
 - B. determine if any extra compensation or time extension is due the CONTRACTOR due to the OWNER'S Partial Utilization of the Work.

SUBSTANTIAL COMPLETION

- 14.10 When ENGINEER considers that the Work has been substantially but not entirely completed, and full completion thereof is materially delayed through no fault of CONTRACTOR, ENGINEER will issue a Certification of Substantial Completion. Liquidated damages for that portion of Work will not be assessed beyond the date of Substantial Completion.

PAYMENT FOR SUBSTANTIAL COMPLETION

- 14.11 OWNER will, upon Certificate of Substantial Completion by ENGINEER and without terminating the Contract, make payment of the balance due for Work fully completed and accepted. Consent of the Surety shall be submitted by CONTRACTOR to ENGINEER prior to certification of such payment. Such payment shall be made under the terms and conditions governing final payment, except that it shall not constitute a waiver of claims.

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NOTIFICATION OF COMPLETION

- 14.12 When CONTRACTOR considers the Work required in the performance of this Contract to be complete and ready for final inspection, CONTRACTOR shall provide Notice to the ENGINEER.

FINAL INSPECTION

- 14.13 CONTRACTOR shall serve Notice of completion on ENGINEER who will, within 7 days, schedule the final inspection with OWNER and CONTRACTOR, and will notify CONTRACTOR of incomplete and Defective Work. CONTRACTOR shall remedy such defects immediately and again submit a Notice of completion. Questions regarding quantities for payment will be measured jointly by the CONTRACTOR and ENGINEER.

FINAL PAYMENT

- 14.14 After CONTRACTOR has remedied all incomplete and Defective Work and delivered documents required by the Contract Documents, CONTRACTOR will prepare a request for final payment. CONTRACTOR shall furnish an executed Affidavit of Completion, in the form set forth in Article 19 of these General Conditions, including consent of the Surety to final payment. In lieu thereof, CONTRACTOR may furnish a Bond satisfactory to OWNER to indemnify OWNER against any lien.

APPROVAL OF FINAL PAYMENT

- 14.15 If ENGINEER is satisfied that the Work has been completed, and has received CONTRACTOR's Affidavit of Completion, ENGINEER will, within 10 days, issue the Certificate of Completion and present a recommendation for final payment to the OWNER for approval and payment. If said documentation is satisfactory in form and substance, OWNER shall pay CONTRACTOR within 30 days of receipt thereof.

CONTRACTOR'S CONTINUING OBLIGATION

- 14.16 The CONTRACTOR's obligation to perform the Work in accordance with the Contract Documents shall be absolute. Recommendation of any progress or final payment by ENGINEER, issuance of a Certificate of Substantial Completion, any payment by OWNER to CONTRACTOR, any use or occupancy of the Work or any part thereof by OWNER, any act of acceptance by OWNER or any failure to do so, or any correction of Defective Work by OWNER shall not constitute an acceptance of Work contrary to the Contract Documents.
- 14.17 The duties and obligations imposed on CONTRACTOR by these General Conditions, and the rights and remedies available hereunder, and the rights and remedies available to OWNER and ENGINEER hereunder, shall be in addition to, and not a limitation of, any otherwise imposed or available by law, by special guarantee, or other provisions of the Contract Documents.

WAIVER OF CLAIMS

- 14.18 The making and acceptance of final payment shall constitute:
- A. a waiver of all claims by OWNER against CONTRACTOR, except claims arising from unsettled Liens, from Defective Work appearing after final inspection pursuant to this Article or from failure to comply with the Contract Documents. However, it shall not constitute a waiver by OWNER of any rights with respect to CONTRACTOR's continuing obligations under the Contract Documents; and
 - B. A waiver of all claims by CONTRACTOR against OWNER, except those claims under negotiation, arbitration, or litigation.
- 14.19 CONTRACTOR'S refusal to accept the final payment as tendered by OWNER shall constitute a waiver of any right to interest thereon.

LIQUIDATED DAMAGES

- 14.20 OWNER will deduct the amount of any liquidated damages and expenses, calculated in accordance with the Agreement, from moneys due or to become due to CONTRACTOR. If such amount exceeds such unpaid balance, the CONTRACTOR shall pay the difference to the OWNER.

ARTICLE 15-SUSPENSION AND TERMINATION

WORK SUSPENSION

- 15.1 OWNER may order CONTRACTOR to suspend the Work, or any portion thereof, until the reason for such suspension has been eliminated; however, this right shall not give rise to any duty by OWNER to exercise this right for the benefit of CONTRACTOR or any other party.
- 15.2 OWNER may suspend the Work for the following reasons:
- A. Defective Work.
 - B. CONTRACTOR fails to supply sufficient skilled workmen or suitable Products.
 - C. CONTRACTOR fails to make prompt payments to Subcontractors or for labor or Products.
 - D. CONTRACTOR fails to maintain proper insurance, bonds, licenses, or federal, state, or local permits.

OWNER TERMINATION OF WORK

- 15.3 Upon the occurrence of any one or more of the following events OWNER may, after giving CONTRACTOR and Surety 10 days written Notice of Termination, terminate the services of the CONTRACTOR.
- A. CONTRACTOR fails to initiate and diligently proceed with the Work.
 - B. CONTRACTOR is adjudged bankrupt or insolvent.
 - C. CONTRACTOR makes a general assignment for the benefit of creditors.
 - D. a trustee or receiver is appointed for CONTRACTOR or for any of CONTRACTOR's property.
 - E. CONTRACTOR files a petition to take advantage of any debtor's act, or to reorganize under the bankruptcy or similar laws.
 - F. CONTRACTOR repeatedly fails to supply sufficient skilled workmen or suitable Products.
 - G. CONTRACTOR repeatedly fails to make prompt payments to Subcontractors or for labor or Products.
 - H. CONTRACTOR disregards laws, ordinances, rules, regulations or orders of any public body having jurisdiction.
 - I. CONTRACTOR disregards the authority of the ENGINEER.
 - J. CONTRACTOR otherwise violates any provisions of the Contract Documents.

OWNER COMPLETION OF WORK ON TERMINATION:

- 15.4 If the Surety does not resume performance of the Work within 10 days after Notice of Termination is received from OWNER, OWNER shall have the absolute right to complete the Work in the most expeditious manner and shall have the right to exclude CONTRACTOR from the Site and take possession of the Work and of all CONTRACTOR's tools, appliances, equipment and machinery at the Site and use the same without liability to CONTRACTOR for trespass or conversion. OWNER may incorporate in the Work all Products for which OWNER has paid CONTRACTOR but which are stored elsewhere. In such case CONTRACTOR shall not be entitled to receive any further payment until the Work is finished. If the balance due to CONTRACTOR at the time of termination exceeds the direct and indirect costs of completing the Work, including compensation for additional engineering services, attorney's fees, technical services and administrative costs, such excess shall be paid to CONTRACTOR. If such costs exceed such unpaid balance, CONTRACTOR shall pay the difference to OWNER. Such costs incurred by OWNER shall be verified by ENGINEER and incorporated in a Change Order, but in finishing the Work OWNER shall not be required to obtain the lowest cost for the remaining portion of the Work performed.

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OWNER'S ADDITIONAL TERMINATION RIGHTS

- 15.5 Where CONTRACTOR's services have been terminated by OWNER, said termination shall not affect any rights of OWNER against CONTRACTOR then existing or which may thereafter accrue. Any retention due or payment of money by OWNER to CONTRACTOR shall not release CONTRACTOR from liability.

OWNER'S TERMINATION FOR CONVENIENCE

- 15.6 Upon 10 days' written Notice to CONTRACTOR, Surety and ENGINEER, OWNER may, without cause and without prejudice to any other right or remedy, elect to abandon the Work and terminate the Contract. In such case, CONTRACTOR will be paid for Work executed and expense sustained plus a reasonable profit.

CONTRACTOR'S CONTINUING WORK DURING DISPUTES

- 15.7 CONTRACTOR shall carry on the Work and maintain the Construction Schedule during all disputes or disagreements with OWNER. No Work shall be delayed or postponed pending resolution of any disputes or disagreements, except as CONTRACTOR and OWNER may otherwise agree.

CONTRACTOR MAY STOP WORK OR TERMINATE

- 15.8 If, through no act or fault of CONTRACTOR, the Work is suspended for a period of more than 90 days by the OWNER or by an order of court or other public authority, or OWNER fails to pay CONTRACTOR any sum recommended by ENGINEER within 90 days of its presentation, then CONTRACTOR may, upon 10 days' written Notice to OWNER, terminate this Contract and recover from OWNER payment for all Work executed and any expense sustained plus a reasonable profit. In lieu of terminating the Contract, CONTRACTOR may, upon 10 days' notice to OWNER, stop the Work until CONTRACTOR has been paid amounts then due.

ARTICLE 16-ARBITRATION

- 16.1 In the event that a claim, dispute or other question arises relating to the Contract Documents, except claims which have been waived by the making or acceptance of final payment or claims not subject to arbitration under applicable law, OWNER and CONTRACTOR may, by mutual agreement, submit the claim, dispute or matter to arbitration. In the event the parties agree to arbitration, the right to proceed to arbitration shall be subject to the terms and conditions in this Article.
- 16.2 The parties must agree on the specific claims, disputes or matters to be arbitrated. The written arbitration submission shall state the nature and circumstances surrounding the claim or dispute, state the amount claimed or relief sought, and the specific supporting provisions relied upon in the Contract Documents. The scope of the arbitration shall be strictly limited to matters defined in the arbitration submission.
- 16.3 Once the arbitration submission has been signed by both parties, it shall be submitted to the American Arbitration Association which shall proceed to process the case in accordance with the Construction Industry Arbitration Rules, except to the extent that the same have been modified by this Article and the arbitration submission.
- 16.4 The arbitration panel shall consist of one Professional Engineer or Architect, one Contractor, and one Attorney selected in accordance with the applicable rules of the American Arbitration Association. In lieu of the appointment of an Arbitration Panel to settle an existing claim or dispute, OWNER and CONTRACTOR may agree upon a permanent arbitrator or Arbitration Panel to decide all claims, disputes, and other matters relating to the Contract Documents.
- 16.5 The arbitrator or Arbitration Panel shall apply the terms and conditions of the Contract Documents to the claim, dispute or matter submitted to it and shall base its decision on said Contract Documents.
- 16.6 The arbitrator's or Arbitration Panel's decision shall be set forth in writing, shall state the decision on each claim, dispute or matter submitted, and the reason for each decision.

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- 16.7 Once a written arbitration submission has been executed, the agreement to arbitrate shall be specifically enforceable under the prevailing arbitration law. The arbitration award rendered by the arbitrator(s) shall be final and judgment may be entered upon it in any court having jurisdiction thereof.
- 16.8 During the pendency of the arbitration proceedings, CONTRACTOR covenants and agrees that CONTRACTOR shall continue to proceed with the Work required pursuant to the Contract Documents. In the event that CONTRACTOR is terminated by OWNER at any time prior to the issuance of the arbitrator's or Arbitration Panel's written decision, or if CONTRACTOR fails to proceed with the Work during the pendency of the arbitration proceedings, OWNER shall be entitled to obtain a court order enjoining the continuance of said arbitration proceedings by reason of such action.

ARTICLE 17-MISCELLANEOUS

- 17.1 Whenever any provision of the Contract Documents requires the giving of Notice, it shall be deemed to have been validly given, if delivered in person to the individual or to a member of the firm or to an officer of the corporation for whom it is intended, or if sent by certified mail or commercial carrier, with provision for receipt acknowledgement, to the last business address known to party who gives the Notice. Notice may also be made by facsimile transmission. In such case, Notice will be deemed received when the transmission is made. The party making such facsimile transmissions shall also forward a copy of such Notice by regular mail.
- 17.2 If any section, paragraph, clause or provision of the Contract Documents shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of the Contract Documents. The Article and paragraph headings in the Contract Documents are furnished for convenience of reference only and shall not be considered to be a part of the Contract Documents.

ARTICLE 18-RESIDENT PROJECT REPRESENTATIVEGENERAL

- 18.1 Resident Project Representative is ENGINEER's Agent under the supervision of ENGINEER in matters pertaining to the on-site Work. Dealings with Subcontractors shall be through, or with knowledge of, CONTRACTOR.

DUTIES AND RESPONSIBILITIES

- 18.2 Resident Project Representative will:
- A. Review the Construction Schedule, schedule of Shop Drawing submissions, and Schedule of Values prepared by CONTRACTOR, and consult with ENGINEER concerning their acceptability.
 - B. Attend preconstruction conferences, progress meetings, and other job conferences; chair meetings and maintain and circulate copies of minutes and notices thereof.
 - C. Serve as ENGINEER's liaison with CONTRACTOR, principally through with CONTRACTOR's Superintendent. Assist ENGINEER as OWNER's liaison when CONTRACTOR's operations affect OWNER's on-site operations.
 - D. Assist ENGINEER in obtaining from OWNER additional details or information when required for proper execution of the Work.
 - E. Receive Shop Drawings, Product Data and samples, submittals, and receive samples delivered at the site for ENGINEER's examination.
 - F. Advise ENGINEER and CONTRACTOR immediately of the commencement of any Work requiring a Shop Drawing of sample submission if the submission has not been approved by ENGINEER.
 - G. Conduct on-site observations of the Work to assist ENGINEER in determining compliance with the Contract Documents.

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- H. Report to ENGINEER whenever it appears that any portion of the Work does not conform to the Contract Documents or has been damaged prior to final payment; and advise ENGINEER when it appears any portion of the Work should be uncovered for observation or requires special testing, inspection or approval.
- I. Verify that required tests, equipment and systems startups, and operating and maintenance instructions are conducted in the presence of required personnel, and that CONTRACTOR maintains adequate records thereof; observe, record and report to ENGINEER details of test procedures, startups, inspections, and operating and maintenance instructions.
- J. Accompany inspectors representing public or other agencies having jurisdiction on the Project; record and report to ENGINEER on the outcome of these inspections.
- K. Transmit to CONTRACTOR, ENGINEER's clarifications and interpretations of the Contract Documents.
- L. Consider and evaluate CONTRACTOR's suggestions for modifications in Drawings or Specifications and report them with recommendations to ENGINEER.
- M. Maintain at the Site orderly files for correspondence, reports of job conferences, Shop Drawings, Product Data and samples submissions, reproductions of original Contract Documents, including all Addenda, Change Orders, additional Drawings, ENGINEER's clarifications and interpretations of the Contract Documents, progress reports, and other Project related documents.
- N. Maintain a log book, recording hours on the Site, weather conditions, data relative to extras or deductions, list of visiting officials and representatives of manufacturers, fabricators, suppliers and distributors, daily activities, decisions, and general and specific observations of test procedures.
- O. Furnish ENGINEER periodic reports of progress of the Work and its relationship with the approved Construction Schedule and schedule of Shop Drawing submissions.
- P. Consult with ENGINEER relative to scheduled major tests, inspections or start of critical phases of the Work.
- Q. Report accidents immediately to ENGINEER.
- R. Review applications for payment with CONTRACTOR and forward them with recommendations to ENGINEER, noting relation to the Schedule of Values, Work completed, and payment for materials and equipment not incorporated in the Work.
- S. During the course of the Work, verify that certificates, maintenance and operation manuals, and other data required to be assembled and furnished by CONTRACTOR are applicable to the items actually installed; and that this material is delivered to ENGINEER for review and forwarding to OWNER prior to final acceptance of the Work.
- T. Prior to, and as a condition of, recommending to ENGINEER issuance of a Certificate of Substantial Completion, Resident Project Representative will:
 - 1. Prepare a list of incomplete or Defective Work.
 - 2. Verify that all items required for Substantial Completion have been corrected or completed.
 - 3. Secure agreement between OWNER and CONTRACTOR relative to responsibilities for utilities, heat, janitorial services, insurance, Project security, access by the parties, safety and any other matters.
 - 4. Secure CONTRACTOR's specific Construction Schedule to fully complete the Work.
- U. Conduct final inspection with ENGINEER, OWNER and CONTRACTOR and prepare a final list of items to be completed or corrected.
- V. Verify that all items on final list have been completed or corrected and make recommendations to ENGINEER concerning acceptance.

LIMITATIONS OF AUTHORITY

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- 18.3 Resident Project Representative shall not guarantee or warrant CONTRACTOR's Work. Except upon written instructions of ENGINEER, Resident Project Representative shall not:
- A. Authorize any deviation from the Contract Documents or approve any substitute Products.
 - B. Exceed limitations on ENGINEER's authority as set forth in the Contract Documents.
 - C. Undertake any of the responsibilities of CONTRACTOR, Subcontractors or CONTRACTOR's Superintendent, or expedite the Work.
 - D. Advise on, or issue directions relative to, any aspect of the means, methods, techniques, sequences or procedures of construction unless such is specifically called for in the Contract Documents.
 - E. Advise on, or issue directions as to, safety precautions and programs in connection with the Work.
 - F. Authorize OWNER to occupy the Project in whole or in part.
 - G. Participate in specialized field or laboratory tests.
 - H. Order the Work stopped.

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GENERAL CONDITIONSARTICLE 19-AFFIDAVIT OF COMPLETION

STATE OF MICHIGAN _____)
 _____) ss
 COUNTY OF _____)

The undersigned _____, as CONTRACTOR, being duly sworn, deposes and says that he entered into a contract with the _____, as OWNER, on the _____ day of _____, 2021 for the construction of _____. Deponent further says that the Work under the terms of the said Contract has been completed and all indebtedness incurred by him to subcontractors, material-men, and laborers in his employ has been paid in full or satisfactorily secured.

Deponent further says this affidavit is furnished before final payment or before the retainage, withheld in accordance with the provisions stated in said Contract, may be reduced.

Deponent further says he hereby waives and releases any and all claims or rights which he may have, in connection with said Contract, against OWNER or the premises upon which said Contract Work was performed, and agrees to indemnify OWNER against any and all such claims or rights which may be asserted by subcontractors, material-men, and laborers with whom CONTRACTOR has contracted for performance under said Contract.

Further, deponent saith not.

WITNESSES:

SIGNED:

By: _____

Title: _____

Subscribed and sworn to before me this _____ day of _____, 2021.

 Notary Public, _____ County, _____

My commission expires: _____

We, _____, as Surety on the above described Contract, hereby give our consent to the payment to the CONTRACTOR as indicated above.

DATE: _____

SIGNED: _____
 (Attorney-in-fact)

SECTION 01 11 0001 11 00.1
SUMMARY OF WORKPART 1 - GENERAL

1.01 DESCRIPTION:

- A. The Work includes approximately 13,236 feet of sidewalk construction along Lansing Rd from Alliance Dr. to Nelson St. Some clearing and tree removal is required, minor grading, concrete curb and gutter, and restoration.
- B. The OWNER has title, easement and/or permission to enter the property on which the construction is to take place.

PART 2 - PRODUCTS

Not used.

PART 3 - EXECUTION

3.01 SCHEDULE:

- A. Before commencing the work, the CONTRACTOR shall prepare a schedule as outlined in Section 01 33 00, for review and approval by the ENGINEER.
 - 1. Contractor shall submit a schedule for the work. The schedule must be reviewed and approved by the ENGINEER and City.

END OF SECTION

SECTION 01 20 0001 20 00.1
MEASUREMENT AND PAYMENTPART 1 - GENERAL

1.01 SECTION INCLUDES:

- A. Measurement and payment criteria applicable to the Work.

1.02 AUTHORITY:

- A. Measurement methods delineated in the individual specification sections are intended to complement the criteria of this section.
- B. The ENGINEER will take all measurements and compute quantities accordingly.
- C. Assist by providing necessary equipment, workers, and survey personnel as required.

1.03 UNIT QUANTITIES SPECIFIED:

- A. Quantities and measurements indicated in the Bid Form are for bidding and contract purposes only. Quantities and measurements supplied or placed in the Work and verified by the ENGINEER shall determine payment.
- B. If the actual Work requires more or fewer quantities than those quantities indicated, provide the required quantities at the unit prices contracted.

1.04 MEASUREMENT OF QUANTITIES:

- A. Measurement Devices:
 - 1. Weigh Scales: Inspected, tested and certified.
 - 2. Platform Scales: Of sufficient size and capacity to accommodate the conveying vehicle.
 - 3. Metering Devices: Inspected, tested and certified.
- B. Measurement by Weight: Concrete reinforcing steel, rolled or formed steel or other metal shapes will be measured by handbook weights. Welded assemblies will be measured by handbook weights.
- C. Measurement by Volume: Measured by cubic dimension using mean length, width and height or thickness.
- D. Measurement by Area: Measured by square dimension using mean length and width or radius.
- E. Linear Measurement: Measured by linear dimension, at the item centerline.

1.05 PAYMENT:

- A. Payment Includes: Full compensation for all required labor, products, tools, equipment, plant, transportation, services and incidentals; erection, application or installation of an item of the Work; overhead and profit.
- B. Final payment for Work governed by unit prices will be made on the basis of the actual measurements and quantities accepted by the ENGINEER multiplied by the unit price for Work which is incorporated in or made necessary by the Work.

1.06 MEASUREMENT AND PAYMENT SCHEDULE:

- A. The following schedule outlines the method of measurement and basis of payment to be used on this project. Requirements for materials and methods described under each unit price are included in the specification sections.
- B. Quantities of work completed under the contract will be measured by the Engineer according to United States standard measures unless otherwise noted. Quantities of materials furnished and of work performed under the contract will be determined by methods of measurement and computations that are generally recognized as conforming to good engineering practice. Unless specified in the

SECTION 01 20 0001 20 00.2
MEASUREMENT AND PAYMENT

contract, manufacturing tolerances established by the industries involved will be accepted. When required by the Engineer, the Contractor shall file copies of paid freight bills, trucking slips, bills of lading, and paid invoices for any material used in the work.

- C. When the contract specifies payment of an item or part of an item on a plan quantity basis, the payments will be those quantities shown on the plans. Any changes to the quantities will result from an authorized variation in the plan. For earthwork, the basis for changes in quantities will include any of the following:
1. Changes in original ground topography after the original survey was made;
 2. Any demonstrated errors discovered in plan quantities;
 3. Any changes required by the Engineer during construction, such as: grade changes, changing of cut or fill slopes, and for excavation of peat, muck, marl, and underlying very soft clay.
- 1) Mobilization, (Max 10%): Paid as a Lump sum for the movement of personnel, equipment, supplies, project signs, labor posters and postings, and incidentals to the project site. The establishment of the Contractor's offices, buildings, and other facilities to work on the project. Other work and operations that must be performed. Expenses incurred, prior to beginning work on the various contract items on the project site. Pre-construction costs, exclusive of bidding costs, which are necessary direct costs to the project rather than directly attributable to other pay items under the contract. The maximum amount that will be paid is stated on the bid form. Where a maximum is stated the bid amount shall exceed this amount.
 - 2) _Machine Grading, Modified: Measured and paid for by station. Consists of light grading to develop the cross section shown on the plans and includes: Scarifying, plowing, disking, moving, compacting, and shaping the earth.
 - 3) Subbase, CIP: Measured and paid for by the cubic yard. Includes providing, hauling, placing, compacting, and shaping the material.
 - 4) Aggregate Base, 8 inch: Includes the cost of providing, hauling, placing, shaping, and compacting the material. Measured and paid for by the square yard.
 - 5) Curb Ramp, Conc, 6 inch: Measured and paid for by the square foot. Includes landings, monolithic rolled curbs or side flares along the longitudinal edges of the ramps of landing, and curb and gutter openings.
 - 6) Curb Ramp Opening, Conc: Includes the cost of providing, hauling, placing, and shaping the material. Measured and paid for by the linear foot placed.
 - 7) Sidewalk, Conc, 4 inch: Measured and paid for by the square foot.
 - 8) Curb and Gutter, Rem: Measured and paid for by the foot. Includes removal and disposal
 - 9) Detectable Warning Surface: Measured and paid for by the foot
 - 10) HMA, 3C: Measured and paid for by the ton placed.
 - 11) Curb and Gutter, Conc, Det B2 : Measured and paid for by the foot.
 - 12) Curb and Gutter, Conc, Det F4: Measured and paid for by the foot.
 - 13) Slope Restoration, Type B: Measured and paid for by the square yard. Grading, topsoil surface (4"), seeding, fertilizing, mulch blanket and watering are included as part of this item.
 - 14) Erosion Control, Silt Fence: Measured and paid for by the foot. Includes the cost of providing and placing the silt fence.
 - 15) _Pocket Park: Paid as lump sum. Price includes providing, hauling, and placing all materials and landscaping.

SECTION 01 20 0001 20 00.3
MEASUREMENT AND PAYMENT

- 16) Clearing: Measured and paid for by the acre. Includes cutting, removing, and disposing of trees, stumps, brush, shrubs, roots, logs, and other vegetation.

D. Incidentals, Items not paid for separately:

- 1) Inspection and testing fees: Payment by OWNER, unless specifically noted otherwise.
- 2) Bituminous patching: Paid for as HMA Patching, not paid for separately.
- 3) Saw cutting existing bituminous or concrete pavement: Included in construction items.

PART 2 - PRODUCTS

Not used.

PART 3 - EXECUTION

Not used

END OF SECTION

PART 1-GENERAL

1.01 REQUIREMENTS INCLUDED:

- A. The ENGINEER will schedule and administer the pre-construction meeting, periodic progress meetings and specially called meetings throughout the progress of the work.
 - 1. Prepare the agenda for the meetings.
 - 2. Distribute written notice of each meeting four (4) days in advance of meeting date.
 - 3. Make physical arrangements for meetings.
 - 4. Preside at meetings.
 - 5. Record the minutes; include significant proceedings and decisions.
 - 6. Reproduce and distribute copies within seven (7) days after each meeting.
 - a. To participants in the meeting.
 - b. To parties affected by decisions made at the meeting.
- B. Representatives of contractors, subcontractors, and suppliers attending meetings shall be qualified and authorized to act on behalf of the entity each represents.

1.02 PRE-CONSTRUCTION MEETINGS:

- A. Schedule:
 - 1. Meeting shall be prior to the start of work at a time and place designated by the ENGINEER.
- B. Attendance:
 - 1. OWNER.
 - 2. ENGINEER.
 - 3. CONTRACTOR.
 - 4. Major Subcontractors.
 - 5. Utility companies.
 - 6. Governmental agencies.
 - 7. Safety representative.
- C. Agenda:
 - 1. Responsibilities.
 - 2. General contract terms.
 - 3. Supervision.
 - 4. Schedules and seasonal limitations.
 - 5. Approvals and testing.
 - 6. Clearances and notices.
 - 7. Construction procedures.
 - 8. Payments and estimates.
 - 9. Labor requirements.

1.03 PROGRESS MEETINGS:

- A. Schedule:
 - 1. Meetings will be scheduled a minimum of once each month at a time and place designated by the ENGINEER.
- B. Attendance:
 - 1. ENGINEER.
 - 2. CONTRACTOR.
 - 3. Subcontractors as pertinent to agenda.
 - 4. Government agencies as pertinent to agenda.
 - 5. Safety representative.
- C. Agenda:
 - 1. Review and approve minutes of previous meeting.
 - 2. Review of work progress since previous meeting.
 - 3. Field observations, problems, conflicts.
 - 4. Problems which impede constructing schedule.

SECTION 01 31 00

01 31 00.2

PROJECT MANAGEMENT AND COORDINATION

5. Review of off-site fabrication and delivery schedules.
6. Corrective measures and procedures to regain projected schedule.
7. Revisions to construction schedule.
8. Progress schedule during the succeeding work period.
9. Coordination of schedules.
10. Review of submittal schedules.
11. Review of proposed changes for effect on construction schedule and on completion date.
12. Safety report.
13. Review new business.

END OF SECTION

SECTION 01 33 0001 33 00.1
SUBMITTAL PROCEDURESPART 1-GENERAL

1.01 CONSTRUCTION SCHEDULES:

- A. General:
 - 1. Coordinate with work by others as explained in the General Conditions
 - 2. CONTRACTOR shall notify the ENGINEER 72 hours prior to start of work or a major increase in the work force if these vary from schedule as submitted.
- B. Form of Schedules:
 - 1. Prepare schedules in the form of a horizontal bar chart.
 - 2. Provide a separate horizontal bar for each trade or operation.
 - 3. Provide a horizontal time scale identifying the first work day of each week.
 - 4. The order shall be the chronological beginning of each work item.
 - 5. The row identification shall be each major specification section or subdivision of work with distinct graphic delineation.
- C. Content of Schedules:
 - 1. The construction project schedule shall include as a minimum:
 - a. Project start date.
 - b. Start dates and durations for each major trade group, work tasks or other subdivisions of the work.
 - c. Shop drawings, product data, and sample submittal dates and dates when reviewed copies will be required.
 - d. Equipment and/or material delivery dates if approved.
 - e. Total project duration and end date.
- D. Updating:
 - 1. Show all occurring changes of previous submission.
 - 2. Show progress completion dates of each activity.
 - 3. Submit a narrative report, if required by ENGINEER defining:
 - a. Problem areas: Impact of current and anticipated delay factors.
 - b. Schedule changes: Effect on other contractors.
 - c. Revision description: Effect of change of scope and duration of activities.
- E. Submittal of Schedules:
 - 1. The CONTRACTOR shall submit the initial detailed construction schedule within seven (7) days after the notice of award. ENGINEER will return copy within ten (10) days of receipt. The resubmittal, if required, shall be within (10) days.
 - 2. An updated schedule shall be submitted on the first work day of each month.
- F. Distribution:
 - 1. The reviewed schedule shall be distributed by ENGINEER to:
 - a. The job site file.
 - b. OWNER.

1.02 SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES:

- A. General:
 - 1. Where required by the specifications, the CONTRACTOR shall submit descriptive information which will enable the ENGINEER to advise the OWNER whether the CONTRACTOR's proposed materials, equipment, or methods of work are in general conformance to the design concept and in compliance with the drawings and specifications. The information to be submitted shall consist of drawings, specifications, descriptive data, certificates, samples, test results and such other information, all as specifically required in the specifications.
- B. CONTRACTOR Responsibility:
 - 1. CONTRACTOR shall be responsible for the accuracy and completeness of the information contained in each submittal and shall assure that the material, equipment or method of work shall be as described in the submittal. The CONTRACTOR shall verify that the material

SECTION 01 33 0001 33 00.2
SUBMITTAL PROCEDURES

and equipment described in each submittal conform to the requirements of the specifications and drawings. If the information shows deviations from the specifications or drawings, the CONTRACTOR shall insure that there is no conflict with other submittals and notify the ENGINEER in each case where his submittal may affect the work of another CONTRACTOR or the OWNER. The CONTRACTOR shall insure coordination of submittals among the related crafts and subcontractors.

2. The CONTRACTOR shall be responsible to check and verify all field measurements, all dimensions on shop and setting drawings and all schedules required for the work of all the various trades.
3. The CONTRACTOR may authorize in writing a material or equipment supplier to deal directly with the ENGINEER or with the OWNER with regard to a submittal. These dealings shall be limited to contract interpretations.
4. The CONTRACTOR shall stamp each submittal with stamp, initialed and signed, certifying to review of the submittal by the CONTRACTOR, verification of field measurements and compliance with Contract Documents.

C. Transmittal Procedure:

1. General:

- a. Submittals shall be submitted promptly in accordance with dates in proposals, approved schedules and in such sequence that there is no delay in the Work or the work of any other CONTRACTOR.
- b. Submittals regarding material and equipment shall be accompanied by the attached Transmittal Form identifying the equipment and any variations from these specifications. A separate form shall be used for each specific item, class of material, equipment, and items specified in separate, discrete sections, for which the submittal is required. Submittals for various items shall be made with a single form when the items taken together constitute a manufacturer's package or are so functionally related that expediency indicates checking or review of the group or package as a whole
- c. A unique number, sequentially arranged, shall be noted on the transmittal form accompanying each item's submittal. Original submittal numbers shall have the following format "XXX-Y"; where "XXX" is the originally assigned submittal number, and "Y" is a sequential letter assigned for resubmittals, i.e., A, B, or C being the 1st, 2nd and 3rd resubmittals, respectively. Submittal 25-B, for example, is the second resubmittal of submittal 25.

2. Deviation From Contract:

- a. If the CONTRACTOR proposed to provide material or equipment which does not conform to the specifications and drawings, he shall indicate so under "deviations" on the transmittal form accompanying the submittal copies. He shall prepare his reason for a change, including cost differential, and request a change order to cover the deviations.

3. Submittal Completeness:

- b. Submittals which do not have all the information required to be submitted, including deviations, are not acceptable and will be returned without review.

D. Review Procedure:

1. When the contract documents require a submittal, the CONTRACTOR shall submit five (5), and no more than eight (8), copies of all submittal data of which two (2) copies will be retained by the ENGINEER. For samples this number may vary. For samples, submit the number stated in each specifications section.
2. Unless otherwise specified, within 14 calendar days after receipt of the submittal, the ENGINEER shall review the submittal and return a minimum of three (3) copies which carry the ENGINEER's stamp of approval. The returned submittal shall indicate one of the following actions:
 - a. If the review indicates that the material, equipment or work method is in general conformance with the design concept and complies with the drawings and specifications, submittal copies will be marked "FURNISH AS SUBMITTED". In this event the CONTRACTOR may begin to implement the work method or incorporate the material or equipment covered by the submittal.
 - b. If the review indicates limited corrections are required, submitted copies will be marked "FURNISH AS CORRECTED". The CONTRACTOR may begin

SECTION 01 33 00

01 33 00.3
SUBMITTAL PROCEDURES

implementing the work method by the submittal in accordance with the noted corrections. Where submittal information will be incorporated in O&M data, a corrected copy shall be provided.

- c. If the review reveals that the submittal is insufficient or contains incorrect data, submitted copies will be marked "REVISE AND RESUBMIT". Except at his own risk, the CONTRACTOR shall not undertake work covered by this submittal until it has been revised, resubmitted and returned marked either "FURNISH AS SUBMITTED" or "FURNISH AS CORRECTED".
 - d. If the review indicates that the material, equipment or work method is not in general conformance with the drawings and specifications, copies of the submittal will be marked "REJECTED". Submittals with deviations which have not been identified clearly may be rejected. Except at his own risk the CONTRACTOR shall not undertake the work covered by such submittals until it has been revised, resubmitted and returned marked either "FURNISH AS SUBMITTED" or "FURNISH AS CORRECTED".
 - e. If the review indicates that the material or equipment is not from an acceptable manufacturer, as indicated in the specifications, copies of the submittal will be marked "SUBMIT SPECIFIED ITEM". Except as his own risk, the CONTRACTOR shall not undertake the work covered by such submittals until it has been revised, resubmitted and returned marked either "FURNISH AS SUBMITTED" or "FURNISH AS CORRECTED".
- E. Effect of Review of CONTRACTOR's Submittal:
- 1. Review of drawings, methods of work, or information regarding materials or equipment the CONTRACTOR proposes to provide, shall not relieve the CONTRACTOR of his responsibility for errors therein and shall not be regarded as an assumption of risks or liabilities by the ENGINEER or the OWNER, or by an officer or employee thereof, and the CONTRACTOR shall have no claim under the contract on account of the failure, or partial failure, of the method of work, material, or equipment so reviewed. A mark of "FURNISH AS SUBMITTED" or "FURNISH AS CORRECTED" shall mean that the OWNER has no objection to the CONTRACTOR, upon his own responsibility, using the plan or method of work proposed, or providing the materials or equipment proposed.

1.03 OPERATION AND MAINTENANCE DATA:

- A. Requirements:
 - 1. Compile product data on related information appropriate for OWNER'S operation and maintenance of products furnished.
 - 2. Prepare data in the form of an instructional manual for use by OWNER'S personnel. Prepare five (5) copies or complete sets compiled, bound, and indexed.
 - 3. Submittal of operation and maintenance manuals shall be thirty (30) prior to final payment request.
- B. Required Submittals:
 - 1. Refer to technical specification sections for required submittals.

1.04 RECORD DOCUMENTS:

- A. Requirements:
 - 1. The CONTRACTOR shall maintain on the construction site a minimum of one (1) complete set of contract documents amended by "RED LINE" or highlight inclusion to reflect the most immediate status methods, materials, and locations and routings of construction. Supplementary sketches shall be included, if necessary, to clearly indicate all work as constructed.
 - 2. At conclusion of work, the CONTRACTOR shall submit to the ENGINEER one (1) complete amended record set of these site documents.
 - 3. Submittal shall be thirty (30) days prior to final payment.
 - 4. Failure of the CONTRACTOR to maintain an up-to-date set of modified drawings on the project site shall be reason to withhold payments.

1.05 SCHEDULES:

SECTION 01 33 0001 33 00.4
SUBMITTAL PROCEDURES

- A. Shop Drawing Transmittal Form

williams&works

engineers | surveyors | planners

SHOP DRAWING TRANSMITTAL FORM

To: Brandon Mieras, P.E.
Williams & Works
549 Ottawa Ave., N.W.
Grand Rapids, MI 49503

Date: _____
Job Name: 2021 Lansing Rd. Sidewalk II
Job No.: 220149.02
Job Location: City of Potterville
Contractor: _____

We are sending you:

☐ Plans ☐ Specifications ☐ Change Order No. _____
☒ Shop Drawings ☐ Contract Documents ☐ Other _____

Quantity	Drawing No.	Description

These are transmitted as checked below:

<input type="checkbox"/> Furnish as Submitted	<input type="checkbox"/> Rejected	<input type="checkbox"/> For Your Information
<input type="checkbox"/> Furnish as Corrected	<input type="checkbox"/> For Approval	<input type="checkbox"/> For Grade Inspection
<input type="checkbox"/> Revise and Resubmit	<input type="checkbox"/> For Field Use	<input type="checkbox"/> For Your Use
<input type="checkbox"/> Submit Specified Item	<input type="checkbox"/> For File	<input type="checkbox"/> As Requested
<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____

Remarks: _____

Copy to: _____

Authorized by: _____

SECTION 01 42 00

01 42 00.1

ABBREVIATIONS AND REFERENCESPART 1 - GENERAL

1.01 REFERENCE SPECIFICATIONS:

- A. All specifications referred to in the Contract Documents shall be current at the time of advertisement and hereby incorporated.
- B. Copies may be inspected at the office of the ENGINEER and addresses for purchase will also be supplied.
- C. The references shall be limited to section and subsection specified.
- D. References will be abbreviated as the following example:
"MDOT 0.0.00."

1.02 ABBREVIATIONS:

A. Standards:

AASHTO:	American Association of State Highway Transportation Officials
ACI:	American Concrete Institute
ACPA:	American Concrete Pipe Association
AI:	Asphalt Institute
AIA:	American Institute of Architects
AISI:	American Iron and Steel Institute
AGA:	American Gas Association
ANSI:	American National Standards Institute
API:	American Petroleum Institute
ASA:	American Standards Association
ASTM:	American Society for Testing and Materials
ASCE:	American Society of Civil Engineers
AWS:	American Welding Society
AWWA:	American Water Works Association
CE:	Corps of Engineers
CFR:	Code of Federal Regulations
CRSI:	Concrete Reinforcing Steel Institute
CSI:	Construction Specifications Institute
DOT:	Department of Transportation
EGLE:	Environment Great Lakes and Energy
EPA:	Environmental Protection Agency
FM:	Factory Mutual
IEEE:	Institute of Electrical and Electronic Engineers
ISA:	Instrument Society of America
MBMA:	Metal Building Manufacturers Association
MDPH:	Michigan Department of Public Health
MDOT:	Michigan Department of Transportation
MIOSHA:	State of Michigan OSHA
NAPA:	National Asphalt Pavement Association
NEC:	National Electrical Code.(by NFPA)
NEMA:	National Electrical Manufacturers Association
NFPA:	National Fire Protection Association
NPCA:	National Precast Concrete Association
OSHA:	Occupational Safety and Health Administration
PCI:	Portland Cement Institute
PTI:	Post-Tensioning Institute
SDI:	Steel Deck Institute
SJI:	Steel Joist Institute
SSPC:	The Society for Protective Coatings
TPI:	Truss Plate Institute
UL:	Underwriters Laboratories

SECTION 01 42 0001 42 00.2
ABBREVIATIONS AND REFERENCESPART 2 - PRODUCTS

Not used.

PART 3 - EXECUTION

Not used.

SECTION 01 45 0001 45 00.1
QUALITY CONTROLPART 1 - GENERAL

1.01 DESCRIPTION:

- A. Work Included:
 - 1. This section summarizes the work required for quality control. Also reference the specific technical Section for the work being performed.
- B. Payment and Coordination:
 - 1. Testing will be provided and paid for by OWNER, and coordinated through the ENGINEER.

1.02 QUALITY ASSURANCE:

- A. General:
 - 1. The test specimen selection will be by the ENGINEER.
 - 2. The testing procedure will be in accordance with the current standard specified.
 - 3. For field quality control, refer to the SECTION requirements.

1.03 SUBMITTALS:

- A. Test Specimens:
 - 1. Delivery shall be to the place of inspection and testing.
- B. Certification of Quality by Producer:
 - 1. Delivery shall be to the ENGINEER.
- C. Certification of Welders:
 - 1. Delivery shall be to the ENGINEER.

PART 2 - PRODUCTS

2.01 MATERIALS:

- A. Inspection and Testing Agencies.
 - 1. In accordance with the requirements of ASTM E329.
 - 2. Reporting shall be to the ENGINEER.

PART 3 - EXECUTION

3.01 PERFORMANCE:

- A. Acceptance Tests and Inspection:
 - 1. Aggregates: Certification of quality by producer.
 - 2. Soil density:
 - a. Moisture-density relationships: ASTM D1557-78, AASHTO T-180 (Modified Proctor).
 - b. Field density determination according to ASTM standards.
 - c. CONTRACTOR to provide access to test location and depth.
 - 3. Asphalt cement: Certification of quality by producer.
 - 4. Asphalt mix composition:
 - a. Sample: ASTM D979.
 - b. Extraction test: AASHTO T30, AASHTO T168 and ASTM D2172.
 - c. Frequency: One test within each 500-ton placed.
 - 5. Asphalt pavement density:
 - a. Sample: ASTM D979.
 - b. Comparative density tests of in-place material against laboratory specimens of the same material: ASTM D1559 and ASTM D2726.
 - c. Frequency: One test within each 2,500 square yards placed.
 - 6. Brick and Block:

SECTION 01 45 0001 45 00.2
QUALITY CONTROL

- a. Buildings:
 - (1) Under 30M: Visual inspection on site.
 - (2) Over 30M: ASTM C216 and ASTM C90.
- b. Manholes, catch basins, etc.:
 - (1) Visual inspection on site.
- 7. Cement: Certification of quality by producer.
- 8. Concrete:
 - a. Sample: ASTM C172.
 - b. Frequency: Once for each 50 cubic yards of each class of concrete placed.
 - c. Perform following from sample:
 - (1) Mold three 6-inch cylinder compressive strength specimens: ASTM C31.
 - (2) Slump test: ASTM C143.
 - (3) Air test: ASTM C231.
 - (4) Yield test: ASTM C138.
 - (5) Strength test: ASTM C139.
- 9. Field quality control of SECTIONS: Required.
- 10. Manholes:
 - a. Precast: Certification of quality by producer.
- 11. Painting:
 - a. Workmanship: Visual inspection on site.
 - b. Film thickness test: Gauge or yield.
 - c. Frequency: One test within each 100 square feet applied.
- 12. Pipe:
 - a. Gravity: Laboratory test 1/2 percent of total item with minimum three pieces each size, material and class. Certification of quality by producer acceptable for corrugated metal.
 - b. Pressure: Certification of quality by producer.
- 13. Steel (reinforcing, structural and miscellaneous): Certification of quality by producer.
- 14. Welding:
 - a. Certification of welders as follows:
 - (1) Buildings: AWS D1.0 Appendix A.
 - (2) Water Tanks: AWS D1.0 Appendix A.
 - b. Visual on-site inspection and nondestructive testing as follows:
 - (1) Buildings: AWS D1.0 Appendix B.
 - (2) Water Tanks: AWWA D100.
- 15. Well soil samples: Sieve analysis ASTM C136.

END OF SECTION

SECTION 01 50 00

01 50 00.1

TEMPORARY FACILITIES AND CONTROLSPART 1 - GENERAL

1.01 SUMMARY:

- A. This section includes, but is not limited to, the furnishing, fabrication and installation of the major items listed below as indicated on the Drawings, as specified herein, and as necessary for the proper and complete performance of the Work.
- B. Temporary Facilities:
 - 1. Electricity
 - 2. Sanitary Facilities.
- C. Temporary Construction Facilities:
 - 1. Vehicular access.
 - 2. Project cleaning and waste removal.
 - 3. Traffic regulation.
- D. Temporary Controls:
 - 1. Barriers.
 - 2. Water control.
 - 3. Dust control.

1.02 TEMPORARY ELECTRICITY

- A. Provided by CONTRACTOR.

1.03 TEMPORARY SANITARY FACILITIES

- A. Provide service, clean and maintain required facilities and enclosures in compliance with laws and regulations. Existing facility use is not permitted. Provide facilities at time of project mobilization.

1.04 VEHICULAR ACCESS:

- A. Provide unimpeded access for emergency vehicles.
- B. Provide and maintain access to fire hydrants and valves free of obstructions.

1.05 PROGRESS CLEANING AND WASTE REMOVAL:

- A. Maintain areas free of waste materials, debris and rubbish. Maintain site in clean and orderly condition

1.06 TRAFFIC REGULATION:

- A. Signs, Signals and Devices:
 - 1. Post Mounted and Wall Mounted Traffic Control and Informational Signs: As approved by authority having jurisdiction.
 - 2. Traffic Control Signals: As approved by local jurisdictions.
 - 3. Traffic Cones and Drums, Flares and Lights: As approved by authority having jurisdiction.
 - 4. Flag person Equipment: As required by authority having jurisdiction.
- B. Flag Persons: Provide trained and equipped flag persons to regulate traffic when construction operations or traffic encroach on public traffic lanes.
- C. Flares and Lights: Use flares and lights during hours of low visibility to delineate traffic lanes and to guide traffic.
- D. Haul Routes:
 - 1. Consult with authority having jurisdiction, establish public thoroughfares to be used for haul routes and site access.

SECTION 01 50 0001 50 00.2
TEMPORARY FACILITIES AND CONTROLS

E. Traffic Signs and Signals:

1. Provide signs at approaches to site and on site, at crossroads, detours, parking areas and elsewhere as needed to direct construction and affected public traffic.
2. Provide operate and maintain traffic control signals to direct and maintain orderly flow of traffic in areas under CONTRACTOR's control and areas affected by CONTRACTOR's operations.
3. Relocate as Work progresses to maintain effective traffic control.

F. Salvaging existing street signs:

1. Remove existing street signs, if necessary, and protect them from damage.
2. Re-install existing signs.
3. Repair damage caused by removal, improper storage, and re-installation.

1.07 BARRIERS:

- A. Provide barriers to prevent unauthorized entry to construction areas, to allow for OWNER's use of site and to protect existing facilities and adjacent properties from Damage from construction operations.
- B. Provide barricades required by authorities having jurisdiction for public rights-of-way.
- C. Provide protection for plants designated to remain. Replace damaged plants.
- D. Protect non-owned vehicular traffic, stored materials, site and structures from damage.

1.08 WATER CONTROL:

- A. Grade site to drain. Maintain excavations free of water. Provide, operate and maintain Pumping equipment.

1.09 DUST CONTROL:

- A. Execute Work by methods to minimize raising dust from construction operations.
- B. Apply water to grade on a regular basis to control dust.

1.10 REMOVAL OF UTILITIES, FACILITIES AND CONTROLS:

- A. Remove any temporary utilities, equipment, facilities and materials prior to Substantial Completion.
- B. Clean and repair damage caused by installation or use of temporary work.
- C. Restore existing facilities used during construction to original condition.

PART 2 - PRODUCTS

Not Used.

PART 3 - EXECUTION

Not Used.

END OF SECTION

SECTION 01 57 1001 57 10.1
EROSION AND SEDIMENTATION CONTROLPART 1 - GENERAL

1.01 DESCRIPTION:

- A. Work Included:
 - 1. Provide permanent and/or temporary erosion and sedimentation control.
- B. Intent and Purpose of Control:
 - 1. Keep disturbed areas small.
 - 2. Stabilize and protect disturbed areas as soon as possible.
 - 3. Keep storm water runoff velocities low.
 - 4. Protect disturbed areas from runoff.
 - 5. Retain sediment within the corridor or site area.

1.02 PERMIT:

- A. Required:
 - 1. OWNER shall apply for and obtain from local Soil Erosion/Sedimentation Control Enforcing Agent.
 - 2. Permit fees to be paid by OWNER.

1.03 JOB CONDITIONS:

- A. Scheduling:
 - 1. Control measures shall be constructed prior to the time construction starts uphill or upstream from the control measure location.
 - 2. Removal and cleanup of temporary control structures: Within one week after control measure is no longer needed.
- B. Street Sweeping:
 - 1. Street sweeping shall be performed regularly when wheeled traffic tracks soil, sediment or mud onto adjacent paved surfaces. All streets affected shall be swept regardless of their relationship to the project limits.

PART 2 - PRODUCTS

2.01 MATERIALS:

- A. Sodding:
 - 1. MDOT, Sec. 816
- B. Seeding:
 - 1. MDOT, Sec. 816.
 - 2. Temporary Measures: MDOT Table 816-2.
 - 3. Permanent Measures: Hydroseed MDOT Table 816-1.
- C. Topsoil:
 - 1. Temporary Measures: Not required unless readily available.
 - 2. Permanent Measures: MDOT, Sec. 816.
- D. Mulching:
 - 1. Temporary and Permanent Measures: MDOT, Sec. 816. Required as specified on plans and/or in Project Specifications.
- E. Riprap:
 - 1. As specified.

SECTION 01 57 1001 57 10.2
EROSION AND SEDIMENTATION CONTROLPART 3 - EXECUTION

3.01 PERFORMANCE:

A. General:

1. Abide with all applicable rules and regulations as established by the State of Michigan and the local governmental unit pursuant to Act 347 P.A. of 1972 as amended. (Soil Erosion and Sedimentation Control Act).
2. Copies of state guidelines "Better Environment thru Soil Erosion and Sedimentation Control" and applicable OWNER'S Specifications may be obtained at no charge from the OWNER.
3. The Unified Keying System for erosion control measures is included with the construction plans. Specific erosion control measures, if required, are indicated on the plans.
4. Even though a specific erosion control measure is not called out on the plans, this does not relieve the contractor from his obligation under the above Act to properly control and/or prevent all erosion caused by the Contractor's construction operation.

B. Sediment Removal:

1. Take such steps as are necessary to assure the retention and removal of any sediment which enters an existing storm sewer or open ditch along the construction route before said sewer or ditch discharges into a stream or pond.
2. If eroded material is allowed to enter a storm sewer system it shall be the CONTRACTOR's responsibility to see that all catch basins and manholes are cleaned following construction prior to receipt of final payment. Unless the CONTRACTOR can document positively to what extent an existing storm sewer system along the construction area is silted in prior to construction, no credit will be allowed for cleaning the system stem.
3. The CONTRACTOR shall be responsible for maintaining the roadways in a passable condition until the paving is completed. This includes any maintenance necessary for dust control.

C. Soil Erosion and Sedimentation Control Measures:

1. Provide and maintain at least the following temporary soil erosion and sedimentation control measures:
 - a. Excavated or borrow material stock-pile.
 - (1) Place bales of hay or straw around stockpile in a manner to prevent soil erosion from entering the drainage system or leaving the site.
 - b. Trench backfill in place.
 - (1) Place bales of hay or straw across trenches, ditches to prevent soil erosion from leaving the site or entering the drainage system until:
 - (a) Seed and mulch have been placed in non-paved areas.
 - (b) Aggregate has been placed in bituminous and gravel areas.
 - c. Dewatering discharge.
 - (1) Place bales of hay, straw and/or siltation fencing at point of discharge, adequately anchored.
 - d. Maintain controls during non-working hours and during working hours if weather so requires.
 - e. Silt sacks shall be placed and maintained in any catch basin receiving storm water from an area where permanent measures are disrupted.
 - f. Silt Fence shall be placed and maintained as directed where sheet drainage is present and existing vegetation is disrupted.
 - e. Remove all silt and solids retention controls following construction.

END OF SECTION

SECTION 01 60 0001 60 00.1
PRODUCT REQUIREMENTSPART 1 - GENERAL

1.01 MATERIALS AND EQUIPMENT:

- A. Materials and equipment incorporated into the Work:
 - 1. Conform to applicable specifications and standards.
 - 2. Comply with size, make, type and quality specified or as specifically approved by the ENGINEER.
 - 3. Manufactured and fabricated products.
 - a. Design, fabricate and assemble in accord with the best engineering and shop practices.
 - b. Manufacture like parts of duplicate units to standard sizes and gages to be interchangeable.
 - c. Two or more items of the same kind shall be identical, by the same manufacturer.
 - d. Products shall be suitable for service conditions.
 - e. Equipment capacities, sizes and dimensions shown or specified shall be adhered to unless variations are specifically approved in writing.
 - 4. Do not use material or equipment for any purpose other than that for which it is designed or specified.

1.02 MANUFACTURERS'S INSTRUCTIONS:

- A. When Contract Documents, require that installation of work shall comply with manufacturer's printed instructions, obtain and distribute copies of such instructions to parties involved in the installation, including two sets to the ENGINEER.
 - 1. Should job conditions or specified requirements conflict with manufacturer's instructions, consult with ENGINEER for further instructions.
- B. Handle, install, connect, clean, and condition and adjust products in strict accord with such instructions and in conformity with specified requirements.
- C. Perform work in accord with manufacturer's instructions. Do not omit any preparatory step or installation procedures unless specifically modified or exempted by Contract Documents.

1.03 TRANSPORTATION AND HANDLING:

- A. Arrange deliveries of products in accord with construction schedules; coordinate to avoid conflict with work and conditions at the site.
 - 1. Deliver products in undamaged condition, in manufacturer's original containers or packaging with identifying labels intact and legible.
 - 2. Immediately upon delivery, inspect shipments to assure compliance with requirements of Contract Documents and approved submittals and that products are properly protected and undamaged.
- B. Provide equipment and personnel to handle products by methods to prevent soiling or damage to products or packaging.

1.04 STORAGE AND PROTECTION:

- A. Store products in accord with manufacturer's instructions, with seals and labels intact and legible.
 - 1. Store products subject to damage by the elements in weather tight enclosures.
 - 2. Maintain temperature and humidity within the ranges required by manufacturer's instructions.
- B. Arrange storage in a manner to provide easy access for inspection. Make periodic inspections to assure that products are maintained under specified conditions and free from damage or deterioration.

SECTION 01 60 0001 60 00.2
PRODUCT REQUIREMENTS

1.05 SUBSTITUTIONS:

- A. Where materials and equipment items are identified in the specifications by manufacturer's name or catalog number, Bids shall be based on the products of one of the manufacturers so named or added thereto by addendum during the bidding period.
- B. During the bidding period, all requests for substitutions shall be given full consideration by the ENGINEER; and if approved, an addendum will be issued to incorporate the approved material or equipment into the Contract Documents.
- C. Requests for substitutions must be received by the ENGINEER in ample time, not later than 10 days before bid due date, so that any necessary addendum will be received by all prospective bidders before submission of the Bids.
- D. After award of the Contract; requests for substitutions will be considered only for one of the following reasons:
 - 1. Increased value to the OWNER.
 - 2. Decreased cost to the OWNER.
 - 3. Specified items not procurable.
- E. Requests for substitutions after award of the contract shall be accompanied by manufacturer's data or other detailed description of the proposed material or equipment.
- F. A request for a substitution constitutes a representation that the CONTRACTOR has investigated and determined the proposed product is equal to, or superior in all respects to that specified.
- G. The CONTRACTOR shall coordinate the installation of an accepted substitution into the Work and make the Work complete in all respects.
- H. The ENGINEER shall be the judge of the acceptability of the proposed substitutions.
- I. Requests for substitutions shall be submitted on the accompanying form.

SECTION 01 60 00

01 60 00.3
PRODUCT REQUIREMENTS

APPLICATION FOR APPROVAL OF SUBSTITUTE
MATERIAL/EQUIPMENT

<u>Material/Equipment</u>	<u>Manufacturer</u>	<u>Model No. Certificate No. or Other Description</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Proposed Substitute Material/Equipment:

<u>Material/Equipment</u>	<u>Manufacturer</u>	<u>Model No Certificate No</u>
_____	_____	_____

Reason for Request for Substitution:

- Increased value to OWNER
- Decreased cost to OWNER Amount of Credit \$ _____
- Specified item not procurable

Approval of Substitution	_____ Contractor	_____ Date
Not Approved	_____ Engineer	_____ Date

SECTION 01 72 0001 72 00.1
CONSTRUCTION STAKINGPART 1 - GENERAL

1.01 STAKING:

- A. Construction staking will be furnished by the OWNER through the ENGINEER on the following basis:
 - 1. Gravity pipeline: One staking: Line and grade points at each structure or appurtenance, 50 feet upstream from structure, and at 100-foot station intervals.
 - 2. Pressure pipeline: One staking: Line and grade points at each structure or appurtenance and at 100-foot station intervals.
 - 3. Paving:
 - a. Curb and gutter: One staking: Line and grade points at 25-foot intervals.
 - b. Gravel, bituminous or concrete roadways or runways: One staking: Line and grade points at 50-foot intervals on both sides of roadway or runway.
 - c. Parking lots or aprons: One staking: Line and grade at 50-foot grid point intervals and at grade change points.
 - d. Sidewalk: One staking: Line and grade points at 50-foot intervals.
 - 4. Buildings and structures: One staking: Base line and temporary bench mark on site.
- B. CONTRACTOR shall order the staking five (5) working days in advance of the need for said staking.

1.02 RESTAKING:

- A. If re-staking or additional staking is required, it shall be performed by the ENGINEER at the CONTRACTOR'S expense.

1.03 SCHEDULES:

- A. Construction Staking Request Form.

REQUEST FOR CONSTRUCTION STAKES

Project Name 2021 Lansing Rd. Sidewalk – Phase II WW Project No. 220149.02 Code N/A

Location City of Pottersville

Contract No. _____ Section N/A

Name of Contractor _____

Contractor Authorized Signature _____ Date _____

Contractor to Start Work on [Date] _____

Plan Sheet No. _____ Street Name _____

From Sta. No. _____ To Sta. No. _____

From M.H. No. _____ To M.H. No. _____

Sanitary Sewer _____ Street Grading _____

Storm Sewer _____ Water Main _____

Curb & Gutter _____ Force Main _____

Sidewalk _____ Other (Specify) _____

Stakes _____ or Hubs _____ Needed for: (Check One)

Line & Grade _____ Line Only _____ Cut Sheet _____

Offset Distance _____ Offset Direction N ___ S ___ E ___ W ___

Remarks: _____

CONSTRUCTION DEPARTMENT

Request Received by _____ Date _____

Construction Dept. Approval _____ Date _____

SURVEY DEPARTMENT

Started Work on _____ (Date) Estimated Field Time _____ (Days) _____ (Hours)

Survey Chief Assigned _____ Date Completed _____

Number of Men _____ Number of Man Hours _____

SECTION 01 77 0001 77 00.1
WORK CLOSEOUTPART 1 - GENERAL

1.01 DESCRIPTION

- A. Cleaning:
 - 1. General:
 - a. Manufactured products: Manufacturer's instructions.
 - b. Clean-up during construction: Maintain premises and public properties free from accumulations of waste, debris and rubbish caused by operations.
 - c. Final clean-up: Remove waste materials, rubbish, tools, equipment, machinery and surplus materials, and clean all surfaces; leave the work clean and ready for occupancy.
 - 2. Delinquency:
 - a. Remedies: Failure to clean-up promptly is considered to be defective Work:
 - (1) Payment: Per ARTICLE 14 of SECTION 00 70 00, GENERAL CONDITIONS.
 - (2) OWNER may correct per ARTICLE 13 of SECTION 00 70 00, GENERAL CONDITIONS.
- B. Work Record Documents:
 - 1. Maintenance of Documents:
 - a. Maintain 1 copy at jobsite in good order of:
 - (1) Contract Drawings.
 - (2) Specifications.
 - (3) Addenda.
 - (4) Reviewed shop drawings.
 - (5) Change Orders.
 - (6) Other contract Modifications.
 - b. Filing: Work specification format.
 - c. Accessibility: To OWNER and ENGINEER.
 - 2. Recording:
 - a. Keep record documents current.
 - b. Contract Drawings: Legibly mark to record actual construction:
 - (1) Field changes of dimension and detail.
 - (2) Changes made by Change Orders and Bulletins.
 - (3) Details not on original contract Drawings.
 - c. Specifications and Addenda: Legibly mark up each SECTION to record:
 - (1) Manufacturer, trade name, catalog number and supplier of products actually installed.
 - (2) Changes made by Change Orders and Bulletins.
 - (3) Other matters not originally specified.
 - 3. Submittal:
 - a. Delivery: See SECTION 01 33 00.
 - b. Transmittal letter: Contain:
 - (1) Date.
 - (2) Project title and number.
 - (3) CONTRACTOR'S name and address.
 - (4) Title and number of each record documents.
 - (5) Certification that each document as submitted is complete and accurate.

SECTION 31 23 0031 23 00.1
EXCAVATION AND FILLPART 1 - GENERAL

1.01 DESCRIPTION:

- A. This section includes the work required for trenching, grading, excavating and backfilling, clearing, boring and jacking, special pipe foundations, and special work below grade.

1.02 DEFINITIONS:

- A. Maximum density: Maximum dry weight in pounds per cubic foot of a specific material.
- B. Optimum moisture: Percentage of water at maximum density.
- C. Rock excavation: Includes all boulders or rock weighing 400 pounds (approx. one cubic yard) or more and all solid or ledge rock, slate, shale, sandstone, and other hard materials that require continuous use of pneumatic tools, heavy rippers, or continuous drilling and blasting for removal. Pavements are not included.
- D. Suitable Excavated Material: Mineral (inorganic) soil free of cinders, refuse, sod, boulders, rocks, pavement, soft or plastic clays, vegetable or other organic material and capable of being compacted as specified. Moisture content has no bearing on the suitability of materials to be used.
- E. Granular Material: Coarse grained material having no cohesion, which derives its resistance to displacement from internal stability.
- F. Cohesive Material: Fine grained material which derives its resistance to displacement by mutual attraction between particles of the mass, involving forces of molecular origin (i.e. Clays are considered cohesive).
- G. Grade Terminology: SEE PLAN DETAIL.

1.03 REFERENCES:

- A. MDOT - Michigan Department of Transportation, "Standard Specifications for Construction," 2003 ed.
- B. MDOT – Density Control Handbook, latest edition.
- C. American Society of Testing Materials, latest edition.
- D. Handbook of Specifications for the Protection of Natural Resources.

1.04 SUBMITTALS:

- A. Testing and Inspection Reports: Written reports shall be submitted to ENGINEER, with copy to the CONTRACTOR, documenting testing and/or inspection results. Tests shall include:
 - 1. Test results on borrow material.
 - 2. Gradation analysis for granular backfill and sub-base materials.
 - 3. Field reports for in-place soil density tests.

1.05 JOB CONDITIONS:

- A. Obtain and comply with construction permits from agencies having jurisdiction over the work.
- B. Scheduling: Clean up promptly following utility installation backfilling.
- C. Dust Control: Broom or apply dust palliatives as needed.
- D. Driveway Closing: 24 hour maximum. Maintain emergency access to all properties during construction.

SECTION 31 23 0031 23 00.2
EXCAVATION AND FILLPART 2 - PRODUCTS

2.01 MATERIALS:

- A. Trench Backfill:
 - 1. Backfill utility trenches with suitable excavated material or granular material.
 - 2. Granular material: MDOT 205, and 902 Class III limited to 1 inch maximum size.
 - 3. Select Granular Material: MDOT 205, and 902, Class III limited to 1 inch maximum size.
 - 4. Concrete: MDOT P2, S3, or DIVISION 3 - CAST-IN-PLACE CONCRETE, if included.

PART 3 - EXECUTION

3.01 PREPARATION:

- A. Clearing and Grubbing:
 - 1. Remove trees, clear and grub as indicated on the drawings along pipeline route, or as approved by Engineer.
 - a. Wood (4 inches in diameter and larger) from trees removed shall belong to the adjacent property owner unless instructed by the property owner to dispose. Cut the wood in 4 foot lengths and stockpile in location suitable to property owner.
 - b. Promptly dispose of brush, wood less than 4 inches in diameter and wood not wanted by property owner.
 - 2. Save and protect all trees and vegetation not identified to be removed.
 - 3. Repair or replace trees, shrubs and other vegetation damaged by CONTRACTOR'S operation at no additional cost to OWNER.
- B. Conflicting Utilities:
 - 1. Before starting excavation, establish location and extent of existing utilities in work area.
 - 2. Establish potential conflict areas prior to construction.
 - 3. Excavate and expose existing utilities presenting potential conflict to determine their exact location and elevation.
 - 4. Provide adequate means of support and protection during operations.
 - 5. Advise ENGINEER of conflicts and obtain instructions on how to proceed.
 - 6. Make adjustments in proposed utility location at no additional cost to OWNER.
 - 7. Make arrangements with owner of existing utility for relocation, if necessary.
 - 8. Schedule work accordingly.
- C. Signs, mailboxes and other movable surface features:
 - 1. Witness location prior to removal. Relocate to accessible location and maintain during construction.
 - 2. Upon completion of construction, replace to original position and condition.
 - 3. Replace regulatory traffic control signs immediately after utilities are placed and backfilled.
- D. Property Irons
 - 1. Protect existing property irons at edge of right-of-way. If property iron must be removed for construction, the CONTRACTOR shall have a registered professional surveyor witness the property iron(s) prior to disturbance and replace the existing property iron(s) at the CONTRACTOR'S expense.

3.02 EXCAVATION:

- A. General:
 - 1. Dispose of surplus and unsuitable excavated material.
 - 2. Remove, salvage and stockpile topsoil on-site in area designated by ENGINEER.
 - 3. Unsuitable material encountered in subgrade or below payment line: Notify ENGINEER and obtain instruction on how to proceed.
- B. Trenches:
 - 1. Depth: Provide a uniform and continuous bearing and support for proposed utility on solid and undisturbed or compact granular material.

SECTION 31 23 0031 23 00.3
EXCAVATION AND FILL

- 2. Minimum Width: Allow space for jointing and bedding.
 - 3. Maximum Width: Limitations apply at utility crown.
 - a. 6 inch through 10-inch diameter: 30 inches.
 - b. 12 inch to 30-inch diameter: Outside diameter plus 24 inches.
 - c. 30 inch and over diameter: Outside diameter plus 36 inches.
 - d. Elliptical: Outside pipe width plus 36 inches.
 - C. Blasting:
 - 1. Obtain and comply with required permits.
 - 2. Perform only during hours approved by ENGINEER.
 - D. Length of Open Trench: Maximum 200 feet.
 - E. Damage to Existing Underground Utilities:
 - 1. Report all damage to ENGINEER and Utility Owner.
 - 2. Repair to utility Owner's standard.
- 3.03 BACKFILLING: (see plan details)
- A. Pipe bedding area: Compact granular material to 95% of maximum density.
 - B. Trench Backfill Area:
 - 1. Under permanent pavement, shoulder areas, and areas within a one-on-one slope from the shoulder edge:
 - a. Compact suitable material in 12" layers to 95% maximum density.
 - 2. Under nonpermanent pavement: Same as permanent pavement.
 - 3. Under unimproved right-of-way areas: Compact suitable excavated material to 85% of maximum density.
 - 4. Under landscaped areas: Compact suitable excavated material to 80% of maximum density.
 - 5. Under unimproved areas:
 - a. Suitable excavated material: Compact to 80 percent of maximum density and round neatly over trench.
 - b. Unsuitable excavated material: Replace and round neatly over trench with permission of ENGINEER.
 - 6. Under undercut existing structures: Place concrete.
 - C. Structures:
 - 1. Density requirements: Same as Trenches.
 - 2. Concrete structure: Place backfill only after 75 percent of concrete design strength has been reached.
- 3.04 SPECIAL PIPE FOUNDATIONS:
- A. Excavation: ENGINEER's instructions.
 - B. Backfill: To payment line with granular material.
- 3.05 COMPACTION, TESTING AND INSPECTION:
- A. Surplus excavated and unsuitable excavated material becomes the property of the Contractor.
 - B. Dispose of surplus excavated or unsuitable excavated materials off-site or on-site in areas designated by ENGINEER.
 - C. Performance and test equipment: By ENGINEER or OWNER approved independent laboratory.
 - D. Moisture - Density relationships:
 - 1. AASHTO T99 Method C
 - E. Field Density: Either of following:

SECTION 31 23 0031 23 00.4
EXCAVATION AND FILL

1. ASTM D-2167 (Rubber Balloon)
2. ASTM D-2922 (Nuclear)
3. AASHTO T191
4. One Point Michigan Cone

F. Furnish equipment and personnel to provide access to test location and depth. Density tests will be performed at various levels, as determined by ENGINEER, during or after backfilling operation.

G. Correct any deficiencies resulting from insufficient or improper compaction. Retest if required.

3.06 TEMPORARY SOIL EROSION AND SEDIMENT CONTROL: See Section 01 57 00

3.07 SURPLUS MATERIALS:

A. Surplus excavated and unsuitable excavated material becomes the property of the Contractor.

B. Dispose of surplus excavated or unsuitable excavated materials off-site or on-site in areas designated by Engineer.

3.08 DEWATERING:

A. Provide dry excavations until utility has been placed and backfill is completed.

B. Provide and maintain slopes, crowns, ditches and ponds to insure satisfactory surface drainage at all times.

SECTION 32 01 1632 01 16.1
PAVEMENT REMOVAL AND RESTORATIONPART 1 - GENERAL

1.01 DESCRIPTION:

- A. Work includes removal and restoration of improved pavement surfaces, including roads, driveways, parking lots, curb and gutter, sidewalks and shoulders.
- B. Definitions:
 - 1. Pavement structure: Any combination of subbase, base course, and surface course, including shoulders, placed on a subgrade.
 - 2. Permanent pavement: All improved pavement surfaces above the quality of treated or untreated gravel.
 - 3. Subgrade: That portion of the earth grade upon which the pavement structure is to be placed.
 - 4. Subbase: The layer of specified material of designed thickness placed on the subgrade as a part of the pavement structure.
 - 5. Base course: The layer or layers of specified or selected material of designed thickness placed on a subbase or a subgrade to support leveling and surface courses.
 - 6. Leveling course: Layer of specified material placed on the base course in preparation for the surface course.
 - 7. Surface course: The top layer of a pavement structure.
 - 8. Maximum density (soils): Maximum unit weight of soil material according to Modified Proctor Method ASTM D1557.
 - 9. Maximum density (bituminous mixtures): Maximum unit weight of a representative sample of the hot mix asphalt according to the Marshall Method ASTM D2726.

1.02 REFERENCES:

- A. Michigan Department of Transportation (MDOT), "Standard Specifications for Construction", 2020 ed.
- B. American Society of Testing Materials (ASTM), latest edition.

1.03 JOB CONDITIONS:

- A. Seasonal Limitations:
 - 1. Removal of permanent pavement: Unless otherwise specified, execute during the period from March 15 to October 15.
 - 2. Restoration of permanent pavement: Unless otherwise specified, execute during the period from April 15 to November 15.
- B. Scheduling:
 - 1. Restoration of pavement: Restore all pavement within 30 days of the utility installation and within seasonal limitations..
 - 2. Clean up: Promptly following pavement restoration.
- C. Maintenance of Temporary Surfaces: Maintain temporary surfaces until permanent pavement is restored.
- D. Driveway Closings: 24 hour maximum unless arrangements are made in advance with persons affected and approved by engineer.

PART 2 - PRODUCTS

2.01 MATERIALS:

- A. Subbase: Use MDOT Class II Granular Material, MDOT 902.
- B. Aggregate Base: Use MDOT Aggregate 21AA, MDOT 902.

SECTION 32 01 1632 01 16.2
PAVEMENT REMOVAL AND RESTORATION

- C. HMA Surface:
 - 1. Use mix as detailed on plans per MDOT 501
- D. Bond Coat: Bituminous material, when bond coat is required. MDOT 501.
- E. Concrete: Use concrete grade 35P or 35S for concrete curb and gutter. Use concrete grade 35HE or 35P for concrete pavement and sidewalk. MDOT 602, 6 sacks per cubic yard minimum..
- F. Concrete Joint Filler: Conform to MDOT 914.
- F. Provide material certifications to ENGINEER at delivery.

PART 3 - EXECUTION

3.01 PREPARATION:

- A. General: Dispose of all materials and not salvaged during construction.

3.02 COLD-MILLING HMA.

- A. Cold mill Hot Mix Asphalt (HMA) to the depth and width shown on the plans. Obtain the Engineer's approval for the initial surfacing course HMA mix design before commencing.
- B. Provide a self-propelled machine capable of crushing the pavement to the size required by the contract and mixing the crushed material with the underlying aggregate base to the required depth. Use a water sprinkling system approved by the Engineer to suppress dust generated from pavement milling operations. Provide final grading equipment that includes automatic cross slope and crown control and an automated grade referencing system for longitudinal control.
- C. Pavement Remnant Limit: Remove to a saw cut edge or joint.
- D. Unless otherwise required, reference the longitudinal grade from the existing pavement surface or the new HMA pavement surface. Existing shoulder asphalt or seal coat material may be bladed onto the mainline pavement before milling.
- E. Uniformly mill existing asphalt pavement, to the required width and depth. Ensure 95 percent of the remaining material has a maximum particle size of 1½ inches.
- F. Uniformly spread and compact the crushed material to the dimensions shown on the plans. Use salvaged crushed material, if available, or dense-graded aggregate to add material to attain the plan grade or cross section. Spread added aggregate uniformly before crushing or place aggregate on the crushed surface and remix to the full crushed depth.
- G. Immediately after cold-milling, clean the surface. Dispose of removed material in accordance with MDOT 104

3.03 REMOVING HMA SURFACE:

- A. Except as specified in subsection 501.03.C.4, removing HMA surface applies to removing HMA overlying a base course that is to remain in place. Cut joints, exposed in the completed surface, with a saw or cold-milling machine.
- B. Cut joints with a saw, or cold-milling machine.
- C. When removing HMA overlying a base course that is to remain in place, cut the edges of the surface requiring removal along straight lines for the full depth of the HMA surface.
- D. When removing HMA by cold-milling, the Engineer may direct the Contractor to remove less than the full depth of HMA surface.

SECTION 32 01 1632 01 16.3
PAVEMENT REMOVAL AND RESTORATION

3.04 COMPACTION:

- A. Compact the crushed material to at moisture content, in accordance with the Michigan Modified T 180 Test in the *Density Testing and Inspection Manual*. Repair base destabilized by over watering or non-uniform water application, damaged by Contractor operations, or from maintaining traffic, at no additional cost to the OWNER.

3.05 COLD MILLED MATERIAL:

- A. material generated at the project site may be used as aggregate base or aggregate shoulder provide it meets the gradation for the materials specified OR has been approved by ENGINEER.

3.06 ACCEPTANCE CRITERIA.

- A. The Engineer will inspect all grading and base acceptance on all of the following criteria:
1. Aggregate material meets particle size requirements stated in 3.02 E
 2. After final shaping, the aggregate surface does not vary by more than ½ inch, when tested with a 10-foot straightedge;
 3. Required density (at least 98 percent of the maximum unit weight, at no greater than optimum moisture) is attained.

3.07 TESTING AND INSPECTION:

- A. Aggregate:
1. Testing By CONTRACTOR
 - a. Agency performing testing shall be MDOT prequalified for work performed.
 - b. Testing frequency shall be: One test for every 1500 square yards Aggregate to be surfaced.
 - c. Locations shall be determined by Engineer.
- B. HMA:
1. Producer shall provide certification that material provided meets MDOT HMA mix requested.
 2. Compaction shall be completed in conformance with the following table:

Average Laydown Rate, Square Yards/Hour	Number of Rollers Required	
	Compaction Rollers	Finish Rollers
Less Than 800	1	*1
800 - 1800	1	1
1800 - 4000	2	1
4000 - 7200	3	1

END OF SECTION

SECTION 32 92 0032 92 00.1
SURFACE RESTORATIONPART 1 - GENERAL

1.01 DESCRIPTION:

- A. This section includes the work required for protection and restoration of surface features such as site improvements, paved and gravel access roads, sidewalks, interior berms, and all trees, shrubs, lawns and other landscape features.
- B. Definition of Site Improvements: Fences, retaining walls and parking appurtenances, playing fields and equipment, sheds, mail boxes, lawn sprinkling systems and yard accessories.

1.02 SUBMITTALS:

- A. Topsoil Analysis: Certification of suitability by OWNER.
- B. Seed Analysis: Certification of purity and germination by manufacturer.
- C. Trees and Shrubs: Certification by suppliers of source and species.

1.03 JOB REQUIREMENTS:

- A. Grassed Areas Disturbed by Construction Operation:
 - 1. Hydraulic seeding is required. Hydroseeding shall be covered with erosion control mulch blanket.
- B. Gravel Roads Disturbed by Construction Operation:
 - 1. Place minimum of 3-inches of compacted 22A gravel and regrade and compact damaged areas.
- C. Scheduling:
 - 1. Restoration of lawns and other surface features: Promptly following curb and gutter, site improvements and paving.
 - 2. Restoration of site improvements: Promptly following utility installation.
 - 3. Clean up: Promptly following restoration.
- D. Seasonal Limitations: MDOT Sec. 816.03.
- E. Watering Requirements: See Section 3.08

PART 2 - PRODUCTS

2.01 MATERIALS:

- A. Trees, Shrubs and Plants: MDOT Sec. 815.
- B. Topsoil: MDOT Sec. 816.01 thru 816.04.
- C. Chemical Fertilizer: Grade 12:12:12.
- D. Grass Seed: 2012 MDOT Sec. 816.01 thru 816.04.
 - 1. Lawns: 30 percent Perennial Ryegrass, 30 percent Kentucky Bluegrass, 40 percent Creeping Red Fescue.
 - 2. Other areas: 50 percent Perennial Ryegrass, 15 percent Kentucky Bluegrass, 35 percent Creeping Red Fescue.
- E. Erosion Control Mulch Blanket:
 - 1. Slopes 3:1 or less: North American Green DS75 rapidly degradable single net straw blanket or approved equal.
 - 2. Slopes between 3:1 and 2:1: North American Green DS150 rapidly degradable double net straw blanket or approved equal.

SECTION 32 92 0032 92 00.2
SURFACE RESTORATION

- 3. Slopes between 2:1 and 1:1 and ditches with intermittent flow and velocities less than 3 feet per second: North American Green SC150 net straw-coconut blanket or approved equal.
- 4. Slopes between 2:1 and 1:1 and ditches with intermittent flow and velocities more than 3 feet per second: North American Green C125 net straw-coconut blanket or approved equal.
- F. Hydraulic Seeding: Meet paragraph B and C above and provide manufactured erosion control mulch blanket cover.
- G. Site Improvements: Provide materials equal to or better than those that existed prior to start of construction whether shown or not shown on the drawings.
- H. Large Graded Gravel:
 - 1. Crushed large graded gravel with 50% of the material larger than 2 inches, minimum size 1/2 inch, and maximum size of 4 inches.
 - 2. Geotextile fabric underlay or separator shall be BP Amoco non-woven 4553 or ENGINEER approved equal.

PART 3 - EXECUTION

3.01 PREPARATION:

- A. Inspection: Approval required.

3.02 TREES AND SHRUBS:

- A. Protection: All items not indicated for removal.
- B. Damaged branches: Trim and seal within 15 days.
- C. Replacement: 2020 MDOT 815. Place mulching around tree with diameter one foot greater than ball diameter.

3.03 TOPSOIL

- A. Place new or salvaged topsoil in preparation of seeding or sodding.
- B. Construction Methods: 2020 MDOT 816.

3.04 SEEDING:

- A. Construction methods: 2020 MDOT 816.01 thru 816.04 except with the following rates:
 - 1. Topsoil: 4 inches of new topsoil.
 - 2. Fertilizer: 25 pounds per 1,000 square feet.
 - 3. Sowing:
 - a. Lawns: 4 pounds per 1,000 square feet.
 - b. Other areas: 3 pounds per 1,000 square feet.
 - 4. Erosion Control Mulch Blanket: Install per manufacturer's instructions.

3.05 SITE IMPROVEMENTS:

- A. Protection: All items not indicated for removal.
- B. Restoration: Approval required.

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SURFACE RESTORATION

3.06 SURFACE RESTORATION:

- A. Type 1: Seed and Erosion Control Mulch Blanket. Backfill with site soil, place new topsoil, fine grade, remove stones larger than 1-1/2", clay lumps, wood, debris, and other extraneous materials, provide hydraulic seeding, and erosion control mulch blanket cover.

3.07 LARGE GRADED GRAVEL:

- A. Place as shown on the plans and as directed by the ENGINEER.

3.08 MAINTENANCE OF TURF:

- A. Water as required to produce a vigorous growth of turf, free from weeds and other objectionable matter:
1. Minimum of three (3) time per week unless otherwise authorized.
 2. 3.5 gallons per square yard minimum per watering.
- B. OWNER will receive responsibility for turf only after a final inspection by the ENGINEER at the time of the first mowing, showing healthy turf free from weeds and objectionable matter. Any areas showing substandard turf or including excessive weeds will be replaced by the CONTRACTOR at no additional cost to the OWNER.

END OF SECTION