City of Potterville - Council Agenda

Thursday, November 18, 2021 – 7:00 p.m. – Potterville City Hall, 319 N. Nelson Street

A. Call to Order:

B. Pledge of Allegiance:

C. Roll Call:

D. Approval of Agenda:

E. Approval of Minutes: Meeting minutes from October 21, 2021

F. Approval of Bills: General Bills: $188,226.39

G. Bank Reconciliations: October 2021 General, Tax and Payroll

H. City Manager's Report: Manager's report in the November 18, 2021 packet.

I. Public Comment on agenda items:

J. Commission/Committee Reports: Reports in the November 18, 2021 packet.

K. Department Reports: Administration- Department reports in the November 18, 2021 packet.

L. New Business:

a) Discussion of Lansing Road/Vermontville Intersection
b) Letter from Jennifer M. Mannino-Lane regarding an exemption setback variance
c) Resolution No. 21-1118-18 Amend the Special Event Fee on the City of Potterville Consolidated Fee Schedule

M. Public Comment on non-agenda items:

N. Communication from the Mayor and Council:

O. Next Meeting: Thursday, December 16, 2021 at 7:00 p.m.

P. Excuse absent member(s):

Q. Motion to Adjourn:

City of Potterville

319 N. Nelson St. ◆ PO Box 488 ◆ Potterville, MI 48876 ◆ Phone: (517) 645-7641
Fax: (517) 645-7810 ◆ www.pottervillemi.org

City Council Meeting was called to order by Mayor Kring on Thursday, October 21, 2021.

Roll Call: Present: Mayor Kring, Deputy Mayor Lenneman, Member Nichols, Member Potter, Member Smalley, Member Pulda and Member Rogers.

Absent: None

Approval of Agenda: Motion by Deputy Mayor Lenneman to add items B-Invasive Species Grant and C-Sunset Hills Property. Supported by Member Rogers. Vote: Ayes: 7. Nays: None. Motion Carried (7-0).

Approval of Minutes: Motion by Member Potter to approve September 16, 2021 minutes. Supported by Member Smalley. Vote: Ayes: 7. Nays: None. Motion Carried (7-0).

Approval of Bills: Motion by Member Smalley to approve payment of General Bills in the amount of $117,963.00. Supported by Deputy Mayor Lenneman. Roll Call Vote: Mayor Kring, Deputy Mayor Lenneman, Member Nichols, Member Potter, Member Pulda, Member Smalley and Member Rogers. Nays: None. Motion Carried (7-0).

Approval of Bank Reconciliations: Motion by Deputy Mayor Lenneman to approve September 2021 accounts for General, Tax and Payroll. Supported by Member Potter. Roll Call Vote: Mayor Kring, Deputy Mayor Lenneman, Member Nichols, Member Potter, Member Pulda, Member Smalley and Member Rogers. Nays: None. Motion Carried (7-0).

City Manager's Report: Manager's report is in October 21, 2021 Council packet. No comments.

Public Comment on Agenda Items: No Comments.

Commission/Committee Reports: Mayor Kring, while reviewing 5-year parks plan, the committee would like to know the future use of the area where the race track was removed.

Department Reports: Brandy Hatt, Zoning Administrator shared: if Proposal 1 passes the planning commission will begin a discussion for the City on the next steps. Planning Commission will review ordinances and zoning for housing rentals. Police Chief Barry the individuals caught vandalizing the parks are volunteering for the City. Independence Commons is having extra patrol with the break-ins. Police are attending training for background investigation.

DRAFT

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New Business:

Discussion of Lansing Road/Vermontville Hwy Intersection. Motion by Deputy Mayor Lenneman to direct City Manager to begin a dialog with Eaton County Road Commission regarding finding a resolution for a safer intersection. Supported by Member Potter. Roll Call Vote: Mayor Kring, Deputy Mayor Lenneman, Member Nichols, Member Potter, Member Pulda, Member Smalley and Member Rogers. Nays: None. Motion Carried (7-0).

Invasive Species Grant Program: Motion by Member Smalley for the City to partner with the Ingham County Conservation to apply for a grant for the Invasive Species. Supported by Member Rogers**:** Roll Call Vote: Mayor Kring, Deputy Mayor Lenneman, Member Nichols, Member Potter, Member Pulda, Member Smalley and Member Rogers. Nays: None. Motion Carried (7-0).

Property at Sunset Hills: Motion by Member Pulda to accept the proposal from the State of Michigan to purchase the property for a new public well at $115,000. Supported by Deputy Mayor Lenneman**.** Roll Call Vote: Mayor Kring, Deputy Mayor Lenneman, Member Nichols, Member Potter, Member Pulda, Member Smalley and Member Rogers. Nays: None. Motion Carried (7-0).

Public Comment on Non-Agenda Items: Nikki Reed, campaign manager, for Proposal 1, introduced herself to council and shared information on the Proposal 1 on the upcoming ballot. Aaron Blankenship of 119 S Nelson Street shared his support with Proposal 1.

Communications from Mayor and Council: Member Potter thanked all the departments for the hard work on Code of Ordinances and suggested portable speed bumps. Deputy Mayor Lenneman suggested a friendly reminder on Facebook regarding speed. Member Rogers shared that he would like to deal with issues -one on one and not on social media.

Next Meeting: November 18, 2021

Excuse Absent Members: None

Meeting Adjourned at 8:18 pm

Respectfully Submitted by:

Becky Dolman

City Clerk

DRAFT

11/01/2021 03:50 PM
User: JWest
DB: Potterville

BANK RECONCILIATION FOR CITY OF POTTERVILLE
Bank GEN (GENERAL POOLED ACCOUNT)
FROM 10/01/2021 TO 10/31/2021
Reconciliation Record ID: 111

GL Number	Description	Beginning Balance
101-000-001.000	CASH	1,123,051.16
202-000-001.000	CASH	202,295.21
203-000-001.000	CASH	45,711.04
208-000-001.000	CASH	10,009.40
370-000-001.000	CASH	
401-000-001.000	CASH	3,047.97
590-000-001.000	CASH	154,731.61
590-000-010.000	CASH IN BANK - BOND RESERVE	215,300.00
590-000-011.000	CASH IN BANK-REPLACEMENT FUND	103,131.00
591-000-001.000	CASH	685,925.29
591-000-010.000	CASH IN BANK - BOND RESERVE	121,340.00
591-000-011.000	CASH IN BANK-REPLACEMENT FUND	230,531.00
598-000-001.000	CASH	2,079.26
641-000-001.000	CASH	(85,312.16)
Beginning GL Balance:		2,811,840.78
Add: Cash Receipts		281,499.95
Less: Cash Disbursements		(245,965.74)
Less: Payroll Disbursements		(92,534.70)
Add: Journal Entries/Other		132,961.86
Ending GL Balance:		2,887,802.15

GL Number	Description	Ending Balance
101-000-001.000	CASH	1,410,048.75
202-000-001.000	CASH	221,215.03
203-000-001.000	CASH	33,529.44
208-000-001.000	CASH	(6,615.95)
370-000-001.000	CASH	
401-000-001.000	CASH	3,047.97
590-000-001.000	CASH	74,237.74
590-000-010.000	CASH IN BANK - BOND RESERVE	215,300.00
590-000-011.000	CASH IN BANK-REPLACEMENT FUND	103,131.00
591-000-001.000	CASH	647,360.28
591-000-010.000	CASH IN BANK - BOND RESERVE	121,340.00
591-000-011.000	CASH IN BANK-REPLACEMENT FUND	230,531.00
598-000-001.000	CASH	2,079.26
641-000-001.000	CASH	(167,402.37)
Ending GL Balance:		2,887,802.15
Ending Bank Balance:		3,065,485.81
Add: Miscellaneous Transactions		2,552.98
Add: Deposits in Transit		0.00
Less: 27 AP Outstanding Checks		180,236.64
Less: 0 PR Outstanding Checks		
Adjusted Bank Balance		2,887,802.15
Unreconciled Difference:		0.00

REVIEWED BY: _____ DATE: 11-12

11/01/2021 11:59 AM
User: JWest
DB: Potterville

BANK RECONCILIATION FOR CITY OF POTTERVILLE
Bank PR (PAYROLL ACCOUNT)
FROM 10/01/2021 TO 10/31/2021
Reconciliation Record ID: 113

GL Number	Description	Beginning Balance
750-000-001.000	CASH	4,811.40
Beginning GL Balance:		4,811.40
Add: Payroll Disbursements		1,591.56
Ending GL Balance:		6,402.96

GL Number	Description	Ending Balance
750-000-001.000	CASH	6,402.96
Ending GL Balance:		6,402.96
Ending Bank Balance:		7,772.48
Add: Deposits in Transit		0.00
Less: 0 AP Outstanding Checks		
Less: 4 PR Outstanding Checks		1,369.52
	Adjusted Bank Balance	6,402.96
	Unreconciled Difference:	0.00

REVIEWED BY: _____ DATE: 11-1-21

11/01/2021 11:35 AM
User: JWest
DB: Potterville

BANK RECONCILIATION FOR CITY OF POTTERVILLE
Bank TAX (TAX ACCOUNT)
FROM 10/01/2021 TO 10/31/2021
Reconciliation Record ID: 112

GL Number	Description	Beginning Balance
703-000-001.000	CASH	132,344.92

Beginning GL Balance:	132,344.92
Add: Cash Receipts	13,598.39
Less: Cash Disbursements	(118,105.92)
Less: Journal Entries/Other	(1.04)
Ending GL Balance:	27,836.35

GL Number	Description	Ending Balance
703-000-001.000	CASH	27,836.35

Ending GL Balance:	27,836.35
Ending Bank Balance:	38,105.67
Add: Miscellaneous Transactions	(0.25)
Add: Deposits in Transit	0.00
Less: 3 AP Outstanding Checks	10,269.07
Less: 0 PR Outstanding Checks	
Adjusted Bank Balance	27,836.35
Unreconciled Difference:	0.00

REVIEWED BY: _____ DATE: 11-1-21

REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

PERIOD ENDING 10/31/2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	END BALANCE 06/30/2021 NORM (ABNORM)
Fund 101 - GENERAL FUND							
Revenues							
Dept 000							
101-000-403.000	PROPERTY TAX	585,000.00	567,358.53	70,000.00	17,641.47	96.98	587,559.81
101-000-403.100	DELINQUENT PROP TAX	200.00	0.00	0.00	200.00	0.00	230.38
101-000-403.200	SOLID WASTE TAX	71,000.00	71,375.24	8,800.00	(375.24)	100.53	73,921.62
101-000-406.000	CITY PENALTY	6,000.00	1,153.46	1,104.06	4,846.54	19.22	7,131.86
101-000-423.000	TRAILER COURT TAX	2,000.00	437.00	217.50	1,563.00	21.85	2,644.05
101-000-450.000	3% CABLE T.V.	6,000.00	0.00	0.00	6,000.00	0.00	9,099.75
101-000-452.000	LIQUOR LICENSE	1,700.00	1,913.45	0.00	(213.45)	112.56	1,889.25
101-000-453.000	TELECOM RIGHT OF WAY MAINTENA	9,400.00	0.00	0.00	9,400.00	0.00	9,424.73
101-000-476.000	RECYCLING	500.00	2,417.65	410.54	(1,917.65)	483.53	2,952.10
101-000-477.000	PERMITS	3,500.00	2,290.00	430.00	1,210.00	65.43	4,490.00
101-000-528.000	OTHER FEDERAL GRANTS	250,000.00	144,024.00	144,024.00	105,976.00	57.61	13,055.00
101-000-543.010	PUBLIC ACT 302 LAW ENF.	500.00	250.00	250.00	250.00	50.00	500.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION	175,000.00	85,461.77	85,461.77	89,538.23	48.84	176,549.97
101-000-575.000	EVIP DISTRIBUTION (A, C, E)	38,000.00	6,594.00	6,594.00	31,406.00	17.35	38,789.00
101-000-576.000	ST SHARED REV - SALES TAX	227,000.00	47,936.00	47,936.00	179,064.00	21.12	260,924.00
101-000-579.000	GRANT REVENUE	0.00	0.00	0.00	0.00	0.00	7,478.18
101-000-600.000	CHARGES FOR SERVICES - PD	178.00	113.15	73.15	64.85	63.57	185.00
101-000-601.000	FOIA	50.00	0.00	0.00	50.00	0.00	100.30
101-000-618.000	ADMINISTRATION FEE	28,400.00	20,061.91	238.73	8,338.09	70.64	29,350.56
101-000-655.000	FINES & FORFEITURES	2,000.00	963.75	353.50	1,036.25	48.19	2,701.12
101-000-665.000	INTEREST	3,000.00	986.48	293.16	2,013.52	32.88	3,583.63
101-000-667.010	DDA PAVILION - FARMERS MARKET	100.00	0.00	0.00	100.00	0.00	50.00
101-000-671.000	FIXED ASSETS - PD	0.00	0.00	0.00	0.00	0.00	42,089.00
101-000-675.000	DONATIONS	0.00	20.00	0.00	(20.00)	100.00	0.00
101-000-680.004	SPECIAL EVENTS-GIZZARDFEST	20,000.00	175.00	0.00	19,825.00	0.88	24,719.00
101-000-682.000	REIMBURSEMENT	0.00	8,184.88	0.00	(8,184.88)	100.00	8,250.43
101-000-694.000	CASH OVER & UNDER	0.00	0.87	0.00	(0.87)	100.00	(0.82)
101-000-697.000	INSURANCE REIMBURSEMENT	0.00	4,715.00	4,418.00	(4,715.00)	100.00	5,610.00
101-000-698.000	MISC INCOME	0.00	68.75	22.75	(68.75)	100.00	9.75
Total Dept 000		1,429,528.00	966,500.89	370,627.16	463,027.11	67.61	1,313,287.67
TOTAL REVENUES		1,429,528.00	966,500.89	370,627.16	463,027.11	67.61	1,313,287.67
Expenditures							
Dept 101 - CITY COUNCIL							
101-101-703.000	SALARIES	4,200.00	340.00	0.00	3,860.00	8.10	3,110.50
101-101-706.000	RR-CROSSING MAINTENANCE FEE	2,260.00	0.00	0.00	2,260.00	0.00	2,257.00
101-101-719.000	FRINGE BENEFITS	515.00	26.01	0.00	488.99	5.05	270.67
101-101-731.000	PUBLICATION	500.00	0.00	0.00	500.00	0.00	195.04
101-101-740.000	SUPPLIES	200.00	0.00	0.00	200.00	0.00	183.05
101-101-775.000	REPAIRS & MAINT	50.00	0.00	0.00	50.00	0.00	11.84
101-101-913.000	INSURANCE-LIAB & WORKMAN COMP	20,028.83	21,996.50	1,542.00	(1,967.67)	109.82	20,028.83
101-101-960.000	CONFERENCE AND WORKSHOPS	200.00	0.00	0.00	200.00	0.00	0.00
Total Dept 101 - CITY COUNCIL		27,953.83	22,362.51	1,542.00	5,591.32	80.00	26,056.93
Dept 171 - MAYOR							
101-171-703.000	SALARIES	1,320.00	120.00	0.00	1,200.00	9.09	990.00
101-171-719.000	FRINGE BENEFITS	118.45	9.18	0.00	109.27	7.75	75.74
Total Dept 171 - MAYOR		1,438.45	129.18	0.00	1,309.27	8.98	1,065.74

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	END BALANCE 06/30/2021 NORM (ABNORM)
Fund 101 - GENERAL FUND							
Expenditures							
Dept 172 - CITY MANAGER							
101-172-703.000	SALARIES	74,694.26	25,855.20	8,618.40	48,839.06	34.61	72,497.22
101-172-703.004	FAMILIES FIRST CORONAVIRUS RESPONSE ACT	0.00	0.00	0.00	0.00	0.00	357.65
101-172-719.000	FRINGE BENEFITS	19,828.94	5,579.96	1,772.98	14,248.98	28.14	14,883.93
101-172-740.000	SUPPLIES	20.00	0.00	0.00	20.00	0.00	9.79
101-172-809.000	TRAINING	150.00	0.00	0.00	150.00	0.00	0.00
101-172-958.000	DUES AND SUBSCRIPTIONS	200.00	0.00	0.00	200.00	0.00	0.00
101-172-980.100	COMPUTER EQUIPMENT	200.00	0.00	0.00	200.00	0.00	197.91
Total Dept 172 - CITY MANAGER		95,093.20	31,435.16	10,391.38	63,658.04	33.06	87,946.50
Dept 209 - ASSESSOR							
101-209-703.000	SALARIES	1,165.00	373.50	124.50	791.50	32.06	1,051.61
101-209-719.000	FRINGE BENEFITS	803.40	201.12	64.49	602.28	25.03	620.47
101-209-731.000	PUBLICATION	600.00	0.00	0.00	600.00	0.00	585.12
101-209-740.000	SUPPLIES	200.00	200.00	0.00	0.00	100.00	193.50
101-209-741.000	POSTAGE	500.00	0.00	0.00	500.00	0.00	434.33
101-209-781.000	COMPUTER SOFTWARE	450.00	235.00	0.00	215.00	52.22	235.00
101-209-810.050	RE INSPECTION - 20%	3,150.00	1,120.50	373.50	2,029.50	35.57	3,149.53
101-209-813.000	BOARD OF REVIEW	1,400.00	100.00	0.00	1,300.00	7.14	1,116.12
101-209-818.000	CONTRACT LABOR	16,000.00	3,999.99	1,333.33	12,000.01	25.00	15,999.96
Total Dept 209 - ASSESSOR		24,268.40	6,230.11	1,895.82	18,038.29	25.67	23,385.64
Dept 210 - ATTORNEY							
101-210-801.000	ATTORNEY	23,500.00	3,833.50	0.00	19,666.50	16.31	11,275.00
Total Dept 210 - ATTORNEY		23,500.00	3,833.50	0.00	19,666.50	16.31	11,275.00
Dept 215 - CLERK							
101-215-703.000	SALARIES	32,935.00	11,446.67	3,786.97	21,488.33	34.76	27,933.55
101-215-703.003	HAZARD PAY- COVID	0.00	0.00	0.00	0.00	0.00	445.00
101-215-703.004	FAMILIES FIRST CORONAVIRUS RESPONSE ACT	0.00	0.00	0.00	0.00	0.00	144.00
101-215-719.000	FRINGE BENEFITS	8,858.00	875.68	289.71	7,982.32	9.89	7,812.88
101-215-731.000	PUBLICATION	300.00	0.00	0.00	300.00	0.00	0.00
101-215-740.000	SUPPLIES	450.00	356.25	0.00	93.75	79.17	837.37
101-215-741.000	POSTAGE	200.00	116.00	0.00	84.00	58.00	36.00
101-215-781.000	COMPUTER SOFTWARE	500.00	0.00	0.00	500.00	0.00	0.00
101-215-809.000	TRAINING	2,100.00	0.00	0.00	2,100.00	0.00	1,322.77
101-215-818.000	CONTRACT LABOR	100.00	0.00	0.00	100.00	0.00	75.00
101-215-822.000	ELECTIONS	7,000.00	2,910.30	0.00	4,089.70	41.58	10,191.76
101-215-958.000	DUES AND SUBSCRIPTIONS	260.00	0.00	0.00	260.00	0.00	226.25
101-215-960.000	CONFERENCE AND WORKSHOPS	200.00	0.00	0.00	200.00	0.00	0.00
101-215-980.100	COMPUTER EQUIPMENT	500.00	0.00	0.00	500.00	0.00	197.91
Total Dept 215 - CLERK		53,403.00	15,704.90	4,076.68	37,698.10	29.41	49,222.49
Dept 224 - AUDIT							
101-224-807.000	AUDIT	18,000.00	0.00	0.00	18,000.00	0.00	17,350.00
Total Dept 224 - AUDIT		18,000.00	0.00	0.00	18,000.00	0.00	17,350.00

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	END BALANCE 06/30/2021 NORM (ABNORM)
Fund 101 - GENERAL FUND							
Expenditures							
Dept 253 - TREASURERS OFFICE							
101-253-703.000	SALARIES	64,222.70	22,233.60	7,411.20	41,989.10	34.62	62,170.87
101-253-703.004	FAMILIES FIRST CORONAVIRUS RESPONSE ACT	0.00	0.00	0.00	0.00	0.00	480.08
101-253-719.000	FRINGE BENEFITS	21,836.00	9,298.00	2,460.88	12,538.00	42.58	19,595.76
101-253-731.000	PUBLICATION	100.00	0.00	0.00	100.00	0.00	0.00
101-253-740.000	SUPPLIES	300.00	300.00	0.00	0.00	100.00	286.69
101-253-741.000	POSTAGE	1,150.00	127.75	0.00	1,022.25	11.11	902.17
101-253-781.000	COMPUTER SOFTWARE	900.00	721.00	721.00	179.00	80.11	711.00
101-253-814.000	BANK SERVICE CHARGES	4,700.00	572.87	208.26	4,127.13	12.19	4,945.92
101-253-960.000	CONFERENCE AND WORKSHOPS	75.00	75.00	75.00	0.00	100.00	75.00
101-253-980.100	COMPUTER EQUIPMENT	200.00	0.00	0.00	200.00	0.00	197.92
Total Dept 253 - TREASURERS OFFICE		93,483.70	33,328.22	10,876.34	60,155.48	35.65	89,365.41
Dept 265 - CITY HALL							
101-265-703.000	SALARIES	21,503.00	7,042.77	2,481.12	14,460.23	32.75	18,210.57
101-265-703.004	FAMILIES FIRST CORONAVIRUS RESPONSE ACT	0.00	0.00	0.00	0.00	0.00	780.48
101-265-719.000	FRINGE BENEFITS	7,210.00	2,890.68	973.73	4,319.32	40.09	6,919.71
101-265-731.000	PUBLICATION	500.00	204.28	0.00	295.72	40.86	750.82
101-265-740.000	SUPPLIES	3,300.00	1,180.42	82.50	2,119.58	35.77	1,807.16
101-265-740.400	COMMUNITY HOLIDAY EVENT	480.00	0.00	0.00	480.00	0.00	239.98
101-265-740.500	COMMUNITY SPEC EVENTS	900.00	0.00	0.00	900.00	0.00	504.98
101-265-740.550	COMMUNITY SPEC EVENTS/GIZZARDFEST	15,000.00	110.00	0.00	14,890.00	0.73	11,652.86
101-265-741.000	POSTAGE	500.00	243.90	0.00	256.10	48.78	262.30
101-265-775.000	REPAIRS & MAINT	500.00	0.00	0.00	500.00	0.00	424.44
101-265-781.000	COMPUTER SOFTWARE	6,000.00	4,161.00	450.00	1,839.00	69.35	5,653.50
101-265-802.000	SERVICE	2,000.00	140.27	41.40	1,859.73	7.01	1,970.43
101-265-818.000	CONTRACT LABOR	400.00	0.00	0.00	400.00	0.00	0.00
101-265-958.000	DUES AND SUBSCRIPTIONS	324.00	0.00	0.00	324.00	0.00	336.00
101-265-970.000	CAPITAL OUTLAY	500.00	0.00	0.00	500.00	0.00	0.00
101-265-980.000	OFFICE EQUIPMENT & FURNITURE	0.00	0.00	0.00	0.00	0.00	96.94
Total Dept 265 - CITY HALL		59,117.00	15,973.32	4,028.75	43,143.68	27.02	49,610.17
Dept 301 - POLICE							
101-301-703.000	SALARIES	157,596.40	46,555.29	16,010.08	111,041.11	29.54	124,977.10
101-301-703.002	OVERTIME SALARIES	4,600.00	1,078.11	0.00	3,521.89	23.44	2,438.23
101-301-703.003	HAZARD PAY- COVID	0.00	0.00	0.00	0.00	0.00	3,000.00
101-301-703.004	FAMILIES FIRST CORONAVIRUS RESPONSE ACT	0.00	0.00	0.00	0.00	0.00	1,692.14
101-301-719.000	FRINGE BENEFITS	37,080.00	11,635.61	3,638.90	25,444.39	31.38	31,372.29
101-301-725.000	UNIFORM EXPENSES	2,400.00	46.24	46.24	2,353.76	1.93	1,698.28
101-301-740.000	SUPPLIES	7,000.00	2,565.40	119.48	4,434.60	36.65	5,050.31
101-301-775.000	REPAIRS & MAINT	5,000.00	1,215.85	0.00	3,784.15	24.32	2,354.36
101-301-781.000	COMPUTER SOFTWARE	500.00	0.00	0.00	500.00	0.00	185.00
101-301-801.000	ATTORNEY	3,700.00	1,250.50	0.00	2,449.50	33.80	2,121.00
101-301-802.000	SERVICE	1,000.00	0.00	0.00	1,000.00	0.00	0.00
101-301-809.000	TRAINING	1,700.00	400.00	400.00	1,300.00	23.53	823.22
101-301-851.000	RADIO REPAIRS	300.00	0.00	0.00	300.00	0.00	0.00
101-301-853.000	TELEPHONE EXPENSE	1,500.00	459.04	120.28	1,040.96	30.60	1,224.70
101-301-862.000	GAS	4,500.00	3,070.55	2,530.18	1,429.45	68.23	4,817.86
101-301-958.000	DUES AND SUBSCRIPTIONS	50.00	938.10	0.00	(888.10)	1,876.20	140.00
101-301-959.000	MISC	250.00	0.00	0.00	250.00	0.00	0.00
101-301-970.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	49,924.55
101-301-980.100	COMPUTER EQUIPMENT	1,907.25	0.00	0.00	1,907.25	0.00	1,907.25

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	END BALANCE 06/30/2021 NORM (ABNORM)
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 301 - POLICE		229,083.65	69,214.69	22,865.16	159,868.96	30.21	233,726.29
Dept 302 - POLICE STATE TRAINING							
101-302-810.000	EXPENSE	500.00	0.00	0.00	500.00	0.00	749.40
Total Dept 302 - POLICE STATE TRAINING		500.00	0.00	0.00	500.00	0.00	749.40
Dept 337 - EMS							
101-337-802.000	SERVICE	124,800.00	0.00	0.00	124,800.00	0.00	117,250.00
101-337-810.000	CHANGE ACCOUNT TO "SERVICE"	0.00	62,400.00	0.00	(62,400.00)	100.00	0.00
Total Dept 337 - EMS		124,800.00	62,400.00	0.00	62,400.00	50.00	117,250.00
Dept 400 - PLANNING COMMISSION							
101-400-703.000	SALARIES	1,400.00	0.00	0.00	1,400.00	0.00	790.00
101-400-719.000	FRINGE BENEFITS	103.00	0.00	0.00	103.00	0.00	60.44
101-400-731.000	PUBLICATION	415.00	0.00	0.00	415.00	0.00	448.97
101-400-803.000	ENGINEERS FEES	15,000.00	1,197.10	0.00	13,802.90	7.98	17,708.08
Total Dept 400 - PLANNING COMMISSION		16,918.00	1,197.10	0.00	15,720.90	7.08	19,007.49
Dept 410 - ZONING							
101-410-703.000	SALARIES	37,537.14	12,993.66	4,331.22	24,543.48	34.62	36,996.62
101-410-719.000	FRINGE BENEFITS	3,465.95	994.02	331.33	2,471.93	28.68	3,332.64
101-410-731.000	PUBLICATION	500.00	844.12	395.00	(344.12)	168.82	0.00
101-410-740.000	SUPPLIES	450.00	0.00	0.00	450.00	0.00	95.80
101-410-853.000	TELEPHONE EXPENSE	750.00	317.15	60.14	432.85	42.29	612.39
101-410-960.000	CONFERENCE AND WORKSHOPS	275.00	0.00	0.00	275.00	0.00	0.00
Total Dept 410 - ZONING		42,978.09	15,148.95	5,117.69	27,829.14	35.25	41,037.45
Dept 441 - DPW							
101-441-775.000	REPAIRS & MAINT	250.00	4,800.00	100.00	(4,550.00)	1,920.00	0.00
101-441-802.000	SERVICE	100.00	0.00	0.00	100.00	0.00	0.00
101-441-810.020	RECYCLING EXPENSE	0.00	0.00	0.00	0.00	0.00	11,797.84
101-441-818.000	CONTRACT LABOR	0.00	0.00	0.00	0.00	0.00	1,973.32
Total Dept 441 - DPW		350.00	4,800.00	100.00	(4,450.00)	1,371.43	13,771.16
Dept 445 - DRAIN AT LARGE							
101-445-810.000	EXPENSE	1,100.00	0.00	0.00	1,100.00	0.00	1,006.08
Total Dept 445 - DRAIN AT LARGE		1,100.00	0.00	0.00	1,100.00	0.00	1,006.08
Dept 906 - DEBT SERVICE							
101-906-738.000	TOWNSHIP/MILL	9,961.00	9,870.48	9,870.48	90.52	99.09	9,960.66
101-906-991.000	DEBT SERVICE - PRINCIPAL	26,877.70	23,072.50	0.00	3,805.20	85.84	25,912.60
101-906-991.500	DEBT PRINCIPAL & INTEREST	0.00	0.00	0.00	0.00	0.00	3,339.45

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	END BALANCE 06/30/2021 NORM (ABNORM)
Fund 101 - GENERAL FUND							
Expenditures							
101-906-992.000	PRINCIPAL & INTEREST - PATROL CAR	13,000.00	4,317.36	1,079.34	8,682.64	33.21	11,872.74
101-906-995.000	BOND INTEREST	29,067.37	12,714.72	913.14	16,352.65	43.74	28,872.20
Total Dept 906 - DEBT SERVICE		78,906.07	49,975.06	11,862.96	28,931.01	63.33	79,957.65
Dept 965 - CONTRIBUTIONS TO OTHER FUNDS							
101-965-965.203	CONTRIB TO LOCAL STREET FUND	333,279.11	0.00	0.00	333,279.11	0.00	43,229.74
101-965-965.208	CONTRIB TO PARK FUND	69,626.53	0.00	0.00	69,626.53	0.00	69,594.74
101-965-965.401	CONTRIB TO CAPITAL PROJECT FUND	2,654.00	0.00	0.00	2,654.00	0.00	2,654.00
101-965-965.590	CONTRIBUTION TO SEWER FUND	104,000.00	0.00	0.00	104,000.00	0.00	92,069.24
101-965-965.598	CONTRIB TO STORM DRAIN MAINT	5,000.00	0.00	0.00	5,000.00	0.00	0.00
101-965-965.641	CONTRIB TO EQP REPAIR & REPL	99,628.97	0.00	0.00	99,628.97	0.00	107,240.59
Total Dept 965 - CONTRIBUTIONS TO OTHER FUNDS		614,188.61	0.00	0.00	614,188.61	0.00	314,788.31
TOTAL EXPENDITURES		1,505,082.00	331,732.70	72,756.78	1,173,349.30	22.04	1,176,571.71
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		1,429,528.00	966,500.89	370,627.16	463,027.11	67.61	1,313,287.67
TOTAL EXPENDITURES		1,505,082.00	331,732.70	72,756.78	1,173,349.30	22.04	1,176,571.71
NET OF REVENUES & EXPENDITURES		(75,554.00)	634,768.19	297,870.38	(710,322.19)	840.15	136,715.96

REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

PERIOD ENDING 10/31/2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	END BALANCE 06/30/2021 NORM (ABNORM)
Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000							
202-000-408.200	SPEC ASSESSMENT ROAD - SUNSET	1,757.18	22,168.79	20,777.28	(20,411.61)	1,261.61	6,944.26
202-000-553.000	ACT 51	175,000.00	38,044.58	0.00	136,955.42	21.74	200,517.13
202-000-553.300	COUNTY ROAD MILL 2014	40,000.00	276.40	0.84	39,723.60	0.69	41,489.66
Total Dept 000		216,757.18	60,489.77	20,778.12	156,267.41	27.91	248,951.05
TOTAL REVENUES		216,757.18	60,489.77	20,778.12	156,267.41	27.91	248,951.05
Expenditures							
Dept 463 - ROUTINE MAINT							
202-463-699.203	TRANSFER TO LOCAL STREETS	87,500.00	0.00	0.00	87,500.00	0.00	87,500.00
202-463-782.000	STREET MATERIALS & SUPPLIES	3,500.00	2,783.80	83.20	716.20	79.54	1,074.59
202-463-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	97,001.83	0.00	0.00	97,001.83	0.00	97,001.83
Total Dept 463 - ROUTINE MAINT		188,001.83	2,783.80	83.20	185,218.03	1.48	185,576.42
Dept 474 - TRAFFIC SIGNS							
202-474-782.000	STREET MATERIALS & SUPPLIES	250.00	0.00	0.00	250.00	0.00	252.25
Total Dept 474 - TRAFFIC SIGNS		250.00	0.00	0.00	250.00	0.00	252.25
Dept 478 - WINTER MAINT							
202-478-782.000	STREET MATERIALS & SUPPLIES	250.00	0.00	0.00	250.00	0.00	128.65
Total Dept 478 - WINTER MAINT		250.00	0.00	0.00	250.00	0.00	128.65
Dept 480 - CONSTRUCTION							
202-480-803.000	ENGINEERS FEES	3,000.00	0.00	0.00	3,000.00	0.00	4,951.37
202-480-818.000	CONTRACT LABOR	10,000.00	5,102.32	0.00	4,897.68	51.02	36,776.49
Total Dept 480 - CONSTRUCTION		13,000.00	5,102.32	0.00	7,897.68	39.25	41,727.86
Dept 906 - DEBT SERVICE							
202-906-990.000	SUNSET HILLS RD ASSESS- COUNTY	14,053.33	0.00	0.00	14,053.33	0.00	0.00
202-906-995.000	BOND INTEREST	6,662.66	0.00	0.00	6,662.66	0.00	6,864.70
202-906-996.000	BOND PRINCIPAL	10,560.00	0.00	0.00	10,560.00	0.00	9,856.00
Total Dept 906 - DEBT SERVICE		31,275.99	0.00	0.00	31,275.99	0.00	16,720.70
TOTAL EXPENDITURES		232,777.82	7,886.12	83.20	224,891.70	3.39	244,405.88
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		216,757.18	60,489.77	20,778.12	156,267.41	27.91	248,951.05
TOTAL EXPENDITURES		232,777.82	7,886.12	83.20	224,891.70	3.39	244,405.88
NET OF REVENUES & EXPENDITURES		(16,020.64)	52,603.65	20,694.92	(68,624.29)	328.35	4,545.17

REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

PERIOD ENDING 10/31/2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	END BALANCE 06/30/2021 NORM (ABNORM)
Fund 203 - LOCAL STREET FUND							
Revenues							
Dept 000							
203-000-408.200	SPEC ASSESSMENT ROAD - SUNSET	10,722.82	15,914.09	7,422.72	(5,191.27)	148.41	42,375.74
203-000-553.000	ACT 51	62,285.00	15,423.10	0.00	46,861.90	24.76	81,288.84
203-000-553.300	COUNTY ROAD MILL 2014	31,306.00	1,684.10	2.54	29,621.90	5.38	33,014.05
203-000-699.001	CONTRIBUTIONS FROM MAJOR STREET FUND	87,500.00	0.00	0.00	87,500.00	0.00	87,500.00
203-000-699.101	GF CONTRIBUTION	333,279.11	0.00	0.00	333,279.11	0.00	43,229.74
Total Dept 000		525,092.93	33,021.29	7,425.26	492,071.64	6.29	287,408.37
TOTAL REVENUES		525,092.93	33,021.29	7,425.26	492,071.64	6.29	287,408.37
Expenditures							
Dept 463 - ROUTINE MAINT							
203-463-782.000	STREET MATERIALS & SUPPLIES	0.00	2,020.00	0.00	(2,020.00)	100.00	0.00
203-463-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	47,842.30	0.00	0.00	47,842.30	0.00	47,842.30
Total Dept 463 - ROUTINE MAINT		47,842.30	2,020.00	0.00	45,822.30	4.22	47,842.30
Dept 478 - WINTER MAINT							
203-478-782.000	STREET MATERIALS & SUPPLIES	250.00	0.00	0.00	250.00	0.00	0.00
Total Dept 478 - WINTER MAINT		250.00	0.00	0.00	250.00	0.00	0.00
Dept 480 - CONSTRUCTION							
203-480-803.000	ENGINEERS FEES	8,500.00	0.00	0.00	8,500.00	0.00	5,955.18
203-480-818.000	CONTRACT LABOR	105,000.00	5,115.69	0.00	99,884.31	4.87	89,852.02
Total Dept 480 - CONSTRUCTION		113,500.00	5,115.69	0.00	108,384.31	4.51	95,807.20
Dept 740 - SPECIAL MAINT							
203-740-956.000	TREE TRIMMING	1,500.00	0.00	0.00	1,500.00	0.00	1,300.00
Total Dept 740 - SPECIAL MAINT		1,500.00	0.00	0.00	1,500.00	0.00	1,300.00
Dept 906 - DEBT SERVICE							
203-906-990.000	SUNSET HILLS RD ASSESS- COUNTY	82,757.28	0.00	0.00	82,757.28	0.00	0.00
203-906-995.000	BOND INTEREST	155,562.30	35,937.78	19,606.86	119,624.52	23.10	150,033.09
203-906-996.000	BOND PRINCIPAL	147,443.97	31,927.50	0.00	115,516.47	21.65	148,231.40
Total Dept 906 - DEBT SERVICE		385,763.55	67,865.28	19,606.86	317,898.27	17.59	298,264.49
TOTAL EXPENDITURES		548,855.85	75,000.97	19,606.86	473,854.88	13.66	443,213.99
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		525,092.93	33,021.29	7,425.26	492,071.64	6.29	287,408.37
TOTAL EXPENDITURES		548,855.85	75,000.97	19,606.86	473,854.88	13.66	443,213.99
NET OF REVENUES & EXPENDITURES		(23,762.92)	(41,979.68)	(12,181.60)	18,216.76	176.66	(155,805.62)

REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

PERIOD ENDING 10/31/2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	END BALANCE 06/30/2021 NORM (ABNORM)

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	END BALANCE 06/30/2021 NORM (ABNORM)
Fund 208 - PARK FUND							
Revenues							
Dept 000							
208-000-450.000	3% CABLE T.V.	6,800.00	0.00	0.00	6,800.00	0.00	0.00
208-000-451.030	CONCESSIONS	14,000.00	15,688.54	4,010.65	(1,688.54)	112.06	18,352.48
208-000-451.070	FIELD RENTAL	18,000.00	12,337.00	1,289.00	5,663.00	68.54	26,096.00
208-000-451.072	BASEBALL FIELD RENTAL	1,160.00	225.00	0.00	935.00	19.40	1,240.00
208-000-451.084	FLAG FOOTBALL	0.00	1,080.00	0.00	(1,080.00)	100.00	0.00
208-000-451.090	YOUTH FEES	3,000.00	0.00	0.00	3,000.00	0.00	2,975.00
208-000-451.092	YOUTH DONATIONS	0.00	0.00	0.00	0.00	0.00	450.00
208-000-451.095	LAWN MOWER RACING	0.00	0.00	0.00	0.00	0.00	1,800.00
208-000-571.000	LOCAL GRANT	0.00	0.00	0.00	0.00	0.00	12,285.64
208-000-667.000	PAVILION RENT	800.00	365.00	65.00	435.00	45.63	1,330.00
208-000-667.020	TIFA PAVILION - COMMUNITY CEN	1,000.00	825.00	0.00	175.00	82.50	1,950.00
208-000-673.200	SALE OF TIMBER	0.00	0.00	0.00	0.00	0.00	9,050.00
208-000-680.001	SPECIAL EVENTS	1,750.00	480.00	0.00	1,270.00	27.43	2,190.00
208-000-682.000	REIMBURSEMENT	1,493.00	0.00	0.00	1,493.00	0.00	2,088.62
208-000-699.101	GF CONTRIBUTION	95,626.53	0.00	0.00	95,626.53	0.00	69,594.74
208-000-699.103	CONTRIBUTION FROM TIFA	0.00	0.00	0.00	0.00	0.00	2,000.00
Total Dept 000		143,629.53	31,000.54	5,364.65	112,628.99	21.58	151,402.48
TOTAL REVENUES		143,629.53	31,000.54	5,364.65	112,628.99	21.58	151,402.48
Expenditures							
Dept 690 - PARK ADMIN							
208-690-740.000	SUPPLIES	1,400.00	1,666.65	340.28	(266.65)	119.05	1,907.71
208-690-803.000	ENGINEERS FEES	1,200.00	236.25	0.00	963.75	19.69	3,029.50
208-690-810.100	GRANT EXPENSE	26,000.00	8,670.00	0.00	17,330.00	33.35	14,885.28
208-690-818.000	CONTRACT LABOR	2,500.00	0.00	0.00	2,500.00	0.00	5,144.00
Total Dept 690 - PARK ADMIN		31,100.00	10,572.90	340.28	20,527.10	34.00	24,966.49
Dept 691 - BALL ADMIN							
208-691-703.000	SALARIES	43,951.94	19,942.37	5,626.62	24,009.57	45.37	41,758.83
208-691-703.004	FAMILIES FIRST CORONAVIRUS RESPONSE ACT	0.00	0.00	0.00	0.00	0.00	85.55
208-691-719.000	FRINGE BENEFITS	18,158.90	8,821.30	2,184.80	9,337.60	48.58	15,101.17
208-691-725.000	UNIFORM EXPENSES	250.00	0.00	0.00	250.00	0.00	0.00
208-691-731.000	PUBLICATION	200.00	0.00	0.00	200.00	0.00	320.68
208-691-740.000	SUPPLIES	1,000.00	748.11	0.00	251.89	74.81	252.38
208-691-809.000	TRAINING	0.00	0.00	0.00	0.00	0.00	200.00
208-691-853.000	TELEPHONE EXPENSE	800.00	229.52	60.14	570.48	28.69	612.39
208-691-913.000	INSURANCE-LIAB & WORKMAN COMP	9,238.83	9,000.00	0.00	238.83	97.41	9,085.64
Total Dept 691 - BALL ADMIN		73,599.67	38,741.30	7,871.56	34,858.37	52.64	67,416.64
Dept 770 - LAKE ALLIANCE MAINTENANCE							
208-770-740.000	SUPPLIES	800.00	588.85	0.00	211.15	73.61	883.89
208-770-775.000	REPAIRS & MAINT	500.00	1,105.00	225.00	(605.00)	221.00	5,509.32
208-770-802.000	SERVICE	500.00	0.00	0.00	500.00	0.00	5,130.00
208-770-920.000	UTILITIES	4,150.00	404.00	101.00	3,746.00	9.73	1,865.79
Total Dept 770 - LAKE ALLIANCE MAINTENANCE		5,950.00	2,097.85	326.00	3,852.15	35.26	13,389.00

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Fund 208 - PARK FUND							
Expenditures							
Dept 771 - CITY PARK							
208-771-740.000	SUPPLIES	500.00	287.40	0.00	212.60	57.48	3,895.08
208-771-775.000	REPAIRS & MAINT	600.00	631.08	0.00	(31.08)	105.18	580.00
208-771-818.000	CONTRACT LABOR	1,800.00	468.00	0.00	1,332.00	26.00	2,600.00
208-771-920.000	UTILITIES	2,000.00	494.03	145.62	1,505.97	24.70	1,505.69
208-771-970.000	CAPITAL OUTLAY	100.00	0.00	0.00	100.00	0.00	0.00
Total Dept 771 - CITY PARK		5,000.00	1,880.51	145.62	3,119.49	37.61	8,580.77
Dept 772 - SUNSET HILLS PARK							
208-772-775.000	REPAIRS & MAINT	100.00	210.00	0.00	(110.00)	210.00	0.00
Total Dept 772 - SUNSET HILLS PARK		100.00	210.00	0.00	(110.00)	210.00	0.00
Dept 774 - BASEBALL							
208-774-740.000	SUPPLIES	800.00	0.00	0.00	800.00	0.00	794.08
208-774-745.000	YOUTH UMPIRE FEES	0.00	50.00	0.00	(50.00)	100.00	0.00
208-774-775.000	REPAIRS & MAINT	1,200.00	0.00	0.00	1,200.00	0.00	2,246.00
208-774-920.000	UTILITIES	500.00	246.59	31.41	253.41	49.32	364.32
Total Dept 774 - BASEBALL		2,500.00	296.59	31.41	2,203.41	11.86	3,404.40
Dept 777 - BALLFIELD							
208-777-740.000	SUPPLIES	5,000.00	1,403.00	0.00	3,597.00	28.06	6,003.99
208-777-744.000	YOUTH FEES (UNIFORMS,ETC.)	1,000.00	812.00	0.00	188.00	81.20	1,588.97
208-777-745.000	YOUTH UMPIRE FEES	160.00	150.00	0.00	10.00	93.75	450.00
208-777-802.000	SERVICE	381.46	0.00	0.00	381.46	0.00	381.46
208-777-920.000	UTILITIES	4,600.00	2,782.59	952.25	1,817.41	60.49	4,838.43
Total Dept 777 - BALLFIELD		11,141.46	5,147.59	952.25	5,993.87	46.20	13,262.85
Dept 778 - CONCESSIONS							
208-778-703.000	SALARIES	4,200.00	1,558.31	487.50	2,641.69	37.10	2,417.36
208-778-719.000	FRINGE BENEFITS	681.86	201.79	63.12	480.07	29.59	332.10
208-778-740.000	SUPPLIES	7,000.00	4,618.39	23.95	2,381.61	65.98	7,882.85
208-778-746.000	CONCESSION - FOOD LICENSE	820.00	0.00	0.00	820.00	0.00	820.00
208-778-814.000	BANK SERVICE CHARGES	0.00	85.56	26.25	(85.56)	100.00	214.28
208-778-920.000	UTILITIES	0.00	246.63	82.21	(246.63)	100.00	0.00
Total Dept 778 - CONCESSIONS		12,701.86	6,710.68	683.03	5,991.18	52.83	11,666.59
Dept 779 - SPECIAL EVENTS							
208-779-740.000	SUPPLIES	250.00	0.00	0.00	250.00	0.00	5,465.88
Total Dept 779 - SPECIAL EVENTS		250.00	0.00	0.00	250.00	0.00	5,465.88
TOTAL EXPENDITURES		142,342.99	65,657.42	10,350.15	76,685.57	46.13	148,152.62

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	END BALANCE 06/30/2021 NORM (ABNORM)
Fund 208 - PARK FUND							
Fund 208 - PARK FUND:							
TOTAL REVENUES		143,629.53	31,000.54	5,364.65	112,628.99	21.58	151,402.48
TOTAL EXPENDITURES		142,342.99	65,657.42	10,350.15	76,685.57	46.13	148,152.62
NET OF REVENUES & EXPENDITURES		1,286.54	(34,656.88)	(4,985.50)	35,943.42	2,693.81	3,249.86

REVENUE AND EXPENDITURE REPORT FOR CITY OF POTTERVILLE

PERIOD ENDING 10/31/2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	END BALANCE 06/30/2021 NORM (ABNORM)
Fund 401 - CAPITAL PROJECT FUND- DOWNTOWN							
Revenues							
Dept 000							
401-000-699.106	TRANSFER IN	2,654.00	0.00	0.00	2,654.00	0.00	2,654.00
Total Dept 000		2,654.00	0.00	0.00	2,654.00	0.00	2,654.00
TOTAL REVENUES		2,654.00	0.00	0.00	2,654.00	0.00	2,654.00
Expenditures							
Dept 729 - DOWNTOWN							
401-729-740.600	LANDSCAPING SUPPLIES	1,489.39	0.00	0.00	1,489.39	0.00	1,489.39
401-729-818.000	CONTRACT LABOR	500.00	0.00	0.00	500.00	0.00	18,193.84
401-729-943.000	EQUIPMENT RENTAL	500.00	0.00	0.00	500.00	0.00	0.00
401-729-967.000	SIDEWALK AND LIGHTING IMPROVE	0.00	0.00	0.00	0.00	0.00	987.50
Total Dept 729 - DOWNTOWN		2,489.39	0.00	0.00	2,489.39	0.00	20,670.73
TOTAL EXPENDITURES		2,489.39	0.00	0.00	2,489.39	0.00	20,670.73
Fund 401 - CAPITAL PROJECT FUND- DOWNTOWN:							
TOTAL REVENUES		2,654.00	0.00	0.00	2,654.00	0.00	2,654.00
TOTAL EXPENDITURES		2,489.39	0.00	0.00	2,489.39	0.00	20,670.73
NET OF REVENUES & EXPENDITURES		164.61	0.00	0.00	164.61	0.00	(18,016.73)

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	END BALANCE 06/30/2021 NORM (ABNORM)
Fund 590 - SEWER FUND							
Revenues							
Dept 000							
590-000-642.000	BILLS	142,885.24	66,159.73	13,691.30	76,725.51	46.30	150,031.32
590-000-642.001	FIXED COSTS	400,737.05	169,559.71	33,120.64	231,177.34	42.31	402,800.99
590-000-655.000	FINES & FORFEITURES	12,000.00	5,926.20	1,336.91	6,073.80	49.39	12,785.75
590-000-672.000	HOOK UP FEES	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00
590-000-699.101	GF CONTRIBUTION	104,000.00	0.00	0.00	104,000.00	0.00	92,069.24
Total Dept 000		662,122.29	241,645.64	48,148.85	420,476.65	36.50	660,187.30
TOTAL REVENUES		662,122.29	241,645.64	48,148.85	420,476.65	36.50	660,187.30
Expenditures							
Dept 527 - ADMINISTRATIVE							
590-527-775.000	REPAIRS & MAINT	3,000.00	0.00	0.00	3,000.00	0.00	2,840.05
590-527-913.000	INSURANCE-LIAB & WORKMAN COMP	0.00	2,025.66	0.00	(2,025.66)	100.00	0.00
Total Dept 527 - ADMINISTRATIVE		3,000.00	2,025.66	0.00	974.34	67.52	2,840.05
Dept 556 - DPW							
590-556-740.000	SUPPLIES	11,819.45	11.16	0.00	11,808.29	0.09	5,819.45
590-556-743.000	METERS	1,000.00	0.00	0.00	1,000.00	0.00	0.00
590-556-775.000	REPAIRS & MAINT	1,000.00	0.00	0.00	1,000.00	0.00	0.00
590-556-802.000	SERVICE	2,500.00	0.00	0.00	2,500.00	0.00	3,143.13
590-556-803.000	ENGINEERS FEES	22,000.00	1,062.46	365.26	20,937.54	4.83	14,291.67
590-556-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	135,000.00	0.00	0.00	135,000.00	0.00	146,091.59
590-556-970.000	CAPITAL OUTLAY	120,000.00	88,113.50	57,500.00	31,886.50	73.43	111,348.50
Total Dept 556 - DPW		293,319.45	89,187.12	57,865.26	204,132.33	30.41	280,694.34
Dept 906 - DEBT SERVICE							
590-906-991.000	DEBT SERVICE - PRINCIPAL	160,000.00	41,000.00	0.00	119,000.00	25.63	156,000.00
590-906-995.000	BOND INTEREST	216,153.00	76,553.75	42,632.50	139,599.25	35.42	212,621.24
Total Dept 906 - DEBT SERVICE		376,153.00	117,553.75	42,632.50	258,599.25	31.25	368,621.24
TOTAL EXPENDITURES		672,472.45	208,766.53	100,497.76	463,705.92	31.04	652,155.63
Fund 590 - SEWER FUND:							
TOTAL REVENUES		662,122.29	241,645.64	48,148.85	420,476.65	36.50	660,187.30
TOTAL EXPENDITURES		672,472.45	208,766.53	100,497.76	463,705.92	31.04	652,155.63
NET OF REVENUES & EXPENDITURES		(10,350.16)	32,879.11	(52,348.91)	(43,229.27)	317.67	8,031.67

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	END BALANCE 06/30/2021 NORM (ABNORM)
Fund 591 - WATER FUND							
Revenues							
Dept 000							
591-000-608.000	PENALTIES	280.00	90.00	0.00	190.00	32.14	145.00
591-000-642.000	BILLS	183,981.36	86,996.32	18,007.72	96,985.04	47.29	198,145.76
591-000-642.001	FIXED COSTS	336,684.00	140,864.83	27,998.61	195,819.17	41.84	338,136.97
591-000-655.000	FINES & FORFEITURES	12,000.00	5,782.41	1,343.42	6,217.59	48.19	12,182.26
591-000-672.000	HOOK UP FEES	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00
591-000-698.000	MISC INCOME	0.00	0.00	0.00	0.00	0.00	235.00
Total Dept 000		534,945.36	233,733.56	47,349.75	301,211.80	43.69	550,844.99
TOTAL REVENUES		534,945.36	233,733.56	47,349.75	301,211.80	43.69	550,844.99
Expenditures							
Dept 527 - ADMINISTRATIVE							
591-527-731.000	PUBLICATION	250.00	0.00	0.00	250.00	0.00	659.72
591-527-740.000	SUPPLIES	1,500.00	0.00	0.00	1,500.00	0.00	1,195.87
591-527-741.000	POSTAGE	4,500.00	1,187.96	443.91	3,312.04	26.40	4,348.24
591-527-781.000	COMPUTER SOFTWARE	1,500.00	21.19	21.19	1,478.81	1.41	970.80
591-527-913.000	INSURANCE-LIAB & WORKMAN COMP	0.00	2,025.67	0.00	(2,025.67)	100.00	0.00
591-527-931.000	DPW MAINT & REPAIR	0.00	0.00	0.00	0.00	0.00	63.45
Total Dept 527 - ADMINISTRATIVE		7,750.00	3,234.82	465.10	4,515.18	41.74	7,238.08
Dept 556 - DPW							
591-556-731.000	PUBLICATION	111.80	0.00	0.00	111.80	0.00	111.88
591-556-740.000	SUPPLIES	6,000.00	780.26	780.26	5,219.74	13.00	5,377.85
591-556-743.000	METERS	2,000.00	0.00	0.00	2,000.00	0.00	0.00
591-556-775.000	REPAIRS & MAINT	2,000.00	1,825.00	0.00	175.00	91.25	2,108.04
591-556-802.000	SERVICE	6,700.00	6,191.58	1,673.08	508.42	92.41	5,385.24
591-556-803.000	ENGINEERS FEES	7,200.00	1,030.75	1,030.75	6,169.25	14.32	300.00
591-556-965.600	CONTRIBUTION TO 641 LABOR & EQUIPMENT	175,923.20	0.00	0.00	175,923.20	0.00	175,923.20
591-556-970.000	CAPITAL OUTLAY	55,000.00	57,500.00	57,500.00	(2,500.00)	104.55	0.00
Total Dept 556 - DPW		254,935.00	67,327.59	60,984.09	187,607.41	26.41	189,206.21
Dept 906 - DEBT SERVICE							
591-906-995.000	BOND INTEREST	117,973.00	44,660.00	23,705.00	73,313.00	37.86	120,044.99
591-906-996.000	BOND PRINCIPAL	92,000.00	25,000.00	0.00	67,000.00	27.17	90,000.00
Total Dept 906 - DEBT SERVICE		209,973.00	69,660.00	23,705.00	140,313.00	33.18	210,044.99
TOTAL EXPENDITURES		472,658.00	140,222.41	85,154.19	332,435.59	29.67	406,489.28
Fund 591 - WATER FUND:							
TOTAL REVENUES		534,945.36	233,733.56	47,349.75	301,211.80	43.69	550,844.99
TOTAL EXPENDITURES		472,658.00	140,222.41	85,154.19	332,435.59	29.67	406,489.28
NET OF REVENUES & EXPENDITURES		62,287.36	93,511.15	(37,804.44)	(31,223.79)	150.13	144,355.71

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	END BALANCE 06/30/2021 NORM (ABNORM)
Fund 598 - STORM DRAIN MAINTENANCE							
Revenues							
Dept 000							
598-000-699.101	GF CONTRIBUTION	5,000.00	0.00	0.00	5,000.00	0.00	0.00
Total Dept 000		5,000.00	0.00	0.00	5,000.00	0.00	0.00
TOTAL REVENUES		5,000.00	0.00	0.00	5,000.00	0.00	0.00
Expenditures							
Dept 556 - DPW							
598-556-818.000	CONTRACT LABOR	7,700.00	1,234.39	0.00	6,465.61	16.03	7,650.00
598-556-931.000	DPW MAINT & REPAIR	0.00	66.00	0.00	(66.00)	100.00	1,311.70
Total Dept 556 - DPW		7,700.00	1,300.39	0.00	6,399.61	16.89	8,961.70
TOTAL EXPENDITURES		7,700.00	1,300.39	0.00	6,399.61	16.89	8,961.70
Fund 598 - STORM DRAIN MAINTENANCE:							
TOTAL REVENUES		5,000.00	0.00	0.00	5,000.00	0.00	0.00
TOTAL EXPENDITURES		7,700.00	1,300.39	0.00	6,399.61	16.89	8,961.70
NET OF REVENUES & EXPENDITURES		(2,700.00)	(1,300.39)	0.00	(1,399.61)	48.16	(8,961.70)

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	END BALANCE 06/30/2021 NORM (ABNORM)
Fund 641 - EQUIPMENT REPAIR & REPLACEMENT							
Revenues							
Dept 000							
641-000-674.010	OPERATING TRANSFER-IN	555,396.30	0.00	0.00	555,396.30	0.00	574,099.51
Total Dept 000		555,396.30	0.00	0.00	555,396.30	0.00	574,099.51
TOTAL REVENUES		555,396.30	0.00	0.00	555,396.30	0.00	574,099.51
Expenditures							
Dept 932 - EQUIPMENT REPAIR ACTIVITY							
641-932-703.000	SALARIES	264,621.30	92,796.07	28,483.89	171,825.23	35.07	219,798.73
641-932-703.002	OVERTIME SALARIES	8,000.00	3,687.78	1,048.56	4,312.22	46.10	9,266.14
641-932-703.004	FAMILIES FIRST CORONAVIRUS RESPONSE ACT	0.00	0.00	0.00	0.00	0.00	1,442.20
641-932-719.000	FRINGE BENEFITS	90,640.00	28,695.96	7,535.87	61,944.04	31.66	72,119.38
641-932-725.000	UNIFORM EXPENSES	3,000.00	634.01	195.08	2,365.99	21.13	3,253.01
641-932-731.000	POSTAGE	1,200.00	0.00	0.00	1,200.00	0.00	671.28
641-932-740.000	SUPPLIES	23,000.00	13,993.32	8,674.70	9,006.68	60.84	24,420.71
641-932-775.000	REPAIRS & MAINT	15,000.00	14,983.22	346.59	16.78	99.89	23,918.35
641-932-781.000	COMPUTER SOFTWARE	4,335.00	0.00	0.00	4,335.00	0.00	4,333.50
641-932-782.000	STREET MATERIALS & SUPPLIES	11,000.00	0.00	0.00	11,000.00	0.00	9,978.28
641-932-802.000	SERVICE	8,500.00	8,630.27	8,379.70	(130.27)	101.53	8,440.71
641-932-809.000	TRAINING	1,000.00	626.80	91.80	373.20	62.68	1,118.92
641-932-810.000	EXPENSE	0.00	0.00	0.00	0.00	0.00	96.93
641-932-853.000	TELEPHONE EXPENSE	3,100.00	1,182.03	279.65	1,917.97	38.13	3,083.15
641-932-862.000	GAS	12,000.00	7,034.24	1,393.60	4,965.76	58.62	12,420.11
641-932-913.000	INSURANCE-LIAB & WORKMAN COMP	26,000.00	22,480.17	0.00	3,519.83	86.46	25,956.34
641-932-920.000	UTILITIES	117,000.00	33,664.26	8,922.65	83,335.74	28.77	116,786.67
641-932-958.000	DUES AND SUBSCRIPTIONS	1,000.00	72.00	72.00	928.00	7.20	1,000.00
641-932-970.000	CAPITAL OUTLAY	10,000.00	11,752.50	11,752.50	(1,752.50)	117.53	20,769.36
641-932-970.010	CAPITAL OUTLAY-PLOW TRUCK	6,000.00	0.00	0.00	6,000.00	0.00	0.00
Total Dept 932 - EQUIPMENT REPAIR ACTIVITY		605,396.30	240,232.63	77,176.59	365,163.67	39.68	558,873.77
TOTAL EXPENDITURES		605,396.30	240,232.63	77,176.59	365,163.67	39.68	558,873.77
Fund 641 - EQUIPMENT REPAIR & REPLACEMENT:							
TOTAL REVENUES		555,396.30	0.00	0.00	555,396.30	0.00	574,099.51
TOTAL EXPENDITURES		605,396.30	240,232.63	77,176.59	365,163.67	39.68	558,873.77
NET OF REVENUES & EXPENDITURES		(50,000.00)	(240,232.63)	(77,176.59)	190,232.63	480.47	15,225.74
TOTAL REVENUES - ALL FUNDS		4,075,125.59	1,566,391.69	499,693.79	2,508,733.90	38.44	3,788,835.37
TOTAL EXPENDITURES - ALL FUNDS		4,189,774.80	1,070,799.17	365,625.53	3,118,975.63	25.56	3,659,495.31
NET OF REVENUES & EXPENDITURES		(114,649.21)	495,592.52	134,068.26	(610,241.73)	432.27	129,340.06

CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
EXP CHECK RUN DATES 10/22/2021 - 11/12/2021
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GEN

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: AARON SHERIDAN		
OCT	BULBS LED 12 PK, KEY CAPS	41.52
TOTAL VENDOR AARON SHERIDAN		41.52
VENDOR NAME: ACE HARDWARE-GRAND LEDGE		
OCT	BOLT EYE LAG, KEY, BATTERIES	20.47
TOTAL VENDOR ACE HARDWARE-GRAND LEDGE		20.47
VENDOR NAME: AT&T		
OCT 17- NOV 16	CONCESSION INTERNET	82.21
TOTAL VENDOR AT&T		82.21
VENDOR NAME: BOBCAT OF LANSING		
P51721	REPAIR	638.40
TOTAL VENDOR BOBCAT OF LANSING		638.40
VENDOR NAME: CALEDONIA FARMERS ELEVATOR		
9102021	TIME/PRICE DIFFE CHG	9.99
402022	STRIKE THREE 2.5 GAL	350.96
412525	CORNERSTONE PLUS 2.5 GAL	148.70
TOTAL VENDOR CALEDONIA FARMERS ELEVATOR		509.65
VENDOR NAME: CANDY FORD		
20721	OIL CHANGE1101	55.90
TOTAL VENDOR CANDY FORD		55.90
VENDOR NAME: CAPITAL ASPHALT		
3839	PARKING LOT NEXT TO LIBRARY PAVED	5,625.00
TOTAL VENDOR CAPITAL ASPHALT		5,625.00
VENDOR NAME: CARDMEMBER SERVICE		
10/7-11/4/21	DPW CLASS, ANTIFREEZE, OIL, ELECTION FOOD, BOLLARD COVERS	833.04
TOTAL VENDOR CARDMEMBER SERVICE		833.04
VENDOR NAME: CINTAS CORPORATION #725		
10/1-10/29/21	UNIFORMS	243.37
TOTAL VENDOR CINTAS CORPORATION #725		243.37
VENDOR NAME: CITY OF POTTERVILLE		
9/23-10/26/21	WATER	460.61
TOTAL VENDOR CITY OF POTTERVILLE		460.61
VENDOR NAME: CMP DISTRIBUTORS		
69236	REFLECTIVE VEST, HANDCUFF,	537.45
TOTAL VENDOR CMP DISTRIBUTORS		537.45
VENDOR NAME: CONSUMERS ENERGY		
10/1/-10/31/21	UTILITIES	2,131.99
SEPT 23- OCT 24	UTILITIES	7,186.54
TOTAL VENDOR CONSUMERS ENERGY		9,318.53
VENDOR NAME: D & L FUELS		
OCT	FUEL	580.04
TOTAL VENDOR D & L FUELS		580.04
VENDOR NAME: DELTA DENTAL		
10/29/2021	DENTAL BENEFITS 11/1/21 - 11/30/21	825.00
TOTAL VENDOR DELTA DENTAL		825.00
VENDOR NAME: DORNBOS SIGN & SAFETY INC.		
INV58939	DEAD END AND STOP SIGN	319.00
TOTAL VENDOR DORNBOS SIGN & SAFETY INC.		319.00
VENDOR NAME: ELECTIONSOURCE		
21-3273	VOTING SUPPLIES	250.00

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: ELECTIONSOURCE		
	TOTAL VENDOR ELECTIONSOURCE	250.00
VENDOR NAME: FERGUSON ENTERPRISES,INC		
0142440	WATER METERS	4,515.15
	TOTAL VENDOR FERGUSON ENTERPRISES,INC	4,515.15
VENDOR NAME: FORESTRY EQUIPMENT & LEASING COMPAN		
10006	2004 SUPERLINE DO10T202ELP TAG TRAILER	6,500.00
	TOTAL VENDOR FORESTRY EQUIPMENT & LEASING COMPAN	6,500.00
VENDOR NAME: FOSTER SWIFT COLLINS & SMITH		
819371	ELECTION AND POLICE	123.00
	TOTAL VENDOR FOSTER SWIFT COLLINS & SMITH	123.00
VENDOR NAME: GORDON'S FOOD SERVICE		
809229619	CONCEESSIONS	565.96
809229703	CONCESSIONS	236.02
	TOTAL VENDOR GORDON'S FOOD SERVICE	801.98
VENDOR NAME: GRANGER CONTAINER SERVICE, INC		
23087657	TRASH SERVICE	2,897.32
	TOTAL VENDOR GRANGER CONTAINER SERVICE, INC	2,897.32
VENDOR NAME: HUTSON, INC		
OCT 21	PARTS	50.38
	TOTAL VENDOR HUTSON, INC	50.38
VENDOR NAME: I.T. RIGHT		
20170442	IT SERVICE CONTRACT FOR 12/1/2021-11/30/2022	3,965.00
20170307	CLERKS COMPUTER	804.41
	TOTAL VENDOR I.T. RIGHT	4,769.41
VENDOR NAME: KENDAL ELECTRIC INC		
S110879453.001	BALLAST	92.12
	TOTAL VENDOR KENDAL ELECTRIC INC	92.12
VENDOR NAME: LANSING SANITARY SUPPLY, INC		
1137345	UPRIGHT VACUUM	396.19
	TOTAL VENDOR LANSING SANITARY SUPPLY, INC	396.19
VENDOR NAME: LANSING UNIFORM		
91209-A	POLICE JACKET	699.80
	TOTAL VENDOR LANSING UNIFORM	699.80
VENDOR NAME: MENARDS-LANSING WEST		
27213	12' STEP LADDER AND TAPE	298.96
277755	32 W 4 BULB T8 MV BALLAST, DUCT TAPE	113.42
27941	WIRE, LED T8, LT T8 WRAP 120 V	123.72
	TOTAL VENDOR MENARDS-LANSING WEST	536.10
VENDOR NAME: MICHIGAN DEPT OF AG & RURAL DEVELOP		
006150116	DUSTIN LEIK - COMMERCIAL CERTIFICATION RENEWAL	75.00
	TOTAL VENDOR MICHIGAN DEPT OF AG & RURAL DEVELOP	75.00
VENDOR NAME: MICHIGAN MUNICIPAL LEAGUE		
23616	CDL CONSORTIUM DRIVERS FEE - MEMBER	320.00
	TOTAL VENDOR MICHIGAN MUNICIPAL LEAGUE	320.00
VENDOR NAME: MICHIGAN RURAL WATER		
2020-02255	REGISTRATION PETER COOPER, DUSTIN LEIK	310.00
	TOTAL VENDOR MICHIGAN RURAL WATER	310.00
VENDOR NAME: MORGAN FARMS		

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: MORGAN FARMS		
OCTOBER	PUMPKINS	125.00
TOTAL VENDOR MORGAN FARMS		125.00
VENDOR NAME: PHP		
10/29/2021	MEDICAL BENEFITS 11/1/21 - 11/30/21	4,348.79
TOTAL VENDOR PHP		4,348.79
VENDOR NAME: PLERUS		
14441	VOTING SUPPLIES	89.09
TOTAL VENDOR PLERUS		89.09
VENDOR NAME: QUILL CO		
20618091	CALENDARS, TPAPER	105.01
155252263	PLANNER	25.99
TOTAL VENDOR QUILL CO		131.00
VENDOR NAME: RDM INDUSTRIAL WELDING		
20572-0060	REMOVE LIGHTS AND WIRING AND REMOVE BEND CORNER	4,410.00
TOTAL VENDOR RDM INDUSTRIAL WELDING		4,410.00
VENDOR NAME: REAL ESTATE SECTION, B250		
LAND PURCHASE	MDOT PURCHASE OF LAND FOR NEW WELL	115,000.00
TOTAL VENDOR REAL ESTATE SECTION, B250		115,000.00
VENDOR NAME: SANTA WINGS		
0002	SANTA CLAUSE FOR CHRISTMAS PARADE	300.00
TOTAL VENDOR SANTA WINGS		300.00
VENDOR NAME: SHARE CORPORATION		
183537	BRAKE PARTS	378.06
TOTAL VENDOR SHARE CORPORATION		378.06
VENDOR NAME: SPECTRUM PRINTERS, INC.		
68162	BALLOTS, TEST DECK, PRICINCT KITS	555.10
TOTAL VENDOR SPECTRUM PRINTERS, INC.		555.10
VENDOR NAME: ST. REGIS CULVERT, INC.		
116478	CARBIDE BLADE	514.85
TOTAL VENDOR ST. REGIS CULVERT, INC.		514.85
VENDOR NAME: THE COUNTY JOURNAL		
237135	PUBLIC ACCURACY TEST	84.16
237136	HYDRANT FLUSHING	111.88
238317	PLANNING COMMISSION NOTICE	102.64
TOTAL VENDOR THE COUNTY JOURNAL		298.68
VENDOR NAME: THE PARTS PLACE-CHARLOTTE		
216421	FUEL FILTER, OIL FILTER, LATEX GLOVES	236.81
216643	OIL	27.38
TOTAL VENDOR THE PARTS PLACE-CHARLOTTE		264.19
VENDOR NAME: UNITED STATES POST OFFICE		
NOV BILLING 21	OCT USAGE- NOVEMBER BILLING WATER/SEWER	225.75
TOTAL VENDOR UNITED STATES POST OFFICE		225.75
VENDOR NAME: UNIVERSAL DESIGNS		
2021-1185	WINTER SERVICE FOR IRRIGATION SYSTEM	240.00
TOTAL VENDOR UNIVERSAL DESIGNS		240.00
VENDOR NAME: UNUM LIFE INSURANCE		
10/1-10/31/21	SHORT AND LONG TERM DISABILITY INSURANCE	260.68
TOTAL VENDOR UNUM LIFE INSURANCE		260.68

CUSTOM INVOICE REPORT FOR CITY OF POTTERVILLE
EXP CHECK RUN DATES 10/22/2021 - 11/12/2021
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GEN

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: VERIZON WIRELESS		
11/2-12/1/21	CELL PHONES	556.19
TOTAL VENDOR VERIZON WIRELESS		556.19
VENDOR NAME: VISION SERVICE PLAN		
10/29/2021	VISION	130.20
TOTAL VENDOR VISION SERVICE PLAN		130.20
VENDOR NAME: VREDEVELD HAEFNER LLC		
5319	JUNE 30, 2021 AUDIT	10,000.00
TOTAL VENDOR VREDEVELD HAEFNER LLC		10,000.00
VENDOR NAME: WEX BANK		
EFT	AUG/SEPT + FUTURE GAS PURCHASES	1,265.09
TOTAL VENDOR WEX BANK		1,265.09
VENDOR NAME: WILLIAMS & WORKS		
93087	WWTF ACESS ROAD	454.75
93086	SUNSET DR PARK PASSPORT GRANT	190.00
93082	ENGINEER OF RECORD	5,439.98
TOTAL VENDOR WILLIAMS & WORKS		6,084.73
VENDOR NAME: WOW!BUSINESS		
11/6-12/5/21	PHONES AND INTRNET	629.91
TOTAL VENDOR WOW!BUSINESS		629.91
GRAND TOTAL:		188,233.95

City of Potterville

319 N. Nelson St. ◆ PO Box 488 ◆ Potterville, MI 48876 ◆ Phone: (517) 645-7641
Fax: (517) 645-7810 ◆ www.pottervillemi.org

November 18, 2021

To: City Council
From: Aaron Sheridan, City Manager
Subject: Manager's Report

Please review my report items this month and let me know if you have questions or comments. Thank you.

1. Provided to Council this week are draft "Options" for design changes at the intersection of Vermontville Hwy and Lansing Road that once selected will be provided to the Eaton County Road Commission for review. I have initiated a dialog with the Eaton County Road Commission Engineer Matt Hannahs following the last meeting, who seemed responsive to safety concerns regarding this intersection. The ECRC staff member is in favor of reviewing designs for changes, and may present them to the Commission provided the City selects legal Options up to MDOT traffic code standards. The "Options" include scenarios with a variety of traffic assist items, new striping patterns, and/or LED Stop signs on islands (striped or concrete) that move Stop signs closer to Lansing Road. Once Council and the City Engineers have a strong consensus on a most preferred/legal Option, I shall provide the entire Option portfolio to the ECRC with a recommendation for immediate improvement with some degree of monetary matching funds from the Major Road Fund 202.

2. The City has successfully executed a land deal with the Michigan Department of Transportation to purchase 4.69 acres of land at the corner of Sunset Hills Drive and Hartel Road known as Tract 1605. As discussed, and approved by Council, this is 1st step in in developing a new Type I Municipal well for the City's water system that will replace loss production capacity and firm capacity of discontinued wells at City Park and City Hall. Next step of Well head development is a financing plan and design for a new well and Iron removal plant that would be connected to water and sewer infrastructure located along the Sunset Hills Drive.

3. The City has also resolved its long standing Parks Conversion encumbrance with the National Park Service and the Michigan DNR – alleviating future grant applications of a costly penalty that was inhibiting grant acquisition in the City since 1998 (when the District Library was allowed to be constructed at City Park). This is a significant step towards helping the City's odds of acquiring future DNR Michigan Trust Fund and Recreation Passport grants for capital replacement, modernization of facilities and future land acquisitions for the purposes of recreation and conservation. The City was able to solve this dilemma in time to avoid a point deduction to its 2021 DNR Recreation Passport Grant Application.

4. The City's Auditor, Peter Haefner from Vredeveld Haefner LLC has completed the initial audit and financial review for City and TIFA accounts, and has stated that draft document of the audit and financial statements will be prepared within the next couple weeks. Once these documents are presented to the City and State Treasury Department, this will mark Potterville's second timely audit in a row – starting a positive trend with "clean" bank reconciliation statements and account balances. Subsequent years for City auditors in Potterville will be far easier moving forward due to numerous updates to your City Office administrative systems, personnel, management practices, personnel policies and financial controls. After the audit published and delivered, Vredeveld Haefner LLC will provide a power point presentation at your next regular meeting and be available for face-to-face comments.

5. The City will again be hosting a Holiday "Hope Tree" at the Hall – so if you know someone or a local family that may be in need this holiday season, please consider passing along the news regarding the 2021

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Hope Tree and Christmas Baskets charitable event. The "Hope Tree" w/ applications for gifts and gift baskets will be will be accessible to the public during normal business hours of weekdays 8:30 am to 5:00 pm.

Qualifying families need to live in Potterville School District and / or attend Potterville Schools. By completing the form, applicants are giving permission for all organizations to share the necessary information. Applicants agree that they will not seek similar assistance elsewhere or return any gifts for monetary gain. Applicants should complete the form and return it to Holiday Gift Baskets, PO Box 100, Potterville, MI 48876 by Friday, November 19, 2021 or as quickly as you can. The application is available at City Hall and made available online at https://pottervillemi.org/wp-content/uploads/2021/11/2021-Holiday-Hope-Tree-FormA.pdf (Please fill out form completely, using blue or black ink. Please print.)

TREASURER'S REPORT
November 18, 2021

Update on the American Rescue Plan Act: The City has received our first installment of $144,024 in funds through the Coronavirus Local Fiscal Recovery Fund effective 10/19/21. The balance of the funds will be received 12 months later. The City may still receive more than this amount due to returned funds from other non-entitlement cities. Those amounts will be redistributed to each accepting non-entitlement city by the end of 2021.

Utility bills—as of 10/31/2021 (bills due on 15th) $37,001.07 is outstanding with $32,435.49 over 30 days past due.

Water usage month of Oct (Nov billing): 4,599,622 gallons
Sewer usage month of Oct (Nov billing): 4,592,802 gallons
Ready to service charge-water: $28,083.09
Ready to service charge-sewer: $33,217.70
Total water and sewer billed out from 9/23/21-10/26/21 is $92,914.27.

Payroll month of October, 2021: $92,534.70 (this includes all payroll taxes + MERS+ council payroll). October was a 3 pay-period month.

The audit has been completed and should be available for distribution to council shortly.

Winter tax bills will be mailed to arrive on or about 12/1/21. Winter tax bills are due on 2/14/21.

City of Potterville

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From the Clerk's office – November 2021

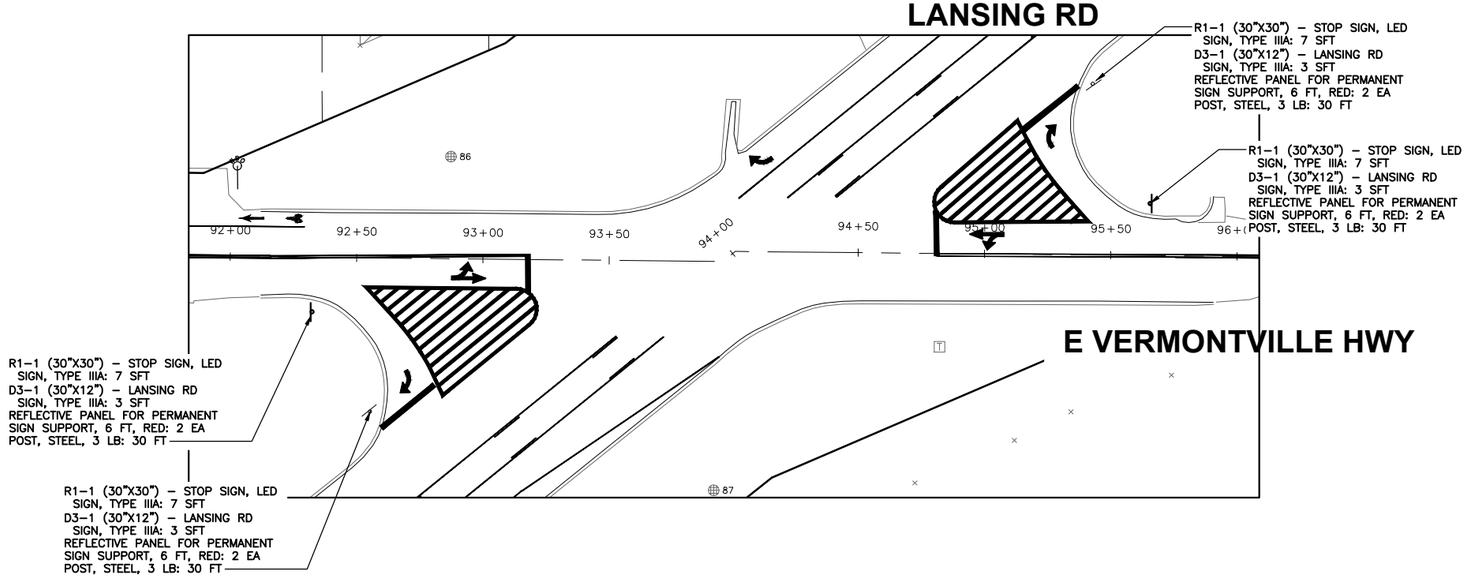
In the last month, I had pretty much been consumed with preparing for the election. With having the local precinct and now an absent voting counting board, it was double the testing and preparation. I believe it was very beneficial to have the absent voting counting board even though it was quite small with only 152 voters to process. Since, it was a new part for our workers, it was a great opportunity to learn without the stress of a larger election. They did excellent without any questions from the Eaton County Canvassers Board. Our local precinct went very smooth, especially with not having to process the absent voter ballots (if there is going to be any hiccups it is usually processing the absent voter ballots). Again, the Eaton County Canvassers Board commented how well our election inspectors did, noting especially thorough documentation. Congratulations to our incumbents for winning their council seat. The City of Potterville had a total of 214 walk in voters and 152 absent ballot voters, for a total of 366. This was a lot smaller than what we expected the turn out to be. Our residents defeated the Repeal of Marihuana prohibition with a 55.5% for no to 44.5% for yes.

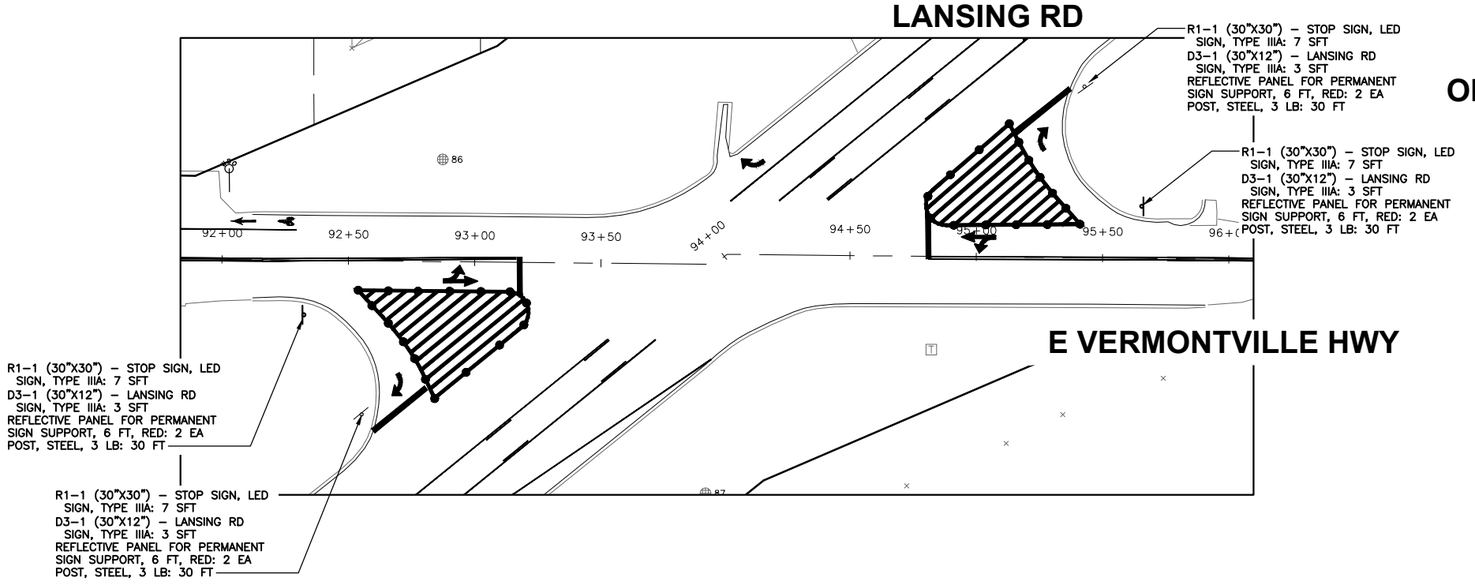
I find elections to be an exciting time and I am very thankful the Election Inspectors who I work with. Although we do need more election workers especially from the Democrat party, so if you know anyone, encourage them to contact me.

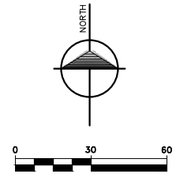
If I can be of any assistance, please contact me.

Respectfully,

Becky Dolman,







OPTION 1 - PAVEMENT MARKINGS

Option 1 - Pavement Markings

Item Code	Description	Quantity	Units	Unit Price	Total
8100371	Post, Steel 3 lb	120	Ft	$ 8.00	$ 960.00
8100404	Sign, Type IIIA	12	Sf.	$ 20.00	$ 240.00
8107010	Sign Sign, LED	28	Sft	$ 257.00	$ 7,196.00
8110039	Pavt Mrkg, Poly Cold Plastic, 12 inch, Cross Hatching White	1086	Ft	$ 5.00	$ 5,430.00
8110045	Pavt Mrkg, Poly Cold Plastic, 24 inch, Stop Bar	96	Ft	$ 15.00	$ 1,440.00
8112147	Pavt Mrkg, Wet Reflective Waterborne, 4 inch, Yellow	2000	Ft	$ 0.50	$ 1,000.00
8110076	Pavt Mrkg, Poly Cold Plastic, Thru and L Turn Arrow Sym	2	Ea	$ 200.00	$ 400.00
8110071	Pavt Mrkg, Poly Cold Plastic, Rt Turn Sym	2	Ea	$ 200.00	$ 400.00
			Total		$ 17,066.00

OPTION 2 - FLEXIBLE TRAFFIC BOLLARDS AND PAVEMENT MARKINGS

Option 2 - Pavement Markings and Flexible Traffic Bollards

Item Code	Description	Quantity	Units	Unit Price	Total
S100360	Post, Flexible, Delineator	31	Ea	$ 100.00	$ 3,100.00
S100371	Post, Steel 3 lb	120	Ft	$ 8.00	$ 960.00
S100405	Sign, Type IIIA	12	Sft	$ 20.00	$ 240.00
S107010	Soap Sign, LED	28	Sft	$ 257.00	$ 7,196.00
S110039	Pavt Mrkg, Poly Cold Plastic, 12 inch, Cross Hatching White	1086	Ft	$ 5.00	$ 5,430.00
S110045	Pavt Mrkg, Poly Cold Plastic, 24 inch, Stop Bar	96	Ft	$ 15.00	$ 1,440.00
S112147	Pavt Mrkg, Wet Reflective Waterborne, 4 inch, Yellow	2000	Ft	$ 0.50	$ 1,000.00
S110076	Pavt Mrkg, Poly Cold Plastic, Thru and L Turn Arrow Sym	2	Ea	$ 200.00	$ 400.00
S110071	Pavt Mrkg, Poly Cold Plastic, Rt Turn Sym	2	Ea	$ 200.00	$ 400.00
			Total		$ 20,166.00

Nov 09, 2021 - 1:46pm P:\Projects\215048- Portland\e Misc\civ\2021_Plt Lansing and Vermont.dwg, XREFs: [215048M] [civ] [civ] [civ] [civ] cpi vermont-lansing
By:MOOLEVOH

Parks & Recreation Department
November 2021

Parks:

- The Michigan Department of Natural Resources (MDNR) has heard back from the National Parks Services (NPS) in the determination of the Conversion at City Park. This Conversion is due to the Potterville Benton Township Library that was built inside of the City Park, where the boundaries of the City Park are meant to be for park amenities. The City ended up purchasing land to replace the amount of park land that was lost from the library being built. That park is Sunset Hills Park. This provided more acres of land than what was needed for the replacement. However, the City was going through the process of the Conversion and did not fully complete the paperwork. When the City applied for a DNR Recreation Passport Grant for Sunset Hills which is graded as the lowest park for ADA accessibility, is when we received a penalty for the Conversion that was never solved. With the City Manager, myself and help from the Office Staff, I am pleased to announce that the determination from the National Parks Service (NPS) has been officially reviewed and is approved. The project agreement amendments are being signed by NPS and the MDNR and then will be sent to the City for signatures. Once these are obtained, we will finally have that document officially stating that the Conversion is resolved. It took a year to get to this determination but the City has rectified this Conversion. With this, the City can now move forward in DNR Grants and become competitive in receiving grants that will improve and benefit the Potterville Community.
- With the latest news of the Conversion being solved, we no longer will be penalized for this section in the Grant scoring of the application. We have received our final score for this grant cycle for the Recreation Passport grant of improving Sunset Hills Park. Our preliminary score was 95, our final score is 180. This is great for the City as we are now competitive with other grant applications. We looked at those from last year's grant cycle that were awarded the grant and the lowest score was 180. This puts us in a very good position for potentially receiving a grant.
- Currently we are in the process of applying for the America in Bloom Grant again, the project area is the long stretch physically behind Lake Alliance. Most of the work is already done for this area, as the debris and preparing the area took place last year that coincide with last year's grant from America in Bloom. With this area I am anticipating of bringing color to that area as when you enter Lake Alliance Park you see the lake and what's behind it.

Recreation:

- I have been in communication with the 12U Baseball team coach regarding getting kids for next season and even getting a younger team as well. We both want to see a younger and older team for the league next year.
- I have been in communication with the DPW Supervisor in getting ready to get the City looking festive for the Christmas holiday.
- Parks Meeting was held, in discussion was update from the National Parks Service (NPS) determination of the Conversion, America in Bloom Grant, and the Christmas Event.

- Make sure your calendars are marked for Saturday, December 4, 2021, at 6:00 p.m. for the annual Christmas Parade, lighting of the City's Christmas tree, light refreshments, and more.
- Best Holiday House is back again this year. Judging is December 21, 2021, with prizes to the first and second place. You must be a Potterville resident to entry this contest.
- Flag Football completed its program the last week in October. An extra week was added due to the weather for some of their games. Overall, we noticed many kids increase their skill set from the beginning to the end. Many have found new friends, grew in sportsmanship, and look forward to continuing their talents in the sport.
- All fields have been prepared and winterize for the winter. We are currently in progress for next season. All ball fields are now closed for the season.

Respectfully Submitted,
Tiffani Schauer, Parks & Recreation Director

City of Potterville

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All deed and Principal Residence Exemption (PRE) information has been entered into the database so it is up to date for winter tax bills.

I will update on assessed value increases/decreases for next year in each class as I get information from the county in the coming months.

Inputting drawings, data, and photos (from field work) into the system is almost complete.

December Board of Review will be held on December 14th, 2021 to correct qualified errors, etc.

Thanks,

Sarah Payton

Sarah Payton, MAAO

Benton Township Fire Department

4713 Hartel Road
Potterville, MI 48876
Business 517-645-7061 * Fax 517-645-7074

Proudly Serving Benton Township & the City of Potterville

Monthly Report
October 2021

Operational Information:

- Computer and Server Upgrades, equipment is ordered, project is moving forward
- ECCD updated radio templates in all mobile & portable radio's
- Ambulance staffing
- A-111 had the brakes replaced
- E-211 had air leak repaired, fire pump water valve replaced
- Storm damage

Training:

- Phone conference – department updates

Meetings & Special Events:

- TCEMCA Agency Directors meeting
- BTFD Membership Meeting
- Community Halloween Events

Calls for Service (CFS):

- **Fire** – 15 City of Potterville, 12 Benton Township, 7 Mutual Aid
- **EMS –** 23 City of Potterville, 25 Benton Township, 61 Mutual Aid

City of Potterville

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Hello Council,

Attached are “Options” I have received to date from the City’s engineer regarding proposed changes for the intersection of Lansing Road and Vermontville Hwy. Please take your time and review all of this information.

No authorized decision or specific design has been provided from my Office to the Eaton County Road Commission regarding these draft plans, and I advise, after speaking with the City Engineer, City Chief of Police, City Director of DPW and City Mayor, that Council take what time it needs to reach confident consensus prior to an attempt to change traffic flows. As a Council, you have resources available to you to make informed recommendations to the County regarding this issue, and I suggest you take advantage of this information prior to endorsing any change that will immediately impact your residents safety.

Please review and let me know what you think.

-Aaron Sheridan
City Manager
City of Potterville

Standard:

04 **If a Cardinal Direction auxiliary sign is also included in the assembly, the BEGIN auxiliary sign shall be mounted directly above the Cardinal Direction auxiliary sign.**

Section 2D.24 TEMPORARY Auxiliary Signs (M4-7, M4-7a)

Option:

01 The TEMPORARY (M4-7) or the TEMP (M4-7a) auxiliary sign (see Figure 2D-4) may be used for an interim period to designate a section of highway that is not planned as a permanent part of a numbered route, but that connects completed portions of that route.

Standard:

02 **If used, the TEMPORARY or TEMP auxiliary sign shall be mounted directly above the route sign, above a Cardinal Direction sign, or above a sign for an alternate route that is a part of the route designation.**

03 **TEMPORARY or TEMP auxiliary signs shall be promptly removed when the temporary route is abandoned.**

Section 2D.25 Temporary Detour and Auxiliary Signs

Support:

01 Chapter 6F contains information regarding Temporary Detour and Auxiliary signs.

Section 2D.26 Advance Turn Arrow Auxiliary Signs (M5-1, M5-2, and M5-3)

Standard:

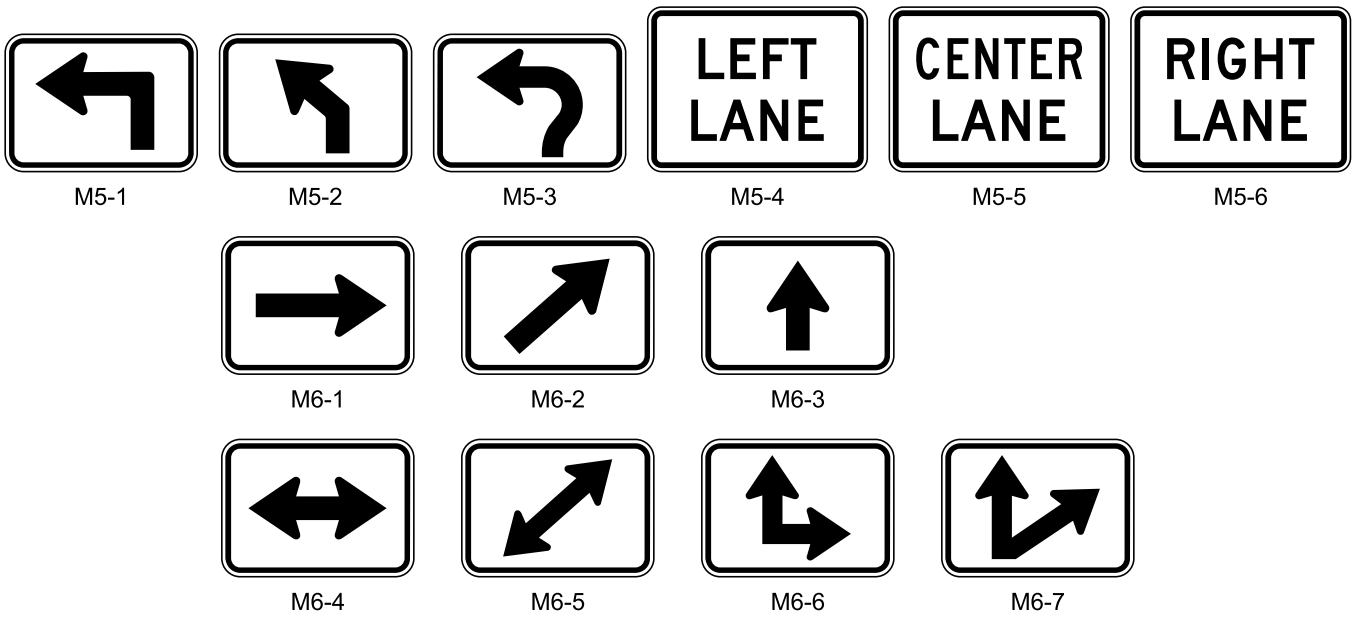
01 **If used, the Advance Turn Arrow auxiliary sign (see Figure 2D-5) shall be mounted directly below the route sign in Advance Route Turn assemblies, and displays a right or left arrow, the shaft of which is bent at a 90-degree angle (M5-1) or at a 45-degree angle (M5-2).**

02 **If used, the curved-stem Advance Turn Arrow auxiliary (M5-3) sign shall be used only on the approach to a circular intersection to depict a movement along the circulatory roadway around the central island and to the left, relative to the approach roadway and entry into the intersection.**

Guidance:

03 *If the M5-3 sign is used, then this arrow type should also be used consistently on any regulatory lane-use signs (see Chapter 2B), Destination signs (see Section 2D.37), and pavement markings (see Part 3) for a particular destination or movement.*

Figure 2D-5. Advance Turn and Directional Arrow Auxiliary Signs



Products Based on Your Search



TAPCO

LED Stop Sign, Sign Legend Stop, Basic Power Source Plug-In, Voltag...

Item # 3YPG1

Web Price

$1,639.04 / each



TAPCO

LED Stop Sign, Sign Legend Stop, Basic Power Source Solar,...

Item # 3YPF9

Web Price

$1,915.68 / each



LYLE

Stop Tr
MUTCD

Item #

Web Pr

$92.3

Related Categories

Stop Signs	Regulato Traffic	Traffic Control

TAPCO

LED Stop Sign, Sign Legend Stop, Basic Power Source Solar, Retroreflective Grade Diamond Grade













Item #3YPF8

Mfr. Model # 2180-00209

UNSPSC #55121710

Catalog Group #H1920

Catalog Page #1915

Country of Origin USA. Country of Origin is subject to change.

Web Price

$1,755.52 / each

This item requires special shipping, additional charges may apply.

Qty 1

Add to Cart

Ship | Pickup

Expected to arrive **Tue. Nov 09.**

Ship to **49014** | Change

Shipping Weight 25 lbs

Ship Availabilit

Chat with an Agent

Add to List

Technical Specs

Item	LED Stop Sign
LED Sign Type	Flashing Traffic Control Sign
Sign Legend	Stop

Sign Header Text Color	White
Sign Legend Style	Text

Background Color	Red
MUTCD Compliant Sign	Yes
MUTCD Code	R1-1
MUTCD Sign Description	Stop
State Specific Sign	No
ADA Compliant	No
Sign Material	Aluminum
Retroreflective Grade	Diamond Grade
LED Display Color	Red
LED Life Expectancy	100,000 hr
LED Wattage	1 W
Includes Sign Post	No
Sign Height	36 in
Sign Width	30 in
Thickness	0.08 in
Protective Coating	Clear Film Laminate
Basic Power Source	Solar
Number of Sides	1
Includes Battery	Yes
Battery Type	NiMH
Battery Capacity	14.0Ah
Number of Batteries	1
Includes Solar Panel	Yes
Solar Panel Type	Panel
Solar Panel Wattage	13 W
Solar Charge Life	14 day
Solar Panel Dimensions	14 in x 15 1/2 in
Activation Method	Always On
Scheduling Capabilities	No Scheduling Capabilities
Data Collection	No
Auto Dimming Capable	Yes
Includes Vehicle Speed Sensor	No
Wireless Communication Method	Not Capable
Includes Mounting Hardware	No
Visibility Distance - Daytime	1,000 ft
Visibility Distance - Nighttime	1 mi
Sign Mounting Style	Mounting Holes
Mounting Pattern	1 Top 1 Bottom

Chat with an Agent

Mounting Hole Dia.	0.375 in
Holes on 1 in. Centers	Yes
Enclosure Dimensions	23 in x 2 3/8 in
IP Rating	IP67
Enclosure Material	Aluminum
Includes Dolly	No
Features	ASTM Type XI Sheeting

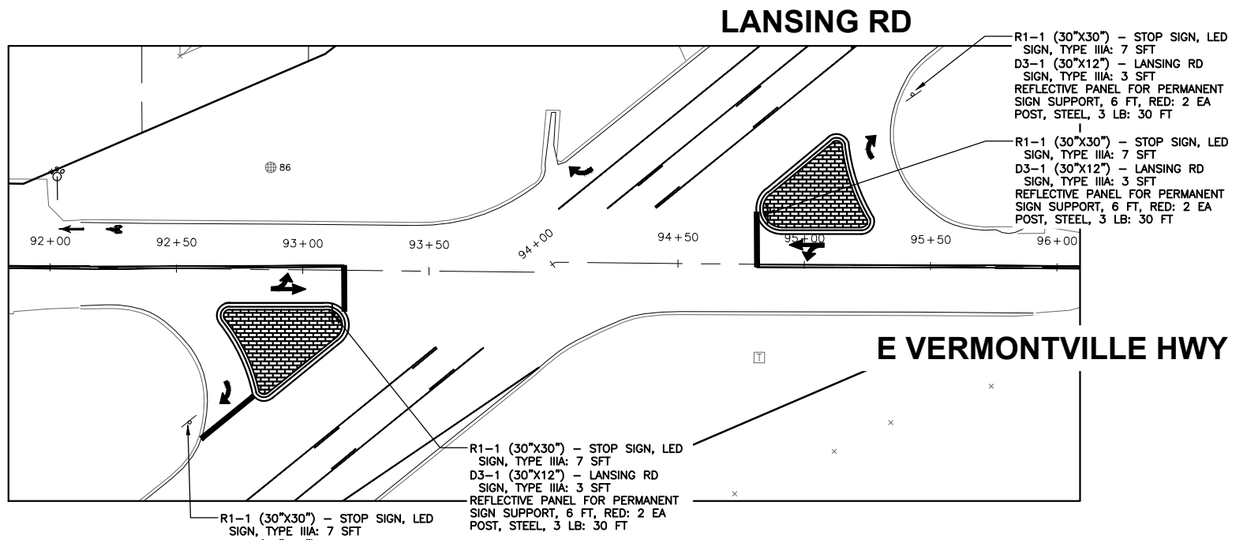
Includes	Battery Charger, Tool for Solar Panel Installation
Vandal Resistant	Yes
Warranty	3 yr (Battery), 5 yr (System), 10 yr (Solar Panel)
Standards	FHWA Minimum Retroreflectivity, MUTCD Standards

Documentation

TAPCO BlinkerSign Solar STOP Spec Sheet

TAPCO BlinkerSign User Guide

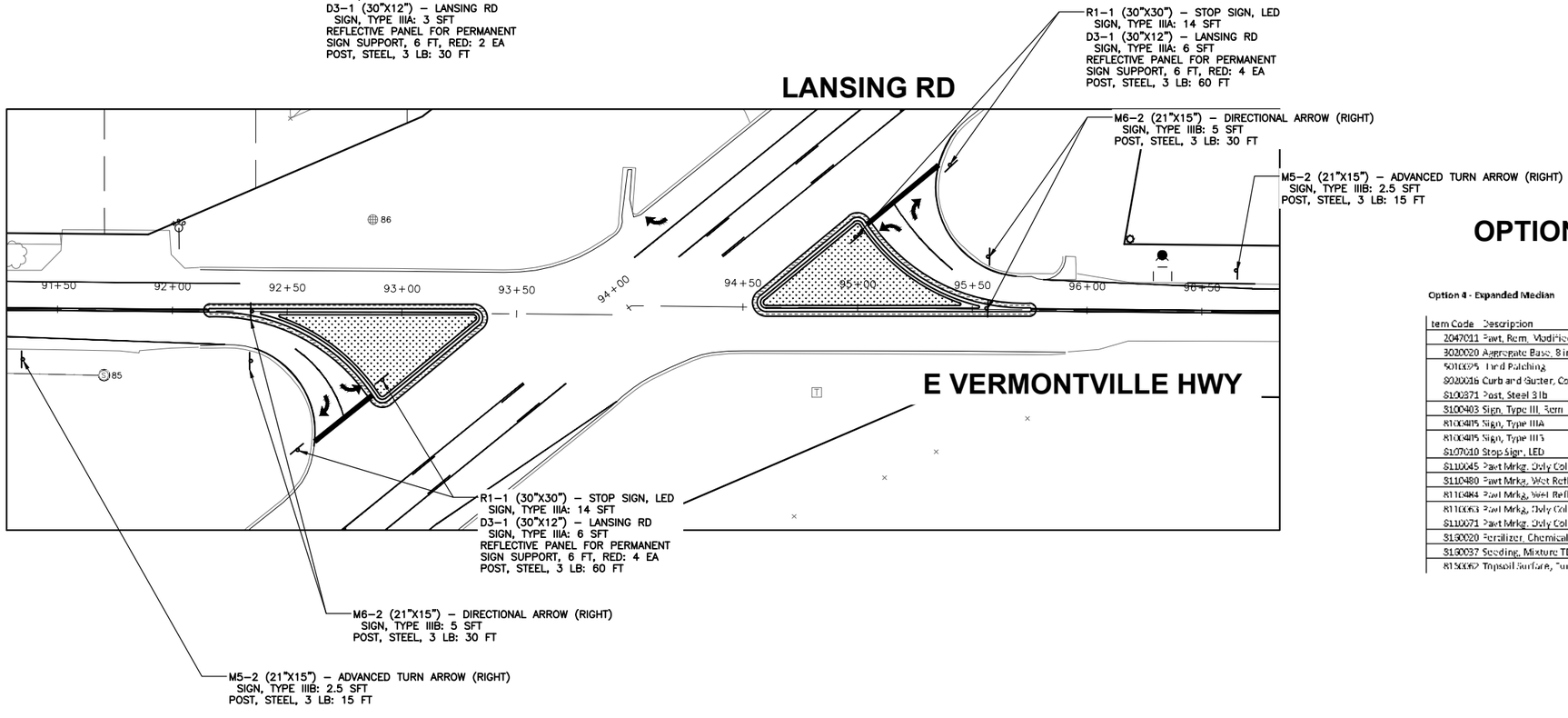
Chat with an Agent



OPTION 3 - CURB MEDIAN

Option 3 - Curb Median

Item Code	Description	Quantity	Units	Unit Price	Total
2047011	Pavt, Rem, Modified	308	Syd	$ 15.00	$ 4,620.00
3020020	Aggregate Base, 8 inch	308	Syd	$ 20.00	$ 6,160.00
5010025	Hand Patching	60	Ton	$ 120.00	$ 7,200.00
8020016	Curb and Gutter, Conc, Det B2	237	Ft	$ 30.00	$ 8,610.00
8037010	Stamped Concrete, 5 inch	1794	Sft	$ 10.00	$ 17,940.00
8100871	Post, Steel 3 lb	120	Ft	$ 8.00	$ 960.00
8100403	Sign, Type III, Rem	2	Ea	$ 20.00	$ 40.00
8100405	Sign, Type IIIA	12	Sft	$ 20.00	$ 240.00
8107010	Stop Sign, LED	28	Sft	$ 257.00	$ 7,196.00
8110045	Pavt Mrkg, Poly Cold Plastic, 24 inch, Stop Bar	96	Ft	$ 15.00	$ 1,440.00
8112147	Pavt Mrkg, Wet Reflective Waterborne, 4 inch, Yellow	2000	Ft	$ 0.50	$ 1,000.00
8110076	Pavt Mrkg, Poly Cold Plastic, Thru and L Turn Arrow Sym	2	Ea	$ 200.00	$ 400.00
8110071	Pavt Mrkg, Poly Cold Plastic, Rt Turn Sym	2	Ea	$ 200.00	$ 400.00
			Total		$ 56,206.00



OPTION 4 - EXPANDED MEDIAN

Option 4 - Expanded Median

Item Code	Description	Quantity	Units	Unit Price	Total
2047011	Pavt, Rem, Modified	530	Syd	$ 15.00	$ 7,950.00
3020020	Aggregate Base, 8 inch	500	Syd	$ 20.00	$ 10,000.00
5010025	Hand Patching	60	Ton	$ 120.00	$ 7,200.00
8020016	Curb and Gutter, Conc, Det B2	540	Ft	$ 30.00	$ 16,200.00
8100871	Post, Steel 3 lb	210	Ft	$ 8.00	$ 1,680.00
8100403	Sign, Type III, Rem	2	Ea	$ 20.00	$ 40.00
8100415	Sign, Type IIIA	12	Sf.	$ 20.00	$ 240.00
8100415	Sign, Type IIIA	15	Sf.	$ 20.00	$ 300.00
8107010	Stop Sign, LED	28	Sft	$ 257.00	$ 7,196.00
8110045	Pavt Mrkg, Poly Cold Plastic, 24 inch, Stop Bar	80	Ft	$ 15.00	$ 1,200.00
8110480	Pavt Mrkg, Wet Reflective Waterborne, 4 inch, White	1080	Ft	$ 0.50	$ 540.00
8110484	Pavt Mrkg, Wet Reflective Waterborne, 4 inch, Yellow	2000	Ft	$ 0.50	$ 1,000.00
8110063	Pavt Mrkg, Poly Cold Plastic, , Turn Sym	2	Ea	$ 200.00	$ 400.00
8110071	Pavt Mrkg, Poly Cold Plastic, Rt Turn Sym	2	Ea	$ 200.00	$ 400.00
3160020	Fertilizer, Chemical Nutrient, CLA	13	Lb	$ 8.00	$ 104.00
3160037	Seeding, Mixture TDS	16	Lb	$ 8.00	$ 128.00
8150062	Topsoil Surface, Furn, 4 inch	318	Syd	$ 5.00	$ 1,590.00
			Total		$ 56,486.00

Nov 08, 2021 - 1:47pm P:\Projects\215048- Potterville Misc\GV\2021_Pl\ Lansing and Vermont.dwg, 36Fin [2150489] [cav] [cav] [cav] vermont-lansing
ByMICHEAGH

211 Folk Street | 517-490-0010 | jmannino.lane@gmail.com

November 10, 2021

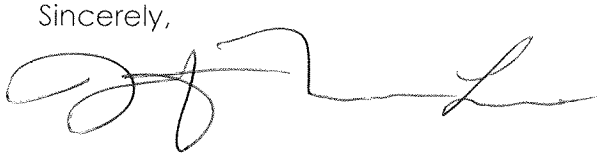
City Council, City Manager, and Zoning Administrator

319 N Nelson Street
Potteville, MI 48876

Dear City Council, City Manager, and Zoning Administrator:

I would like to formally request in writing that you provide an exemption to the setback variance imposed by the City of Potterville as a reasonable accommodation under the accordance of the Federal American Disabilities Act so that we can construct a wheelchair ramp on the front of my home for our disabled daughter to be able to safely enter and exit our home. In accordance with the federal ADA, Fair Housing Act and Section 504 am asking that my disabled daughter is afforded an equal opportunity to use and enjoy our home and community by the ability to safely enter and exit with the utilization of a handicap ramp. If considered for exemption we are aware that if in the future that we no longer live at this residence or the ramp is no longer needed that we will remove the ramp at our expense, as well as maintain the ramp.

Sincerely,



Jennifer M. Mannino-Lane

City of Potterville

319 N. Nelson St. ◆ PO Box 488 ◆ Potterville, MI 48876 ◆ Phone: (517) 645-7641
Fax: (517) 645-7810 ◆ www.pottervillemi.org

Hello All,

At the end of August, I dispersed a suggested draft Resolution intended to reduce the City's adopted Special Event Fees on its adopted Fee Schedule. After additional review – I see no reason to delay any further regarding this fee adjustment.

Let me know today if you do. If possible, I'd like to present this suggested Resolution to the City Mayor's agenda this week if agreeable.

As presented the draft Resolution proposes a 50% reduction to Special Event fees including its refundable deposit. The intent of the Resolution is to encourage more Special Events of all kinds (1-3 days) in town by reducing the City's upfront cost incurred by groups (non- 501c3) that require City resources beyond the day rental of Pavilions. As you know, Special Events are considered the type of events larger in scope that require tents or structures, street closures, health code or ordinance enforcement, added DPW and/or Police services or excessive use of City utilities, etc.

The draft Resolution would reset fees as follows:

Special Event 1 Day = $350 (old fee $700)
Special Event 2 Day = $600 (old fee amount $1,200)
Special Event 3 Day = $850 (old fee amount $1,700)
Refundable Deposit = $100 (old deposit amount $200)

Please let me know if you have any questions or comments.

Thanks.

-Aaron Sheridan
City Manager
City of Potterville

City of Potterville

319 N. Nelson St. ◆ PO Box 488 ◆ Potterville, MI 48876 ◆ Phone: (517) 645-7641
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RESOLUTION NO. 21-1118-18

At a regular meeting of the City Council of the City of Potterville, Eaton County, Michigan, held at the City Hall in said City on the 18th day of November, 2021, at 7:00 p.m.

Present:

Absent:

The following Resolution was offered by Mayor Kring and seconded by Member Twichell.

RESOLUTION TO AMENDED THE SPECIAL EVENT FEE ITEM AMOUNT ON THE CITY OF POTTERVILLE CONSOLIDATED FEE SCHEDULE

WHEREAS, the City Council of the City of Potterville ("the City") requires payment of certain fees revenues for Special Events permit expenses incurred by the City, in processing requests for reviews, approvals, permits, certificates, inspections, meetings, licenses, ordinance amendments, and such other requests requiring action by the City, as allowed or provided by federal, state, county, or local law or ordinance; and

WHEREAS, the City's Consolidated Fee Schedule includes Special Event Permit Fee amounts to be applied on administrative forms that are made available to the public; and

WHEREAS, Special Event Permit fee amounts for abovementioned permits and administrative forms shall be represented on the City's Consolidated Fee Schedule; and

WHEREAS, the City's Consolidated Fee Schedule is reviewed periodically and shall be amended only by Resolution of City council; and

THEREFORE, BE IT RESOLVED the City Council of the City of Potterville amends the Special Events Permit fee amounts to be as follows:

1 Day Event $350.00

2 Day Event $600.00

3 Day Event $850.00

**All Special Event Fees include a $100 refundable deposit.*

With amended fee amounts to go into effect immediately and reflected upon the City's Consolidated Fee Schedule.

City of Potterville

319 N. Nelson St. ◆ PO Box 488 ◆ Potterville, MI 48876 ◆ Phone: (517) 645-7641
Fax: (517) 645-7810 ◆ www.pottervillemi.org

Those Council Members voted:

Yeas:

Nays:

Absent: None

RESOLUTION DECLARED ADOPTED

STATE OF MICHIGAN

COUNTY OF EATON

CLERK'S CERTIFICATE

I, Becky Dolman, the duly qualified and acting City Clerk of the City of Potterville, Eaton County Michigan DO HERBY CERTIFY that the foregoing is a true and complete copy of certain proceeding taken by the City Council of said City at regular meeting held on the November 18th 2020.

Becky Dolman

City Clerk