

## City of Potterville Planning Commission Meeting

September 17, 2019- 7:00 p.m. – Potterville City Hall, 319 N. Nelson Street

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**Call to Order:** Tim Maynard, Vice-Chair of the Planning Commission, called the meeting to order at 7:00 p.m.

**Pledge:** Pledge of Allegiance was recited by all.

**Roll Call:** Present: Mark Swanson, Tim Maynard, Brent Bruggink, Jeff Bussard, and George Kepler

**Agenda:** A motion was made by **Commissioner Bussard** to approve the agenda for the September 17, 2019 meeting. **Commissioner Bruggink** supported. All in favor. Motion carried.

**Minutes:** A motion was made by **Commissioner Bruggink** to approve the June 18, 2019 meeting minutes as printed. **Commissioner Bussard** supported. All in favor. Motion carried.

**Public Comments:** None

Public Hearing of 2019 City of Potterville Updated Master Plan, Mr. Nathan Mehmed from consulting firm Williams & Works. Mr. Mehmed stated he was at a Planning Commission Meeting last spring to look at the land uses. He stated he has updated the city's Master Plan based on his conversation with the Planning Commission and his conversations with Ms. Brandy Hatt. Mr. Mehmed stated the update was to take care of some housekeeping items; the previous Master Plan was based on previous legislation. In addition, the maps were updated and now include more areas for possible annexation. Mr. Mehmed stated he believes the city is going to try to update the Zoning Ordinance in the near future; discussion was held regarding the abbreviations of future zoning districts.

Mr. Mehmed asked Ms. Hatt if there was any correspondence to share from the required review period. Ms. Hatt said no.

**Commissioner Swanson** invited any speaker in favor or opposition to the request to make public comment.

**Speakers in favor:** None

**Speakers in opposition:** None

**Public hearing closed:** 7:10 p.m.

**Commissioner Maynard** stated he has read through the updated Master Plan the past couple of days. He stated it looks good to him. **Commissioner Bussard** stated the updated Master Plan is better than what we have had in the past. **Commissioner Maynard** stated this gives us a good document to move forward with.

**Commissioner Bussard moved to approve** and recommended the City Council also approve the 2019 City of Potterville Master Plan by way of resolution. **Commissioner**

**Bruggink** supported. A roll call was taken with four (4) voting aye and none (0) voting nay. Motion carried.

**Old Business:** Ms. Hatt gave an update regarding Initiated Law 1 of 2018 Michigan Regulation and Taxation of Marihuana Act. She stated City Council will hear a resolution and proposed change to the Code of Ordinances opting out of allowing these types of businesses within the City of Potterville. She stated the resolution and Ordinance will be presented to City Council at their October 17<sup>th</sup> meeting.

**New Business:** None

**Reports:** Ms. Hatt stated the Zoning Board of Appeals will meet on Thursday to determine a variance request for setbacks to side and rear property lines. She stated she has been working on the process to begin recodification of the City of Potterville Code of Ordinances which has not occurred since 2006.

**Public Comment:** None

**Upcoming Cases:** Ms. Hatt informed the Planning Commission they do not have any cases to hear at their October 15, 2019 meeting. **Commissioner Bussard** moved to cancel the October 15, 2019 Planning Commission Meeting due to lack of business. **Commissioner Bruggink** supported. All in favor. Motion carried.

**Motion to Adjourn:** **Commissioner Bussard** moved to adjourn the September 17, 2019 Planning Commission Meeting. **Commissioner Bruggink** supported. All in favor. Motion carried. Meeting adjourned at 7:33 p.m.