

City of Pottersville Planning Commission Meeting

February 18, 2020 - 7:00 p.m. – Pottersville City Hall, 319 N. Nelson Street

Call to Order: Mark Swanson, Vice-Chair of the Planning Commission, called the meeting to order at 7:00 p.m.

Pledge: Pledge of Allegiance was recited by all.

Roll Call: Present: Mark Swanson, Brent Bruggink, Tim Maynard, Bob Nichols, and George Kepler.
Staff: Brandy Hatt

Agenda: A motion was made by **Commissioner Maynard** amend the agenda to removed item 6. Nominations and elections for Chair, Vice-chair and Secretary and place it on the March meeting agenda. **Commissioner Kepler** supported. All in favor. Motion carried.

A motion was made by **Commissioner Maynard** to approve the agenda as amended. **Commissioner Nichols** supported. All in favor. Motion carried.

Minutes: A motion was made by **Commissioner Bruggink** to approve the November 19, 2019 meeting minutes as printed. **Commissioner Maynard** supported. All in favor. Motion carried.

Public Comments: Mr. Jeff Bussard stated there is an opening on the Planning Commission. He stated he is no longer on the City Council but would like to remain involved by being appointed to the Planning Commission. Mr. Bussard stated he submitted an application to the city requesting to be appointed to the Planning Commission. Mr. Bussard stated he is familiar with the city water and sewer plans. Ms. Hatt stated the decision regarding Planning Commission Members is made by City Council.

Old Business: None

New Business: Ms. Hatt present the CIP and Zoning Ordinance update proposals submitted by Williams and Works to the Planning Commission.

Commissioner Bruggink moved to recommend approval of the Williams and Works proposals for the CIP and Zoning Ordinance updates to City Council. **Commissioner Kepler** supported. A roll call was taken with five (5) voting aye and none (0) voting nay. Motion carried.

Ms. Hatt informed the Planning Commission a Zoning Board of Appeals separate from City Council has been appointed. She stated a member of the Planning Commission needs to be appointed to the Zoning Board of Appeals.

Commissioner Bruggink moved to appointed Commissioner Maynard to the Zoning Board of Appeals. **Commissioner Kepler** supported. All in favor. Motion carried.

Commissioner Swanson welcomed Mr. Bob Nichols to the Planning Commission.

Reports: Ms. Hatt gave an update on the recodification of the Code of Ordinances. In addition, she stated she has been looking into the property adjacent to Independence Commons. She stated per the consent judgment, the property was to be rezoned, but she has not found record of the rezoning.

Public Comment: Mr. Jeff Bussard stated he recalls that Williams and Works was to change the zoning of the Independence Commons property. Ms. Hatt asked the Planning Commission if they recall amending the Zoning Maps since 2009.

Commissioner Swanson said no.

Upcoming Cases: Ms. Hatt informed the Planning Commission they do not have any cases to hear at their March 17, 2020 meeting.

Motion to Adjourn: **Commissioner Kepler** moved to adjourn the February 18, 2020 Planning Commission Meeting. **Commissioner Bruggink** supported. All in favor. Motion carried. Meeting adjourned at 7:30 p.m.