

Potterville TIFA Board Minutes

Monday, August 10, 2020 @ 5:30 p.m. – Via Teleconference

Meeting was called to order by D. Twichell via phone conference at 5:30 p.m.

Pledge of Allegiance was recited by all.

Roll Call: **Present:** D. Twichell, B. Kring, R. Parker, J. Bristol, B. Nichols, L. Ross and J. McNett.
 Absent: N/A

Agenda Approval: Roll call motion to by D. Twichell, seconded by B. Kring. Motion carried (7-0-0).

Approval of Minutes: Motion by L. Ross to approve the minutes from July 13, 2020, seconded by D. Twichell. Motion carried (7-0-0).

Approval of Bank Reconciliation: Motion to approve Bank Reconciliation from July 1st – July 31st, 2020 by D. Twichell, seconded by J. McNett. Motion carried (7-0-0).

Approval of Bills: Motion to pay bills totaling \$816.67 by L. Ross, seconded by J. Bristol. Motion carried (7-0-0).

Public Comment: None.

Old Business: None.

New Business:

- a. “Traffic Calming” Development – Intersection of Vermontville Hwy./Lansing Rd. – Brandy Hatt, Zoning Administrator, updates Board on discussions with Eaton County Road Commission. Board determines cost outweighs benefit & would like Ms. Hatt to look into the cost of speed reduction signs and/or a traffic light.
- b. Holiday Light Displays – Commercial Corridor Developments: Motion by D. Twichell to purchase longer lasting, reusable garland and lights for the holiday season, seconded by R. Parker. Motion carried (6-0-1).
- c. 2020 Public Audit Agreement and Questionnaire for TIFA Board Members to fill out and return to Director as soon as possible. Motion by D. Twichell to approve Director to sign audit letter with Vredereld Haefner, LLC on behalf of TIFA Board, seconded by B. Kring. Motion carried (6-0-1).

Public Comment: None.

Next Meeting: Monday September 14, 2020 at 5:30 p.m.

Administrative Report: Board to look over Development Packet again for new ideas to discuss at next meeting.

Motion to Excuse Absent Members: N/A

Motion to Adjourn: Motion by D. Twichell, seconded by L. Ross. Motion carried (6-0-1).

Meeting adjourned at 6:20

Respectfully submitted,

Kayla Schwartz, TIFA Secretary

Approved by TIFA Board September 14, 2020