

Potterville TIFA Board Minutes

Monday, January 11, 2021 @ 5:30 p.m. – Via Teleconference

Meeting was called to order by D. Twichell via phone conference at 5:30 p.m.

Pledge of Allegiance was recited by all.

Roll Call: **Present:** D. Twichell, J. Bristol, B. Kring, R. Parker, B. Nichols, L. Ross & J. McNett.
 Absent: N/A

Agenda Approval: Motion to approve agenda by Member Parker, seconded by Member Kring. Motion carried (7-0-0).

Approval of Minutes: Motion by Member Twichell to approve the minutes from December 14, 2020, seconded by Member Ross. Motion carried (7-0-0).

Approval of Bank Reconciliation: Motion by Member Bristol to approve Bank Reconciliation from December 1st – December 31st, 2020, in the amount of \$280,570.00, seconded by Member Twichell. Motion carried (7-0-0).

Approval of Bills: Motion by Member Twichell to add invoice from McPhee Electric in the amount of \$2,801.26, seconded by Bristol. Motion carried (7-0-0). Motion by Member Ross to pay bills totaling \$3,209.60, seconded by Member Twichell. Motion carried (7-0-0).

Public Comment: None.

Old Business: TIFA Development District Marketing Strategy – moving forward and can hopefully present next week. Motion by Member Bristol to table until next meeting, seconded by Member Twichell. Motion carried (7-0-0).

New Business:

- a) TIFA Board Officer Elections – Motion by Member Kring to retain Member Twichell as Chair and Member Bristol as co-Chair of TIFA Board, seconded by Member McNett. Motion carried (7-0-0).

- b) Resolution of support and match for City 2021 LEAP Public Art Grant Application – Motion by Member Twichell to adopt the resolution of support and match for City 2021 LEAP Public Art Grant Application in the amount of \$2500 at 25%, seconded by Member Bristol. Motion carried (7-0-0).

- c) Vermontville Hwy Corridor Street Light Proposals (timers/photo eye sensors) – Motion by Member Nichols to take the lowest bid of \$1,900.00 from Modern Design Electrical, LLC, seconded by Member Bristol. Motion carried (6-0-1).

- d) Pledge for \$2,000 in matching monetary funds for a \$25,000 grant award from Canadian National EcoConnections from the Ground Up “America in Bloom.” – Motion by Member Kring to pledge \$2,000 for Canadian National EcoConnections Grant, seconded by Member Bristol. Motion carried (7-0-0).

- e) Public Access to Lake Alliance Park and Lake Alliance Park non-motorized trail – Motion by Member Bristol to authorize the City Manager to speak with the Zoning Administrator and report back at next meeting, seconded by Member Twichell. Motion carried (7-0-0).

Public Comment: None.

Next Meeting: Monday, February 8, 2021 at 5:30 p.m.

Administrative Report: None.

Motion to Excuse Absent Members: N/A

Motion to Adjourn: Motion by Member Twichell, seconded by Member Bristol. Motion carried (7-0-0).

Meeting adjourned at 6:07 p.m.

Respectfully submitted,
Kayla Schwartz, TIFA Secretary
Approved by TIFA Board February 8, 2021