

Potterville TIFA Board Minutes

Monday, March 8, 2021 @ 5:30 p.m. – Via Teleconference

Meeting was called to order by D. Twichell via phone conference at 5:31 p.m.

Pledge of Allegiance was recited by all.

Roll Call: **Present:** D. Twichell, B. Kring, R. Parker, B. Nichols & J. McNett.
 Absent: J. Bristol & L. Ross

Agenda Approval: Motion to approve agenda by Member Twichell, seconded by Member Kring. Motion carried (5-0-2).

Approval of Minutes: Motion by Member Nichols to approve the minutes from February 8, 2021, seconded by Member Parker. Motion carried (5-0-2).

Approval of Bank Reconciliation: Motion by Member Twichell to approve Bank Reconciliation from February 1st – February 28th, 2021, in the amount of \$295,985.27, seconded by Member Nichols. Motion carried (5-0-2).

Approval of Bills: Motion by Member Kring to pay bills totaling \$4,455.37, seconded by Member Twichell. Motion carried (5-0-2).

Public Comment: None.

New Business:

- a) Public Hearing for TIFA Fiscal Year 2020-2021 Annual Budget Amendments: No public in attendance. Board discusses budget.
- b) Resolution to Adopt TIFA Fiscal Year 2020-2021 Annual Budget Amendments: Motion by Member Twichell to Adopt the TIFA Fiscal Year 2020-2021 Annual Budget Amendments, seconded by Member Kring. Motion carried (5-0-2).
- c) City contribution share of purchased equipment - T64 “skid steer loader” equipment and attachments: Motion by Member Twichell to have TIFA Board forgive the City’s debt & give machine to the city, seconded by Member Nichols. Motion carried (5-0-2).
- d) Authorization to change bank of record & check signers for the TIFA Bank: Motion by Member Twichell to approve the move to Eaton Community bank, approve Director and TIFA Financial Director for full administrative access online and approve Member Kring, Member McNett, Member Parker & Member Twichell as check signers, seconded by Member McNett. Motion carried (5-0-2).

Public Comment: None.

Next Meeting: Monday, April 12, 2021 at 5:30 p.m.

Administrative Report: None.

Motion to Excuse Absent Members: Motion to excuse Member Bristol & Member Ross by Member Twichell, seconded by Member Kring. Motion carried (5-0-2).

Motion to Adjourn: Motion by Member Kring, seconded by Member McNett. Motion carried (5-0-2).

Meeting adjourned at 6:02 p.m.

Respectfully submitted,
Kayla Schwartz, TIFA Secretary
Approved by TIFA Board April 12, 2021