City of Potterville

319 N. Nelson St. ◆ PO Box 488 ◆ Potterville, MI 48876 ◆ Phone: (517) 645-7641
Fax: (517) 645-7810 ◆ www.pottervillemi.org

CITIZEN REQUEST / COMPLAINT FORM

DATE: _____

NAME AND ADDRESS:

_____

TELEPHONE NUMBER AND/OR EMAIL:

_____

REQUEST/COMPLAINT:

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DO YOU WISH TO BE CONTACTED BY THE CITY REGARDING THIS COMPLAINT? *YES OR NO*

PREFERRED RESOLUTION/ACTION TAKEN BY THE CITY:

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TO BE FILLED OUT BY THE CITY MANAGER

ACTION TAKEN: _____

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SIGNATURE OF CITY MANAGER DATE