

City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
Fax: (517) 645-7810 ♦ www.pottervillemi.org

This meeting was held by teleconference

City Council Meeting was called to order by Mayor Kring on Thursday, February 18, 2021 at 7:00 pm and the Pledge of Allegiance was recited.

Roll Call: Present: Mayor Kring at City Hall, Member Nichols at residence, Member Potter at City Hall, Member Pulda at City Hall, Member Smalley at City Hall

Absent: Deputy Mayor Lenneman and Member Twichell

Approval of Agenda: Motion by Mayor Kring to amend the Agenda; to remove the Manager/City Clerk evaluations. Supported by Member Potter. Roll Call Vote: Ayes: Mayor Kring, Member Nichols, Member Potter and Member Pulda. Nays: Member Smalley. Motion Carried (4-1).

Approval of Minutes: Motion by Member Smalley to approve January 21, 2021 minutes. Supported by Member Potter. Roll Call Vote: Ayes: Mayor Kring, Member Nichols, Member Potter and Member Smalley. Nays: None. Abstain: Member Pulda. Motion Carried (4-0-1).

Approval of Bills: Motion by Member Potter to approve payment of General Bills in the amount of \$47,036.79. Supported by Member Pulda. Roll Call Vote: Ayes: Mayor Kring, Member Nichols, Member Potter, Member Smalley and Member Pulda. Nays: None. Motion Carried (5-0).

Approval of Bank Reconciliations: Motion by Member Potter to approve January 2021 accounts for General, Tax and Payroll. Supported by Member Smalley. Roll Call Vote: Ayes: Mayor Kring, Member Nichols, Member Potter, Member Pulda and Member Smalley. Nays: None. Motion Carried (5-0).

City Manager's Report: Manager's report is in February 2021 Council packet.

Public Comment on Agenda Items: None

Commission/Committee Reports: Mayor Kring shared from Parks Committee that plans are moving forward with the proposed Farmers Market for the City. Mayor Kring said that DPW is making a large difference on the trails in the woods at Lake Alliance. Brandy Hatt- Zoning Administrator, communicated that the Gizzard Fest committee decided to move forward with the planning of 2021 Gizzard Fest for June 11 & 12. Next Gizzard Fest planning meeting is March 9 @ 5:30 pm at the Sycamore Church. Police Chief Barry reported the old Charger vehicle has been sold. Chief Barry informed us they have added another part time officer. DPW Director- Don Stanley stated he has not received any other contacts from residents regarding the Lockview

City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
Fax: (517) 645-7810 ♦ www.pottervillemi.org

subdivision road with chip and seal application. DPW will use the sweeper on the road in the spring.

Department Reports: DPW Director, Don Stanley, commented that he has looked at the Lockview Road fog and chip seal project and feels it is in the normal parameters for this type of project. He reviewed with engineer Brandon, Contractor and himself shortly after it was completed and it was in the condition as expected. This is a maintenance only project a temporary fix to help preserve the road longer.

New Business:

- a) **Resolution to Appeal by letter for Board of Review:** Motion by Mayor Kring to replace the word “protest” with “appeal” in the resolution and adopt the resolution “To Appeal by letter for Board of Review.” Supported by Member Potter. Roll Call Vote: Ayes: Mayor Kring, Member Nichols, Member Potter, Member Pulda and Member Smalley. Nays: None. Motion Carried (5-0).
- b) **Approve City Council’s Meeting Dates for 2021:** Motion by Member Smalley. Supported by Mayor Kring. Roll Call Vote: Ayes: Mayor Kring, Member Nichols, Member Potter, Member Pulda and Member Smalley. Nays: None. Motion Carried (5-0).
- c) **2021 Road Maintenance Work Orders:** Motion by Member Potter to accept the work orders as presented for \$59,700.00. Supported by: Member Pulda. Roll Call Vote: Ayes: Mayor Kring, Member Nichols, Member Potter, Member Pulda and Member Smalley. Nays: None. Motion Carried (5-0).
- d) **PUBLIC HEARING -Lansing Road Sidewalk- Phase 1 TIFA Funded Capital Project.** Mayor Kring Opened the Public Hearing. No Public Comments. Mayor Kring Closed the Public Hearing.
- e) **Lansing Road Sidewalk – Phase I Project approval/acceptance of ownership of project assets upon completion and final inspection.** Motion by Mayor Kring for the City Council to support the “TIFA Lansing Road Sidewalk – Phase 1” project as presented, and for the City to accept ownership, maintenance, and operation of the Projects’ public assets upon construction and final inspection of the City’s civil engineers. Supported by Member Pulda. Roll Call Vote: Ayes: Mayor Kring, Member Nichols, Member Potter, Member Pulda and Member Smalley. Nays: None. Motion Carried (5-0).
- f) **Purchase of Equipment with TIFA monetary contribution.** Motion by Member Potter to accept the purchase of Bobcat Equipment and accessories with TIFA monetary contribution of 50% of purchase amount up to \$30,000 to be repaid to TIFA over five years, at two percent interest. Supported by Member Pulda. Roll Call Vote: Ayes: Mayor

City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641
Fax: (517) 645-7810 ♦ www.pottervillemi.org

Kring, Member Nichols, Member Potter, Member Pulda and Member Smalley. Nays: None. Motion Carried (5-0).

g) **Manager/City Clerk regular annual performance evaluations - Removed**

Public Comment on Non-Agenda Items: None

Communications from Mayor and Council: Member Smalley and Member Potter thanked DPW and Mayor Kring for working so hard to clear the roads and sidewalks from the last snow. Mayor Kring reported that they cleared Main Street and sidewalks multiple times throughout the night.

Next Meeting is March 18, 2021

Excuse Absent Members: Motion by Member Potter to excuse Deputy Mayor Lenneman and Member Twichell. Supported by Member Pulda. Roll Call Vote: Ayes: Mayor Kring, Member Nichols, Member Potter, Member Pulda and Member Smalley. Nays: None. Motion Carried (5-0).

Motion to Adjourn: Motion by Mayor Kring and Supported by Member Pulda. Roll Call Vote: Ayes: Mayor Kring, Member Nichols, Member Potter, Member Pulda and Member Smalley. Nays: None. Motion Carried (5-0).

Meeting Adjourned at 8:00 pm

Respectfully Submitted by:

Becky Dolman

City Clerk

Approved 3/18/2021