

## Potterville TIFA Board Minutes

Monday, December 14, 2020 @ 5:30 p.m. – Via Teleconference

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Meeting was called to order by D. Twichell via phone conference at 5:30 p.m.

Pledge of Allegiance was recited by all.

**Roll Call:**     **Present:** D. Twichell, B. Kring, R. Parker, B. Nichols, & J. McNett.  
                  **Absent:** J. Bristol and L. Ross

**Agenda Approval:** Motion to approve agenda by Member Twichell, seconded by Member Parker. Motion carried (5-0-2).

**Approval of Minutes:** Motion by Member Nichols to approve the minutes from November 9, 2020, seconded by Member Twichell. Motion carried (5-0-2).

**Approval of Bank Reconciliation:** Motion by Member Twichell to approve Bank Reconciliation from October 31<sup>st</sup> – November 30<sup>th</sup>, 2020, in the amount of \$284,050.83, seconded by Member Kring. Motion carried (5-0-2).

**Approval of Bills:** Motion by Member Parker to pay bills totaling \$3,516.79, seconded by Member Kring. Motion carried (5-0-2).

**Public Comment:** None.

**Old Business:** None

**New Business:**

- a. Welcome Sign on Vermontville Highway – Consumers Energy Lighting Project. Board discusses and authorizes Director to get quotes for next meeting.
- b. TIFA Development District Marketing Strategy. Board receives update from Member Twichell and tables until 2021.

**Public Comment:** Brandy Hatt, Zoning Commissioner. Board receives updates on projects, permit status, etc.

**Next Meeting:** Monday, January 11, 2021 at 5:30 p.m.

**Administrative Report:** None.

**Motion to Excuse Absent Members:** Motion to excuse J. Bristol and L. Ross by Member Twichell, seconded by Member Parker. Motion carried (5-0-2)

**Motion to Adjourn:** Motion by Member Kring, seconded by Member Twichell. Motion carried (5-0-2).

Meeting adjourned at 5:50 p.m.

Respectfully submitted,  
Kayla Schwartz, TIFA Secretary  
Approved by TIFA Board January 11, 2021