

Potterville TIFA Board Minutes
Monday, October 12, 2020 @ 5:30 p.m. – Via Teleconference

Meeting was called to order by D. Twichell via phone conference at 5:30 p.m.

Pledge of Allegiance was recited by all.

Roll Call: **Present:** B. Kring, R. J. Bristol, R. Parker, B. Nichols, L. Ross, & J. McNett.
 Absent: D. Twichell.

Agenda Approval: Motion to approve agenda as is by B. Kring, seconded by L. Ross. Motion carried (6-0-1).

Approval of Minutes: Request by B. Kring to amend item 10.d. to include the approved \$600 for landscaping. Motion by L. Ross to approve the minutes as amended from September 14, 2020, seconded by B. Nichols. Motion carried (6-0-1).

Approval of Bank Reconciliation: Motion by B. Nichols to approve Bank Reconciliation from September 1st – September 31st, 2020, in the amount of \$324,464.27, seconded by R. Parker. Motion carried (6-0-1).

Approval of Bills: Motion by R. Parker to pay bills totaling \$994.83, seconded by L. Ross. Motion carried (6-0-1).

Public Comment: None.

Old Business: None.

New Business:

- a. TIFA Plan non-motorized Trails & Sidewalks – Lansing Road non-motorized Trail Project #218015. Board Director provided requested documents from prior estimates. Board discusses cost options of materials, location and distance. Tabled until next meeting.
- b. TIFA Plan Commercial Corridor Parking Improvements – Lake Alliance Parking Lot. Director provided requested estimates. Board discusses cost options of estimates, agrees to send this issue to the Parks Department for their opinions to be provided.
- c. TIFA Plan Business Development Promotion and Marketing. Tabled until next meeting.

Public Comment: Brandy Hatt, Zoning Administrator, discusses status of land and sign/landscape to be placed at the corner of Lansing Road and Hartel; also updates Board that all traffic and speed studies are on hold at MI State Police due to Covid-19. Board discusses options for the land, sign and landscape on corner.

Next Meeting: Monday November 9, 2020 at 5:30 p.m.

Administrative Report: None.

Motion to Excuse Absent Members: Motion by B. Kring, seconded by B. Nichols. Motion carried (6-0-1),

Motion to Adjourn: Motion by L. Ross, seconded by B. Kring. Motion carried (6-0-1).

Meeting adjourned at 6:35

Respectfully submitted,
Kayla Schwartz, TIFA Secretary
Approved by TIFA Board November 9, 2020