

# City of Potterville

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319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641  
Fax: (517) 645-7810 ♦ www.pottervillemi.org

**Council Meeting** was called to order by Mayor Kring on Thursday, August 20, 2020 at 7:00 p.m. and the Pledge of Allegiance was recited.

**Roll Call:**     **Present:** Mayor Kring, Deputy Mayor Lenneman, Member Nichols, Member Potter and Member Smalley  
                  **Absent:** Member Pulda and Member Twichell

**Approval of Agenda:** Motion made by Member Smalley to approve the Agenda. Supported by Deputy Mayor Lenneman. Roll Call Vote. Ayes: Mayor Kring, Deputy Mayor Lenneman, Member Nichols, Member Potter and Member Smalley. Nays: None. Motion carried (5-0).

**Approval of Minutes:** Motion to approve Meeting minutes from July 16, 2020 made by Member Potter. Supported by Member Nichols. Roll Call Vote. Ayes: Member Smalley, Mayor Kring, Deputy Mayor Lenneman, Member Nichols and Member Potter. Nays: None. Motion carried (5-0).

**Approval of Bills:** Motion to approve payment of General Bills in amount of \$228,716.71 made by Deputy Mayor Lenneman. Supported by Member Smalley. Roll Call Vote. Ayes: Member Smalley, Mayor Kring, Deputy Mayor Lenneman, Member Nichols and Member Potter. Nays: None. Motion carried (5-0).

**Bank Reconciliations:** Motion by Deputy Mayor Lenneman to approve July 2020 Accounts for General, Tax and Payroll. Supported by Member Potter. Roll Call Vote. Ayes: Member Potter, Member Smalley, Mayor Kring, Deputy Mayor Lenneman and Member Nichols. Nays: None. Motion carried (5-0).

**City Manager's Report:** Manager's report in packet.

**Public Comment on agenda items:** None

**Commission/Committee Reports:** None.

**Department Reports:** Administration- Department reports in the July 2020 packet. Brandy Hatt from Zoning Administrator shared more information on a Social District. A Social District is a designated place on City property to be used for additional eating area. It could be utilized to accommodate the limited occupancy in food establishments due to Covid-19. The Planning Commission would decide the scope of use and details of the district if the City would decide to move forward with a Social District.

**Amend the Agenda:** Motion to amend the Agenda to include in new business the Approval of New Land Agreement made by Mayor Kring and Supported by Member Nichols. Roll Call Vote.

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Ayes: Mayor Kring, Member Smalley, Member Potter, Deputy Mayor Lenneman and Member Nichols. Nays: None. Motion carried (5-0).

## **New Business:**

**2020-2021 Eaton County Resource Recovery Agreement:** Motion by Mayor Kring to cease and desist all operation of Recycle Center and instruct City Manager to remove immediately and not to enter into a new agreement. Supported by Deputy Mayor Lenneman. Roll Call Vote. Ayes: Member Nichols, Member Potter, Member Smalley, Mayor Kring and Deputy Mayor Lenneman. Nays: None. Motion carried (5-0).

**Audit 2020 Letter of Agreement:** Motion by Member Potter to have City Manager approve the audit letter with the new date of Monday, August 24. Supported by Member Smalley. Roll Call Vote. Ayes: Deputy Mayor Lenneman, Member Nichols, Member Potter, Member Smalley and Mayor Kring. Nays: None. Motion carried (5-0).

**M&K Jetting and Cleaning Catch Basins:** Motion by Mayor Kring for M&K Jetting and Cleaning to clean Catch Basins. Supported by Smalley. This is to clean 80 catch basins on westside of town (about 1/3 of town). Roll Call Vote. Ayes: Mayor Kring, Deputy Mayor Lenneman, Member Nichols, Member Potter and Member Smalley. Nays: None. Motion carried (5-0).

**Resolution 2000820-07 to Amend Personnel Policy:** Motion Mayor Kring to amend the City Personnel Policy to change lunch period. Supported by Member Nichols. The work day would be 8:30 am- 5:00 pm with only 30 minutes for unpaid meal time. Roll Call Vote. Ayes: Mayor Kring, Deputy Mayor Lenneman, Member Nichols, Member Potter and Member Smalley. Nays: None. Motion carried (5-0).

**Approval of New Land Agreement:** Motion to authorize City Manager to sign Land Agreement with Georgia Fry made by Member Smalley and Supported by Member Potter. Roll Call Vote. Ayes: Member Smalley, Deputy Mayor Lenneman, Mayor Kring, Member Potter and Member Nichols. Nays: None. Motion carried (5-0).

**Public Comment on non-agenda items:** None

**Communication from the Mayor and Council:** None

**Next Meeting:** Thursday, September 17, 2020 at 7:00 p.m.

**Excuse absent member:** Motion made to excuse Member Pulda by Member Smalley and Supported by Member Potter. Roll Call Vote. Ayes: Member Smalley, Mayor Kring, Deputy Mayor Lenneman, Member Nichols and Member Potter. Nays: None. Motion carried (5-0).

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**Excuse absent member:** Motion made to excuse Member Twichell by Mayor Kring and Supported by Member Nichols. Roll Call Vote. Ayes: Mayor Kring, Deputy Mayor Lenneman and Member Nichols. Nays: Member Smalley and Member Potter. Motion carried (3-2).

**Motion to Adjourn:** Motion made by Mayor Kring to adjourn meeting and Supported by Member Potter. Roll Call Vote. Ayes: Member Smalley, Mayor Kring, Deputy Mayor Lenneman, Member Nichols and Member Potter. Motion carried (5-0).

**Meeting adjourned at: 7:52 p.m.**

Respectfully Submitted by:

*Becky Dolman*

Interim City Clerk

Approved 9/17/2020