

## Pottersville TIFA Board Minutes

Monday, June 8, 2020 @ 5:30 p.m. – Via Teleconference

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Meeting was called to order by D. Twichell via phone conference at 5:30 p.m.

Pledge of Allegiance was recited by all.

**Roll Call:**     **Present:** D. Twichell, B. Kring, R. Parker, J. Bristol, B. Nichols, L. Ross and J. McNett.  
                  **Absent:** None.

**Agenda Approval:** Roll call motion to amend & sequentially approve this agenda adding Independent Bank update as Old Business, and 10 to adjust down allotting for a. Audit Discussion by D. Twichell, seconded by L. Ross. Motion carried (7-0).

**Approval of Minutes:** Motion by L. Ross to approve the minutes from May 11, 2020, seconded by J. Bristol. Motion carried (7-0).

**Approval of Bank Reconciliation:** Motion to approve Bank Reconciliation from May 1<sup>st</sup> – May 29<sup>th</sup>, 2020 by J. Bristol, seconded by R. Parker. Motion carried (7-0).

**Approval of Bills:** Motion to pay Williams & Works invoices and Secretary pay totaling \$3,683.40 by L. Ross, seconded by D. Twichell. Motion carried (7-0).

**Public Comment:** None.

**Old Business: Independent Bank Update:** City Manager has obtained around 20 contacts he plans to send letters out to in hopes of connecting those interested in the property, and City/TIFA accounts, with current property owners.

### **New Business:**

a. Audit Discussion: Motion by D. Twichell to accept 2-year engagement from Vredereld Haefner LLC in the amount of \$4,400 for Fiscal Year 2020 and \$4,500 for Fiscal Year 2021, seconded by J. Bristol. Motion carried (7-0).

b. Lake Alliance Road Maintenance Bids: Motion to move forward with low bid of \$97,175 for project #215048 by B. Kring, seconded by J. Bristol. Motion carried (7-0).

c. TIFA Budget Hearing for Fiscal Year 2019-2020 Budget Amendments: Discussion – TIFA is about to pay off one bond, July meeting the Board can discuss new project ideas.

**Public Comment:** None.

d. TIFA Budget Hearing for Fiscal Year 2019-2020: Motion to approve the TIFA Budget for the 2019-2020 Fiscal Year by D. Twichell, seconded by B. Kring. Motion carried (7-0).

e. TIFA Budget Hearing for Fiscal Year 2020-2021 Budget Amendments: Discussion – Terms are only general placeholders, nothing has been allocated yet. Even so, Board agrees terms should be broader.

**Public Comment:** None.

f. TIFA Budget Hearing for Fiscal Year 2020-2021: Motion to approve the TIFA Budget for the 2020-2021 Fiscal Year by B. Kring, seconded by D. Twichell. Motion carried (7-0).

**Public Comment:** None.

**Next Meeting:** Monday July 13, 2020 at 5:30 p.m.

**Administrative Report:** None further.

**Motion to Excuse Absent Members:** N/A

**Motion to Adjourn:** Motion by D. Twichell, seconded by J. Bristol. Motion carried (7-0).

Meeting adjourned at 6:15pm

Respectfully submitted,  
Kayla Schwartz, TIFA Secretary  
Approved by TIFA Board July 13, 2020