

City of Potterville - Council Minutes

Thursday, November 21, 2019 – 7:00 p.m. – Potterville City Hall, 319 N. Nelson Street

Meeting was called to order by Mayor Kring at 7:00 p.m.

Pledge of Allegiance was recited by all.

Roll Call: **Present:** Mayor Kring, Deputy Mayor Bussard, Member Schmidt, Member Nichols
 Member Lenneman, Member Twichell
Absent: Member Pulda

Approval of Agenda: Motion by Member Twichell to approve the agenda. Supported by Deputy Mayor Bussard. All in favor. Motion carried (6-0-1).

Zoning Administrator Request:

- Zoning Administrator Requests a Fee Reduction for a Zoning Board of Appeals Applicant: Motion by Deputy Mayor Bussard to recommend waiving the \$400.00 fee for the zoning applicant. Supported by Member Twichell. All in favor. Roll call vote. Ayes: Deputy Mayor Bussard, Mayor Kring, Member Twichell, Member Nichols, Member Schmidt, Member Lenneman. Nays: None. Motion carried (6-0-1).
- Resolution No. 19-1121-02 – A Resolution to Approve the Transfer of Real Property: Motion by Deputy Mayor Bussard to approve Resolution No. 19-1121-02. Supported by Member Lenneman. All in favor. Roll call vote. Ayes: Member Nichols, Mayor Kring, Member Twichell, Deputy Mayor Bussard, Member Lenneman, Member Schmidt. Nays: None. Motion carried (6-0-1).
- Resolution No. 19-1121-03 – A Resolution to Approve A-11-19-1: Motion by Member Twichell to approve Resolution No. 19-1121-03. Supported by Deputy Mayor Bussard. All in favor. Roll call vote. Ayes: Member Twichell, Deputy Mayor Bussard, Mayor Kring, Member Schmidt, Member Lenneman, Member Nichols. Nays: None. Motion carried (6-0-1).

Approval of Minutes:

- Meeting minutes from October 17, 2019: Motion by Member Schmidt to approve the October 17, 2019 minutes as presented. Supported by Deputy Mayor Bussard. All in favor. Motion carried (6-0-1).

Approval of Bills: Motion by Member Lenneman to approve the general bills in the amount of \$97,229.79. Supported by Member Twichell. All in favor. Roll call vote. Ayes: Member Twichell, Deputy Mayor Bussard, Mayor Kring, Member Schmidt, Member Lenneman, Member Nichols. Nays: None. Motion carried (6-0-1).

City Manager's Report:

Mayor Kring requested the City Manager to provide numbers from Interim Chief Barry in regard to crime calls currently being answered/not answered and man time. He would also like to know the percentage of crime now verses when we had 3 full time Officers.

Member Schmidt requested from the City Manager a budget proposal for remodeling the Police Station and man time verses hiring another officer.

Commission/Committee Reports:

Member Lenneman spoke in regard to the Christmas parade. The parade is on December 7, 2019 at 6:00 p.m. The lighting of the Christmas tree will follow and Santa/treats will be at City Hall.

Member Twichell spoke about the TIFA meeting and TIFA approving up to \$20,000.00 for the softball field lights to be replaced. Also, they are gathering bids to replace the sledding hill lights as well. TIFA has approved up to \$2,000.00 for the sledding hill lights to be replaced.

Department Reports: Don Stanley, DPW Supervisor spoke in regard to the City needing a new salt truck. He requested from Council to approve an amount for a new truck so he may begin looking. Motion by Member Twichell to approve up to \$60,000 for a new salt truck. Supported by Deputy Mayor Bussard. All in favor. Roll call vote. Ayes: Member Schmidt, Deputy Mayor Bussard, Member Twichell, Member Nichols, Mayor Kring, Member Lenneman. Nays: None. Motion carried (6-0-1).

Public Comment on agenda items: Linda Amy – 412 W. Main Street asked why Bank Reconciliations were not on the agenda.

Old Business:

- a) Personnel Policy: Discussion between Council and the City Manager.
- b) Resolution No. 19-1121-01 – Resolution to Adopt the Personnel Policy: Motion by Deputy Mayor Bussard to approve Resolution No. 19-1121-01 as amended. Supported by Member Twichell. All in favor. Roll call vote. Ayes: Member Nichols, Mayor Kring, Member Twichell, Deputy Mayor Bussard, Member Lenneman, Member Schmidt. Nays: None. Motion carried (6-0-1).
- c) Job Classification Plan and Wage Schedule: Motion by Member Twichell to approve the Job Classification Plan and Wage Steps as amended. Supported by Deputy Mayor Bussard. All in favor. Roll call vote. Ayes: Member Twichell, Deputy Mayor Bussard, Mayor Kring, Member Schmidt, Member Lenneman, Member Nichols. Nays: None. Motion carried (6-0-1).

New Business:

- a) Water Tower Pay Request 1: Motion by Deputy Mayor Bussard to approve the first payment for the water tower in the amount of \$104,220.00. Supported by Member Schmidt. All in favor. Roll call vote. Ayes: Deputy Mayor Bussard, Mayor Kring, Member Twichell, Member Nichols, Member Schmidt, Member Lenneman. Nays: None. Motion carried (6-0-1).

Public Comment on non-agenda items: Linda Amy – 412 W. Main Street asked about the cameras being damaged at Lake Alliance.

Communication from the Mayor and Council: Mayor Kring congratulated new Council Member Smalley and Council Member Potter.

Next Meeting: Thursday, December 19, 2019 at 7:00 p.m.

Excuse absent Member(s): Motion by Member Twichell to excuse absent Member Pulda. Supported by Deputy Mayor Bussard. All in favor. Motion carried (6-0-1).

Motion to Adjourn: Motion by Member Twichell to adjourn. Supported by Deputy Mayor Bussard. All in favor. Motion carried (6-0-1).

Meeting adjourned at 8:13 p.m.

Respectfully submitted,

Stephanie Wilson
City Clerk

Approved 12/19/2019