

## **Potterville TIFA Board Minutes**

**Monday, May 13, 2019 @ 5:30 p.m. – Potterville City Hall, 319 N. Nelson Street**

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Meeting was called to order by J. Temsey at 5:30 p.m.

Pledge of Allegiance was recited by all

**Roll Call: Present:** E. Ross, D. Twichell, J. Temsey

**Agenda Approval:** Not enough for a Quorum

**Approval of Minutes:** Not enough for a Quorum

**Approval of Bank Reconciliation:** Not enough for a Quorum

**Approval of Bills:** Not enough for a Quorum

**Public Comment – Items on the Agenda:** No comments

### **Old Business:**

- a. Check signers: Add all current members – Postpone until Quorum
- b. Update approved calendar with TIFA meeting dates: Reviewed by attending Members
- c. Lighting Project Update: LED Fixtures, waiting on Vendor for re-quote
- d. Purchase Property along Lansing Rd. corridor: Lot sold at auction, discussion on making an offer to the owner so TIFA can develop this property, postpone until Quorum
  - i. Resident discussed two lots of his available for purchase if TIFA is interested in developing those properties – no Quorum for discussion
- e. Audit follow-up with Treasury: Sent Correction Action Plan to Treasury
- f. PA 57 Section 9:
  - i. Master Plan – Review Cost estimates from Williams & Works – Discussed this plan is too costly, no Quorum to vote
  - ii. Review Draft Budget
  - iii. Website – J. Temsey to take care of website updates
- g. Lansing Rd. Sidewalk Bill – Williams & Works – pay cost of \$5,562.06 in lieu of the originally billed amount of \$16,862.96: Need to find documentation where Board approved this cost and ii so, original quotes from Williams & Works that the Board approved

### **New Business:**

- a. Review \$3,250 TIFA audit proposal from external auditors: No Quorum to vote, Director to see if there is a more affordable auditor in the area
- b. Planning Commission – 21<sup>st</sup> Century Plastics addition: Outside TIFA District, no concern

**Public Comment – Items Not on the Agenda:**

- a. Maureen Storie – Potterville Gives Back: Recapped accomplishments of the Earth Day Clean-up; Interested in making this an annual event to cover an entire weekend – one day for downtown, another day for Lake Alliance, receipts to be provided at next meeting

**Next Meeting:** Monday June 10, 2019 at 5:30 p.m.

**Excuse Absent Members:** Not enough for a Quorum

**Motion to Adjourn:** Not enough for a Quorum

J. Temsey declared the meeting adjourned at 6:13pm

Respectfully submitted,

Kayla Schwartz, TIFA Secretary