

City of Potterville - Council Agenda

Thursday, June 18, 2020 – 7:00 p.m. – Potterville City Hall, 319 N. Nelson Street

A. Call to Order:

B. Pledge of Allegiance:

C. Roll Call:

D. Approval of Agenda

E. Approval of Minutes

- a) Meeting minutes from May 21, 2020.
- b) Special meeting minutes from June 9, 2020.

F. Approval of Bills

- a) General Bills: \$103,513.79

G. Bank Reconciliations:

- a) May 2020 General, tax and payroll.

H. City Manager's Report: Manager's report in the June 2020 packet.

I. Public Comment on agenda items:

J. Commission/Committee Reports: Reports in the June 2020 packet.

K. Department Reports: Administration- Department reports in the June 2020 packet.

L. New Business:

- a) Public Hearing – Current Fiscal Year 2019-2020 Budget Amendments and Fiscal Year 2020-2021 Budget.
- b) Resolution No. 20-0618-01 – Resolution Adopting a General Appropriations Act (Budget Amendments) and Establishing the Tax Millage Rate (same) for the Fiscal Year 2019-2020 (current).
- c) Resolution No. 20-0618-02 – Resolution Adopting a General Appropriations Act (Budget) and Establishing the Tax Millage Rate (decrease) for the 2020-2021 Fiscal Year.
- d) Public Hearing – Current TIFA Fiscal Year 2019-2020 Budget Amendments and TIFA Fiscal Year 2020-2021 Budget.
- e) TIFA Fiscal Year 2019-2020 Budget Amendments and TIFA Fiscal Year 2020-2021 Budget.
- f) Public Hearing regarding City Council Resolution No. 20-0618-03 – Resolution to Adopt TIFA Amended Development Plan and Tax Increment Financing Plan.
- g) Resolution No. 20-0618-03 – Resolution to Adopt Potterville's Tax Increment Finance Authority's Amended Development Plan and Tax Increment Financing Plan.
- h) Vredereld Haefner LLC Proposal for continued Public Audit Services.
- i) Swear in Police Chief.

M. Public Comment on non-agenda items:

N. Communication from the Mayor and Council:

O. Next Meeting: Thursday, July 16, 2020 at 7:00 p.m.

P. Excuse absent member(s):

Q. Motion to Adjourn:

City of Pottersville - Council Minutes

Thursday, May 21, 2020 – 7:00 p.m. – Pottersville City Hall, 319 N. Nelson Street

Meeting was called to order by Mayor Kring at 7:00 p.m.

Pledge of Allegiance was recited by all.

Roll Call: **Present:** Mayor Kring, Deputy Mayor Lenneman, Member Smalley, Member Twichell
 Member Pulda, Member Nichols
Absent: Member Potter

Approval of Agenda: Motion by Member Twichell to approve the agenda as presented. Supported by Member Nichols. Roll call vote. Ayes: Member Smalley, Mayor Kring, Member Pulda, Member Twichell, Member Nichols, Deputy Mayor Lenneman. Nays: None. Motion carried (6-0-1).

Approval of Minutes: Motion by Member Smalley to approve the April 16, 2020 minutes. Supported by Member Twichell. Roll call vote. Ayes: Member Nichols, Mayor Kring, Member Twichell, Member Pulda, Member Smalley, Deputy Mayor Lenneman. Nays: None. Motion carried (6-0-1).

Approval of Bills: Motion by Mayor Kring to approve the general bills in the amount of \$73,890.23. Supported by Member Twichell. Roll call vote. Ayes: Member Twichell, Member Smalley, Mayor Kring, Member Pulda, Deputy Mayor Lenneman, Member Nichols. Nays: None. Motion carried (6-0-1).

Bank Reconciliations: Motion by Member Twichell to approve the April 2020 general, tax and payroll bank reconciliations. Supported by Member Smalley. Roll call vote. Ayes: Member Pulda, Mayor Kring, Member Smalley, Member Twichell, Member Nichols, Deputy Mayor Lenneman. Nays: None. Motion carried (6-0-1).

Public Comment on agenda items:

- a) Jeff Bussard – 746 Brennenman Street is against the City deciding what waste hauler he is to choose. He spoke in regard to feeling that lack of notice was presented when closing the recycling center.
- b) Katherine Schmidt – 221 N. Church Street is against the City deciding for the citizens which waste hauler they use. She feels the citizens should be able to choose their own company and where they spend their money. She also feels the heavier trucks will damage the City roads.

Commission/Committee Reports:

- a) Brandy Hatt, Zoning Administrator: The planning Commission has not met since the COVID-19 Executive Orders were put in place however she hopes to have a June meeting. Municode uploaded our documents May 14, 2020 and they were sent to them in January 2020. Currently she is working on enforcing the City Ordinance for yard mowing. Gizzard Fest has been cancelled, an event in September to hold a fundraiser for Gizzard Fest 2021 is being spoke about, but will be pending based on Executive Orders from our Governor. She would however like to have Music in the Park, Movie in the Park and open a Farmers Market. These items are also pending based on Executive Orders.
- b) Parks Commission – The City will have a drive by Memorial Day parade that will leave from the high school and circulate through out the City.

Department Reports: Chief Barry stated larceny and domestic assaults are very high and traffic stops have increased. He also would like to remind citizens that they must call 911 if there is an actual emergency.

Old Business:

- a) Resolution No. 20-0521-01 – Resolution to Consider Amending the City’s Tax Increment Finance Authority’s Development Plan and Tax Increment Financing Plan and Setting Public Hearing: Motion by Mayor Kring to Approve Resolution No. 20-0521-01 with set hearing date of June 18, 2020 at 7:00 p.m. Supported by Member Twichell. Roll call vote. Ayes: Member Twichell, Member Smalley, Mayor Kring, Member Pulda, Deputy Mayor Lenneman, Member Nichols. Nays: None. Motion carried (6-0-1).

New Business:

- a) Eaton County Resource Recovery application: Motion by Member Smalley to move forward with processing the Eaton County Resource Recovery application. Supported by Member Twichell. Roll call vote. Ayes: Member Smalley, Member Pulda, Member Twichell, Member Nichols. Nays: Mayor Kring, Deputy Mayor Lenneman. Motion carried (4-2-1).
- b) Single Waste Hauler: Discussion between Council and the City Manager.
- c) Independent Bank Notice of Closure: Discussion between Council and the City Manager.
- d) Delinquent Utility Bills: Motion by Member Nichols to move the delinquent utility bills and roll them over to the summer tax bills in the amount of \$11,987.71. Supported by Member Twichell. Roll call vote. Ayes: Member Twichell, Member Smalley, Mayor Kring, Member Pulda, Deputy Mayor Lenneman, Member Nichols. Nays: None. Motion carried (6-0-1).
- e) Bobcat quote in regard to purchasing new lawnmowers for the City: Motion by Member Smalley to approve the purchase of new John Deere lawnmowers at the cost of \$13,521.46. Supported by Member Twichell. Roll call vote. Ayes: Member Smalley, Mayor Kring, Member Pulda, Member Twichell, Member Nichols, Deputy Mayor Lenneman. Nays: None. Motion carried (6-0-1).
- f) Replacement of 1 Police cruiser: Motion by Deputy Mayor Lenneman to approve the purchase of the Ford Explorer police vehicle in the amount of \$49,354.00. Supported by Member Smalley. Roll call vote. Ayes: Member Nichols, Mayor Kring, Member Twichell, Member Pulda, Member Smalley, Deputy Mayor Lenneman. Nays: None. Motion carried (6-0-1).
- g) Re-Opening of the City playground's: Motion by Mayor Kring to open the playground equipment at all parks in the City effective May 22, 2020. Supported by Member Twichell. Roll call vote. Ayes: Member Twichell, Member Smalley, Mayor Kring, Member Pulda, Deputy Mayor Lenneman, Member Nichols. Nays: None. Motion carried (6-0-1).

Public comment on non-agenda items:

- a) Jeff Bussard – 746 Brenneman Street would like to see more information included on the agenda in regard to amounts of purchases and more details.
- b) Katherine Schmidt – 211 N. Church Street would like to see more detailed information on the agenda and more open to the public in regard to amounts of funds being spent on items. She feels Council is not following Council rules and feels disappointed of the approval of large purchases right now. She also suggested that the City could clean items up at the recycle site when they have down days.

Next Meeting: Thursday, June 18, 2020 at 7:00 p.m.

Excuse Absent Member(s): Motion by Member Twichell to excuse absent Member Potter. Supported by Member Smalley. Roll call vote. Ayes: Member Smalley, Member Pulda, Member Twichell, Member Nichols, Mayor Kring, Deputy Mayor Lenneman. Nays: None. Motion carried (6-0-1).

Motion to Adjourn: Motion by Member Nichols to adjourn the meeting. Supported by Deputy Mayor Lenneman. Roll call vote. Ayes: Member Nichols, Mayor Kring, Member Twichell, Member Pulda, Member Smalley, Deputy Mayor Lenneman. Nays: None. Motion carried (6-0-1).

Meeting adjourned at 8:56 p.m.

Respectfully submitted,

Stephanie Wilson, City Clerk

City of Pottersville - Council Minutes

Tuesday, June 9, 2020 – 7:00 p.m. – Pottersville City Hall, 319 N. Nelson Street

Meeting was called to order by Mayor Kring at 7:00 p.m.

Pledge of Allegiance was recited by all.

Roll Call: **Present:** Mayor Kring, Member Smalley, Member Potter
Member Pulda, Member Nichols
Absent: Deputy Mayor Lenneman, Member Twichell

Approval of Agenda: Motion by Member Pulda to approve the agenda as presented. Supported by Member Potter. Roll call vote. Ayes: Member Smalley, Mayor Kring, Member Pulda, Member Potter, Member Nichols. Nays: None. Motion carried (5-0-2).

Public Comment on agenda items:

- a) Jeff Bussard – 746 Breneman
- b) Katherine Schmidt – 221 N. Church

New Business:

- a) City Park Basketball Completion for Capital Project: Motion by Member Potter to move forward with construction of the City basketball court. Supported by Member Pulda. Roll call vote. Ayes: Mayor Kring, Member Pulda, Member Nichols, Member Smalley, Member Potter. Nays: None. Motion carried (5-0-2).
- b) Discussion of Current Fiscal Year 2019-2020 Budget Amendments: Discussion between City Council, City Manager and Public in regard to the budget worksheets for the 2019-2020 fiscal year budget amendments.
- c) Discussion of New Fiscal Year 2020-2021 Budget: Discussion between City Council, City Manager in regard to the budget worksheets for 2020-2021 fiscal year budget.
- d) Resolution No. 20-0609-01 – Draft Resolution Adopting a General Appropriations Act (Budget) and Establish the Tax Millage Rate for the 2020-2021 Fiscal Year: Review of draft budget between City Council and the City Manager.

Next Meeting: Thursday, June 18, 2020 at 7:00 p.m.

Excuse Absent Member(s): Motion by Member Potter to excuse absent Member Twichell and Deputy Mayor Lenneman, Supported by Member Pulda. Roll call vote. Ayes: Member Nichols, Member Potter, Member Smalley, Member Pulda, Mayor Kring. Nays: None. Motion carried (5-0-2).

Motion to Adjourn: Motion by Member Nichols to adjourn. Supported by Member Potter. Roll call vote. Ayes: Mayor Kring, Member Smalley, Member Pulda, Member Potter, Member Nichols. Nays: None. Motion carried (5-0-2).

Meeting adjourned at 8:48 p.m.

Respectfully submitted,

Stephanie Wilson, City Clerk

TREASURER'S REPORT
June 18, 2020

Utility bills—as of 6/10/20 (bills due on 15th) \$96,557.91 is outstanding with \$37,842.03 over 30 days past due. Bills are due on May 15th and will not be penalized if paid after the 15th. No water shut offs will occur per Governor directives.

Water usage month of May (June billing): 3,638,026 gallons
Sewer usage month of May (June billing): 3,631,954 gallons
Ready to service charge-water: \$27,942.33
Ready to service charge-sewer: \$33,048.56
Total water and sewer billed out from 4/25/20-5/24/20 is \$86,094.29

Payroll month of May 2020: \$79,565.56 (this includes all payroll taxes + MERS. There were three pay-periods in the month of May).

All bank reconciliations (tax, payroll, general pooled) are completed through the month of May, 2020.

It's tax season again! Summer tax bills will be sent at the end of June and due on September 14. There is legislation being discussed to extend the tax due date, but nothing has been passed at this time.

Respectfully submitted: Jodi West

City of Potterville

City Clerk Report

June 2020

- Preparing for the August 2020 Election. We currently have the option of using the DPW for the City polling location. This may be necessary due to social distancing requirements. This also may be necessary for November as well. We will have the option of using either location for all Elections moving forward. I am working closely with the County and Board of Elections on any and all updates for the upcoming Elections.

Respectfully submitted,

Stephanie Wilson, City Clerk

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR CODE: 0000011155 COLE'S TREE SERVICE LLC		
BANK CODE: GEN		
382	TREE REMOVAL WEST OF WATER TREATMENT PLA	1,000.00
TOTAL BANK CODE: GEN		1,000.00
TOTAL VENDOR 0000011155 COLE'S TREE SERVICE LLC		1,000.00
VENDOR CODE: 0000011192 ANIKET BHAVSAR		
BANK CODE: GEN		
PAVILION 2020 REFUN	LAKE ALLIANCE PAVILION RENTAL REFUND	150.00
TOTAL BANK CODE: GEN		150.00
TOTAL VENDOR 0000011192 ANIKET BHAVSAR		150.00
VENDOR CODE: 00830 BALL SEPTIC TANK SERVICE		
BANK CODE: GEN		
2092	LAKE ALLIANCE	290.00
TOTAL BANK CODE: GEN		290.00
TOTAL VENDOR 00830 BALL SEPTIC TANK SERVICE		290.00
VENDOR CODE: 02060 CITY OF POTTERVILLE		
BANK CODE: GEN		
JUNE 2020	WATER BILLS	465.92
TOTAL BANK CODE: GEN		465.92
TOTAL VENDOR 02060 CITY OF POTTERVILLE		465.92
VENDOR CODE: 02760 DIXON ENGINEERING, INC		
BANK CODE: GEN		
PAY REQUEST 3	300,000 GALLON SPHEROID ELEVATED TANK	45,780.00
TOTAL BANK CODE: GEN		45,780.00
TOTAL VENDOR 02760 DIXON ENGINEERING, INC		45,780.00
VENDOR CODE: 02790 DORNBOS SIGN & SAFETY INC.		
BANK CODE: GEN		
49766	STOP 30X30 W/R	39.95
49682	NO PARKING SIGNS	32.30
TOTAL BANK CODE: GEN		72.25
TOTAL VENDOR 02790 DORNBOS SIGN & SAFETY INC.		72.25
VENDOR CODE: 03870 GRANGER CONTAINER SERVICE, INC		
BANK CODE: GEN		
21268371	TRASH SERVICE	237.32
TOTAL BANK CODE: GEN		237.32
TOTAL VENDOR 03870 GRANGER CONTAINER SERVICE, INC		237.32
VENDOR CODE: 04320 I.T. RIGHT		
BANK CODE: GEN		
20164361	ZONING ADMINISTRATORS NEW COMPUTER	2,134.00
TOTAL BANK CODE: GEN		2,134.00
TOTAL VENDOR 04320 I.T. RIGHT		2,134.00
VENDOR CODE: 05760 MCPHEE ELECTRIC, INC		
BANK CODE: GEN		
25325	CAMERAS FOR PARK	1,960.00
TOTAL BANK CODE: GEN		1,960.00
TOTAL VENDOR 05760 MCPHEE ELECTRIC, INC		1,960.00
VENDOR CODE: 06060 MICHIGAN ELECTION RESOURCES		

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR CODE: 06060 MICHIGAN ELECTION RESOURCES		
BANK CODE: GEN		
12174	ELECTION ENVELOPES	102.80
TOTAL BANK CODE: GEN		102.80
TOTAL VENDOR 06060 MICHIGAN ELECTION RESOURCES		102.80
VENDOR CODE: 07190 PHP		
BANK CODE: GEN		
201363079	HEALTH INSURANCE	6,349.15
TOTAL BANK CODE: GEN		6,349.15
TOTAL VENDOR 07190 PHP		6,349.15
VENDOR CODE: 08520 STATE OF MICHIGAN (E)		
BANK CODE: GEN		
551-561935	TOKEN FEE	33.00
TOTAL BANK CODE: GEN		33.00
TOTAL VENDOR 08520 STATE OF MICHIGAN (E)		33.00
VENDOR CODE: 09060 UNITED STATES POST OFFICE		
BANK CODE: GEN		
JUNE 2020	PO BOX #488 12 MONTH RENEWAL	56.00
TOTAL BANK CODE: GEN		56.00
TOTAL VENDOR 09060 UNITED STATES POST OFFICE		56.00
VENDOR CODE: 09210 VERIZON WIRELESS		
BANK CODE: GEN		
9855687344	CELL PHONES	443.64
TOTAL BANK CODE: GEN		443.64
TOTAL VENDOR 09210 VERIZON WIRELESS		443.64
VENDOR CODE: 09846 FEIGHNER COMPANY		
BANK CODE: GEN		
15078	PARK BOAT DOCK MUD PAD AND PIPE	80.00
TOTAL BANK CODE: GEN		80.00
TOTAL VENDOR 09846 FEIGHNER COMPANY		80.00
VENDOR CODE: 10055 PEERLESS MIDWEST INC		
BANK CODE: GEN		
509457	WELL REPAIR	5,840.00
TOTAL BANK CODE: GEN		5,840.00
TOTAL VENDOR 10055 PEERLESS MIDWEST INC		5,840.00
VENDOR CODE: 10526 THE PARTS PLACE-CHARLOTTE		
BANK CODE: GEN		
178312	AIR FILTERS	65.91
178811	BLK DMD	55.98
178783	18OZ. AC PRO PREMIUM	49.99
TOTAL BANK CODE: GEN		171.88
TOTAL VENDOR 10526 THE PARTS PLACE-CHARLOTTE		171.88
VENDOR CODE: 10540 WILLIAMS & WORKS		
BANK CODE: GEN		
90460	WWTF GENERATOR REPLACEMENT	231.00
90456	PRODUCTION WELL - EXPLORATION PHASE	2,145.00
TOTAL BANK CODE: GEN		2,376.00
TOTAL VENDOR 10540 WILLIAMS & WORKS		2,376.00

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR CODE: 10677 MID MICHIGAN EMERGENCY EQUIPME		
BANK CODE: GEN		
2208	WHITE CHARGER REPAIR EMERGENCY LIGHT WIR	150.00
2206	GREY CHARGER RUNNING BOARD LIGHT AND PLA	245.00
TOTAL BANK CODE: GEN		395.00
TOTAL VENDOR 10677 MID MICHIGAN EMERGENCY EQUIPME		395.00
VENDOR CODE: 10731 PRESTON COMMUNITY SERVICES LLC		
BANK CODE: GEN		
MAY 2020	PROPERTY TAX ASSESSING ERVICES	1,333.33
TOTAL BANK CODE: GEN		1,333.33
TOTAL VENDOR 10731 PRESTON COMMUNITY SERVICES LLC		1,333.33
VENDOR CODE: 10753 TRITECH SOFTWARE SYSTEMS		
BANK CODE: GEN		
280568	CRIMEMAPPING ANNUAL SUBSCRIPTION FEE 7/1	121.55
TOTAL BANK CODE: GEN		121.55
TOTAL VENDOR 10753 TRITECH SOFTWARE SYSTEMS		121.55
VENDOR CODE: 10853 OUDBIER INSTRUMENT CO		
BANK CODE: GEN		
9516	REPLACEMENT OF WELL CONTROL SYSTEM - RAD	33,720.00
TOTAL BANK CODE: GEN		33,720.00
TOTAL VENDOR 10853 OUDBIER INSTRUMENT CO		33,720.00
VENDOR CODE: 10899 APPLIED IMAGING		
BANK CODE: GEN		
1549363	CANON/IR4235	17.56
TOTAL BANK CODE: GEN		17.56
TOTAL VENDOR 10899 APPLIED IMAGING		17.56
VENDOR CODE: 10903 SCHANER, TIFFANI		
BANK CODE: GEN		
JUNE 2020	GORDON SUPPLY REFUND	84.34
TOTAL BANK CODE: GEN		84.34
TOTAL VENDOR 10903 SCHANER, TIFFANI		84.34
VENDOR CODE: 10999 GRIFFIN, DEBRA		
BANK CODE: GEN		
JUNE 2020	REIMBURSEMENT FOR CITY FLOWERS AND MULCH	87.10
TOTAL BANK CODE: GEN		87.10
TOTAL VENDOR 10999 GRIFFIN, DEBRA		87.10
VENDOR CODE: 11106 CINTAS CORPORATION #725		
BANK CODE: GEN		
4049402342	DPW UNIFORMS	212.95
TOTAL BANK CODE: GEN		212.95
TOTAL VENDOR 11106 CINTAS CORPORATION #725		212.95
GRAND TOTAL:		103,513.79

Beginning GL Balance:	2,489,949.39
Add: Cash Receipts	158,075.97
Less: Cash Disbursements	(78,501.35)
Less: Payroll Disbursements	(79,565.56)
Less: Journal Entries/Other	(58,009.32)
Ending GL Balance:	<u>2,431,949.13</u>

GL Number	Description	Ending Balance
101-000-001.000	CASH	718,876.25
202-000-001.000	CASH	103,159.62
203-000-001.000	CASH	122,950.67
208-000-001.000	CASH	8,859.55
370-000-001.000	CASH	
401-000-001.000	CASH	32,844.60
590-000-001.000	CASH	148,767.00
590-000-010.000	CASH IN BANK - BOND RESERVE	177,550.00
590-000-011.000	CASH IN BANK-REPLACEMENT FUND	88,398.25
591-000-001.000	CASH	560,318.87
591-000-010.000	CASH IN BANK - BOND RESERVE	100,330.00
591-000-011.000	CASH IN BANK-REPLACEMENT FUND	197,597.75
598-000-001.000	CASH	12,403.35
641-000-001.000	CASH	159,893.22
704-000-001.000	CASH	
708-000-001.000	CASH	
865-000-001.000	CASH	

Ending GL Balance:	2,431,949.13
Ending Bank Balance:	2,467,811.39
Add: Miscellaneous Transactions	2,827.47
Add: Deposits in Transit	
	JULY 2019 CARRYOVER ISSUE (144.77)
	214 S CHURCH DOUBLE PAY 189.60
	MAY 2020 DISCREPANCY 100.00
	<u>144.83</u>
Less: 32 AP Outstanding Checks	38,834.56
Less: 0 PR Outstanding Checks	
Adjusted Bank Balance	2,431,949.13
Unreconciled Difference:	0.00

REVIEWED BY: _____

DATE: _____

GL Number	Description	Beginning Balance
750-000-001.000	CASH	13,399.63
Beginning GL Balance:		13,399.63
Add: Payroll Disbursements		8,875.67
Ending GL Balance:		22,275.30

GL Number	Description	Ending Balance
750-000-001.000	CASH	22,275.30
Ending GL Balance:		22,275.30
Ending Bank Balance:		23,430.93
Add: Deposits in Transit		0.00
Less: 0 AP Outstanding Checks		
Less: 4 PR Outstanding Checks		1,155.63
Adjusted Bank Balance		22,275.30
Unreconciled Difference:		0.00

REVIEWED BY: _____

DATE: _____

06/11/2020 05:11 PM
User: SWILSON
DB: Potterville

BANK RECONCILIATION FOR CITY OF POTTERVILLE
Bank TAX (TAX ACCOUNT)
FROM 05/01/2020 TO 05/29/2020
Reconciliation Record ID: 44

GL Number	Description	Beginning Balance
703-000-001.000	CASH	6,363.79

Beginning GL Balance:	6,363.79
Add: Cash Receipts	1,593.47
Less: Cash Disbursements	(5,995.44)
Less: Journal Entries/Other	(1,539.29)
Ending GL Balance:	422.53

GL Number	Description	Ending Balance
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703-000-001.000	CASH	422.53
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Ending GL Balance:	422.53
Ending Bank Balance:	5,926.81
Add: Miscellaneous Transactions	(1,655.58)
Add: Deposits in Transit	0.00
Less: 3 AP Outstanding Checks	3,848.70
Less: 0 PR Outstanding Checks	

Adjusted Bank Balance	422.53
Unreconciled Difference:	0.00

REVIEWED BY: _____

DATE: _____

The county will be approving taxable values at their June meeting.

All deeds, PTA, and PRE data are up to date in the database and ready for summer tax bills.

Field work has started and will continue throughout most of the summer.

There are a few proposed legislative changes that could impact certain taxpayer deadlines due to COVID-19. We are continuing to monitor these updates.

The July Board of Review meeting will be held Tuesday, July 21, 2020.

Thanks,

A handwritten signature in cursive script that reads "Sarah Payton".

Sarah Payton, MAAO

Parks & Recreation Department June 2020

Parks:

- Parks have been getting improvements in many ways, softball building had some painting done to bring the building to this era. Basketball court at City Park is moving forward, we have the tree cutting crew coming in July (they are all booked up in June), lights are getting finished, the rock pile out at Lake Alliance (next to the pavilion) has been removed and flatten. These are just some of the things that have been completed, in the process.
- I went to the zoom meeting for the Tri-County Regional Planning Commission (was invited by their Land Use Planner) regard to our grant application. All applicants in the Tri-County area were invited to the meeting as the commissioners discussed and review what many of us are planning. It was voted to approve the grant applicants and have their support. A letter will be going to the Department of Natural Resources Grant Department and will be with our application and we should be getting a copy in the mail. At this meeting DNR staff gave a brief presentation and stated that in May & June is when they typically do their Site Visits but with Covid-19 they will not be doing site visits this go around.
- With the latest announcement of the stay at home order lifted with other restrictions as well, sports can resume play safely. A force task group worked with the Governor's Office in creating documents for sports play and how to resume play safely. We have been preparing the fields to get them ready as we have tournaments for the rest of June. July only has a couple weekends open but other than that every weekend is booked for the Softball Complex. It's going to be a different season this year. We are having the baseball field utilize too as interest are coming in with the restrictions lifted.
- Parks & Recreation Director will be taking the Certified Parks & Recreation Profession (CPRP) Exam in the Fall of 2020.

Recreation:

- Memorial Day was different this year. It was a community involvement. We had a presentation set up at Veterans Park and asked the community to decorate their homes and cars if they were participating in the parade. With no downtown gathering. It went very well and there were many positives from it. There ended up being two tv stations that were there. Benton Township Fire Department helped assisted the Parks & Recreation Department and Parks Committee with taking control of the line-up for the parade and the acknowledgement of those who did not return home. I would like to thank and would like the Parks Committee Members and Benton Township Fire to get recognition for their help in this Memorial Day Event.

Respectfully Submitted by,

Tiffani Schaner, Parks & Recreation Director

CITY OF POTTERVILLE
RESOLUTION NO. 20-0618-01

**RESOLUTION ADOPTING A GENERAL APPROPRIATIONS ACT (BUDGET)
AND ESTABLISHING THE TAX MILLAGE RATE
FOR THE 2019-2020 FISCAL YEAR.**

At a regular meeting of the City Council of the City of Potterville, Eaton County, Michigan, held at the City Hall in said City on the ____ day of June, 2020, at 7:00 p.m.

Present: _____

Absent: _____

The following Resolution was offered by _____ and seconded by _____.

WHEREAS, pursuant to the Uniform Budgeting and Accounting Act, Public Act 2 of 1968, the City Council of the City of Potterville has the authority and obligation to pass a general appropriations act for all funds except trust or agency, internal service, enterprise, debt service or capital project funds.

BE IT RESOLVED, by the City Council of the City of Potterville as follows:

1. The City Council of the City of Potterville sets forth the millage rate of 11.9867 that will be levied as ad valorem property taxes during the 2019-2020 fiscal year and an additional 1.5 mills to be levied as ad valorem property taxes for solid waste collection per Public Act 298 of 1917, MCL 123.261, as amended.
2. The purposes for which the millage will be levied under paragraph 1 is set forth in the general appropriations act ("Budget Amendments") for the 2019-2020 fiscal year, attached hereto as **Exhibit A**, which sets forth a statement of estimated revenues, by source, in each fund for the 2019-2020 fiscal year.
3. The City Council adopts the 2019-2020 Budget Amendments attached hereto as **Exhibit A**, which shall be effective immediately.
4. The City Manager and Treasurer are hereby authorized and directed to provide a certified copy of this Resolution and the 2019-2020 Tax Rate Request on Michigan Department of Treasury Form L-4029 to the Eaton County Clerk and the Eaton County Equalization Department.
5. This Resolution, together with **Exhibit A**, shall constitute the general appropriations act as defined by the Uniform Budgeting and Accounting Act, Public Act 2 of 1968.

Adopted:

Yeas: _____

Nays: _____

STATE OF MICHIGAN)
) ss.
COUNTY OF EATON)

CLERK'S CERTIFICATE

I, the undersigned, the duly qualified and acting City Clerk of the City of Potterville, Eaton County Michigan DO HERBY CERTIFY that the foregoing is a true and complete copy of certain proceeding taken by the City Council of said City at regular meeting held on the June _____ 2020.

Stephanie Wilson, City Clerk

Date

DRAFT



THE CITY OF POTTERVILLE
ANNUAL FISCAL BUDGET
July 1st - June 30th
2019-2020

06/15/2020		2019-2020 FISCAL YEAR BUDGET REPORT FOR CITY OF POTTERVILLE		
Calculations as of 06/30/2020				
		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
ESTIMATED REVENUES				
Dept 000				
101-000-403.000	PROPERTY TAX	557,236.00	526,787.43	526,787.43
101-000-403.100	DELINQUENT PROP TAX	30.00	676.85	676.85
101-000-403.200	SOLID WASTE TAX	70,000.00	65,977.97	65,977.97
101-000-404.000	PAYMENT IN LIEU OF TAXES	600.00		
101-000-406.000	CITY PENALTY	4,427.00	6,042.40	6,042.40
101-000-423.000	TRAILER COURT TAX	2,800.00	2,342.00	2,751.00
101-000-431.000	DOG LICENSES	40.00		
101-000-452.000	LIQUOR LICENSE	1,647.00	1,683.55	1,683.55
101-000-453.000	TELECOM RIGHT OF WAY MAINTENA	8,100.00	9,058.24	9,058.24
101-000-476.000	RECYCLING		723.18	723.18
101-000-477.000	PERMITS	5,500.00	3,900.00	3,900.00
101-000-478.000	BLIGHT FEES	500.00		
101-000-543.010	PUBLIC ACT 302 LAW ENF.	500.00	518.35	518.35
101-000-573.000	LOCAL COMMUNITY STABILIZATION		175,108.22	175,108.22
101-000-575.000	EVIP DISTRIBUTION (A, C, E)	38,858.00	26,472.00	38,623.00
101-000-576.000	ST SHARED REV - SALES TAX	228,315.00	170,392.00	233,204.00
101-000-577.000	COST RECOVERY	180.00		
101-000-579.000	GRANT REVENUE	10,260.00	15,012.05	15,012.05
101-000-600.000	CHARGES FOR SERVICES - PD	221.00	178.64	178.64
101-000-601.000	FOIA	186.00		
101-000-618.000	ADMINISTRATION FEE	27,000.00	28,635.58	28,500.00
101-000-655.000	FINES & FORFEITURES	5,000.00	3,955.60	4,328.06
101-000-665.000	INTEREST	25,000.00	31,349.36	31,400.00

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
101-000-670.000	POLICE PBTS	50.00		
101-000-673.000	SALE OF FIXED ASSETS		24,885.00	24,885.00
101-000-673.100	FIXED ASSETS - FIRE	5,000.00		
101-000-675.000	DONATIONS		775.95	775.95
101-000-680.002	SPECIAL EVENTS - FIRE/HOLIDAY		1,500.00	1,500.00
101-000-680.004	SPECIAL EVENTS-GIZZARDFEST		4,000.00	4,000.00
101-000-682.000	REIMBURSEMENT		3,213.62	4,489.33
101-000-683.000	SALARY REIMB - CITY MANAGER	92,913.00		
101-000-684.000	SALARY REIMB - CITY TREASURER	45,657.00		
101-000-697.000	INSURANCE REIMBURSEMENT		5,619.90	5,619.90
101-000-698.000	MISC INCOME		72.48	72.48
101-000-699.100	OPERATING TRANSFER IN	168,977.00	27,638.15	27,638.15
101-000-699.106	TRANSFER IN		297,659.48	297,659.48
Totals for dept 000 -		1,298,997.00	1,434,178.00	1,511,113.23
TOTAL ESTIMATED REVENUES		1,298,997.00	1,434,178.00	1,511,113.23

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
APPROPRIATIONS				
Dept 000				
101-000-698.106	TRANSFER OUT		92,170.05	92,170.05
Totals for dept 000 -			92,170.05	92,170.05
Dept 101 - CITY COUNCIL				
101-101-703.000	SALARIES	4,200.00	2,150.00	4,200.00
101-101-706.000	RR-CROSSING MAINTENANCE FEE	2,257.00	2,257.00	2,257.00
101-101-719.000	FRINGE BENEFITS	313.00	164.46	313.00
101-101-731.000	PUBLICATION	500.00	337.90	700.00
101-101-740.000	SUPPLIES	100.00	80.25	100.00
101-101-775.000	REPAIRS & MAINT	50.00		50.00
101-101-913.000	INSURANCE-LIAB & WORKMAN COMP	22,106.00	27,028.99	27,028.99
101-101-960.000	CONFERENCE AND WORKSHOPS		200.00	200.00
Totals for dept 101 - CITY COUNCIL		29,526.00	32,218.60	34,848.99
Dept 171 - MAYOR				
101-171-703.000	SALARIES	1,200.00	900.00	1,200.00
101-171-719.000	FRINGE BENEFITS	91.00	68.86	91.00
Totals for dept 171 - MAYOR		1,291.00	968.86	1,291.00
Dept 172 - CITY MANAGER				
101-172-703.000	SALARIES	70,000.00	65,955.21	71,763.83
101-172-719.000	FRINGE BENEFITS	16,583.00	15,799.67	17,000.00
101-172-740.000	SUPPLIES	200.00	26.27	200.00
101-172-741.000	POSTAGE	100.00		
101-172-781.000	COMPUTER SOFTWARE	300.00	5.10	5.10
101-172-809.000	TRAINING		630.00	630.00

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
101-172-853.000	TELEPHONE EXPENSE	520.00		
101-172-913.000	INSURANCE-LIAB & WORKMAN COMP	700.00		
101-172-958.000	DUES AND SUBSCRIPTIONS	200.00		
Totals for dept 172 - CITY MANAGER		88,603.00	82,416.25	89,598.93
Dept 191 - ACCOUNTING DEPARTMENT				
101-191-818.000	CONTRACT LABOR	3,000.00		
Totals for dept 191 - ACCOUNTING DEPARTMENT		3,000.00		
Dept 209 - ASSESSOR				
101-209-703.000	SALARIES	2,066.00	1,002.11	1,082.56
101-209-719.000	FRINGE BENEFITS	728.00	595.47	750.00
101-209-731.000	PUBLICATION	200.00	197.04	200.00
101-209-740.000	SUPPLIES	200.00	66.50	200.00
101-209-741.000	POSTAGE	500.00	475.47	500.00
101-209-781.000	COMPUTER SOFTWARE	1,050.00	1,371.00	1,371.00
101-209-810.050	RE INSPECTION - 20%	3,150.00	3,019.89	3,150.00
101-209-813.000	BOARD OF REVIEW	1,400.00	1,286.66	1,400.00
101-209-818.000	CONTRACT LABOR	15,000.00	13,333.30	15,999.96
101-209-913.000	INSURANCE-LIAB & WORKMAN COMP	150.00		
Totals for dept 209 - ASSESSOR		24,444.00	21,347.44	24,653.52
Dept 210 - ATTORNEY				
101-210-801.000	ATTORNEY	40,000.00	18,860.00	23,500.00
Totals for dept 210 - ATTORNEY		40,000.00	18,860.00	23,500.00
Dept 215 - CLERK				
101-215-703.000	SALARIES	46,000.00	42,000.00	45,360.00
101-215-719.000	FRINGE BENEFITS	24,854.00	21,455.93	25,000.00
101-215-731.000	PUBLICATION	140.00	131.36	300.00

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
101-215-740.000	SUPPLIES	300.00	296.49	450.00
101-215-741.000	POSTAGE		35.00	200.00
101-215-781.000	COMPUTER SOFTWARE	500.00	137.79	500.00
101-215-809.000	TRAINING	250.00	1,480.00	1,480.00
101-215-822.000	ELECTIONS	2,300.00	4,985.08	6,500.00
101-215-913.000	INSURANCE-LIAB & WORKMAN COMP	825.00		
101-215-958.000	DUES AND SUBSCRIPTIONS	200.00	60.00	200.00
101-215-960.000	CONFERENCE AND WORKSHOPS	200.00		200.00
101-215-980.100	COMPUTER EQUIPMENT		192.00	550.00
Totals for dept 215 - CLERK		75,569.00	70,773.65	80,740.00
Dept 224 - AUDIT				
101-224-807.000	AUDIT	5,500.00	9,000.00	19,000.00
Totals for dept 224 - AUDIT		5,500.00	9,000.00	19,000.00
Dept 247 - BOARD OF REVIEW				
101-247-731.000	BOARD OF REVIEW	200.00		
Totals for dept 247 - BOARD OF REVIEW		200.00		
Dept 253 - TREASURERS OFFICE				
101-253-703.000	SALARIES	60,000.00	57,684.85	62,300.23
101-253-719.000	FRINGE BENEFITS	20,908.00	17,709.03	21,000.00
101-253-731.000	PUBLICATION	100.00		100.00
101-253-738.000	URBAN 425 AGREEMENT	13,000.00		
101-253-740.000	SUPPLIES	200.00	231.62	300.00
101-253-741.000	POSTAGE	1,100.00	835.40	1,100.00
101-253-781.000	COMPUTER SOFTWARE	1,000.00	349.00	1,000.00
101-253-814.000	BANK SERVICE CHARGES	500.00	1,576.17	1,600.00
101-253-853.000	TELEPHONE EXPENSE			
101-253-913.000	INSURANCE-LIAB & WORKMAN COMP	1,710.00		

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
101-253-960.000	CONFERENCE AND WORKSHOPS	324.00	225.04	225.04
Totals for dept 253 - TREASURERS OFFICE		98,842.00	78,611.11	87,625.27
Dept 265 - CITY HALL				
101-265-703.000	SALARIES	4,000.00		
101-265-719.000	FRINGE BENEFITS	911.00		
101-265-731.000	PUBLICATION	300.00	1,236.48	1,400.00
101-265-740.000	SUPPLIES	1,200.00	3,704.82	3,850.00
101-265-740.400	COMMUNITY HOLIDAY EVENT	2,000.00	152.75	400.00
101-265-740.500	COMMUNITY SPEC EVENTS	1,500.00	299.99	900.00
101-265-741.000	POSTAGE	325.00	302.00	500.00
101-265-775.000	REPAIRS & MAINT	1,000.00	1,518.00	1,700.00
101-265-781.000	COMPUTER SOFTWARE	1,800.00	3,288.77	3,700.00
101-265-802.000	SERVICE	2,000.00	1,519.78	2,000.00
101-265-818.000	CONTRACT LABOR	1,700.00		500.00
101-265-853.000	TELEPHONE EXPENSE	6,500.00	1,348.56	3,000.00
101-265-913.000	INSURANCE-LIAB & WORKMAN COMP	2,500.00		
101-265-920.000	UTILITIES	13,000.00	13,786.51	15,286.51
101-265-958.000	DUES AND SUBSCRIPTIONS	250.00	324.00	324.00
101-265-959.000	MISC	80.00		
101-265-970.000	CAPITAL OUTLAY	500.00	2,685.00	3,000.00
Totals for dept 265 - CITY HALL		39,566.00	30,166.66	36,560.51
Dept 301 - POLICE				
101-301-703.000	SALARIES	105,000.00	105,649.98	114,318.00
101-301-703.001	CROSSING GUARD SALARY	2,000.00		
101-301-703.002	OVERTIME SALARIES	4,200.00	4,026.32	4,600.00
101-301-719.000	FRINGE BENEFITS	33,355.00	28,521.85	33,355.00
101-301-725.000	UNIFORM EXPENSES	2,000.00	2,268.60	2,400.00
101-301-740.000	SUPPLIES	5,000.00	6,280.10	8,000.00

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
101-301-775.000	REPAIRS & MAINT	6,000.00	2,116.13	5,692.48
101-301-781.000	COMPUTER SOFTWARE		229.00	500.00
101-301-801.000	ATTORNEY	6,500.00	1,991.68	2,900.00
101-301-802.000	SERVICE	1,000.00	115.76	600.00
101-301-809.000	TRAINING	800.00	1,565.10	1,700.00
101-301-851.000	RADIO REPAIRS	300.00		300.00
101-301-853.000	TELEPHONE EXPENSE	2,300.00	918.37	1,500.00
101-301-862.000	GAS	7,000.00	4,242.12	6,000.00
101-301-913.000	INSURANCE-LIAB & WORKMAN COMP	4,000.00		
101-301-959.000	MISC	500.00		250.00
101-301-972.000	CAPITAL OUTLAY - POLICE	3,118.00		19,000.00
Totals for dept 301 - POLICE		183,073.00	157,925.01	201,115.48
Dept 302 - POLICE STATE TRAINING				
101-302-810.000	EXPENSE	500.00	300.00	500.00
Totals for dept 302 - POLICE STATE TRAINING		500.00	300.00	500.00
Dept 336 - FIRE				
101-336-703.000	SALARIES	24,000.00	3,954.68	3,954.68
101-336-719.000	FRINGE BENEFITS	2,604.00	550.85	550.85
101-336-725.000	UNIFORM EXPENSES	250.00	336.30	336.30
101-336-740.000	SUPPLIES	1,500.00	(24.48)	
101-336-740.300	SUPPLIES COMMUNITY POLICING	1,100.00		
101-336-775.000	REPAIRS & MAINT	7,000.00		
101-336-781.000	COMPUTER SOFTWARE	300.00		
101-336-801.000	ATTORNEY		1,527.50	1,527.50
101-336-802.000	SERVICE	1,200.00	93,242.28	93,242.28
101-336-809.000	TRAINING	3,000.00		
101-336-810.000	EXPENSE	500.00	49.40	49.40
101-336-853.000	TELEPHONE EXPENSE		85.49	85.49

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
101-336-862.000	GAS	1,500.00		
101-336-910.025	FLEET INSURANCE	2,580.00		
101-336-913.000	INSURANCE-LIAB & WORKMAN COMP	4,205.00		
101-336-920.000	UTILITIES	6,500.00	1,566.57	1,566.57
101-336-958.000	DUES AND SUBSCRIPTIONS	250.00		
101-336-959.000	MISC	100.00		
101-336-972.100	FIRE DEPT - 2013 BLD & EQUIP	5,000.00	479.80	480.00
Totals for dept 336 - FIRE		61,589.00	101,768.39	101,793.07
Dept 337 - EMS				
101-337-810.000	CHANGE ACCOUNT TO "SERVICE"	24,200.00	37,592.88	37,592.88
Totals for dept 337 - EMS		24,200.00	37,592.88	37,592.88
Dept 400 - PLANNING COMMISSION				
101-400-703.000	SALARIES	1,715.00	510.00	900.00
101-400-719.000	FRINGE BENEFITS	131.00	39.06	100.00
101-400-731.000	PUBLICATION	415.00	84.16	200.00
101-400-803.000	ENGINEERS FEES	13,300.00	7,008.05	7,500.00
101-400-810.000	EXPENSE	500.00		
101-400-913.000	INSURANCE-LIAB & WORKMAN COMP	400.00		
Totals for dept 400 - PLANNING COMMISSION		16,461.00	7,641.27	8,700.00
Dept 410 - ZONING				
101-410-703.000	SALARIES	36,400.00	35,000.00	37,800.00
101-410-719.000	FRINGE BENEFITS	3,352.00	3,091.50	3,360.00
101-410-731.000	PUBLICATION	150.00	308.12	500.00
101-410-740.000	SUPPLIES	650.00	381.42	660.00
101-410-853.000	TELEPHONE EXPENSE		524.56	750.00
101-410-913.000	INSURANCE-LIAB & WORKMAN COMP	100.00		
101-410-960.000	CONFERENCE AND WORKSHOPS	275.00		275.00

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
Totals for dept 410 - ZONING		40,927.00	39,305.60	43,345.00
Dept 441 - DPW				
101-441-703.000	SALARIES	7,280.00		
101-441-719.000	FRINGE BENEFITS	945.00		
101-441-731.000	PUBLICATION	600.00	111.88	329.00
101-441-740.000	SUPPLIES	500.00	587.76	700.00
101-441-775.000	REPAIRS & MAINT	2,000.00	1,439.71	2,000.00
101-441-802.000	SERVICE	250.00	603.84	800.00
101-441-809.000	TRAINING		900.00	900.00
101-441-810.020	RECYCLING EXPENSE	10,000.00	13,742.35	18,000.00
101-441-913.000	INSURANCE-LIAB & WORKMAN COMP	200.00		
101-441-920.000	UTILITIES	150.00		
101-441-943.000	EQUIPMENT RENTAL	2,000.00		
Totals for dept 441 - DPW		23,925.00	17,385.54	22,729.00
Dept 445 - DRAIN AT LARGE				
101-445-810.000	EXPENSE	21.00	1,058.26	1,060.00
Totals for dept 445 - DRAIN AT LARGE		21.00	1,058.26	1,060.00
Dept 446 - SIDE WALKS				
101-446-782.000	STREET MATERIALS & SUPPLIES	2,850.00		
Totals for dept 446 - SIDE WALKS		2,850.00		
Dept 448 - STREET LIGHTS				
101-448-775.000	REPAIRS & MAINT	500.00		
101-448-920.000	UTILITIES	41,200.00	26,183.54	36,000.00
Totals for dept 448 - STREET LIGHTS		41,700.00	26,183.54	36,000.00
Dept 906 - DEBT SERVICE				

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
101-906-738.000	TOWNSHIP/MILL		9,983.64	9,983.64
101-906-991.000	DEBT SERVICE - PRINCIPAL	180,000.00	110,000.00	25,912.60
101-906-995.000	BOND INTEREST	189,931.00	140,437.29	29,791.55
Totals for dept 906 - DEBT SERVICE		369,931.00	260,420.93	65,687.79
Dept 965 - CONTRIBUTIONS TO OTHER FUNDS				
101-965-965.202	CONTRIB TO MAJOR STREET FUND	35,000.00	35,000.00	6,426.17
101-965-965.203	CONTRIB TO LOCAL STREET FUND			327,511.43
101-965-965.208	CONTRIB TO PARK FUND	78,829.00		9,297.04
101-965-965.590	CONTRIBUTION TO SEWER FUND			158,367.10
101-965-965.598	CONTRIB TO STORM DRAIN MAINT	2,000.00		
101-965-965.641	CONTRIB TO EQP REPAIR & REPL	10,000.00	1,000.00	1,000.00
Totals for dept 965 - CONTRIBUTIONS TO OTHER FUNDS		125,829.00	36,000.00	502,601.74
TOTAL APPROPRIATIONS		1,297,547.00	1,122,114.04	1,511,113.23
NET OF REVENUES/APPROPRIATIONS - FUND 101		1,450.00	312,063.96	
BEGINNING FUND BALANCE		427,841.10	427,841.10	427,841.10
ENDING FUND BALANCE		429,291.10	739,905.06	427,841.10

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
Fund 202 - MAJOR STREET FUND				
ESTIMATED REVENUES				
Dept 000				
202-000-408.200	SPEC ASSESSMENT ROAD - SUNSET	78,000.00	45,160.00	6,322.40
202-000-553.000	ACT 51	148,000.00	156,824.39	178,000.00
202-000-553.200	ACT 252 - OTHER (2014)	2,000.00		
202-000-553.300	COUNTY ROAD MILL 2014	40,000.00	40,009.00	40,000.00
202-000-556.000	PA 207 OF 2018-OTHER ST GRANT	14,402.00		
202-000-698.050	TRANSFER FROM FUND BALANCE	11,289.00		
202-000-699.101	GF CONTRIBUTION		35,000.00	6,426.17
Totals for dept 000 -		293,691.00	276,993.39	230,748.57
TOTAL ESTIMATED REVENUES		293,691.00	276,993.39	230,748.57

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
APPROPRIATIONS				
Dept 000				
202-000-699.102	TO GF FOR CM SALARY REIMB.	15,150.00		
Totals for dept 000 -		15,150.00		
Dept 463 - ROUTINE MAINT				
202-463-698.106	TRANSFER OUT		112,001.83	72,949.45
202-463-699.105	TRANSFER TO GENERAL FUND	42,244.00		
202-463-699.203	TRANSFER TO LOCAL STREETS			74,068.42
202-463-703.000	SALARIES	26,409.00		
202-463-719.000	FRINGE BENEFITS	14,257.00		
202-463-725.000	UNIFORM EXPENSES	500.00		
202-463-775.000	REPAIRS & MAINT	3,000.00		
202-463-782.000	STREET MATERIALS & SUPPLIES	3,000.00	111.88	
202-463-802.000	SERVICE	200.00		
202-463-807.000	AUDIT	1,300.00	4,351.25	
202-463-818.000	CONTRACT LABOR		700.00	
202-463-913.000	INSURANCE-LIAB & WORKMAN COMP	3,000.00		
202-463-943.000	EQUIPMENT RENTAL	8,000.00		
202-463-970.000	CAPITAL OUTLAY	5,000.00	5,007.60	5,010.00
Totals for dept 463 - ROUTINE MAINT		106,910.00	122,172.56	152,027.87
Dept 474 - TRAFFIC SIGNS				
202-474-782.000	STREET MATERIALS & SUPPLIES	1,000.00		1,000.00
Totals for dept 474 - TRAFFIC SIGNS		1,000.00		1,000.00
Dept 478 - WINTER MAINT				
202-478-703.000	SALARIES	19,230.00		

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
202-478-703.002	OVERTIME SALARIES	705.00		
202-478-719.000	FRINGE BENEFITS	10,780.00		
202-478-782.000	STREET MATERIALS & SUPPLIES	3,500.00	6,576.23	
202-478-809.000	TRAINING	250.00		
202-478-913.000	INSURANCE-LIAB & WORKMAN COMP	1,666.00		
202-478-943.000	EQUIPMENT RENTAL	11,500.00		
Totals for dept 478 - WINTER MAINT		47,631.00	6,576.23	
Dept 480 - CONSTRUCTION				
202-480-803.000	ENGINEERS FEES	1,000.00	9,470.84	13,000.00
202-480-818.000	CONTRACT LABOR		14,700.00	15,000.00
202-480-818.100	CONTRACT LABOR-NON MOTORIZED			33,000.00
Totals for dept 480 - CONSTRUCTION		1,000.00	24,170.84	61,000.00
Dept 527 - ADMINISTRATIVE				
202-527-807.000	AUDIT	1,700.00		
Totals for dept 527 - ADMINISTRATIVE		1,700.00		
Dept 906 - DEBT SERVICE				
202-906-995.000	BOND INTEREST		50,050.00	6,864.70
202-906-996.000	BOND PRINCIPAL	70,000.00	70,000.00	9,856.00
Totals for dept 906 - DEBT SERVICE		70,000.00	120,050.00	16,720.70
TOTAL APPROPRIATIONS		243,391.00	272,969.63	230,748.57
NET OF REVENUES/APPROPRIATIONS - FUND 202		50,300.00	4,023.76	
BEGINNING FUND BALANCE		153,811.15	153,811.15	153,811.15
ENDING FUND BALANCE		204,111.15	157,834.91	153,811.15

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
Fund 203 - LOCAL STREET FUND				
ESTIMATED REVENUES				
Dept 000				
203-000-408.200	SPEC ASSESSMENT ROAD - SUNSET			38,838.00
203-000-553.000	ACT 51	65,000.00	63,579.28	70,618.00
203-000-553.200	ACT 252 - OTHER (2014)	13,641.00		
203-000-553.300	COUNTY ROAD MILL 2014	31,306.00	31,754.74	31,306.00
203-000-556.000	PA 207 OF 2018-OTHER ST GRANT	14,402.00		
203-000-699.000	CONTRIBUTIONS FROM OTHER FUND			74,068.42
203-000-699.101	GF CONTRIBUTION			327,511.43
Totals for dept 000 -		124,349.00	95,334.02	542,341.85
TOTAL ESTIMATED REVENUES		124,349.00	95,334.02	542,341.85

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
APPROPRIATIONS				
Dept 000				
203-000-699.102	TO GF FOR CM SALARY REIMB.	9,600.00		
Totals for dept 000 -		9,600.00		
Dept 463 - ROUTINE MAINT				
203-463-698.106	TRANSFER OUT		56,145.57	72,392.57
203-463-699.105	TRANSFER TO GENERAL FUND	42,244.00		
203-463-703.000	SALARIES	22,006.00		
203-463-719.000	FRINGE BENEFITS	5,383.00		
203-463-725.000	UNIFORM EXPENSES	500.00		
203-463-775.000	REPAIRS & MAINT	2,000.00		
203-463-782.000	STREET MATERIALS & SUPPLIES	4,000.00	47.56	
203-463-802.000	SERVICE	500.00		
203-463-807.000	AUDIT	650.00	4,000.00	
203-463-809.000	TRAINING	500.00		
203-463-810.000	EXPENSE	6,779.00		
203-463-913.000	INSURANCE-LIAB & WORKMAN COMP	1,804.00		
203-463-943.000	EQUIPMENT RENTAL	2,800.00		
203-463-956.000	TREE TRIMMING	500.00		
Totals for dept 463 - ROUTINE MAINT		89,666.00	60,193.13	72,392.57
Dept 474 - TRAFFIC SIGNS				
203-474-782.000	STREET MATERIALS & SUPPLIES	1,000.00		
Totals for dept 474 - TRAFFIC SIGNS		1,000.00		
Dept 478 - WINTER MAINT				
203-478-703.000	SALARIES	12,843.00		

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
203-478-703.002	OVERTIME SALARIES	705.00		
203-478-719.000	FRINGE BENEFITS	7,665.00		
203-478-782.000	STREET MATERIALS & SUPPLIES	3,500.00	3,069.07	
203-478-913.000	INSURANCE-LIAB & WORKMAN COMP	1,183.00		
203-478-943.000	EQUIPMENT RENTAL	2,800.00		
Totals for dept 478 - WINTER MAINT		28,696.00	3,069.07	
Dept 480 - CONSTRUCTION				
203-480-803.000	ENGINEERS FEES		13,173.04	15,000.00
203-480-818.000	CONTRACT LABOR		14,700.00	131,351.42
Totals for dept 480 - CONSTRUCTION			27,873.04	146,351.42
Dept 527 - ADMINISTRATIVE				
203-527-807.000	AUDIT	1,500.00		
Totals for dept 527 - ADMINISTRATIVE		1,500.00		
Dept 740 - SPECIAL MAINT				
203-740-956.000	TREE TRIMMING	1,000.00		
Totals for dept 740 - SPECIAL MAINT		1,000.00		
Dept 906 - DEBT SERVICE				
203-906-995.000	BOND INTEREST			151,441.75
203-906-996.000	BOND PRINCIPAL			148,231.40
Totals for dept 906 - DEBT SERVICE				299,673.15
TOTAL APPROPRIATIONS		131,462.00	91,135.24	518,417.14
NET OF REVENUES/APPROPRIATIONS - FUND 203		(7,113.00)	4,198.78	23,924.71
BEGINNING FUND BALANCE		148,067.44	148,067.44	148,067.44
ENDING FUND BALANCE		140,954.44	152,266.22	171,992.15

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
Fund 208 - PARK FUND				
ESTIMATED REVENUES				
Dept 000				
208-000-450.000	3% CABLE T.V.	8,700.00	4,988.46	6,500.00
208-000-451.030	CONCESSIONS	14,500.00	11,715.52	11,715.52
208-000-451.032	BASEBALL CONCESSIONS	500.00		
208-000-451.033	CITY BALL CONCESSIONS	49.00		
208-000-451.070	FIELD RENTAL	11,247.00	8,737.00	8,737.00
208-000-451.072	BASEBALL FIELD RENTAL	250.00		
208-000-451.084	FLAG FOOTBALL	450.00	905.00	905.00
208-000-451.090	YOUTH FEES	2,500.00		
208-000-451.092	YOUTH DONATIONS	450.00		
208-000-451.095	LAWN MOWER RACING	1,500.00	1,800.00	1,800.00
208-000-667.000	PAVILION RENT	1,200.00	1,010.00	1,010.00
208-000-667.020	TIFA PAVILION - COMMUNITY CEN	2,200.00	975.00	975.00
208-000-675.000	DONATIONS	1,600.00		
208-000-680.001	SPECIAL EVENTS	300.00	500.00	500.00
208-000-682.000	REIMBURSEMENT		6,990.47	6,990.47
208-000-699.101	GF CONTRIBUTION	78,829.00		9,297.04
Totals for dept 000 -		124,275.00	37,621.45	48,430.03
TOTAL ESTIMATED REVENUES		124,275.00	37,621.45	48,430.03

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
APPROPRIATIONS				
Dept 690 - PARK ADMIN				
208-690-740.000	SUPPLIES		61.14	61.14
208-690-803.000	ENGINEERS FEES		6,373.30	8,000.00
208-690-818.000	CONTRACT LABOR			
Totals for dept 690 - PARK ADMIN			6,434.44	8,061.14
Dept 691 - BALL ADMIN				
208-691-703.000	SALARIES	37,400.00	36,000.00	38,880.00
208-691-719.000	FRINGE BENEFITS	14,581.00	14,538.73	15,619.40
208-691-725.000	UNIFORM EXPENSES	250.00		200.00
208-691-731.000	PUBLICATION		93.40	200.00
208-691-740.000	SUPPLIES	1,000.00	487.26	1,000.00
208-691-802.000	SERVICE	600.00		
208-691-809.000	TRAINING	400.00	550.00	550.00
208-691-853.000	TELEPHONE EXPENSE	1,000.00	543.51	800.00
208-691-913.000	INSURANCE-LIAB & WORKMAN COMP	1,000.00	9,276.06	9,276.06
Totals for dept 691 - BALL ADMIN		56,231.00	61,488.96	66,525.46
Dept 770 - LAKE ALLIANCE MAINTENANCE				
208-770-740.000	SUPPLIES	1,500.00	249.75	700.00
208-770-775.000	REPAIRS & MAINT	3,500.00	3,217.08	3,500.00
208-770-781.000	COMPUTER SOFTWARE	200.00		
208-770-802.000	SERVICE	500.00	574.16	600.00
208-770-920.000	UTILITIES	1,350.00	2,914.75	4,100.00
Totals for dept 770 - LAKE ALLIANCE MAINTENANCE		7,050.00	6,955.74	8,900.00
Dept 771 - CITY PARK				

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
208-771-740.000	SUPPLIES	2,000.00	244.26	500.00
208-771-775.000	REPAIRS & MAINT	1,500.00	390.00	500.00
208-771-802.000	SERVICE	750.00		
208-771-818.000	CONTRACT LABOR	1,480.00	640.00	2,100.00
208-771-920.000	UTILITIES	2,000.00	1,370.09	2,000.00
208-771-970.000	CAPITAL OUTLAY	1,500.00	132.33	400.00
Totals for dept 771 - CITY PARK		9,230.00	2,776.68	5,500.00
Dept 772 - SUNSET HILLS PARK				
208-772-775.000	REPAIRS & MAINT	700.00		50.00
Totals for dept 772 - SUNSET HILLS PARK		700.00		50.00
Dept 774 - BASEBALL				
208-774-740.000	SUPPLIES	2,000.00	209.06	800.00
208-774-744.000	YOUTH FEES (UNIFORMS,ETC.)		330.00	
208-774-775.000	REPAIRS & MAINT	1,800.00	720.00	818.34
208-774-920.000	UTILITIES	325.00	283.59	500.00
208-774-943.000	EQUIPMENT RENTAL	500.00		
Totals for dept 774 - BASEBALL		4,625.00	1,542.65	2,118.34
Dept 777 - BALLFIELD				
208-777-740.000	SUPPLIES	5,000.00	461.99	1,500.00
208-777-744.000	YOUTH FEES (UNIFORMS,ETC.)	3,000.00	832.95	1,100.00
208-777-745.000	YOUTH UMPIRE FEES	480.00	160.00	160.00
208-777-747.000	ADULT UMPIRE FEES	240.00		
208-777-808.000	ADVERTISING	2,000.00	1,283.84	2,200.00
208-777-811.000	TROPHIES/AWARDS	250.00		
208-777-920.000	UTILITIES	5,000.00	3,152.89	6,000.00
208-777-943.000	EQUIPMENT RENTAL	500.00		
208-777-970.000	CAPITAL OUTLAY	1,500.00	14,875.00	15,000.00

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
Totals for dept 777 - BALLFIELD		17,970.00	20,766.67	25,960.00
Dept 778 - CONCESSIONS				
208-778-703.000	SALARIES	6,000.00	2,740.51	2,740.51
208-778-719.000	FRINGE BENEFITS	969.00	382.56	382.56
208-778-740.000	SUPPLIES	10,000.00	4,953.88	5,200.00
208-778-746.000	CONCESSION - FOOD LICENSE	850.00	820.00	820.00
208-778-931.000	DPW MAINT & REPAIR	500.00	151.85	500.00
208-778-970.000	CAPITAL OUTLAY	1,000.00		500.00
Totals for dept 778 - CONCESSIONS		19,319.00	9,048.80	10,143.07
Dept 779 - SPECIAL EVENTS				
208-779-740.000	SUPPLIES	2,000.00	36.28	250.00
Totals for dept 779 - SPECIAL EVENTS		2,000.00	36.28	250.00
TOTAL APPROPRIATIONS		117,125.00	109,050.22	127,508.01
NET OF REVENUES/APPROPRIATIONS - FUND 208		7,150.00	(71,428.77)	(79,077.98)
BEGINNING FUND BALANCE		79,077.98	79,077.98	79,077.98
ENDING FUND BALANCE		86,227.98	7,649.21	

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
DRAFT				
Fund 247 - TAX INCREMENT FINANCING AUTHOR				
ESTIMATED REVENUES				
Dept 728 - TIFA DEPT				
247-728-401.000	PROPERTY TAXES		160,233.13	160,233.13
247-728-664.000	INTEREST INCOME		3,595.99	3,900.00
Totals for dept 728 - TIFA DEPT			163,829.12	164,133.13
TOTAL ESTIMATED REVENUES			163,829.12	164,133.13

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
APPROPRIATIONS				
Dept 728 - TIFA DEPT				
247-728-702.000	WAGES - OTHER		4,500.00	4,600.00
247-728-726.000	OFFICE EXPENSE		1,119.78	1,120.00
247-728-731.000	PUBLICATION		432.58	300.00
247-728-801.000	ATTORNEY		6,324.50	7,000.00
247-728-803.000	ENGINEERS FEES		15,426.48	28,200.00
247-728-807.000	AUDIT		4,825.00	4,825.00
247-728-814.000	BANK SERVICE CHARGES		30.00	30.00
247-728-967.000	SIDEWALK AND LIGHTING IMPROVE			19,000.00
247-728-967.400	ROAD IMPROVEMENTS			88,000.00
247-728-967.700	CITY IMPROVEMENTS		3,364.50	3,400.00
247-728-995.000	BOND INTEREST		22,502.50	22,502.50
247-728-996.000	BOND PRINCIPAL		40,000.00	40,000.00
Totals for dept 728 - TIFA DEPT			98,525.34	218,977.50
TOTAL APPROPRIATIONS			98,525.34	218,977.50
NET OF REVENUES/APPROPRIATIONS - FUND 247			65,303.78	(54,844.37)
BEGINNING FUND BALANCE		259,818.37	259,818.37	259,818.37
ENDING FUND BALANCE		259,818.37	325,122.15	204,974.00

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
DRAFT				
Fund 401 - CAPITAL PROJECT FUND- DOWNTOWN				
ESTIMATED REVENUES				
Dept 000				
401-000-699.106	TRANSFER IN		59,531.90	59,532.00
Totals for dept 000 -			59,531.90	59,532.00
TOTAL ESTIMATED REVENUES			59,531.90	59,532.00

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
APPROPRIATIONS				
Dept 729 - DOWNTOWN				
401-729-698.106	TRANSFER OUT		8,110.00	8,110.00
401-729-740.600	LANDSCAPING SUPPLIES		4,917.30	8,500.00
401-729-803.000	ENGINEERS FEES		1,325.00	7,000.00
401-729-818.000	CONTRACT LABOR		10,770.00	29,770.00
401-729-967.000	SIDEWALK AND LIGHTING IMPROVE		1,565.00	6,152.00
Totals for dept 729 - DOWNTOWN			26,687.30	59,532.00
TOTAL APPROPRIATIONS			26,687.30	59,532.00
NET OF REVENUES/APPROPRIATIONS - FUND 401			32,844.60	
BEGINNING FUND BALANCE				
ENDING FUND BALANCE			32,844.60	

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
Fund 590 - SEWER FUND				
ESTIMATED REVENUES				
Dept 000				
590-000-608.000	PENALTIES	500.00	40.00	40.00
590-000-642.000	BILLS	145,000.00	142,878.46	142,885.24
590-000-642.001	FIXED COSTS	381,000.00	400,752.22	400,737.05
590-000-655.000	FINES & FORFEITURES	20,000.00	12,451.48	12,451.48
590-000-672.000	HOOK UP FEES		2,500.00	2,500.00
590-000-698.050	TRANSFER FROM FUND BALANCE	150,939.00		
590-000-698.300	BOND RESERVE - RD PROJECT 201	17,800.00	17,800.00	17,800.00
590-000-698.310	BOND RESERVE 1-B	10,900.00	10,900.00	10,900.00
590-000-698.320	BOND RESERVE - 2A	9,050.00	9,050.00	9,050.00
590-000-698.400	RRI - RD PROJECT 2014	14,733.00	14,733.00	14,733.00
590-000-699.106	TRANSFER IN		5,000.00	163,367.10
Totals for dept 000 -		749,922.00	616,105.16	774,463.87
TOTAL ESTIMATED REVENUES		749,922.00	616,105.16	774,463.87

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
APPROPRIATIONS				
Dept 527 - ADMINISTRATIVE				
590-527-699.102	TO GF FOR CM SALARY REIMB.	27,812.00		
590-527-699.104	TO GENERAL FUND FOR TREASURER	21,274.00		
590-527-699.105	TRANSFER TO GENERAL FUND	42,244.00		
590-527-703.000	SALARIES	26,624.00	20,384.00	21,920.00
590-527-719.000	FRINGE BENEFITS	5,816.00	5,418.03	5,800.00
590-527-731.000	PUBLICATION	500.00		
590-527-740.000	SUPPLIES	1,400.00	1,028.93	1,400.00
590-527-741.000	POSTAGE	2,000.00	1,798.61	2,100.00
590-527-775.000	REPAIRS & MAINT		220.00	300.00
590-527-781.000	COMPUTER SOFTWARE	2,900.00	550.00	600.00
590-527-801.000	ATTORNEY	1,500.00		
590-527-803.000	ENGINEERS FEES		10,726.04	16,000.00
590-527-807.000	AUDIT	3,000.00	8,000.00	8,000.00
590-527-809.000	TRAINING	2,000.00	2,070.00	2,070.00
590-527-853.000	TELEPHONE EXPENSE	800.00		
590-527-913.000	INSURANCE-LIAB & WORKMAN COMP	5,910.00		
Totals for dept 527 - ADMINISTRATIVE		143,780.00	50,195.61	58,190.00
Dept 556 - DPW				
590-556-703.000	SALARIES	36,467.00		
590-556-703.002	OVERTIME SALARIES	252.00		
590-556-719.000	FRINGE BENEFITS	20,612.00		
590-556-725.000	UNIFORM EXPENSES	500.00		
590-556-740.000	SUPPLIES	7,000.00	14,110.61	15,000.00
590-556-743.000	METERS	2,000.00	14,025.52	14,100.00
590-556-775.000	REPAIRS & MAINT	2,000.00	1,225.53	2,500.00

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
590-556-802.000	SERVICE	1,000.00	1,301.18	2,500.00
590-556-803.000	ENGINEERS FEES		15,941.09	19,000.00
590-556-818.000	CONTRACT LABOR		187.50	250.00
590-556-913.000	INSURANCE-LIAB & WORKMAN COMP	1,000.00		
590-556-920.000	UTILITIES	44,000.00	22,969.23	23,000.00
590-556-931.000	DPW MAINT & REPAIR	500.00		500.00
590-556-943.000	EQUIPMENT RENTAL	22,000.00	19.99	20.00
590-556-970.000	CAPITAL OUTLAY			
590-556-970.100	RD CAPITOL PROJECT COSTS		7,439.17	7,439.17
590-556-995.000	BOND INTEREST	198,328.00		
590-556-999.000	OPERATING TRANSFER -OUT		133,697.40	54,285.55
Totals for dept 556 - DPW		335,659.00	210,917.22	138,594.72
Dept 906 - DEBT SERVICE				
590-906-991.000	DEBT SERVICE - PRINCIPAL		151,000.00	151,000.00
590-906-995.000	BOND INTEREST		215,829.05	215,829.05
590-906-997.000	BOND COSTS	152,000.00		
590-906-997.100	COMMUNITY FACILITY - CIP PH1	61,000.00		
590-906-998.100	BOND RESERVE - PH 1	17,800.00	17,800.00	17,800.00
590-906-998.110	BOND RESERVE 1-B	10,900.00	10,900.00	10,900.00
590-906-998.120	BOND RESERVE 2A	9,050.00	9,050.00	9,050.00
590-906-999.100	RRI RESERVE - PH 1	14,733.00	14,733.00	14,733.00
Totals for dept 906 - DEBT SERVICE		265,483.00	419,312.05	419,312.05
TOTAL APPROPRIATIONS		744,922.00	680,424.88	616,096.77
NET OF REVENUES/APPROPRIATIONS - FUND 590		5,000.00	(64,319.72)	158,367.10
BEGINNING FUND BALANCE		3,100,441.96	3,100,441.96	3,100,441.96
FUND BALANCE ADJUSTMENTS		238.00	238.00	238.00
ENDING FUND BALANCE		3,105,679.96	3,036,360.24	3,259,047.06

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
Fund 591 - WATER FUND				
ESTIMATED REVENUES				
Dept 000				
591-000-608.000	PENALTIES	406.00	320.00	320.00
591-000-642.000	BILLS	188,000.00	187,985.25	183,981.36
591-000-642.001	FIXED COSTS	320,000.00	336,697.38	336,684.00
591-000-655.000	FINES & FORFEITURES	18,000.00	11,606.18	11,606.18
591-000-672.000	HOOK UP FEES		2,000.00	2,000.00
591-000-698.050	TRANSFER FROM FUND BALANCE	148,821.00		
591-000-698.300	BOND RESERVE - RD PROJECT 201	10,200.00	10,200.00	10,200.00
591-000-698.320	BOND RESERVE - 2A	10,810.00	10,810.00	10,810.00
591-000-698.400	RRI - RD PROJECT 2014	32,933.00	32,933.00	32,933.00
Totals for dept 000 -		729,170.00	592,551.81	588,534.54
TOTAL ESTIMATED REVENUES		729,170.00	592,551.81	588,534.54

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
APPROPRIATIONS				
Dept 527 - ADMINISTRATIVE				
591-527-699.102	TO GF FOR CM SALARY REIMB.	40,351.00		
591-527-699.104	TO GENERAL FUND FOR TREASURER	24,394.00		
591-527-699.105	TRANSFER TO GENERAL FUND	42,244.00		
591-527-731.000	PUBLICATION	500.00		500.00
591-527-740.000	SUPPLIES	500.00	1,064.53	1,300.00
591-527-741.000	POSTAGE	2,200.00	1,822.62	2,400.00
591-527-781.000	COMPUTER SOFTWARE		1,486.86	1,500.00
591-527-801.000	ATTORNEY	2,000.00		
591-527-802.000	SERVICE	500.00		
591-527-803.000	ENGINEERS FEES	30,000.00	52,683.04	55,500.00
591-527-807.000	AUDIT	3,000.00	8,000.00	8,000.00
591-527-809.000	TRAINING	1,700.00	230.00	500.00
591-527-853.000	TELEPHONE EXPENSE	1,700.00		
591-527-913.000	INSURANCE-LIAB & WORKMAN COMP	2,700.00		
591-527-931.000	DPW MAINT & REPAIR		4,037.81	4,037.81
591-527-958.000	DUES AND SUBSCRIPTIONS	200.00		
591-527-960.000	CONFERENCE AND WORKSHOPS	500.00		
591-527-980.100	COMPUTER EQUIPMENT	500.00		
Totals for dept 527 - ADMINISTRATIVE		152,989.00	69,324.86	73,737.81
Dept 556 - DPW				
591-556-703.000	SALARIES	37,293.00		
591-556-719.000	FRINGE BENEFITS	17,169.00		
591-556-725.000	UNIFORM EXPENSES	500.00		
591-556-731.000	PUBLICATION	500.00		
591-556-740.000	SUPPLIES	6,000.00	4,921.73	6,000.00

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
591-556-743.000	METERS	2,000.00	14,025.52	14,025.52
591-556-775.000	REPAIRS & MAINT	130,000.00	131,172.02	218,000.00
591-556-802.000	SERVICE	5,000.00	5,968.29	6,700.00
591-556-803.000	ENGINEERS FEES	2,000.00	10,554.86	13,000.00
591-556-913.000	INSURANCE-LIAB & WORKMAN COMP	2,500.00		
591-556-920.000	UTILITIES	17,000.00	7,421.54	7,421.54
591-556-943.000	EQUIPMENT RENTAL	28,450.00		
591-556-970.000	CAPITAL OUTLAY	20,000.00	2,579.15	2,900.00
591-556-995.000	BOND INTEREST	155,826.00		
591-556-999.000	OPERATING TRANSFER -OUT		200,923.20	236,698.05
Totals for dept 556 - DPW		424,238.00	377,566.31	504,745.11
Dept 906 - DEBT SERVICE				
591-906-995.000	BOND INTEREST		122,570.57	122,570.57
591-906-996.000	BOND PRINCIPAL		88,000.00	88,000.00
591-906-997.000	BOND COSTS	87,000.00		
591-906-998.100	BOND RESERVE - PH 1	10,200.00	10,200.00	10,200.00
591-906-998.120	BOND RESERVE 2A	10,810.00	10,810.00	10,810.00
591-906-999.100	RRI RESERVE - PH 1	32,933.00	32,933.00	32,933.00
Totals for dept 906 - DEBT SERVICE		140,943.00	264,513.57	264,513.57
TOTAL APPROPRIATIONS		718,170.00	711,404.74	842,996.49
NET OF REVENUES/APPROPRIATIONS - FUND 591		11,000.00	(118,852.93)	(254,461.95)
BEGINNING FUND BALANCE		2,931,766.13	2,931,766.13	2,931,766.13
FUND BALANCE ADJUSTMENTS		1,398.00	1,398.00	1,398.00
ENDING FUND BALANCE		2,944,164.13	2,814,311.20	2,678,702.18

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
DRAFT				
Fund 598 - STORM DRAIN MAINTENANCE				
ESTIMATED REVENUES				
Dept 000				
598-000-699.101	GF CONTRIBUTION	7,000.00		
Totals for dept 000 -		7,000.00		
TOTAL ESTIMATED REVENUES		7,000.00		

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
APPROPRIATIONS				
Dept 556 - DPW				
598-556-703.000	SALARIES	3,824.00		
598-556-719.000	FRINGE BENEFITS	761.00		
598-556-740.000	SUPPLIES	790.00		
598-556-818.000	CONTRACT LABOR	500.00		
598-556-931.000	DPW MAINT & REPAIR	675.00		
598-556-943.000	EQUIPMENT RENTAL	450.00		
Totals for dept 556 - DPW		7,000.00		
TOTAL APPROPRIATIONS		7,000.00		
NET OF REVENUES/APPROPRIATIONS - FUND 598				
BEGINNING FUND BALANCE		12,341.35	12,341.35	12,341.35
ENDING FUND BALANCE		12,341.35	12,341.35	12,341.35

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
DRAFT				
Fund 641 - EQUIPMENT REPAIR & REPLACEMENT				
ESTIMATED REVENUES				
Dept 000				
641-000-674.010	OPERATING TRANSFER-IN		511,878.00	437,325.62
641-000-676.000	EQUIPMENT RENT	87,000.00		
Totals for dept 000 -		87,000.00	511,878.00	437,325.62
TOTAL ESTIMATED REVENUES		87,000.00	511,878.00	437,325.62

		2019-20	2019-20	2019-20
GL NUMBER	DESCRIPTION	ORIGINAL	ACTIVITY	AMENDED
		BUDGET	THRU 06/30/20	BUDGET
APPROPRIATIONS				
Dept 932 - EQUIPMENT REPAIR ACTIVITY				
641-932-703.000	SALARIES	40,000.00	190,669.02	210,000.00
641-932-703.002	OVERTIME SALARIES		6,577.63	7,201.63
641-932-719.000	FRINGE BENEFITS	12,695.00	82,214.82	98,000.00
641-932-725.000	UNIFORM EXPENSES		1,858.99	2,298.99
641-932-740.000	SUPPLIES	2,000.00	3,512.87	3,900.00
641-932-775.000	REPAIRS & MAINT	6,000.00	7,342.68	8,200.00
641-932-781.000	COMPUTER SOFTWARE		3,155.00	4,000.00
641-932-802.000	SERVICE	300.00	2,897.70	3,500.00
641-932-809.000	TRAINING			
641-932-853.000	TELEPHONE EXPENSE	2,500.00	2,435.32	2,900.00
641-932-862.000	GAS	11,500.00	8,621.42	11,500.00
641-932-913.000	INSURANCE-LIAB & WORKMAN COMP	1,160.00	25,753.44	30,000.00
641-932-920.000	UTILITIES	8,000.00	25,715.12	32,715.00
641-932-970.000	CAPITAL OUTLAY	500.00	3,766.65	5,000.00
641-932-970.010	CAPITAL OUTLAY-PLOW TRUCK		58,110.00	58,110.00
Totals for dept 932 - EQUIPMENT REPAIR ACTIVITY		84,655.00	422,630.66	477,325.62
TOTAL APPROPRIATIONS		84,655.00	422,630.66	477,325.62

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
NET OF REVENUES/APPROPRIATIONS - FUND 641		2,345.00	89,247.34	(40,000.00)
BEGINNING FUND BALANCE		52,539.89	52,539.89	52,539.89
FUND BALANCE ADJUSTMENTS		2,851.00	2,851.00	2,851.00
ENDING FUND BALANCE		57,735.89	144,638.23	15,390.89

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
ESTIMATED REVENUES - ALL FUNDS	0.00	3,414,404.00	3,788,022.85	4,356,622.84
APPROPRIATIONS - ALL FUNDS	0.00	3,344,272.00	3,534,942.05	4,602,715.33
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		70,132.00	253,080.80	(246,092.49)
BEGINNING FUND BALANCE - ALL FUNDS		7,165,705.37	7,165,705.37	7,165,705.37
FUND BALANCE ADJUSTMENTS - ALL FUNDS		4,487.00	4,487.00	4,487.00
ENDING FUND BALANCE - ALL FUNDS		7,240,324.37	7,423,273.17	6,924,099.88

CITY OF POTTERVILLE
RESOLUTION NO. 20-0618-02

**RESOLUTION ADOPTING A GENERAL APPROPRIATIONS ACT (BUDGET)
AND ESTABLISHING THE TAX MILLAGE RATE
FOR THE 2020-2021 FISCAL YEAR.**

At a regular meeting of the City Council of the City of Potterville, Eaton County, Michigan, held at the City Hall in said City on the ____ day of June, 2020, at 7:00 p.m.

Present: _____

Absent: _____

The following Resolution was offered by _____ and seconded by _____.

WHEREAS, pursuant to the Uniform Budgeting and Accounting Act, Public Act 2 of 1968, the City Council of the City of Potterville has the authority and obligation to pass a general appropriations act for all funds except trust or agency, internal service, enterprise, debt service or capital project funds.

BE IT RESOLVED, by the City Council of the City of Potterville as follows:

1. The City Council of the City of Potterville sets forth the millage rate of 11.9175 that will be levied as ad valorem property taxes during the 2020-2021 fiscal year and an additional 1.5 mills to be levied as ad valorem property taxes for solid waste collection per Public Act 298 of 1917, MCL 123.261, as amended.
2. The purposes for which the millage will be levied under paragraph 1 is set forth in the general appropriations act ("Budget") for the 2020-2021 fiscal year, attached hereto as **Exhibit A**, which sets forth a statement of estimated revenues, by source, in each fund for the 2020-2021 fiscal year.
3. The City Council adopts the 2020-2021 Budget attached hereto as **Exhibit A**, which shall be effective beginning July 1, 2020.
4. The City Manager and Treasurer are hereby authorized and directed to provide a certified copy of this Resolution and the 2020-2021 Tax Rate Request on Michigan Department of Treasury Form L-4029 to the Eaton County Clerk and the Eaton County Equalization Department.
5. This Resolution, together with Exhibit A, shall constitute the general appropriations act as defined by the Uniform Budgeting and Accounting Act, Public Act 2 of 1968.



THE CITY OF POTTERVILLE
ANNUAL FISCAL BUDGET
July 1st - June 30th
2020-2021

INDEX

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DRAFT

NARRATIVE

The City of Potterville City Council is responsible for fiscal stewardship and governance of its local public revenues and expenditures that fund public services as approved and mandated by voters and the State of Michigan. Section 15 of the Uniform Budgeting and Accounting Act requires the City adopt a annual fiscal budget of revenues and expenses and establish responsibilities and procedures, such as producing financial statements using the Uniform Chart of Accounts for Local Units of Government, for the operation and adoption of its annual budget within a fiscal period, as adopted, of July 1st through June 30th.

The City adheres to State “Budget Act” provisions including the General Appropriations Act “Truth in Taxation” as delineated in 1968 Public Act, and as amended by 1978 PA 621 and through Public Acts 493 of 2000. As such, the Annual Budget includes accurate Budget Worksheets also included “Exhibit A” in the Budget’s Adoption Resolution, that are generated by computerized accounting systems reviewed by council and adopted by Department for all Public Funds of the City including all Governmental Funds, Proprietary Funds, and Fiduciary Funds such as General Fund 101; Parks Fund 208; Equipment Repair & Replacement Fund 641; Water Fund 591; Sewer Fund 590; Major Street Fund 202 and Local Street Fund 203.

The City’s annual budget for the 2020 – 2021 Fiscal Year is based upon a total taxable “Ad Valorem” value of \$56,278,442 (+\$1,795,730 over prior fiscal year) with approved maximum allowable millage rate(s) of:

GENERAL FUND 11.9175

SOLID WASTE 1.5

The City’s General Fund Budget for Fiscal Year 2019-2020 fully funds planned expenditures of \$1,090,934.25 and conservatively forecasts all planned/secured revenues that sustain public services, City debt services, Fund Administration, capital replacement, public assets/liabilities for health care, employee pension benefits. The General Fund Budget plans to avoid deficit expenditures from its unallocated General Fund balance in the Fiscal Year 2020-2021. As the Chief Operating Fund of the City, the General Fund budgets prioritizes a General Fund “reserves” or unallocated General Fund balance of approximately \$427,841 (+\$11,739 over prior fiscal year) that is estimated to represent approximately 28% of the City’s General Fund

Expenditures as proposed in the 2020-2021 Fiscal Year Budget. Maintaining a high ratio of funds known as “rainy day” funds versus annual expenditures is a sign of fiscal health and stability that is a planned goal of the City.

The City of Potterville functions under a reduced operating millage rate subject to “Headlee Rollback” per the 1978 Amendment to the Michigan Constitution AND a local City Charter amendment Section 6.05(d) that reduces its allowed 2020 General Fund operating millage rate from 12.078 mills, as allowed by “Headlee”, to the lesser amount of 11.917 mills for the FY 2020-2021. This local Charter amendment was passed in 2007 and has resulted in revenue losses in the form of local operating tax reductions that in addition to the “Headlee Rollbacks”, are based upon negative factoring of taxable gains of development from residential homes, multi-family dwellings and apartments, commercial/industrial businesses, residential subdivision, site condominium developments, etc. Again, the Charter amendment’s negative reduction factor is in addition to the statutory “Headlee Rollback” reduction. It was approved with no total limit or annual ceiling of reduction, from year to year, to the City’s General Fund Operating Revenue. Other than the “Headlee Rollback” itself and the City’s own development, this reduction factor has no annual ceiling of reduction. Information pertaining to “Headlee Rollbacks” and negative factoring controls such as Charter Section 6.05(d) have impacted local municipalities to a large extent and is available from The Michigan Municipal League link below.

https://www.mml.org/resources/publications/one_pagers/FS%20Headlee%20%20Plus.pdf

GENERAL FUND 101

General Fund 101 serves as the chief operating fund of the City of Potterville. It is used to account for and report major financial resources except those required to be accounted for in another Fund or Fund types such as Enterprise Funds and the City’s Tax Increment Finance Authority (TIFA), that account for public services that the City charges a fee. The General Fund’s primary revenue sources are the General Operating Tax levy (not to include special tax levies or assessments), certain reimbursements from State, County and/or Federal grants, and fees and charges for services of other Fund Departments. Most of the current day to day activities, excluding services for maintenance, capital purchases, and operation of Water, Sewer, Local & Major Streets of the City of Potterville are accounted through the General Fund. Its use is mandatory for all primary units of government (counties, townships, cities, and villages). General Fund Beginning

Fund Balance of \$427,841.10 and Ending Fund Balance of \$485,515.73 are projected in the new budget with an estimated surplus of \$57,674.63 by end of Fiscal Year June 30th 2021. This projected amount of revenue in excess of General Fund expenses is an estimated projection in 2020-2021 Budget that may be prioritized to increase “rainy day funds”, fund capital projects for roads, parks, water or sewer, reduce MDOT Road Funds and Water/Sewer appropriations to Fund 641. It may also be targeted to spent to reduce debt, increase General Fund Bond reserves, increase obligated pension fund investments and/or pay off existing principal amounts owed of long-term debt issued by the City over the last 6 years of infrastructure development.

GENERAL FUND REVENUES

As mentioned, The City of Pottersville maintains an annual reduced General Operating Tax Millage rate that comprises of less than 49% of General Fund revenues of approximately \$1,145,608. The City’s collection of reduced operating tax revenue is offset by a recent dissolution of a Downtown Development District that positively impacts the General Fund Revenues and allows increased revenues to budgeting, without tax rate increases. This is a permanent or “legacy” net increase to the City’s General Fund Operating revenue line item, that is planned to offset decreases State Constitutional Revenue Sharing and “CVTRS” revenue of about -\$5,827. The Budget anticipates a lesser total of about $\$228,000 + \$38,000 = \$266,000$ in State Shared Revenues during the City’s Fiscal Period due to negative impacts of the Covid-19 Pandemic and subsequent losses in sales tax and commerce. These reductions in the General Fund Budget Revenues are noted in General Fund Revenue line items 101-000-000.575 and 101-000-000.576 and result from a calculation of 1) Estimated increases in State sale tax revenues, 2) Michigan Governor’s Executive Budget Recommendation, 3) Increased 2010 Census population of the City that are multiplied by a quarterly distribution rate generated by the Office of Revenue Sharing and Grants Division of the Michigan Department of Treasury. Local increases in census population and successful recycling and composting programs like the City’s regular curbside pickups of Christmas trees, leaves and brush, “Earth Day” events and 24/7 access and upkeep of a large recycle drop site and compost site have all led to numerous increases in demands for recycling and solid waste services. These numerous services and costs of direct and indirect expenses and outlays are funded in part by the City’s General Fund per a solid waste millage collection of 1.5 mills upon “Ad Valorem” property per Public Act 298 of 1917, MCL 123.261, and the Eaton County Resource Recovery Solid Waste Alternative Grant Program.

GENERAL FUND EXPENDITURES

Expenditures of the General Fund are sufficient to maintain services for residents and taxpayers and that now includes a regular part-time staff employee for professional Zoning Administration as reflected in Department 410: Zoning; and a additional DPW/Water and Sewer Operator as provided for in the City's Equipment Repair & Replacement Fund 641. Last fiscal year City council adopted a deficit spending elimination plan and corrective action plans to address past deficiencies such as insufficient segregation of financial duties, and tendencies of over spending and "unfavorable variances" as reported in prior FY audits. As of early 2020, the City brought itself back into compliance with the State Department of Treasury pursuant to an accepted public audit and correction action/spending plan submissions. The City intends to maintain this compliancy, and limit all Fund "non-essential" expenditures such as extraneous legal services, legal appeals, and/or grant applications involving extraneous professional design and engineering expenses. This strategy is planned to continue until such time that the City's General Fund balance or "rainy day" funds increases to 100% of the General Funds normal expected annual Fund expenditures for a fiscal year. New management, city councilors and staff employees are working diligently to strengthen loss/fraud protections and fiduciary guarantees of the City by adopting new financial policies, and adhering to good business practices such as consistent/timely bank reconciliations. Staff and council continue to review large public service contracts and arrangements, and work towards ensuring General Fund unallocated reserves remain intact or increase as fund deficits are eliminated.

Proposed Expenses for the General Fund are budgeted at \$1,090,934.25 and projected to decrease long term since completion of numerous USDA Rural Development projects. Bonded street projects that involve eligible street construction, administration and engineering costs have been reduced throughout General Fund Rural Development Expense Accounts, and budgeted in MDOT Road Funds: Local Road Fund 203 and Major Street Fund 202.

Zoning and Regulatory Codes of Ordinances are known to develop alongside new assets as needs for professional administration of assets are more apparent and known. As such, the City has increased its General Fund Zoning Department 410 staff levels with intent to significantly reduce extraneously expenses and reliance for sub-contracted professional services like zoning/planning related engineering and legal. A primary goal is to more efficiently manage

conflict in areas of planning and zoning and uses of property. This investment in professional zoning and planning has played a major in reducing General Fund Expenditures of Attorney fees nearly 40% over a two-year period. Staff is planned to help rectify poor Zoning and Code procedure(s), poor record keeping, high turnover or “brain drain” of professional staff. It’s planned that new Administrative Staff funded in Department 410 will remedy historical overreliances of zoning enforcement tax liens or “blights” upon private properties and strengthen public trust of the City of Potterville. Blights (revenues) and extraneous costs associated with enforcement has been heavily reduced and again- attributes to lessor Attorney expenses, reduced by nearly \$20,000 of the General Fund.

MAJOR AND LOCAL STREET FUNDS

The City’s Major Street Fund 202 revenues and expenditures are balanced at \$219,025 and consist of Departments for Construction, Administrative, Bonds, Routine Maintenance, Traffic Signs & Supplies, and Winter Maintenance. The Departments account for Bond Debt payments (Principal and Interest), direct expenses of construction and redesign projects, supplies, capital outlay, design and engineering and Appropriations to the Equipment Repair and Replacement Fund 641 for delivery of services, accounting, debt service, planning and administration, etc... that involve roads and transportation. Major Street Fund includes a less than 50% transfer of its annual Major Street Revenues received from the State of Michigan to the Local Street Fund to fund 2020-2021 Local Road Construction projects for a total of \$171,992.15 in budgeted expenses. Both of these Road Funds account primarily for receiving the distribution of State restricted revenues as provided from the Michigan Transportation Fund and governed by State Public Act 51 of 1951, referred to as “Act 51.” Act 51 is meant to help fund construction and preservation of City Major and Local Streets, as well as public transportation programs that provide operating or capital assistance to the State’s public transit agencies. They may also fund intercity bus, rail passenger, and rail freight services including rail crossings (Canadian National Railroad Crossing at Vermontville Highway in the City). The City is currently in development of a new Road Plan entitled “The City of Potterville Transportation Plan” that includes a long-term outlay of prioritized projects of both Major and Local Street Funds, including sidewalks and qualified non-motorized trails. This Plan lists projects by priority as determined by impact to health and safety; cost analysis and engineering study of road surface “PASER” Pavement Assessment Surface Evolution ratings. Major and Local Street Fund revenues also account for County Road Commission Millage

reimbursement of approximately \$71,306 for street maintenance and repair. The Projected 2020-2021 Ending Fund Balance for the Local Street Fund to planned to be spent down to a zero balance upon completion of new street projects, as detailed in the Exhibit A Budget Worksheets. The Major Street Fund Ending Fund Balance is projected at \$153,811.15.

WATER AND SEWER FUNDS

All Water and Sewer Fund Revenues and Expenditures projections are reflected in the Budget Worksheets by Line Item and Department and reflect greater amounts due to historical rate adjustments to user fee(s) as adopted by Council to fund Rural Development Phases of Construction and capital outlays of critical assets such as new updated Water and Water treatment facilities, new Waste Water security fence and gate, improved sewer manholes and access road, new water meters. Increases in Water and Sewer budgeted revenues also reflect increases in use and accuracies of measuring that are captured due to improvements made to City's public water/sewer systems. These include numerous upgrades for residential and commercial meters, service lines, mains, and system valves since completion of multiple phases of Rural Development construction for Water, Waste Water and Community Facilities. Council has also continued to move forward with engineering and discussions of acquiring land owned by Michigan Department of Transportation ear marked to develop a future wellhead site for the City. The intent is to increase the City's firm capacity of its public water system in order to develop redundancy of safe drinking water, increased fire protection, and safeguard public health. Developing redundant public water supplies are highly recommended by the Michigan Department of Environment, Great Lakes and Energy and known to minimalize and insulate users from hazardous chemical spills, groundwater contaminations and catastrophic events that negatively impact the City's ability to deliver potable water to its residents.

WAGES, SALARIES AND BENEFITS

The 2020-2021 Fiscal Year Budget accounts for base salaries of all City employees upon completion of the 2019-2020 Fiscal Year; as Resolved by City Council in its new Personnel Policy and Job Classification Plan. It includes agreed to pay steps, licensure payments for Water and Sewer Operators, and a standard cost of living (COLA) increase of 1.6% for the 2020-2021 Fiscal Period. The City COLA mirrors Social Security Recipients and Federal Retirees adjustments from 2020 as determined by the Consumer Price Index (CPI) upward trend. Regarding benefits, the new

FY budget continues to fund only 80% of its current employee “HMO” health care benefit with a 20% expense borne entirely by employees. The City does not participate in a deductible allowance program for its employees, like a Health Savings Account or Family Savings Account, nor funds contribution towards Municipal Employees Retirement System (MERS) 457 accounts. Actual expenses for employee “HMO” renewals are not known until mid-fiscal year and forecasted with a moderate increase for the 2020-2021 FY. Only modest increases in the cost of health care are forecasted over inflation for 2021. All salaries and wages of employees and public officials are included in a new Wages, Salaries and Per Diems report that itemizes annual/hour remunerations for City employees. This includes all public officials’ rates of pay for public meetings with maximums amounts allowed. The City is an equal opportunity employer that operates under a City Council approved Personnel Policy, and all employees are hired based upon proficiencies, professional experience and job skills. All new hires are subject to drug screens and background checks pursuant to the City’s Personnel Policy and labor law, and hired by the City Manager in consultation with City council. All City employees are classified as “at will” unless otherwise stated in a contract or Union agreement. It is anticipated in the proposed budget that eligible regular full-time employees hired after July 1st 2020 are to be enrolled in the Municipal Employees Retirement System (MERS) defined contribution retirement plan style with a 1.5% matching contribution rate from the City with access to an established “MERS 457” tax deferred retirement account at no additional cost or contribution from the City.

EQUIPMENT REPAIR AND REPLACEMENT FUND

No Fund projects are budgeted or anticipated outside of routine maintenance for City storm drain systems, nor are large capital improvements necessary due to recent completion of Rural Development Community Facility projects. The City’s Equipment Repair & Replacement Fund is the City’s only Internal Service Fund that provides services to other Funds and Fund Departments within the City. It allows the City to allocate costs of centralized services from City’s Major Road Fund, Local Road Fund, Water Fund and Sewer Fund over long periods of time. These funds provide a consolidated fund budget for blended services and capital assets used by the City’s Department of Public Works. It accounts for personnel and operating costs and vehicle expenses of fleets that are deployed by the DPW for Water, Sewer, Streets and other General Fund purposes. This Fund’s past deficient expenditures have been corrected and a prior fiscal year Fund Deficit Spending plan has been approved by council and accepted by the State Department of Treasury.

The Equipment Repair and Replacement Fund 641 is projected to receive a total of \$499,048.05 in allocations or Transfers In from other Funds as follows:

General Fund 101	\$40,577.29
Major Road Fund 202	\$104,646.18
Local Road Fund 203	\$87,842.30
Water Fund 591	\$180,000.00
Sewer Fund 590	\$85,982.28

The projected fund balance of the Equipment Repair and Replacement Fund 641 is entirely reliant upon Appropriation “In’s” or transfer from other Funds, and based upon recorded data, MODT Equipment Rental Rates Schedule C Report 375, personnel time sheets allocated by Fund, capital investments, depreciation, maintenance, operation, training, Fund administration and licensing.

CONCLUSION

The Annual Budget for the 2020-2021 Fiscal Year of the City of Potterville projects a modest General Fund Balance increase from \$427,841.10 by June 30th 2020 to \$485,515.73 by June 30th 2021. The Budget consists of Itemized appropriations to the Equipment Repair and Replacement Fund 641 totaling \$499,048.05, as stated above, that satisfies blended services as provided by the City’s DPW Personnel and Water/Sewer Operators and DPW Director. The Budget includes Line Item Budget Worksheets separated by Department, the Adopting Resolution and Budget Hearing Notice documentation. The Budget is an accurate forecast of financial information based upon historical data, approved tax revenues, fee(s), past “actual” expenses, changes in long term debt, State shared revenues, and new Management/Council guidelines and plans of future activities. It provides an extremely accurate portrayal of approved uses of local public monies in the City, that when viewed in conjunction with the public audit and other financial statements, provides a valuable snapshot of the City’s finances and planned activities as approved by City council.

Aaron Sheridan
City Manager

2020-2021 Fiscal Year Budget

WAGES AND PER DIEMS

<u>TITLE</u>	<u>WAGES (2,080 annual hours)</u>
Manager	\$34.89 per hour
Clerk	\$22.15 per hour
Treasurer	\$30.01 per hour
Parks & Recreation Director	\$19.01 per hour
Assessor	\$20.19 per hour (208 annual hours)
Secretary	\$16.26 per hour (1,248 annual hours)
Police Chief	\$27.41 per hour
Police Officer	\$26.83 per hour
Police Officer – Part-time	\$17.42 per hour (416 annual hours)
Zoning Administrator	\$37.41 per hour (988 annual hours)
DPW Director / CDL & W/S License	\$32.85 per hour
DPW Operator / CDL & W/S License	\$22.93 per hour
DPW Operator / CDL	\$19.89 per hour
DPW Operator / CDL	\$19.50 per hour
DPW Seasonal (8 Months)	\$16.26 per hour (640 annual hours)
DPW Seasonal (8 Months)	\$14.22 per hour (640 annual hours)
Concessions Seasonal	\$9.65 per hour
Planning Commission Chair	\$40.00 per meeting
Planning Commissioners	\$35.00 per meeting
Zoning Board of Appeals Chair	\$40.00 per meeting
Planning Commissioners	\$35.00 per meeting
City Mayor	\$30.00 per meeting + \$300 stipend
City Council	\$20 per meeting + \$125 stipend
Board of Review	\$100 per July meeting / \$50 other
Election Commission Chair	\$12.00 per hour
Election Commissioners	\$10.00 per hour

06/15/2020

2020-2021 FISCAL YEAR BUDGET REPORT FOR CITY OF POTTERVILLE

Calculations as of 06/30/2020

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 ACTIVITY THRU 06/30/20	2020-21 PROPOSED BUDGET
ESTIMATED REVENUES				
Dept 000				
101-000-403.000	PROPERTY TAX	557,236.00	526,787.43	557,000.00
101-000-403.100	DELINQUENT PROP TAX	30.00	676.85	676.85
101-000-403.200	SOLID WASTE TAX	70,000.00	65,977.97	65,355.95
101-000-404.000	PAYMENT IN LIEU OF TAXES	600.00		
101-000-406.000	CITY PENALTY	4,427.00	6,042.40	4,000.00
101-000-423.000	TRAILER COURT TAX	2,800.00	2,342.00	2,751.00
101-000-431.000	DOG LICENSES	40.00		
101-000-452.000	LIQUOR LICENSE	1,647.00	1,683.55	1,683.55
101-000-453.000	TELECOM RIGHT OF WAY MAINTENA	8,100.00	9,058.24	7,000.00
101-000-476.000	RECYCLING		723.18	723.18
101-000-477.000	PERMITS	5,500.00	3,900.00	4,000.00
101-000-478.000	BLIGHT FEES	500.00		
101-000-543.010	PUBLIC ACT 302 LAW ENF.	500.00	518.35	518.35
101-000-573.000	LOCAL COMMUNITY STABILIZATION		175,108.22	150,000.00
101-000-575.000	EVIP DISTRIBUTION (A, C, E)	38,858.00	26,472.00	38,000.00
101-000-576.000	ST SHARED REV - SALES TAX	228,315.00	170,392.00	228,000.00
101-000-577.000	COST RECOVERY	180.00		
101-000-579.000	GRANT REVENUE	10,260.00	15,012.05	11,500.00
101-000-600.000	CHARGES FOR SERVICES - PD	221.00	178.64	200.00
101-000-601.000	FOIA	186.00		
101-000-618.000	ADMINISTRATION FEE	27,000.00	28,635.58	28,000.00
101-000-655.000	FINES & FORFEITURES	5,000.00	3,955.60	4,300.00
101-000-665.000	INTEREST	25,000.00	31,349.36	31,400.00

		2019-20	2019-20	2020-21
		ORIGINAL	ACTIVITY	PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
101-000-670.000	POLICE PBTS	50.00		
101-000-673.000	SALE OF FIXED ASSETS		24,885.00	6,000.00
101-000-673.100	FIXED ASSETS - FIRE	5,000.00		
101-000-675.000	DONATIONS		775.95	
101-000-680.002	SPECIAL EVENTS - FIRE/HOLIDAY		1,500.00	1,500.00
101-000-680.004	SPECIAL EVENTS-GIZZARDFEST		4,000.00	4,000.00
101-000-682.000	REIMBURSEMENT		3,213.62	2,000.00
101-000-683.000	SALARY REIMB - CITY MANAGER	92,913.00		
101-000-684.000	SALARY REIMB - CITY TREASURER	45,657.00		
101-000-697.000	INSURANCE REIMBURSEMENT		5,619.90	
101-000-698.000	MISC INCOME		72.48	
101-000-699.100	OPERATING TRANSFER IN	168,977.00	27,638.15	
101-000-699.106	TRANSFER IN		297,659.48	
Totals for dept 000 -		1,298,997.00	1,434,178.00	1,148,608.88
TOTAL ESTIMATED REVENUES		1,298,997.00	1,434,178.00	1,148,608.88

		2019-20	2019-20	2020-21
		ORIGINAL	ACTIVITY	PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
APPROPRIATIONS				
Dept 000				
101-000-698.106	TRANSFER OUT		92,170.05	2,500.00
Totals for dept 000 -			92,170.05	2,500.00
Dept 101 - CITY COUNCIL				
101-101-703.000	SALARIES	4,200.00	2,150.00	4,200.00
101-101-706.000	RR-CROSSING MAINTENANCE FEE	2,257.00	2,257.00	2,260.00
101-101-719.000	FRINGE BENEFITS	313.00	164.46	642.60
101-101-731.000	PUBLICATION	500.00	337.90	700.00
101-101-740.000	SUPPLIES	100.00	80.25	100.00
101-101-775.000	REPAIRS & MAINT	50.00		50.00
101-101-913.000	INSURANCE-LIAB & WORKMAN COMP	22,106.00	27,028.99	16,805.00
101-101-960.000	CONFERENCE AND WORKSHOPS		200.00	200.00
Totals for dept 101 - CITY COUNCIL		29,526.00	32,218.60	24,957.60
Dept 171 - MAYOR				
101-171-703.000	SALARIES	1,200.00	900.00	1,200.00
101-171-719.000	FRINGE BENEFITS	91.00	68.86	91.00
Totals for dept 171 - MAYOR		1,291.00	968.86	1,291.00
Dept 172 - CITY MANAGER				
101-172-703.000	SALARIES	70,000.00	65,955.21	72,575.93
101-172-719.000	FRINGE BENEFITS	16,583.00	15,799.67	19,251.40
101-172-740.000	SUPPLIES	200.00	26.27	200.00
101-172-741.000	POSTAGE	100.00		
101-172-781.000	COMPUTER SOFTWARE	300.00	5.10	5.10
101-172-809.000	TRAINING		630.00	630.00

		2019-20	2019-20	2020-21
		ORIGINAL	ACTIVITY	PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
101-172-853.000	TELEPHONE EXPENSE	520.00		
101-172-913.000	INSURANCE-LIAB & WORKMAN COMP	700.00		
101-172-958.000	DUES AND SUBSCRIPTIONS	200.00		200.00
Totals for dept 172 - CITY MANAGER		88,603.00	82,416.25	92,862.43
Dept 191 - ACCOUNTING DEPARTMENT				
101-191-818.000	CONTRACT LABOR	3,000.00		
Totals for dept 191 - ACCOUNTING DEPARTMENT		3,000.00		
Dept 209 - ASSESSOR				
101-209-703.000	SALARIES	2,066.00	1,002.11	1,147.51
101-209-719.000	FRINGE BENEFITS	728.00	595.47	779.52
101-209-731.000	PUBLICATION	200.00	197.04	200.00
101-209-740.000	SUPPLIES	200.00	66.50	200.00
101-209-741.000	POSTAGE	500.00	475.47	500.00
101-209-781.000	COMPUTER SOFTWARE	1,050.00	1,371.00	1,400.00
101-209-810.050	RE INSPECTION - 20%	3,150.00	3,019.89	3,150.00
101-209-813.000	BOARD OF REVIEW	1,400.00	1,286.66	1,400.00
101-209-818.000	CONTRACT LABOR	15,000.00	13,333.30	15,999.96
101-209-913.000	INSURANCE-LIAB & WORKMAN COMP	150.00		
Totals for dept 209 - ASSESSOR		24,444.00	21,347.44	24,776.99
Dept 210 - ATTORNEY				
101-210-801.000	ATTORNEY	40,000.00	18,860.00	23,500.00
Totals for dept 210 - ATTORNEY		40,000.00	18,860.00	23,500.00
Dept 215 - CLERK				
101-215-703.000	SALARIES	46,000.00	42,000.00	46,081.70
101-215-719.000	FRINGE BENEFITS	24,854.00	21,455.93	25,110.42
101-215-731.000	PUBLICATION	140.00	131.36	300.00

		2019-20	2019-20	2020-21
		ORIGINAL	ACTIVITY	PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
101-215-740.000	SUPPLIES	300.00	296.49	450.00
101-215-741.000	POSTAGE		35.00	200.00
101-215-781.000	COMPUTER SOFTWARE	500.00	137.79	500.00
101-215-809.000	TRAINING	250.00	1,480.00	300.00
101-215-822.000	ELECTIONS	2,300.00	4,985.08	5,000.00
101-215-913.000	INSURANCE-LIAB & WORKMAN COMP	825.00		
101-215-958.000	DUES AND SUBSCRIPTIONS	200.00	60.00	200.00
101-215-960.000	CONFERENCE AND WORKSHOPS	200.00		200.00
101-215-980.100	COMPUTER EQUIPMENT		192.00	550.00
Totals for dept 215 - CLERK		75,569.00	70,773.65	78,892.12
Dept 224 - AUDIT				
101-224-807.000	AUDIT	5,500.00	9,000.00	18,000.00
Totals for dept 224 - AUDIT		5,500.00	9,000.00	18,000.00
Dept 247 - BOARD OF REVIEW				
101-247-731.000	BOARD OF REVIEW	200.00		
Totals for dept 247 - BOARD OF REVIEW		200.00		
Dept 253 - TREASURERS OFFICE				
101-253-703.000	SALARIES	60,000.00	57,684.85	62,410.85
101-253-719.000	FRINGE BENEFITS	20,908.00	17,709.03	21,025.00
101-253-731.000	PUBLICATION	100.00		100.00
101-253-738.000	URBAN 425 AGREEMENT	13,000.00		
101-253-740.000	SUPPLIES	200.00	231.62	300.00
101-253-741.000	POSTAGE	1,100.00	835.40	1,100.00
101-253-781.000	COMPUTER SOFTWARE	1,000.00	349.00	1,000.00
101-253-814.000	BANK SERVICE CHARGES	500.00	1,576.17	1,600.00
101-253-853.000	TELEPHONE EXPENSE			
101-253-913.000	INSURANCE-LIAB & WORKMAN COMP	1,710.00		

		2019-20	2019-20	2020-21
		ORIGINAL	ACTIVITY	PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
101-253-960.000	CONFERENCE AND WORKSHOPS	324.00	225.04	225.04
Totals for dept 253 - TREASURERS OFFICE		98,842.00	78,611.11	87,760.89
Dept 265 - CITY HALL				
101-265-703.000	SALARIES	4,000.00		
101-265-719.000	FRINGE BENEFITS	911.00		
101-265-731.000	PUBLICATION	300.00	1,236.48	1,400.00
101-265-740.000	SUPPLIES	1,200.00	3,704.82	3,000.00
101-265-740.400	COMMUNITY HOLIDAY EVENT	2,000.00	152.75	400.00
101-265-740.500	COMMUNITY SPEC EVENTS	1,500.00	299.99	900.00
101-265-741.000	POSTAGE	325.00	302.00	500.00
101-265-775.000	REPAIRS & MAINT	1,000.00	1,518.00	1,000.00
101-265-781.000	COMPUTER SOFTWARE	1,800.00	3,288.77	3,700.00
101-265-802.000	SERVICE	2,000.00	1,519.78	2,000.00
101-265-818.000	CONTRACT LABOR	1,700.00		500.00
101-265-853.000	TELEPHONE EXPENSE	6,500.00	1,348.56	3,000.00
101-265-913.000	INSURANCE-LIAB & WORKMAN COMP	2,500.00		
101-265-920.000	UTILITIES	13,000.00	13,786.51	15,286.51
101-265-958.000	DUES AND SUBSCRIPTIONS	250.00	324.00	324.00
101-265-959.000	MISC	80.00		
101-265-970.000	CAPITAL OUTLAY	500.00	2,685.00	3,000.00
Totals for dept 265 - CITY HALL		39,566.00	30,166.66	35,010.51
Dept 301 - POLICE				
101-301-703.000	SALARIES	105,000.00	105,649.98	119,365.94
101-301-703.001	CROSSING GUARD SALARY	2,000.00		
101-301-703.002	OVERTIME SALARIES	4,200.00	4,026.32	4,600.00
101-301-719.000	FRINGE BENEFITS	33,355.00	28,521.85	34,072.33
101-301-725.000	UNIFORM EXPENSES	2,000.00	2,268.60	2,400.00
101-301-740.000	SUPPLIES	5,000.00	6,280.10	7,000.00

		2019-20	2019-20	2020-21
		ORIGINAL	ACTIVITY	PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
101-301-775.000	REPAIRS & MAINT	6,000.00	2,116.13	5,692.48
101-301-781.000	COMPUTER SOFTWARE		229.00	500.00
101-301-801.000	ATTORNEY	6,500.00	1,991.68	2,400.00
101-301-802.000	SERVICE	1,000.00	115.76	1,000.00
101-301-809.000	TRAINING	800.00	1,565.10	800.00
101-301-851.000	RADIO REPAIRS	300.00		300.00
101-301-853.000	TELEPHONE EXPENSE	2,300.00	918.37	1,000.00
101-301-862.000	GAS	7,000.00	4,242.12	6,000.00
101-301-913.000	INSURANCE-LIAB & WORKMAN COMP	4,000.00		
101-301-959.000	MISC	500.00		250.00
101-301-972.000	CAPITAL OUTLAY - POLICE	3,118.00		39,167.00
Totals for dept 301 - POLICE		183,073.00	157,925.01	224,547.75
Dept 302 - POLICE STATE TRAINING				
101-302-810.000	EXPENSE	500.00	300.00	500.00
Totals for dept 302 - POLICE STATE TRAINING		500.00	300.00	500.00
Dept 336 - FIRE				
101-336-703.000	SALARIES	24,000.00	3,954.68	
101-336-719.000	FRINGE BENEFITS	2,604.00	550.85	
101-336-725.000	UNIFORM EXPENSES	250.00	336.30	
101-336-740.000	SUPPLIES	1,500.00	(24.48)	
101-336-740.300	SUPPLIES COMMUNITY POLICING	1,100.00		
101-336-775.000	REPAIRS & MAINT	7,000.00		
101-336-781.000	COMPUTER SOFTWARE	300.00		
101-336-801.000	ATTORNEY		1,527.50	
101-336-802.000	SERVICE	1,200.00	93,242.28	
101-336-809.000	TRAINING	3,000.00		
101-336-810.000	EXPENSE	500.00	49.40	
101-336-853.000	TELEPHONE EXPENSE		85.49	

GL NUMBER	DESCRIPTION	2019-20	2019-20	2020-21
		ORIGINAL BUDGET	ACTIVITY THRU 06/30/20	PROPOSED BUDGET
101-336-862.000	GAS	1,500.00		
101-336-910.025	FLEET INSURANCE	2,580.00		
101-336-913.000	INSURANCE-LIAB & WORKMAN COMP	4,205.00		
101-336-920.000	UTILITIES	6,500.00	1,566.57	
101-336-958.000	DUES AND SUBSCRIPTIONS	250.00		
101-336-959.000	MISC	100.00		
101-336-972.100	FIRE DEPT - 2013 BLD & EQUIP	5,000.00	479.80	
Totals for dept 336 - FIRE		61,589.00	101,768.39	
Dept 337 - EMS				
101-337-810.000	CHANGE ACCOUNT TO "SERVICE"	24,200.00	37,592.88	122,400.00
Totals for dept 337 - EMS		24,200.00	37,592.88	122,400.00
Dept 400 - PLANNING COMMISSION				
101-400-703.000	SALARIES	1,715.00	510.00	2,400.00
101-400-719.000	FRINGE BENEFITS	131.00	39.06	131.00
101-400-731.000	PUBLICATION	415.00	84.16	415.00
101-400-803.000	ENGINEERS FEES	13,300.00	7,008.05	13,000.00
101-400-810.000	EXPENSE	500.00		
101-400-913.000	INSURANCE-LIAB & WORKMAN COMP	400.00		
Totals for dept 400 - PLANNING COMMISSION		16,461.00	7,641.27	15,946.00
Dept 410 - ZONING				
101-410-703.000	SALARIES	36,400.00	35,000.00	36,982.40
101-410-719.000	FRINGE BENEFITS	3,352.00	3,091.50	3,360.00
101-410-731.000	PUBLICATION	150.00	308.12	500.00
101-410-740.000	SUPPLIES	650.00	381.42	960.00
101-410-853.000	TELEPHONE EXPENSE		524.56	750.00
101-410-913.000	INSURANCE-LIAB & WORKMAN COMP	100.00		
101-410-960.000	CONFERENCE AND WORKSHOPS	275.00		275.00

		2019-20	2019-20	2020-21
		ORIGINAL	ACTIVITY	PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
Totals for dept 410 - ZONING		40,927.00	39,305.60	42,827.40
Dept 441 - DPW				
101-441-703.000	SALARIES	7,280.00		
101-441-719.000	FRINGE BENEFITS	945.00		
101-441-731.000	PUBLICATION	600.00	111.88	329.00
101-441-740.000	SUPPLIES	500.00	587.76	700.00
101-441-775.000	REPAIRS & MAINT	2,000.00	1,439.71	2,000.00
101-441-802.000	SERVICE	250.00	603.84	800.00
101-441-809.000	TRAINING		900.00	
101-441-810.020	RECYCLING EXPENSE	10,000.00	13,742.35	15,000.00
101-441-913.000	INSURANCE-LIAB & WORKMAN COMP	200.00		
101-441-920.000	UTILITIES	150.00		
101-441-943.000	EQUIPMENT RENTAL	2,000.00		
Totals for dept 441 - DPW		23,925.00	17,385.54	18,829.00
Dept 445 - DRAIN AT LARGE				
101-445-810.000	EXPENSE	21.00	1,058.26	1,100.00
Totals for dept 445 - DRAIN AT LARGE		21.00	1,058.26	1,100.00
Dept 446 - SIDE WALKS				
101-446-782.000	STREET MATERIALS & SUPPLIES	2,850.00		
Totals for dept 446 - SIDE WALKS		2,850.00		
Dept 448 - STREET LIGHTS				
101-448-775.000	REPAIRS & MAINT	500.00		
101-448-920.000	UTILITIES	41,200.00	26,183.54	36,000.00
Totals for dept 448 - STREET LIGHTS		41,700.00	26,183.54	36,000.00
Dept 906 - DEBT SERVICE				

		2019-20	2019-20	2020-21
		ORIGINAL	ACTIVITY	PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
101-906-738.000	TOWNSHIP/MILL		9,983.64	13,000.00
101-906-991.000	DEBT SERVICE - PRINCIPAL	180,000.00	110,000.00	25,322.50
101-906-995.000	BOND INTEREST	189,931.00	140,437.29	30,498.27
Totals for dept 906 - DEBT SERVICE		369,931.00	260,420.93	68,820.77
Dept 965 - CONTRIBUTIONS TO OTHER FUNDS				
101-965-965.202	CONTRIB TO MAJOR STREET FUND	35,000.00	35,000.00	4,900.00
101-965-965.203	CONTRIB TO LOCAL STREET FUND			16,934.50
101-965-965.208	CONTRIB TO PARK FUND	78,829.00		108,000.00
101-965-965.590	CONTRIBUTION TO SEWER FUND			
101-965-965.598	CONTRIB TO STORM DRAIN MAINT	2,000.00		
101-965-965.641	CONTRIB TO EQP REPAIR & REPL	10,000.00	1,000.00	40,577.29
Totals for dept 965 - CONTRIBUTIONS TO OTHER FUNDS		125,829.00	36,000.00	170,411.79
TOTAL APPROPRIATIONS		1,297,547.00	1,122,114.04	1,090,934.25
NET OF REVENUES/APPROPRIATIONS - FUND 101		1,450.00	312,063.96	57,674.63
BEGINNING FUND BALANCE		427,841.10	427,841.10	427,841.10
ENDING FUND BALANCE		429,291.10	739,905.06	485,515.73

		2019-20	2019-20	2020-21
		ORIGINAL	ACTIVITY	PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
Fund 202 - MAJOR STREET FUND				
ESTIMATED REVENUES				
Dept 000				
202-000-408.200	SPEC ASSESSMENT ROAD - SUNSET	78,000.00	45,160.00	63.23
202-000-553.000	ACT 51	148,000.00	156,824.39	174,061.97
202-000-553.200	ACT 252 - OTHER (2014)	2,000.00		
202-000-553.300	COUNTY ROAD MILL 2014	40,000.00	40,009.00	40,000.00
202-000-556.000	PA 207 OF 2018-OTHER ST GRANT	14,402.00		
202-000-698.050	TRANSFER FROM FUND BALANCE	11,289.00		
202-000-699.101	GF CONTRIBUTION		35,000.00	4,900.00
Totals for dept 000 -		293,691.00	276,993.39	219,025.20
TOTAL ESTIMATED REVENUES		293,691.00	276,993.39	219,025.20

		2019-20	2019-20	2020-21
		ORIGINAL	ACTIVITY	PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
APPROPRIATIONS				
Dept 000				
202-000-699.102	TO GF FOR CM SALARY REIMB.	15,150.00		
Totals for dept 000 -		15,150.00		
Dept 463 - ROUTINE MAINT				
202-463-698.106	TRANSFER OUT		112,001.83	104,646.18
202-463-699.105	TRANSFER TO GENERAL FUND	42,244.00		
202-463-699.203	TRANSFER TO LOCAL STREETS			74,068.42
202-463-703.000	SALARIES	26,409.00		
202-463-719.000	FRINGE BENEFITS	14,257.00		
202-463-725.000	UNIFORM EXPENSES	500.00		
202-463-775.000	REPAIRS & MAINT	3,000.00		
202-463-782.000	STREET MATERIALS & SUPPLIES	3,000.00	111.88	
202-463-802.000	SERVICE	200.00		
202-463-807.000	AUDIT	1,300.00	4,351.25	
202-463-818.000	CONTRACT LABOR		700.00	
202-463-913.000	INSURANCE-LIAB & WORKMAN COMP	3,000.00		
202-463-943.000	EQUIPMENT RENTAL	8,000.00		
202-463-970.000	CAPITAL OUTLAY	5,000.00	5,007.60	
Totals for dept 463 - ROUTINE MAINT		106,910.00	122,172.56	178,714.60
Dept 474 - TRAFFIC SIGNS				
202-474-782.000	STREET MATERIALS & SUPPLIES	1,000.00		500.00
Totals for dept 474 - TRAFFIC SIGNS		1,000.00		500.00
Dept 478 - WINTER MAINT				
202-478-703.000	SALARIES	19,230.00		

		2019-20	2019-20	2020-21
		ORIGINAL	ACTIVITY	PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
202-478-703.002	OVERTIME SALARIES	705.00		
202-478-719.000	FRINGE BENEFITS	10,780.00		
202-478-782.000	STREET MATERIALS & SUPPLIES	3,500.00	6,576.23	
202-478-809.000	TRAINING	250.00		
202-478-913.000	INSURANCE-LIAB & WORKMAN COMP	1,666.00		
202-478-943.000	EQUIPMENT RENTAL	11,500.00		
Totals for dept 478 - WINTER MAINT		47,631.00	6,576.23	
Dept 480 - CONSTRUCTION				
202-480-803.000	ENGINEERS FEES	1,000.00	9,470.84	3,907.56
202-480-818.000	CONTRACT LABOR		14,700.00	19,000.00
202-480-818.100	CONTRACT LABOR-NON MOTORIZED			
Totals for dept 480 - CONSTRUCTION		1,000.00	24,170.84	22,907.56
Dept 527 - ADMINISTRATIVE				
202-527-807.000	AUDIT	1,700.00		
Totals for dept 527 - ADMINISTRATIVE		1,700.00		
Dept 906 - DEBT SERVICE				
202-906-995.000	BOND INTEREST		50,050.00	7,047.04
202-906-996.000	BOND PRINCIPAL	70,000.00	70,000.00	9,856.00
Totals for dept 906 - DEBT SERVICE		70,000.00	120,050.00	16,903.04
TOTAL APPROPRIATIONS		243,391.00	272,969.63	219,025.20
NET OF REVENUES/APPROPRIATIONS - FUND 202		50,300.00	4,023.76	
BEGINNING FUND BALANCE		153,811.15	153,811.15	153,811.15
ENDING FUND BALANCE		204,111.15	157,834.91	153,811.15

		2019-20	2019-20	2020-21
		ORIGINAL	ACTIVITY	PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
Fund 203 - LOCAL STREET FUND				
ESTIMATED REVENUES				
Dept 000				
203-000-408.200	SPEC ASSESSMENT ROAD - SUNSET			38,838.00
203-000-553.000	ACT 51	65,000.00	63,579.28	62,285.00
203-000-553.200	ACT 252 - OTHER (2014)	13,641.00		
203-000-553.300	COUNTY ROAD MILL 2014	31,306.00	31,754.74	31,306.00
203-000-556.000	PA 207 OF 2018-OTHER ST GRANT	14,402.00		
203-000-699.000	CONTRIBUTIONS FROM OTHER FUND			74,068.42
203-000-699.101	GF CONTRIBUTION			47,034.50
Totals for dept 000 -		124,349.00	95,334.02	253,531.92
TOTAL ESTIMATED REVENUES		124,349.00	95,334.02	253,531.92

		2019-20	2019-20	2020-21
		ORIGINAL	ACTIVITY	PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
APPROPRIATIONS				
Dept 000				
203-000-699.102	TO GF FOR CM SALARY REIMB.	9,600.00		
Totals for dept 000 -		9,600.00		
Dept 463 - ROUTINE MAINT				
203-463-698.106	TRANSFER OUT		56,145.57	87,842.30
203-463-699.105	TRANSFER TO GENERAL FUND	42,244.00		
203-463-703.000	SALARIES	22,006.00		
203-463-719.000	FRINGE BENEFITS	5,383.00		
203-463-725.000	UNIFORM EXPENSES	500.00		
203-463-775.000	REPAIRS & MAINT	2,000.00		
203-463-782.000	STREET MATERIALS & SUPPLIES	4,000.00	47.56	
203-463-802.000	SERVICE	500.00		
203-463-807.000	AUDIT	650.00	4,000.00	
203-463-809.000	TRAINING	500.00		
203-463-810.000	EXPENSE	6,779.00		
203-463-913.000	INSURANCE-LIAB & WORKMAN COMP	1,804.00		
203-463-943.000	EQUIPMENT RENTAL	2,800.00		
203-463-956.000	TREE TRIMMING	500.00		
Totals for dept 463 - ROUTINE MAINT		89,666.00	60,193.13	87,842.30
Dept 474 - TRAFFIC SIGNS				
203-474-782.000	STREET MATERIALS & SUPPLIES	1,000.00		
Totals for dept 474 - TRAFFIC SIGNS		1,000.00		
Dept 478 - WINTER MAINT				
203-478-703.000	SALARIES	12,843.00		

GL NUMBER	DESCRIPTION	2019-20	2019-20	2020-21
		ORIGINAL BUDGET	ACTIVITY THRU 06/30/20	PROPOSED BUDGET
203-478-703.002	OVERTIME SALARIES	705.00		
203-478-719.000	FRINGE BENEFITS	7,665.00		
203-478-782.000	STREET MATERIALS & SUPPLIES	3,500.00	3,069.07	
203-478-913.000	INSURANCE-LIAB & WORKMAN COMP	1,183.00		
203-478-943.000	EQUIPMENT RENTAL	2,800.00		
Totals for dept 478 - WINTER MAINT		28,696.00	3,069.07	
Dept 480 - CONSTRUCTION				
203-480-803.000	ENGINEERS FEES		13,173.04	10,000.00
203-480-818.000	CONTRACT LABOR		14,700.00	27,653.60
Totals for dept 480 - CONSTRUCTION			27,873.04	37,653.60
Dept 527 - ADMINISTRATIVE				
203-527-807.000	AUDIT	1,500.00		
Totals for dept 527 - ADMINISTRATIVE		1,500.00		
Dept 740 - SPECIAL MAINT				
203-740-956.000	TREE TRIMMING	1,000.00		
Totals for dept 740 - SPECIAL MAINT		1,000.00		
Dept 906 - DEBT SERVICE				
203-906-995.000	BOND INTEREST			155,206.67
203-906-996.000	BOND PRINCIPAL			144,821.50
Totals for dept 906 - DEBT SERVICE				300,028.17
TOTAL APPROPRIATIONS		131,462.00	91,135.24	425,524.07
NET OF REVENUES/APPROPRIATIONS - FUND 203		(7,113.00)	4,198.78	(171,992.15)
BEGINNING FUND BALANCE		148,067.44	148,067.44	171,992.15
ENDING FUND BALANCE		140,954.44	152,266.22	

		2019-20	2019-20	2020-21
		ORIGINAL	ACTIVITY	PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
Fund 208 - PARK FUND				
ESTIMATED REVENUES				
Dept 000				
208-000-450.000	3% CABLE T.V.	8,700.00	4,988.46	6,500.00
208-000-451.030	CONCESSIONS	14,500.00	11,715.52	5,000.00
208-000-451.032	BASEBALL CONCESSIONS	500.00		
208-000-451.033	CITY BALL CONCESSIONS	49.00		
208-000-451.070	FIELD RENTAL	11,247.00	8,737.00	3,093.00
208-000-451.072	BASEBALL FIELD RENTAL	250.00		
208-000-451.084	FLAG FOOTBALL	450.00	905.00	905.00
208-000-451.090	YOUTH FEES	2,500.00		
208-000-451.092	YOUTH DONATIONS	450.00		
208-000-451.095	LAWN MOWER RACING	1,500.00	1,800.00	1,800.00
208-000-667.000	PAVILION RENT	1,200.00	1,010.00	1,100.00
208-000-667.020	TIFA PAVILION - COMMUNITY CEN	2,200.00	975.00	2,200.00
208-000-675.000	DONATIONS	1,600.00		
208-000-680.001	SPECIAL EVENTS	300.00	500.00	500.00
208-000-682.000	REIMBURSEMENT		6,990.47	6,990.47
208-000-699.101	GF CONTRIBUTION	78,829.00		108,000.00
Totals for dept 000 -		124,275.00	37,621.45	136,088.47
TOTAL ESTIMATED REVENUES		124,275.00	37,621.45	136,088.47

		2019-20	2019-20	2020-21
		ORIGINAL	ACTIVITY	PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
APPROPRIATIONS				
Dept 690 - PARK ADMIN				
208-690-740.000	SUPPLIES		61.14	61.14
208-690-803.000	ENGINEERS FEES		6,373.30	9,000.00
208-690-818.000	CONTRACT LABOR			18,000.00
Totals for dept 690 - PARK ADMIN			6,434.44	27,061.14
Dept 691 - BALL ADMIN				
208-691-703.000	SALARIES	37,400.00	36,000.00	39,540.80
208-691-719.000	FRINGE BENEFITS	14,581.00	14,538.73	16,100.00
208-691-725.000	UNIFORM EXPENSES	250.00		250.00
208-691-731.000	PUBLICATION		93.40	200.00
208-691-740.000	SUPPLIES	1,000.00	487.26	1,000.00
208-691-802.000	SERVICE	600.00		
208-691-809.000	TRAINING	400.00	550.00	550.00
208-691-853.000	TELEPHONE EXPENSE	1,000.00	543.51	800.00
208-691-913.000	INSURANCE-LIAB & WORKMAN COMP	1,000.00	9,276.06	6,346.81
Totals for dept 691 - BALL ADMIN			61,488.96	64,787.61
Dept 770 - LAKE ALLIANCE MAINTENANCE				
208-770-740.000	SUPPLIES	1,500.00	249.75	800.00
208-770-775.000	REPAIRS & MAINT	3,500.00	3,217.08	3,500.00
208-770-781.000	COMPUTER SOFTWARE	200.00		
208-770-802.000	SERVICE	500.00	574.16	600.00
208-770-920.000	UTILITIES	1,350.00	2,914.75	6,897.72
Totals for dept 770 - LAKE ALLIANCE MAINTENANCE			6,955.74	11,797.72
Dept 771 - CITY PARK				

GL NUMBER	DESCRIPTION	2019-20	2019-20	2020-21
		ORIGINAL BUDGET	ACTIVITY THRU 06/30/20	PROPOSED BUDGET
208-771-740.000	SUPPLIES	2,000.00	244.26	500.00
208-771-775.000	REPAIRS & MAINT	1,500.00	390.00	500.00
208-771-802.000	SERVICE	750.00		
208-771-818.000	CONTRACT LABOR	1,480.00	640.00	3,100.00
208-771-920.000	UTILITIES	2,000.00	1,370.09	2,000.00
208-771-970.000	CAPITAL OUTLAY	1,500.00	132.33	200.00
Totals for dept 771 - CITY PARK		9,230.00	2,776.68	6,300.00
Dept 772 - SUNSET HILLS PARK				
208-772-775.000	REPAIRS & MAINT	700.00		250.00
Totals for dept 772 - SUNSET HILLS PARK		700.00		250.00
Dept 774 - BASEBALL				
208-774-740.000	SUPPLIES	2,000.00	209.06	800.00
208-774-744.000	YOUTH FEES (UNIFORMS,ETC.)		330.00	
208-774-775.000	REPAIRS & MAINT	1,800.00	720.00	800.00
208-774-920.000	UTILITIES	325.00	283.59	500.00
208-774-943.000	EQUIPMENT RENTAL	500.00		
Totals for dept 774 - BASEBALL		4,625.00	1,542.65	2,100.00
Dept 777 - BALLFIELD				
208-777-740.000	SUPPLIES	5,000.00	461.99	1,500.00
208-777-744.000	YOUTH FEES (UNIFORMS,ETC.)	3,000.00	832.95	1,100.00
208-777-745.000	YOUTH UMPIRE FEES	480.00	160.00	160.00
208-777-747.000	ADULT UMPIRE FEES	240.00		
208-777-808.000	ADVERTISING	2,000.00	1,283.84	1,800.00
208-777-811.000	TROPHIES/AWARDS	250.00		
208-777-920.000	UTILITIES	5,000.00	3,152.89	4,000.00
208-777-943.000	EQUIPMENT RENTAL	500.00		
208-777-970.000	CAPITAL OUTLAY	1,500.00	14,875.00	1,500.00

		2019-20	2019-20	2020-21
		ORIGINAL	ACTIVITY	PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
Totals for dept 777 - BALLFIELD		17,970.00	20,766.67	10,060.00
Dept 778 - CONCESSIONS				
208-778-703.000	SALARIES	6,000.00	2,740.51	4,000.00
208-778-719.000	FRINGE BENEFITS	969.00	382.56	612.00
208-778-740.000	SUPPLIES	10,000.00	4,953.88	6,500.00
208-778-746.000	CONCESSION - FOOD LICENSE	850.00	820.00	820.00
208-778-931.000	DPW MAINT & REPAIR	500.00	151.85	500.00
208-778-970.000	CAPITAL OUTLAY	1,000.00		
Totals for dept 778 - CONCESSIONS		19,319.00	9,048.80	12,432.00
Dept 779 - SPECIAL EVENTS				
208-779-740.000	SUPPLIES	2,000.00	36.28	1,300.00
Totals for dept 779 - SPECIAL EVENTS		2,000.00	36.28	1,300.00
TOTAL APPROPRIATIONS		117,125.00	109,050.22	136,088.47
NET OF REVENUES/APPROPRIATIONS - FUND 208		7,150.00	(71,428.77)	
BEGINNING FUND BALANCE		79,077.98	79,077.98	
ENDING FUND BALANCE		86,227.98	7,649.21	

		2019-20	2019-20	2020-21
		ORIGINAL	ACTIVITY	PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
DRAFT				
Fund 247 - TAX INCREMENT FINANCING AUTHOR				
ESTIMATED REVENUES				
Dept 728 - TIFA DEPT				
247-728-401.000	PROPERTY TAXES		160,233.13	160,233.13
247-728-664.000	INTEREST INCOME		3,595.99	3,900.00
Totals for dept 728 - TIFA DEPT			163,829.12	164,133.13
TOTAL ESTIMATED REVENUES			163,829.12	164,133.13

		2019-20	2019-20	2020-21
		ORIGINAL	ACTIVITY	PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
APPROPRIATIONS				
Dept 728 - TIFA DEPT				
247-728-702.000	WAGES - OTHER		4,500.00	4,600.00
247-728-726.000	OFFICE EXPENSE		1,119.78	1,120.00
247-728-731.000	PUBLICATION		432.58	300.00
247-728-801.000	ATTORNEY		6,324.50	3,000.00
247-728-803.000	ENGINEERS FEES		15,426.48	15,000.00
247-728-807.000	AUDIT		4,825.00	5,000.00
247-728-814.000	BANK SERVICE CHARGES		30.00	30.00
247-728-967.000	SIDEWALK AND LIGHTING IMPROVE			
247-728-967.400	ROAD IMPROVEMENTS			62,742.75
247-728-967.700	CITY IMPROVEMENTS		3,364.50	66,142.75
247-728-995.000	BOND INTEREST		22,502.50	21,042.00
247-728-996.000	BOND PRINCIPAL		40,000.00	40,000.00
Totals for dept 728 - TIFA DEPT			98,525.34	218,977.50
TOTAL APPROPRIATIONS			98,525.34	218,977.50
NET OF REVENUES/APPROPRIATIONS - FUND 247			65,303.78	(54,844.37)
BEGINNING FUND BALANCE		259,818.37	259,818.37	204,974.00
ENDING FUND BALANCE		259,818.37	325,122.15	150,129.63

		2019-20	2019-20	2020-21
		ORIGINAL	ACTIVITY	PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
DRAFT				
Fund 401 - CAPITAL PROJECT FUND- DOWNTOWN				
ESTIMATED REVENUES				
Dept 000				
401-000-699.106	TRANSFER IN		59,531.90	2,500.00
Totals for dept 000 -			59,531.90	2,500.00
TOTAL ESTIMATED REVENUES			59,531.90	2,500.00

		2019-20	2019-20	2020-21
GL NUMBER	DESCRIPTION	ORIGINAL	ACTIVITY	PROPOSED
		BUDGET	THRU 06/30/20	BUDGET
DRAFT				
APPROPRIATIONS				
Dept 729 - DOWNTOWN				
401-729-698.106	TRANSFER OUT		8,110.00	
401-729-740.600	LANDSCAPING SUPPLIES		4,917.30	2,000.00
401-729-803.000	ENGINEERS FEES		1,325.00	
401-729-818.000	CONTRACT LABOR		10,770.00	19,000.00
401-729-967.000	SIDEWALK AND LIGHTING IMPROVE		1,565.00	500.00
Totals for dept 729 - DOWNTOWN			26,687.30	21,500.00
TOTAL APPROPRIATIONS			26,687.30	21,500.00
NET OF REVENUES/APPROPRIATIONS - FUND 401			32,844.60	(19,000.00)
BEGINNING FUND BALANCE				
ENDING FUND BALANCE			32,844.60	(19,000.00)

		2019-20	2019-20	2020-21
		ORIGINAL	ACTIVITY	PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
Fund 590 - SEWER FUND				
ESTIMATED REVENUES				
Dept 000				
590-000-608.000	PENALTIES	500.00	40.00	
590-000-642.000	BILLS	145,000.00	142,878.46	142,885.24
590-000-642.001	FIXED COSTS	381,000.00	400,752.22	400,737.05
590-000-655.000	FINES & FORFEITURES	20,000.00	12,451.48	15,000.00
590-000-672.000	HOOK UP FEES		2,500.00	2,500.00
590-000-698.050	TRANSFER FROM FUND BALANCE	150,939.00		
590-000-698.300	BOND RESERVE - RD PROJECT 201	17,800.00	17,800.00	17,800.00
590-000-698.310	BOND RESERVE 1-B	10,900.00	10,900.00	10,900.00
590-000-698.320	BOND RESERVE - 2A	9,050.00	9,050.00	9,050.00
590-000-698.400	RRI - RD PROJECT 2014	14,733.00	14,733.00	14,733.00
590-000-699.106	TRANSFER IN		5,000.00	
Totals for dept 000 -		749,922.00	616,105.16	613,605.29
TOTAL ESTIMATED REVENUES		749,922.00	616,105.16	613,605.29

		2019-20	2019-20	2020-21
		ORIGINAL	ACTIVITY	PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
APPROPRIATIONS				
Dept 527 - ADMINISTRATIVE				
590-527-699.102	TO GF FOR CM SALARY REIMB.	27,812.00		
590-527-699.104	TO GENERAL FUND FOR TREASURER	21,274.00		
590-527-699.105	TRANSFER TO GENERAL FUND	42,244.00		
590-527-703.000	SALARIES	26,624.00	20,384.00	20,292.48
590-527-719.000	FRINGE BENEFITS	5,816.00	5,418.03	5,650.00
590-527-731.000	PUBLICATION	500.00		
590-527-740.000	SUPPLIES	1,400.00	1,028.93	1,400.00
590-527-741.000	POSTAGE	2,000.00	1,798.61	2,100.00
590-527-775.000	REPAIRS & MAINT		220.00	300.00
590-527-781.000	COMPUTER SOFTWARE	2,900.00	550.00	600.00
590-527-801.000	ATTORNEY	1,500.00		
590-527-803.000	ENGINEERS FEES		10,726.04	16,000.00
590-527-807.000	AUDIT	3,000.00	8,000.00	8,000.00
590-527-809.000	TRAINING	2,000.00	2,070.00	2,100.00
590-527-853.000	TELEPHONE EXPENSE	800.00		
590-527-913.000	INSURANCE-LIAB & WORKMAN COMP	5,910.00		
Totals for dept 527 - ADMINISTRATIVE		143,780.00	50,195.61	56,442.48
Dept 556 - DPW				
590-556-703.000	SALARIES	36,467.00		
590-556-703.002	OVERTIME SALARIES	252.00		
590-556-719.000	FRINGE BENEFITS	20,612.00		
590-556-725.000	UNIFORM EXPENSES	500.00		
590-556-740.000	SUPPLIES	7,000.00	14,110.61	10,000.00
590-556-743.000	METERS	2,000.00	14,025.52	2,000.00
590-556-775.000	REPAIRS & MAINT	2,000.00	1,225.53	2,500.00

		2019-20	2019-20	2020-21
		ORIGINAL	ACTIVITY	PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
590-556-802.000	SERVICE	1,000.00	1,301.18	2,500.00
590-556-803.000	ENGINEERS FEES		15,941.09	20,000.00
590-556-818.000	CONTRACT LABOR		187.50	250.00
590-556-913.000	INSURANCE-LIAB & WORKMAN COMP	1,000.00		
590-556-920.000	UTILITIES	44,000.00	22,969.23	
590-556-931.000	DPW MAINT & REPAIR	500.00		500.00
590-556-943.000	EQUIPMENT RENTAL	22,000.00	19.99	20.00
590-556-970.000	CAPITAL OUTLAY			254,545.50
590-556-970.100	RD CAPITOL PROJECT COSTS		7,439.17	
590-556-995.000	BOND INTEREST	198,328.00		
590-556-999.000	OPERATING TRANSFER -OUT		133,697.40	85,982.28
Totals for dept 556 - DPW		335,659.00	210,917.22	378,297.78
Dept 906 - DEBT SERVICE				
590-906-991.000	DEBT SERVICE - PRINCIPAL		151,000.00	156,000.00
590-906-995.000	BOND INTEREST		215,829.05	220,552.00
590-906-997.000	BOND COSTS	152,000.00		
590-906-997.100	COMMUNITY FACILITY - CIP PH1	61,000.00		
590-906-998.100	BOND RESERVE - PH 1	17,800.00	17,800.00	17,800.00
590-906-998.110	BOND RESERVE 1-B	10,900.00	10,900.00	10,900.00
590-906-998.120	BOND RESERVE 2A	9,050.00	9,050.00	9,050.00
590-906-999.100	RRI RESERVE - PH 1	14,733.00	14,733.00	14,733.00
Totals for dept 906 - DEBT SERVICE		265,483.00	419,312.05	429,035.00
TOTAL APPROPRIATIONS		744,922.00	680,424.88	863,775.26
NET OF REVENUES/APPROPRIATIONS - FUND 590		5,000.00	(64,319.72)	(250,169.97)
BEGINNING FUND BALANCE		3,100,441.96	3,100,441.96	3,259,047.06
FUND BALANCE ADJUSTMENTS		238.00	238.00	
ENDING FUND BALANCE		3,105,679.96	3,036,360.24	3,008,877.09

		2019-20	2019-20	2020-21
		ORIGINAL	ACTIVITY	PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
Fund 591 - WATER FUND				
ESTIMATED REVENUES				
Dept 000				
591-000-608.000	PENALTIES	406.00	320.00	320.00
591-000-642.000	BILLS	188,000.00	187,985.25	183,981.36
591-000-642.001	FIXED COSTS	320,000.00	336,697.38	336,684.00
591-000-655.000	FINES & FORFEITURES	18,000.00	11,606.18	11,606.18
591-000-672.000	HOOK UP FEES		2,000.00	
591-000-698.050	TRANSFER FROM FUND BALANCE	148,821.00		
591-000-698.300	BOND RESERVE - RD PROJECT 201	10,200.00	10,200.00	10,200.00
591-000-698.320	BOND RESERVE - 2A	10,810.00	10,810.00	10,810.00
591-000-698.400	RRI - RD PROJECT 2014	32,933.00	32,933.00	32,933.00
Totals for dept 000 -		729,170.00	592,551.81	586,534.54
TOTAL ESTIMATED REVENUES		729,170.00	592,551.81	586,534.54

		2019-20	2019-20	2020-21
		ORIGINAL	ACTIVITY	PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
APPROPRIATIONS				
Dept 527 - ADMINISTRATIVE				
591-527-699.102	TO GF FOR CM SALARY REIMB.	40,351.00		
591-527-699.104	TO GENERAL FUND FOR TREASURER	24,394.00		
591-527-699.105	TRANSFER TO GENERAL FUND	42,244.00		
591-527-731.000	PUBLICATION	500.00		500.00
591-527-740.000	SUPPLIES	500.00	1,064.53	1,300.00
591-527-741.000	POSTAGE	2,200.00	1,822.62	2,400.00
591-527-781.000	COMPUTER SOFTWARE		1,486.86	1,500.00
591-527-801.000	ATTORNEY	2,000.00		
591-527-802.000	SERVICE	500.00		
591-527-803.000	ENGINEERS FEES	30,000.00	52,683.04	15,000.00
591-527-807.000	AUDIT	3,000.00	8,000.00	8,000.00
591-527-809.000	TRAINING	1,700.00	230.00	500.00
591-527-853.000	TELEPHONE EXPENSE	1,700.00		
591-527-913.000	INSURANCE-LIAB & WORKMAN COMP	2,700.00		
591-527-931.000	DPW MAINT & REPAIR		4,037.81	4,037.81
591-527-958.000	DUES AND SUBSCRIPTIONS	200.00		
591-527-960.000	CONFERENCE AND WORKSHOPS	500.00		
591-527-980.100	COMPUTER EQUIPMENT	500.00		
Totals for dept 527 - ADMINISTRATIVE		152,989.00	69,324.86	33,237.81
Dept 556 - DPW				
591-556-703.000	SALARIES	37,293.00		
591-556-719.000	FRINGE BENEFITS	17,169.00		
591-556-725.000	UNIFORM EXPENSES	500.00		
591-556-731.000	PUBLICATION	500.00		
591-556-740.000	SUPPLIES	6,000.00	4,921.73	6,000.00

GL NUMBER	DESCRIPTION	2019-20	2019-20	2020-21
		ORIGINAL BUDGET	ACTIVITY THRU 06/30/20	PROPOSED BUDGET
591-556-743.000	METERS	2,000.00	14,025.52	22,786.41
591-556-775.000	REPAIRS & MAINT	130,000.00	131,172.02	24,000.00
591-556-802.000	SERVICE	5,000.00	5,968.29	6,700.00
591-556-803.000	ENGINEERS FEES	2,000.00	10,554.86	13,000.00
591-556-913.000	INSURANCE-LIAB & WORKMAN COMP	2,500.00		
591-556-920.000	UTILITIES	17,000.00	7,421.54	7,421.54
591-556-943.000	EQUIPMENT RENTAL	28,450.00		
591-556-970.000	CAPITAL OUTLAY	20,000.00	2,579.15	50,000.00
591-556-995.000	BOND INTEREST	155,826.00		
591-556-999.000	OPERATING TRANSFER -OUT		200,923.20	180,000.00
Totals for dept 556 - DPW		424,238.00	377,566.31	309,907.95
Dept 906 - DEBT SERVICE				
591-906-995.000	BOND INTEREST		122,570.57	120,523.00
591-906-996.000	BOND PRINCIPAL		88,000.00	90,000.00
591-906-997.000	BOND COSTS	87,000.00		
591-906-998.100	BOND RESERVE - PH 1	10,200.00	10,200.00	10,200.00
591-906-998.120	BOND RESERVE 2A	10,810.00	10,810.00	10,810.00
591-906-999.100	RRI RESERVE - PH 1	32,933.00	32,933.00	32,933.00
Totals for dept 906 - DEBT SERVICE		140,943.00	264,513.57	264,466.00
TOTAL APPROPRIATIONS		718,170.00	711,404.74	607,611.76
NET OF REVENUES/APPROPRIATIONS - FUND 591		11,000.00	(118,852.93)	(21,077.22)
BEGINNING FUND BALANCE		2,931,766.13	2,931,766.13	2,678,702.18
FUND BALANCE ADJUSTMENTS		1,398.00	1,398.00	
ENDING FUND BALANCE		2,944,164.13	2,814,311.20	2,657,624.96

		2019-20	2019-20	2020-21
		ORIGINAL	ACTIVITY	PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
DRAFT				
Fund 598 - STORM DRAIN MAINTENANCE				
ESTIMATED REVENUES				
Dept 000				
598-000-699.101	GF CONTRIBUTION	7,000.00		
Totals for dept 000 -		7,000.00		
TOTAL ESTIMATED REVENUES		7,000.00		

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 ACTIVITY THRU 06/30/20	2020-21 PROPOSED BUDGET
APPROPRIATIONS				
Dept 556 - DPW				
598-556-703.000	SALARIES	3,824.00		
598-556-719.000	FRINGE BENEFITS	761.00		
598-556-740.000	SUPPLIES	790.00		
598-556-818.000	CONTRACT LABOR	500.00		
598-556-931.000	DPW MAINT & REPAIR	675.00		
598-556-943.000	EQUIPMENT RENTAL	450.00		
Totals for dept 556 - DPW		7,000.00		
TOTAL APPROPRIATIONS		7,000.00		
NET OF REVENUES/APPROPRIATIONS - FUND 598				
BEGINNING FUND BALANCE		12,341.35	12,341.35	12,341.35
ENDING FUND BALANCE		12,341.35	12,341.35	12,341.35

		2019-20	2019-20	2020-21
		ORIGINAL	ACTIVITY	PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
DRAFT				
Fund 641 - EQUIPMENT REPAIR & REPLACEMENT				
ESTIMATED REVENUES				
Dept 000				
641-000-674.010	OPERATING TRANSFER-IN		511,878.00	499,048.05
641-000-676.000	EQUIPMENT RENT	87,000.00		
Totals for dept 000 -		87,000.00	511,878.00	499,048.05
TOTAL ESTIMATED REVENUES		87,000.00	511,878.00	499,048.05

		2019-20	2019-20	2020-21
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	ACTIVITY THRU 06/30/20	PROPOSED BUDGET
APPROPRIATIONS				
Dept 932 - EQUIPMENT REPAIR ACTIVITY				
641-932-703.000	SALARIES	40,000.00	190,669.02	220,918.43
641-932-703.002	OVERTIME SALARIES		6,577.63	10,538.88
641-932-719.000	FRINGE BENEFITS	12,695.00	82,214.82	101,000.00
641-932-725.000	UNIFORM EXPENSES		1,858.99	2,500.00
641-932-740.000	SUPPLIES	2,000.00	3,512.87	10,000.00
641-932-775.000	REPAIRS & MAINT	6,000.00	7,342.68	12,070.00
641-932-781.000	COMPUTER SOFTWARE		3,155.00	4,600.00
641-932-802.000	SERVICE	300.00	2,897.70	4,000.00
641-932-809.000	TRAINING			1,000.00
641-932-853.000	TELEPHONE EXPENSE	2,500.00	2,435.32	3,000.00
641-932-862.000	GAS	11,500.00	8,621.42	11,600.00
641-932-913.000	INSURANCE-LIAB & WORKMAN COMP	1,160.00	25,753.44	28,820.74
641-932-920.000	UTILITIES	8,000.00	25,715.12	84,000.00
641-932-970.000	CAPITAL OUTLAY	500.00	3,766.65	5,000.00
641-932-970.010	CAPITAL OUTLAY-PLOW TRUCK		58,110.00	
Totals for dept 932 - EQUIPMENT REPAIR ACTIVITY		84,655.00	422,630.66	499,048.05
TOTAL APPROPRIATIONS		84,655.00	422,630.66	499,048.05

		2019-20	2019-20	2020-21
		ORIGINAL	ACTIVITY	PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
NET OF REVENUES/APPROPRIATIONS - FUND 641		2,345.00	89,247.34	
BEGINNING FUND BALANCE		52,539.89	52,539.89	15,390.89
FUND BALANCE ADJUSTMENTS		2,851.00	2,851.00	
ENDING FUND BALANCE		57,735.89	144,638.23	15,390.89

		2019-20	2019-20	2020-21
		ORIGINAL	ACTIVITY	PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
ESTIMATED REVENUES - ALL FUNDS	0.00	3,414,404.00	3,788,022.85	3,623,075.48
APPROPRIATIONS - ALL FUNDS	0.00	3,344,272.00	3,534,942.05	4,082,484.56
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		70,132.00	253,080.80	(459,409.08)
BEGINNING FUND BALANCE - ALL FUNDS		7,165,705.37	7,165,705.37	6,924,099.88
FUND BALANCE ADJUSTMENTS - ALL FUNDS		4,487.00	4,487.00	
ENDING FUND BALANCE - ALL FUNDS		7,240,324.37	7,423,273.17	6,464,690.80

Adopted:

Yeas: _____

Nays: _____

STATE OF MICHIGAN)
) ss.
COUNTY OF EATON)

CLERK'S CERTIFICATE

I, the undersigned, the duly qualified and acting City Clerk of the City of Potterville, Eaton County Michigan DO HERBY CERTIFY that the foregoing is a true and complete copy of certain proceeding taken by the City Council of said City at regular meeting held on the June _____ 2020.

Stephanie Wilson, City Clerk

Date

27468:00001:4831617-1
6/4/2020 1:38 pm



THE CITY OF POTTERVILLE
TAX INCREMENT FINANCE AUTHORITY
ANNUAL FISCAL BUDGET AMENDMENTS
July 1st - June 30th
2019-2020

06/16/2020		TIFA FY 2019-2020 AMENDMENTS BUDGET REPORT FOR CITY OF POTTERVILLE		
Calculations as of 06/30/2020				
		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
ESTIMATED REVENUES				
Dept 728 - TIFA DEPT				
247-728-401.000	PROPERTY TAXES		160,233.13	160,233.13
247-728-664.000	INTEREST INCOME		3,595.99	3,900.00
Totals for dept 728 - TIFA DEPT			163,829.12	164,133.13
TOTAL ESTIMATED REVENUES			163,829.12	164,133.13

		2019-20	2019-20	2019-20
		ORIGINAL	ACTIVITY	AMENDED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
APPROPRIATIONS				
Dept 728 - TIFA DEPT				
247-728-702.000	WAGES - OTHER		4,500.00	4,600.00
247-728-726.000	OFFICE EXPENSE		1,119.78	1,120.00
247-728-731.000	PUBLICATION		432.58	300.00
247-728-801.000	ATTORNEY		6,324.50	7,000.00
247-728-803.000	ENGINEERS FEES		15,426.48	28,200.00
247-728-807.000	AUDIT		4,825.00	4,825.00
247-728-814.000	BANK SERVICE CHARGES		30.00	30.00
247-728-967.000	SIDEWALK AND LIGHTING IMPROVE			19,000.00
247-728-967.400	ROAD IMPROVEMENTS			88,000.00
247-728-967.700	CITY IMPROVEMENTS		3,364.50	3,400.00
247-728-995.000	BOND INTEREST		22,502.50	22,502.50
247-728-996.000	BOND PRINCIPAL		40,000.00	40,000.00
Totals for dept 728 - TIFA DEPT			98,525.34	218,977.50
TOTAL APPROPRIATIONS			98,525.34	218,977.50

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		2019-20	2019-20	2019-20	
		ORIGINAL	ACTIVITY	AMENDED	
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET	
	NET OF REVENUES/APPROPRIATIONS - FUND 247		65,303.78	(54,844.37)	
	BEGINNING FUND BALANCE	259,818.37	259,818.37	259,818.37	
	ENDING FUND BALANCE	259,818.37	325,122.15	204,974.00	



THE CITY OF POTTERVILLE
TAX INCREMENT FINANCE AUTHORITY
ANNUAL FISCAL BUDGET
July 1st - June 30th
2020-2021

06/16/2020 TIFA FISCAL YEAR 2020-2021 BUDGET REPORT FOR CITY OF POTTERVILLE				
Calculations as of 06/30/2020				
		2019-20	2019-20	2020-21
		ORIGINAL	ACTIVITY	PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
ESTIMATED REVENUES				
Dept 728 - TIFA DEPT				
247-728-401.000	PROPERTY TAXES		160,233.13	160,233.13
247-728-664.000	INTEREST INCOME		3,595.99	3,900.00
Totals for dept 728 - TIFA DEPT			163,829.12	164,133.13
TOTAL ESTIMATED REVENUES			163,829.12	164,133.13

DRAFT

		2019-20	2019-20	2020-21
		ORIGINAL	ACTIVITY	PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
APPROPRIATIONS				
Dept 728 - TIFA DEPT				
247-728-702.000	WAGES - OTHER		4,500.00	4,600.00
247-728-726.000	OFFICE EXPENSE		1,119.78	1,120.00
247-728-731.000	PUBLICATION		432.58	300.00
247-728-801.000	ATTORNEY		6,324.50	3,000.00
247-728-803.000	ENGINEERS FEES		15,426.48	15,000.00
247-728-807.000	AUDIT		4,825.00	5,000.00
247-728-814.000	BANK SERVICE CHARGES		30.00	30.00
247-728-967.000	SIDEWALK AND LIGHTING IMPROVE			
247-728-967.400	ROAD IMPROVEMENTS			62,742.75
247-728-967.700	CITY IMPROVEMENTS		3,364.50	66,142.75
247-728-995.000	BOND INTEREST		22,502.50	21,042.00
247-728-996.000	BOND PRINCIPAL		40,000.00	40,000.00
Totals for dept 728 - TIFA DEPT			98,525.34	218,977.50
TOTAL APPROPRIATIONS			98,525.34	218,977.50

		2019-20	2019-20	2020-21
		ORIGINAL	ACTIVITY	PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	THRU 06/30/20	BUDGET
	NET OF REVENUES/APPROPRIATIONS - FUND 247		65,303.78	(54,844.37)
	BEGINNING FUND BALANCE	259,818.37	259,818.37	204,974.00
	ENDING FUND BALANCE	259,818.37	325,122.15	150,129.63

RESOLUTION NO. 20-0618-03

CITY OF POTTERVILLE

**RESOLUTION TO ADOPT POTTERVILLE'S
TAX INCREMENT FINANCE AUTHORITY'S AMENDED DEVELOPMENT PLAN
AND TAX INCREMENT FINANCING PLAN**

At a meeting of the City Council of the City of Potterville, Eaton County, Michigan ("City"), held at the City Hall, 319 N. Nelson Street, Potterville, Michigan 48876, on the _____ day of _____, 2020, at __:__.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, Sections 303 and 317 of Act 57 of the Public Acts of Michigan of 2018, as amended ("Act 57"), provides that the City Council may amend the Potterville Tax Increment Finance Authority's Development Plan and Tax Increment Financing Plan (the "Plan"); and

WHEREAS, Act 57 requires that the City Council conduct a public hearing before amending the Plan (the "Amended Plan"), and provide notice of the public hearing to designated parties and the general public; and

WHEREAS, the Board of the City of Potterville Tax Increment Finance Authority ("TIFA") has recommended that the City Council adopt the Amended Plan; and

WHEREAS, the City Council conducted a public hearing regarding the Amended Plan at a meeting of the City Council held on _____, 2020 at the City Hall, 319 N. Nelson Street, Potterville, Michigan 48876, at which any owner of real property within the district of the TIFA and any other resident or taxpayer of the City, and any relevant taxing authorities, could

appear and be heard; and

WHEREAS, the City Clerk published a notice of public hearing in a newspaper of general circulation within the City twice prior to the public hearing. The first publication of the notice was not less than 20 days and not more than 40 days prior to the time set for the public hearing, and a proof of publication of such notice was filed with the City Clerk; and

WHEREAS, the City Clerk, not less than 20 days prior to the public hearing, gave the property taxpayers within the district of the TIFA written notice by first class mail of the public hearing and less than 20 days before the public hearing, the notice of public hearing was also provided by certified mail to the governing body of each taxing unit that levies taxes that would be subject to the capture if the Amended Plan is approved; and

WHEREAS, at the public hearing, the City Council provided the fullest opportunity for expression of opinion, for argument on the merits, and for introduction of documentary evidence pertinent to the Amended Plan; and

WHEREAS, the City Council finds that the public health, safety and welfare will be served by adopting the Amended Plan.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Amended Plan is hereby adopted and approved for the TIFA.
2. The City Clerk shall make and preserve a record of the public hearing, including all data presented at the public hearing. A copy of the Amended Plan is available for public inspection at the office of the City Clerk.
3. All actions heretofore taken by City officials, employees, and agents with respect to the proposed Amended Plan and proceedings under Act 57 are hereby ratified and confirmed.

4. Any and all resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

YEAS: _____

NAYS: _____

THE RESOLUTION WAS DECLARED ADOPTED.

STATE OF MICHIGAN)
)
COUNTY OF EATON)

I, the undersigned duly qualified City Clerk of the City of Potterville, Eaton County, Michigan, do certify the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Potterville at a meeting held on the _____ day of _____, 2020.

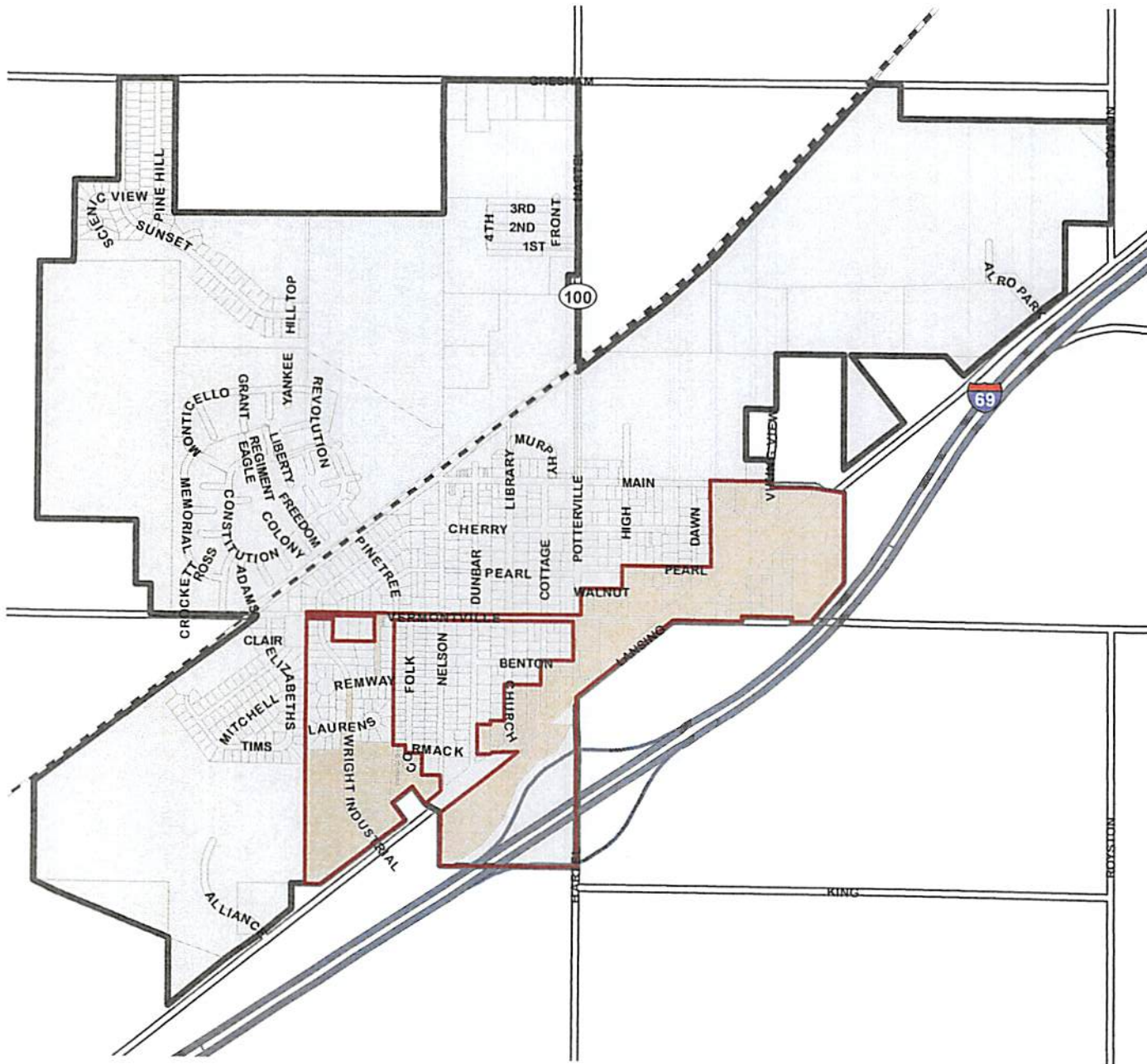
Stephanie Wilson, City Clerk

27468:00017:4694329-1

City of Potterville TIFA

Eaton County, Michigan

Figure 1: TIFA Location



-  City of Potterville
-  TIFA Boundary
-  Development Area

1 inch = 1,500 feet



williams&works
engineers surveyors planners



Data Sources: Michigan CGI, Eaton County GIS



Vredeveld Haefner LLC

CPAs and Consultants
10302 20th Avenue
Grand Rapids, MI 49534
Fax (616) 828-0307

Douglas J. Vredeveld, CPA
(616) 446-7474
Peter S. Haefner, CPA
(616) 460-9388

June 5, 2020

City of Potterville
Aaron Sheridan
319 N. Nelson
Potterville, MI 48876

We appreciate working with you and thank you for the opportunity to provide this proposal to continue our services!

We understand the scope of the work to be preparation of your financial statements, audits of your financial statements in accordance with generally accepted auditing standards and preparation of state required reports.

We propose the following fees for the years ended June 30:

	<u>2020</u>	<u>2021</u>
City of Potterville		
Audit of Financial statements	\$14,250	\$14,500
EVIP reporting	750	750
Act 51 reporting	1,350	1,350
Qualifying statement	150	150
Form F-65	700	700
Pension reporting	150	150
Tax Increment Finance Authority		
Audit of Financial Statements	\$4,250	\$4,350
TIFA reporting	150	150

You are a valuable client to our firm and we desire to continue working with you!

Fees are based on standard hourly rates plus out-of-pocket costs (such as travel, report reproduction, postage etc.) and our estimate of the time required for completion of the audit. Our fees are based on the presumption that the City's accounting records are reasonably adjusted and auditable. Any additional services requested to assist the City will be discussed in advance with appropriate City personnel and once agreed to, will be billed at our standard hourly rates.

We look forward to continuing to serve as the as the independent Certified Public Accountants for the City of Potterville. This proposal is a firm and irrevocable offer for audits for the years ending June 30, 2020 through 2021. We would be happy to answer any questions on any aspect of our firm, our capabilities or this proposal. Feel free to call Doug or Peter with any questions you may have.

Thank you for considering Vredeveld Haefner LLC.

Sincerely,
Vredeveld Haefner LLC

Peter Haefner, CPA
Partner

City of Potterville

319 N. Nelson St. ♦ PO Box 488 ♦ Potterville, MI 48876 ♦ Phone: (517) 645-7641

Fax: (517) 645-7810 ♦ www.pottervillemi.org

June 15, 2020

To: City Council Members

From: Aaron Sheridan, City Manager

Subject: Promotion of Interim Police Chief to Permanent Full Time Police Chief of the City of Potterville.

Pursuant to Potterville City Charter Sections 5.01(b) Direction by Manager and Section 4.01 Appointment; qualifications; compensation of the Potterville City Charter, and after careful consideration and interview with Mr. Richard Barry for the job position of Potterville Police Chief; I feel it is in the best interest of the City of Potterville to promote Mr. Barry as its next permanent full-time Police Chief of the Potterville Police Department.

I have extended an offer to Mr. Barry for the position that is included in your budget amendments, and Mr. Barry has accepted the offer. After speaking with Richard in depth, I believe he excited to continue acting in his capacity as Potterville's Police Chief, and he looks forward to leading your Police Department as we continue its development and progress over the years to come.

Please welcome Mr. Richard Barry as your next Potterville Police Chief.

Thank you.