

City of Potterville - Council Minutes

Thursday, September 19, 2019 – 7:00 p.m. – Potterville City Hall, 319 N. Nelson Street

Meeting was called to order by Mayor Kring at 7:00 p.m.

Pledge of Allegiance was recited by all.

Roll Call: **Present:** Mayor Kring, Deputy Mayor Bussard, Member Twichell, Member Schmidt,
 Member Pulda
 Absent: Member Lenneman, Member Nichols

Approval of Agenda: Motion by Deputy Mayor Bussard to approve the agenda. Supported by Member Schmidt. All in favor. Motion carried (5-0-2).

Approval of Minutes:

- Meeting minutes from August 15, 2019 and Closed Session minutes from August 15, 2019: Motion by Member Schmidt to approve the August 15, 2019 minutes and the August 15, 2019 Closed Session minutes. Supported by Deputy Mayor Bussard. All in favor. Motion carried (5-0-2).
- Special meeting minutes from August 27, 2019: Motion by Member Schmidt to approve the special meeting minutes from August 27, 2019. Supported by Member Twichell. Member Schmidt abstained. All remaining Members in favor. Motion carried (4-0-2).

Approval of Bills: Motion by Deputy Mayor Bussard to approve the general bills in the amount of \$65,211.86. Supported by Member Schmidt. All in favor. Role call vote. Ayes: Member Twichell, Deputy Mayor Bussard, Mayor Kring, Member Schmidt, Member Pulda. Nays: None. Motion carried (5-0-2).

City Manager's Report: Manager report in your September 2019 packet.

Public Comment on agenda items: Loren Smalley, 608 Concord Court: Asked about the Resolution to dissolve the DDA and if more citizens could sit on the board.

Commission/Committee Reports: Member Twichell spoke in regard to TIFA approving the improvement of the Welcome to Potterville signs. Also, TIFA approved up to \$15,000.00 for Williams Works to work on the infrastructure for water/sewer, more discussion to follow at the TIFA meetings. Deputy Mayor Bussard stated the Planning Commission passed a Resolution to recommend Council to approve the City Master Plan. Mayor Kring mentioned that the Parks Department is currently working on preparation for the Christmas parade.

Department Reports: Member Twichell would like to see the new ballfield put to more use and have updates reported in the monthly Parks report. Member Schmidt asked DPW Supervisor, Don Stanley if the City was ready for winter and had enough salt. Also, if he had a back-up plan in the case that more salt was needed.

Old Business:

- Personnel Policy and Resolution to approve: Motion by Deputy Mayor Bussard to table the Personnel Policy and Resolution until the October 2019 Council meeting. Supported by Member Schmidt. All in favor. Motion carried (5-0-2).

New Business:

- Public Hearing – Five-Year Parks and Recreation Plan: Mayor Kring opened the Public Hearing at 7:28 p.m. The public did not have any comments. Mayor Kring closed the Public Hearing at 7:30 p.m.
- Resolution No. 19-0919-02 – A Resolution Adopting a New Five-Year Parks and Recreation Plan: Motion by Deputy Mayor Bussard to adopt Resolution No. 19-0919-02. Supported by Member Twichell. All in favor. Roll call vote. Ayes: Deputy Mayor Bussard, Mayor Kring, Member Pulda, Member Twichell, Member Schmidt. Nays: None. Motion carried (5-0-2).
- Resolution No. 19-0919-03 – A Resolution Adopting the Proposed City of Potterville Master Plan Update: Motion by Deputy Mayor Bussard to adopt Resolution No. 19-0919-03 adopting the City of Potterville Master

- Plan. Supported by Member Schmidt. All in favor. Roll call vote. Ayes: Mayor Kring, Member Twichell, Member Pulda, Deputy Mayor Bussard, Member Schmidt. Nays: None. Motion carried (5-0-2).
- d) Municode Codification Service Approval: Motion by Deputy Mayor Bussard to approve the Municode Codification Service. Supported by Member Schmidt. All in favor. Roll call vote. Ayes: Member Twichell, Deputy Mayor Bussard, Mayor Kring, Member Schmidt, Member Pulda. Nays: None. Motion carried (5-0-2).
 - e) Dixon Water Tower Project – Contract Approval: Motion by Deputy Mayor Bussard to approve the Dixon Water Tower contract. Supported by Member Twichell. All in favor. Roll call vote. Ayes: Member Schmidt, Deputy Mayor Bussard, Member Pulda, Member Twichell, Mayor Kring. Nays: None. Motion carried (5-0-2).
 - f) Regulation of Marihuana within the City of Potterville: Motion by Member Schmidt to direct the Zoning Administrator to draft a Resolution for the City to opt-out of recreational marihuana establishments. Supported by Member Twichell. All in favor. Roll call vote. Ayes: Mayor Kring, Member Twichell, Member Pulda, Deputy Mayor Bussard, Member Schmidt. Nays: None. Motion carried (5-0-2).
 - g) Eaton Resource Recovery Grant Acceptance: Motion by Member Schmidt to accept the Eaton Resource Recovery Grant. Supported by Member Twichell. All in favor. Roll call vote. Ayes: Member Twichell, Deputy Mayor Bussard, Mayor Kring, Member Schmidt, Member Pulda. Nays: None. Motion carried (5-0-2).
 - h) Resolution No. 19-0919-04 – Resolution to Introduce Ordinance No. 2019-244, Ordinance to Dissolve the Downtown Development Authority for the City of Potterville: Motion by Member Twichell to accept Resolution No. 19-0919-04 to Introduce Dissolving the Downtown Development Authority. Supported by Deputy Mayor Bussard. All in favor. Roll call vote. Ayes: Deputy Mayor Bussard, Mayor Kring, Member Pulda, Member Twichell, Member Schmidt. Nays: None. Motion carried (5-0-2).
 - i) Approve appointed DDA and TIFA applicants: Motion by Member Pulda to table new business item “I”, DDA portion only until the October 2019 meeting. Supported by Member Twichell. All in favor. Motion carried (5-0-2). Motion by Member Twichell to approve TIFA applicant Robert Nichols, Loren Smalley and Bruce Kring. Supported by Deputy Mayor Bussard. All in favor. Roll call vote. Ayes: Member Twichell, Deputy Mayor Bussard, Mayor Kring, Member Schmidt, Member Pulda. Nays: None. Motion carried (5-0-2).

Public Comment on non-agenda items: None

Communication from the Mayor and Council: None

Next Meeting: Thursday, October 17, 2019 at 7:00 p.m.

Excuse absent Member(s): Motion by Deputy Mayor Bussard to excuse absent Member Lenneman and Member Nichols. Supported by Member Schmidt. All in favor. Motion carried (5-0-2).

Motion to Adjourn: Motion by Deputy Mayor Bussard to adjourn the meeting. Supported by Member Twichell. All in favor. Motion carried (5-0-2).

Meeting adjourned at 8:13 p.m.

Respectfully submitted,

Stephanie Wilson, City Clerk