

City of Potterville - Council Minutes

Thursday, July 18, 2019 – 7:00 p.m. – Potterville City Hall, 319 N. Nelson Street

Meeting was called to order by Mayor Kring at 7:00 p.m.

Pledge of Allegiance was recited by all.

Roll Call: Present: Mayor Kring, Deputy Mayor Bussard, Member Lenneman, Member Twichell, Member Pulda, Member Schmidt

Mayor Kring announced the resignation of Member Lewis. Mayor Kring stated he had the letter of resignation if any Council Members would like to read it after the meeting.

Approval of Agenda: Motion by Member Lenneman to approve the July 18, 2019 agenda. Supported by Member Twichell. All in favor. Motion carried (6-0). Motion by Member Lenneman to remove item F. b) Revenue/Expenditure Report thru June 30, 2019 from the agenda. Supported by Member Schmidt. All in favor. Motion carried (6-0). Motion by Deputy Mayor Bussard to amend the agenda and add item G under New Business, Removal of Dormant TIFA Members. Supported by Member Twichell. All in favor. Motion carried (6-0).

Approval of Minutes: Motion by Member Lenneman to approve the June 20, 2019 minutes. Supported by Member Pulda. Member Schmidt abstained. All remaining Members in favor. Motion carried (5-0).

Approval of Bills: General Bills: Motion by Deputy Mayor Bussard to approve the General Bills as is in the amount of \$64,259.00. Supported by Member Twichell. All in favor. Roll call vote. Ayes: Member Twichell, Deputy Mayor Bussard, Mayor Kring, Member Schmidt, Member Pulda, Member Lenneman. Nays: None. Motion carried (6-0).

Bank Reconciliations: Motion by Deputy Mayor Bussard to approve the Payroll and Tax Bank Reconciliations for June 2019. Supported by Member Twichell. All in favor. Roll call vote. Ayes: Member Pulda, Mayor Kring, Member Schmidt, Deputy Mayor Bussard. Member Twichell, Member Lenneman. Nays: None. Motion carried (6-0). Council asked the City Clerk and City Manager who currently was doing Bank Reconciliations, and instructed the City Manager to have the Treasurer start training the Clerk in light of changing to the new BS&A software.

City Manager's Report: Manager report in your July 2019 packet.

Public Comment on agenda items: None

Commission/Committee Reports: None

Department Reports: Administration- Department reports in the July 2019 packet.

New Business:

- a) Conference Room Video/Audio Proposals: Motion by Member Twichell to table until the August 2019 meeting, in order for the City Manager/City Clerk to request additional information from vendors. Supported by Deputy Mayor Bussard. All in favor. Motion carried (6-0).
- b) City Personnel Policy and Job Classifications: Discussion between Council and the City Manager, Aaron Sheridan.
- c) Resolution No. 19-0718-01 – MERS Defined Contribution Plan Adoption Benefit Agreement with Addendums: Mayor Kring read Resolution No. 19-0718-01 aloud. Motion by Mayor Kring to adopt the MERS benefit agreement with addendums. Supported by Deputy Mayor Bussard. All in favor. Roll call vote. Ayes: Mayor Kring, Member Twichell, Member Pulda, Deputy Mayor Bussard, Member Lenneman, Member Schmidt. Nays: None. Motion carried (6-0).
- d) MERS Defined Contribution Plan Agreement with Addendums: Motion by Deputy Mayor Bussard to accept the MERS contribution plan agreement with addendums. Supported by Member Twichell. All in favor. Roll call vote. Ayes: Member Twichell, Deputy Mayor Bussard, Mayor Kring, Member Schmidt, Member Pulda, Member Lenneman. Nays: None. Motion carried (6-0).

- e) Downtown Development Authority Removal of Dormant Members: Motion by Deputy Mayor Bussard to except the removal of the dormant Downtown Development Authority Members. Supported by Member Twichell. All in favor. Motion carried (6-0).
- f) Resolution No. 19-0718-02 – Resolution to Establish Election Inspectors and Receiving Board for the City of Potterville. Mayor Kring read Resolution No. 19-0718-02 aloud. Motion by Mayor Kring to approve Resolution No. 19-0718-02. Supported by Member Twichell. All in favor. Roll call vote. Ayes: Member Twichell, Deputy Mayor Bussard, Mayor Kring, Member Schmidt, Member Pulda, Member Lenneman. Nays: None. Motion carried (6-0).
- g) TIFA Removal of Dormant Members: Motion by Deputy Mayor Bussard to except the removal of the dormant TIFA Members. Supported by Member Twichell. All in favor. Roll call vote. Ayes: Member Schmidt, Deputy Mayor Bussard, Member Pulda, Member Twichell, Mayor Kring, Member Lenneman. Nays: None. Motion carried (6-0).

Public Comment on non-agenda items: None

Communication from the Mayor and Council: A special meeting for the discussion of the Fire Department and EMS Services has been set for Monday, July 29, 2019 at 5:30 p.m.

Next Meeting: Thursday, August 15, 2019 at 7:00 p.m.

Excuse absent Member(s): None

Motion to Adjourn: Motion by Member Twichell to adjourn. Supported by Deputy Mayor Bussard. All in favor. Motion carried (6-0).

Meeting adjourned at 8:30 p.m.

Respectfully submitted,

Stephanie Wilson, City Clerk