Minutes

Potterville Downtown Development Authority (DDA)

February 12, 2018 at 6:30 p.m.

Meeting was called to order by C. Kirvan at 6:39 p.m.

Pledge of Allegiance was recited by all.

Roll Call: **Present:** R. Ross, Potterville Library: C. Kirvan, L. Edgar,
Potterville Schools: A. McDowell
Absent: Alro Steel, Citizens Grainery, J. French

Approval of Agenda: Motion by R. Ross to approve the agenda, seconded by L. Edgar. Motion carried. (4-0/3 absent: Alro Steel, Citizens Grainery, J. French).

Approval of Minutes: Motion by R. Ross to approve the minutes from December 11, 2017, seconded by L. Edgar. Motion carried. (4-0/3 absent: Alro Steel, Citizens Grainery, J. French).

Approval of Bills:

Secretary/Treasurer: No activity and no bills.

Public Input/Directors Report: Thank you letter from Fire department. W. Darrow gave verbal report on the downtown area expansion with Alro Steel; reviewed the pathways projects in the DDA district. Discussion took place on banners for the 150 year celebration, members would like to see if the school would like to be involved.

J. French arrives at 6:47 p.m.

Old Business:

Advertising: Joe Bristol is currently using the advertising and will the give a review when his session is complete. Business looking to make a commercial should contact Jerome White at Media Advantage (themediaadvantage.com).

Appoint Chair and Co-Chair: Nomination by R. Ross for C. Kirvan, seconded L. Edgar. Motion carried (4-0/3 absent: Alro Steel, Citizens Grainery, J. French). Nomination by R. Ross for A. Mc Dowell as Co-Chair; Nomination by A. McDowell for R. Ross as Co-Chair. Votes were taken Co- Chair is R. Ross.

New Business: None

Next Meeting: Monday, February 12, 2018 at 6:30 p.m.

Excuse absent Members: Motion by R. Ross to excuse absent members, supported by A. McDowell. Motion carried. (4-0/3 absent: Alro Steel, Citizens Grainery, J. French).

Adjourn: Motion by R. Ross to adjourn meeting, seconded by J. French . Motion carried. (4-0/3 absent: Alro Steel, Citizens Grainery, J. French).

Meeting adjourned at 7:00

Respectfully Submitted,

Tessa Wightman