

City of Potterville
Downtown Development Authority (DDA) Minutes
Monday, May 14, 2018 at 6:30 p.m. 319 N Nelson, Potterville MI, 48876

Meeting was called to order by C. Kirvan

Pledge of Allegiance was recited by all.

Roll Call: Present: J. French, R. Ross, Potterville Library: C. Kirvan, L. Edgar
Absent: Potterville Schools, Citizens Grainery, Alro Steel

Approval of Agenda: Motion by J. French to approve the agenda, seconded by R. Ross. Motion carried. (4-0/3 absent: Potterville Schools, Citizens Grainery, Alro Steel)

Approval of Minutes: Motion by J. French to approve the minutes from meeting March 12, 2018, supported by L. Edgar. Motion carried. (4-0/3 absent: Potterville Schools, Citizens Grainery, Alro Steel).

Approval of Bills:

Secretary/Treasurer: None, verbal report on bank balance.

Public Input/Directors Report: Director, Wanda Darrow gave verbal report on Sunset Hills, and events/festivals in the community.

Old Business:

Advertising Update; L. Edgar gave good report on the advertising. Members reviewed the months of June and July; possibly use it for the 150-year celebration. Motion by J. French to donate \$500 to promote 150-year celebration for July, seconded by L. Edgar. Roll call. Motion carried. (4-0/3 absent: Potterville Schools, Citizens Grainery, Alro Steel).

New Business:

Gospel Fest donation: Clint Dickerson, gave review on the Gospel fest and would like members to consider donating to the gospel fest for advertising. Motion by J. French to donate \$500 to Gospel Fest, seconded by R. Ross. Roll call. Motion carried. (4-0/3 absent: Potterville Schools, Citizens Grainery, Alro Steel).

150-year celebration donation- Members discussed the price of purchasing a banner to display during the celebration. Motion by R. Ross to donate a banner up to \$5,000 indeclinable needs, supported by C. Kirvan. Roll call. Motion carried. (4-0/3 absent: Potterville Schools, Citizens Grainery, Alro Steel)

Next Meeting: Monday, June 11, 2018 at 6:30 p.m. C. Kirvan invited everyone to the Library open house on June 6.

Excuse absent Members: Motion by R. Ross to excuse absent member, seconded by C. Kirvan. Motion carried. (4-0/3 absent: Potterville Schools, Citizens Grainery, Alro Steel).

Adjourn: Motion by J. French to adjourn meeting, seconded by L. Edgar. Motion carried. (4-0/3 absent: Potterville Schools, Citizens Grainery, Alro Steel).

Meeting adjourned at 6:57 p.m.

Respectfully submitted,

Tessa Wightman, City Clerk