

City of Potterville Council Agenda

Thursday, June 20, 2019 – 7:00 p.m. – Potterville City Hall, 319 N. Nelson Street

A. Call to Order:

B. Pledge of Allegiance:

C. Roll Call:

D. Approval of Agenda

E. Approval of Minutes

- a) Meeting minutes from May 16, 2019
- b) Closed session minutes from May 16, 2019
- c) Special meeting minutes from May 21, 2019

F. Approval of Bills

- a) General Bills: \$59,481.31

G. Bank Reconciliations: May 2019

H. City Manager's Report: Manager's reports in the June 2019 packet.

I. Public Comment on agenda items:

J. Commission/Committee Reports: Department reports in the June 2019 packet.

K. Department Reports: Administration- Department reports in the June 2019 packet.

L. Unfinished Business:

- a) Auditor Engagement Letter and Proposal.

M. New Business:

- a) Budget Hearing – Amendments to the 2018-2019 Fiscal Budget.
- b) Resolution #19-0620-01 – Resolution for the Adoption of the 2018-2019 Fiscal Year Budget Amendments.
- c) Budget Hearing – 2019-2020 Fiscal Budget.
- d) Resolution No. 19-0620-02 – Resolution of Adoption of the City of Potterville Annual Budget for Fiscal Year 2019-2020.
- e) Resolution No. 19-0620-03 – Resolution of General Appropriations Act and Establishment of the Tax Millage Rate of 11.9867 for the 2020 Tax Period Beginning July 1, 2019 and Millage Rate of 1.5 to be Levied on Taxable Valuation as Equalized for Solid Waste Collection Per Public Act 298 of 1917, MCL. 123.261, as Amended.
- f) Resolution No. 19-0620-04 – A Resolution to Establish a 1% Property Tax Administrative Fee (PTAF), a 3% Late Penalty Fee (LPF), and a 1% Late Interest Fee (LIF).
- g) General Fund Balance Policy.
- h) Resolution No. 19-0620-05 – Resolution to Adopt the City of Potterville General Fund Balance Policy and Maximum/Minimum Ranges of Unassigned/Unallocated General Fund Balances.
- i) Resolution No. 19-0620-06 – Resolution Approving the Draft Master Plan for Distribution and Asserting the City Council's Right to Adopt the City Master Plan.
- j) Approval of Appointed Tax Board of Review Member.
- k) City Clerk Vacation Approval, July 5, 2019 – July 12, 2019.

N. Public Comment on non-agenda items:

O. Communication from the Mayor and Council:

P. Next Meeting: Thursday, July 18, 2019 at 7:00 p.m.

Q. Excuse absent member(s):

R. Motion to Adjourn