

Potterville TIFA Board Minutes

Monday, March 11, 2019 @ 5:30 p.m. – Potterville City Hall, 319 N. Nelson Street

Meeting was called to order by R. Ross at 5:30 p.m.

Pledge of Allegiance was recited by all.

Roll Call: Present: L. Ross, R. Parker, R. Ross, E. Ross, M. Lundquist

Agenda Approval: Motion to approve the agenda, seconded. Motion carried. (5-0)

Approval of Minutes: Motion to approve the minutes from February 11, 2019, seconded. Motion carried. (5-0)

Approval of Bank Reconciliation:

- a. Director will provide monthly bank reconciliations – Motion by R. Parker, seconded by L. Ross. Motion carried. (5-0)
- b. Error in Checks Feb 2019. DDA Checks and TIFA Checks backwards. TIFA should write check to DDA for \$11,832.25 (\$7,500 Library and \$4,332.25 First Due) and DDA should write check to TIFA for \$5,028.25 (\$2,719 Comcast and \$2,309.25 Sheldon) – Motion by L. Ross, seconded by E. Ross. Motion carried. (5-0)

Approval of Bills:

- a. Lake Alliance bonds – \$11,601.25 paid 2/22/19 (See unofficial Debt Sched from IB for next payment due 10/1/19, approx. \$52,000) – Motion to approve the bond, seconded. Motion carried. (5-0).
- b. Director & Secretary Pay & Reimbursements – Motion by R. Parker, seconded by M. Lundquist. Motion carried. (5-0)
 - i. Pay quarterly. Q1 payment at March meeting. – Motion to approve payments, seconded. Motion carried. (5-0)

Public Comment – Items on the Agenda: None.

Old Business:

- a. Fiscal Year-End June 30, 2018 Audit – Hired Vredevelde Haefner LLC (City's Auditor) - Started

New Business:

- a. New Member Application
 - i. Duston Twitchell – Not Motioned (1-4) – R. Ross abstained.
 - ii. Townsend Montgomery – Motioned by R. Parker, seconded by E. Parker. Motion carried. (4-0) – R. Ross abstained.

- b. Lighting Project – Modern Electric Quote – Motioned by R. Parker, seconded by E. Parker. Motion carried. (5-0)
 - i. Motion to pay down payment by check at end of meeting – Motioned by R. Parker, seconded by M. Lundquist. Motion carried. (5-0)
- c. Approve check signers and issuers – Postpone
- d. Discussion - Amend Bylaws (See Article X) – Postpone
- e. Prepare Budget For 18/19 (unless already completed) and 19/20. 17/18 Budget – Postpone
- f. Discussion – Future Projects
 - i. Pathway from Lake Alliance to Nelson – R. Parker
 - ii. Adding another path to connect two pathways – R. Ross
 - iii. Water Spray/Splash Pad – E. Ross
 - iv. Swimming/Camping – R. Parker
 - v. Adding water/outhouses – R. Ross

Public Comment – Items Not on the Agenda:

- a. Current Term Limits on Board Members – Dustin Twitchell
- b. Current Members Time on Board – Dustin Twitchell
- c. Earth Day Cleanup April 27, 2019 (consider helping with Dumpster/Trash Fees) – Marie from Potterville Gives Back

Next Meeting: Monday April 15, 2019 at 5:30 p.m.

Excuse Absent Members: Motion by E. Ross, seconded by R. Parker. Motion carried. (5-0)

Motion to Adjourn: Motion by R. Parker, seconded by M. Lundquist. Motion carried. (5-0)

Meeting adjourned at 6:20

Respectfully submitted,

Kayla Schwartz, TIFA Secretary