

Potterville TIFA Board Agenda

Monday, May 13, 2019 @ 5:30 p.m. – Potterville City Hall, 319 N. Nelson Street

1. **Call the Meeting to Order:**
2. **Pledge of Allegiance:**
3. **Roll Call:** Ray Parker ____, Elizabeth Ross ____, Amy McDowell ____, Duston Twichell ____,
Joe Bristol ____, Jack Temsey _____
4. **Agenda Approval:**
5. **Approval of Minutes:**
 - a. Minutes from meeting March 11, 2019
6. **Approval of Bank Reconciliation:**
 - a. Director will provide monthly bank reconciliation
7. **Approval of Bills:**
 - a. Director & Secretary Pay & Reimbursements: Pay quarterly. Q2 payment at June meeting.
 - b. Other bills?
8. **Public Comment – Items on the Agenda:**
9. **Old Business:**
 - a. Check signers: Add all current members
 - b. Update approved calendar with TIFA meeting dates all on 2nd Monday of month
 - c. Lighting Project – Update
 - d. Purchase of property along Lansing Rd corridor – Discussion
 - e. Audit follow-up with Treasury: Sent Corrective Action Plan to Treasury.
 - f. PA 57 Section 9:
 - i. Master Plan – Review cost estimates from Williams and Works - Discussion
 - ii. Review Draft Budget
 - iii. Website
 - g. Lansing Rd Sidewalk Bill – Williams and Works - pay cost of \$5,562.06 in lieu of the originally billed amount of \$16,862.96 - Discussion
10. **New Business:**
 - a. Review \$3,250 TIFA audit proposal from external auditors
 - b. Firework Proposal - \$6,000 total for same as last year
 - c. Planning Commission – 21st Century Plastics Addition
11. **Public Comment – Items Not on the Agenda**
12. **Next Meeting:** Monday, June 10, 2019 at 5:30 p.m.
13. **Excuse absent Members:**
14. **Motion to Adjourn:**

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