

# Potterville TIFA Board Agenda

Monday, March 11, 2019 @ 5:30 p.m. – Potterville City Hall, 319 N. Nelson Street

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1. **Call the Meeting to Order:**
2. **Pledge of Allegiance:**
3. **Roll Call:** Elise Ross-Co-Chair \_\_\_\_, Ray Parker \_\_\_\_, Rodney Ross \_\_\_\_, Elizabeth Ross \_\_\_\_, Amy McDowell \_\_\_\_, Morgan Lundquist \_\_\_\_, Vacant \_\_\_\_
4. **Agenda Approval:**
5. **Approval of Minutes:**
  - a. Minutes from meeting February 11, 2019
6. **Approval of Bank Reconciliation:**
  - a. Director will provide monthly bank reconciliations
  - b. Error in Checks Feb 2019. DDA Checks and TIFA Checks backwards. TIFA should write check to DDA for \$11,832.25 (\$7,500 Library and \$4,332.25 First Due) and DDA should write check to TIFA for \$5,028.25 (\$2,719 Comcast and \$2,309.25 Sheldon)
7. **Approval of Bills:**
  - a. Lake Alliance bonds – \$11,601.25 paid 2/22/19 (See unofficial Debt Sched from IB for next payment due 10/1/19, approx. \$52,000)
  - b. Director & Secretary Pay & Reimbursements
    - i. Pay quarterly. Q1 payment at March meeting.
  - c. Other bills?
8. **Public Comment – Items on the Agenda:**
9. **Old Business:**
  - a. Fiscal Year-End June 30, 2018 Audit – Hired Vredeveld Haefner LLC (City’s Auditor) - Started
10. **New Business:**
  - a. New Member Application
    - i. Duston Twichell
    - ii. Townsend Montgomery
  - b. Lighting Project – Modern Electric Quote
  - c. Approve check signers and issuers
  - d. Discussion - Amend Bylaws (See Article X)
  - e. Prepare Budget For 18/19 (unless already completed) and 19/20. 17/18 Budget
  - f. Discussion – Future Projects
11. **Public Comment – Items Not on the Agenda**
12. **Next Meeting:** Monday, April 15, 2019 at 5:30 p.m.
13. **Excuse absent Members:**
14. **Motion to Adjourn:**

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