

POTTERVILLE DDA
BOARD MEETING MINUTES
FOR APRIL 15, 2019

Meeting called to order at 7:02 pm.

Present at the meeting was: Carol Kirvan, Linda Edgar, Dustin Twichell, Joe Bristol, Bob Nichols. Jack Temsey arrived at 7:45 due to another meeting just prior to DDA meeting.

Absent from the meeting was: Amy McDowell, Rodney Ross, Aaron Sheridan, and Kayla Schwartz.

Guest were: Maureen Storie

Dustin Made a motion to amend the agenda by adding mud jacking, Ball field fencing, Substitute secretary.

Joe 2nd the motion. Agenda approved as read with the amendments.

Dustin made a motion to approve the minutes from the last meeting as read. Linda 2nd the motion. Minutes approved as read.

Joe made a motion to approve the bank reconciliations Dustin 2nd the motion. Motion passed with a roll call of 3-0

Joe made a motion to approve the following bills in the amounts of (lighting contract \$3010.00, Liz Ross \$50.00 for Secretary substitute) Linda 2nd the motion. Motion passed with a roll call of 3-0

Maureen Storie came to DDA asking for a \$1000. donation to the earth day project here in Potterville. The money will be used for pine trees, flowering trees, mulch around the tress and in the flower planter around town and if there is any money left over it will be set aside to buy flower to go in the planters. Dustin made the motion to approve the donation to earth day Linda 2nd the motion , Motion passed with a roll call 3-0

Bob was explaining that he could not fined the DDA TIF plan document any where. And it was due on 4/1/2019 And if we are not in compliance within 90 days from receipt of the letter from the treasury department taxes will not be appropriated until DDA is in compliance. Bob is going to keep looking for the plan by check with the county to see if they have it on file. For someone has to have a

copy to know how much money to a lot to DDA. Bob found one for the year of 2005 but not for 2013. Bob will check with the treasury department to see what needs to be done to become complaint if he can not find the document.

DDA has 1 bank account and it is a checking account at the independent bank here in town. Bob was explaining that the checking account is little to no interest bearing account and Bob was saying that DDA could move the money to a cash sweep account and get a 2.1% interest on the account. Dustin made the motion to move the account over to the money sweep account, Joe 2nd the motion. The motion was passed by a roll call 3-0

also at this time there was a discussion of who should be check signers and how many people need to sign the checks. In the bi-laws it says that there needs to be 2 signer for all checks. Joe made a motion that all DDA members should be able to sign checks Dustin 2nd the motion. The motion passed with a roll call 3-0

Joe was talking about the ball fields needing dirt and some fence work to be done at the ball fields for the safety of the players and there was a area in town that need some mud jacking work done. The mud jacking would cost \$700.00 and the cost of the dirt is \$750.00. Dustin made the motion to pay for the mud jacking and the ball field dirt, Joe 2nd the motion. The motion passed with a roll call of 4-0. Jack made a motion to table the fencing to the next meeting in May and Dustin 2nd the motion. Motion passed

When Dustin was giving a update on the lighting down town he was saying the Christmas lights that stay on the trees do not look very good with the new lighting so he would like to see new LED Christmas lights on all the trees. Dustin has not gotten a chance to get a cost on all the new lights yet so he would like to table this to the next meeting in May.

Bob was saying that he found the master plan for 2006 and the amended plan for 2009 but it need to be in complainant by the end of the year. Dustin made a motion to table the master plan the budget and the website the the next meeting in may. Joe 2nd the motion. Motion passed.

Dustin made a motion not to excuse absent members motion 2nd by Joe motion passed

Motion made by Carol to adjourn the meeting 2nd by Linda Motion passed.
Meeting adjourned at 8:50 pm.

Minutes typed and submitted to Bob Nichols
on April 16,2019 by Liz Ross