

City of Potterville Planning Commission Meeting

June 18, 2019- 7:00 p.m. – Potterville City Hall, 319 N. Nelson Street

Call to Order: Mark Swanson, Chair of the Planning Commission, called the meeting to order at 7:00 p.m.

Pledge: Pledge of Allegiance was recited by all.

Roll Call: Mark Swanson, Tim Maynard, Brent Bruggink, and George Kepler
Absent: Jeff Bussard
Staff Present: Brandy Hatt

Agenda: A motion was made by **Commissioner Maynard** to approve the agenda for the June 18, 2019 meeting. **Commissioner Bruggink** supported. All in favor. Motion carried.

Minutes: A motion was made by **Commissioner Maynard** to approve the May 21, 2019 meeting minutes as printed. **Commissioner Kepler** supported. All in favor. Motion carried.

Public Comments: None

SPR-6-19-1: Request by 2001 Properties LLC., for a Site Plan Review of a proposed addition onto their existing building to be compliant with Zoning Ordinance Section 22.02 4. Site Plan Review. The property is located at 300 Wright Industrial Parkway, Potterville, Michigan.

Staff Report: Ms. Hatt read the staff report into record.

Commissioner Swanson asked about the landscape plan. He stated the number and species of trees is identified on the landscape plan. Ms. Hatt stated that is correct, but she does not believe the proposed landscape plan meets the requirements of Zoning Ordinance Section 4.04 Greenbelt Regulations. She stated with the Planning Commission's approval she is able to work with the applicant on an approved landscape plan prior to issuance of a Zoning Referral.

Applicant Statement: Mr. Greg Dobie stated he will be compliant with anything the Planning Commission requires of him. He stated they would like to move some of their existing trees; there is an existing berm on the back of the property, planting more trees could help block the building. Mr. Dobie stated he wants to be a good neighbor. He stated his business supports local activities. He stated the machinery for the operation of the business is located on the other end of the building.

Commissioner Bruggink stated it is exciting to have business expand their operations. Mr. Dobie stated they have a lot of local employees, but they need more. He stated they struggle finding new employees. He stated he works with three employment agencies to find new employees. His company offers tuition incentives, profit sharing, and 401K. Mr. Dobie stated his employees own the company.

Commissioner Swanson asked Mr. Dobie about the driveway. Mr. Dobie stated the driveway will meet commercial driveway standards.

Commissioner Swanson invited any speaker in favor or opposition to the request to make public comment.

Speakers in favor: None

Speakers in opposition: None

Public hearing closed: 7:19 p.m.

Commissioner Bruggink moved to approve SPR-6-19-1 (2001 Properties, LLC) to allow for an addition on to their existing building located at 300 Wright Industrial Parkway, Potterville, Michigan, to be compliant with ZBA-2-19-2, the application, site plan, all other Zoning Ordinance Requirements and the following conditions:

1. A corrected landscape plan shall be submitted to the Zoning Administrator for review and approval.
2. Requirements of all other local, state and federal agencies must be met, including but not limited to: City of Potterville Department of Public Works, Eaton County Construction Code Department, and Eaton County Drain Commissioner.

Commissioner Maynard supported. A roll call was taken with four (4) voting aye and none (0) voting nay. Motion carried.

Old Business: None

New Business: Commissioner Swanson asked Ms. Hatt to give an update on the Master Plan. Ms. Hatt stated changes to infrastructure maps as suggested by Commissioner Bussard have been made. She stated they Planning Commission may wish to make a motion to send the Master Plan to City Council recommending to commence the require review of the Master Plan by required agencies.

Commissioner Maynard moved to send the draft copy of the City of Potterville Master Plan to City Council with a recommendation to approve to send it out for the required review.

Commissioner Kepler supported. A roll call vote was taken with four (4) voting aye and none (0) voting nay. Motion carried.

Reports: Ms. Hatt informed the Planning Commission of the memo regarding marihuara she sent to City Council. She stated a copy of the memo was included in their packet.

Public Comment: None

Upcoming Cases: Ms. Hatt informed the Planning Commission do not have any applications to be heard at their July 16, 2019 meeting. **Commissioner Swanson** stated the July 16, 2019 Planning Commission Meeting has been cancelled due to lack of business.

Adjournment: Commissioner Bruggink moved to adjourn the June 18, 2019 Planning Commission Meeting. **Commissioner Maynard** supported. All in favor. Motion carried. Meeting adjourned at 7:46 p.m.